

COMMUNITY LINK FOUNDATION LIMITED

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Charity registration number 1154506

Company registration number 08672447 (England and Wales)

COMMUNITY LINK FOUNDATION LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr W Dexter	
	Miss K J Snookes	
	Mr D Duffy	
	Mr C J Harding	
	Mr E P Rylands	
	Mr A J Coates	(Appointed 1 April 2023)
	Mr M J Cunningham	(Appointed 1 April 2023)
Secretary	Mr E P Rylands	
Charity number	1154506	
Company number	08672447	
Registered office	Heritage House First Floor 9b Houghton Street Southport Merseyside PR9 0TE	
Independent examiner	Champion TLL Limited 7-9 Station Road Hesketh Bank Preston Lancashire PR4 6SN	

COMMUNITY LINK FOUNDATION LIMITED

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COMMUNITY LINK FOUNDATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees present their annual report and financial statements for the year ended 30 September 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Charity's objects are:

The provision of financial grants to individuals or groups in order to develop life chances from a position of adversity through the relief of those in need by reason of poverty, youth, age, ill health, disability, financial hardship or other disadvantage; and

The provision of financial grants to individuals or groups in order to develop life chances from a position of adversity and in so doing support the advancement of citizenship or community development.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

COMMUNITY LINK FOUNDATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Hope Street Peer Support Community Cafe/Hub, Ormskirk were provided funding to open on Christmas Day 2022 to feed 80 people in the community who are vulnerable, alone, isolated, single parents, elderly or carers. Everybody received a welcoming warm space, so they didn't have to worry about heating their homes, and a homemade 4-course dinner by our fully qualified chef.

Community Link Foundation supported **Asthma Relief Southport** with funding for an additional 6 Nebulisers to be used in the Southport and Formby areas.

To illustrate, here are some real life impact statements from just a handful of those we have helped: –

(A Patient) Thank you so much for the nebuliser, you don't know how grateful I am for this, especially when the world is in turmoil, I didn't expect to receive it, and as I really need it, it was such a nice surprise. Many thanks.

(A Family member) I would like to Thank you for taking time out to call me back on a weekend and also arrange for the two nebulisers for both my elderly parents, 80+, both who suffer from asthma and COPD. (Father, 89, also suffers with dementia) During these uncertain and unprecedented times I really appreciate your charity coming forward to support those who suffer from asthma and lung conditions. It's visible the attention you give to the public and hard work you put into it. Such organisations like this that exist make community a greater and safer place to live in. Thank you again for your kind donation. (A Doctor) Thank you so much for the deliveries – they are hugely appreciated Now, more than ever, they are needed to keep people out of hospital and give them care wherever we can provide it. We will be distributing to care homes and suitable venues and we will make sure they are put to good use.

(A Patient) Just a line to say a "Big Thank You" for not only sourcing a very much needed nebuliser for me but for getting it to us so quickly! I've been using it 4 times a day since Thursday and can already feel a huge relief. Thanks to you I can now breathe easier and deeper without wheezing. No words can ever thank you enough, during this stressful time. You are amazing people. People like myself wouldn't survive without you. Thank You.

Local footballers from **Southport Trinity** have received a boost with the award of some funding to allow for the purchase of special sports glasses.

The glasses will allow the players to continue playing the sport with their friends, this follows guidance from FA that children where possible should wear sports glasses when participating in games and training.

The trustees from Community Link Foundation were delighted to be able to support a joint project between **Wesley Street Traders and Southport Saviours** to have a community defibrillator placed in Wesley Street.

Defibrillators are life saving equipment that can be placed for community use.

A defibrillator has a covering radius of just around 400 metres, any further, you won't have time to make it back to save the patient. Southport has only five 24 hour defibrillators listed on The Circuit for the town centre. Given Southport has a population of over 94,000, and even more in summer with tourism. The numbers just don't equate.

The Southport Saviours Foundation's aim is to not only increase the coverage with more defibrillators, but to educate & raise awareness through first aid training.

Richard from Southport Saviours said "A big thank you to Community Link Foundation for their kind donation helping Wesley street hit their fundraising target to get an external defibrillator installed on the street. This unit will cover the local community and cover an area that really was lacking defib coverage before."

COMMUNITY LINK FOUNDATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Community Link Funding allowed the purchase of a supportive trike, for a **special young man, Elijah**, it is specifically designed to allow children with disabilities the ability to learn to ride. It will give Elijah enough support that he can maintain balance on the seat to be able to focus on learning how to peddle and hopefully move the bike independently.

Elijah has Cerebral Palsy and has weakness/tightness of his muscles. His core is weaker and needs extra support in a sitting position. He would require specialist equipment to maintain his legs in good alignment to be able to peddle. The support mean he does not waste energy trying to maintain his position on the bike.

Sefton Childrens Trust were awarded £1,000 to give a helping hand to local families who are experiencing difficulties. We aim to give toys, gifts hats scarfs and gloves, blankets. turkey dinners, food hampers and a Christmas party.

