

WALTON COMMUNITY LIBRARY

England & Wales · Charity number 1154607

Details

Other names WCL

Status Registered

Legal form CIO

Registered 2013-11-17

Register [View on the Charity Commission register](#)

Contact

Address 6 Almond Avenue
Walton
Wakefield
West Yorkshire
Charles Waterton House
WF2 6UA

Phone 01924 917627

Email waltoncommunitylibrary@gmail.com

Website www.waltonlibrary.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC OF WAKEFIELD IN WEST YORKSHIRE AND ITS ENVIRONS, BY THE RUNNING AND MANAGEMENT OF A COMMUNITY LIBRARY AND ASSOCIATED FACILITIES FOR LEARNING AND INDIVIDUAL SKILLS DEVELOPMENT INCLUDING THE CULTIVATION OF ARTS AND ART ACTIVITIES AND RECREATIONAL AND LEISURE ACTIVITIES FOR THE BENEFIT OF THE SAID RESIDENTS. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE

Activities: At our core we are a Library serving the Community of Walton and wider the communities of Wakefield. We also act as a community 'hub' and run a variety of clubs and courses such as Story Club for Children, Work Club assisting job seekers, Computing4Dummies, Access Info Point for Wakefield District Housing tenants, Book Club, Cycling Club, Ancestry course.....

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- City Of Wakefield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£27,720	£19,705	-	-
2024-01-31	£18,042	£18,286	-	-
2023-01-31	£20,346	£20,132	-	-
2022-01-31	£11,201	£9,554	-	-
2021-01-31	£12,041	£10,558	-	-

Trustees

Name	Role	Appointed
COLIN MORAN	Chair	2013-08-29
Damitha Palliyaguruge		2025-09-04
IAN BRYAN HARVEY		2013-08-29
Margaret Elizabeth Hall		2017-06-07
Margaret Gibson		2024-05-14
Maureen Penney		2022-08-02
Peter Michael Heigham		2016-10-02
Rosemary Jane Langridge		2025-09-04

WALTON COMMUNITY LIBRARY

England & Wales - Charity number 1154607

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month February	Year 2023		Day 31	Month January	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Charles Waterton House, 6 Almond Avenue	
Walton	
Wakefield	
Postcode	WF2 6UA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Moran	Chair		
2	Bryan Harvey	Treasurer		
3	Peter Heigham	Secretary		
4	Libby Hall			
5	Meryl Smith			
6	Maureen Penney			
7	Malcolm Wood		1/2/2023 – 30/11/2023	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Brian Lister	Sandal, Wakefield, West Yorkshire

Name of chief executive or names of senior staff members (Optional information)

Library Manager – Rita Anderson

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by rotation, in accordance with the Constitution, by members of the CIO at the Annual General Meeting (AGM)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity’s organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- Trustees’ consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

To advance education of the public of Wakefield in West Yorkshire and its environs, by the running and management of a community library and associated facilities for learning and individual skills development including the cultivation of art and arts activities and recreation and leisure activities for the benefit of the said residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The following weekly activities continued throughout the year:

- Nordic Walking group
- Cycling groups - both for Beginners and Experienced riders.
- 'Walton Singers' library community choir with approx. 30 members
- Toddlers group
- Bridge club
- Talk, Laugh and Craft

Monthly events:

- Book Club
- Whist Drive 2nd & 4th of the month
- Wine Evenings 1st & 3rd

Ad Hoc events

- Quiz's
- Flower arranging
- Children's Easter craft morning
- Bunny Trail
- Tracy Batty 'Book Signing' in the library
- Linda Philips, Soroptimist, again used the library to highlight their organisation.
- 'Plant a Poem' workshop by Jan Sargent to raise awareness of Parkinsons Disease.

Organised 5k adult Fun Run at Walton Colliery Park- Legging it for the library which included a ¼ mile children's fun run. Everybody received a medal.

Coronation Party – Library supported Walton Parish Council and Working4Walton on the delivery of the Coronation celebrations. Loaned out the library sound system and the library choir performed on the day.

Also arranged for three classes of school children (90 in total) to visit the library on a regular basis and take books away to read.

Organised the Holiday Reading Challenge (theme – Creepy House). 41 children completed from Walton Primary Academy, and 13 from nearby schools, each reading six books during the holidays.

Entered the Scarecrow competition with 'Mary Poppins'

Word Fest – 'Beyond Words' Martin's Circus Skill's. Activities included spinning plates, balloons, feathers, diabolos, flower sticks and rings. 38 people attended.

The annual photo shoot competition went ahead with the winning pictures selected by members of the public and used in the library calendar for 2024.

Craft fair held at the Sports & Social Club in November enabling local crafters to display their wares.

Arranged for the Phoenix Brass Band to perform for the residents in December along with the Christmas Choir Concert.

