

Charity number: 1154379
Company number: CE001319

The Bridge Richmondshire
Trustees' report and financial statements
for the year ended 31 March 2021

The Bridge Richmondshire

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The Bridge Richmondshire

Legal and administrative information

Charity number 1154379

Company registration number CE001319

Business address Shute Road
Catterick Garrison
North Yorkshire
DL9 4RF

Registered office Shute Road
Catterick Garrison
North Yorkshire
DL9 4AF

Trustees	J Bromfield	Chair
	M McGarry	Treasurer
	J D'Arcy	
	M Herdman	
	C Bowman	
	R Jenkinson	
	M Walton	

Independent Examiner Jane Boagey FCCA
15 Newbiggin
Richmond
North Yorkshire
DL10 4DR

Bankers CAF Bank Limited
25 Kings Hill
West Malling
Kent
ME19 4JQ

The Bridge Richmondshire

Report of the trustees for the year ended 31 March 2021

The trustees present their report and the financial statements for the year ended 31 March 2021. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The charity is operated by the trustees who delegate duties to the chief officer, Mrs J Brackenberry

Objectives and activities

Mission Statement

We are a registered charitable organisation aiming to provide a range of good quality community services in a friendly and comfortable setting. We are constantly seeking to improve and develop what we do.

Expectations for services

People who use our services can expect to be welcomed and treated with respect in a caring, sensitive and confidential way. They will be supported to make new friends and can enjoy many social activities, as well as being encouraged to maintain independence and daily living skills and through our activities will be supported to learn new things.

People can also expect to be given full information about our services and services provided by other organisations, as well as being consulted about ways in which our services can be improved, whilst being provided with well managed services which reflect equal opportunities.

Expectations for employees

Our staff and volunteers can expect to be highly valued and treated with respect, and will receive appropriate training so they can reciprocate that respect to those who use our services. Our staff and volunteers will be supported by their manager and given clear policies and procedures for their work.

The Charity's objectives

The primary objective of our organisation is to promote the welfare of people in the community, but in particular we aim to support more vulnerable people and people with specific needs. We aim to achieve this through the provision and management of a centre to provide services for that purpose for the benefit of such persons whom reside within the Richmondshire district of North Yorkshire.

The Bridge Richmondshire

Report of the trustees for the year ended 31 March 2021

Achievements and performance

Chair's Report

As we entered this reporting year, we were in the first lockdown period and unable to offer our day care and sitting service to our members. Having come through a difficult previous year financially trustees, like many charity trustees were facing an uncertain future with no projected income while trying to sustain running costs to ensure the vital services and support would still be available during and post pandemic.

I am pleased to report that we were able to meet the costs through the Job Retention Scheme (furlough), rate relief grants and the support of North Yorkshire County Council and alternative income generation activities. We are now in a stronger financial position than pre-pandemic enabling us to re-open the day care service in December in a limited capacity observing covid regulations, providing much needed respite for carers and families. The challenges of social distancing, infection control, testing and providing personal support cannot be understated, but staff and trustees were determined to re-open as soon as we were able to do so safely. I take the opportunity to thank Jacqueline, our Chief Officer who has taken the lead in overcoming all these issues and worked throughout the year, showing her commitment and dedication to the future of The Bridge, but more importantly, her belief in the value of the support we provide to our members.

We continued to provide welfare support throughout this year via our community hub function in partnership with North Yorkshire County Council Stronger Communities and local mutual aid groups, offering prescription collection, transport, shopping, information, signposting and other tasks. Led by Jacqueline and delivered by a team of volunteers to whom we are immensely grateful. It is difficult to pick out a single volunteer, as so many made such a difference in this difficult period, but I would like to commend Fergus Brown, who working independently from The Bridge, set up the mutual aid group via Facebook enabling requests for aid to be met quickly and efficiently. Being able to use this platform to broker requests with volunteers was invaluable in meeting people's needs.

And a final thankyou to Tony, Jill and Kim, our care team for their support and commitment to our members and the delivery of a safe secure and caring service during the most anxious of times.

In July 2020 a difficult decision was made to make two of our staff redundant, taking our staff numbers from six down to four. In September 2020 a further member of staff was also made redundant, reducing our staff to three.

The Day Centre operating three days per week, provides a secure safe home from home for older people helping them maintain their independence, giving respite care to their families and carers and allowing them to meet with others and enjoy a nutritious meal and varied activities.

The Sitting Service has provided valuable respite care, thanks to our volunteers who offer a short break to carers, giving 900 hours of care.

Financial review

Treasurer's report

The financial position of the charity was satisfactory as at the 31st March 2021.