A child in Year 6, who sits on our School Council, at St Patricks School proposed that the school install some exercise equipment on our playing field for use by the whole school. She has researched the type of equipment available and the costs involved and brought her suggestions to us.

Thank you so much for your offer of funding from the Community Link foundation to help us install a **defibrillator** in the public gardens at the front of The Atkinson. It's an important resource to have in the town, particularly in the evenings and weekends when the public buildings are all closed. I'm pleased to say we have been able to complete the installation and it's now available in the event of an emergency.

Community Link Foundation have been a huge support to **Rainbow Hub children's charity**, as well as some of the individual families who attend our services.

The funding support of CLF has enabled our organisation to purchase specialist equipment which has allowed us to help children with physical disabilities to develop their standing and walking skills during their therapy sessions at Rainbow Hub. In addition to this, several families who attend Rainbow Hub have greatly benefited from the support of CLF funding, which has helped them to access the therapy services that helps their child to achieve their potential and have a better quality of life.

We thank everyone at CLF for everything they do to help make such a positive difference to the local community! Funding allowed purchase of a supportive trike, specifically designed to allow children with disabilities the ability to learn to ride a bike. The supportive trike will allow Joshua enough support that he can maintain his balance on the seat to be able to focus on learning how to peddle and move the bike independently (in time). Joshua is weaker throughout his right side (arm, leg and trunk) and has reduced core stability. The support this trike offers give him the support he needs so he does not waste energy trying to maintain his position on the bike.

Financial review

The trustees have considered the Charity's requirement for reserves which takes account of its ability to continue to operate should there be a reduction in income such that day-to-day costs, apart from those directly required for raising funds, need to be paid for out of reserves held.

The long-term aim is to make sufficient surplus from the 600 Club lottery to cover the admin / support costs which total approximately £12,000 per year. In the meantime it is prudent to retain six month's support / admin costs in reserves, which equates to approximately £6,000. This amount has been designated within the funds, leaving free funds for distribution of £37,752. This amount will be paid out as grants during the coming year in response to applications received.

Review of year

The Statement of Financial Activity for the year is shown on page 7. The Balance Sheet is on page 8 of the statutory accounts and the Notes to the Financial Statements on pages 10 to 15.

The total income in the year 2023 was £31,502 (2022: £20,845). Total expenditure was £24,879 (2022: £22,178) leaving a surplus of £6,623.

COMMUNITY LINK FOUNDATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2023

Given the nature of the Charity's activities and intention to pay out funds held as soon as possible by way of grants (whilst retaining sufficient amounts as described in the reserves policy) it is not prudent to tie-up monies in long-term investment. The trustees will endeavour to obtain the best interest rates available on a short-term basis with bank deposit accounts however.

Structure, governance and management

The charity is controlled by its governing document, the Memorandum of Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr W Dexter

Miss K J Snookes

Mr D Duffy

Mr C J Harding

Mr E P Rylands

Mr A J Coates

Mr M J Cunningham

(Appointed 1 April 2023)

(Appointed 1 April 2023)

The Board is responsible for the recruitment and appointment of new Trustees. New trustees are sought based on any skills shortages on the Board. There is an application process for Trustees, and induction information including Charity Commission publications regarding Trustee roles and responsibilities, and background information on the Charity.

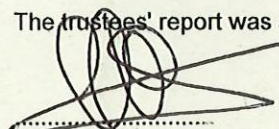
The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to XX day's purchases, based on the average daily amount invoiced by suppliers during the year.

The trustees' report was approved by the Board of Trustees.


Mr E P Rylands
trustee

Date: 29/05/24

COMMUNITY LINK FOUNDATION LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMMUNITY LINK FOUNDATION LIMITED

I report to the trustees on my examination of the financial statements of Community Link Foundation Limited (the charity) for the year ended 30 September 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Champion TLL Limited

Peter Buck FCA, DChA

7-9 Station Road

Hesketh Bank

Preston

Lancashire

PR4 6SN

Dated:

11/6/2024

COMMUNITY LINK FOUNDATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Income from:			
Donations and legacies	2	20,500	7,540
Other trading activities	3	11,002	13,305
		<u>31,502</u>	<u>20,845</u>
Total income			
Expenditure on:			
Raising funds	4	6,808	7,444
Charitable activities	5	18,071	14,734
		<u>24,879</u>	<u>22,178</u>
Total expenditure			
Net income/(expenditure) and movement in funds		6,623	(1,333)
Reconciliation of funds:			
Fund balances at 1 October 2022		37,129	38,462
		<u>43,752</u>	<u>37,129</u>
Fund balances at 30 September 2023			

