



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 January 2025	To	31 December 2025

Section A Reference and administration details

Charity name **Moulton Community Association CIO**

Other names charity is known by **MCA**

Registered charity number (if any) **1154390**

Charity's principal address **Moulton Community Association**

3/5 Broad Lane, Moulton, Spalding,

Lincs

Postcode

PE12 6PN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Lesley Fisher	Chair – until 9 th December 2025	Resigned 31 st December 2025	The Trustees
Andrew Woolf	Chair – from 9 th December 2025	Appointed 11 th November 2025	The Trustees
James Arnott	Treasurer		The Trustees
Christopher Tibbs	Vice-Chair		The Trustees
Pamela Stanley			The Trustees
Ralph Fisher	Premises Officer	Resigned 16 th October 2025	The Trustees
Claire Goy		Resigned 20 th October 2025	The Trustees
Kenton Hawkins	Website and Publicity Officer		The Trustees
Robert Bedwell			The Trustees
Mandy Baker	Bookings Officer		The Trustees
Wendy Woolf	Secretary		The Trustees
Gill Gooding	Maintenance Coordinator – from 9 th December 2025	Appointed 14 th January 2025	The Trustees

Names of the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution - CIO registered 29 October 2013, as amended on 15 September 2021, as amended on 11 December 2024
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and processes adopted by the Charity include (year of most recent update or of introduction of policy in brackets):

- Health and Safety Policy (2024)
- Environmental Policy (2024)
- Safeguarding Policy (2023)
- Disciplinary Process (2021)
- Employee Grievance Process (2021)
- Trustee Grievance Process (2025)
- Data Protection Policy (2024)
- Equal Opportunities Policy (2025)
- Serious incident reporting policy and procedures (2025)
- Paying Staff (2025)
- Trustee expenses policy and procedures (including Trustee donations) (2025)
- Financial reserves policy and procedures (2025)
- Internal charity financial controls policy and procedures AND Investing charity funds policy and procedures (2025)
- Internal risk management policy and procedures AND Risk management (2025)
- Conflicting Interests AND Trustee conflicts of interest policy and procedures (2025)
- Complaints Handling (2025)
- Safeguarding vulnerable beneficiaries (2025)

The Trustees aim to review, update and improve all MCA policies and processes at appropriate intervals. Substantial work was done on this aspect during 2025.

Where appropriate we aim to work with and support other voluntary organisations within Moulton village and All Saints Church, Moulton. As in previous years we worked with the Church in organising Carols on the Green in December 2025.

We continue to have contact with various bodies, including a Lincolnshire-wide organisation which promotes issues of use and concern to those running village halls etc, such as sources of grant funding, premises safety etc. When possible, various of our Trustees attend meetings held by such bodies providing information and discussion; unfortunately a meeting in 2025 was cancelled by the organiser and has yet to be rescheduled.

Existing Trustees are reminded to refer to, and new Trustees directed to, the guidance provided by the Charity Commission.

The Charity is permitted to have Members who are not Trustees, however there are no Members presently in that category i.e. the only Members are the Trustees.

As reported for 2024, on 10th December 2024 the then ten Trustees (the Members) unanimously passed a Resolution effective 11th December 2024, which changed the quorum for general meetings of the Charity from "six or one third of the total members of the committee whichever is the greater" to "three members (trustees) of the committee". This amendment was duly approved by and registered by the Charity Commission.

There were no amendments to the Charity's Constitution in 2025.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a Village Hall and a Community Centre for the use of the inhabitants of the Parish of Moulton in the County of Lincolnshire ("the area of benefit") without distinction of political, religious or other opinions including:

- a) Meetings, lectures and classes;
- b) Other forms of recreation and leisure time occupation with the object of improving the life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

By providing and maintaining the two adjacent premises the Charity is then able to let them for a variety of uses which inhabitants of all ages are able to attend according to preference. We are fortunate in having two buildings which allows greater choice and flexibility of use for hirers and the Charity.