On 11th January 2024 Karen Wright (from Bake Off) gave a talk on her new book and demonstrated how to cook in a caravan.

General Library Services:

The library has four public computers and provides a printing, photocopying, and laminating service along with a children's play area stocked with toys, books, and jigsaws.

We have had numerous new members join the library several of whom have offered their services as volunteer helpers.

The Trustees are mindful of their compliance obligations as trustees of a CIO regarding its governance and financial reporting and with regards to the public benefit obligation. The Trustees have fully considered the guidance on public benefit as issued by the CC in overseeing our work over the current financial year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Walton Community Library does not make any grants.

We do not invest any assets in a policy Programme Related Investment.

Volunteers have still played a significant and essential role in running the activities and have kept the spirit of the library alive within the village until we were able to move into our new premises.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The library has worked hard to retain its original library members but also to attract new members and volunteers to the library.

We have built on the existing activities we already deliver.

Work Experience with 2 students went incredibly well. Both were keen and eager to learn. They picked up library operations quickly and were an immense help with setting up the Reading Challenge. They mixed well with the volunteers and hopefully left feeling they had accomplished something during their time with us. Both schools contacted us to

Section D

Achievements and performance

express their gratitude to the library for taking them.

Our Duke of Edinburgh Award student has now completed and has continued to work with us as an assistant library volunteer.

The inaugural Fun Run was an overwhelming success. It proved to be an excellent day out for the family. The weather was kind to us and everyone who attended appeared to have an enjoyable time. With many runners achieving personal bests.

We also held our first Ceilidh in September at the Sports and Social Club, with a live band, which was a sell-out.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have agreed to maintain a reserve of £10,000 which is reviewed annually. The reserve is equivalent to one year's operating costs.

Details of any funds materially in deficit

We do not have any funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure has been used solely for running the library and funding the recreational and arts activities organised by the library, for the benefit of Library members and the residents of Walton.

Investment policy is to keep reserve funds on deposit with a UK Clearing Bank covered by the FSCS.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Colin Moran	Peter Heigham
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date		

Appendix A - Organisation

Main Committee

7 Trustees

Manager

1 Manager of Library Operations

Membership

24 Charity Members

Sub-committees

Events and activities
Operations

Volunteers

23 Regular volunteers



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WALTON COMMUNITY LIBRARY

No (if any)
1154607

CC16a

Receipts and payments accounts

For the period from	Period start date 1st February 2024	Period end date 31st January 2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library Generated	2,784	-	-	2,784	933
Activities	10,526	-	-	10,526	10,543
Events & Fundraising	14,410	-	-	14,410	6,566
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,720	-	-	27,720	18,042
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,720	-	-	27,720	18,042
A3 Payments					
Managers Fees	3,185	-	-	3,185	5,133
Library Generated	6,175	-	-	6,175	4,960
Activities	4,782	-	-	4,782	5,221
Events & Fundraising	5,563	-	-	5,563	2,872
Appeal	-	-	-	-	100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	19,705	-	-	19,705	18,286
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,705	-	-	19,705	18,286
Net of receipts/(payments)	8,015	-	-	8,015	- 244
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,841	-	-	25,841	26,085
Cash funds this year end	33,856	-	-	33,856	25,841

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	33,843	-	-
	Petty Cash	13	-	-
		-	-	-
	Total cash funds	33,856	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computers	5000	-	-
	Books	40000	-	-
	Fixtures and Fittings	40000	-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Colin Moran Peter Heigham	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name WATTON COMMUNITY LIBRARY

On accounts for the year ended

31st January 2025

Charity no (if any)

115 4607

Set out on pages

1 + 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st January 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

B Lister

Date:

24-02-2025

Name:

BRIAN LISTER

Relevant professional qualification(s) or body (if any):

Address:

4 WENTWORTH WAY
SANDAL WAKEFIELD
WEST YORKSHIRE WF2 6QY

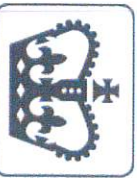
Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details of items for disclosure as requested in the text to its left.



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WALTON Community LIBRARY

On accounts for the year
ended

31st January 2025

Charity no
(if any)

115 4607

Set out on pages

1 + 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st January 2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

B Lister

Date:

24-02-2025

Name:

BRIAN LISTER

Relevant professional
qualification(s) or body
(if any):

Address:

4 WENTWORTH WAY
SANDAL WAKEFIELD
WEST YORKSHIRE WF2 6QY

Section B

Disclosure

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WALTON COMMUNITY LIBRARY

England & Wales - Charity number 1154607

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month February	Year 2023		Day 31	Month January	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Charles Waterton House, 6 Almond Avenue	
Walton	
Wakefield	
Postcode	WF2 6UA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Moran	Chair		
2	Bryan Harvey	Treasurer		
3	Peter Heigham	Secretary		
4	Libby Hall			
5	Meryl Smith			
6	Maureen Penney			
7	Malcolm Wood		1/2/2023 – 30/11/2023	
8				
9				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Brian Lister	Sandal, Wakefield, West Yorkshire

