



Portchester & District Community Association CIO

Annual Report 2021

Portchester Community Association CIO

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Where volunteers make it happen

Governance and Workforce

Volunteers

Once again, volunteers are at the centre of PCA and bring with them huge goodwill and energy. We have welcomed new volunteers this year to PCA, as well as said goodbye to some long standing volunteers. People volunteer for PCA in many ways, each person is valued for their contribution to the Association and their dedication to PCA.

Acknowledgments

PCA wishes to thank the many voluntary, community and faith groups which it has worked with during 2021 across Portchester, Fareham and beyond. Thank you also to the local traders, our funders and donors, officers and members of the local authorities who have supported PCA. Most of all huge thanks goes to the local people of Portchester who have supported the Association throughout the Year.

Trustees

One of our valued Trustees, Jean Kelly stepped down from the Trustee board of PCA in May. Jean has a new role in the community. She had been a volunteer at PCA for over 14 years, and will be sadly missed. We Thank her for her support and wish her every success for the future. Bronwyn Kirk also stepped down from the Board in December, although she has continued to give up her valuable time as a volunteer, running 3rd Friday and Primetime groups, Bronwyn also supports the Craft Group with their fundraising efforts.

Staff and Andy Pandy Preschool

During 2021 we were delighted to welcome in November, a new Admin Support staff member, Hollie Ming following Wendy Pyatt's departure from PCA. Hollie brings with her a great work ethic, and will be an asset to PCA in the coming years. Cheryl Coleman continues in her role as Manager of PCA. Unfortunately, after many years with Andy Pandy Preschool, Sophie Madgwick left to take up a new role in a preschool closer to home. We thank her for all of her dedication and hard work, and wish her well and every success in her new position. After a period of change in personnel within the Preschool, we look forward to the coming year with optimism that the setting will be as successful as it has been in previous years.

Sadly, we lost members of our Association during 2021. Den Hawksworth passed away in July 2021 he gave a huge amount of his time to PCA, his outlook on life and energy was infectious to all who knew him. Maureen Raven also sadly passed away in April 2021, a fantastic volunteer and member of the craft and fundraising groups, she was so knowledgeable when it came to plants and gave her time to fundraising for PCA. Lillian Long and Ellis Norrell, who were members of our lunch club also passed away during 2021.

They will all be sadly missed by everyone within Portchester Community Association.

Report from the Board of Trustees'

Annual review for Portchester and District Community Association CIO

The Portchester Community Association's New Year started after the Christmas break in January 2021 still in COVID lockdown. The book shop was shut again, and all our groups and activities cancelled. Andy Pandy pre school was open for key workers and any vulnerable children.

All the staff were working as a team and pulled together to keep the Hub going. We were still cooking and delivering meals out to the community 5 days a week. Preschool staff covered some of the administrative tasks, manning the telephone, delivering meals with our community volunteers. All the staff were assisting the Hub to maintain and support the community through this very difficult time. Our chef Adey, who had cooked all the meals last year decided to move on in February and Adrian Walter stepped in to cook the meals Monday to Thursday with June Wilson one of our volunteers cooking on Friday's. Each week over 100 meals were provided to the community.

We introduced a "click and collect" book service, selling books through our Ebay shop and Facebook marketplace. After a slow start, the word soon spread and we soon found this was a very successful enterprise bringing in much needed revenue.

Support grants were received from the Local Retail, Hospitality and Covid fund and Asda Feeding Communities grant.

Portchester Community Association CIO were granted approval from HMRC to claim Gift Aid on donations. We were also recognised by Paypal as having charitable status, which means we fall into their "Giving Fund" and we are charged no fees for using Paypal. We also enrolled with the Fareham Lottery which is organised by "One Community" Tickets cost £1.00 per week. Supporters choose a cause and PCA get 40p from each ticket sold.

During the COVID restrictions Art Class continued with online art tutorials that could be watched at home and completed work displayed within the Art Group's online Facebook page. This has all been set up by Gerry and Jean Kelly and has been very successful.

Preschool staff completed online training sessions covering a variety of subjects: Wellbeing, SENCO, safeguarding and allergens due to the change in the law with "Natasha's Law" coming into force. All lunch club volunteers, and staff members also completed training to comply with this change.

Report from the Board of Trustees' continued.

We were contacted by Tim Houghton – CEO of *Community First* in March to set up and run a “*Community Pantry*” at the Hub with funding from the Local Authority. The food bank moved into the Hub in April with the new community Pantry opening at the Hub at the end of April. Working with HCC Connect 4 Communities, slow cookers were distributed to families who joined the Food Pantry and veterans from AFC Portchester raised over £1000 which was transferred to PCA bank account, to be used to purchase food for the Pantry.

The Bookshop finally reopened its doors in April and we welcomed back our group of volunteers to manage it.

The meal service to the community stopped in June having delivered over 7,500 meals. Lunch club restarted again, with all attending in “bubbles of six”. A slow and tentative start, but so good to see and catch up with our friends. We had received many thank you cards for the services we had provided including the delivery of prescriptions. What a team the Hub staff and volunteers were. Cards and gifts were given to all our volunteer drivers from our “customers” as well as PCA to thank them for their brilliant efforts.

The Trustee Board unanimously agreed that we would hold the Gala on September 18th and not June subject to COVID restrictions. This proved a huge success.

The Craft group had continued to work at home during COVID restrictions continuing with various “crafty projects”. The group took part in the “Jumble Trail” held all around Portchester and continued each month during the summer, outside the Hub selling bric-a-brac and plants. A Craft Fair was held in November along with the Macmillan Coffee Morning.

In September Andy Pandy Preschool welcomed new children to the setting. As is a preschool tradition, a Nativity performance was given by the Children in front of family and friends which was held at the Methodist Church. A raffle raised much needed funds for resources with prizes donated by local businesses.

The St. Mary's Churchyard Restoration project finally started in May, which was the 3rd time we had tried to start, but Covid-19 had intervened. With restrictions relaxed we could meet up outside with our volunteers (19) who are so full of enthusiasm, keen to get hands on and have some fun after months of being in lock down. During the summer months “open days” will be held, to see what has been achieved and what the long term aims are. The project is in its final stage and has been completed by a very loyal team of volunteers and not a penny spent. A true case of “*where volunteers make it happen*”

The Remembrance event was held again this year, with volunteers from PCA marshalling the Event, and the Christmas Tree Lights event again resumed this year. After a year away from these community events, it was great to see normality again. Local schools and performing arts groups made the event a success once more, with lots of the local community attending the switch on of the Christmas tree.

Kate Tame
Chairperson

Andy Pandy Preschool



We started the year with Preschool fairly busy after returning from the Christmas break, numbers were increasing as children were gradually returning to the setting. Staff undertook various training courses such as wellbeing training. We celebrated world book day as in previous years, with the children given an opportunity to dress up as their favourite character.

