

REGISTERED COMPANY NUMBER: 08364680 (England and Wales)
REGISTERED CHARITY NUMBER: 1154536

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2025
for
Burnham Community Association

Two Rivers Accountancy
38 Eton Wick Road
Eton Wick
Windsor
Berkshire
SL4 6JL

Contents of the Financial Statements
for the Year Ended 31 March 2025

	Page
Report of the Trustees	1 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10 to 11
Notes to the Financial Statements	12 to 17

Report of the Trustees
for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Burnham Community Association is one of the largest and most active charities in the village. We have some 250 volunteers and directly or through our committees provide services for the wellbeing of people in and around Burnham. Our main activities are divided up as follows:

- Round and About which as the bi-monthly village magazine provides information and insight on village activities, and is delivered by our volunteers to residents' doors
- The BCA organise an annual Village Fête which is both a great community event and a source of fund-raising.
- The Friends of Burnham Library which works to sustain and increase the range of activities at the library
- The Monday Club which provides fun activities and a meeting place for some of our older citizens
- Our Transport Group which operates the familiar BCA minibus for the benefit of those less able to get around under their own steam and the Good Neighbour Scheme whose volunteers provide transport to medical and similar appointments.

The day to day work of BCA is undertaken by a number of sub groups or committees and their activities are summarised below:

Report of the Trustees
for the Year Ended 31 March 2025

OBJECTIVES AND ACTIVITIES

Significant activities

1. Round and About

BCA's free community magazine is delivered six times a year to homes in Burnham, Taplow, Dorney and part of west Slough, and is also made available in shops and community institutions. It provides local news and information on events, services and activities, and carries advertisements for local businesses to provide the income needed to cover costs. Around 8500 copies are normally printed for each issue and a team of over 120 volunteers turn out to undertake the complex logistical challenge of delivery of the magazine directly to the doors of local residents. Financially, Round and About hopes to make a small annual surplus to provide reserves for unforeseen circumstances. In the financial year ending 31 March 2025 Round and About made a substantial loss because of a drop in advertising revenue. In order to return the magazine to good financial health advertising prices have been increased and local organisations have been approached for financial support.

2. Village Fête

The 2024 Village Fête was opened by Anton Du Beke, who attended with his family and despite him being under some time pressure was able to visit many of the stalls and talked to residents and posed for photographs. We were very grateful for his generosity with his time.

It was decided that the degree of support for the Eco Floats had been very half hearted and this was unfair on the efforts of the few organisations which had made an effort. As a result we opted to trial a series of prizes for the best decked stalls around the theme of the Paris Olympics, but again the support for this was disappointing.

As always we were supported by a wide range of local charities and businesses who took stalls and offered everything from selling goods to the all the fun of the fair, together as always was the Traylen's Fun Fair. There were also several campaign groups for local issues who took stalls such as the campaign for a new secondary school to replace Burnham Upper School.

We repeated running the Prize Draw, which is a major generator of funds for the various BCA activities and attracted a good amount of ticket sales, although we could always do with more. The generosity of local businesses in supporting the draw with prizes is much appreciated.

The Dog Show was well supported and we were entertained by Sing4U, Michelle Mellor's Dance School. The Lions Train provided rides around the Park which again was very popular. Arrangements for the 2025 Fête are well under way and we look forward to seeing local organisations represented as stalls and everyone coming along to enjoy an entertaining afternoon.

3. Friends of Burnham Library

This has been a very difficult year for the Library and also for the Friends. The financial pressures on the Buckinghamshire Council Budget meant that yet another reorganisation of Library services was proposed, this time with some very drastic results. The Council tasked the Library Service with saving around £500,000 and it was decided to introduce Flexible entry at eight of the Council's main libraries, at a cost of £500,000 from the capital budget. Burnham because of the building design and local issues was deemed unsuitable for the Flex system. The Friends, with the support of the Parish Council met with the Director of Library services to try and win some amelioration of their proposal but to no avail.

Report of the Trustees
for the Year Ended 31 March 2025

OBJECTIVES AND ACTIVITIES

For Burnham the contribution to saving could only be funded by staff cuts and this has seen Burnham Library's hours reduced from 38 hours per week to 29.5 hours per week, closing the library from 1.00pm on Fridays and Saturdays and removing late night opening. Staff cover is also reduced, It has also meant that a completely new management team is now in place for the Library and we are working hard to generate a good relationship with them, and the new Library Resource officers, of who only one is a current Burnham Job Holder

This led to the Friends organising an appeal for more volunteers to join the support team, and we were looking for people prepared to take on the full Library Assistant role, which includes full customer service provision and operating the Library computer system. This has generated some interest and the new Library Management team are now in the process of recruiting from this pool. We hope to extend hours if possible at some stage in the future with the aid of these volunteers.