Name of chief executive or names of senior staff members (Optional information)

Library Manager – Rita Anderson

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by rotation, in accordance with the Constitution, by members of the CIO at the Annual General Meeting (AGM)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity’s organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- Trustees’ consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

To advance education of the public of Wakefield in West Yorkshire and its environs, by the running and management of a community library and associated facilities for learning and individual skills development including the cultivation of art and arts activities and recreation and leisure activities for the benefit of the said residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The following weekly activities continued throughout the year:

- Nordic Walking group
- Cycling groups - both for Beginners and Experienced riders.
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- Talk, Laugh and Craft

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Ad Hoc events

- Quiz's
- Flower arranging
- Children's Easter craft morning
- Bunny Trail
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- 'Plant a Poem' workshop by Jan Sargent to raise awareness of Parkinsons Disease.

Organised 5k adult Fun Run at Walton Colliery Park- Legging it for the library which included a ¼ mile children's fun run. Everybody received a medal.

Coronation Party – Library supported Walton Parish Council and Working4Walton on the delivery of the Coronation celebrations. Loaned out the library sound system and the library choir performed on the day.

Also arranged for three classes of school children (90 in total) to visit the library on a regular basis and take books away to read.

Organised the Holiday Reading Challenge (theme – Creepy House). 41 children completed from Walton Primary Academy, and 13 from nearby schools, each reading six books during the holidays.

Entered the Scarecrow competition with 'Mary Poppins'

Word Fest – 'Beyond Words' Martin's Circus Skill's. Activities included spinning plates, balloons, feathers, diabolos, flower sticks and rings. 38 people attended.

The annual photo shoot competition went ahead with the winning pictures selected by members of the public and used in the library calendar for 2024.

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On 11th January 2024 Karen Wright (from Bake Off) gave a talk on her new book and demonstrated how to cook in a caravan.

General Library Services:

The library has four public computers and provides a printing, photocopying, and laminating service along with a children's play area stocked with toys, books, and jigsaws.

We have had numerous new members join the library several of whom have offered their services as volunteer helpers.

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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Walton Community Library does not make any grants.

We do not invest any assets in a policy Programme Related Investment.

Volunteers have still played a significant and essential role in running the activities and have kept the spirit of the library alive within the village until we were able to move into our new premises.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The library has worked hard to retain its original library members but also to attract new members and volunteers to the library.

We have built on the existing activities we already deliver.

Work Experience with 2 students went incredibly well. Both were keen and eager to learn. They picked up library operations quickly and were an immense help with setting up the Reading Challenge. They mixed well with the volunteers and hopefully left feeling they had accomplished something during their time with us. Both schools contacted us to

Section D

Achievements and performance

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We also held our first Ceilidh in September at the Sports and Social Club, with a live band, which was a sell-out.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have agreed to maintain a reserve of £10,000 which is reviewed annually. The reserve is equivalent to one year's operating costs.

Details of any funds materially in deficit

We do not have any funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure has been used solely for running the library and funding the recreational and arts activities organised by the library, for the benefit of Library members and the residents of Walton.

Investment policy is to keep reserve funds on deposit with a UK Clearing Bank covered by the FSCS.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Colin Moran	Peter Heigham
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date		

Appendix A - Organisation

Main Committee

7 Trustees

Manager

1 Manager of Library Operations

Membership

24 Charity Members

Sub-committees

Events and activities
Operations

Volunteers

23 Regular volunteers



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WALTON COMMUNITY LIBRARY

No (if any)
1154607

CC16a

Receipts and payments accounts

For the period from 1st February 2023 to 31st January 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library Generated	933	-	-	933	1,313
Activities	10,543	-	-	10,543	3,623
Events and Fundraising	6,566	-	-	6,566	13,910
Appeal	-	-	-	-	1,000
Donation	-	-	-	-	500
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,042	-	-	18,042	20,346
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,042	-	-	18,042	20,346
A3 Payments					
Managers Fees	5,133	-	-	5,133	5,398
Library	4,960	-	-	4,960	5,951
Activities	5,221	-	-	5,221	3,100
Events and Fundrasing	2,872	-	-	2,872	2,659
Appeal	100	-	-	100	3,024
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	18,286	-	-	18,286	20,132
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,286	-	-	18,286	20,132
Net of receipts/(payments)	- 244	-	-	- 244	214
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,085	-	-	26,085	25,871
Cash funds this year end	25,841	-	-	25,841	26,085

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	25,829	-	-
	Petty Cash	12	-	-
		-	-	-
	Total cash funds	25,841	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Computers	500	-	-
Books	4000	-	-
Fixture and Fittings	4000	-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	COLIN MORAN	
	PETER HEIGHAM	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name WALTON COMMUNITY LIBRARY

On accounts for the year ended

31st JANUARY 2024

Charity no (if any)

1154607

Set out on pages

1/2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st JAN 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: BRIAN LISTER

Date: 14/2/2024

Name: BRIAN LISTER

Relevant professional qualification(s) or body (if any):

Address:

4 WENTWORTH WAY
SANDAL WAKEFIELD
WEST YORKSHIRE WF2 6PV

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details of items for disclosure as requested in the text to its left.