The day to day tasks and management of finances is one of many roles carried out by the Chief Officer, aided by the Administration Assistant, for which the Trustees are most grateful.

Expenditure on the various projects has been tailored in line with the funding. Such projects maximise the efficient use of our excellent resources.

On 31 March 2021 total unrestricted funds were £72,838 and restricted funds were £0, total funds being £72,838 (£27,481 at 31 March 2020)

The Bridge Richmondshire

Report of the trustees for the year ended 31 March 2021

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other

On behalf of the board

J Bromfield
Chair

The Bridge Richmondshire

Independent examiner's report to the trustees on the unaudited financial statements of The Bridge Richmondshire.

I report on the accounts of The Bridge Richmondshire for the year ended 31 March 2021 set out on pages 2 to 13.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts, in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Jane Boagey FCCA
Chartered Certified Accountant
Independent examiner
15 Newbiggin
Richmond
North Yorkshire

DL10 4DR

The Bridge Richmondshire

Statement of financial activities

For the year ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Incoming resources					
Incoming resources from generating funds:					
Voluntary income	2	130,278	-	130,278	95,171
Activities for generating funds	3	-	-	-	772
Investment income	4	7	-	7	25
Total incoming resources		<u>130,285</u>	<u>-</u>	<u>130,285</u>	<u>95,968</u>
Resources expended					
Charitable activities	5	80,598	-	80,598	111,232
Governance costs	7	171	4,159	4,330	(424)
Total resources expended		<u>80,769</u>	<u>4,159</u>	<u>84,928</u>	<u>110,808</u>
Total funds brought forward		<u>23,322</u>	<u>4,159</u>	<u>27,481</u>	<u>42,321</u>
Total funds carried forward		<u>72,838</u>	<u>-</u>	<u>72,838</u>	<u>27,481</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 8 to 13 form an integral part of these financial statements.

The Bridge Richmondshire

Balance sheet as at 31 March 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	10		-		4,330
Current assets					
Debtors	11	3,166		6,015	
Cash at bank and in hand		71,362		18,458	
		<u>74,528</u>		<u>24,473</u>	
Creditors: amounts falling due within one year	12	(1,690)		(1,322)	
Net current assets			<u>72,838</u>		<u>23,151</u>
Net assets			<u>72,838</u>		<u>27,481</u>
Funds	13				
Restricted income funds			-		4,159
Unrestricted income funds			<u>72,838</u>		<u>23,322</u>
Total funds			<u>72,838</u>		<u>27,481</u>

The financial statements were approved by the board of trustees on 27 January 2022 and signed on its behalf by

J Bromfield
Chair

The notes on pages 8 to 13 form an integral part of these financial statements.

The Bridge Richmondshire

Notes to financial statements for the year ended 31 March 2021

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

These accounts have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Bridge Richmondshire

Notes to financial statements for the year ended 31 March 2021

1.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	-	25% straight line
Motor vehicles	-	25% straight line

1.6. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.7. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

2. Voluntary income

	Unrestricted funds £	2021 Total £	2020 Total £
Donations & Fundraising	5,484	5,484	10,727
Groups/Services	70,049	70,049	69,115
Use of Rooms	1,009	1,009	10,843
Shopping Service project	514	514	665
Internet Shopping service	-	-	3,821
Grants	22,878	22,878	-
Coronavirus job retention scheme	18,010	18,010	-
Local government coronavirus support	12,334	12,334	-
	<u>130,278</u>	<u>130,278</u>	<u>95,171</u>

3. Activities for generating funds

	2021 Total £	2020 Total £
Fundraising events	-	772
	<u>-</u>	<u>772</u>

The Bridge Richmondshire

Notes to financial statements for the year ended 31 March 2021

4. Investment income

	Unrestricted funds £	2021 Total £	2020 Total £
Bank interest receivable	7	7	25
	<u>7</u>	<u>7</u>	<u>25</u>

5. Costs of charitable activities - by fund type

	Unrestricted funds £	2021 Total £	2020 Total £
Centre services	80,598	80,598	111,232
	<u>80,598</u>	<u>80,598</u>	<u>111,232</u>

6. Costs of charitable activities - by activity

	Activities undertaken directly £	2021 Total £	2020 Total £
Centre services	80,598	80,598	111,232
	<u>80,598</u>	<u>80,598</u>	<u>111,232</u>

7. Governance costs

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Depreciation & impairment	171	4,159	4,330	(424)
	<u>171</u>	<u>4,159</u>	<u>4,330</u>	<u>(424)</u>