Regular users, most typically weekly or monthly, during 2025 included the following:

- Brownies and Rainbows;
- Scouts, Cubs and Beavers;
- Tots and Carers
- Lace making;
- Flower arranging;
- U3A Needlework;
- Moulton Ladies Group;
- Yoga – various levels;
- Pilates;
- Knit Crochet and Craft;
- Choir Practice;
- Card Making;
- Wellbeing Groups;
- Exercise Groups;

- Line Dancing group;
- Café meeting group;
- Miscellaneous meetings (including Parish Council, Medical Centre groups, Young Farmers)

During the year the buildings have also been used for events including:

- Childrens parties;
- Family gatherings and celebrations

The buildings have also been used for our own fundraising events, listed later in this report.

The Community Centre is made available as a Polling Station for public elections as and when they occur.

The Community Centre was made available free of charge for public meetings concerning Moulton Park (a charity) which was opened for public use during 2025.

There are no restrictions on who may hire the buildings for public or private events although events which the Trustees consider have the potential for causing a nuisance or controversy are considered on their merits. Regard must also be had to any necessary licences.

Hire charges – These are fixed in advance having regard to our funding needs and by comparison with the hire charges for other halls in the area.

All regular and single-event hirers are subject to the same charges. Single-event hirers are required to pay a deposit, returnable post-event except in rare occasions where damage or other problems occur. Hirers who are charities may be granted a discount at our discretion.

Following several years with no increases made to our hire charges, a small increase was applied in June 2024. There was no increase during 2025, however mainly due to rising costs the Trustees decided on applying a small increase to our charges to be effective from June 2026.

Declaration - It is declared that the Trustees have had regard to the Charity Commission's Guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to the trustees, the Charity relies on help from friends and volunteers (FAVs), particularly when arranging and holding fundraising activities.

The Charity does not make grants to individuals or bodies. However it has, usually on an approximately annual basis, sponsored the free Parish magazine for Moulton and nearby villages, in which the Charity advertises events and functions and information about some of our regular hirers; £95 was paid in 2025.

Summary of the main achievements of the charity during the year

As well as income from lettings, and such grants and donations as may become available, we also rely on profits from our own events. The overall results are shown in the accompanying Income & Expenditure Account.

In 2025 the buildings have also been used for our own fundraising events including:

- Bingo Evenings (monthly, except December)
- Valentines dance early February 2025
- Garden Crawl and Scarecrow Festival late June 2025
- Refreshments provided September 2025 (in support of Harvest Working Weekend organised by Moulton Celebration Committee)
- Last Night of the Proms concert October 2025
- Family Bingo Afternoon early December 2025
- Carols on the Green mid-December 2025 (in conjunction with All Saints Church)

We continued to hold our Bingo events on the last Wednesday evening of each month (not December) which remain popular and well-attended and provide an important contribution to our funds. December's Family Bingo was also a successful event.

In June 2025 we revived our Garden Crawl event (rested in 2024). A local resident organised Yard Sales around the village, charging entry fees, all of which, as disclosed in advance, were kindly donated to MCA.

Another local group, Moulton Celebration Committee, again held its Harvest Working weekend in September and MCA joined in with stalls and refreshments on the Saturday.

The popular Carols on the Green event was held again in December 2025, organised in conjunction with All Saints Church, held on the village green and afterwards in the Community Centre.

As much as these events raise much-needed funds to help maintain the buildings and contribute to our running costs, they are also important community events.

Other possible events were considered this year but were either not proceeded with or were at least postponed, having regard to the limitations on the time Trustees and other volunteers can give and also seeking to avoid unhelpful clashes in the calendar with the events of other groups in the village and further afield.

Maintenance and improvement work continued throughout the year.

Works undertaken included external repairs to a Community Centre wall and alterations to the drainage to the rear path at the Village Hall, hopefully solving a problem with damp in a section of wall.

In the Ward Hall Annex (Community Centre) the flooring was worn out and was replaced along with better storage cupboards (see below); in connection with this work, a number of Trustees undertook the repainting of the walls. This has made the Annex a more attractive and useful space.

