

REGISTERED CHARITY NUMBER 1154545

EDEN GATE NEWPORT

ANNUAL REPORT

INCORPORATING FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st MARCH 2021

EDEN GATE NEWPORT

YEAR ENDED 31st MARCH 2021

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INCORPORATING FINANCIAL STATEMENTS

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EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2021

The Trustees present their report together with the financial statements of the charity for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 and comply with the Charity's constitution and applicable law.

Legal and administrative information

Charity registration number 1154545

Address

25 Hill Street
Newport, South Wales
NP20 1LZ

Trustees

Christopher R Pennant	Secretary and Treasurer
Harvey R Philpott	Chair until 11th January 2021
Mary Taylor	
Pamela McCarthy	
Franz Huelle	Chair from 11th January 2021

Secretary

Christopher R Pennant

Independent Examiner

Guilfoyle Sage LLP
21 Gold Tops
Newport
South Wales
NP20 4PG

Bankers

Barclays Bank Plc
14 Commercial Street
Newport
NP20 1HE

Solicitor

Christopher Pennant
3 Church Farm Close
Bettws
Newport
NP20 7HL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity was registered as a Charitable Incorporated Organisation (CIO) on 13 November 2013 under charity registration number 1154545. The Charity's governing document is based on a Foundation Model Constitution.

Recruitment and appointment of new trustees

All persons wishing to become Trustees are given a trustee role description, a trustee person description and a trustee code of conduct, following which they are required to submit an application form with a CV and a declaration as to their fitness. If the existing Trustees resolve that the applicant be appointed, (s)he must undergo induction training during which (s)he will be given (and receive help understanding) copies of:

- the governing document
- the annual report and accounts
- the current budget
- internal policy statements
- the strategic plan, business plan and/or operational plan

EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2021 - continued

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Organisational Structure

During the year we have had an Operations Manager, full time except for a 4 month career break during which time the role was covered by the Project Manager; a full time Project Manager, 2 full time Support Workers and 1 part time Support Worker. There are five Trustees: namely Chair, Secretary (who is also the Treasurer) and three others. The Operations Manager reports to the Chair. All other staff and volunteers report to the Operations Manager.

Related Parties

We have no formal link with any related party, but we do actively co-operate with other organisations working to help those we seek to help.

Risk Management and Review

The Trustees regularly review a risk register which has identified the following risks as areas for consideration:

- Risk of abuse by staff or volunteers or of abusive behaviour from a guest directed at staff or volunteers. This is managed by ensuring good procedures are in place to mitigate the risk, such as training staff, DBS checks being in place for staff and volunteers and enacting a clear safeguarding policy. Over the last year we have given more attention to the risk of threats from guests due to incidents of this nature taking place. A close relationship with the Police, increased security at the front door of Eden Gate's premises and supportive supervision have all been put in place to mitigate the effects of this on staff and volunteers.
- Risk of a loss of support from our volunteering base has also been identified. We hope this will lessen as we all learn to live with Covid.
- Risk of loss of income from the Local Authority 'Supporting People' funding. However, we have been re-assured that this funding will be in place for 2021/22 and there are indications that it will also be available in 2022/23.

OBJECTIVES AND ACTIVITIES

Summary of the objectives set out in the governing document

In Newport, South Wales (primarily) relief and help to homeless or substance dependent people by:

- intervention services
- alleviation through rehabilitation and support to integrate them back into society
- educating the public about homelessness and substance dependence and abuse
- working in partnership with other organisations, in particular but not exclusively, by working with Christian churches.

As well as providing some relief to people in obvious need, our overall aim is to help people move on, as far as possible, to a point where they can sustain themselves in suitable accommodation and escape from the traps of poverty and addiction.

Summary of the main activities undertaken for the public benefit in relation to these objectives

Newport Night Shelter

This year we have been unable to operate the Night Shelter because of the Covid pandemic.

Drop-in services

Our drop-in services are a place where those who are experiencing homelessness can access local services as well as humanitarian support. We provide hot drinks and toast and signpost people to relevant services such as housing or drug/alcohol support services. These other services have also been sending representatives to attend some of the sessions, to help our guests engage with them. Our drop-in services have been severely limited because of the pandemic this year, but we have been moving towards opening 7 days a week from 10am to 3pm.

