

**EDEN GATE NEWPORT**  
**ANNUAL REPORT**  
**INCORPORATING FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31st MARCH 2022**

**GUILFOYLE**  
**SAGE LLP**  
Chartered  
Accountants



EDEN GATE NEWPORT	
YEAR ENDED 31 <sup>st</sup> MARCH 2022	
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# EDEN GATE NEWPORT

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2022

The Trustees present their report together with the financial statements of the charity for the year ended 31st March 2022. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 and comply with the Charity's constitution and applicable law.

### Legal and administrative information

Charity registration number 1154545

#### Address

25 Hill Street  
Newport, South Wales  
NP20 1LZ

#### Trustees

Franz Huelle

Pamela McCarthy

Christopher R Pennant

resigned December 2021

Harvey R Philpott

Mary Taylor

#### Secretary

not appointed

#### Independent Examiner

Guillfoyle Sage LLP

21 Gold Tops

Newport

South Wales

NP20 4PG

#### Bankers

Barclays Bank Plc

14 Commercial Street

Newport

NP20 1HE

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing Document

The Charity was registered as a Charitable Incorporated Organisation (CIO) on 13 November 2013 under charity registration number 1154545. The Charity's governing document is based on a Foundation Model Constitution.

### Recruitment and appointment of new trustees

All persons wishing to become Trustees are given a trustee role description, a trustee person description and a trustee code of conduct, following which they are required to submit an application form with a CV and a declaration as to their fitness. If the existing Trustees resolve that the applicant be appointed, (s)he must undergo induction training during which (s)he will be given (and receive help understanding) copies of:

- the governing document
- the annual report and accounts
- the current budget
- internal policy statements
- the strategic plan, business plan and/or operational plan

## STRUCTURE, GOVERNANCE AND MANAGEMENT continued

## Organisational Structure

During the year we have had an Operations Manager, full time except for a two month break between the former Operations Manager leaving and the new one joining, and 2 full time Support Workers. There are four Trustees: namely Chair, and three others. During the year, one of our long-standing Trustees left and we are extremely grateful for his long service. We have been unable to find a new Trustee to be a Treasurer, but instead are grateful that a new volunteer has joined the Charity with financial experience who is managing our finances with close contact with one of the Trustees. The Operations Manager reports to one of the Trustees. All other staff and volunteers report to the Operations Manager.

## Related Parties

We have no formal link with any related party, but we do actively co-operate with other organisations also working to help those we seek to help.

## Risk Management and Review

The Trustees regularly review a risk register which has identified the following risks as areas for consideration:

- Risk of abuse by staff or volunteers or of abusive behaviour from a guest directed at staff or volunteers. This is managed by ensuring good procedures are in place to mitigate the risk, such as training staff, DBS checks being in place for staff and volunteers and enacting a clear safeguarding policy. Over the last year we have increased security at the front door of Eden Gate premises and maintained close links with the Police. We also ensure our lone worker policy is adhered to at all times.
- Risk of a loss of support from our volunteering base has also been identified. We hope this will lessen as we all learn to live with Covid-19.
- Risk of loss of income from the Local Authority 'Supporting People' funding. However, we have been re-assured that this funding will be in place for 2022/23.

## OBJECTIVES AND ACTIVITIES

## Summary of the objectives set out in the governing document

In Newport, South Wales (primarily) relief and help to homeless or substance dependent people by:

- intervention services
- alleviation through rehabilitation and support to integrate them back into society
- educating the public about homelessness and substance dependence and abuse
- working in partnership with other organisations, in particular but not exclusively, by working with Christian churches.

As well as providing some relief to people in obvious need, our overall aim is to help people move on, as far as possible, to a point where they can sustain themselves in suitable accommodation and escape from the traps of poverty and addiction. Therefore we have provided one to one support to those experiencing, or likely to experience, homelessness in order to help them to support themselves.

## Summary of the main activities undertaken for the public benefit in relation to these objectives

## Drop-in services

Our drop-in services are a place where those who are experiencing homelessness can access local services as well as humanitarian support. We provide hot drinks and toast and signpost people to relevant services such as housing or drug/alcohol support services. These other services have also been sending representatives to attend some of the sessions, to help our guests engage with them. Our drop-in services have been limited because of the pandemic at times during the year. By March 2022 we were open between 10am and 3pm on weekdays and 10am to 1pm at the weekend.