Walton Community Library

Annual General Meeting 14th May 2024

Treasurers Report for the year ending 31st Jan 2024.

Annual Accounts

See attached:

These cover the period 1st February 2023 to 31st January 2024.

The accounts have been prepared on a receipts and payment basis as recommended by the Charities Commission and approved by the Trustees.

Whilst the level of income does not necessitate an Independent Examination, the Trustees have adopted a policy of having an independent examination, irrespective of income level.

The examiner's certificate is attached to the accounts and there are no areas of concern.

In summary, total income for the year was £18,042 against expenditure of £18,286 a deficit of £244 giving a year end balance of £25,841.

Income

The inaugural Fun Run produced a net profit of £1667.

The Craft Fair proved a hit once again and raised £797

The Walton Calendar sold well and with the generous support of our sponsors made £1,355

The Choir contributed a net £1,610.

Barclays Bank fund matched the Brass Band Concert which made £604.

We held 5 of the popular Wine Tastings which brought in £996 and the 3 Quiz events made £417.

Two Concerts at St Pauls from the Walton Singers were sell outs and brought in £422 and our first Ceilidh made £277.

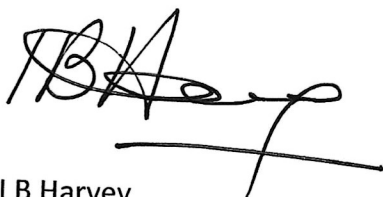
Expenditure

Main Items were:

Managers Fees	£5,133
Cleaning	£1,680
Photocopier	£730
Insurance	£850
Wifi & Telephone	£717

We have now settled into our new home and both old and new activities are taking place. This year we are holding the Open Garden event and profit from that should give us financial stability for the immediate future.

I would like to thank Rita Anderson our Library Manager for her hard work and dedication in making the Library the success it is today. A big thank you to our volunteers who keep the Library open and to members of the various committees for their hard work organising and running the events and activities. Also thanks to all our sponsors that have supported the Library throughout the year, not forgetting Colin, our Chairman and my fellow Trustees.



I B Harvey
Treasurer

WALTON COMMUNITY LIBRARY

England & Wales - Charity number 1154607

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month February	Year 2022		Day 31	Month January	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Charles Waterton House, 6 Almond Avenue	
Walton	
Wakefield	
Postcode	WF2 6UA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Moran	Chair		
2	Bryan Harvey	Treasurer		
3	Peter Heigham	Secretary		
4	Malcolm Wood			
5	Jim Gervasio			
6	Libby Hall			
7	Meryl Smith			
8	Maureen Penney			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Brian Lister	Sandal, Wakefield, West Yorkshire

Name of chief executive or names of senior staff members (Optional information)

Library Manager – Rita Anderson

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by rotation, in accordance with the Constitution, by members of the CIO at the Annual General Meeting (AGM)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity’s organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- Trustees’ consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To advance education of the public of Wakefield in West Yorkshire and its environs, by the running and management of a community library and associated facilities for learning and individual skills development including the cultivation of art and arts activities and recreation and leisure activities for the benefit of the said residents.

The official Grand Opening of the Library took place weekend 25th / 27th March at Charles Waterton House. Everyone was invited. There was a programme of events including a special appearance of musician and author Joanne Harris and her band and activities for the children.

The following weekly activities continued throughout the year:

Nordic Walking group

Cycling groups - both for Beginners and Experienced riders.

'Walton Singers' library community choir with approx. 30 members

Toddlers group

Childrens chess club

Bridge club

Talk, Laugh and Craft

Book club - Monthly

Third Thursday Topic including stamp collecting, 'Going for Gold at Chelsea' and an evening with Ash Wood renowned saxophonist.

Other activities we have undertaken included willow weaving, wreath making, whist evenings, wine tasting.

Organised the Holiday Reading Challenge (theme - mini beasts). We extended participation this year to include children attending schools other than Walton Primary Academy.

Entered the Scarecrow competition with 'Paddington Bear visits The Queen.'

Word Fest – A talk by Barbara Phipps on 'The life and times of Charles Waterton' 60 residents in attendance (the majority from the new housing development)

The annual photo shoot competition went ahead with the winning pictures selected by members of the public and used in the library calendar for 2023.

