

WILSDEN VILLAGE HALL

England & Wales · Charity number 1154371

Details

Status	Registered
Legal form	Charitable company
Company number	08688329
Registered	2013-10-29
Register	View on the Charity Commission register

Contact

Address	Wilsden Village Hall Townfield Wilsden Bradford BD15 0HT
Phone	01535272786
Email	wvh@btconnect.com
Website	www.wilsdenvillagehall.com

Activities

Objects: THE CHARITY'S OBJECTS (THE OBJECTS?) ARE FOR THE PUBLIC BENEFIT AND ARE RESTRICTED TO THE FOLLOWING: TO FURTHER OR BENEFIT THE RESIDENTS OF WILSDEN AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

Activities: the village hall / community centre provides facilities for diverse groups and activities, works with local groups including, library, parish council, childcare, recreation and education.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£84,506	£94,759	-	-
2024-03-31	£84,150	£89,755	-	-
2023-03-31	£87,397	£101,474	-	-
2022-03-31	£92,316	£72,531	-	-
2021-03-31	£95,000	£68,000	-	-

Trustees

Name	Role	Appointed
David Ian Holmes		2019-11-25
Emma Jane Thomas		2022-11-24
Paul Mark Hall		2019-11-25
Peter Ketley		2024-04-15
Richard Freeman Mr		2020-11-30
Susan Scott		2023-01-16

Accounts

Wilsden Village Hall

Charity number 1154371

A company limited by guarantee number 08688329

Annual Report and Financial Statements
for the year ended 31st March 2025

Wilsden Village Hall

Annual Report and Financial Statements for the year ended 31st March 2025

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Prepared by Simply Sums Ltd (Accountants)

Wilsden Village Hall

Trustees' report for the year ended 31st March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Holmes	Chair	
Paul Hall	Vice-Chair	
Richard Freeman	Treasurer	
Susan Scott		
Emma Thomas		
Peter Ketley		
John Parkes		

Management Team

Paul Westcott
Kelley Sutcliffe

Charity number	1154371	Registered in England and Wales
Company number	08688329	Registered in England and Wales

Registered and principal address

Townfield
Wilsden
Bradford
West Yorkshire
BD15 0HT

Bankers

Barclays Bank PLC
77 North Street
Keighley
West Yorkshire
BD21 3RZ

Independent examiner

Julie Akkermans FCCA

Simply Sums Ltd

26 Moorhead
Terrace
Shipley
BD18 4LB

Wilsden Village Hall

Trustees' report for the year ended 31st March 2025

Structure, governance and management

The charity is a company limited by guarantee. The company was incorporated on 12 September 2013 and the charity began its charitable activities on 1st January 2014. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Wilsden Village Hall was opened in 1976 after a fundraising campaign led by Wilsden Village Society.

The Village Hall is an independent community centre, led by a voluntary management committee, who engage a manager to oversee the day to day running.

The Village Hall provides facilities for child care, a youth club and a library service, whilst housing many local groups and classes covering all age groups.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Induction and training are provided as required depending on the role to be undertaken and the skills of the trustee.

Management committee

The management committee is made up of members of the village, Parish Council and user groups of the Village Hall. We have broadened and strengthened our trustee membership to include representatives from the arts community and local community, together with a new representative from the Parish Council.

Risk management

The management committee conducts regular reviews of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and users, in particular the children.

The charity's main objectives

The charity's objectives are for public benefit and are restricted to the following:

To further or benefit the residents of Wilsden and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

The Village Hall provides a community space for the residents of Wilsden and the surrounding area, for educational and recreational activities, and for meetings and social occasions without distinction of age, sex or religious persuasion.

We house senior and junior youth clubs.

The more senior members of the village are supported with a range of activities including a weekly NHS sponsored walking group, an indoor bowls club, a Tuesday luncheon club and Thursday afternoon meeting, and access to Bradford libraries service through our community library.

Public benefit statement

Wilsden Village Hall

Trustees' report for the year ended 31st March 2025

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, social and recreational wellbeing.

Achievements and performance

The Village Hall continued to provide well serviced accommodation for a variety of local groups across age groups and social strata. It remains in close cooperation with Wilsden Parish Council and benefits from their financial support. Junior and Senior Youth clubs continued to run from the site together with Wilsden Community Library. Numerous independent local groups/small businesses continue to use the Hall to provide classes for all ages such that the Halls evening sessions are at full capacity. Occasional use by patrons for family gatherings/parties remains buoyant.

The Hall continued to support the local Warm Spaces initiative with grant funding from Bradford Metropolitan Council who additionally continued to support the Hall through Core Grant funding and funding for the Senior Youth Club. The Halls premises continued to host the local Squash Club.

Financial challenges affecting the sector continue to present difficulties including heavy utility charges however despite this the Hall remains in a healthy capital position with the requisite reserves. Some progress was made to mitigate loss of income from Wilsden Village Nursery School with additional users for the Lower Hall and commercial office lets. Plans are in place to refurbish the Lower Hall to drive increased usage and grant applications are in process.

The Hall successfully ran the annual Christmas Calendar Photography Competition and Christmas Market. The Hall hosted programmes targeting Men's Pain Management and Primary School Children's mental health.

New groups were welcomed to the Hall including a new Toddler group, Table Tennis and Zumba.

Financial review

The net expenditure for the year was £10,721, including net expenditure of £10,253 on unrestricted funds and net expenditure of £468 on restricted funds.

The management committee is very grateful for the continued financial support from Wilsden Parish Council, which is so important for the ongoing sustainability of the hall.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £30,370

The charity's policy is that a general free reserve should be maintained equivalent to three months of budgeted operating costs. Currently this would equate to almost £22,710, and the trustees and management committee have also agreed that, when funds are available, these should be invested back into facilities to maintain and improve the village hall.

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Wilsden Village Hall

Trustees' report for the year ended 31st March 2025

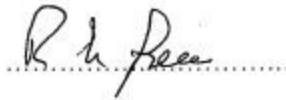
prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on: 9/6/2025

Signed

A handwritten signature in dark ink, appearing to read 'R L Freeman', is written over a horizontal dotted line.

Richard L Freeman

(Chair of Trustees)

Independent examiner's report to the trustees of Wilsden Village Hall

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31st March 2025, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

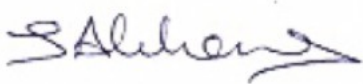
Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Julie Akkermans

FCCA

12/05/2025

Simply Sums Ltd

26 Moorhead
Terrace
Shipley
BD18 4LB
West Yorkshire

Statement of Financial Activities
(including summary income and expenditure
account) for the year ended 31st March 2025

COMPARITIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

		2025 Unrestrict ed funds	2025 Restrict ed funds	2025 Total funds	2024 Total funds
	Note s	£	£	£	£
INCOME					
Grants and donations	(1)	27,187	0	27,187	15,263
Village Hall Income		45,025	0	45,025	57,676
Squash Club		8,150	0	8,150	5,965
Fundraising Events		3,518	0	3,518	4,747
Bank Interest		245	0	245	269
Other income		381	0	381	230
Total income		84,506	0	84,506	84,150
EXPENDITURE					
Staff costs	(2)	37,624	0	37,624	28,320
Rates and refuse		2,794	0	2,794	4,237
Utilities, services and insurance		16,247	0	16,247	14,969
Maintenance and security		12,391	0	12,391	4,468
Cleaning and general office costs		3,455	0	3,455	3,078
Subscriptions and licences		2,077	0	2,077	1,061
Photocopier		1,286	0	1,286	1,322
Insurance		2,681	0	2,681	2,397
Telephone and Internet		1,160	0	1,160	1,385
Computer expenses		828	0	828	1,797
Postage and stationery		37	0	37	247
Fundraising costs		287	468	755	2,583
Advertising and publicity		91	0	91	294
Project activity costs		0	0	0	349
Bank charges		249	0	249	447
Professional fees		6,437	0	6,437	14,101
Accountancy fees		2,182	0	2,182	1,708
Independent examination costs		900	0	900	1,122
Sundry expenses		997	0	997	128
Depreciation		2,858	0	2,858	6,140
Bad debts		178	0	178	309
Donations made		0	0	0	74
Total expenditure		94,759	468	95,227	90,536
Net income/(expenditure)		(10,253)	(468)	(10,721)	(6,386)
RECONCILIATION OF FUNDS					
Fund balances brought forward		52,429	6,298	58,727	65,113
Fund balances carried forward	(3)	42,176	5,830	48,006	58,727

NB All incoming resources and resources expended derive from continuing activities.

Wilsden Village Hall
Notes to the accounts continued
for the year ended 31st March 2025

Balance sheet year ended
31st March 2025

	Notes	2025 Unrestricted £	2025 Restricted £	2025 Total Funds £	2024 Total Funds £
FIXED ASSETS					
Tangible assets	(4)	6,908	0	6,908	12,540
Fixed assets					
Total fixed assets		6,908	0	6,908	12,540
CURRENT ASSETS					
Debtors and prepayments	(5)	5,585	0	5,585	7,938
Cash at Bank and in hand	(6)	30,370	5,830	36,200	46,541
Total current assets		35,955	5,830	41,785	54,479
CURRENT LIABILITIES					
Amounts falling due within one year					
Creditors and accruals	(7)	6,320	0	6,320	8,292
Total current liabilities		6,320	0	6,320	8,292
TOTAL ASSETS LESS CURRENT LIABILITIES		36,543	0	42,373	58,727
NET ASSETS		36,543	5,830	42,373	58,727
Funds					
Unrestricted funds		36,543	0	36,543	52,429
Restricted funds		0	5,830	5,830	6,298
TOTAL FUNDS		36,543	5,830	42,373	58,727

For the year ended 31st March 2025, the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with FRS 102 (effective January 2019)

Approved by board of trustees on: 9/6/2025

Signed



Richard L Freeman, Chair of Trustees

Wilsden Village Hall

Notes to the accounts continued

for the year ended 31st March 2025

Notes to the accounts

for the year ended 30 September 2024

Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight-line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor

Wilsden Village Hall
Notes to the accounts continued
for the year ended 31st March 2025

1 GRANTS AND DONATIONS

	2025	2025	2025	2024
	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	£	£
CBMDC Lower Hall Grant	475	0	475	0
Welcome spaces	653	0	653	0
Other Donations	2,026	0	2,026	1,921
Coop	500	0	500	0
Wilsden Parish Council	12,000	0	12,000	200
Bradford MDC	11,533	0	11,533	13,142
	<u>27,187</u>	<u>0</u>	<u>27,187</u>	<u>15,263</u>

2 STAFF COSTS AND NUMBERS

	2025	2024
	£	£
Gross salaries	37,036	28,131
Pensions	355	150
Other	233	39
	<u>37,624</u>	<u>28,320</u>

The average number of employees during the year was 4.25, being an average of 1.5 full time equivalent. There were no employees with emoluments above £60,000.

