

Sorted Church

Charity number 1154436

A company limited by guarantee number 07158478

Annual Report and Financial Statements for the year ended 31 December 2022



Sorted Church

Annual Report and Financial Statements for the year ended 31 December 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Sorted Church

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Revd Tracy Milne	Leader of the BMO	
Capt Richard Cooke	Church Army nominee	
Ven. Dr Andy Jolley	Bishop's nominee & Chair	
Vicky Bell	Trustee	
David Heane	Churchwarden	

Church and young peoples council

Revd Tracy Milne	ex-officio
David Heane	ex-officio
Vicky Bell	ex-officio
Natalie Shaw	ex-officio
Carl Firth	ex-officio
Lynne Johnson	Secretary
Tom Johnson	elected
Alenka Hutsul	elected
Amy Johnson	elected
Lewis Worth	elected

Charity number 1154436 Registered in England and Wales

Company number 07158478 Registered in England and Wales

Registered and principal address

6 Harborough Green
Apperley Bridge
Bradford
BD10 0UD

Bankers

Virgin Money
1 Westgate
Shipley
BD18 3SD

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2010. It is governed by a memorandum and articles of association as amended by special resolution on 3 December 2012 and 22 December 2021. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The Company was registered as a charity in November 2013 and took over the operation of a church established under a Bishop's Mission Order on 1 January 2014.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

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Trustees' report (continued) for the year ended 31 December 2022

Objectives and activities

The charity's objects

To advance the Christian religion in the Anglican tradition among young people and young adults (up to age twenty five) who attend or are associated with Immanuel college, Idle and Hanson school, Bradford and among those living in the parishes of Bolton, St James, Eccleshill, St Luke, Greengates, St John, Idle, Holy Trinity; Thorpe Edge, St John and Wrose, St Cuthbert.

To advance education and to provide services in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the young people and young adults (up to age twenty five), in particular for those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage by providing a range of in school support, out of school social events, small group support, educational and volunteering opportunities, information and advice services and recreational activities.

The prevention or relief of poverty, especially of young people and young adults (up to age twenty five), among those living in the parishes of Bolton, St James, Eccleshill, St Luke, Greengates, St John, Idle, Holy Trinity; Thorpe Edge, St John and Wrose, St Cuthbert, and the immediately surrounding areas by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

The charity's activities, achievements and performance

Although a full-time staff role was vacant for a majority of the year, the dedication from our 29 volunteers and small staff team enabled a successful year for Sorted Church.

A total of 429 beneficiaries accessed our weekly sessions, including wellbeing support groups, drop-in activity sessions, and inclusion work in our local secondary schools. 139 beneficiaries accessed one-to-one pastoral support, reflecting the increase in wellbeing challenges faced amongst local young people. In particular, mental health issues are escalating so we are developing areas where small groups can meet to encourage each other and build confidence at an early stage.

A young person who grew through Sorted is now working for our Local Council as a youth worker with responsibilities in the local hospitals. Another, who has finished an apprenticeship with us, is now working for Snoops which is a charity working with young people with disabilities.

Our worshipping community saw some growth throughout the year, with 65 individuals attending our Sunday congregation.

We held a successful summer programme within the community, which helped us to engage new young people into our support. We gave young people a secure place to explore self awareness, leadership skills and we gave role models on listening skills and how to mentor each other.

Furthermore, our residential at How Dale Ghyll was enjoyed by 26 Young people who experienced 4 days of outdoor life; camping in pods; abseiling; clay pigeon shooting, swimming and ghyll scrambling as some of the activities. The whole experience united diversity within the group and team work improved confidence and wellbeing.

Sorted helps and supports young people to lead their sessions with oversight which gives the young people a sense of ownership and a sense of belonging which enables, empowers and encourages our young people. This often has a knock on effect into other areas of life, home and school and Sorted is instrumental in bringing about life changing opportunities.

Safeguarding Training

All our staff and volunteers have attended the Diocesan Safeguarding Training and DBS checks are up to date.

Sorted Church

Trustees' report (continued) for the year ended 31 December 2022

Risk management

The board and Church Council have identified the major risks and keep their mitigation policy under regular review.

Plans for the future

We have developed a clear strategy to engage new supporters of our work, with an aspiration to diversify our offer, reaching more young people and young adults. This response will enable us to respond to the cost-of-living crisis and worsening mental health within our local community. We recognise that services must remain free to access, reducing barriers for those most vulnerable.

Financial review

The net expenditure for the year was £15,260, including net expenditure of £11,880 on unrestricted funds and net expenditure of £3,380 on restricted funds after transfers.

Reserves policy

The trustees aim to have 6 months running costs in reserve for the purpose of enabling the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

The charity's free reserves, excluding fixed assets, at the year end were £22,411.