Section D

Achievements and performance

Various delays were experienced in obtaining Planning Permission but the installation of two pairs of new entrance doors for the Community Centre was finally completed in October 2025 (see below).

The previous underfloor heating arrangements in the Village Hall toilets were found to have failed and incapable of repair. The gas central heating was extended to new additional radiators to solve this (see below).

The garden area in front of the Community Centre continued to be maintained by volunteers across the year, including appropriate displays, attracting positive feedback.

The parking space lines in the car park were repainted, by Trustees.

The Charity owns its buildings and car park. Unauthorised use of the car park by non-hirers causes problems at times. The Trustees continue to consider what possible measures could be introduced to seek to solve this issue without affecting access to neighbouring properties.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity has updated its policy during 2025, now to seek to keep a reserve of not less than £20,000 in the event of unexpected repairs or demand on funds. This is considered to be prudent, particularly with uncertainties in respect of future energy costs, building repairs etc.

At the end of 2025 the Charity's total funds at bank and in cash totalled £24,219. This is a reduction from the position at the start of the year, largely due to greater capital expenditure in 2025 which totalled £13,939 (Community Centre new Annex flooring and storage £6,025, Community Centre new entrance doors £5,153, and Village Hall new heating in toilets £2,761).

We have identified works of repair, maintenance and improvement which we hope can be dealt with in the next year or soon thereafter. Some of the identified works could be done within our existing funds, and we hope grant funding may be obtained, but overall a cautious approach must continue to be maintained.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During 2025 the Charity's principal sources of revenue / income were:

Rental income from lettings Community Centre and Village Hall, a total of £18,243.

Fundraising events, as described above, generated an overall profit of £12,975.

Donations totalled £2,075. Of that total £500 was given by Moulton Parish Council towards the costs of repairing some damp in the Village Hall and £375 given by our South Holland District Council Ward Councillors towards the purchase of new mugs and teapots.

Grant income in 2025 totalled £3,013, all from Lincolnshire UKSPF, which covered half of the cost of new flooring and cupboards in the Ward Hall Annex in the Community Centre, the remainder of the cost paid from our general funds. This work was completed in March 2025.

A 2024 grant of £4,900, from a local charitable trust, was brought forward into 2025. This was spent in 2025 meeting almost all of the costs of our project to replace the two sets of entrance doors to the Community Centre, which was completed in October 2025. £252 was paid from our general funds.

Our expenditure generally is as set out in the accompanying Income and Expenditure Account. Of particular note, our net electricity and gas costs paid during 2025 totalled £4,690. However, this was following a revision to certain invoices from our single energy supplier and a refund from them, so a clear comparison with the figure paid in 2024 £6,351 is difficult.

Overall, energy costs are and will remain a substantial overhead for the Charity. We continue to take assistance from Energy Advisors in obtaining what we hope are the most beneficial energy contracts available.

Employees' wages increased in line with the Government's National Living Wage (minimum wage) with effect from April 2025 and a further increase will apply from April 2026.

In April 2025 changes in certain tax/National Insurance thresholds made it necessary for the Charity to register with HMRC as an employer and operate a Payroll (PAYE) scheme (not previously required for our particular circumstances). We engaged local accountants to run the scheme for us, at a modest but still additional cost, although we remain responsible for processing the actual wages payments to the employees.

Our insurances were renewed in January 2025. Insurance costs in 2025 were £3,382, comprising premiums of £2,668 and valuers charges of £714. The latter related to a review of rebuilding costs for insurance purposes, the first conducted for a number of years, undertaken at the suggestion of our insurers.

Lettings income, fundraising, donations and grant income enables us to maintain the buildings in a suitable state for letting.

Income from lettings alone are insufficient to maintain the buildings which are old and within Moulton's conservation area. Although the buildings are not listed, the District Council regards them to be of historic importance to the Village. Accordingly consultation with the Council is necessary for certain works as and when proposed.