3 RESTRICTED FUNDS

	Balance b/f at 1.4.24 £	Incomin g £	Outgoing £	Transfers between funds £	Balance c/f at 31.3.25 £
Covid Recognition grant	831	0	468		363
Disability grant	967	0	0		967
Innovation fund	4500	0	0		4,500
	<u>6,298</u>	<u>0</u>	<u>468</u>	<u>0</u>	<u>5,830</u>

Wilsden Village Hall
Notes to the accounts continued
for the year ended 31st March 2025

4 TANGIBLE FIXED ASSETS

	Fixtures & Fittings	Computer Equipment	Property Upgrades	Total
	£	£	£	£
COST				
At 1st April 2024	3,829	1,480	77,176	82,485
Additions				0
At 31st March 2025	3,829	1,480	77,176	82,485
DEPRECIATION				
At 1st April 2024	2,736	1,438	65,771	69,945
Charge for year	1,093	42	4,497	5,632
At 31st March 2025	3,829	1,480	70,268	75,577
NET BOOK VALUE				
At 31st March 2025	0	0	6,908	6,908
At 31st March 2024	1,093	42	11,405	12,540

5 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade Debtors	3,840	5,472
Prepayments	1,745	2,466
	<u>5,585</u>	<u>7,938</u>

6 CASH AT BANK

	2025 £	2024 £
Cash at bank	36,200	46,487
Cash in hand	0	54
	<u>36,200</u>	<u>46,541</u>

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Creditors	1,389	2,181
Accruals	900	2,906
Taxation and social security	1,035	224
Other creditors	2,996	2,981
	<u>6,320</u>	<u>8,292</u>

Wilsden Village Hall

Notes to the accounts continued

for the year ended 31st March 2025

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £20,950 (previous year: £27,907).

10 Operating Leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2025	2024
	£	£
Within one year	1,219	1,219
In the second to fifth years inclusive	1,219	2,134
	<u>2,438</u>	<u>3,353</u>

Rents under operating leases are charged on a straight-line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Wilsden Village Hall

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31st March 2025

	2025	2024	2025	2024	2025	2024
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income:						
Grants and donations	27,187	14,843	0	420	27,187	15,263
Village Hall Income	45,025	57,676	0	0	45,025	57,676
Squash Club	8,150	5,965	0	0	8,150	5,965
Fundraising Events	3,518	4,747	0	0	3,518	4,747
Bank Interest	245	269	0	0	245	269
Other income	381	230	0	0	381	230
Total income	84,506	83,730	0	420	84,506	84,150
Expenditure:						
Staff costs	37,624	28,320	0	0	37,624	28,320
Rates and refuse	2,794	4,237	0	0	2,794	4,237
Utilities, services and insurance	16,247	14,969	0	0	16,247	14,969
Maintenance and security	12,391	4,468	0	0	12,391	4,468
Cleaning and general office costs	3,455	3,078	0	0	3,455	3,078
Subscriptions and licences	2,077	1,061	0	0	2,077	1,061
Photocopier	1,286	1,322	0	0	1,286	1,322
Insurance	2,681	2,397	0	0	2,681	2,397
Telephone and Internet	1,160	1,385	0	0	1,160	1,385
Computer expenses	828	1,797	0	0	828	1,797
Postage and stationery	37	247	0	0	37	247
Fundraising costs	287	1,802	468	781	755	2,583
Advertising and publicity	91	294	0	0	91	294
Project activity costs	0	349	0	0	0	349
Bank charges	249	447	0	0	249	447
Professional fees	6,437	14,101	0	0	6,437	14,101
Accountancy fees	2,182	1,708	0	0	2,182	1,708
Independent examination costs	900	1,122	0	0	900	1,122
Sundry expenses	997	128	0	0	997	128
Depreciation	2,858	6,140	0	0	2,858	6,140
Bad debts	178	309	0	0	178	309
Donations made	0	74	0	0	0	74
Total expenditure	94,759	89,755	468	781	95,227	90,536
Net income / (expenditure)	(10,253)	(6,025)	(468)	(361)	(10,721)	(6,386)
Fund balances brought forward	52,429	58,454	6,298	6,659	58,727	65,113
Fund balances carried forward	42,176	52,429	5,830	6,298	48,006	58,727

Accounts

Wilsden Village Hall

Charity number 1154371

A company limited by guarantee number 08688329

Annual Report and Financial Statements for the year ended 31

March 2024



Annual Report and Financial Statements for the year
ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO
Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Holmes	Chair	
Richard Freeman	Treasurer	
Paul Hall	Vice Chair	
Susan Scott		
Emma Thomas		
Peter Ketley		Appointed 15 April 2024

Wilsden Village Hall

Management team	Milton Pearson	to January 2024
Paul Westcott		
	Kelley Sutcliffe	from January 2024
Charity number	1154371	Registered in England and Wales
Company number	08688329	Registered in England and Wales
Registered and principal address	Bankers	
Townfield	Barclays Bank plc	
Wilsden	77 North Street	
Bradford	Keighley	
BD15 0HT	BD21 3RZ	

Independent examiner

Alan Dodd FCCA
West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee. The company was incorporated on 12 September 2013 and the charity began its charitable activities on 1 January 2014. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Wilsden Village Hall was opened in 1976 after a fundraising campaign led by Wilsden Village Society.

The Village Hall is an independent community centre, led by a voluntary management committee, who engage a manager to oversee the day to day running.

The Village Hall provides facilities for child care, a youth club and a library service, whilst housing many local groups and classes covering all age groups.

Trustees' report (continued) for the year ended 31 March 2024

Wilsden Village Hall

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Induction and training are provided as required depending on the role to be undertaken and the skills of the trustee.

Management committee

The management committee is made up of members of the village, Parish Council and user groups of the Village Hall. We have broadened and strengthened our trustee membership to include representatives from the arts community and local community, together with a new representative from the Parish Council.

Risk management

The management committee conducts regular reviews of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and users, in particular the children.

Objectives and activities

The charity's objects

The charity's objects are for public benefit and are restricted to the following:

To further or benefit the residents of Wilsden and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

The Village Hall provides a community space for the residents of Wilsden and the surrounding area, for educational and recreational activities, and for meetings and social occasions without distinction of age, sex or religious persuasion.

We house senior and junior youth clubs.

The more senior members of the village are supported with a range of activities including a weekly NHS sponsored walking group, an indoor bowls club, a Tuesday luncheon club and Thursday afternoon meeting, and access to Bradford libraries service through our community library.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, social and recreational wellbeing.

Achievements and performance

The Village Hall continued to provide well serviced accommodation for a variety of local groups across age groups and social strata. It remains in close cooperation with Wilsden Parish Council and benefits from their financial support. Junior and Senior Youth clubs continued to run from the site together with Wilsden Community Library. Numerous independent local groups/small businesses continue to use the Hall to provide classes for all ages such that the Halls evening sessions are at full capacity. Occasional use by patrons for family gatherings/parties remains buoyant.

Achievements and performance (continued)

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2024

The Hall continued to support the local Warm Spaces initiative with grant funding from Bradford Metropolitan Council who additionally continued to support the Hall through Core Grant funding and funding for the Senior Youth Club. The Halls premises continued to host the local Squash Club.

Financial challenges affecting the sector continue to present difficulties including heavy utility charges however despite this the Hall remains in a healthy capital position with the requisite reserves. Some progress was made to mitigate loss of income from Wilsden Village Nursery School with additional users for the Lower Hall and commercial office lets. Plans are in place to refurbish the Lower Hall to drive increased usage and grant applications are in process.

The Hall successfully ran the annual Christmas Calendar Photography Competition and Christmas Market. The Hall hosted programmes targeting Men's Pain Management and Primary School Children's mental health.

New groups were welcomed to the Hall including a new Toddler group, Table Tennis and Zumba.

Financial review

The net expenditure for the year was £6,386, including net expenditure of £6,025 on unrestricted funds and net expenditure of £361 on restricted funds after transfers.

The management committee is very grateful for the continued financial support from Wilsden Parish Council, which is so important for the ongoing sustainability of the hall.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £39,889.

The charity's policy is that a general free reserve should be maintained equivalent to three months of budgeted operating costs. Currently this would equate to almost £22,000, and the trustees and management committee have also agreed that, when funds are available, these should be invested back into facilities to maintain and improve the village hall.

