

REGISTERED CHARITY NUMBER 1154545

EDEN GATE NEWPORT

ANNUAL REPORT

INCORPORATING FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st MARCH 2023

EDEN GATE NEWPORT

YEAR ENDED 31st MARCH 2023

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INCORPORATING FINANCIAL STATEMENTS

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EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2023

The Trustees present their report together with the financial statements of the charity for the year ended 31st March 2023. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 and comply with the Charity's constitution and applicable law.

Legal and administrative information

Charity registration number 1154545

Address

25 Hill Street
Newport, South Wales
NP20 1LZ

Trustees

Franz Huelle	Chair
Pamela McCarthy	
Harvey R Philpott	
Mary Taylor	

Secretary

not appointed

Independent Examiner

Guilfoyle Sage LLP
21 Gold Tops
Newport
South Wales
NP20 4PG

Bankers

Barclays Bank Plc
14 Commercial Street
Newport
NP20 1HE

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity was registered as a Charitable Incorporated Organisation (CIO) on 13 November 2013 under charity registration number 1154545. The Charity's governing document is based on a Foundation Model Constitution.

Recruitment and appointment of new trustees

All persons wishing to become Trustees are given a trustee role description, a trustee person description and a trustee code of conduct, following which they are required to submit an application form with a CV and a declaration as to their fitness. If the existing Trustees resolve that the applicant be appointed, (s)he must undergo induction training during which (s)he will be given (and receive help understanding) copies of:

- the governing document
- the annual report and accounts
- the current budget
- internal policy statements
- the strategic plan, business plan and/or operational plan

EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2023 - continued

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Organisational Structure

During the year we have had a full time Operations Manager, two full time Support Workers and a part time Support Worker who sadly left during the year. There are four Trustees: namely Chair, and three others. The Trustees have been working hard to recruit more Trustees and it appears very likely that this will happen in early in 2023/24. We are grateful that a volunteer with financial experience is managing our finances with close contact with the Trustees.

The Operations Manager reports to one of the Trustees. All other staff and volunteers report to the Operations Manager.

Related Parties

We have no formal link with any related party, but we do actively co-operate with other organisations also working to help those whom we seek to help.

Risk Management and Review

The Trustees regularly review a risk register which has identified the following risks as areas for consideration:

- Risk of abuse by staff or volunteers or of abusive behaviour from a guest directed at staff or volunteers. This is managed by ensuring good procedures are in place to mitigate the risk, such as training staff, DBS checks being in place for staff and volunteers and enacting a clear safeguarding policy. All staff and volunteers are asked to read and sign appropriate policies. We have introduced a more formalised induction process for volunteers to ensure that they are trained before working at Eden Gate. Over the last year we have increased security with additional CCTV and continue to maintain close links with the police. We also ensure our lone worker policy is adhered to at all times.
- Risk of a loss of support from our volunteering base has also been identified. We have been increasing volunteers to mitigate this risk and continue to encourage more volunteers to come forward.
- Risk of loss of income. We know that during 2023/24 we will lose the 'Supporting People' funding which we have received for several years from the Local Authority. However, the Charity has built up reserves as the Trustees foresaw this could happen. The Trustees are also pursuing more fund raising options, such as developing better links with local churches and businesses.

OBJECTIVES AND ACTIVITIES

Summary of the objectives set out in the governing document

In Newport, South Wales (primarily) relief and help to homeless or substance dependent people by:

- intervention services
- alleviation through rehabilitation and support to integrate them back into society
- educating the public about homelessness and substance dependence and abuse
- working in partnership with other organisations, in particular but not exclusively, by working with Christian churches.

As well as providing some relief to people in obvious need, our overall aim is to help people move on, as far as possible, to a point where they can sustain themselves in suitable accommodation and escape from the traps of poverty and addiction. Therefore we have provided one to one support to those experiencing, or likely to experience, homelessness in order to help them to support themselves.

Summary of the main activities undertaken for the public benefit in relation to these objectives

Our drop-in services are a place where those who are experiencing homelessness can access local services as well as humanitarian support. We provide hot drinks and toast and signpost people to relevant services such as housing or drug/alcohol support services. Other services, such as the NHS and barbers also attend some of our drop in sessions to help our guests engage with them. Our drop in services open seven days a week from 10am to 3pm.

We have been operating a 'breakfast run' on Saturdays and Sundays, taking breakfast to rough sleepers and establishing contact with them.

We have also started a new project called 'Shoulder to Shoulder' which enables our guests to learn new skills, such as gardening and music, to improve their health and wellbeing as well as have more skills so that they are more able to help themselves.

EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2023 - continued

OBJECTIVES AND ACTIVITIES continued

Summary of the main activities undertaken for the public benefit in relation to these objectives - continued

In furtherance of our education aims, we have visited several local schools and spent time with the children explaining what Eden Gate does and sharing with them experiences of homelessness.

Wider involvement

Eden Gate has benefitted from funding from Newport City Council via support for staff salaries from the 'Supporting People' programme. Work has been ongoing to strengthen links with the local council and other front-line services such as the Salvation Army, The Wallich, POBL, Linc, Newport City Homes and Melin Homes.

Main activities undertaken for the public benefit

In all their decisions as to the work of the charity the Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Volunteers

Eden Gate is extremely grateful for the huge contribution made by our volunteers without whom we simply could not run our services. We have welcomed several new volunteers over the past year, which was fantastic particularly as some volunteers did not return after the Pandemic. We now have about 40 active volunteers but intend to continue to recruit more.

ACHIEVEMENTS AND PERFORMANCE

We have continued to pursue the objects of the charity. We continue to be seen as a place of safety and help for rough sleepers without the perceived barriers which sometimes prevent rough sleepers engaging with the Council or other official bodies. However, our close links with those bodies means that we can help to ensure that our guests access other services as required. We have seen real benefits with people moving into housing as a result of the work of Eden Gate or being supported to remain in housing or find employment or enter rehabilitation.

We have provided the 'breakfast run' nearly 100% of the time and the daily drop-in sessions over 90% of the time. Some of the dates when we did not run the daily drop-in were when the Centre was closed for essential staff training, such as First Aid at Work and Drug Use Awareness.

We continue to provide a means whereby volunteers and churches can contribute to helping the homeless through our activities.

Following a couple of years when our services were very adversely affected by the Pandemic, we have now returned to more usual ways of working, both with existing programmes but also starting new projects. We have provided the breakfast run every weekend and nearly always the daily drop-in. We have continued to provide one to one support where appropriate. We have also expanded our work by increasing training and skills for guests and also visiting local schools to educate them about our work.

FINANCIAL REVIEW

The total cash funds carried forward at the year end were £162,921, (2022: £144,304). This comprised a total of unrestricted funds of £149,293, (2022: £129,708) and restricted funds of £13,628, (2002: £14,596).

The Trustees are aware that we have received much support from public funds over the last few years and that this is likely to stop during the 2023/24 financial year as the Council changes how it funds homelessness services. However, our reserves will enable us to continue pursuing the objects of the Charity and the Trustees are actively considering how to increase other fundraising activities.

EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2023 - continued

FINANCIAL REVIEW continued

The Charity's principal sources of funding during the last financial year have been as follows:

27% given by individuals (2022: 26%)

7% given by churches (2022: 2%)

4% given by other donor bodies (2022: 1%)

6% gift aid reclaim (2022: 3%)

55% grants (2022: 67%)

1% other (2022: 1%)

We are extremely grateful to our supporters as it has not been necessary to engage in any extra fundraising activities this year. Our income from local authority support and donations from churches, individuals and others has been sufficient to meet our needs.

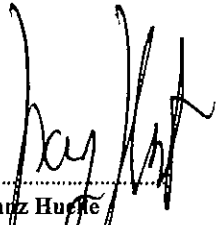
Of our expenditure, 67% was spent on staff costs (2022: 65%) and 11% on rent and other expenses of our premises (2022: 9%). The paid staff provide co-ordination of volunteers, support and mentoring for beneficiaries, general administration and management and they contribute to the development and planning of our services. The premises enable us to provide drop-in facilities for beneficiaries, office functions and a centre from which to operate.

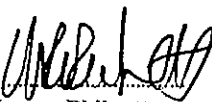
Apart from a small petty cash fund, all our funds are held at Barclay's Bank and, from time to time, in our PayPal account.

Reserves Policy

Our policy is to keep a reserve of 50% of current annual staff costs and rent. The purpose is to ensure that we can meet our obligations to employees and our landlord if disaster strikes.

Approved by the Trustees and signed on their behalf by :


.....
Franz Hurre
Chair
11/11/24
.....
Date


.....
Harvey Philpott
11/01/24
.....
Date

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EDEN GATE NEWPORT

We report on the accounts for the year to 31st March 2023 set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for the year under Section 144(2) of the Charities Act 2011, (the 2011 Act), and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act and
- state whether particular matters have come to our attention.


Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- 1 which gives us reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act;
and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Guilfoyle Sage LLP, Chartered Accounts,
21 Gold Tops, Newport, South Wales NP20 4PG

Dated 22 January 2024

EDEN GATE NEWPORT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2023

	Notes	2023 Unrest- ricted Funds £	2023 Restric- ted Funds £	2023 Total Funds £	2022 Unrest- ricted Funds £	2022 Restric- ted Funds £	2022 Total Funds £
INCOMING RESOURCES							
Income from donations & legacies	2	66,147	700	66,847	53,783	500	54,283
Income from charitable activities	3	83,451	-	83,451	83,011	30,000	113,011
Investments - bank interest		222	-	222	9	-	9
TOTAL INCOMING RESOURCES		<u>149,820</u>	<u>700</u> £	<u>150,520</u>	<u>136,803</u>	<u>30,500</u> £	<u>167,303</u>
RESOURCES EXPENDED							
Costs of raising funds		292	-	292	296	-	296
NET INCOMING RESOURCES AVAILABLE FOR CHARITABLE ACTIVITIES		<u>149,528</u>	<u>700</u> £	<u>150,228</u>	<u>136,507</u>	<u>30,500</u> £	<u>167,007</u>
Charitable activities	4	128,923	1,668	130,591	110,738	2,141	112,879
Other costs	5	1,020	-	1,020	960	-	960
TOTAL RESOURCES EXPENDED		<u>129,943</u>	<u>1,668</u> £	<u>131,611</u>	<u>111,698</u>	<u>2,141</u> £	<u>113,839</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		19,585	(968)	18,617	24,809	28,359	53,168
Transfers between funds	8	-	-	-	-	-	-
NET MOVEMENT IN FUNDS		19,585	(968)	18,617	24,809	28,359	53,168
Balance brought forward 1st April 2022		129,708	14,596	144,304	104,899	(13,763)	91,136
Balance carried forward 31st March 2023	8 & 9	<u>149,293</u>	<u>13,628</u> £	<u>162,921</u>	<u>129,708</u>	<u>14,596</u> £	<u>144,304</u>
STATEMENT OF ASSETS & LIABILITIES							
Assets retained for charity use	10	-	-	-	-	-	-
Barclays Bank current account		47,235	13,628	60,863	26,165	14,596	40,761
Barclays Bank deposit account		101,979	-	101,979	101,757	-	101,757
PayPal account		-	-	-	1,716	-	1,716
Petty cash		79	-	79	70	-	70
		<u>149,293</u>	<u>13,628</u> £	<u>162,921</u>	<u>129,708</u>	<u>14,596</u> £	<u>144,304</u>

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared on a receipts and payments basis under the historical cost convention, in accordance with the Charities Act 2011, the Charities SORP (Statement of Recommended Practice) 2019 (FRS 102) and applicable accounting standards.

Incoming Resources

All incoming resources are included on the Statement of Financial Activities in the year in which they are received.

Resources expended

Expenditure is accounted for on a payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor Vehicles & trailer	- 25% on cost
IT equipment	- 33% on cost

Depreciation is charged at the beginning of the year following year of purchase or transfer. Profits and losses on disposal of assets are recognised in the Statement of Financial Activities in the year of disposal.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. INCOME FROM DONATIONS AND LEGACIES

	2023 Unrest- ricted Funds £	2023 Restric- ted Funds £	2023 Total Funds £	2022 Unrest- ricted Funds £	2022 Restric- ted Funds £	2022 Total Funds £
Donations						
Church organisations	9,771	700	10,471	3,553	500	4,053
Individuals	25,714	-	25,714	26,222	-	26,222
Other organisations	5,738	-	5,738	1,047	-	1,047
Gift aid tax reclaimed	9,183	-	9,183	5,770	-	5,770
PayPal account	15,741	-	15,741	17,191	-	17,191
	<u>66,147</u>	<u>700 £</u>	<u>66,847</u>	<u>53,783</u>	<u>500 £</u>	<u>54,283</u>

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023 cont.

3. INCOME FROM CHARITABLE ACTIVITIES

	2023 Unrest- ricted Funds £	2023 Restrict- ed Funds £	2023 Total Funds £	2022 Unrest- ricted Funds £	2022 Restrict- ed Funds £	2022 Total Funds £
Newport City Council Supporting People/other	82,398	-	82,398	82,674	30,000	112,674
Big Issue Sales	522	-	522	167	-	167
Other receipts	531	-	531	170	-	170
	<u>83,451</u>	<u>- £</u>	<u>83,451</u>	<u>83,011</u>	<u>30,000 £</u>	<u>113,011</u>

4. EXPENDITURE ON CHARITABLE ACTIVITIES

	2023 Unrest- ricted Funds £	2023 Restrict- ed Funds £	2023 Total Funds £	2022 Unrest- ricted Funds £	2022 Restrict- ed Funds £	2022 Total Funds £
Premises costs	15,191	-	15,191	10,765	-	10,765
Guest expenses	9,697	900	10,597	6,105	-	6,105
Staff costs (note 7)	88,373	-	88,373	71,166	2,141	73,307
Equipment expenses	1,585	745	2,330	4,842	-	4,842
Motor & travelling expenses	3,127	-	3,127	2,986	-	2,986
Office costs, promotion and sundry	10,950	23	10,973	14,874	-	14,874
	<u>128,923</u>	<u>1,668 £</u>	<u>130,591</u>	<u>110,738</u>	<u>2,141 £</u>	<u>112,879</u>