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

COMMUNITY LINK FOUNDATION LIMITED

BALANCE SHEET

AS AT 30 SEPTEMBER 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Cash at bank and in hand		44,823		38,149	
Creditors: amounts falling due within one year	11	1,071		1,020	
Net current assets			43,752		37,129
The funds of the charity					
Unrestricted funds - general			37,752		31,129
Unrestricted funds - designated fund			6,000		6,000
			43,752		37,129

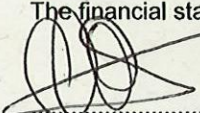
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 3/5/24


Mr E P Rylands
Trustee

Company registration number 08672447 (England and Wales)

COMMUNITY LINK FOUNDATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 Accounting policies

Charity information

Community Link Foundation Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Heritage House, First Floor, 9b Hoghton Street, Southport, Merseyside, PR9 0TE.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

COMMUNITY LINK FOUNDATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Donations and legacies

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Donations and gifts	500	4,790
Sponsorship	20,000	2,750
	<u> </u>	<u> </u>

COMMUNITY LINK FOUNDATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

3 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Sponsorships and social lotteries	11,002	13,305

4 Raising funds

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
<u>Fundraising and publicity</u>		
Lottery prizes	5,112	5,074
Fundraising and marketing fees	1,696	2,370
	<u>6,808</u>	<u>7,444</u>
Fundraising and publicity	6,808	7,444
	<u>6,808</u>	<u>7,444</u>

5 Expenditure on charitable activities

	2023 £	2022 £
Direct costs		
Grant funding of activities (see note 6)	15,967	12,276
Share of support and governance costs (see note 7)		
Support	1,033	1,438
Governance	1,071	1,020
	<u>18,071</u>	<u>14,734</u>
Analysis by fund		
Unrestricted funds - general	18,071	14,734

COMMUNITY LINK FOUNDATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

6 Grants payable

	2023 £	2023 £
Grants to institutions:		
We Are Hope	1,200	-
Asthma Relief	1,140	-
Southport Trinity	1,500	-
Defib Sales	-	1,798
Theraplay	4,778	-
Sefton Childrens Trust	1,000	-
St Patricks	500	-
Southport Saving	500	-
Islal Rose Foundation	-	3,000
St Lukes primary School	-	1,000
UK Office Direct Ltd	-	1,200
Freshfield School	-	1,166
Other	-	699
	<u>10,618</u>	<u>8,863</u>
Grants to individuals	5,349	3,413
	<u>15,967</u>	<u>12,276</u>

-

7 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £
Insurance	289	-	289	-	-	-
Postage and stationery	-	-	-	406	-	406
Sundries	35	-	35	191	-	191
Computer and website	709	-	709	841	-	841
Independent examiner fees	-	1,071	1,071	-	1,020	1,020
	<u>1,033</u>	<u>1,071</u>	<u>2,104</u>	<u>1,438</u>	<u>1,020</u>	<u>2,458</u>
Analysed between Charitable activities	<u>1,033</u>	<u>1,071</u>	<u>2,104</u>	<u>1,438</u>	<u>1,020</u>	<u>2,458</u>

COMMUNITY LINK FOUNDATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals and deferred income	1,071	1,020

13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 October 2022 £	Incoming resources £	Resources expended £	At 30 September 2023 £
Designated funds	6,000	-	-	6,000
General funds	31,129	31,502	(24,879)	37,752
	37,129	31,502	(24,879)	43,752

COMMUNITY LINK FOUNDATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

13 Unrestricted funds (Continued)

Previous year:	At 1 October 2021	Incoming resources	Resources expended	At 30 September 2022
	£	£	£	£
Designated funds	6,000	-	-	6,000
General funds	32,462	20,845	(22,178)	31,129
	<u>38,462</u>	<u>20,845</u>	<u>(22,178)</u>	<u>37,129</u>

14 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

Community Link Foundation Trustee Report:

Hope Street Peer Support Community Cafe/Hub, Ormskirk were provided funding to open on Christmas Day 2022 to feed 80 people in the community who are vulnerable, alone, isolated, single parents, elderly or carers. Everybody received a welcoming warm space, so they didn't have to worry about heating their homes, and a homemade 4-course dinner by our fully qualified chef.



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The funding support of CLF has enabled our organisation to purchase specialist equipment which has allowed us to help children with physical disabilities to develop their standing and walking skills during their therapy sessions at Rainbow Hub. In addition to this, several families who attend Rainbow Hub have greatly benefited from the support of CLF funding, which has helped them to access the therapy services that helps their child to achieve their potential and have a better quality of life.

We thank everyone at CLF for everything they do to help make such a positive difference to the local community!



Funding allowed purchase of a supportive trike, specifically designed to allow children with disabilities the ability to learn to ride a bike. The supportive trike will allow **Joshua** enough support that he can maintain his balance on the seat to be able to focus on learning how to peddle and move the bike independently (in time). Joshua is weaker throughout his right side (arm, leg and trunk) and has reduced core stability. The support this trike offers give him the support he needs so he does not waste energy trying to maintain his position on the bike.