We celebrated Mother's Day, although in a different way than we usually do. All the children sang a song which was videoed and shared with all our lovely Mum's on our Facebook page. By March most of the children were back in the setting, and all settled back in well. We had the chicks in, and all the children thoroughly enjoyed learning about the life cycle, they love to watch the chicks grow once they've hatched, but are sad to see them go back to the farm after a couple of weeks!



Paige left us in April to join another setting, but we welcomed Jodie back to Andy Pandy's after a few years away. Next up was learning about the life cycle of a butterfly which the children all love to learn about, and which they all enjoy when it's time to let the butterflies fly free!

By June, numbers had increased with lots of interest for September for new starters. We had lots of training to do as the EYFS was changing in September, hopefully with more time to spend learning with the children and less paperwork to do!

We held an open day in July for parents of the school leavers with a small celebration on the day, showcasing the achievements their children had made during their time with us. This was a very enjoyable day, although very different to previous years. Although, we still managed to hold our annual end of term trip to Paulton's Park, with of course some Covid restrictions still in place.



During the summer break, numbers of children attending the setting were very low so staff used up their holidays and did lots of training and cleaning! ready for the new term to begin.

We welcomed new children to Andy Pandy's with the start of a new preschool year in September, we also started up our cookery lessons which the children really seemed to enjoy and we had some lovely feedback from our parents!

Andy Pandy Preschool Continued

We were very sad to say goodbye to Sophie Madgwick, preschool Manager who had been at Andy Pandy's for many years. Sophie left to take up another position with a preschool closer to her home, but she will be missed by staff, children and their parents. Chelsea took up the position of Manager with a new part time member of staff, Emma starting with us alongside more bank staff.

We celebrated lots of different cultures and their celebrations, such as Diwali with lots of food tasting and creative sessions, towards the end of the year. Some of the children from Preschool placed a wreath on the memorial in the Precinct on Remembrance Day, and designed their own crosses and decorated poppies.



In December we decorated our preschool for Christmas, had a Christmas lunch cooked by June and Pam, and even a visit by Father Christmas (who may have been the local butcher!) who handed out Christmas presents to the children. By the end of a challenging year, we held our annual Nativity Play with parents and family invited to join us at the Methodist Church. A raffle was held, with lots of prizes donated by local businesses. We even managed to source a signed Portsmouth FC shirt which was auctioned off to raise much needed funds for new resources.

Andy Pandy Preschool Team



Art Class

Prior to the Covid Pandemic, the Art Class members met in the meeting room at the Hub during term time on Saturday mornings.

As we were not able to meet during Covid lockdown, our tutor, Gerry Kelly, put video lessons onto our Facebook page every week. We all worked on these at home using mostly acrylic and watercolour with occasional pencil sketches. When completed we posted our pieces on the group Facebook page so that we could all critique them and Gerry could advise us.



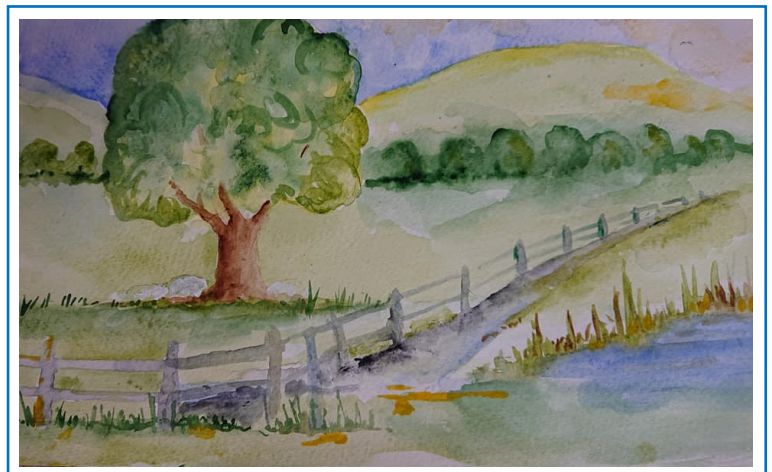
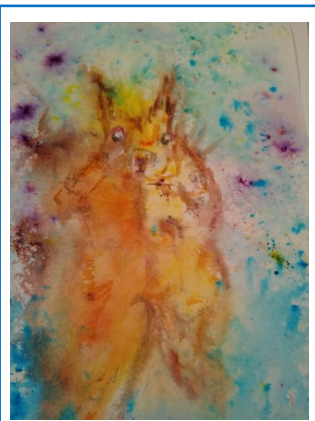
When Covid restrictions were lifted a little, we were able to meet in the Methodist Church Hall on Saturday afternoons. Our first class commenced on Saturday 22nd May, we were all thrilled to be back under one roof and enjoying a chat whilst participating in the class. As we had the use of a large room, we were able to space the tables apart and we retained wearing masks unless we were seated. It was good to be back and meet with the group, albeit in changed circumstances! Gerry's wife, Jean, facilitated the classes providing tea, coffee and cake! We worked on portraits, landscapes, seascapes, perspective, movement and action, calligraphy, to name but a few. Gerry often provided slide shows giving instruction as well demonstrating different techniques via a laptop and screen or a flip chart. He always oversaw our work, offering advice and guidance.

On one occasion, when we were not able to use the hall, we met at Jean and Gerry's house for a very pleasant afternoon chatting and working on our art. As more pubs and restaurants opened up and, taking the appropriate advised precautions, we all met for a very enjoyable Christmas dinner at the Delme Arms in Fareham on 11th December which also marked the end of term.

We were all looking forward to lessons resuming in the New Year.

Pamela Wayman

PCA Trustee and Art Class Member



PCA Craft Group

The year started in lockdown but luckily the craft group was not idle. We were still able to be creative and make things at home. We decided to knit children's jumpers and cardigans for children in poverty stricken villages in South Bulgaria. All the jumpers and cardigans were donated to 'Light for Bulgaria'. It was great to be able to help others in need even if we were all in lockdown at home.



We also held a competition during lockdown to keep us all busy. We decided to make fridge magnets which we all enjoyed. The competition was judged by Cheryl when we returned back to our normal Tuesday group. Doreen Lawrence won the competition with a colourful magnet with all things crafty on it. It was a very hard competition to judge as all the magnets were very different and all very well made.

Thankfully we were able to restart the group meetings on the 25th May in the Methodist Church every Tuesday from 2pm to 4pm. After returning from lockdown we decided to change the group name, it was put to all the members and we came up with PCA Craft Group.

When we returned, the first thing we decided to make as a group, were dog pulls for the RSPCA. We then made Snow Flakes with beads and plenty of cards using iris folding, tea bag folding and flowers from toilet paper.



As a group we thought it would be a nice idea to make flower pots. We used 2 different pots, one had a face painted on it and the other a body. When we put them together in the afternoon they all looked quite spooky when they were finished.

For Christmas we made decorations for the children of Andy Pandy. We also painted bottles and put LED lights into the bottle which looked good as decoration.

As you can see the Craft Group enjoy the time we have together. We have plenty of chat, tea and biscuits. Some afternoons we just do our own projects and exchange ideas. We are very pleased to be able to resume our weekly group.