Wilsden Village Hall

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently; observe

- the methods and principles in the Charities SORP; make judgements

- and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Trustees' report (continued) for the year ended 31 March 2024

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 7.12.24

Signed: R. L. Freeman (Trustee)

Name: RICHARD L. FREEMAN

Wilsden Village Hall

Independent examiner's report to the trustees of Wilsden Village Hall

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Alan Dodd FCCA

11/12/2024

West Yorkshire Community Accountancy Service CIO Stringer House
34 Lupton Street
Leeds
LS10 2QW

Wilsden Village Hall

		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants, contracts and donations	(2)	14,843	420	15,263	19,469
Village Hall income		57,676	-	57,676	60,791
Squash Club		5,965	-	5,965	3,588
Fundraising events		4,747	-	4,747	5,584
Bank interest		269	-	269	62
Sundry income		230	-	230	268
Total income		83,730		84,150	89,762
Expenditure on:					
Salaries, NIC and pensions	(3)	28,281	-	28,281	22,476
Staff travel		39	-	39	130
Rates and refuse		4,237	-	4,237	4,017
Utilities		14,969	-	14,969	11,914
Maintenance and security		4,468	-	4,468	9,766
Cleaning and general office costs		3,078	-	3,078	5,316
Subscriptions and licences		1,061	-	1,061	1,466
Photocopier		1,322	-	1,322	1,340
Insurance		2,397	-	2,397	2,266
Telephone		1,385	-	1,385	1,408
Computer expenses		1,797	-	1,797	6,842
Postage and stationery		247	-	247	441
Fundraising events		1,802	781	2,583	5,656
Advertising and publicity		294	-	294	2,098
Project activity costs		349	-	349	842
Bank charges		447	-	447	496
Professional fees		14,101	-	14,101	23,036
Accountancy fees		1,708	-	1,708	1,749
Independent examination		1,122	-	1,122	1,122
Sundries		128	-	128	81

Wilsden Village Hall

Depreciation	6,140	-	6,140	16,028
Bad debts	309	-	309	-
Donations made	74	-	74	38
Total expenditure	89,755	781	90,536	118,528
Net income / (expenditure)	(6,025)	(361)	(6,386)	(28,766)

(including summary income and expenditure account) for the year ended 31

March 2024

Fund balances brought forward	<u>58,454</u>	<u>6,659</u>	<u>65,113</u>	<u>93,879</u>
Fund balances carried forward (4)	<u>52,429</u>	<u>6,298</u>	<u>58,727</u>	<u>65,113</u>

All incoming resources and resources expended derive from continuing activities.

Balance sheet

	<u>12,540</u>	<u>-</u>	<u>12,540</u>	<u>17,677</u>
	<u>12,540</u>	<u>-</u>	<u>12,540</u>	<u>17,677</u>
	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets (5)				
Total fixed assets				
Current assets				
Debtors and prepayments (6)	7,938	-	7,938	8,000
Cash at bank and in hand (7)	<u>40,243</u>	<u>6,298</u>	<u>46,541</u>	<u>44,131</u>
Total current assets	<u>48,181</u>	<u>6,298</u>	<u>54,479</u>	<u>52,131</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals (8)	<u>8,292</u>	<u>-</u>	<u>8,292</u>	<u>4,695</u>
Total current liabilities	<u>8,292</u>	<u>-</u>	<u>8,292</u>	<u>4,695</u>
Net current assets / (liabilities)	<u>39,889</u>	<u>6,298</u>	<u>46,187</u>	<u>47,436</u>
Net assets	<u>52,429</u>	<u>6,298</u>	<u>58,727</u>	<u>65,113</u>
Funds				
Unrestricted funds	52,429	-	52,429	58,454
Restricted funds	-	6,298	6,298	6,659

Wilsden Village Hall

Total funds

	<u>6,298</u>		
<u>52,429</u>	<u>6,298</u>	<u>58,727</u>	<u>65,113</u>

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 7.12.24

Signed: R. L. Freeman (Trustee)

Name: Richard L. Freeman

Notes to the accounts for the year ended 31
March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Wilsden Village Hall

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer equipment: over 3 years

Fixtures and fittings: over 5 years

Property improvements: over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Notes to the accounts for the year ended 31

March 2024

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Wilsden Village Hall

Notes to the accounts continued for the year
ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford MDC	12,922	220	13,142	12,270
Wilsden Parish Council	-	200	200	1,500
Sir George Martin Trust	-	-	-	-
Other donations		-		

3 Staff costs and numbers	2024		2023	
	£		£	
Gross salaries			28,131	22,266
Social security costs			330	681
Employment allowance			(330)	(681)
Pensions			150	210
	<u>1,921</u>		<u>1,921</u>	<u>5,699</u>
	<u>14,843</u>	<u>420</u>	<u>15,263</u>	<u>19,469</u>
			<u>28,281</u>	<u>22,476</u>

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	150	210

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Coronation Event	-	420	420	-	-
Covid Recognition grant	1,192	-	361	-	831
Disability grant	967	-	-	-	967

Wilsden Village Hall

Innovation Fund	4,500	-	-	-	4,500
	6,659			-	6,298

Fund name	Purpose of restriction
Coronation Event	Funding from Bradford MDC and Wilsden Parish Council towards costs of coronation events
Covid Recognition grant	For recognition of the work of volunteers.
Disability grant	To fund the provision of facilities for disabled users.
Innovation Fund	For the Youth Service Random Acts of Kindness project.
The average number of employees during the year was 4.9, being an average of 1.4 full time equivalent (2023: 2.7, 1.2 FTE). There were no employees with emoluments above £60,000.	

	420	781		
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Wilsden Village Hall

Notes to the accounts continued for the year
ended 31 March 2024

5 Tangible assets	Fixtures and Fittings	Computer equipment	Property Improvements	Total
<u>Cost</u>	£	£	£	£
At 1 April 2023	2,826	1,480	77,176	81,482
Additions	1,003	-	-	1,003
At 31 March 2024	3,829			82,485
<u>Depreciation</u>				
At 1 April 2023	1,586	1,150	945	493
Charge for year			61,274	4,497
At 31 March		1,480	77,176	
	1,093	42	11,405	12,540
	1,240	535	15,902	17,677
2024	2,736	1,438	65,771	69,945
<u>Net book value</u>				
At 31 March 2024				

6 Debtors and prepayments	2024	2023
	£	£
Debtors	5,472	5,082
Prepayments	2,466	2,918
	7,938	8,000

7 Cash at bank and in hand	2024	2023
	£	£
Cash at bank	46,487	44,049
Cash in hand	54	82

At 31 March 2023

Wilsden Village Hall

Notes to the accounts continued for the year
ended 31 March 2024

	<u>46,541</u>	<u>44,131</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

8 Creditors and accruals

	2024	2023
	£	£
Creditors	2,181	2,079
Accruals	2,906	2,306
Taxation and social security	224	108
Other creditors	2,981	202
	8,292	4,695

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees, the Centre Manager and the Deputy Manager, including those who are engaged on a self-employed freelance basis. The total benefits of the key management personnel of the charity were £17,472 (previous year: £21,286)

No trustee received any remuneration or benefit in this capacity during this or the previous year.

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2024	2023
	£	£
Within one year	1,219	1,219
In the second to fifth years inclusive	2,134 3,353	3,353
		4,572

Wilsden Village Hall

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account) for the year ended 31

March 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted funds	Unrestricted funds	Restricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£	£	£
Income						
Grants, contracts and donations	14,843	17,104	420	2,365	15,263	19,469
Village Hall income	57,676	60,791	-	-	57,676	60,791
Squash Club	5,965	3,588	-	-	5,965	3,588
Fundraising events	4,747	5,584	-	-	4,747	5,584
Bank interest	269	62	-	-	269	62
Sundry income	230	268	-	-	230	268
Total income	83,730	87,397			84,150	89,762
Expenditure						
Salaries, NIC and pensions	28,281	22,476	-	-	28,281	22,476
Staff travel	39	44	-	86	39	130
Rates and refuse	4,237	4,017	-	-	4,237	4,017
Utilities	14,969	11,914	-	-	14,969	11,914
Maintenance and security	4,468	6,383	-	3,383	4,468	9,766
Cleaning and general office costs	3,078	4,815	-	501	3,078	5,316
Subscriptions and licences	1,061	1,466	-	-	1,061	1,466
Photocopier	1,322	1,340	-	-	1,322	1,340
Insurance	2,397	2,266	-	-	2,397	2,266
Telephone	1,385	1,408	-	-	1,385	1,408
Computer expenses	1,797	1,376	-	5,466	1,797	6,842
Postage and stationery	247	441	-	-	247	441
Fundraising events	1,802	1,918	781	3,738	2,583	5,656
Advertising and publicity	294	175	-	1,923	294	2,098
Project activity costs	349	732	-	110	349	842
Bank charges	447	496	-	-	447	496
Professional fees	14,101	21,193	-	1,843	14,101	23,036
Accountancy fees	1,708	1,749	-	-	1,708	1,749
Independent examination	1,122	1,122	-	-	1,122	1,122
Sundries	128	77	-	4	128	81
Depreciation	6,140	16,028	-	-	6,140	16,028
Bad debts	309	-	-	-	309	-
Donations made	74	38	-	-	74	38
Total expenditure	89,755	101,474	781	17,054	90,536	118,528
Net income / (expenditure)	(6,025)	(14,077)	(361)	(14,689)	(6,386)	(28,766)
			420	2,365		

Fund balances brought forward	<u>58,454</u>	<u>72,531</u>	<u>6,659</u>	<u>65,113</u>	<u>93,879</u>
21,348 Fund balances	<u>52,429</u>	<u>58,454</u>	<u>6,298</u>	<u>58,727</u>	<u>65,113</u>
carried forward 6,659					

WILSDEN VILLAGE HALL

England & Wales - Charity number 1154371

Accounts

Wilsden Village Hall

Charity number 1154371

A company limited by guarantee number 08688329

Annual Report and Financial Statements **for the year ended 31 March 2023**



Wilsden Village Hall

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Wilsden Village Hall

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Holmes	Chair	
Richard Freeman	Treasurer	
Paul Hall		
Susan Scott		Appointed 16 January 2023
Emma Thomas		Appointed 16 January 2023
Peter Allison		Resigned 16 January 2023
Lucy Golton		Resigned 16 January 2023
Lisa Firth		Resigned 16 January 2023
John Turton		Resigned 27 October 2022

Management team	Milton Pearson Paul Westcott
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Charity number	1154371	Registered in England and Wales
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Company number	08688329	Registered in England and Wales
-----------------------	----------	---------------------------------

Registered and principal address	Bankers
Townfield	Barclays Bank plc
Wilsden	77 North Street
Bradford	Keighley
BD15 0HT	BD21 3RZ

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee. The company was incorporated on 12 September 2013 and the charity began its charitable activities on 1 January 2014. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Wilsden Village Hall was opened in 1976 after a fundraising campaign led by Wilsden Village Society.