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Trustees' report (continued) for the year ended 31 December 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 2/3/2023

Andy Jolley (Trustee)

Sorted Church

Independent examiner's report to the trustees of Sorted Church

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2022, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

20/3/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Sorted Church

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	2,778	32,114	34,892	49,519
Fees and charges		961	-	961	52
Total income		<u>3,739</u>	<u>32,114</u>	<u>35,853</u>	<u>49,571</u>
Expenditure on:					
Salaries and NI	(3)	4,377	15,668	20,045	23,014
Freelance project workers		1,249	3,150	4,399	9,281
Freelance development workers		1,175	2,500	3,675	8,100
Freelance finance worker		817	576	1,393	1,686
Staff expenses		952	568	1,520	1,187
Staff and volunteer training		261	454	715	1,071
Activity materials and resources		1,682	1,521	3,203	8,296
Equipment and office consumables		1,194	276	1,470	3,261
Repairs and maintenance		-	-	-	2,778
Diocesan share		-	-	-	1,000
Mission giving		-	-	-	40
Insurance		383	-	383	460
Independent examination		-	480	480	480
Other admin costs		150	13	163	13
Church Army contribution		307	921	1,228	1,307
Depreciation		467	-	467	467
Rent		2,605	2,240	4,845	1,430
Residentials		-	7,127	7,127	-
Total expenditure		<u>15,619</u>	<u>35,494</u>	<u>51,113</u>	<u>63,871</u>
Net income / (expenditure)		<u>(11,880)</u>	<u>(3,380)</u>	<u>(15,260)</u>	<u>(14,300)</u>
Fund balances brought forward		<u>35,226</u>	<u>12,001</u>	<u>47,227</u>	<u>61,527</u>
Fund balances carried forward	(4)	<u>23,346</u>	<u>8,621</u>	<u>31,967</u>	<u>47,227</u>

All incoming resources and resources expended derive from continuing activities.

Sorted Church
Balance sheet
as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 935	-	935	1,402
Total fixed assets	<u>935</u>	<u>-</u>	<u>935</u>	<u>1,402</u>
Current assets				
Debtors and prepayments	(6) 891	-	891	4,214
Cash at bank and in hand	(7) 22,444	8,621	31,065	42,091
Total current assets	<u>23,335</u>	<u>8,621</u>	<u>31,956</u>	<u>46,305</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 924	-	924	480
Total current liabilities	<u>924</u>	<u>-</u>	<u>924</u>	<u>480</u>
Net current assets / (liabilities)	<u>22,411</u>	<u>8,621</u>	<u>31,032</u>	<u>45,825</u>
Net assets	<u>23,346</u>	<u>8,621</u>	<u>31,967</u>	<u>47,227</u>
Funds				
Unrestricted funds	23,346	-	23,346	35,226
Restricted funds	-	8,621	8,621	12,001
Total funds	<u>23,346</u>	<u>8,621</u>	<u>31,967</u>	<u>47,227</u>

For the year ending 31 December 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 2/3/2023

Andy Jolley (Trustee)

Sorted Church

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 4 years

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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Notes to the accounts continued

for the year ended 31 December 2022

2 Grants and donations

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
The Bradford Fund	-	2,500	2,500	-
Sovereign Healthcare	-	5,000	5,000	-
National Lottery Community Fund	-	10,000	10,000	-
Leeds Diocesan Board of Finance	-	1,250	1,250	-
Education and Skills Funding Agency (ESFA)	-	3,000	3,000	-
City of Bradford Met. District Council (CBMDC)	-	4,224	4,224	4,410
Allchurches Trust	-	-	-	14,750
BBC Children in Need	-	-	-	4,429
Garfield Weston Foundation	-	-	-	5,000
High Sheriff of West Yorkshire	-	-	-	2,490
Joseph Rank Foundation	-	-	-	3,000
Liz and Terry Bramall Foundation	-	-	-	5,000
Locala Community Fund	-	-	-	1,500
Lord Barnaby's Foundation	-	-	-	3,000
The Archer Trust	-	-	-	1,500
Gift aid	815	-	815	-
Other donations	1,963	6,140	8,103	4,440
	<u>2,778</u>	<u>32,114</u>	<u>34,892</u>	<u>49,519</u>

3 Staff costs and numbers

	2022 £	2021 £
Gross salaries	20,045	23,014
Pensions	-	-
	<u>20,045</u>	<u>23,014</u>

The average number of employees during the year was 3.5, being an average of 1.4 full time equivalent (2021: 4, 2.2 FTE). There were no employees with emoluments above £60,000.