Margaret Gilmore (Trustee) & Joan Searle (Volunteer)

Fundraising

After a very quiet start to the year for fundraising, we were finally able to host a plant sale and bric-a-brac outside the hub on Saturday 5th June. We had various plants and items for sale and made a total of £119. We continued to hold our sales throughout the year and made a total of £788. Thank you to everyone who helped out and donated items for the sales.

Thankfully the Gala got the go ahead this year and we were able to have a stall in the craft tent selling lots of hand crafted items.

On Saturday 27th November we held a Christmas fair and Macmillan coffee morning at the back of the Hub, in the Preschool. Although it was a wet and windy day we all had good spirits and still managed to raise some money. All the money raised throughout the year goes back into the organisation.



Sadly Maureen who helped with fundraising passed away in April. Six years ago a group of gardeners in PIP set up a PIP gardeners team and not only do we volunteer at Wicor School, we have helped the Scouts to achieve their Garden Badge, we have helped a group of teenagers to achieve their Citizenship award and helped with the Queen's Celebration—"Clean for the Queen". We dug and cleared the plots in the Portchester car park. Maureen enjoyed her gardening and was very knowledgeable about plants. Maureen always ran the plant stall when we had a Craft Fair.

Margaret & Joan (Fundraising Sub-committee)

3rd Friday Club

The year began for this club on 18th June 2021 with a film about the Keukenhof Gardens in the Netherlands which is famous for its tulip festival. This was very popular as many of the group have been to the festival and enjoyed the memories the film brought back. People were happy to be out meeting friends now too after the months of lockdowns and restrictions. We followed this with a very interesting talk on foraging for food by Gillian Edom, a lady who has written books on the many uses of nettles. Quite a few members went home determined to look for edible weeds at home!

Country Markets told us about the psychology of shopping and how they source their produce for sale and a representative from the Hants & IOW Wildlife Trust gave an insight into the varied work they do locally to help the ecology.

Possibly our most fun evening was in November when we met at the Crofton Pub for a skittles evening. Fortunately, no-one accidentally threw themselves after the ball although a couple did come close! We had two great games of skittles, assisted by Aidan Snell who valiantly stood up all the pins every time someone knocked them down, even when the next wooden ball was already hurtling down the alley! We all agreed it was definitely a job for a younger person and we were grateful that he was there! The meal at half time was excellent and we had a really good evening. We will certainly be repeating this outing at some point.

Sadly, our planned Christmas party had to be cancelled due to dreadful weather and more cases of Covid but the silly games we were going to play will be held over for Christmas 2022.

Bronwyn Kirk (Volunteer & Leader of 3rd Friday Club)

Primetime

With Community groups being allowed to meet in larger numbers from May 2021, following the onset of the Pandemic, it seemed an opportune time to combine the PIP and the Darby & Joan groups into one larger group and we decided to call it Primetime.

Our first meeting was on May 26th and we started with an easy quiz, time to chat over tea and a game of Bingo. Everyone was just happy to be out with some company doing something “normal”. Then we went from strength to strength with talks on subjects ranging from Nick’s cruise to the Northern lights, memoirs of a retired actor/director, the story of romance between two people in the Navy during the war and memories of his days on the Royal Yacht by Ellis Norrell, Britain's longest serving Royal Yachtsman.

A delightful 1940s afternoon tea was prepared for us by Margaret Gillmore & Joan Searle with 40s music and lots of ladies wearing good old fashioned turbans.

At our official birthday party we were entertained by Jigsaw, a musical duo featuring 1960s songs. Later, Doorstep Entertainment had the whole group laughing until they cried and singing their hearts out with a trip down memory lane to the old music hall days and Portchester Community Choir came along to sing with the group and get them up doing actions. There was a fun games afternoon with quoits, indoor Kurling, bean bag toss, cards, dominoes and even a crazy golf course.



The year was rounded off perfectly with a Christmas party including a buffet, secret Santa and Christmas songs from the Pompey Pluckers. All in all a very successful 8 months with lots of laughs and lots of good company for people who had experienced a frightening period of isolation for quite a while.

Bronwyn Kirk (Volunteer & Leader of Primetime)



Lunch Club

2021 was a year of change for the Lunch Club, Adey, who had worked tirelessly during lockdown, producing meals to be delivered to housebound and vulnerable people sadly left us, and Adrian took charge of the kitchen. June was also standing in on Fridays to cook everyone Fish and Chips. We continued the delivery service until restrictions eased. During the whole period of delivering meals we delivered an amazing total of 7502 to local elderly residents of our community. Thank you to all of our brilliant volunteer delivery drivers!

During our delivery service we enjoyed a few special occasions, one was Easter. We delivered Fish and Chips along with beautiful spring flowers donated by Jane and Iain at The Flower Studio and Easter eggs kindly donated by Julie Sexton. Everyone loved the special gesture and it kept spirits high during a difficult time.



When we finally got the good news about restrictions easing, we were able to hold our first Wednesday Lunch Club on 23rd June. Due to new rules and social distancing we were unable to hold the weekly group in the Hub, as there just wasn't enough space. Luckily enough we were able to obtain a lovely, light, airy room in the Methodist Church, where we could space the tables out and comply with the new regulations. It was arranged to seat four people per table, with everyone keeping to their own tables, they were asked to wear masks when moving about, and not to intermingle too much. These arrangements were not greeted with universal delight, but it meant we could have these gatherings without running the risk of being fined for breaking the rules. We also had use of the kitchen, and when inspected once more received a hygiene rating of 5 from the local Authority.

Lunch Club Continued

Unfortunately, when we recommenced we were missing some familiar faces, Cynthia Martin, Maureen Raven, and Florrie Rowling sadly passed away, and were all sorely missed, However we have had some new friends join, so our numbers are still much the same.

Towards the end of the year we made the decision to introduce a new Monday Lunch Club which started on Monday 1st November. Some of our regular Wednesday members have joined us and the numbers are slowly increasing.



We try to have a varied menu, and have asked if there are any dishes they would particularly like. Liver and Onions and Fish and chips seem to be high on their want list, with cottage pie always welcome. Special dishes are prepared for the ones who are vegetarian and we cater for different allergies and portion sizes.

The year was brought to a close in December with a Christmas Lunch much enjoyed by everyone. We celebrated by having a full turkey dinner with all the trimmings kindly funded by McCarthy and Stone, Christmas crackers and presents kindly donated by Home Instead. We hope everyone enjoyed their dinner and ended the year on a positive note.

June Wilson (Volunteer)



Portchester Petanque Club

Despite not being able to keep the show on the road for a lot of 2021, there were some encouraging activities taking place that have showed the enthusiasm of a lot of our members.

On the local scene, for 3 months we managed to run regular but limited sessions at the terrain for those that were not vulnerable or shielding which on the whole amounted to around 30 of our membership in total.



At the beginning of the year three of our members, Andy, Bill and myself attended Coaching Courses, which we all passed and this was put to good use on Tuesday evenings with around ten taking part.