The Village Hall is an independent community centre, led by a voluntary management committee, who engage a manager to oversee the day to day running.

The Village Hall provides facilities for child care, a youth club and a library service, whilst housing many local groups and classes covering all age groups.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2023

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Induction and training are provided as required depending on the role to be undertaken and the skills of the trustee.

Management committee

The management committee is made up of members of the village, Parish Council and user groups of the Village Hall. We have broadened and strengthened our trustee membership to include representatives from the arts community and local community, together with a new representative from the Parish Council.

Risk management

The management committee conducts regular reviews of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and users, in particular the children.

Objectives and activities

The charity's objects

The charity's objects are for public benefit and are restricted to the following:

To further or benefit the residents of Wilsden and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

The Village Hall provides a community space for the residents of Wilsden and the surrounding area, for educational and recreational activities, and for meetings and social occasions without distinction of age, sex or religious persuasion.

We house the village's only nursery school, together with senior and junior youth clubs.

The more senior members of the village are supported with a range of activities including a weekly NHS sponsored walking group, an indoor bowls club, a Tuesday luncheon club and Thursday afternoon meeting, and access to Bradford libraries service through our community library.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, social and recreational wellbeing.

Achievements and performance

The fiscal year 2022-23 was a testament to the strength and depth of the community spirit thriving in Wilsden. Our collaborative efforts with local businesses, pubs, and the Conservative Club for the Wilsden Weekender exemplify our commitment to revitalising the local community in the aftermath of the challenges posed by the pandemic.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

The annual Community Awards event, initiated in February 2022, has proven to be an enduring platform for recognising and appreciating the remarkable efforts of our local community and the voluntary sector during and after the pandemic. The glamorous awards evening not only celebrates but also acknowledges the often unseen contributions made by individuals for the benefit of us all.

The annual calendar photograph competition has not only engaged the community creatively but has also successfully generated funds. The collaboration with local businesses as sponsors has allowed us to channel profits back into supporting essential community assets like the Wilsden Community Post Office and Wilsden Village Hall.

At the heart of our mission at the hall is the desire to build on the positive community momentum generated by Wilsden's response to the pandemic. Thanks to a successful application to the BDMC Covid Recognition and Recovery Fund, we were able to invest in a temporary business development officer and social media officer. This strategic move aimed at growing the hall's use for business purposes and enhancing our social media reach reflects our forward-thinking approach to community development. The plan to use additional income to subsidise hire charges for local users and clubs, along with covering general running costs, ensures the sustainability of our initiatives.

The impact of this funding has been positive. We've developed a new customer database, increased our social media reach by 30%, and secured additional commercial lets. Moreover, we've reviewed and improved our event management systems, ensuring efficiency and effectiveness in our operations.

Our commitment to inclusivity and accessibility is demonstrated by the installation of a platform lift, enabling people with poor mobility to access the well of the Youth Club. Additionally, we installed a hearing loop systems in the main hall and meeting room, coupled with a portable hearing loop, ensuring support for the hearing impaired throughout the building. This was made possible through the support of the Departments of Health & Wellbeing Capital Fund for Disabled Facilities in Community Settings, the Royd House Trust, and Wilsden Parish Council.

The new and improved event management system was effectively utilized for the Platinum Jubilee Celebration in June and Wilsden Music live event in September. Both events garnered substantial support from the local community and attendees from further afield. In addition, during this year we were able instigate the Warm Spaces initiative here in Wilsden.

The hall opened its doors to the general public, each Tuesday, Thursday and Friday during the heating crises through November to March 22-23. This was achieved thanks to a grant from the BMDC Warm Spaces Initiative.

In conclusion, the endeavours outlined in this report underscore our unwavering commitment to community well-being, economic development, and social engagement in Wilsden. Through collaboration, strategic investments, and a focus on inclusivity, we continue to strengthen the fabric of our vibrant community.

Financial review

The net expenditure for the year was £28,766, including net expenditure of £14,077 on unrestricted funds and net expenditure of £14,689 on restricted funds after transfers.

The management committee is very grateful for the continued financial support from Wilsden Parish Council, which is so important for the ongoing sustainability of the hall.

Wilsden Village Hall
Trustees' report (continued) for the year ended 31 March 2023

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £40,777.

The charity's policy is that a general free reserve should be maintained equivalent to three months of budgeted operating costs. Currently this would equate to almost £22,000, and the trustees and management committee have also agreed that, when funds are available, these should be invested back into facilities to maintain and improve the village hall.

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on

Signed: (Trustee)

Name:

Wilsden Village Hall

Independent examiner's report to the trustees of Wilsden Village Hall

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: Alan Dodd FCCA

Date:

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Wilsden Village Hall

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and contracts	(2)	11,855	1,915	13,770	82,543
Village Hall income		60,791	-	60,791	37,834
Squash Club		3,588	-	3,588	3,360
Donations	(2)	5,249	450	5,699	3,506
Fundraising events		5,584	-	5,584	4,575
Bank interest		62	-	62	22
Sundry income		268	-	268	259
Total income		87,397	2,365	89,762	132,099
Expenditure on:					
Salaries, NIC and pensions	(3)	22,476	-	22,476	19,152
Staff travel		44	86	130	7
Rates and refuse		4,017	-	4,017	3,303
Utilities		11,914	-	11,914	12,494
Maintenance and security		6,383	3,383	9,766	15,175
Cleaning and general office costs		4,815	501	5,316	4,427
Subscriptions and licences		1,466	-	1,466	2,217
Training		-	-	-	120
Photocopier		1,340	-	1,340	1,186
Insurance		2,266	-	2,266	2,146
Telephone		1,408	-	1,408	1,136
Computer expenses		1,376	5,466	6,842	1,182
Postage and stationery		441	-	441	157
Fundraising events		1,918	3,738	5,656	4,071
Advertising and publicity		175	1,923	2,098	109
Project activity costs		732	110	842	257
Bank charges		496	-	496	362
Professional fees		21,193	1,843	23,036	20,452
Accountancy fees		1,749	-	1,749	1,077
Independent examination		1,122	-	1,122	900
Sundries		77	4	81	97
Depreciation		16,028	-	16,028	15,155
Covid-19 expenses		-	-	-	55
Donations made		38	-	38	906
Bad debts		-	-	-	350
Total expenditure		101,474	17,054	118,528	106,493
Net income / (expenditure)		(14,077)	(14,689)	(28,766)	25,606
Fund balances brought forward		72,531	21,348	93,879	68,273
Fund balances carried forward	(4)	58,454	6,659	65,113	93,879

All incoming resources and resources expended derive from continuing activities.

Wilsden Village Hall
Balance sheet
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 17,677	-	17,677	33,704
Total fixed assets	<u>17,677</u>	<u>-</u>	<u>17,677</u>	<u>33,704</u>
Current assets				
Debtors and prepayments	(6) 8,000	-	8,000	16,817
Cash at bank and in hand	(7) 37,472	6,659	44,131	61,501
Total current assets	<u>45,472</u>	<u>6,659</u>	<u>52,131</u>	<u>78,318</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 4,695	-	4,695	18,143
Total current liabilities	<u>4,695</u>	<u>-</u>	<u>4,695</u>	<u>18,143</u>
Net current assets / (liabilities)	<u>40,777</u>	<u>6,659</u>	<u>47,436</u>	<u>60,175</u>
Net assets	<u>58,454</u>	<u>6,659</u>	<u>65,113</u>	<u>93,879</u>
Funds				
Unrestricted funds	58,454	-	58,454	72,531
Restricted funds	-	6,659	6,659	21,348
Total funds	<u>58,454</u>	<u>6,659</u>	<u>65,113</u>	<u>93,879</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Wilsden Village Hall

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Fixtures and fittings: over 5 years

Property Improvements: over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Wilsden Village Hall

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Wilsden Village Hall

Notes to the accounts continued

for the year ended 31 March 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Bradford MDC	11,855	415	12,270	66,702
Sir George Martin Trust	-	-	-	1,500
HMRC - CJRS	-	-	-	116
Wilsden Parish Council	-	1,500	1,500	14,225
Other donations	5,249	450	5,699	3,506
	<u>17,104</u>	<u>2,365</u>	<u>19,469</u>	<u>86,049</u>

3 Staff costs and numbers	2023 £	2022 £
Gross salaries	22,266	18,931
Social security costs	681	655
Employment allowance	(681)	(655)
Pensions	210	221
	<u>22,476</u>	<u>19,152</u>

The average number of employees during the year was 2.7, being an average of 1.2 full time equivalent (2022: 2, 1.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	210	221
Amount of any contributions outstanding at the year end	-	44

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Jubilee events	-	865	865	-	-
Covid recognition grant	1,641	-	449	-	1,192
Disability grant	2,456	1,500	2,989	-	967
Social Media Fund	11,252	-	11,252	-	-
Sir George Martin Trust	1,105	-	1,105	-	-
Donations - Youth area	394	-	394	-	-
Innovation Fund	4,500	-	-	-	4,500
	<u>21,348</u>	<u>2,365</u>	<u>17,054</u>	<u>-</u>	<u>6,659</u>

Fund name	Purpose of restriction
Jubilee events	Towards costs of events for the Platinum Jubilee.
Covid recognition grant	For recognition of the work of volunteers.
Disability grant	To fund the provision of facilities for disabled users.
Social Media Fund	To fund social media and community development posts.
Sir George Martin Trust	Towards costs of the Albion Tearoom.
Donations - Youth area	Towards refurbishment of the Youth Area.
Innovation Fund	For the Youth Service Random Acts of Kindness project.

