

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	09	2021	To	31	08	2022

Section A Reference and administration details

Charity name	St George's Pre-school (Taunton)
Other names charity is known by	
Registered charity number (if any)	1154534
Charity's principal address	C/o St George's Catholic School
	The Mount
	Taunton
Postcode	TA1 3NR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Braund	Chair	01/09/2021-31/03/2022	
2	Sonia Gordge	Treasurer		
3	Helen Mac Connell	Secretary		
4	Amanda Weetch			
5	Peter Hanratty			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	'Foundation' Model Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	<p>Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for the appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>The Headteacher of St George's Catholic School, Taunton shall automatically ("ex-officio") be a charity trustee, for as long as he or she holds that office.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

St George's Pre-school (Taunton) operates with a full set of policies and procedures, operational documents and appropriate formats and systems to ensure compliance with the EYFS Statutory Framework and to safeguard the children attending the pre-school.

We have close links with St George's Catholic School community and utilise their facilities to further develop the education we provide for the children at our Pre-school.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils at St George's Pre-school (Taunton) by providing and assisting in the provision of facilities for education at the Pre-school.

In managing St George's Pre-school (Taunton) the trustees have kept in mind the Charity Commission's guidance on public benefit.

The Pre-school has now been fully operational for eight and a half years. We provide quality care facilities for children from the local community from age 2 years to statutory school age by offering appropriate education and care facilities. The facilities provided help the children develop important social and educational skills appropriate to their age. These lay the foundations for their transition to primary school and help them to be responsible members of our local community.

The Pre-school is entirely inclusive. We welcome all children whatever their ability, culture, religion or social background. We work hard to find out about each child's individual needs. A large percentage of the children who attend the Pre-school are EAL. We have sought the advice of support agencies to ensure we are enabling all children to gain maximum benefit from the education we provide. These agencies include support workers from various cultural backgrounds to support our EAL children and our Area SENCO to assist with the monitoring of children with additional needs.

Staff have also undertaken several training courses to ensure that all aspects of the provision we provide is of the highest quality and caters for every child's needs.

At the Pre-school parents are charged fees for the services that are provided for their children. These are fair and competitively priced and are reviewed regularly. Our aim is to offer a high quality, safe and stimulating environment that provides a service that is good value for money. The Pre-school is accessible to all children regardless of family income and the trustees will always do their best to secure funding for all eligible children. Fees are subsidised by Early Years Entitlement funding for 3 and 4 year olds. We also receive funding from the 30 hours funding scheme. Extra government grants may be available to families on low incomes who receive benefits, and the trustees make sure families are aware of these. If there are cases of family hardship which are not covered by government grants the trustees will always invite parents to apply, in confidence, for help with the payment of fees. Such requests are considered sympathetically. We feel that no child should miss out because of family poverty. Early Year's Pupil Premium came into effect in April 2015. Forms to apply for this funding have been included in all registration packs given out to potential parents from April 2015.

During the last year we have provided employment for six permanent members of staff and cleaning work for another. We employ an apprentice.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The academic year 2021-2022 has continued to be challenging due to the Covid pandemic but the staff have worked hard to make the children's pre-school experience as normal as possible.

The Year in General

The start of the Autumn term proved to be difficult, with some of the new children finding it hard to settle, requiring one to one attention from staff. We felt that the effects of lockdowns on children's mental health was the reason for this, and continued disruption to routine, due to parents' isolating, was unsettling for the children. We kept in place our covid restrictions, including the parents staying outside the building and only entering the setting if necessary to help settle a very upset child. Three new SEND children joined us, and it became apparent immediately we would be needing extra support to meet their needs.

We believe it is more important than ever to let the children play outside, learning to recognise their emotions and choosing what they want to do, when they want to do it. It is proven that contact with nature can soothe and calm. With this in mind, once the children were settled and familiar with our routines, small groups of children were able to access the school wildlife area one morning a week. The area proved to be an extremely valuable resource for the children. They were excited to use the rope ladder and swing. As well as developing their physical skills, they were able to explore different aspects of nature and the changing seasons. They used books to investigate leaves, trees and minibeasts. They also learned the importance of safety around the fire and practised mindful activities.