Craft fair held at the Sports & Social Club in November enabling local crafters to display their wares.

Arranged for the Phoenix Brass Band to perform for the residents in December.

Also organised for three classes of school children (90 in total) to visit the library on a regular basis and take books away to read.

General Library Services:

The library has four public computers and provides a printing,

photocopying, and laminating service along with a children's play area stocked with toys, books, and jigsaws.

We have had numerous new members join the library several of whom have offered their services as volunteer helpers.

The Trustees are mindful of their compliance obligations as trustees of a CIO regarding its governance and financial reporting and with regards to the public benefit obligation. The Trustees have fully considered the guidance on public benefit as issued by the CC in overseeing our work over the current financial year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Walton Community Library does not make any grants.

We do not invest any assets in a policy Programme Related Investment.

Volunteers have still played a significant and essential role in running the activities and have kept the spirit of the library alive within the village until we were able to move into our new premises.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The library has worked hard to retain its original library members but also to attract new members and volunteers to their new premises.

We have built on the existing activities we already deliver.

2nd June was the Queens Jubilee. We assisted in an outdoor family picnic held on the local recreational ground. Nicknamed Party in the Park - a picnic box with complementary food was provided. Games for children were organised, and music by the local ukulele band, the Walton Singers, Ali Bullivant (singer) and a dance troupe were all provided free of charge for everyone's entertainment. Approx attendance 250.

Open Gardens: 22 gardens opened on Sunday 3 July and played host to hundreds of visitors from across West Yorkshire. We received many positive comments with the variety of gardens proving to be of particular interest. Live music provided by Ali Bullivent, Walton Singers and the Wakeylele Band added to the enjoyment of the day. Over 50 volunteers including gardeners, their friends and family all contributed to the success of the day.

Welcomed Wakefield Hospice Bistro to Charles Waterton House. Who

Section D

Achievements and performance

now share the space on the ground floor with Walton Community Library.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have agreed to maintain a reserve of £10.000 which is reviewed annually. The reserve is equivalent to one year's operating costs.

Details of any funds materially in deficit

We do not have any funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure has been used solely for running the library and funding the recreational and arts activities organised by the library, for the benefit of Library members and the residents of Walton.

Investment policy is to keep reserve funds on deposit with a UK Clearing Bank covered by the FSCS.

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
--------------	--	--

Full name(s)	Colin Moran	Peter Heigham
--------------	-------------	---------------

Position (eg Secretary, Chair, etc)	Chair	Secretary
-------------------------------------	-------	-----------

Date	
------	--

Appendix A - Organisation

Main Committee

8 Trustees

Manager

1 Manager of Library Operations

Membership

21 Charity Members

Sub-committees

Events and activities
Operations

Volunteers

33 Regular volunteers

UA

Section A

Independent Examiner's Report

Report to the trustees/members

WALTON COMMUNITY LIBRARY

On accounts for the year ended

3 | 1 | 0 | 1 | 2 | 3

Charity no (if any)

1 | 1 | 5 | 4 | 6 | 0 | 7

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement.

Independent examiner's statement

that disclosed below*):

(1) which gives me reasonable cause to believe that in, any matters, the requirements:

- to keep accounting records in accordance with section 130 Charities Act;
- to prepare accounts which accord with the accounting records;

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

B Lister

Date

4 | 3 | 2023

Name

BRIAN LISTER

Relevant professional qualification(s) or body (if any)

Address

4 WENTWORTH WAY

SANDAL

WAKEFIELD

WEST YORKSHIRE

WF2 6QX

Annual General Meeting 24th October 2023

These cover the period 1st February 2022 to 31st January 2023.

Charities Commission and approved by the Trustees.

adopted a policy of having an independent examination, irrespective of income level.

The examiner's certificate is attached to the accounts and there are no areas of concern.

£214 increasing the year end balance to £26,085

previous years accounts.

The Craft Fair proved a hit once again and raised £1,024.70.

The Walton Calendar sold well and with the generous support of our sponsors made £1,610

The Choir contributed a net £581.

Barclays Bank fund matched the Brass Band Concert which made £370 and we held 8 Third

We received a generous grant from the parish Council towards the appeal made in 2022.

Managers Fees	£5,398
Items bought from appeal	£3,024

Cleaning	£1,530
Photocopier	£1,135
Insurance	£769
Wifi & Telephone	£748

success. We are still heavily reliant upon Open Gardens and we are exploring ways to increase income in alternative years to Open Gardens.

for all their hard work organising and running the various events and activities. Also thanks to all the members and sponsors that have supported the Library throughout the year, not

A handwritten signature in black ink, appearing to be 'M. B. ...', with a horizontal line underneath.