The Bridge Richmondshire

Notes to financial statements for the year ended 31 March 2021

8. Employees

Employment costs	2021 £	2020 £
Wages and salaries	60,828	80,669
Pension costs	1,061	1,605
	<u>61,889</u>	<u>82,274</u>

No employee received emoluments of more than £60,000 (2020 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2021 Number	2020 Number
<u>3</u>	<u>6</u>

9. Pension costs

The company operates an auto enrolment pension scheme in respect of the employee's. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2021 £	2020 £
Pension charge	<u>1,061</u>	<u>1,605</u>

The Bridge Richmondshire

Notes to financial statements for the year ended 31 March 2021

10. Tangible fixed assets

	Fixtures, fittings and equipment £	Motor vehicles £	Total £
Cost			
At 1 April 2020 and At 31 March 2021	1,014	34,222	35,236
Depreciation			
At 1 April 2020	881	30,025	30,906
Charge for the year	133	4,197	4,330
At 31 March 2021	1,014	34,222	35,236
Net book values			
At 31 March 2021	-	-	-
At 31 March 2020	133	4,197	4,330

11. Debtors

	2021 £	2020 £
Trade debtors	2,457	4,310
Prepayments and accrued income	709	1,705
	3,166	6,015

12. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	-	874
Other taxes and social security	495	-
Other creditors	175	-
Accruals and deferred income	1,020	448
	1,690	1,322

The Bridge Richmondshire

Notes to financial statements for the year ended 31 March 2021

13. Analysis of net assets between funds

	Unrestricted funds £	Total funds £
Fund balances at 31 March 2021 as represented by:		
Current assets	74,528	74,528
Current liabilities	(1,690)	(1,690)
	<u>72,838</u>	<u>72,838</u>

14. Unrestricted funds

	At 1 April 2020 £	Incoming resources £	Outgoing resources £	At 31 March 2021 £
Unrestricted Funds	<u>23,322</u>	<u>130,285</u>	<u>(80,769)</u>	<u>72,838</u>

15. Restricted funds

	At 1 April 2020 £	Outgoing resources £	At 31 March 2021 £
Restricted Funds	<u>4,159</u>	<u>(4,159)</u>	<u>-</u>

The Bridge Richmondshire

The following pages do not form part of the statutory accounts.

The Bridge Richmondshire

Detailed statement of financial activities

For the year ended 31 March 2021

	2021	2020
	£	£
Incoming resources		
Incoming resources from generating funds:		
<i>Voluntary income</i>		
Donations & Fundraising	5,484	10,727
Groups/Services	70,049	69,115
Use of Rooms	1,009	10,843
Shopping Service project	514	665
Internet Shopping service	-	3,821
Grants	22,878	-
Coronavirus job retention scheme	18,010	-
Local government coronavirus support	12,334	-
	<u>130,278</u>	<u>95,171</u>
<i>Activities for generating funds</i>		
Fundraising events	-	772
	<u>-</u>	<u>772</u>
<i>Investment income</i>		
Bank interest receivable	7	25
	<u>7</u>	<u>25</u>
Total incoming resources from generating funds	<u>130,285</u>	<u>95,968</u>
Total incoming resources	<u><u>130,285</u></u>	<u><u>95,968</u></u>

The Bridge Richmondshire

Detailed statement of financial activities

For the year ended 31 March 2021

Resources expended	2021 £	2020 £
Charitable activities		
Centre services		
<i>Activities undertaken directly</i>		
Wages & Salaries	60,828	80,669
Pension costs	1,061	1,605
Equipment Hire	1,370	1,278
Rent and Licence Agreement	3,850	3,850
Telephone and TV Licence	1,313	984
Light & heat	3,711	3,393
Repairs and Computer Accessories	1,271	3,121
Insurance	717	1,476
Internet Shopping Costs	-	2,603
Accountancy	600	500
Postage, Stationery and Advertising	105	408
Sundry Costs	1,422	1,689
Expenditure re Groups	2,097	2,085
Bus Costs and Travel Expenses	2,189	4,761
Staff and Volunteer Travel Expenses	3	2,750
Bank Charges	61	60
	<u>80,598</u>	<u>111,232</u>
Centre services total expenditure	<u>80,598</u>	<u>111,232</u>
Total charitable activity expenditure	<u>80,598</u>	<u>111,232</u>
Governance costs		
<i>Activities undertaken directly</i>		
Depreciation & impairment	<u>4,330</u>	<u>(424)</u>
	<u>4,330</u>	<u>(424)</u>
Total governance costs	<u>4,330</u>	<u>(424)</u>
Net incoming/(outgoing) resources for the year	<u>45,357</u>	<u>(14,840)</u>