Fund raising for the Library has continued and we were able to run the Quiz again and also ran a number of other fund raising events such as café and cake sales, the Christmas Draw and selling Christmas Cards, which has ensured that we are able to support various unbudgeted but necessary Library Expenditures. We have lost a couple of members of the Committee due to family circumstances and are seeking to replace these with committed individuals, one of whom is a former member of Library staff which has been very useful.

4. The Monday Club

October 2024 saw the departure of Steve Tindall who ran the Monday Club with enthusiasm for the past 4 years He has been replaced by Theresa Clews, who also drives the BCA minibus and so was known to the members. The club is currently run by 5 volunteers and we are always seeking more help. The Monday Club is a social club that has been running for the past 50 years and currently has 32 members, 11 of whom require transport using the BCA's own minibus. The Club runs on a Monday afternoon from 1pm to 3pm and members pay subs of £4 per visit plus an additional £5 if they use the minibus.

Sessions start with half an hour for tea, coffee, cakes & biscuits. We have Sudoku, Crosswords and Word Search to keep the member's minds active, as well as Bingo sessions (They are very competitive!). The members are always interested in new information and love an interesting speaker like Laura Tobin from GMTV who discusses all subjects; the weather, space etc. The local fire brigade have given talks on Health & Safety, also offering to install free smoke detectors and more. Each week we try to have different activities or interesting guest speakers, and often have visits out to places.

This year we have had generous cake and biscuit donations from Burnham Lodge Care Home, ASDA, and Bluebird Care Ltd. Burnham Lodge Care home have also supplied and paid for 3 entertainers. We have also had a piano player, Tony the Tinkler who comes to the club as a free member and he professionally plays the piano at other care homes and venues.

The Christmas Party this year was held at the Methodist Church with the food supplied at a very reasonable cost by the Toby Carvery. There was a magician and a band who entertained the members who all had a lovely time.

We will continue to work hard to enhance the lives of our Members.

5. Transport Group

Report of the Trustees
for the Year Ended 31 March 2025

OBJECTIVES AND ACTIVITIES

BCA has a new 17-seater community minibus (16 passengers plus driver) which is available for use by local charitable organisations, voluntary groups and schools. It costs £2.50 per mile to use the bus. BCA generally provides one of their own trained volunteer drivers, although some groups can use their own trained and BCA approved drivers. Trips are varied and range from weekly short journeys to local clubs, Pensioners weekly and fortnightly shopping trips and trips to places of interest. The minibus is also used by other village groups and societies. Regular trips currently include: Monday Club to Burnham Methodist Church. Thursday CAMEO Luncheon Club. Friday morning shopping trip to large local supermarket. Fortnightly shopping trip to local shopping Centres. Wednesday monthly trips for the various local community organisations, e.g. Towns Women's Guild, Women's Institute, St Peters Church, and others. The bus has an automatic retractable electric side step and a built-in wheel chair ramp for space for one wheel chair.

The Good Neighbour Scheme provides a local transport service to hospital and health related appointments for local people without other means of transport available. Volunteer drivers use their own cars to take patients to the GP clinic and hospital appointments. Passenger donations cover the cost of providing the service. The BCA transport services are advertised through local community centres such the Burnham Health centre, the Burnham Health Promotion Trust, and in the bi monthly Burnham 'Round and About' community newspaper.

Public benefit

The Charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

FINANCIAL REVIEW

Financial position

BCA generated a loss of £3,871 for 2025 (2024 £7,621 loss). Another large donation to the Library of £3,820 to build new study pods had an impact on this year's results. The Friends of the Library have over the years raised substantial amounts to pay for donations to the library.

Total income was up by 5%, helped by donations received increasing by £1,758 or 93%. The Transport group's income increased by £2,228 or 27% as the minibus usage increased for the longer more lucrative trips. There were less events held in the library this year which meant that income decreased by £262. Round & About net income after production costs decreased by £331 as we've struggled to maintain some of the advertisers and the Monday Club's income increased by £775.