WALTON COMMUNITY LIBRARY

England & Wales - Charity number 1154607

Accounts



Trustees' Annual Report for the period

From

Period start date

To

Period end date

Day
1st
Month
February
Year 2021

Day
31
Month
January
Year
2022

Section A

Reference and administration details

Charity name

Walton Community Library

Other names charity is known by

None

Registered charity number (if any)

1154607

Charity's principal address

Charles Waterton House, 6 Almond Avenue

Walton

Wakefield

Postcode

WF2 6UA

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year

TAR

Name of person (or body) entitled to appoint trustee (if any)

Colin Moran
Chair 1

Richard Hancock
Vice-Chair 2

Bryan Harvey
Treasurer 3

Peter Heigham
Secretary 4

Malcolm Wood

5

Jim Gervasio

6

Libby Hall

7

Meryl Smith

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Independent Examiner

Brian Lister

Sandal, Wakefield, West Yorkshire

Name of chief executive or names of senior staff members (Optional information)

Library Manager - Rita Anderson

Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by rotation, in accordance with the Constitution, by members of the CIO at the Annual General Meeting (AGM)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

Having been unable to open to the public for most of the year due to the COVID-19 restrictions and the lease negotiations, we opened our doors on 1 December 2021. The lease was finally agreed and signed in February 2022, so we now have security for the next 25 years.

The expectation was for Wakefield Hospice to open their Bistro shortly after but in the event this has not happened yet. It is expected that the dress agency will be opened shortly followed by the Bistro in August.

Footfall is gradually increasing as people get to find their way to the new premises. Walton Primary Academy have had several classes coming up for a visit to hear stories and borrow books, more are promised and expected in the new term.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance education of the public of Wakefield in West Yorkshire and its environs, by the running and management of a community library and associated facilities for learning and individual skills development including the cultivation of art and arts activities and recreation and leisure activities for the benefit of the said residents.

2021, proved challenging with the library closed. However, several of the community activities it promotes, were able to continue. Although due to the lockdowns, activities have been limited. But special mention should be made of the following:

Our Nordic Walking group.
Cycling groups - both for Beginners and Experienced riders.
Several ukulele groups.
Holiday Reading Challenge for the children of the village primary school,
Seven residents attended a Creative Writing workshop, facilitated by Stephen Brennan, as part of the Word Fest event held 3rd March in St Paul's church.
Monthly Book Club on Zoom
The library community choir was able to resume its rehearsals indoors, thanks to the Methodist Chapel - having previously been singing in the Social Club car park!
The annual photo shoot competition went ahead with the winning pictures selected online by members of the public and used in the library calendar for 2022.
We also took part in the village Scarecrow Competition, recruiting the new Waterton Green residents alongside existing residents from the village to knit colourful squares to adorn a stunning Elmer the Elephant.

Since opening in December, we have held a Christmas Carol concert at the Methodist Chapel.
We have had three classes of school children (90 in total) visit us and each taking a book to read.
Arranged for the Phoenix Brass Band to perform for the residents at the Sports & Social Club.
And we have restarted the children's Chess Club.

The library has four public computers and provides a printing, photocopying, and laminating service along with a children's play area stocked with toys, books, and jigsaws.

We have had numerous new members join the library several of whom have offered their services as volunteer helpers.

The Trustees are mindful of their compliance obligations as trustees of a CIO regarding its governance and financial reporting and with regards to the public benefit obligation. The Trustees have fully considered the guidance on public benefit as issued by the CC in overseeing our work over the current financial year

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Walton Community Library does not make any grants.

We do not invest any assets in a policy Programme Related Investment.

Volunteers have still played a significant and essential role in running the activities and have kept the spirit of the library alive within the village until we were able to move into our new premises.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Although the library closed its doors at the end of March 2020 its members have continued to support its activities. Whether it be virtually (Book Club) by Skype or Zoom or in person via rehearsing in a cold and draughty car park (choir). The children still had their Reading Challenge thanks to the loan of the Methodist church hall. The Nordic Walking groups continue to meet with fewer numbers and socially distancing as did the cyclists.

The village continued to pull together and in December 2021 we moved into our new premises and normal services have now resumed.

A 25-year lease has been signed, and Walton Community Library officially have a new home at Charles Waterton House 6, Almond Avenue, Walton, Wakefield WF2 6UA.

Section D

Achievements and performance

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have agreed to maintain a reserve of £10,000 which is reviewed annually. The reserve is equivalent to one year's operating costs.

Details of any funds materially in deficit

We do not have any funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Once again, our income stream was affected by the various lockdowns and the public's concern over covid. The choir continued to function by Zoom and outdoor rehearsals with the usual Monday rehearsals later in the year. They raised a net £400. The Walton Calendar was produced and with increased sales and the continued generous support of our sponsors raised £1510. We were able to put the Brass Band concert on, which Barclays Bank fund matched, and this made a net £575. The main source of income was a very generous anonymous donation of £5000, towards the open garden project.