As mentioned previously, we kept sessions going for some of the time but this would not have been possible without the excellent condition of the terrain and its surround. A special thankyou to Trudy who kept you all up to date with news and events that effected all. No excuse for anyone not knowing what is going on!

On the financial front, Andy kept an eye on our finance, which is pretty stable, thanks mainly to many of our members paying their Membership Fees without complaint to help us to be in a strong position. Some wondered why this was necessary. In fact the truth was this money subsidised the losses due to lack of our money making events such as competitions, etc. Social Events were almost non existent, but I am glad to say that we are now getting back to something like normal under Trudy's direction.

Thanks go to our committee who have all responded to a lot of additional demands throughout the year. For the first time our AGM was held successfully using "Teams". It is good to see that a lot of our members have adapted well to this type of communication, such as Zoom, and other forms of Social Media to keep in touch with family and friends, so it is not entirely new.

On the whole then, the Petanque Club is in a healthy state and continuing to provide healthy exercise and competition.

Nick Hall

(Chairman of Portchester Petanque)



New Age Kurling

PCA's Kurling Group meet at Portchester Community Centre, each Thursday afternoon, where the venue is excellent. As Kurling is an indoor sport activity, we can play all year round. Even in the depths of winter!

Following the severe restrictions during the pandemic, we were unable to meet until August 2021. We regrouped, recruited some new members to the extent we needed to add an extra lane and target! We became fully booked each week for most of the remaining year.

Members enjoy the friendly, yet competitive atmosphere and frequently support each other and celebrate good moves. There is a diversity of ages within our membership. The group also enjoys the social side of things when teams stop for refreshments. The banter regarding winners versus losers is often a subject of great discussion! Now settled back into a routine the group works as a team setting up the session and packing away equipment at the end of play.

We were fortunate to receive funding from Councillor Roger Price's Devolved funds, when our Kurling stones needed new ball bearings. We had been using the same equipment since the group began over 10 years ago, and the bearings had become quite rusty! We also had enough left from the funding to purchase some new targets.

We hope to continue our friendly approach to this "up and coming" sport which requires very little skill but a lot of enthusiasm! All with the opportunity to make new friends along the way with like minded people.

Hazel Flahey

(New Age Kurling section leader)



The Hub

After a two week break over the Christmas period, we returned to the Hub at the beginning of January, with a new year to look forward too, only to be in another lockdown!

The bookshop remained closed, all the groups had all ceased but behind the shop front we were all very busy. The meal deliveries had resumed into the New Year. Time was taken up with the logistics of meal delivery rounds, who would go where and in what order.

The click and collect books service proved very popular, with regular customers telephoning in with enquires. We also sold a lot of books via Ebay and marketplace.

A thorough cleaning of the bookshop was carried out in preparation for reopening. During those many weeks at the start of the year, we carried on in our own “little bubble” inside the Hub and thankfully none of us succumbed to Covid!



The Government announced that we would be able to reopen on 12th April, which did not come soon enough! It was lovely that people could come back into the Hub, although I am sure the volunteers in the bookshop did not appreciate that the front door had to remain open as part of the guidelines. The spring weather was cold and very windy, with the door open, with us all sat inside in our coats!



Continued..

The Hub Continued

As the year progressed , we have seen a huge swell in the numbers of people who come into the Hub, not just to browse and buy books but for the general help and advice we are able to give on a daily basis. The Hub, during this year really has become a Community Hub – especially with the addition of Woodsy's Pantry.

In November, I was joined in the office by Hollie. She has had to learn a lot about the Voluntary sector, but has been a huge help – especially utilising her graphics degree, designing all of our leaflets.

In December it was lovely to have our AGM reflecting on 2020, actually in person. Members of our groups, Volunteers and Trustees all gathered in the Hub for our meeting. We combined this with our Volunteers Christmas party, where a glass (of something a little bit alcoholic) and nibbles were laid on. An enjoyable evening to thank everyone for all their hard work!

We have been joined during 2021 by many new volunteers, and along with existing volunteers, they have all given so much time to the Hub during the year. Without this “little band of volunteers” I for one, would not be able to keep up with the workload. I thank each and everyone of them for the endless cups of tea they make me, the support they give, and their time and for putting up with my bossing them about!

Cheryl Coleman (Community Hub Manager)



Some of our new Volunteers!

In the Community

Portchester's Remembrance Service

After last year, when Portchester's Remembrance Service was unable to go ahead due to the Covid-19 Lockdown, the annual Saturday Remembrance event was held in Portchester Precinct. PCA, as in previous years provided the marshals for the Parade. The service was attended by Fareham MP Suella Braverman, Roger Price HCC Councillor, local FBC councillors, representatives from the Armed services, Police and Fire Brigade all laying wreaths at the memorial in the Precinct. Portchester Community Choir sang a selection of fitting songs. TS Tenacity Band marched the parade through the Precinct followed by local scout groups, brownies, guides and Service Veterans. The service was once again very well attended by the local community.



St Mary's Churchyard Project

Due to start in 2019 but due Covid this was postponed and finally started in May 2021. During the lockdown the work began on the churchyard database at home.

There are a total of 2464 names recorded in the database dating from 1600. When the Covid restrictions allowed we were able to access the churchyard but we had to be locked into the castle ground!



In May 2021 our group of 12 volunteers finally managed to gather in the churchyard and start the task of recording all the information from the headstones that we could read. We were all allocated a section of the churchyard to collect the information from. This took many months working in pairs or on our own. There was no time scale to complete this.

All the information collected helped update the master database and for further research to take place for the church archive. There are 11,470 individual files in 1,790 folders containing newspaper cuttings, death registration, burial records, census records, headstone/gravestone photographs and more.

The volunteers were asked at the start of the project: What will you enjoy while volunteering?

"Meeting friends and other volunteers, knowing that we all share a keen interest in the project and local history", "Helping those who are looking for relatives in the future", "Recording history for posterity", "To be part of a process that recovers lost information".

This project did not require any funding and should be completed by September 2022.

Kate Tame

Christmas Lights

Once again the Christmas Light switch on event was held in Portchester Precinct, after a year's absence in 2020.

The evening was opened by Pompey Legend, Alan Knight MBE switching on the Christmas tree and lights and Reverend Ian Meredith presiding over the evening so well. The event was attended by local schools and local community performing arts groups. Trinity Ensemble also played Christmas tunes to the waiting crowds.



The assembled crowd were treated to performances of Christmas carols from Castle Primary School, Red Barn Primary School, and Portchester Community Choir. Also, with dance routines from Cams Hill School and performances from Chloe's Theatre Arts and Portchester Youth Theatre.

The evening ended with a rousing rendition of "We Wish You A Merry Christmas" led by Portchester Community Choir and joined in by everyone who came on the evening.

Many thanks go to the volunteers collecting with buckets for next year's Christmas tree fund, and the volunteers from PCA for marshalling the event. Also special thanks to Amanda and her husband from Solent Shoes for help with putting up the lights and also to volunteers from Portchester Petanque for styling the Christmas tree so well! This is always a great community event with lots of Christmas Spirit around the Precinct!