We have been operating a 'breakfast run' on Saturdays and Sundays, taking breakfast to rough sleepers and establishing contact with them.

## EDEN GATE NEWPORT

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2022 - continued

#### OBJECTIVES AND ACTIVITIES continued

##### Wider involvement

Eden Gate has benefited from funding from Newport City Council via support for staff salaries from the 'Supporting People' programme. We received a grant from the Newport City Homelessness Prevention Fund in May 2021. Work has been ongoing to strengthen links with the local council and other front-line services such as the Salvation Army, The Wallich, POBL, Newport City Homes and Melin Homes.

##### Main activities undertaken for the public benefit

In all their decisions as to the work of the charity the Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

##### Volunteers

We remain very grateful to our volunteers without whom Eden Gate could not operate. They bring the humanity and welcome which is the life blood of all that we seek to achieve. We have welcomed new volunteers joining our projects during this year, but sadly due to Covid-19, others have been unable to contribute as much as they would have liked.

#### ACHIEVEMENTS AND PERFORMANCE

We have continued to pursue the objects of the charity. We continue to be seen as people with whom rough sleepers and others can safely relate, without the perceived barriers which affect the Council or other official bodies. We have seen real benefits with people moving into housing as a result of the work of Eden Gate or being supported to remain in housing or find employment or enter rehabilitation.

We have provided the 'breakfast run' nearly 100% of the time and the drop-in sessions over 70% of the time. That percentage has been increasing as Covid-19 rates reduce and more staff/volunteers join. By the end of the year, over 90% of sessions were being held.

We continue to provide a means whereby volunteers and churches can contribute to helping the homeless through our activities.

#### FINANCIAL REVIEW

The total cash funds carried forward at the year end were £144,304. This comprised a total of unrestricted funds of £129,708 and restricted funds of £14,596.

Our income for the year has exceeded expenditure by nearly 32%, leaving us with reserves in hand. The Trustees are aware that we have received much support from public funds over the last few years and that source of funding could dry up if public policy changes. However, our reserves would enable us to continue pursuing the objects of the Charity if that were to occur.

The Charity's principal sources of funding during the last financial year have been as follows:

26% given by individuals (2021: 31%)  
2% given by churches (2021: 5%)  
1% given by other donor bodies (2021: 2%)  
3% gift aid reclaim (2021: 5%)  
67% grants (2021: 56%)  
1% other (2021: 1%)

We are extremely grateful to our supporters as it has not been necessary to engage in fundraising activities this year. Our income from local authority support and donations from churches, individuals and others has been sufficient to meet our needs.

## EDEN GATE NEWPORT

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2022 - continued

#### FINANCIAL REVIEW continued

Of our expenditure, 65% went on staff costs (2021: 72%) and 9% on rent and other expenses of our premises (2021: 7%). The paid staff provide co-ordination of volunteers, support and mentoring for beneficiaries, general administration and management and they contribute to the development and planning of our services. The premises enable us to provide drop-in facilities for beneficiaries, office functions and a centre from which to operate.

Apart from a small petty cash fund, all our funds are held at Barclay's Bank and in our PayPal account.

#### Reserves Policy

Our policy is to keep a reserve of 50% of current annual staff costs and rent. The purpose is to ensure that we can meet our obligations to employees and our landlord if disaster strikes.

Approved by the Trustees and signed on their behalf by :

Date

21/10/22

Chair

Franz Huelle



Date

18/10/22

Harvey Philpott



# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EDEN GATE NEWPORT

We report on the accounts for the year to 31st March 2022 set out on pages 6 to 11.

## Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for the year under Section 144(2) of the Charities Act 2011, (the 2011 Act), and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act and
- state whether particular matters have come to our attention.

## Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1 which gives us reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or

2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Guillfoyle Sage LLP, Chartered Accountants,  
21 Gold Tops, Newport, South Wales NP20 4PG