Our new apprentice made a positive start and is popular with all the children.

Our ITM Planning continued to support the children's learning - exploring bugs, plants and climbing in the garden, counting, mark making and using their imagination. In turn, this has supported the children in assessing their own risk. Inside the room, the children have been particularly interested in threading and making their own bracelets. Role-play has been popular with hospitals and home life being modelled. This has provided an opportunity to talk about emotions and feelings.

During the Autumn term we were, at last, able to allow The Little Big Dance Company to bring their performance to the preschool. This involved a lot of planning but took place with the dancers inside a COVID secure Perspex cube. The Reception class from St George's Catholic School joined us for the performance. All the children enjoyed interacting with the dancers through the cube and most stayed focussed for the whole performance (over an hour). We felt our children benefitted particularly as the EAL children were able to understand the language of dance as much as those with English as their first language.

During the Spring term the children enjoyed stories about differences, our bodies and keeping safe. We did some simple cooking and used some of our large equipment inside when it was too windy or wet to go outside. We celebrated Red Nose Day and participated in flamenco dancing. The children participated in British Science Week activities in March. Through simple activities the children were encouraged to explore, problem solve, observe, predict, think, make decisions and talk about the world around them.

We had a visit from the local community PCSO who met the children as

they played in the garden. They enjoyed talking to him and showing him what they were engaged in.

During the Summer term the children made great use out of our new water facility. They were fascinated to change the flow of water from one point to another and explore and problem solve. Inside the children used our new code-a-pillar to challenge their IT skills and help support the important skill of turn taking. We uploaded photographs onto our Facebook page each week, so families could see what we were doing.

Occupancy Levels

Our occupancy levels for the Autumn term were 76%, the Spring term 96.25%, and we were at 96.6% occupancy during the Summer term. Roughly 70% of our children were EAL. Higher needs funding was secured for two of our children. Five children have Assess Plan Do Review plans and we worked with the Area SENCo and several other professionals to support these children.

Progress and Achievement

At the start of the year we began working to the new EYFS framework in line with OFSTED guidance. As a result, we did not produce data for an assessment report. However, we continued to regularly monitor children through ITMP focus observations, which were then shared with parents. Any children making slower progress were highlighted during moderation and appropriate support put in place. Any concerns were flagged on Tapestry and regularly reviewed and updated.

Parental Partnerships

Our parental partnerships continued to be positive. We had very encouraging feedback from the parents of new children and have given advice on potty training and emotion coaching to several parents. We asked for parent feedback and gave advice on activities at home for our focus children each week. Our Polish translator facilitated communication between parents, setting and therapists.

We welcomed nearly all of the new families, who will be starting in September, for a visit during the Summer term. We made sure we followed Government Covid advice. Our Covid policy and risk assessment were regularly updated and published. One adult per family accompanied their child and all visits were held in the pre-school garden.

Staff CPD

Training undertaken by staff includes Emotion Coaching, Paediatric First Aid (PFA) course, Makaton signing introduction course and one member of staff has completed the first part of her Early Years Autism Good Practice course, which will help with the support of our HNF diagnosed children.

Resources

New Community Play equipment was purchased which included a new table to enable more children to sit comfortably at lunchtime, and a replacement cabinet and pushcart for the children. These items were expensive, but they are of the highest quality, so worth the expense in the long run. Some of the higher needs funding was used to purchase two new lightweight mats to go under the swing to ensure health and safety standards are met.

Maintenance

A premises conditions survey took place during the Autumn term and any

maintenance issues requiring attention were followed up. The flooring in the setting was replaced during the Summer holidays.