Portchester Gala

After the cancellation of the Gala in 2020, decisions needed to be made whether we would be able to even hold a Gala in 2021 because of The Covid restrictions and lockdown. The decision was made, we would go ahead and organise the Gala in September when hopefully restrictions would be eased enough for us to go ahead with the Event. The Gala takes many months to plan, so permissions were put into the Council, with fingers crossed we would be able to go ahead with it.



Once all restrictions were lifted in June 2021, it was full steam ahead for Saturday 18th September for Portchester Gala. Volunteers stepped up selling raffle tickets and going around the local traders for raffle prizes, arena performances were booked and stall holders signed up. With nobody really knowing if the Gala would bring people out, especially as the decision was made not to hold a parade, we all carried on hurriedly planning the day! The event was superseded the week before by BBC's Antiques Roadshow, which I'm sure gave English Heritage lots of stress with the two events "back to back".



As in previous years, Lee Matthew's Funfair was there on the Saturday although, with a reduced amount of rides. The classic cars were there on the day in much larger numbers than ever before, mostly thanks to advertising the event to local classic car groups in the area. We had 52 stall holders on the day, many of the local community groups who have attended the Gala before but also some new stalls. Go-Geek events provided some much loved characters, who wandered around the grounds entertaining children, with stormtroopers or Elsa from Frozen happily posing for selfies!

We once again had a fun dog show run by Russell from The Academy of Modern Canine Behaviour & Training, which was very popular. The arena performances got underway with the official opening by Rev Ian Meredith, followed by Harbour Pipes and Drums who are a local group. They were followed by Fit & Funky, who are always great fun and get everyone around them involved. Local group TS Tenacity NTC band performed as well as Everyone Active Gymnastics group. They were followed by a thrilling display from Luna Acrobatics and then a family story in the arena with Unicorn School.

Continued..

Portchester Gala Continued

Once again we had a Craft tent with “crafty” people showing their skills off, and new for this year a cake competition was held, with a category for adults and children. Organised by Bron Kirk and judged by Alan Simpson from The Carpet Gallery and Cath Murphy, representing The Box Youth Club who both thoroughly enjoyed the tasting!

Once again the first prize in the raffle was £250 donated by Castle Estate Agents with the winning ticket – 0001 ! a strange, stroke of luck for the lady who bought the ticket who told me she would never win with that ticket number! The raffle was very successful again, with proceeds used to fund the Christmas tree in the Precinct and the Christmas light switch on event.



Suffice to say the Gala was a massive success, with huge crowds turning up! The weather was glorious which always helps, and it was the first event held in such a long time after the lockdowns where people could get out and enjoy such a long held tradition.

People came from far and wide, not just locally (mainly due to the publicising of our event by the Dog show) that at one point in the afternoon, all roads leading into Castle Street were gridlocked with visitors to the Gala in their cars!

A huge thanks to the volunteers who helped on the day, with raffle ticket selling, litter picking and generally running around to make the day a huge success. Special thanks must go to Simon (former meal delivery driver) and my long suffering husband and family members who dealt admirably with car park duties, (certainly not an easy task!) Also thank you to the 3rd Portchester Scouts who erected all of our tents and marquees, they carried out a sterling job in near darkness to get them all up and taken down again (as the Gala was later in the year, the days were shorter!)



Cheryl Coleman (Community Hub Manager)

Woodsy's Pantry

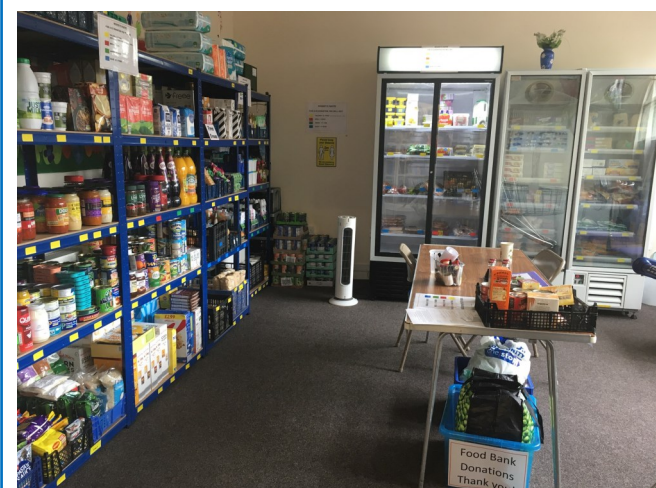
During the initial lockdown in 2020 a foodbank was set up at AFC Portchester, which was the idea of Steve Woods (Life President of AFC). Run by Julie Sexton, the foodbank helped many people of Portchester who were struggling during that time. Once the space was needed at AFC Portchester, the foodbank moved to Portchester Methodist Church and was renamed PMC Foodbank. After some months, Julie needed a new home for the Foodbank. This coincided with a phone call from the CEO of Community First, Tim Houghton.

A community organisation was needed within the Fareham Borough to start up and run a Community Pantry, which was to be initially funded through the Connect 4 Communities Support Grant. And so Woodsy's Pantry was founded, the name in memorial of Steve Woods who sadly passed away.



Opening initially as a foodbank in March, then fully operational as a Community Pantry in April. The start up tasks were made up of a long list of equipment purchases, form filling and moving everything over. The immense job of sourcing display freezers and fridges, which was not easily achieved due to Covid and shortages with manufacturers due to Brexit, as well as hundreds of other Pantries starting up Countrywide, all looking to buy the same things! Eventually, two freezers and a very large fridge were delivered to the Hub, next task was getting them into the building! Thanks go to a couple of burly helpers from Iceland. Next on the list was the racking used as storage for the tins and packets, of which there were many. The people of Portchester were very generous, and once we were open there was a very well stocked community pantry.

Woodsy's Pantry capably managed by Julie Sexton and a team of committed volunteers, opens three mornings a week (Monday, Wednesday & Friday's) initially with a few members, then from word of mouth the numbers increased dramatically. The pantry provides support to those within the local community who might otherwise be struggling to buy basic food. It runs as a subsidised shop, where there is no embarrassment or shame attached, just friendly



Woodsy's Pantry Continued

The Community Pantry has also has been supported by advisors from Citizen's Advice Bureau who are on hand once a week (on Wednesday's) outside the Hub, to help anyone from the Community with help and advice.



The pantry has benefited from generous support financially from a sponsored walk carried out by veterans of AFC Portchester. Also Bill and Barbara Wright, residents of Portchester who decorate their house in Christmas lights and collect donations of behalf of their chosen Charity, which for two years has been the Foodbank and Pantry. We have also received many, many financial donations from members of the local community, without whose support the Pantry would struggle to provide the provision of food to the increased numbers of people using it, as well as grants from other organisations. On behalf of everyone connected to Woodsy's Community Pantry, a huge thank you to everyone who has made a difference to those struggling in difficult times that we all might face at some point.

