



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 January 2024	To	31 December 2024

Section A Reference and administration details

Charity name	Moulton Community Association CIO
Other names charity is known by	MCA
Registered charity number (if any)	1154390
Charity's principal address	Moulton Community Association 3/5 Broad Lane, Moulton, Spalding, Lincs Postcode PE12 6PN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Lesley Fisher	Chair		The Trustees
James Arnott	Treasurer		The Trustees
Christopher Tibbs	Vice-Chair		The Trustees
Pamela Stanley			The Trustees
Ralph Fisher	Premises Officer		The Trustees
Claire Goy			The Trustees
Kenton Hawkins	Website and Publicity Officer		The Trustees
Gavin Horner		Resigned 14 March 2024	The Trustees
Heather Horner		Resigned 14 March 2024	The Trustees
Robert Bedwell		Appointed 14 May 2024	The Trustees
Claire Gray	Joint Lettings Officer/Bookings Secretary – until 24 June 2024	Resigned 24 June 2024	The Trustees
Martin Gray	Joint Lettings Officer/Bookings Secretary – until 24 June 2024	Resigned 24 June 2024	The Trustees
Mandy Baker	Booking Officer (revised title) – from 15 July 2024	Appointed 27 May 2024	The Trustees
Wendy Woolf		Appointed 18 November 2024	The Trustees

Names of the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution Dated 2015
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and processes adopted by the Charity include:

- Health and Safety Policy – updated (expected finalised early 2024)
- Environmental Policy – updated 2024
- Equal Opportunities Policy – updated 2021
- Safeguarding Policy – updated 2023
- Disciplinary Process – updated 2021
- Employee Grievance Process – updated 2021
- Trustee Grievance Process – updated (finalised early 2025)

The Trustees aim to review, update and improve all MCA policies and processes at appropriate intervals.

Where appropriate we aim to work with and support other voluntary organisations within the Village and All Saints Church. We worked with the Church in organising Carols on the Green.

We continue to have contact with various bodies, including a Lincolnshire-wide organisation which promotes issues of use and concern to those running village halls etc. Several of our Trustees attended a meeting held by that body, in a nearby village, in October 2024, which provided information and discussion about sources of grant funding and also fire safety issues.

Existing Trustees are reminded to refer to, and new Trustees directed to, the guidance provided by the Charity Commission.

Amendment to the Charity's Constitution – Although the Charity is permitted to have Members who are not Trustees, there are no Members presently in that category i.e. the only Members are the Trustees. Whilst most general meetings are well attended, occasionally due to illness or work and other commitments, the number of Trustees available to attend has been limited. Accordingly following change was considered to be appropriate:

On 10th December 2024 the then ten Trustees (the Members) unanimously passed a Resolution effective 11th December 2024, which changed the quorum for general meetings of the Charity from "six or one third of the total members of the committee whichever is the greater" to "three members (trustees) of the committee". This amendment was duly approved by and registered by the Charity Commission.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a Village Hall and a Community Centre for the use of the inhabitants of the Parish of Moulton in the County of Lincolnshire ("the area of benefit") without distinction of political, religious or other opinions including:

- a) Meetings, lectures and classes;
- b) Other forms of recreation and leisure time occupation with the object of improving the life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

By providing and maintaining the two adjacent premises the Charity is then able to let them for a variety of uses which inhabitants of all ages are able to attend according to preference. We are fortunate in having two buildings which allows greater choice and flexibility of use for hirers and the Charity.

Regular users, most typically weekly or monthly, during 2024 included the following:

- Brownies and Rainbows;
- Scouts, Cubs and Beavers;
- Tots and Carers
- Lace making;
- Flower arranging;
- U3A Needlework;
- Moulton Ladies Group;
- Yoga – various levels;
- Pilates;
- Knit Crochet and Craft;
- Choir Practice;
- Youth Club;
- Card Making;
- Wellbeing Groups;
- Exercise Groups;
- Café meeting group;
- Miscellaneous meetings (including Parish Council, Medical Centre groups)

During the year the buildings have also been used for events including:

- Childrens parties;
- Family gatherings and celebrations
- Polling Station for public elections

They have also been used for our own fundraising events including:

- Bingo Evenings (monthly, except December)
- Family Bingo (early December)
- Various sales
- Easter Fair
- Scarecrow Festival and Village Treasure Hunt.

There are no restrictions on who may hire the buildings for public or private events although events which the Trustees consider have the potential for causing a nuisance or controversy are considered on their merits. Regard must also be had to any necessary licences.