Section F Other optional information

To assist with the day-to-day maintenance of the premises the Charity has two part-time employees, a cleaner and a person who deals with the setting up and taking down of tables and chairs for use by certain hirers.

Several Trustees left the Charity during 2025 but new ones joined, as shown in Section A above. We continue to make such efforts as we can to recruit additional Trustees or those who may prefer to be a Friend & Volunteer.


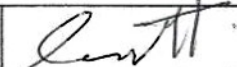
During the year we have sought to make increased use of social media, including Facebook, to promote the Charity's facilities and events. The website has been further developed.

Since January 2025 we have been operating a new online booking system for those hirers or potential hirers who wish to use it. It has proved successful, making arrangements for booking more attractive, transparent and efficient and also assisting us with production of invoices to hirers. However, bookings may still be made by other means if preferred.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Woolf	James Arnott
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 08/04/26



CHARITY COMMISSION
FOR ENGLAND AND WALES

MOULTON COMMUNITY ASSOCIATION CIO

1154390

Receipts and payments accounts

CC16a

For the period
from

1st JAN 2025


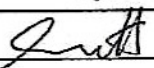
To

31st DEC 2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year 2024 to the nearest £
A1 Receipts					
Hall Hire	18,243	-	-	18,243	18,528
Grants	-	3,013	-	3,013	5,400
Fundraising	12,975	-	-	12,975	8,790
Donations received	1,200	875	-	2,075	1,467
Bank Interest Received	462	-	-	462	609
Sale of Equipment	-	-	-	-	-
Part-recovery from insolvent debtor	-	-	-	-	123
Sub total (Gross income for AR)	32,880	3,888	-	36,768	34,917
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,880	3,888	-	36,768	34,917
A3 Payments					
Wages	6,806	-	-	6,806	6,727
Electricity & Gas	4,691	-	-	4,691	6,352
Water	1,139	-	-	1,139	407
Insurance	3,382	-	-	3,382	2,229
Capital Expenditure	5,151	8,788	-	13,939	7,491
Fundraising Expenses	5,010	-	-	5,010	3,528
Donations made and Sponsorship	95	-	-	95	50
Repairs & Maintenance	7,508	-	-	7,508	2,601
Gardening	73	-	-	73	-
Equipment Purchases	1,111	-	-	1,111	951
Cleaning Services and Supplies	331	-	-	331	404
Broadband & Bookings Mobile Phone	604	-	-	604	590
Website & Online Booking	476	-	-	476	226
Stationery & Advertising	319	-	-	319	249
PPL-PRS Music Licence	222	-	-	222	209
Examination of Annual Accounts	270	-	-	270	270
Bank Charges	77	-	-	77	60
Other Payments	98	-	-	98	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	37,363	8,788	-	46,151	32,344
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,363	8,788	-	46,151	32,344
Net of receipts/(payments)	- 4,483	- 4,900	-	- 9,383	2,573
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,702	4,900	-	33,602	31,029
Cash funds this year end	24,219	-	-	24,219	33,602

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Funds at Bank	23,598	-	-
	Cash Floats held	621	-	-
		-	-	-
	Total cash funds	24,219	-	-
	(agree balances with receipts and payments account(s))	OK	OK	
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land & Buildings (2015 value shown)	Endowment	-	798,000
	Other Fixtures and Fittings	Unrestricted	3,500	-
	Equipment (estimated approx cost)	Unrestricted	3,000	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Website charges	Unrestricted	34	
	Electricity & gas (Dec 2025 charges)	Unrestricted	764	
	Other creditors at 31.12.25	Unrestricted	244	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Andrew Woolf - Chair	08/04/26	
		James Arnott - Treasurer	08/04/26	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

MOULTON COMMUNITY ASSOCIATION CIO

On accounts for the year
ended

31st DECEMBER 2025

Charity no
(if any)

1154390

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/2/2026

Name:

DANIEL COLEMAN

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

46 HIGH STREET
HOLBOACH
PE12 7ED

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.