Cheryl Coleman (Community Hub Manager)

Treasurers Report 2021

Introduction

Once again, the years outcome was influenced by restrictions placed upon us by Covid! Taking this into account however, it turned out to be quite a good year financially. Income has been fairly stable in all areas of the Association.

Reserves Policy

The Reserves Policy that was successful during 2020 has continued with results maintained as follows on:

Unrestricted reserves representing the prior 3 months expenditure, the loss on realisation of any fixed assets and any additional contractual liabilities.

Designated reserves to accumulate funds for specific purposes continue to be held for their intended purposes and kept under review by the Board from time to time.

Restricted reserves funds have not been fully expended. No additional reserves will be established at this time for restricted projects.

Despite intermittent restrictions we still achieved a trading revenue, although reduced compared to previous years, to a figure of £29,800. This has been achieved with the following factors in mind:

Income

Section Activities	Increased by £3,000
Andy Pandy Preschool	Decreased by £3,000
Woodsy's Pantry	New Income of £20,000
Restricted and Designated Funds	Stable.

Other sources of income came from a) sale of books £8,500 b) Rent of Flat £7,500

Overall increase in Income amounted to £16,000

General Funds. Increased Slightly to £9,000

TOTAL INCOME including General Funds **£202,000**

Expenditure

Over the year the major rise in expenditure was within Andy Pandy by £3,000

The overall increase in expenditure amounted to £30,000

TOTAL EXPENDITURE including General Funds **£171,000**

BALANCE **£215,000**

Continued..

Treasurers Report 2021 Continued

There was little or no change to Restricted Funds

The figures indicate that the Staff and Volunteers have dealt admirably with the 2nd year of disruption and uncertainty which looks to be slowly receding.

Preschool is being run as well as can be expected and numbers have gradually built up almost to Pre Covid levels.

Government Grants have now reduced considerably, although the Hub has now taken on board a Project known as “Woodsy’s Pantry” which has been subsidised with a grant from HCC, Connect4Communities.

Staff morale has been tested at times during the year, but all should be proud of their achievements throughout a very demanding time.

Thanks go to the local community for the ongoing support at the Hub. A huge thank you goes to all the volunteers who give up their time, without hesitation, and with no monetary reimbursement and without whom there would be no Community Association.

Financially, PCA appears to have a stable forecast for the future.

Nick Hall

(PCA Treasurer)

Portchester and District Community Association CIO

Legal and administrative information

Portchester and District Community Association (Charity registration number 1154548) constitution dated November 2013 that requires the Association to be managed by a Board of Trustees who are appointed each year at the Annual General Meeting by a ballot of the members. Members are individuals of over 18 years of age who have paid the appropriate PCA subscription.

The Charity's managing Trustees during the period ended 31st December 2021 or appointed since are:

Kate Tame	Chair
Gerry Kelly	Vice Chair
Pamela Wayman	Hon Secretary
Nick Hall	Treasurer

Other Trustees:

Jean Kelly
Paula-May Houghton-Clarke
Margaret Gilmore
Bron Kirk

Managerial Staff

Cheryl Coleman
Accounts Manager

Sophie Madgewick (Until 31st October)
Andy Pandy Manager

Advisers:

Community First—Fareham

Local Authority Representatives

Cllr R.H Price—Hampshire County Council

ADDRESS: 2 New Parade, 38 West Street, Portchester, Fareham, Hampshire, PO16 9UY

BANKERS: Lloyds TSB Plc, 43 West Street, Fareham, Hampshire

Portchester and District Community Association CIO

Report of the Trustees

For the year ended 31 December 2021

Reference and Administrative Information

Charity Registration Number	1154548
Principal Address	2 New Parade 38 West Street Portchester Fareham Hampshire PO16 9UY
Trustees	Nicolas Hall Pamela Wayman John Gerrard Kelly Jean Kelly (Until 7th August 2021) Margaret Gilmore Bronwyn Kirk (Until 10th December 2021) Paula-May Houghton-Clarke (Until 17th March 2021) Kate Tame (Chair)
Senior Management	Cheryl Coleman

Objects of the Charity

The objects of the Portchester and District Community Association are:

- to promote the benefit for the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish, or secure the establishment of, a community centre and/or other community premises, and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objects;
- to promote such other charitable purposes as may from time to time be determined.

The charity is non-party in politics and non-sectarian in religion. The area of benefit is Portchester and the surrounding neighbourhoods.

The annual review which forms part of the Trustees Annual Report to the Charity Commission shows the activities

Trustees Responsibilities in Relation to the Financial Statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and under United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which gives a true and fair view of the state of the affairs of the charity and the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination may differ from legislation in other jurisdictions.

Approved by the Board and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Kate Tame', with a stylized flourish at the end.

Kate Tame
Chair

15 August 2022

Independent Examiner's Report to the Trustees of the Portchester and District Community Association CIO

I report on the accounts of the Charity for the year ended 31 December 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

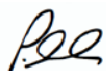
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees for any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than in any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P A Nicholls MBE MAAT
5 Nursery Road
Havant
Hants PO9 3BG
15 August 2022

Portchester and District Community Association CIO

Charity Registration Number 1154548

BALANCE SHEET

31-Dec-21

31-Dec-20

ASSETS

	Note	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	
<u>Fixed Assets</u>					
Property	10	£ 10,933	£ -	£ 10,933	£ 45,833
Total Fixed Assets		£ 10,933	£ -	£ 10,933	£ 45,833
<u>Current Assets</u>					
Stocks	11	£ 50	£ -	£ 50	£ 50
Debtors and prepayments	12	£ 654	£ -	£ 654	£ 61
Bank Accounts		£ 197,217	£ 8,029	£ 205,246	£ 171,042
Total Current Assets		£ 197,921	£ 8,029	£ 205,950	£ 171,153

LIABILITIES

Current Liabilities

Creditors	13	£ 1,468	£ -	£ 1,468	£ (3,324)
Total Current Liabilities		£ 1,468	£ -	£ 1,468	£ (3,324)
Net Current Assets		£ 196,453	£ 8,029	£ 204,482	£ 174,477
Net Assets		£ 207,386	£ 8,029	£ 215,415	£ 220,310

For the year ended 2021 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for:

- (i) Ensuring the company keeps accounting records which comply with Section 386 and
- (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its profit and loss for the financial year in accordance with Section 393, and which otherwise comply with the requirements of the Companies Act relating to the accounts, so far as applicable to the Company.