Hire charges are fixed in advance having regard to our funding needs and by comparison with the hire charges for other halls in the area.

All regular and single-event hirers are subject to the same charges. Single-event hirers are required to pay a returnable deposit. Hirers who are charities may be granted a small discount at our discretion.

Following several years with no increases made to our hire charges, an increase of £1 per hour for all our facilities was applied from June 2024.

It is declared that the Trustees have had regard to the Charity Commission's Guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to the trustees, the Charity relies on help from friends and volunteers (FAVs), particularly when arranging and holding fundraising activities.

The Charity does not make grants to individuals or bodies. However it has in the past, usually on an approximately annual basis, sponsored the free Parish magazine for Moulton and nearby villages, in which the Charity advertises events and functions; £50 was paid in 2024.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As well as income from lettings, and such grants and donations as may become available, we also rely on profits from our own events.

During 2024 we continued to hold our Bingo events each month which remain popular and well-attended.

In March we held an Easter Fair on a Saturday featuring stalls from various participants, a raffle and refreshments plus Easter bonnet and colouring competitions for children.

On 8th June 2024 we provided stalls and refreshments as part of the village's wider commemorative events for the 80th anniversary of D-Day.

On 6th July 2024 we held our Scarecrow Festival and Village Treasure Hunt event. A local resident organised Yard Sales around the village, charging entry fees, all of which, as disclosed in advance, were kindly donated to MCA.

Our "Garden Crawl" open residential garden event which had been held for a number of years (with a break due to the pandemic) was rested in 2024 but is scheduled to return in 2025.

Another local group, Moulton Celebration Committee, held its Harvest Working weekend on 14th and 15th September 2024 and MCA joined in with stalls and refreshments on the 14th.

A "Good As New Tabletop Sale" was held on 16th November 2024.

The popular Carols on the Green event was held again in December 2024, organised in conjunction with All Saints Church, held on the village green and afterwards in the Community Centre.

Whilst these events do raise much needed funds to maintain the buildings, they are also important community events.

Other possible events were considered this year but were either not proceeded with or were at least postponed, having regard to the limitations on the time Trustees and other volunteers can give and also seeking to avoid unhelpful clashes in the calendar with the events of other groups in the village and further afield.

Maintenance and improvement work continued throughout the year. Works undertaken included:

Changes to the gas central heating system in the Community Centre - Essentially this was an expansion of the number of radiators and changes to the boiler whilst abandoning use of the air conditioning system for heating (it will still be used for cooling in the warmer times of year). Prior to the work being carried out it had proved increasingly difficult to satisfactorily control the heating in the building (temperatures and timings).

Treatment to a damp wall in the Village Hall. This was a partial fix, further work to hopefully cure the problem is scheduled for mid-2025.

Various decorating in both buildings.

The garden area in front of the Community Centre has continued to be maintained by volunteers and looked good throughout the year, including appropriate displays, attracting positive feedback.

During summer 2024 a water leak became apparent on our land, to the front of the Community Centre. This was repaired, fortunately at no cost to the Charity, by Anglian Water and again demonstrating the age of the buildings. A new water meter was installed for the supply to the Community Centre.

Brief statement of the charity's policy on reserves

The Charity has a policy in recent years to keep a reserve of not less than £12,000 in the event of unexpected repairs or demand on funds. This is considered to be prudent, particularly with uncertainties in respect of future energy costs. The minimum level of such reserve is intended to be reviewed during 2025.

At the end of 2024 the Charity's total funds at bank and in cash totalled £33,603.

We have identified works of repair, maintenance and improvement which we hope can be dealt with in the next year. The identified works could be done within our existing funds but a cautious approach must continue to be maintained.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During 2024 the Charity's principal sources of revenue / income were:

Rental income from lettings Community Centre and Village Hall, a total of £18,528.

Fundraising events, as described above, generated an overall profit of £5,262.

Donations totalled £1,465.

Grant income in 2024 totalled £5,400. Of that total, a Parish Council grant of £500 was fully spent within the year towards the costs (total £7,490) of changes made to the gas central heating system in the Community Centre. The other £4,900, from a local charitable trust, is carried forward as at 31st December 2024, reserved for our project to replace the two sets of entrance doors to the Community Centre which is expected to proceed by mid-2025.