4 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Camp and holidays	4,563	6,140	6,930	-	3,773
Allchurches Trust	2,938	-	2,938	-	-
Lord Barnaby's Foundation	3,000	-	3,000	-	-
The Archer Trust	1,500	-	1,500	-	-
ESFA Fund	-	3,000	3,000	-	-
The Bradford Fund	-	2,500	2,500	-	-
Awards for All	-	10,000	9,169	-	831
Sovereign Health	-	5,000	2,233	-	2,767
HAF Fund	-	4,224	4,224	-	-
Diocesan Board of Finance	-	1,250	-	-	1,250
	<u>12,001</u>	<u>32,114</u>	<u>35,494</u>	<u>-</u>	<u>8,621</u>

Sorted Church

Notes to the accounts continued

for the year ended 31 December 2022

4 Restricted funds continued

Fund name	Purpose of restriction
Camp and holidays	Donations for annual residential events.
Allchurches Trust	Towards session costs. project administration costs, apprentice cost and office rent.
Lord Barnaby's Foundation	Towards core costs.
The Archer Trust	Towards core costs.
ESFA Fund	Towards employing an apprentice.
The Bradford Fund	Towards core costs that supports and enables vital services and growth of the organisation.
Awards for All	Towards delivery of Youth Work project.
Sovereign Health	Towards core costs.
HAF Fund	Towards holiday activities and food provision for children on free school meals programme.
Diocesan Board of Finance	Contribution to heating costs inc in venue hire.

5 Tangible assets

	Office equipment	Total
<u>Cost</u>	£	£
At 1 January 2022	1,869	1,869
Additions	-	-
At 31 December 2022	<u>1,869</u>	<u>1,869</u>
<u>Depreciation</u>		
At 1 January 2022	467	467
Charge for year	<u>467</u>	<u>467</u>
At 31 December 2022	<u>934</u>	<u>934</u>
<u>Net book value</u>		
At 31 December 2022	<u>935</u>	<u>935</u>
At 31 December 2021	<u>1,402</u>	<u>1,402</u>

6 Debtors and prepayments

	2022	2021
	£	£
Prepayments	77	-
Accrued income	814	134
Other debtors	-	4,080
	<u>891</u>	<u>4,214</u>

Sorted Church

Notes to the accounts continued for the year ended 31 December 2022

7 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	31,065	41,936
Cash in hand	-	155
	<u>31,065</u>	<u>42,091</u>

8 Creditors and accruals	2022	2021
	£	£
Accruals	924	480
Taxation and social security	-	-
	<u>924</u>	<u>480</u>

9 Related party transactions

Donations from trustees and related parties

The aggregate donations received from trustees and related parties during the year was £1,895.

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

Details of remuneration and benefits

No trustee received any remuneration during the year.

Other related party transactions

Church Army Paid Vicky Bell until 13th May 2022 and paid Tracy Milne until 30th April 2022. The Diocese of Leeds pays Tracy Milne from May 2022. These transactions are not reflected in the Financial Statements.

Sorted Church

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	2,778	4,429	32,114	45,090	34,892	49,519
Fees and charges	961	52	-	-	961	52
Total income	3,739	4,481	32,114	45,090	35,853	49,571
Expenditure						
Salaries and NI	4,377	1,860	15,668	21,154	20,045	23,014
Freelance project workers	1,249	-	3,150	9,281	4,399	9,281
Freelance development workers	1,175	1,800	2,500	6,300	3,675	8,100
Freelance finance worker	817	-	576	1,686	1,393	1,686
Staff expenses	952	11	568	1,176	1,520	1,187
Staff and volunteer training	261	220	454	851	715	1,071
Activity materials and resources	1,682	167	1,521	8,129	3,203	8,296
Equipment and office consumables	1,194	90	276	3,171	1,470	3,261
Repairs and maintenance	-	-	-	2,778	-	2,778
Diocesan share	-	1,000	-	-	-	1,000
Mission giving	-	40	-	-	-	40
Insurance	383	-	-	460	383	460
Independent examination	-	480	480	-	480	480
Other admin costs	150	-	13	13	163	13
Church Army contribution	307	1,307	921	-	1,228	1,307
Depreciation	467	467	-	-	467	467
Rent	2,605	-	2,240	1,430	4,845	1,430
Residential	-	-	7,127	-	7,127	-
Total expenditure	15,619	7,442	35,494	56,429	51,113	63,871
Net income / (expenditure)	(11,880)	(2,961)	(3,380)	(11,339)	(15,260)	(14,300)
Transfers between funds	-	1,869	-	(1,869)	-	-
Net movement in funds	(11,880)	(1,092)	(3,380)	(13,208)	(15,260)	(14,300)
Fund balances brought forward	35,226	36,318	12,001	25,209	47,227	61,527
Fund balances carried forward	23,346	35,226	8,621	12,001	31,967	47,227