Our Sunday Munch project has not operated this year because of the pandemic.

EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2021 - continued

OBJECTIVES AND ACTIVITIES continued

During the first part of the year we prepared and distributed packed meals to homeless people accommodated by the Local Authority in hotels. From November, we have been operating a 'breakfast run' on Saturdays and Sundays, taking breakfast to rough sleepers and establishing contact with them. Numbers have varied between 8 and 15 at any one time.

Wider involvement

Eden Gate has benefitted from funding from Newport City Council via support of staff salaries from the 'Supporting People' programme. We have also been allocated a grant from the Newport City Homelessness Prevention Fund (which has, in fact, been received in May 2021). Work has been ongoing to strengthen links with the local council and other front-line services such as the Salvation Army, The Wallich, POBL, Newport City Homes and Melin Homes.

Main activities undertaken for the public benefit

In all their decisions as to the work of the charity the Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Volunteers

We remain very grateful to our volunteers without whom Eden Gate could not operate. They bring the humanity and welcome which is the life blood of all that we seek to achieve. We have continued to see volunteers joining our projects but it has been difficult to attract new volunteers this year because of concerns about Covid-19.

ACHIEVEMENTS AND PERFORMANCE

This has been a difficult year, but we have continued to pursue the objects of the charity as circumstances have permitted. We continue to be seen as people with whom rough sleepers and others can safely relate, without the perceived barriers which affect the Council or other official bodies.

Our activities were heavily disrupted by the pandemic. However, from November we were able to maintain a 'breakfast run' to rough sleepers followed by a drop-in session on Saturdays and Sundays.

We continue to provide a means whereby volunteers and churches can contribute to helping the homeless through our activities.

FINANCIAL REVIEW

The total cash funds carried forward at the year end were £91,136. This comprised a total of unrestricted funds of £104,899 which includes the designated sinking fund of £25,200, and a deficit on restricted funds of £13,763. This deficit was covered by the subsequent late receipt of a grant for this fund from Newport City Council.

Our income for the year has exceeded expenditure by nearly 10%, leaving us with reserves in hand. The Trustees are aware that we have received much support from public funds over the last few years and that source of funding could dry up if public policy changes. However, our reserves would enable us to continue pursuing the objects of the Charity if that were to occur.

The Charity's principal sources of funding during the last financial year have been as follows:

31% given by individuals (2020: 25%)
5% given by churches (2020: 7%)
2% given by other donor bodies (2020: 3%)
5% gift aid reclaim (2020: 5%)
56% grants (2020: 60%)
1% other (2020: 0%)

We are extremely grateful to our supporters as it has not been necessary to engage in fundraising activities this year. Our income from local authority support and donations from churches, individuals and others has been sufficient to meet our needs.

EDEN GATE NEWPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2021 - continued

FINANCIAL REVIEW continued

Of our expenditure, 72% went on staff costs (2020: 58%) and 7% on rent and other expenses of our premises (2020: 6%). The paid staff provide co-ordination of volunteers, support and mentoring for beneficiaries, general administration and management and they contribute to the development and planning of our services. The premises enable us to provide drop-in facilities for beneficiaries, office functions and a centre from which to operate.

Reserves Policy

Our policy is to keep a reserve of 50% of current annual staff costs and rent. The purpose is to ensure that we can meet our obligations to employees and our landlord if disaster strikes. In addition we are continuing to build a sinking fund at the rate of £700 per month to cover future costs of vehicle replacement and compliance with obligations to repair our leasehold premises.

Approved by the Trustees and signed on their behalf by :


.....
Franz Huelle
Chair
.....
24 Sept 2021
.....
Date


.....
Christopher Pennant
Secretary
.....
18 Sept 2021
.....
Date

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EDEN GATE NEWPORT

We report on the accounts for the year to 31st March 2021 set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for the year under Section 144(2) of the Charities Act 2011, (the 2011 Act), and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act and
- state whether particular matters have come to our attention.


Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- 1 which gives us reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Guilfoyle Sage LLP, Chartered Accountants,
21 Gold Tops, Newport, South Wales NP20 4PG

Dated 30 September 2021

EDEN GATE NEWPORT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2021

	Notes	2021 Unrest- ricted Funds £	2021 Restric- ted Funds £	2021 Total Funds £	2020 Unrest- ricted Funds £	2020 Restric- ted Funds £	2020 Total Funds £
INCOMING RESOURCES							
Income from donations & legacies	2	54,091	5,199	59,290	56,471	10,647	67,118
Income from charitable activities	3	52,070	27,554	79,624	10,435	89,771	100,206
Investments - bank interest		24	-	24	99	-	99
TOTAL INCOMING RESOURCES		<u>106,185</u>	<u>32,753</u> £	<u>138,938</u>	<u>67,005</u>	<u>100,418</u> £	<u>167,423</u>
RESOURCES EXPENDED							
Costs of raising funds		1,416	-	1,416	478	-	478
NET INCOMING RESOURCES AVAILABLE FOR CHARITABLE ACTIVITIES		<u>104,769</u>	<u>32,753</u> £	<u>137,522</u>	<u>66,527</u>	<u>100,418</u> £	<u>166,945</u>
Charitable activities	4	60,558	66,749	127,307	53,811	121,196	175,007
Other costs	5	924	7,582	8,506	1,653	8,080	9,733
TOTAL RESOURCES EXPENDED		<u>61,482</u>	<u>74,331</u> £	<u>135,813</u>	<u>55,464</u>	<u>129,276</u> £	<u>184,740</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		43,287	(41,578)	1,709	11,063	(28,858)	(17,795)
Transfers between funds	8	(3,598)	3,598	-	(6,318)	6,318	-
NET MOVEMENT IN FUNDS		39,689	(37,980)	1,709	4,745	(22,540)	(17,795)
Balance brought forward 1st April 2020		65,210	24,217	89,427	60,465	46,757	107,222
Balance carried forward 31st March 2021	8 & 9	<u>104,899</u>	<u>(13,763)</u> £	<u>91,136</u>	<u>65,210</u>	<u>24,217</u> £	<u>89,427</u>

STATEMENT OF ASSETS & LIABILITIES

Assets retained for charity use	10 & 11	-	-	-	-	8,082	8,082
Barclays Bank current account		4,223	-	4,223	5,504	5,504	11,008
Barclays Bank deposit account		75,481	(13,763)	61,718	41,062	10,631	51,693
PayPal account		25,131	-	25,131	18,627	-	18,627
Petty cash		64	-	64	17	-	17
		<u>104,899</u>	<u>(13,763)</u> £	<u>91,136</u>	<u>65,210</u>	<u>24,217</u> £	<u>89,427</u>

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared on a receipts and payments basis under the historical cost convention, in accordance with the Charities Act 2011, the Charities SORP (Statement of Recommended Practice) 2019 (FRS 102) and applicable accounting standards.

Incoming Resources

All incoming resources are included on the Statement of Financial Activities in the year in which they are received.

Resources expended

Expenditure is accounted for on a payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor Vehicles & trailer	- 25% on cost
IT equipment	- 33% on cost

Depreciation is charged at the beginning of the year following year of purchase or transfer. Profits and losses on disposal of assets are recognised in the Statement of Financial Activities in the year of disposal.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. INCOME FROM DONATIONS AND LEGACIES

	2021 Unrest- ricted Funds £	2021 Restric- ted Funds £	2021 Total Funds £	2020 Unrest- ricted Funds £	2020 Restric- ted Funds £	2020 Total Funds £
Donations						
Church organisations	5,703	1,000	6,703	8,246	3,306	11,552
Individuals	25,587	908	26,495	23,251	1,247	24,498
Other organisations	2,298	200	2,498	3,415	1,205	4,620
Gift aid tax reclaimed	6,681	-	6,681	8,121	-	8,121
Other	-	-	-	20	28	48
PayPal account	13,822	3,091	16,913	13,418	4,861	18,279
	<u>54,091</u>	<u>5,199</u> £	<u>59,290</u>	<u>56,471</u>	<u>10,647</u> £	<u>67,118</u>

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2021 cont.