Wilsden Village Hall
Notes to the accounts continued
for the year ended 31 March 2023

5 Tangible assets	Fixtures and Fittings	Computer equipment	Property Improvement	Total
<u>Cost</u>	£	£	£	£
At 1 April 2022	2,826	1,480	77,176	81,482
Additions	-	-	-	-
At 31 March 2023	<u>2,826</u>	<u>1,480</u>	<u>77,176</u>	<u>81,482</u>
<u>Depreciation</u>				
At 1 April 2022	644	452	46,682	47,778
Charge for year	942	493	14,592	16,027
At 31 March 2023	<u>1,586</u>	<u>945</u>	<u>61,274</u>	<u>63,805</u>
<u>Net book value</u>				
At 31 March 2023	<u>1,240</u>	<u>535</u>	<u>15,902</u>	<u>17,677</u>
At 31 March 2022	<u>2,182</u>	<u>1,028</u>	<u>30,494</u>	<u>33,704</u>
6 Debtors and prepayments			2023	2022
			£	£
Debtors			5,082	14,124
Prepayments			2,918	2,693
			<u>8,000</u>	<u>16,817</u>
7 Cash at bank and in hand			2023	2022
			£	£
Cash at bank			44,049	61,494
Cash in hand			82	7
			<u>44,131</u>	<u>61,501</u>
8 Creditors and accruals			2023	2022
			£	£
Creditors			2,079	10,710
Accruals			2,306	2,293
Taxation and social security			108	66
Other creditors			202	5,074
			<u>4,695</u>	<u>18,143</u>

Wilsden Village Hall

Notes to the accounts continued

for the year ended 31 March 2023

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees, the Centre Manager and the Deputy Manager who are engaged on a self-employed freelance basis. The total benefits of the key management personnel of the charity were £21,286 (previous year: £20,372)

No trustee received any remuneration or benefit in this capacity during this or the previous year.

The deputy manager is the spouse of Karen Westcott, trustee until November 2021.

Other transactions with trustees or related parties			2023 £	2022 £
Name of trustee or related party	Relationship to charity	Description of transaction		
Paul Westcott	Spouse of Karen Westcott (trustee to Nov. 2021)	Freelance consultancy	-	4,293
			<u>-</u>	<u>4,293</u>

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2023 £	2022 £
Within one year	1,219	1,219
In the second to fifth years inclusive	3,353	4,572
	<u>4,572</u>	<u>5,791</u>

Wilsden Village Hall

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and contracts	11,855	42,760	1,915	39,783	13,770	82,543
Village Hall income	60,791	37,834	-	-	60,791	37,834
Squash Club	3,588	3,360	-	-	3,588	3,360
Donations	5,249	3,506	450	-	5,699	3,506
Fundraising events	5,584	4,575	-	-	5,584	4,575
Bank interest	62	22	-	-	62	22
Sundry income	268	259	-	-	268	259
Total income	87,397	92,316	2,365	39,783	89,762	132,099
Expenditure						
Salaries, NIC and pensions	22,476	19,036	-	116	22,476	19,152
Staff travel	44	7	86	-	130	7
Rates and refuse	4,017	3,303	-	-	4,017	3,303
Utilities	11,914	12,494	-	-	11,914	12,494
Maintenance and security	6,383	15,118	3,383	57	9,766	15,175
Cleaning and general office costs	4,815	4,427	501	-	5,316	4,427
Subscriptions and licences	1,466	2,217	-	-	1,466	2,217
Training	-	120	-	-	-	120
Photocopier	1,340	1,186	-	-	1,340	1,186
Insurance	2,266	2,146	-	-	2,266	2,146
Telephone	1,408	1,136	-	-	1,408	1,136
Computer expenses	1,376	1,182	5,466	-	6,842	1,182
Postage and stationery	441	157	-	-	441	157
Fundraising events	1,918	3,336	3,738	735	5,656	4,071
Advertising and publicity	175	29	1,923	80	2,098	109
Project activity costs	732	257	110	-	842	257
Bank charges	496	362	-	-	496	362
Professional fees	21,193	20,372	1,843	80	23,036	20,452
Accountancy fees	1,749	1,077	-	-	1,749	1,077
Independent examination	1,122	900	-	-	1,122	900
Sundries	77	97	4	-	81	97
Depreciation	16,028	15,155	-	-	16,028	15,155
Covid-19 expenses	-	55	-	-	-	55
Donations made	38	906	-	-	38	906
Bad debts	-	350	-	-	-	350
Total expenditure	101,474	105,425	17,054	1,068	118,528	106,493
Net income / (expenditure)	(14,077)	(13,109)	(14,689)	38,715	(28,766)	25,606
Transfers between funds	-	17,761	-	(17,761)	-	-
Net movement in funds	(14,077)	4,652	(14,689)	20,954	(28,766)	25,606
Fund balances brought forward	72,531	67,879	21,348	394	93,879	68,273
Fund balances carried forward	58,454	72,531	6,659	21,348	65,113	93,879

WILSDEN VILLAGE HALL

England & Wales - Charity number 1154371

Accounts

Wilsden Village Hall

Charity number 1154371

A company limited by guarantee number 08688329

Annual Report and Financial Statements for the year ended 31 March 2022

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Wilsden Village Hall Community Accounting Services

Wilsden Village Hall

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Wilsden Village Hall

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
John Turton	Chair	Resigned October 2022
David Holmes		
Peter Allison		
Lisa Firth		Resigned November 2022
Richard Freeman		
Lucy Golton		
Paul Hall		
Karen Westcott		Resigned November 2021
Management team	Milton Pearson Paul Westcott	
Charity number	1154371	Registered in England and Wales
Company number	08688329	Registered in England and Wales
Registered and principal address	Bankers Barclays Bank plc 77 North Street Keighley West Yorkshire BD21 3SA	

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and an exempt charity. The company was incorporated on 12 September 2013 and the charity began its charitable activities on 1 January 2014. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Wilsden Village Hall was opened in 1976 after a fundraising campaign led by Wilsden Village Society.

The Village Hall is an independent community centre, led by a voluntary management committee, who engage a manager to oversee the day to day running.

The Village Hall provides facilities for child care, a youth club and a library service, whilst housing many local groups and classes covering all age groups.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Induction and training are provided as required depending on the role to be undertaken and the skills of the trustee.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2022

Management committee

The management committee is made up of members of the village, Parish Council and user groups of the Village Hall. We have broadened and strengthened our trustee membership to include representatives from the arts community and local community, together with a new representative from the Parish Council.

Risk management

The management committee conducts regular reviews of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and users, in particular the children.

Objectives and activities

The charity's objects

The charity's objects are for public benefit and are restricted to the following:

To further or benefit the residents of Wilsden and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

The Village Hall provides a community space for the residents of Wilsden and the surrounding area, for educational and recreational activities, and for meetings and social occasions without distinction of age, sex or religious persuasion.

We house the village's only nursery school, together with senior and junior youth clubs.

The more senior members of the village are supported with a range of activities including a weekly NHS sponsored walking group, an indoor bowls club, a Tuesday luncheon club and Thursday afternoon meeting, and access to Bradford libraries service through our community library.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, social and recreational wellbeing.

Achievements and performance

Despite a faltering decline of the pandemic restrictions, by March 21, most of our clubs and groups were up and running. Albeit within Safe Covid guidelines /rules in place. As expected, some of our long-standing volunteers took the opportunity to stand down.

However, other people have come forward and have agreed to help organise activities, namely the Library, the Bowling Club and the Toddler group. In addition, towards the end of 2021/ beginning of 2022, we launched three new classes, a tap class, an additional art class and a new exercise class for mums and babies called Balmy Babies.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Further to this, we piloted a Friday morning tea room, calling it the Albion Tea room after the name of the room in which it takes place. Starting towards the end of 2021, as the pandemic restrictions eased, the tea room aimed to provide a safe Covid space where people could meet and gain the confidence to start reintegrating into the community. Whilst lessening the impact of the isolation many of the more vulnerable members of our community had experienced during the pandemic's peak. Having proved to be a success, we made a successful funding application to the Sir George Martin Trust for funds to restart the Café after the 2021 Christmas break. The funds meant we could equip and purchase the initial stock and make the café self-sustaining. Currently, the café, which runs between 10.30 and 12.00, caters for an average of 14 people per week. In addition, our Nursery brings four young children up most Fridays.

Funding

This year we have been lucky enough to make several successful grant applications and receive donations, enabling us to buy new equipment and continue revamping the village hall.

The funds have enabled us to buy a new commercial dishwasher, freezer, and a new digital display unit (primarily used to display Covid restriction messages). Local donations have helped us update the Youth Club and create Sam's bar, open and run the Albion Tea room and buy a brand new indoor bowling mat for our indoor bowling group, along with 10 5' diameter tables, round tables for the main hall, and tablecloths.

A mixture of grants and local donations helped us to install a flood prevention system in the void of the hall. A combination of climate change resulting in more frequent heavy rainfall and the age of the building has resulted in increased water ingress.

Short term activities

As Covid restrictions were lifted, we were able to run two time-limited activities over the year.