Dated 3 January 2023

## EDEN GATE NEWPORT

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2022

	2022	2022	2021	2021
Notes	Unrest- ricted Funds	Restric- ted Funds	Unrest- ricted Funds	Restric- ted Funds
<b>INCOMING RESOURCES</b>				
Income from donations & legacies	53,783	500	54,091	5,199
Income from charitable activities	83,011	30,000	113,011	27,554
Investments - bank interest	9	-	9	-
<b>TOTAL INCOMING RESOURCES</b>	<b>136,803</b>	<b>30,500</b>	<b>167,303</b>	<b>32,753</b>
<b>RESOURCES EXPENDED</b>				
Costs of raising funds	296	-	296	-
<b>NET INCOMING RESOURCES AVAILABLE FOR CHARITABLE ACTIVITIES</b>	<b>136,507</b>	<b>30,500</b>	<b>167,007</b>	<b>32,753</b>
Charitable activities	110,738	2,141	112,879	66,749
Other costs	960	-	960	7,582
<b>TOTAL RESOURCES EXPENDED</b>	<b>111,698</b>	<b>2,141</b>	<b>113,839</b>	<b>74,331</b>
<b>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</b>	<b>24,809</b>	<b>28,359</b>	<b>53,168</b>	<b>(41,578)</b>
Transfers between funds	-	-	-	3,598
<b>NET MOVEMENT IN FUNDS</b>	<b>24,809</b>	<b>28,359</b>	<b>53,168</b>	<b>(37,980)</b>
Balance brought forward 1st April 2021	104,899	(13,763)	91,136	24,217
Balance carried forward 31st March 2022	129,708	14,596	144,304	(13,763)
<b>STATEMENT OF ASSETS &amp; LIABILITIES</b>				
Assets retained for charity use	-	-	-	-
Barclays Bank current account	26,165	14,596	40,761	4,223
Barclays Bank deposit account	101,757	-	101,757	(13,763)
PayPal account	1,716	-	1,716	-
Petty cash	70	-	70	64
	<b>129,708</b>	<b>14,596</b>	<b>144,304</b>	<b>(13,763)</b>
				<b>91,136</b>



# EDEN GATE NEWPORT

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2022

### 1. ACCOUNTING POLICIES

**Accounting convention**  
The financial statements have been prepared on a receipts and payments basis under the historical cost convention, in accordance with the Charities Act 2011, the Charities SORP (Statement of Recommended Practice) 2019 (FRS 102) and applicable accounting standards.

#### Incoming Resources

All incoming resources are included on the Statement of Financial Activities in the year in which they are received.

#### Resources expended

Expenditure is accounted for on a payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor Vehicles & trailer	- 25% on cost
IT equipment	- 33% on cost

Depreciation is charged at the beginning of the year following year of purchase or transfer. Profits and losses on disposal of assets are recognised in the Statement of Financial Activities in the year of disposal.

#### Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### 2. INCOME FROM DONATIONS AND LEGACIES

	2022	2022	2021	2021	2021
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds
Donations	3,553	500	5,703	1,000	6,703
Church organisations	26,222	-	25,587	908	26,495
Individuals	1,047	-	2,298	200	2,498
Other organisations	5,770	-	6,681	-	6,681
Gift aid tax reclaimed	17,191	-	13,822	3,091	16,913
PayPal account	53,783	500	54,091	5,199	59,290
	54,283	500	54,283	5,199	59,290

# EDEN GATE NEWPORT

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2022 cont.

### 3. INCOME FROM CHARITABLE ACTIVITIES

	2022	2022	2021	2021	2021
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds
Newport City Council Supporting People/other	82,674	30,000	49,001	23,971	72,972
Monmouth Diocese	-	-	-	1,810	1,810
GAVO	-	-	-	-	-
Housing Justice	-	-	1,486	-	1,486
Big Issue Sales	167	-	1,500	-	1,500
Other receipts	170	-	51	1,773	1,824
	83,011	30,000	52,070	27,554	79,624

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

	2022	2022	2021	2021	2021
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds
Premises costs	10,765	-	9,342	-	9,342
Guest expenses	6,105	-	2,278	-	2,278
Staff costs (note 7)	71,166	2,141	36,868	61,650	98,518
Equipment expenses	4,842	-	3,530	-	3,530
Motor & travelling expenses	2,986	-	1,397	3,059	4,456
Office costs, promotion and sundry	14,874	-	7,143	1,540	8,683
Donation	-	-	-	500	500
	110,738	2,141	60,558	66,749	127,307

### 5. EXPENDITURE ON OTHER COSTS

	2022	2022	2021	2021	2021
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds
Independent examiner fees	-	-	924	-	924
Depreciation	960	-	-	7,582	7,582
	960	-	924	7,582	8,506

### 6. TRUSTEE REMUNERATION AND RELATED PARTY COSTS

No Trustee received remuneration in their capacity as a trustee.