3. INCOME FROM CHARITABLE ACTIVITIES

	2021 Unrest- ricted Funds £	2021 Restric- ted Funds £	2021 Total Funds £	2020 Unrest- ricted Funds £	2020 Restric- ted Funds £	2020 Total Funds £
Newport City Council Supporting People/other	49,001	23,971	72,972	9,825	41,771	51,596
Monmouth Diocese	-	1,810	1,810	-	-	-
NCC Housing Department	-	-	-	-	30,000	30,000
Welsh Assembly grant	-	-	-	-	18,000	18,000
GAVO	1,486	-	1,486	-	-	-
Housing Justice	1,500	-	1,500	-	-	-
Big Issue Sales	32	-	32	610	-	610
Other receipts	51	1,773	1,824	-	-	-
	<u>52,070</u>	<u>27,554</u> £	<u>79,624</u>	<u>10,435</u>	<u>89,771</u> £	<u>100,206</u>

4. EXPENDITURE ON CHARITABLE ACTIVITIES

	2021 Unrest- ricted Funds £	2021 Restric- ted Funds £	2021 Total Funds £	2020 Unrest- ricted Funds £	2020 Restric- ted Funds £	2020 Total Funds £
Premises costs	9,342	-	9,342	11,704	-	11,704
Guest expenses	2,278	-	2,278	1,386	13,810	15,196
Host churches for night shelter (Welsh Ass grant)	-	-	-	-	12,100	12,100
Staff costs (note 7)	36,868	61,650	98,518	26,834	81,012	107,846
Equipment expenses	3,530	-	3,530	6,572	6,820	13,392
Motor & travelling expenses	1,397	3,059	4,456	147	5,039	5,186
Office costs, promotion and sundry	7,143	1,540	8,683	7,168	2,415	9,583
Donation	-	500	500	-	-	-
	<u>60,558</u>	<u>66,749</u> £	<u>127,307</u>	<u>53,811</u>	<u>121,196</u> £	<u>175,007</u>

5. EXPENDITURE ON OTHER COSTS

	2021 Unrest- ricted Funds £	2021 Restric- ted Funds £	2021 Total Funds £	2020 Unrest- ricted Funds £	2020 Restric- ted Funds £	2020 Total Funds £
Independent examiner fees	924	-	924	924	-	924
Depreciation	-	7,582	7,582	729	8,080	8,809
	<u>924</u>	<u>7,582</u> £	<u>8,506</u>	<u>1,653</u>	<u>8,080</u> £	<u>9,733</u>

6. TRUSTEE REMUNERATION AND RELATED PARTY COSTS

No Trustee received remuneration in their capacity as a trustee.

No Trustee received payment for any costs other than legitimate reimbursements of expenditure on behalf of the Charity.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2021 cont.

Staff costs were as follows:

	2021 Unrest- ricted Funds £	2021 Restric- ted Funds £	2021 Total Funds £	2020 Unrest- ricted Funds £	2020 Restric- ted Funds £	2020 Total Funds £
Wages, salaries, pension & social security costs	35,138	60,210	95,348	24,339	80,483	104,822
Training, uniforms & other costs	1,730	1,440	3,170	2,495	529	3,024
	<u>36,868</u>	<u>61,650</u>	<u>98,518</u>	<u>26,834</u>	<u>81,012</u>	<u>107,846</u>