5. EXPENDITURE ON OTHER COSTS

	2023 Unrest- ricted Funds £	2023 Restrict- ed Funds £	2023 Total Funds £	2022 Unrest- ricted Funds £	2022 Restrict- ed Funds £	2022 Total Funds £
Independent examiner fees	1,020	-	1,020	960	-	960
Depreciation	-	-	-	-	-	-
	<u>1,020</u>	<u>- £</u>	<u>1,020</u>	<u>960</u>	<u>- £</u>	<u>960</u>

6. TRUSTEE REMUNERATION AND RELATED PARTY COSTS

No Trustee received remuneration in their capacity as a trustee.

No Trustee received payment for any costs other than legitimate reimbursements of expenditure on behalf of the Charity.

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023 cont.

7. STAFF COSTS

Staff costs were as follows:

	2023 Unrest- ricted Funds £	2023 Restric- ted Funds £	2023 Total Funds £	2022 Unrest- ricted Funds £	2022 Restric- ted Funds £	2022 Total Funds £
Wages, salaries, pension & social security costs	86,569	-	86,569	69,126	2,141	71,267
Training, uniforms & other costs	1,804	-	1,804	2,040	-	2,040
	<u>88,373</u>	<u>- £</u>	<u>88,373</u>	<u>71,166</u>	<u>2,141 £</u>	<u>73,307</u>

8. MOVEMENT IN FUNDS

	Balance at 1st April 2022 £	In £	Out £	Transfers £	Balance at 31st March 2023 £	Balance at 31st March 2022 £
Unrestricted Funds	<u>129,708</u>	<u>149,820</u>	<u>130,235</u>	<u>-</u>	<u>149,293</u>	<u>129,708</u>
2022	104,899	136,507	111,698			129,708
Restricted funds						
Night Shelter	500	700	900	-	300	500
High Sheriff	768	-	768	-	-	768
Monmouth Diocese	1,810	-	-	-	1,810	1,810
NCC Homelessness Prevention Fund	11,518	-	-	-	11,518	11,518
Total Restricted Funds	<u>14,596</u>	<u>700</u>	<u>1,668</u>	<u>-</u>	<u>13,628</u>	<u>14,596</u>
2022						
Night Shelter	-	500	-	-		500
High Sheriff	768	-	-	-		768
Monmouth Diocese	1,810	-	-	-		1,810
NCC Homelessness Prevention Fund	(16,341)	30,000	2,141	-		11,518
Total Restricted Funds	<u>(13,763)</u>	<u>30,500</u>	<u>2,141</u>	<u>-</u>		<u>14,596</u>
2022						
Total Funds	<u>144,304</u>	<u>150,520</u>	<u>131,903</u>	<u>-</u>	<u>162,921</u>	<u>144,304</u>
2022	91,136	167,007	(113,839)	-		144,304

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023 cont.

Nature and purpose of each restricted fund

Night Shelter Fund

In Newport there is a need for emergency accommodation for rough sleepers which provides safety and refuge while long term solutions to cycles of homelessness and/or addictions are being sought. This shelter is hosted during the coldest winter months by Newport churches and during the rest of the year at the Charity's premises at 25 Hill Street, Newport.

High Sheriff Fund

This grant was made to enable the charity to present drug, alcohol and homelessness issues to schools.

Newport City Council Homelessness Prevention Fund

This is a fund, provided by Newport City Council, to assist with the running of the Night Shelter and related services.

Monmouth Diocese Fund

This is a grant received through St Mary's Church, Malpas for work with school aged children and young people.

9. GENERAL UNRESTRICTED FUND

	2023 General Fund £	2023 Total Fund £	2022 General Fund £	2022 Total Fund £
Unrestricted Funds	149,293	149,293	129,708	129,708

10. TANGIBLE FIXED ASSETS

	Motor Vehicles £	Computers & equipment £	Total £
Cost			
Balance at 1st April 2022	13,162	3,883	17,045
Additions	-	-	-
Disposals	-	-	-
Balance at 31 March 2023	13,162	3,883	17,045
Accumulated Depreciation			
Balance at 1st April 2022	13,162	3,883	17,045
Charge for year	-	-	-
Eliminated on Disposal	-	-	-
Balance at 31 March 2023	13,162	3,883	17,045
Net Book Value			
At 31st March 2023	-	-	-
At 31st March 2022	-	-	-