Expenditure has been used solely for running the Library and funding the recreational and arts activities organised by the Library, for the benefit of Library members and the residents of Walton.

Investment policy is to keep reserve funds on deposit with a UK Clearing Bank covered by the FSCS.

Section F

Other optional information

Following the ending of the COVID-19 restrictions and the successful negotiations for the lease of the new premises, we were able to open to the public on 1 December 2021. Since then footfall has gradually increased as more people become aware of the new address.

We hope that when the Wakefield Hospice bistro opens in the near future, that this will generate even more visitors.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Colin Moran	Peter Heigham
-------------	---------------

Position (eg Secretary,
Chair, etc)

Chair	Secretary
-------	-----------

Date

--

Appendix A - Organisation

Main Committee

8 Trustees

Manager

1 Library Manager

Membership

21 Charity Members

Sub-committees

Events and activities

Operations

Volunteers

33 Regular volunteers



Receipts and payments account

For the period from	Period start date 1st February 2021	To
---------------------	--	----

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Library Generated	76	-	-
Activities	2,248	-	-
Events and Fundraising	8,434	-	-
Appeal	443	-	-
Grant	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	11,201	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	11,201	-	-
A3 Payments			
Managers Fees	2,981	-	-
Library	2,318	-	-
Activities	1,893	-	-
Events and Fundraising	865	-	-
Wifi	859	-	-
Appeal	639	262	-
	-	-	-
	-	-	-
	-	-	-
Sub total	9,554	262	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	9,554	262	-
Net of receipts/(payments)	1,647	- 262	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	24,486	-	-
Cash funds this year end	26,133	- 262	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Bank Account	25,866
	Petty Cash	5
		-
	Total cash funds	25,871

(agree balances with receipts and payments account(s))

Agreement Error

Categories	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

Categories	Details	Fund to which asset belongs
B3 Investment assets		

Categories	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Computers	2500
	Stock of Books	4000
	Fixture & Fittings	5000

Categories	Details	Fund to which liability relates
B5 Liabilities		

Signed by one or two trustees on behalf of all the trustees

Signature

Print N

o (if any)
154607

ounts

Period end date
31st January 2022

CC16a



Total funds

Last year

to the nearest £

to the nearest £

76	368
2,248	1,293
8,434	2,691
443	6,189
-	1,500
-	-
-	-
-	-
11,201	12,041

-	
-	-
-	-
11,201	12,041

2,981	4,085
2,318	1,655
1,893	664
865	712
859	208
901	3,234
-	-
-	-
-	-
9,816	10,558

-	
-	
-	-
9,816	10,558

1,385	1,483
-	-
24,486	23,003
25,871	24,486

the period

Restricted funds
to nearest £

-
-
-
-

Agreement Error

Endowment funds
to nearest £

-
-
-
-

OK

Restricted funds
to nearest £

-
-
-
-
-
-

Endowment funds
to nearest £

-
-
-
-
-
-

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

Amount due (optional)

-
-

When due (optional)

-	
-	
-	

name

Date of approval

WALTON COMMUNITY LIBRARY

England & Wales - Charity number 1154607

Accounts



Trustees' Annual Report for the period

Period start date

From

Period end date

To

Day
1st
Month
February
Year 2020

Day
31
Month
January
Year
2021

Section A

Reference and administration details

Charity name

Walton Community Library

Other names charity is known by

None

Registered charity number (if any)

1154607

Charity's principal address

Charles Waterton House, 6 Almond Avenue

Walton

Wakefield

Postcode

WF2 6UA

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year

TAR

Name of person (or body) entitled to appoint trustee (if any)

Colin Moran
Chair

1

Richard Hancock
Vice-Chair

2

Bryan Harvey
Treasurer

3

Peter Heigham
Secretary

4

Malcolm Wood

5

Jim Gervasio

6

Libby Hall

7

Meryl Smith

8

9

10

11

12

13

14

15

16

17

18

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Independent Examiner

Brian Lister

Sandal, Wakefield, West Yorkshire

Name of chief executive or names of senior staff members (Optional information)

Library Manager – Rita Anderson

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by rotation, in accordance with the Constitution, by members of the CIO at the Annual General Meeting (AGM)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

The plans to relocate the community library to new premises in the village were disrupted in a fundamental way by the Covid-19 pandemic and the government restrictions the introduction of which coincided with the beginning of our reporting period and were only relaxed shortly after the end of our financial year.

During this period and in preparation for the opening of the library in its new premises the Trustees arranged for the shelving to be installed and the book stock to be moved into place. A successful public fundraising was organised which raised some £3900, and the Trustees were able to purchase a new piano, lap top computers and other equipment and furniture in readiness for the formal opening.