Our expenditure generally is as set out in the accompanying Income and Expenditure Account. Of particular note, our electricity and gas costs paid during 2024 totalled £6,351, an improvement on 2023's figure of £7,786, but nevertheless these costs are and will remain a substantial overhead for the Charity. We take assistance from Energy Advisors in obtaining what we hope are the most beneficial energy contracts available.

Employees' wages increased in line with the Government's National Living Wage (minimum wage) with effect from April 2024.

Lettings income, fundraising, donations and grant income enables us to maintain the buildings in a suitable state for letting.

Income from lettings alone are insufficient to maintain the buildings which are old and in a conservation area. Although the buildings are not listed, the District Council Planning Officer has described them as being of historic importance to the Village. Consultation with the Council is necessary for certain works as and when proposed.

Section F

Other optional information

To assist with the day-to-day maintenance of the premises the Charity has two part-time employees, a cleaner and a person who deals with the setting up and taking down of tables and chairs for use by certain hirers.

Several Trustees left the Charity during 2024 but new ones joined. We continue to make such efforts as we can to recruit additional Trustees.

During the year increased use has been made of social media, including Facebook, to promote the Charity's facilities and events. The website has been further developed.


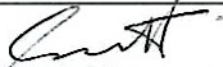
As of December 2024 a new online booking system was being set up for those hirers or potential hirers who wish to use it (in service from January 2025). We hope this will make the arrangements for booking more attractive, transparent and efficient and also assist us with production of invoices to hirers.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lesley Fisher	James Arnott
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	9TH APRIL 2025	



Receipts and payments accounts

For the period from	1st JAN 2024	To	31st DEC 2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year 2023 to the nearest £
A1 Receipts					
Hall Hire	18,529	-	-	18,529	17,394
Grants	-	5,400	-	5,400	-
Fundraising	8,790	-	-	8,790	10,832
Donations received	1,466	-	-	1,466	1,414
Bank Interest Received	609	-	-	609	539
Sale of Equipment	-	-	-	-	-
Part-recovery from insolvent debtor	123	-	-	123	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,518	5,400	-	34,918	30,179
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,518	5,400	-	34,918	30,179
A3 Payments					
Wages	6,727	-	-	6,727	7,036
Electricity & Gas	6,352	-	-	6,352	7,786
Water	407	-	-	407	420
Insurance	2,229	-	-	2,229	1,779
Capital Expenditure Heating System	6,991	500	-	7,491	-
Fundraising Expenses	3,528	-	-	3,528	3,469
Donations made and Sponsorship	50	-	-	50	-
Repairs & Maintenance	2,601	-	-	2,601	13,199
Gardening	-	-	-	-	-
Equipment Purchases	951	-	-	951	768
Cleaning Services and Supplies	404	-	-	404	285
Broadband & Bookings Mobile Phone	590	-	-	590	435
Website & Online Booking	225	-	-	225	634
Stationery & Advertising	249	-	-	249	141
PPL-PRS Music Licence	209	-	-	209	210
Examination of Annual Accounts	270	-	-	270	350
Bank Charges	60	-	-	60	91
Other Payments	-	-	-	-	207
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	31,844	500	-	32,344	36,810
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,844	500	-	32,344	36,810
Net of receipts/(payments)	- 2,326	4,900	-	2,574	- 6,631
A5 Transfers between funds	1,770	- 1,770	-	-	-
A6 Cash funds last year end	29,259	1,770	-	31,029	37,660
Cash funds this year end	28,703	4,900	-	33,603	31,029

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Funds at Bank	28,409	4,900	-
	Cash Floats held	294	-	-
		-	-	-
	Total cash funds	28,703	4,900	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

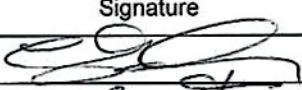

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land & Buildings (2015 value shown)	Endowment	-	798,000
	Other Fixtures and Fittings	Unrestricted	3,500	-
	Equipment	Unrestricted	2,124	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Website charges	Unrestricted	30	
	Electricity & gas (Dec 2024 charges)	Unrestricted	334	
	Creditors re hire charges	Unrestricted	122	
	Creditor re Dec 2024 boiler servicing	Unrestricted	90	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Lesley Fisher - Chair	09/04/25
	James Arnott - Treasurer	09/04/25



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

MOULTON COMMUNITY ASSOCIATION CIO

On accounts for the year
ended

31st DECEMBER 2024

Charity no
(if any)

1154390

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/3/2025

Name:

DANIEL COOMAN

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

EVERY CLOUD LIMITED, 46 HIGH STREET
HOLBOURN, SPALDING, PE12 2ED

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.