Approved by the Board on 15 Aug 2022

Signed on their behalf by



C Coleman

Portchester and District Community Association CIO

STATEMENT OF FINANCIAL ACTIVITIES

For year ended 31 Dec 21

Note

		<u>2021</u>		<u>2020</u>	
Income from:		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	
		<u>Funds</u>	<u>Funds</u>		
Donations & Grants		£ 59,751	£	£ 59,751	£ 37,113
Charitable Activities		£ 126,181	£ 16	£ 126,197	£ 134,290
Other Trading Activities		£ 16,301	£	£ 16,301	£ 14,204
		<u>£ 202,233</u>	<u>£ 16</u>	<u>£ 202,249</u>	<u>£ 185,607</u>
Total Income	2	£ 202,233	£ 16	£ 202,249	£ 185,607
Expenditure on					
Raising Funds		£ 6,952	£ -	£ 6,952	£ 6,619
Charitable Activities		£ 200,188	£ 4	£ 200,191	£ 134,865
		<u>£ 207,140</u>	<u>£ 4</u>	<u>£ 207,144</u>	<u>£ 141,484</u>
Total Expenditure	3	£ 207,140	£ 4	£ 207,144	£ 141,484
Net Gain or Loss		£ (4,908)	£ 13	£ (4,895)	£ 44,123
Net Movement in Funds		£ (4,908)	£ 13	£ (4,895)	£ 44,123
Total Funds brought forward		£ 220,310	£ -	£ 220,310	£ 176,187
Total Funds carried forward		<u>£ 215,402</u>	<u>£ 13</u>	<u>£ 215,415</u>	<u>£ 220,310</u>

Movement on all reserves and all recognised gains and losses are shown above.

All of the organisation's operations are classed as continuing.

Portchester and District Community Association CIO

Notes to the Accounts dated 31 December 2021

Note 1 - Accounting policies

a. Basis of Preparation

The financial statements are prepared under the historic cost convention (as modified by the revaluation of fixed asset investments) and in accordance with applicable accounting standards: Charities Act 2021 and Charities Statement of Recommended Practice 2019.

b. Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific instructions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

c. Assets

Tangible fixed assets are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation, less their residual value, over their expected useful lives on the following basis:

Fixtures and fittings	25% Reducing balance
Equipment	25% Reducing Balance

d. Income

i) Donations are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the donation or grant and it is reasonably certain that it will be received and the value can be measured with sufficient reliability.

ii) Income from fund raising is reported gross in the SOFA.

iii) Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. Income from grants, including capital grants, is included in income when these are receivable except as follows:

a) when donors specify that grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

b) when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, it is deferred and not included in income until the preconditions for use have been met.

When donors specify that grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in the income of restricted funds when receivable.

iv) Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in Kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in Kind for use by the charity are included in the SOFA as income when receivable. No amounts are included in the financial statements for services donated by volunteers but their value is described in the trustees' annual report.

v) Donated services and facilities are only recognised when sold, as it is impractical to measure the fair value of donated goods.

vi) No material items of deferred income has been included in the accounts.

e. Expenditure and liabilities

- i) Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure and the amount can be measured with reasonable certainty.
- ii) All expenditure is accounted for on an accruals basis
- iii) Support costs are allocated between governance and other support costs. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to Sections and other projects on a basis consistent with the use of resources, in particular core staff time.

f. Changes to Accounting Policies and Previous Year Accounts

There has been no change in the accounting policies since last year and no changes to the previous year accounts.

Note 2 - Income

	<u>2021</u>			<u>2020</u>
<u>Donations</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>All Funds</u>
	<u>Funds</u>	<u>Funds</u>		
Donations and Gifts	£ 4,504	£ -	£ 4,504	£ 2,213
Grants	£ 55,247	£ -	£ 55,247	£ 34,900
	£ 59,751	£ -	£ 59,751	£ 37,113
<u>Charitable Activities</u>				
Portchester Hub	£ 3,629	£ -	£ 3,629	£ 2,910
Section Activities	£ 13,366	£ -	£ 13,366	£ 18,399
Andy Pandy Preschool	£ 97,591	£ -	£ 97,591	£ 110,562
Projects	£ 11,594	£ 16	£ 11,610	£ 2,419
	£ 126,181	£ 16	£ 126,197	£ 134,290
<u>Other Trading Activities</u>				
Sale of Donated Books	£ 8,528	£ -	£ 8,528	£ 6,331
Rent of Flat	£ 7,625	£ -	£ 7,625	£ 7,863
Sale of Port Rem Books	£ 148	£ -	£ 148	£ 10
	£ 16,301	£ -	£ 16,301	£ 14,204
Total Income	£ 202,233	£ 16	£ 202,249	£ 185,607

Note 3 - Expenditure

	<u>2021</u>			<u>2020</u>
<u>Charitable Activities</u>				
Portchester Hub	£ 32,866	£ -	£ 32,866	£ 31,991
Section Activities	£ 13,113	£ -	£ 13,113	£ 12,781
Andy Pandy Pre School	£ 100,566	£ -	£ 100,566	£ 88,203
Projects	£ 53,643	£ 4	£ 53,647	£ 1,890
	£ 200,188	£ 4	£ 200,191	£ 134,865
<u>Fundraising Costs</u>				
Rent and Maintenance	£ 6,952	£ -	£ 6,952	£ 6,619
Total Expenditure	£ 207,140	£ 4	£ 207,144	£ 141,484

Note 4 - Analysis of expenditure on Charitable Activities

	<u>Activities</u>	<u>Support</u>	<u>Total</u>	<u>Total</u>
	<u>undertaken</u>	<u>Costs</u>	<u>2021</u>	<u>2020</u>
	<u>directly</u>			
Portchester Hub	£ 27,597	£ 5,269	£ 32,866	£ 31,991
Section Activities	£ 7,799	£ 5,314	£ 13,113	£ 12,781
Andy Pandy Preschool	£ 87,393	£ 13,173	£ 100,566	£ 88,203
Projects	£ 50,079	£ 3,564	£ 53,643	£ 1,890
	£ 172,868	£ 27,320	£ 200,188	£ 134,865

Note 5 - Support Costs

	<u>Portchester</u>	<u>Section</u>	<u>Andy Pandy</u>	<u>Projects</u>	<u>Projects</u>	<u>Total</u>
	<u>Hub</u>	<u>Activities</u>	<u>PreSchool</u>	<u>Restricted</u>	<u>Designated</u>	
Governance	£ 132	£ 144	£ 330	£ -	£ 54	£ 660
Premises	£ 2,100	£ 1,575	£ 5,251	£ -	£ 1,576	£ 10,502
Utilities	£ 1,299	£ 1,949	£ 3,248	£ -	£ 975	£ 7,471
Depreciation	£ 729	£ 546	£ 1,823	£ -	£ 547	£ 3,645
Staff	£ 1,009	£ 1,100	£ 2,522	£ -	£ 413	£ 5,044
Total	£ 5,269	£ 5,314	£ 13,173	£ -	£ 3,564	£ 27,321

Note 6 - Paid Employees

	<u>2021</u>	<u>2020</u>
Salaries and Wages	£ 84,261	£ 72,012
Employees NI Contributions	£ 857	£ 1,155
Pensions*	£ 1,371	£ 1,615
	<u>£ 86,489</u>	<u>£ 74,782</u>

No employee received benefits of more than £60,000

The average number of employees during the years was 7 (2020: 7)

*The charity operates a defined benefit contribution pension scheme.

Note 7 - Statement of Funds.