Foodbank

Due to the support of local volunteers and generous donations, we supported a food bank for over six months; initially opening twice a week, the food bank helped more than 20 individuals reducing to two or three families as people could return to work and a semblance of normality was re-established. Any unused goods were donated to the Bingley food bank. Thanks must go out to Sally Birch, who initiated and volunteered to run this activity.

First Steps youth employment training.

Towards the end of the summer school term, working with support from Bingley Grammar school, we supported the delivery of a first-steps into employment Youth training programme. The scheme aimed to give young people 14- 16yrs the necessary skills and confidence to enter the world of employment. Initially, young people were encouraged to look at their experience and skills. Then explore how these might be transferred into the world of work—then draw-up CVs, attend mock interviews and then run a pop-up café.

Following this, the students were encouraged to review the café experiences and revise their CVs. As the course was ongoing local employers were asked to contact the course tutors with a view to offering the young people interviews for appropriate part-time or full-time employment. Of the 12 who attended the course, ten young people gained a job. Thanks go out to Jane Pearson, who organised the programme and Brian Mc Padden and Jean Hann delivered the course.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Other Key activities during the year

Wilsden weekender

Working alongside the Conservative Club, New Inn and the Villager pub, we planned a weekend of activities and entertainment. The idea was to encourage people back out into the local community post-Covid. The hall provided accessible stalls for businesses to promote their services/ products to the local community and provided family entertainment throughout the day. Whilst the local pubs organised evening and Sunday events. A small amount of Covid recovery funding via our three local Councillors enabled us to open the hall and provide the entertainment for free.

Community awards

February 2022 saw the first-ever Wilsden and Harden community champions awards, supported by Covid money made available via Bradford Metropolitan District Council to thank local communities and the voluntary sector for their work throughout the Covid pandemic. The funds enabled us to hold a glamorous awards evening. Awards were given for one overall winner and two lifetime-achievement awards. A special thank you must go to Emma Thomas and Kelley Sutcliffe, who worked tirelessly to make the evening successful.

Calendars

We held our second annual calendar photograph competition. Once again, this proved to be a great success with many entries. Twelve winners had their photos included in the 2022 calendar. The top three receive vouchers from local businesses. Our thanks go to all the 12 local businesses who sponsored the calendar. Profits from the sale of the calendars are used to support the Wilsden Community Post Office and Wilsden Village hall.

Looking Forward

Going forward, we have secured a small amount of money to pay for a temporary business development officer and social media officer. These two posts aim to:-

A Grow the use of the hall by the business community as a training/ conference venue.

B Improve the reach of our presence on and reach of our social media platforms.

Any additional income generated for this work will be used to subsidise hire charges for local users and clubs and general running costs. Both posts are due to start in April 2022.

Financial review

The net income for the year was £25,606, including net income of £4,652 on unrestricted funds and net income of £20,954 on restricted funds, after transfers.

The management committee is very grateful for the continued financial support from Wilsden Parish Council, which is so important for the ongoing sustainability of the hall.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £38,827.

The charity's policy is that a general free reserve should be maintained equivalent to three months of budgeted operating costs. Currently this would equate to almost £22,000, and the trustees and management committee have also agreed that, when funds are available, these should be invested back into facilities to maintain and improve the village hall.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2022

Reserves policy (continued)

During the current pandemic, the charity has been successful in obtaining a number of grants which have enabled operating costs of the hall, including staffing costs, to continue to be met even during periods of little or no activity being possible. The trustees have also met regularly to draw up plans to restore services within the new and changing constraints. Consequently the trustees have reassessed the charity's ability to continue for at least twelve months from the date that the accounts are approved, and have concluded that no material uncertainties exist which cast doubt upon the charity's ability to continue as a going concern.

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

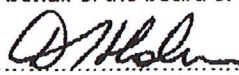
Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 15/12/22

Signed:  (Trustee)

Name: DAVID HOLMES

Wilsden Village Hall

Independent examiner's report to the trustees of Wilsden Village Hall

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 8 to 16.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Alan Dodd FCCA

20/12/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Wilsden Village Hall

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and contracts	(2)	42,760	39,783	82,543	74,343
Village Hall income		37,834	-	37,834	23,479
Squash Club		3,360	-	3,360	2,773
Donations		3,506	-	3,506	6,576
Fundraising events		4,575	-	4,575	2,382
Bank interest		22	-	22	15
Sundry income		259	-	259	1,640
Total income		92,316	39,783	132,099	111,208
Expenditure on:					
Salaries, NIC and pensions	(3)	19,036	116	19,152	17,003
Staff travel		7	-	7	238
Rates and refuse		3,303	-	3,303	2,801
Utilities		12,494	-	12,494	5,273
Maintenance and security		15,118	57	15,175	19,102
Cleaning and general office costs		4,427	-	4,427	2,582
Subscriptions and licences		2,217	-	2,217	1,039
Training		120	-	120	336
Photocopier		1,186	-	1,186	811
Insurance		2,146	-	2,146	2,031
Telephone		1,136	-	1,136	1,400
Computer expenses		1,182	-	1,182	653
Postage and stationery		157	-	157	198
Fundraising events		3,336	735	4,071	1,211
Advertising and publicity		29	80	109	-
Project activity costs		257	-	257	97
Bank charges		362	-	362	197
Professional fees		20,372	80	20,452	13,033
Accountancy fees		1,077	-	1,077	1,342
Independent examination		900	-	900	900
Sundries		97	-	97	189
Depreciation		15,155	-	15,155	11,587
Covid-19 expenses		55	-	55	1,607
Donations made		906	-	906	-
Bad debts		350	-	350	119
Total expenditure		105,425	1,068	106,493	83,749
Net income / (expenditure)		(13,109)	38,715	25,606	27,459
Transfers between funds		17,761	(17,761)	-	-
Net movement in funds		4,652	20,954	25,606	27,459
Fund balances brought forward		67,879	394	68,273	40,814
Fund balances carried forward	(4)	72,531	21,348	93,879	68,273

All incoming resources and resources expended derive from continuing activities.

Wilsden Village Hall

Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 33,704	-	33,704	25,308
Total fixed assets	<u>33,704</u>	<u>-</u>	<u>33,704</u>	<u>25,308</u>
Current assets				
Debtors and prepayments	(6) 6,160	10,657	16,817	5,904
Cash at bank and in hand	(7) 50,810	10,691	61,501	43,950
Total current assets	<u>56,970</u>	<u>21,348</u>	<u>78,318</u>	<u>49,854</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 18,143	-	18,143	6,889
Total current liabilities	<u>18,143</u>	<u>-</u>	<u>18,143</u>	<u>6,889</u>
Net current assets / (liabilities)	<u>38,827</u>	<u>21,348</u>	<u>60,175</u>	<u>42,965</u>
Net assets	<u>72,531</u>	<u>21,348</u>	<u>93,879</u>	<u>68,273</u>
Funds				
Unrestricted funds	72,531	-	72,531	67,879
Restricted funds	-	21,348	21,348	394
Total funds	<u>72,531</u>	<u>21,348</u>	<u>93,879</u>	<u>68,273</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 15/12/22

Signed:  (Trustee)

Name: DAVID HOLMES

Wilsden Village Hall

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Fixtures and fittings: over 5 years

Property Improvements: over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Wilsden Village Hall
Notes to the accounts
for the year ended 31 March 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Wilsden Village Hall

Notes to the accounts continued for the year ended 31 March 2022

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford MDC	28,535	38,167	66,702	50,277
Sir George Martin Trust	-	1,500	1,500	500
HMRC - CJRS	-	116	116	2,678
National Lottery	-	-	-	4,320
Neighbourly Limited	-	-	-	400
Safer Communities	-	-	-	1,078
Test and Trace Micro Grants	-	-	-	200
Wilsden Parish Council	14,225	-	14,225	14,390
Wilsden Youth Volunteer Scheme	-	-	-	500
Other donations	3,506	-	3,506	6,576
	<u>46,266</u>	<u>39,783</u>	<u>86,049</u>	<u>80,919</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	18,931	16,811
Social security costs	655	531
Employment allowance	(655)	(531)
Pensions	221	192
	<u>19,152</u>	<u>17,003</u>

The average number employees during the year was 2, being an average of 1.1 full time equivalent (2021: 2, 1.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	221	192
Amount of any contributions outstanding at the year end	44	38

Wilsden Village Hall

Notes to the accounts continued for the year ended 31 March 2022

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BMDC - Covid recognition fund	-	2,000	359	-	1,641
BMDC Disability grant	-	20,217	-	(17,761)	2,456
BMDC Innovation Fund	-	4,500	-	-	4,500
BMDC Social Media Fund	-	11,450	198	-	11,252
Sir George Martin Trust	-	1,500	395	-	1,105
Coronavirus Job Retention Scheme	-	116	116	-	-
Donations -Youth Area	394	-	-	-	394
	<u>394</u>	<u>39,783</u>	<u>1,068</u>	<u>(17,761)</u>	<u>21,348</u>

Fund name	Purpose of restriction
BMDC - Covid recognition fund	For recognition of the work of volunteers.
BMDC Disability grant	To fund the provision of a disabled lift and hearing loop. Transfers relate to expenditure which is capitalised in the accounts.
BMDC Innovation Fund	For the Youth Service Random Acts of Kindness project.
BMDC Social Media Fund	To fund social media and community development posts.
Sir George Martin Trust	To fund the Coronavirus Angels scheme and Albion Tearoom.
Coronavirus Job Retention Scheme	To facilitate the retention of employees during periods of inactivity and lockdown.
Donations -Youth Area	Donations received towards refurbishment of Youth Area.