	Balance at 1st April 2020 £	In £	Out £	Transfers £	Balance at 31st March 2021 £	Balance at 31st March 2020 £
Unrestricted Funds	65,210	105,851	(62,564)	(3,598)	104,899	65,210
<i>2020</i>	<i>60,465</i>	<i>67,005</i>	<i>(53,942)</i>	<i>(6,318)</i>		<i>65,210</i>
Restricted funds						
Night Shelter	14,169	29,170	(44,783)	1,444	-	14,169
High Sheriff	768	-	-	-	768	768
Street Contact	5,632	-	(7,786)	2,154	-	5,632
Monmouth Diocese	-	1,810	-	-	1,810	-
NCC Homelessness Prevention Fund	3,648	1,773	(21,762)	-	(16,341)	3,648
Total Restricted Funds	24,217	32,753	(74,331)	3,598	(13,763)	24,217
<i>2020</i>						
<i>Night Shelter</i>	<i>26,676</i>	<i>70,418</i>	<i>(93,124)</i>	<i>10,199</i>		<i>14,169</i>
<i>High Sheriff</i>	<i>1,268</i>	<i>-</i>	<i>-</i>	<i>(500)</i>		<i>768</i>
<i>Street Contact</i>	<i>7,463</i>	<i>-</i>	<i>(8,649)</i>	<i>6,818</i>		<i>5,632</i>
<i>Nationwide Bank grant</i>	<i>6,098</i>	<i>-</i>	<i>(6,098)</i>	<i>-</i>		<i>-</i>
<i>NCC Homelessness Prevention Fund</i>	<i>5,252</i>	<i>30,000</i>	<i>(21,405)</i>	<i>(10,199)</i>		<i>3,648</i>
Total Restricted Funds	46,757	100,418	(129,276)	6,318		24,217

	Balance at 1st April 2020 £	In £	Out £	Transfers £	Balance at 31st March 2021 £	Balance at 31st March 2020 £
Total Funds	89,427	138,604	(136,895)	-	91,136	89,427
	<u>89,427</u>	<u>138,604</u>	<u>(136,895)</u>	<u>-</u>	<u>91,136</u>	<u>89,427</u>
2020	107,222	167,423	(185,218)	-		89,427

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2021 cont.

Nature and purpose of each restricted fund

Night Shelter Fund

In Newport there is a need for emergency accommodation for rough sleepers which provides safety and refuge while long term solutions to cycles of homelessness and/or addictions are being sought. This shelter is hosted during the coldest winter months by Newport churches and during the rest of the year at the Charity's premises at 25 Hill Street, Newport.

High Sheriff Fund

This grant was made to enable the charity to present drug, alcohol and homelessness issues to schools.

Street Contact Fund

This is a project to engage with people on the streets of some deprived areas of Newport using a trailer and a van, manned by a team leader and volunteers.

Newport City Council Homelessness Prevention Fund

This is a fund, provided by Newport City Council, to assist with the running of the Night Shelter and related services.

Monmouth Diocese Fund

This is a grant received through St Mary's Church, Malpas for work with school aged children and young people.

9. GENERAL UNRESTRICTED FUND

The Trustees have designated funds to establish a sinking fund for the purpose of funding future vehicle replacements and fulfilment of obligations to repair the leasehold premises.

	2021 Designated Fund £	2021 General Fund £	2021 Total Fund £	2020 Designated Fund £	2020 General Fund £	2020 Total Fund £
Unrestricted Funds	25,200	79,699	104,899	16,800	48,410	65,210

10. TANGIBLE FIXED ASSETS

	Motor Vehicles £	Computers & equipment £	Total £
Cost			
Balance at 1st April 2020	22,962	13,243	36,205
Additions	-	-	-
Disposals	-	(9,360)	(9,360)
Balance at 31 March 2021	22,962	3,883	26,845
Accumulated Depreciation			
Balance at 1st April 2020	17,220	10,903	28,123
Charge for year	5,742	1,840	7,582
Eliminated on Disposal	-	(8,860)	(8,860)
Balance at 31 March 2021	22,962	3,883	26,845
Net Book Value			
At 31st March 2021	-	-	-
At 31st March 2020	5,742	2,340	8,082

EDEN GATE NEWPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2021 cont.

11. ANALYSIS OF TANGIBLE FIXED ASSETS BY FUNDS

	Unrest- ricted Funds £ 2021	Restric- ted Fund £ 2021	Total Fund £ 2021	Unrest- ricted Funds £ 2020	Restric- ted Fund £ 2020	Total Fund £ 2020
Net book value						
motor vehicles - night shelter	-	-	-	-	2,450	2,450
motor vehicles - street contact	-	-	-	-	3,292	3,292
equipment - street contact	-	-	-	-	2,340	2,340
	-	-	-	-	8,082	8,082