Overall expenditure decreased by £1,705 or 5% over the year, but this did include the donations made to the library this year and last year. Excluding these donations, expenditure would have increased by 14%. Most of this increase was due to the cost of returning the old minibus and the increased monthly lease costs. We continue to look at ways to reduce our running costs.

The directors remain pleased with the results this year considering the economic challenges faced.

Report of the Trustees
for the Year Ended 31 March 2025

FINANCIAL REVIEW

Reserves policy

BCA holds sufficient funds in reserves to ensure it can meet its identified cash flow needs and a range of identified but unexpected expenditure as well as saving for anticipated commitments such as ongoing lease costs of the minibus.

Current reserves total £29,874 (2024 £33,745). Reserves were impacted in part due to the donation to the Burnham Library and the return of the old minibus. The BCA maintains a number of operating current accounts for each sub-committee. The current account for the Friends of the Library is "ring-fenced" and can only be used by the Friends of the Library as stipulated in article 7.4 of their constitution and by-laws. The BCA also maintains a Reserve Savings account at CAF Bank with a balance of £10,000.

FUTURE PLANS

BCA relies on volunteers for all aspects of its work and currently has about 250 people engaged in the above activities. In the year ahead we will be endeavouring to recruit more volunteers, in particular minibus drivers, good neighbour drivers and helpers for all our activities. We have decided to disband the Village Information Point as the footfall is extremely low, with people using the internet more these days for their informational needs.

We will continue to keep our Facebook page up-to-date as it has proved very popular with people in the community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Burnham Community Association (BCA) is a charitable company limited by guarantee. It was registered with Companies House (Company No. 8364680) on 17th January 2013 and achieved charitable status on 11th November 2013 (Charity No. 1154536).

BCA is governed by a Memorandum and Articles of Association as amended by a Special Resolution registered at Companies House on 9th October 2013 and its objects are as follows:

To promote the benefit of the inhabitants of the civil parish of Burnham, Buckinghamshire and the neighbourhood together (hereinafter called the area of benefit) without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions, by our own activities, or in association with one or several of (a) the said inhabitants, (b) the statutory authorities, (c) voluntary organisations (d) other organisations, in a common effort to advance education, relieve poverty, promote health and to provide facilities, services and funding in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Report of the Trustees
for the Year Ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

BCA is managed by a Board of Directors who are selected, in accordance with Sections 34 to 37 of the Memorandum and Articles of Association. Retirement of Directors is in accordance with Sections 32 to 33 of the Memorandum and Articles of Association.

As BCA is a charitable company, the Directors of the Company are also trustees and members of the Charity and are responsible for ensuring compliance with both Company Law and Charity Commission requirements.

BCA has a number of committees that operate according to bye-laws approved by the Directors. The committees manage some of the day-to-day operation of the various activities of the organisation.

At the Annual General Meeting, a third of the directors must retire by rotation, but are eligible for reappointment.

Organisational structure

Burnham Community Association is a membership organisation with three categories of membership: individual, corporate and associate. Individual and corporate members are entitled to vote at any general meeting of BCA. Associate members may attend general meetings but may not vote.

The liability of individual and corporate members is limited to a sum not exceeding £10, being the maximum amount that each member undertakes to contribute to the assets of the Company in the event of its being wound up and being unable to meet its financial obligations, while he or she is a member, or within one year after he or she ceases to be a member.

Related parties

BCA no longer holds a licence from Bucks County Council for the Village Information Point premises as this has been disbanded and the registered office moved away from the library. The Friends of Burnham Library committee are working closely with the Library Manager and with representatives of Bucks County Council to develop Burnham Library as a County and Community partnership.

Burnham Community Association has good links with several other local charities, including the Rotary Club of Burnham Beeches.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Directors/Trustees are mindful of the risks inherent in certain of the charity's activities and will ensure that risk assessments are carried out as required, appropriate safeguards put in place and insurance policies reviewed regularly and modified or extended as required.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08364680 (England and Wales)

Registered Charity number

1154536

Report of the Trustees
for the Year Ended 31 March 2025

Registered office

38 Eton Wick Road
Eton Wick
Windsor
Berkshire
SL4 6JL

Trustees

C C Nielsen
T J Arthur
A J Strathdee
Ms M Pope
A Stilwell
S W Tindall (resigned 17.10.24)
Mrs G Rance
Mrs T Clewes (appointed 20.10.24)

Independent Examiner

Two Rivers Accountancy
38 Eton Wick Road
Eton Wick
Windsor
Berkshire
SL4 6JL

Approved by order of the board of trustees on 11th August 2025 and signed on its behalf by:



.....
C C Nielsen - Trustee

Independent Examiner's Report to the Trustees of
Burnham Community Association

Independent examiner's report to the trustees of Burnham Community Association ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Delia Allott

Two Rivers Accountancy
38 Eton Wick Road
Eton Wick
Windsor
Berkshire
SL4 6JL

Date: 11/8/25

Burnham Community Association

Statement of Financial Activities
for the Year Ended 31 March 2025

	Notes	31.3.25 Unrestricted fund £	31.3.24 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		3,653	1,902
Charitable activities			
Burnham carnival & fete		3,101	3,684
Friends of Burnham Library		3,490	4,218
Monday Club		6,748	5,488
Community publications		19,648	20,849
Community transport service		9,220	8,038
Other trading activities	2	467	126
Investment income	3	288	301
Total		<u>46,615</u>	<u>44,606</u>
EXPENDITURE ON			
Raising funds		467	-
Charitable activities			
Finance		249	266
Management		2,021	3,412
Burnham carnival & fete		1,621	2,356
Friends of Burnham Library		6,198	10,205
Monday Club		6,490	6,070
Community publications		20,683	20,582
Community transport service		11,582	8,105
Other		<u>1,175</u>	<u>1,231</u>
Total		<u>50,486</u>	<u>52,227</u>
NET INCOME/(EXPENDITURE)		(3,871)	(7,621)
RECONCILIATION OF FUNDS			
Total funds brought forward		33,745	41,366
TOTAL FUNDS CARRIED FORWARD		<u><u>29,874</u></u>	<u><u>33,745</u></u>

The notes form part of these financial statements

Balance Sheet
31 March 2025

	Notes	31.3.25 Unrestricted fund £	31.3.24 Total funds £
FIXED ASSETS			
Tangible assets	7	1,644	2,055
CURRENT ASSETS			
Debtors	8	1,263	2,073
Cash at bank		34,212	40,722
		<u>35,475</u>	<u>42,795</u>
CREDITORS			
Amounts falling due within one year	9	(7,245)	(11,105)
NET CURRENT ASSETS		<u>28,230</u>	<u>31,690</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		29,874	33,745
NET ASSETS		<u>29,874</u>	<u>33,745</u>
FUNDS	10		
Unrestricted funds		29,874	33,745
TOTAL FUNDS		<u>29,874</u>	<u>33,745</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

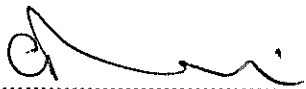
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued

31 March 2025

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11th August 2025 and were signed on its behalf by:



.....
C C Nielsen - Trustee



.....
A J Strathdee - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

2. OTHER TRADING ACTIVITIES

	31.3.25	31.3.24
	£	£
Friends of Burnham Library	467	126
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	31.3.25	31.3.24
	£	£
Deposit account interest	288	301
	<u> </u>	<u> </u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.25	31.3.24
	£	£
Depreciation - owned assets	411	514
	<u> </u>	<u> </u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	1,902
Charitable activities	
Burnham carnival & fete	3,684
Friends of Burnham Library	4,218
Monday Club	5,488
Community publications	20,849
Community transport service	8,038
Other trading activities	126
Investment income	301
Total	<u>44,606</u>

EXPENDITURE ON

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
Charitable activities	
Finance	266
Management	3,412
Burnham carnival & fete	2,356
Friends of Burnham Library	10,205
Monday Club	6,070
Community publications	20,582
Community transport service	8,105
Other	1,231
Total	52,227
NET INCOME/(EXPENDITURE)	(7,621)
RECONCILIATION OF FUNDS	
Total funds brought forward	41,366
TOTAL FUNDS CARRIED FORWARD	33,745

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2024 and 31 March 2025	5,279
DEPRECIATION	
At 1 April 2024	3,224
Charge for year	411
At 31 March 2025	3,635
NET BOOK VALUE	
At 31 March 2025	1,644
At 31 March 2024	2,055

11. RELATED PARTY DISCLOSURES

BCA no longer holds a licence from Bucks County Council for the Village Information Point premises as this has been disbanded and the registered office moved away from the library. The Friends of Burnham Library committee are working closely with the Library Manager and with representatives of Bucks County Council to develop Burnham Library as a County and Community partnership.

Burnham Community Association has good links with several other local charities, including the Rotary Club of Burnham Beeches.