	<u>1 Jan 21</u>	<u>Income</u>	<u>Expenditure</u>	<u>31 Dec 21</u>
Designated Funds				
Building Fund	£ 38,975	£ -	£ (38,975)	£ -
Gala	£ 7,152	£ 6,171	£ (5,680)	£ 7,643
Outreach Projects	£ 3,091	£ -	£ -	£ 3,091
Lunch Club	£ 10,438	£ 2,776	£ (2,700)	£ 10,513
Woodsy's Pantry	£ -	£ 33,068	£ (10,740)	£ 22,328
Total	£ 59,656	£ 42,014	£ (58,095)	£ 43,575
Section Funds				
Art Group	£ 1,360	£ 981	£ (758)	£ 1,583
Badminton Club	£ 921	£ 70	£ (70)	£ 921
Family & Community Learning	£ 4,049	£ -	£ (49)	£ 4,000
New Age Kurling Club	£ 402	£ 1,376	£ (1,200)	£ 578
Craft Group	£ 537	£ 702	£ (652)	£ 587
Petanque Club	£ 2,314	£ 2,897	£ (1,961)	£ 3,250
Andy Pandy Preschool	£ 99,911	£ 98,168	£ (100,592)	£ 97,487
Fundraising Activities	£ 3,712	£ 788	£ (150)	£ 4,350
DDay Portchester Remembered	£ 105	£ 148	£ -	£ 253
Primetime	£ 780	£ 1,113	£ (873)	£ 1,019
3rd Friday Club	£ 164	£ 430	£ (422)	£ 172
Lunch Deliveries	£ 11,505	£ 7,038	£ (6,977)	£ 11,566
Total	£ 125,760	£ 113,710	£ (113,704)	£ 125,765
General Funds	£ 26,866	£ 46,509	£ (35,341)	£ 38,034
Total Unrestricted Funds	£ 212,282	£ 202,233	£ (207,140)	£ 207,374
Restricted Funds				
Apprenticeship	£ 70	£ -	£ -	£ 70
Garden Furniture	£ 201	£ -	£ -	£ 201
Toy Library	£ 3,417	£ 16	£ (4)	£ 3,430
Defrillator	£ 73	£ -	£ -	£ 73
Emergency Planning	£ 4,268	£ -	£ -	£ 4,268
Total Restricted Funds	£ 8,029	£ 16	£ (4)	£ 8,042
Total Funds	£ 220,311	£ 202,249	£ (207,144)	£ 215,415

Note 8 - Analysis of Net Assets Between Funds

	<u>Unrestricted</u> <u>(incl Designated)</u>	<u>Restricted</u>	<u>Total Funds</u>
Fixed Assets	£ 10,933	£ -	£ 10,933
Current Assets	£ 197,921	£ 8,029	£ 205,950
Current Liabilities	£ (1,468)	£ -	£ (1,468)
Total Net Assets	<u>£ 207,386</u>	<u>£ 8,029</u>	<u>£ 215,415</u>

Note 9 - Designated Funds and Section Funds

Building Fund - This was a fund created to reflect the value of the lease of 2 New Parade in order to enable the appropriate amortization of that lease. However, as the lease is an "operating lease" and not a "finance lease", this fund has been closed.

Gala Fund - This fund has been created to contribute towards meeting the costs of the annual Portchester Gala.

Outreach Projects - This is a fund created in order to contribute to the costs and seed-funding of new outreach projects.

Woodsy's Pantry - This fund has been created to operate a Community Pantry within the Association to provide the local community with an affordable food source.

Section Funds:

The section previously known as Paradise in Portchester has been renamed PCA Craft Group to reflect the groups change in activity.

The section previously known as Darby & Joan has been renamed Primetime to reflect the members of this group's preference.

A section is a specific interest, club or activity group operating under the auspices of PCA. All sections:

- are legally responsible and accountable to the PCA Board of Trustees
- are bound by the PCA constitution (a legal document)
- may appoint a representative to the PCA Board of Trustees
- may have their own committees and bank accounts as agreed by the Board
- cannot operate or independently negotiate with external bodies without Board approval
- may enjoy the full benefits of being part of PCA under its charitable status.
- funds in Section bank accounts and Section equipment and resources are used for the purpose of Section activities but remain the legal property of PCA.

Note 10 - Tangible Fixed Assets

	<u>Land &</u> <u>Buildings</u>	<u>Fixtures &</u> <u>Fittings</u>	<u>Equipment</u>	<u>Total</u>
At 1 Jan 21	£ 34,523	£ 7,796	£ 3,514	£ 45,833
Additions	£ -	£ 2,127	£ 1,140	£ 3,267
Depreciation	<u>£ (34,523)</u>	<u>£ (2,481)</u>	<u>£ (1,163)</u>	<u>£ (38,167)</u>
At 31 Dec 21	<u>£ -</u>	<u>£ 7,442</u>	<u>£ 3,491</u>	<u>£ 10,933</u>

Note 11 - Stocks

Stock	£ 50
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Note 12 - Miscellaneous Debtors

Trade Debtors	£ 654
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Note 13 - Accruals and Creditors

Trade Creditors	£ 1,468
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Note 14 - Other Information

- The fund does not have any material commitments not provided for in the accounts
- The fund has not given any guarantees to any third party that could be called on at the year end.
- The fund has not granted any loans.
- The fund did not make any ex gratia payments during the year.

Declarations

- The Trustees have not changed the year end date nor the length of the fund's financial year.
- All the fund's operations are continuing operations and no operations have been discontinued.
- No funds are in deficit.
- The fund has no marketable intangible assets
- None of the funds functional assets have been revalued during the year and the fund does not have a policy of revaluation of these assets.
- The fund has no material fixed assets which have not been capitalised and included in the Balance Sheet.
- None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity. There have been no transactions with trustees or related parties.
- The company has no liability for corporation tax as it is a registered charity (CIO)
- The charity is controlled by the trustees.

Note 15 - Grants received

Grants received during the year were as follows:

Andy Pandy Preschool - Early Years Funding 2yrs	£ 16,174
Andy Pandy Preschool - Early Years Funding 3-4yrs	£ 58,607
Andy Pandy Preschool - HCC Pupil Premium	£ 1,366
Andy Pandy Preschool - HCC Disability Access Fund	£ 2,945
Andy Pandy Preschool - HCC PPE Grant	£ 110
Andy Pandy Preschool - HCC Vulnerable Child funding	£ 100
Hampshire County Council Food Voucher Scheme	£ 828
Hampshire County Council Councillor (R Price) Devolved funds	£ 740
Asda Foundation Community Grant	£ 900
Fareham Borough Council - Retail, Hospitality & Leisure closure grant	£ 12,857
Fareham Borough Council - Retail, Hospitality & Leisure Business reopen grant	£ 12,000
HCC Connect4Communities Pantry grant (FBC)	£ 12,000
HCC Connect4Communities Pantry grant	£ 15,100
McCarthy Stone Community Fund	£ 500
Neighbourly Community Fund	£ 150
Groundworks Community Fund	£ 1,000
	<u>£ 135,377</u>

PCA would like to say 'Thank you' to all funders and partners for their invaluable support.



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