Inevitably, however the closure and lockdown restrictions have had an adverse impact on this year's income.

Our reopening now awaits the conclusion of the necessary legal arrangements which are at an advanced stage.

Summary of the objects of the charity set out in its governing document

To advance education of the public of Wakefield in West Yorkshire and its environs, by the running and management of a community library and associated facilities for learning and individual skills development including the cultivation of art and arts activities and recreation and leisure activities for the benefit of the said residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As a result of the Covid pandemic Walton Community Library closed its' doors to the public at the end of March 2020.

Due to this and several lockdowns, activities have been limited:

Nordic Walking group
Cycling groups - Beginners and Experienced
Adult choir
Several ukulele groups
Holiday Reading Challenge for the school children.
Book Club.

The annual photo shoot competition with the winning pictures being chosen online by members of the public and used in the library calendar for 2021.

WordFest -a programme for young people encouraging creativity and the spoken and written word.

Throughout the periods of lockdown, the Trustees continued their regular meetings, both formally and informally by zoom. The Trustees are mindful of their compliance obligations as trustees of a CIO regarding its governance and financial reporting and with regards to the public benefit obligation. The Trustees have fully considered the guidance on public benefit as issued by the CC in overseeing our work over the current financial year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Walton Community Library does not make any grants.

We do not invest any assets in a policy Programme Related Investment.

Volunteers, although not in attendance, still play a significant and essential role in communication and keeping the spirit of the library alive within the village until we can reopen.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We are delighted to say that activities were still being undertaken during this challenging time (social distancing etc).

We were able to run our children's Holiday Reading Challenge utilising the Methodist Chapel. Those children who competed the challenge, having read 6 books, were awarded medals with all children participating receiving a certificate.

Some of our normal weekly activities continued but were limited in size due to the then current restrictions:

Nordic Walking

Cycling

Walton Singers via zoom

Ukulele groups set up in members gardens and other outdoor spaces

Book Club continued via Zoom

WordFest creative activities took place at St Paul's Church in the Barnabas Room.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have agreed to maintain a reserve of £10,000 which is reviewed annually. The reserve is equivalent to one year's operating costs.

Details of any funds materially in deficit

We do not have any funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure has been used solely for running the Library and funding the recreational and arts activities organised by the Library, for the benefit of Library members and the residents of Walton.

Investment policy is to keep reserve funds on deposit with a UK Clearing Bank covered by the FSCS.

Section F Other optional information

During this period, we have not been open to the public. After the Library closure at the end of March 2020 due to covid, we were asked by the Academy Trust that we vacate the premises permanently, which we did in August 2020

We were subsequently offered alternative space at a new build - Charles Waterton House, Waterton Green, WF2 6UA which is now completed, and we are awaiting a lease to enable us to open to the public.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Colin Moran	Peter Heigham
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Position (eg Secretary, Chair, etc)

Chair	Secretary
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Date

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Appendix A - Organisation

Main Committee
8 Trustees

Manager

TAR

1 Library Manager

Membership

21 Charity Members

Sub-committees

Events and activities

Operations

Volunteers

33 Regular volunteers

UA



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Walton Community Library

No (if any)
1154607

Receipts and payments accounts

For the period from	Period start date 01.02.2020	To	Period end date 31.01.2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Library Generated	368	-	-	368
Activities	1,293	-	-	1,293
Events & Fundraising	2,691	-	-	2,691
Appeal	3,931	2,258	-	6,189
Grant	1,500	-	-	1,500
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	9,783	2,258	-	12,041
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	9,783	2,258	-	12,041
A3 Payments				
Managers Fees	4,085	-	-	4,085
Library	1,655	-	-	1,655
Activities	664	-	-	664
Events & Fundraising	712	-	-	712
WiFi	208	-	-	208
Petty Cash	-	-	-	-
Appeal	1,238	1,996	-	3,234
	-	-	-	-
	-	-	-	-
Sub total	8,562	1,996	-	10,558
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	8,562	1,996	-	10,558
Net of receipts/(payments)	1,221	262	-	1,483
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	23,003	-	-	23,003
Cash funds this year end	24,224	262	-	24,486

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank Account	24,219	262
	Petty Cash	5	-
		-	-
	Total cash funds	24,224	262
	(agree balances with receipts and payments account(s))	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Computers	2500	-
	Stock of Books	4000	-
	Fixture & Fittings	5000	-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



Last year

to the nearest £

2,721
5,037
6,611
-
-
-
-
-
14,369

-
-
-

14,369

5,760
3,191
2,785
1,015
611
104
-
-
-
13,466

-
-
-

13,466

903
-
22,100
23,003



**Endowment funds
to nearest £**

-
-
-
-

OK

**Endowment funds
to nearest £**

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of approval