We have enjoyed watching our Pre-school, and the children we care for, grow and develop over another challenging academic year due to the Covid pandemic. However, our staff have worked hard to overcome all obstacles.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Pre-school aims to maintain a reserve fund of approximately £55000 which is an adequate amount to cover our normal operational costs for at least 6 months. This will allow us to meet staff notice and redundancy costs if ever needed. It will also put us in a better position to absorb any unexpected fluctuations in income. For example decreases in child numbers. The plan is to build on this reserve to cover future repairs and eventual replacement of the pre-fabricated building. The Pre-school's reserves remain at £56000.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Pre-school's principle sources of funding during the 2021/2022 financial year were as follows:
Early Years Entitlement grant for children attending the Pre-school - £100727
Fees from parents - £12764
Grants of £1500

During 2021/2022 our greatest expenditures have been our staff salaries £83223
£7994 has been spent on equipment, resources and consumables necessary for the running of the Pre-school.
£230 has been spent on training course fees.
£1692 has been spent on insurance.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SONIA MARIA THERESA GUDGE	AMANDA CLARE WEETCH
Position (eg Secretary, Chair, etc)	TREASURER	TRUSTEE
Date	28.6.2023	

ST GEORGE'S PRE-SCHOOL (TAUNTON) 21/22 dated 31.08.22

INCOME

EY Funding	100727.04
Fees	12763.68
Grant	1500.00
Uniform	28.50
Photo comm	68.00
Misc	
	115087.22

115087.22

EXPENDITURE

Staffing

Salaries	77698.61
HMRC	3575.63
Pension	1948.83
Payroll	550.44
Training	230.00
	84003.51

84003.51

Premises

Rates & rent	694.09
Biffa Waste	1011.70
Guardian Pest	624.00
AC service	276.60
Flooring	2275.00
Electrical	1044.00
Plumbing	592.47
Other	2514.77
	9032.63

9032.63

Resources

Resources	4781.43
Equipment	2412.73
Consumables	800.00
	7994.16

7994.16

Admin

Insurance	1692.08
Bank charges	138.18
Connect software	586.08
Telephone/internet	491.83
Website	265.00
EY Alliance	115.00
Admin costs	213.30
Uniform	198.00
Hookway survey	360.00
Tapestry	170.40
	4229.87

4229.87

	105260.17	-105260.17
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EXCESS OF INCOME OVER EXPENDITURE		9827.05
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BALANCE SHEET

Accumulated fund:

Balance as at 1 September 2021	119,792.58	
Excess of Income over Expenditure	9,827.05	
 Balance as at 31 August 2022	 129,619.63	 129,619.63

ST GEORGE'S PRE-SCHOOL TAUNTON
TRUSTEES ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022

**ST GEORGE'S PRE-SCHOOL TAUNTON
TRUSTEES ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022**

	2022		Year Ended
	£	£	31 August 2021
		£	£
Income and Expenditure Account			
Income			
Grants	1,500		4,905
EY Funding	100,727		91,700
Fees	12,764		15,500
Other	96		130
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Total Income		115,087	112,235
		<hr/>	<hr/>
Expenditure			
Staffing Costs			
Salaries and national insurance	81,274		78,457
Payroll	550		1,077
Training	230		500
NEST Pensions	1,949		1,956
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		(84,003)	(81,990)
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Premises costs	9,033		4,828
Equipment costs	2,413		1,914
Office costs	4,092		3,108
Bank Charges	138		139
Resources and consumables	5,581		3,077
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		(21,257)	(13,066)
		<hr/>	<hr/>
Total Expenditure		(105,260)	(95,056)
		<hr/>	<hr/>
Excess of income over expenditure for the year		9,827	17,179
		<hr/>	<hr/>
Excess of income over expenditure b/fwd		119,793	102,614
		<hr/>	<hr/>
Excess of income over expenditure c/fwd		129,620	119,793
		<hr/>	<hr/>

**ST GEORGE'S PRE-SCHOOL TAUNTON
TRUSTEES ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022**


Represented by:

Cash at bank: Lloyds TSB Bank

£129,620

I have independently examined the above accounts which have been prepared from and accord with the accounting records. In my opinion the accounts reflect accurately the state of affairs at 31 August 2022 and the excess of income over expenditure for the year ended on that date.

In my opinion no matter has come to my attention which needs to be highlighted in order to enable a proper understanding of the accounts.


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Honorary Independent Examiner

21.06.2023.
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Date