Wilsden Village Hall

Notes to the accounts continued

for the year ended 31 March 2022

5 Tangible assets

	Fixtures and Fittings	Computer equipment	Property Improvements	Total
<u>Cost</u>	£	£	£	£
At 1 April 2021	-	-	57,931	57,931
Additions	2,826	1,480	19,245	23,551
At 31 March 2022	2,826	1,480	77,176	81,482
<u>Depreciation</u>				
At 1 April 2021	-	-	32,623	32,623
Charge for year	644	452	14,059	15,155
At 31 March 2022	644	452	46,682	47,778
<u>Net book value</u>				
At 31 March 2022	2,182	1,028	30,494	33,704
At 31 March 2021	-	-	25,308	25,308

6 Debtors and prepayments

	2022	2021
	£	£
Trade debtors	14,124	5,012
Prepayments	2,693	892
	16,817	5,904

7 Cash at bank and in hand

	2022	2021
	£	£
Cash at bank	61,494	43,933
Cash in hand	7	17
	61,501	43,950

8 Creditors and accruals

	2022	2021
	£	£
Trade creditors	10,710	1,144
Accruals	2,293	1,814
Taxation and social security	66	73
Other creditors	5,074	3,858
	18,143	6,889

Wilsden Village Hall

Notes to the accounts continued for the year ended 31 March 2022

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees, the Centre Manager and the Deputy Manager who are engaged on a self-employed freelance basis. The total benefits of the key management personnel of the charity were £20,372 (previous year: £13,033)

No trustee received any remuneration or benefit in this capacity during this or the previous year.

The deputy manager is the spouse of Karen Westcott, trustee until November 2021.

12 Other related party transactions

Name of trustee or related party	Relationship to charity	Description of transaction		
Marcus Dickerson	Son of Simon Dickerson (trustee to Nov. 2020)	Employee	-	7,536
Paul Westcott	Spouse of Karen Westcott (trustee to Nov. 2021)	Freelance consultancy	4,923	3,213
			<u>4,923</u>	<u>10,749</u>

13 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2022	2021
	£	£
Within one year	1,219	551
In the second to fifth years inclusive	<u>4,572</u>	<u>45</u>
	<u>5,791</u>	<u>596</u>

Wilsden Village Hall

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and contracts	42,760	61,177	39,783	13,166	82,543	74,343
Village Hall income	37,834	23,441	-	38	37,834	23,479
Squash Club	3,360	2,773	-	-	3,360	2,773
Donations	3,506	5,460	-	1,116	3,506	6,576
Fundraising events	4,575	2,382	-	-	4,575	2,382
Bank interest	22	15	-	-	22	15
Sundry income	259	181	-	1,459	259	1,640
Total Income	92,316	95,429	39,783	15,779	132,099	111,208
Expenditure						
Salaries, NIC and pensions	19,036	12,225	116	4,778	19,152	17,003
Staff travel	7	238	-	-	7	238
Rates and refuse	3,303	2,801	-	-	3,303	2,801
Utilities	12,494	5,273	-	-	12,494	5,273
Maintenance and security	15,118	15,127	57	3,975	15,175	19,102
Cleaning and general office costs	4,427	2,582	-	-	4,427	2,582
Subscriptions and licences	2,217	1,039	-	-	2,217	1,039
Training	120	336	-	-	120	336
Photocopier	1,186	811	-	-	1,186	811
Insurance	2,146	2,031	-	-	2,146	2,031
Telephone	1,136	1,400	-	-	1,136	1,400
Computer expenses	1,182	603	-	50	1,182	653
Postage and stationery	157	128	-	70	157	198
Fundraising events	3,336	711	735	500	4,071	1,211
Advertising and publicity	29	-	80	-	109	-
Project activity costs	257	97	-	-	257	97
Bank charges	362	197	-	-	362	197
Professional fees	20,372	11,033	80	2,000	20,452	13,033
Accountancy fees	1,077	1,342	-	-	1,077	1,342
Independent examination	900	900	-	-	900	900
Sundries	97	164	-	25	97	189
Depreciation	15,155	11,587	-	-	15,155	11,587
Covid-19 expenses	55	148	-	1,459	55	1,607
Donations made	906	-	-	-	906	-
Bad debts	350	119	-	-	350	119
Total expenditure	105,425	70,892	1,068	12,857	106,493	83,749
Net income / (expenditure)	(13,109)	24,537	38,715	2,922	25,606	27,459
Transfers between funds	17,761	3,528	(17,761)	(3,528)	-	-
Net movement in funds	4,652	28,065	20,954	(606)	25,606	27,459
Fund balances brought forward	67,879	39,814	394	1,000	68,273	40,814
Fund balances carried forward	72,531	67,879	21,348	394	93,879	68,273

WILSDEN VILLAGE HALL

England & Wales - Charity number 1154371

Accounts

Wilsden Village Hall

Charity number 1154371

A company limited by guarantee number 08688329

Annual Report and Financial Statements for the year ended 31 March 2021



West Yorkshire Community Accounting Service

Wilsden Village Hall

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Wilsden Village Hall

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
John Turton	Chair	
David Holmes	Treasurer	Appointed November 2020
Peter Allison		
Lisa Firth		
Richard Freeman		Appointed November 2020
Lucy Golton		Appointed November 2020
Paul Hall		
Karen Westcott		
Simon Dickerson		Resigned November 2020

Management team
Milton Pearson
Paul Westcott

Charity number 1154371 Registered in England and Wales

Company number 08688329 Registered in England and Wales

Registered and principal address	Bankers
Townfield	Barclays Bank plc
Wilsden	77 North Street
Bradford	Keighley
West Yorkshire	West Yorkshire
BD15 0HT	BD21 3SA

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and an exempt charity. The company was incorporated on 12 September 2013 and the charity began its charitable activities on 1 January 2014. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Wilsden Village Hall was opened in 1976 after a fundraising campaign led by Wilsden Village Society.

The Village Hall is an independent community centre, led by a voluntary management committee, who engage a manager to oversee the day to day running.

The Village Hall provides facilities for child care, a youth club and a library service, whilst housing many local groups and classes covering all age groups..

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Induction and training are provided as required depending on the role to be undertaken and the skills of the trustee.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2021

Management committee

The management committee is made up of members of the village, Parish Council and user groups of the Village Hall. We have broadened and strengthened our trustee membership to include representatives from the arts community and local community, together with a new representative from the Parish Council.

Risk management

The management committee conducts regular reviews of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and users, in particular the children.

Objectives and activities

The charity's objects

The charity's objects are for public benefit and are restricted to the following:

To further or benefit the residents of Wilsden and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

The Village Hall provides a community space for the residents of Wilsden and the surrounding area, for educational and recreational activities, and for meetings and social occasions without distinction of age, sex or religious persuasion.

We house the village's only nursery school, together with senior and junior youth clubs.

The more senior members of the village are supported with a range of activities including a weekly NHS sponsored walking group, an indoor bowls club, a Tuesday luncheon club and Thursday afternoon meeting, and access to Bradford libraries service through our community library.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, social and recreational wellbeing.

Achievements and performance

Like many voluntary sector organisations, the Covid 19 Pandemic significantly impacted our work, although I hasten to add not all of it negatively. For the year ending March 2021, our key focus shifted to supporting/running Covid 19 initiatives.

Key amongst these was the Coronavirus Angels programme. This work involved liaising with the community and the Parish Council to coordinate the taking of orders, shopping, prescription collection and delivery for those who had to isolate due to the pandemic. At the height of the pandemic, we had over 130 people registered on the scheme, with over 70 volunteers. Volunteers also came together on Christmas day to cook and deliver meals for our older isolated community members. More than 20 meals were prepared, cooked and provided on the day, including small gifts and some Xmas tunes.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance (continued)

We also established a local food bank. Staffed by volunteers, this initiative continues to support local people suffering from the worst of the economic impact of the pandemic.

Younger members of our community organised various fundraising initiatives for the village hall, including a combined photographic and calendar competition.

Organised the 'Wilsden Wiggle' sponsored walk and the production and collection of eco-bricks to build planters in the village

In addition, we supported the work to encourage people to get tested and the establishment of two health and wellbeing peer support groups. Two Time to Talk groups were established, a Men's group and a Woman's group. The groups support people in combatting isolation whilst talking about their feelings and issues impacting them, sharing solutions, and finding common ways forward.

Whilst all this was going on, we took the opportunity to revamp the hall. Over a 10 - 12-week period, working in a Covid safe environment, ten volunteers plus staff redecorated the main hall, entrance vestibule, meeting room, kitchen, toilets, central corridor, Library and three small offices plus a nursery. This included the laying of new flooring in the meeting room, library and main corridor. We were also able to install new eco lighting and state of the art security cameras.

All the funds raised from sponsored activities, the sale of calendars, local and national trusts, donations, local councillors and Bradford Metropolitan District Council have been used to support the emergency initiatives covered above and the much-needed updating of the village hall itself.

Finally, despite the pandemic's adverse impact, like the nationwide voluntary and community sector, the community of Wilsden rose to the challenge: meeting all and surpassing expectations, proving beyond a shadow of a doubt that there is such a thing as community.

Financial review

The net income for the year was £27,459, including net income of £28,065 on unrestricted funds and net expenditure of £606 on restricted funds after transfers

The management committee is very grateful for the continued financial support from Wilsden Parish Council, which is so important for the ongoing sustainability of the hall.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £42,571.

The charity's policy is that a general free reserve should be maintained equivalent to three months of budgeted operating costs. Currently this would equate to almost £22,000, and the trustees and management committee have also agreed that, when funds are available, these should be invested back into facilities to maintain and improve the village hall.

During the current pandemic, the charity has been successful in obtaining a number of grants which have enabled operating costs of the hall, including staffing costs, to continue to be met even during periods of little or no activity being possible. The trustees have also met regularly to draw up plans to restore services within the new and changing constraints. Consequently the trustees have reassessed the charity's ability to continue for at least twelve months from the date that the accounts are approved, and have concluded that no material uncertainties exist which cast doubt upon the charity's ability to continue as a going concern.