No Trustee received payment for any costs other than legitimate reimbursements of expenditure on behalf of the Charity.

# EDEN GATE NEWPORT

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2022 cont.

### 7. STAFF COSTS

Staff costs were as follows:

	2022	2022	2021	2021
Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds
69,126	2,141	71,267	35,138	60,210
2,040	-	2,040	1,730	1,440
71,166	2,141	73,307	36,868	61,650
				£
				95,348
				3,170
				98,518

Wages, salaries, pension & social security costs  
Training, uniforms & other costs

### 8. MOVEMENT IN FUNDS

	Balance at 1st April 2021	In	Out	Transfers	Balance at 31st March 2022	Balance at 31st March 2021
Unrestricted Funds	104,899	136,507	111,698	-	129,708	104,899
Restricted funds	65,210	105,851	(62,564)	(3,598)	-	104,899
<b>Total Unrestricted Funds</b>	<b>170,109</b>	<b>242,358</b>	<b>49,134</b>	<b>(3,598)</b>	<b>129,708</b>	<b>209,798</b>
Night Shelter	-	500	-	-	500	-
High Sheriff	768	-	-	-	768	-
Monmouth Diocese	1,810	-	-	-	1,810	-
NCC Homelessness Prevention Fund	(16,341)	30,000	2,141	-	11,518	(16,341)
<b>Total Restricted Funds</b>	<b>(13,763)</b>	<b>30,500</b>	<b>2,141</b>	<b>-</b>	<b>14,596</b>	<b>(13,763)</b>
Night Shelter	14,169	29,170	(44,783)	1,414	-	-
High Sheriff	768	-	-	-	-	-
Street Contact	5,632	-	(7,786)	2,154	-	-
Monmouth Diocese	-	1,810	-	-	-	-
NCC Homelessness Prevention Fund	3,648	1,773	(21,762)	-	-	-
<b>Total Restricted Funds</b>	<b>24,217</b>	<b>32,753</b>	<b>(74,331)</b>	<b>3,598</b>	<b>(13,763)</b>	<b>(13,763)</b>
<b>Total Funds</b>	<b>194,326</b>	<b>275,111</b>	<b>124,803</b>	<b>0</b>	<b>115,942</b>	<b>196,035</b>
Balance at 1st April 2021	89,427	137,522	(135,813)	-	91,136	91,136
2021	91,136	167,007	(113,839)	-	144,304	91,136

# EDEN GATE NEWPORT

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2022 cont.

Nature and purpose of each restricted fund

**Night Shelter Fund**  
In Newport there is a need for emergency accommodation for rough sleepers which provides safety and refuge while long term solutions to cycles of homelessness and/or additions are being sought. This shelter is hosted during the coldest winter months by Newport churches and during the rest of the year at the Charity's premises at 25 Hill Street, Newport. It is hoped to run the Night Shelter during the winter of 2022/23.

**High Sheriff Fund**  
This grant was made to enable the charity to present drug, alcohol and homelessness issues to schools.

**Newport City Council Homelessness Prevention Fund**  
This is a fund, provided by Newport City Council, to assist with the running of the Night Shelter and related services.

**Monmouth Diocese Fund**  
This is a grant received through St Mary's Church, Malpas for work with school aged children and young people.

## 9. GENERAL UNRESTRICTED FUND

The Trustees have decided to discontinue the provision of a sinking fund and funds previously designated as such have been transferred back into the unrestricted general fund.

Unrestricted Funds				
2022	General Fund	£	2021	Designated Fund
129,708	£	129,708	25,200	£
2022	£	£	2021	£
104,899	£	104,899	79,699	£
2021	£	£	2021	£
104,899	£	104,899	79,699	£

## 10. TANGIBLE FIXED ASSETS

Cost	Balance at 1st April 2021	Additions	Disposals	Balance at 31 March 2022	Accumulated Depreciation	Balance at 1st April 2021	Charge for year	Eliminated on Disposal	Balance at 31 March 2022	Net Book Value	At 31st March 2022	At 31st March 2021
£	£	£	£	£	£	£	£	£	£	£	£	£
Motor Vehicles	22,962	-	9,800	13,162	3,883	22,962	-	9,800	13,162	9,800	-	-
Computers & equipment	3,883	-	-	3,883	-	3,883	-	-	3,883	-	-	-
Total	26,845	-	9,800	17,045	3,883	26,845	-	9,800	17,045	9,800	-	-