Wilsden Village Hall

Trustees' report (continued) for the year ended 31 March 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 8/11/2021

John Turton (Trustee)

Wilsden Village Hall

Independent examiner's report to the trustees of Wilsden Village Hall

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

12/11/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Wilsden Village Hall

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and contracts	(2)	61,177	13,166	74,343	18,553
Village Hall income		23,441	38	23,479	40,667
Squash Club		2,773	-	2,773	4,372
Donations		5,460	1,116	6,576	5,114
Fundraising events		2,382	-	2,382	9,983
Bank interest		15	-	15	73
Sundry income		181	1,459	1,640	546
Total income		95,429	15,779	111,208	79,308
Expenditure on:					
Salaries, NIC and pensions	(3)	12,225	4,778	17,003	13,131
Staff travel		238	-	238	34
Rates and refuse		2,801	-	2,801	4,157
Utilities		5,273	-	5,273	12,648
Maintenance and security		15,127	3,975	19,102	3,957
Cleaning and general office costs		2,582	-	2,582	2,352
Subscriptions and licences		1,039	-	1,039	1,349
Training		336	-	336	-
Photocopier		811	-	811	835
Insurance		2,031	-	2,031	2,095
Telephone		1,400	-	1,400	1,758
Computer expenses		603	50	653	1,209
Postage and stationery		128	70	198	384
Fundraising events		711	500	1,211	5,359
Advertising and publicity		-	-	-	(240)
Project activity costs		97	-	97	314
Bank charges		197	-	197	536
Professional fees		11,033	2,000	13,033	20,999
Accountancy fees		1,342	-	1,342	1,125
Independent examination		900	-	900	900
Sundries		164	25	189	10
Loan interest		-	-	-	515
Depreciation		11,587	-	11,587	10,940
Covid-19 expenses		148	1,459	1,607	-
Bad debts		119	-	119	-
Total expenditure		70,892	12,857	83,749	84,367
Net income / (expenditure)		24,537	2,922	27,459	(5,059)
Transfers between funds		3,528	(3,528)	-	-
Net movement in funds		28,065	(606)	27,459	(5,059)
Fund balances brought forward		39,814	1,000	40,814	45,873
Fund balances carried forward	(4)	67,879	394	68,273	40,814

All incoming resources and resources expended derive from continuing activities.

Wilsden Village Hall

Balance sheet

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 25,308	-	25,308	33,661
Total fixed assets	<u>25,308</u>	<u>-</u>	<u>25,308</u>	<u>33,661</u>
Current assets				
Debtors and prepayments	(6) 5,904	-	5,904	6,645
Cash at bank and in hand	(7) 43,556	394	43,950	9,784
Total current assets	<u>49,460</u>	<u>394</u>	<u>49,854</u>	<u>16,429</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 6,889	-	6,889	9,276
Total current liabilities	<u>6,889</u>	<u>-</u>	<u>6,889</u>	<u>9,276</u>
Net current assets / (liabilities)	<u>42,571</u>	<u>394</u>	<u>42,965</u>	<u>7,153</u>
Net assets	<u>67,879</u>	<u>394</u>	<u>68,273</u>	<u>40,814</u>
Funds				
Unrestricted funds	67,879	-	67,879	39,814
Restricted funds	-	394	394	1,000
Total funds	<u>67,879</u>	<u>394</u>	<u>68,273</u>	<u>40,814</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 8/11/2021

John Turton (Trustee)

Wilsden Village Hall

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Property improvements: over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Wilsden Village Hall

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Wilsden Village Hall

Notes to the accounts continued for the year ended 31 March 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Bradford MDC	49,177	1,100	50,277	9,403
George Martin Trust	-	500	500	-
HMRC - CJRS	-	2,678	2,678	-
National Lottery	-	4,320	4,320	-
Neighbourly Limited	-	400	400	-
Safer Communities	-	1,078	1,078	-
Test and Trace Micro Grants	-	200	200	-
Wilsden Parish Council	12,000	2,390	14,390	8,500
Wilsden Youth Volunteer Scheme	-	500	500	-
Rank Foundation	-	-	-	650
	<u>61,177</u>	<u>13,166</u>	<u>74,343</u>	<u>18,553</u>

3 Staff costs and numbers	2021 £	2020 £
Gross salaries	16,811	12,977
Social security costs	531	50
Employment allowance	(531)	(50)
Pensions	192	154
	<u>17,003</u>	<u>13,131</u>

The average number employees during the year was 2.0, being an average of 1.1 full time equivalent (2019: 1.4, 0.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021 £	2020 £
Costs of the scheme to the charity for the year	192	154
Amount of any contributions outstanding at the year end	38	40

Wilsden Village Hall

Notes to the accounts continued for the year ended 31 March 2021

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BMDC Youth Services	350	-	-	(350)	-
Rank Foundation	650	-	650	-	-
BMDC Library Refurbishment	-	800	800	-	-
George Martin Trust	-	500	500	-	-
Neighbourly Ltd	-	400	400	-	-
Wilsden Youth Volunteer Scheme	-	500	500	-	-
Test and Trace Micro Grants	-	200	200	-	-
National Lottery	-	4,320	3,320	(1,000)	-
Safer Communities	-	1,078	-	(1,078)	-
Wilsden Parish Council - CCTV	-	1,100	-	(1,100)	-
Wilsden PC - Flood Defence	-	1,290	1,290	-	-
Wilsden PC - miscellaneous	-	38	38	-	-
Coronavirus Job Retention Scheme	-	2,678	2,678	-	-
BMDC - Covid grants	-	300	300	-	-
Contributions - Covid relief	-	1,459	1,459	-	-
Donations - Flood Defence	-	41	41	-	-
Donations -Youth Area	-	1,075	681	-	394
	<u>1,000</u>	<u>15,779</u>	<u>12,857</u>	<u>(3,528)</u>	<u>394</u>

Fund name	Purpose of restriction
BMDC Youth Services	To fund laptops and IT training for the senior youth club. The transfer is for a contribution to overhead costs.
Rank Foundation	To refurbish the training/meeting/library room, install electric shutters in the kitchen, and upgrade the emergency lighting.
BMDC Library Refurbishment	To refurbish the training/meeting/library room
George Martin Trust	To fund the Coronavirus Angels scheme.
Neighbourly Ltd	To fund the Coronavirus Angels scheme.
Wilsden Youth Volunteer Scheme	To fund projects for the youth of Wilsden and surrounding areas, including a photograph competition, an ecobricks project, mental health first aid course, car wash and a befriending service with the elderly.
Test and Trace Micro Grants	Towards a digital display unit for posting safe Covid 19 messages in a format that young people are used to and can respond to accordingly.
National Lottery	To fund the Coronavirus Angels scheme and contribute to staffing costs. The transfer is for a contribution to overhead costs.
Safer Communities	To the purchase of new CCTV equipment, represented by the transfer.
Wilsden Parish Council - CCTV	To the purchase of new CCTV equipment, represented by the transfer.
Wilsden PC - Flood Defence	Towards damp proofing costs incurred.
Wilsden PC - miscellaneous	Sundry small grants.
Coronavirus Job Retention Scheme	To facilitate the retention of employees during periods of inactivity and lockdown.
BMDC - Covid grants	To fund the Coronavirus Angels scheme.
Contributions - Covid relief	Contributions received towards the Coronavirus Angels scheme.
Donations - Flood Defence	Donations received towards costs of damp proofing work.
Donations -Youth Area	Donations received towards refurbishment of Youth Area.

Wilsden Village Hall

Notes to the accounts continued

for the year ended 31 March 2021

5 Tangible assets

Cost

At 1 April 2020
At 31 March 2021

Property Improvements	Total
£	£
54,697	54,697
57,931	57,931

Depreciation

At 1 April 2020
Charge for year
At 31 March 2021

21,036	21,036
11,587	11,587
32,623	32,623

Net book value

At 31 March 2021

25,308	25,308
--------	--------

At 31 March 2020

33,661	33,661
--------	--------

6 Debtors and prepayments

Debtors
Prepayments

2021	2020
£	£
5,012	3,972
892	2,673
5,904	6,645

7 Cash at bank and in hand

Cash at bank
Cash in hand

2021	2020
£	£
43,933	9,736
17	48
43,950	9,784

8 Creditors and accruals

Creditors
Accruals
Deposits
Fees in advance and deferred income
PAYE and NIC
Pension

2021	2020
£	£
1,385	2,592
1,814	3,421
268	180
3,349	2,999
35	44
38	40
6,889	9,276

Wilsden Village Hall

Notes to the accounts continued

for the year ended 31 March 2021

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees, the Centre Manager and the Deputy Manager who are engaged on a self-employed freelance basis. The total benefits of the key management personnel of the charity were £13,033 (previous year: £20,999).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

The deputy manager is the spouse of Karen Westcott, trustee.

12 Other related party transactions

Other transactions with trustees or related parties			2021 £	2020 £
Name of trustee or related party	Relationship to charity	Description of transaction		
Marcus Dickerson	Son of Simon Dickerson (trustee)	Employee	7,536	11,628
Paul Westcott	Spouse of Karen Westcott (Trustee)	Freelance consultancy	3,213	8,110
			<u>10,749</u>	<u>19,738</u>

In November 2020, Simon Dickerson stood down from the board.

13 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2021	2020
	£	£
Within one year	551	551
In the second to fifth years inclusive	45	597
Over five years from the balance sheet date	-	-
	<u>596</u>	<u>1,148</u>

Land and buildings at Townfield, Wilsden, West Yorkshire are leased to Wilsden Village Hall for use as a community centre; the lease is for a period of eighty years starting 18 March 1980. The landlord, City of Bradford Metropolitan District Council, charges a peppercorn rent and no monies have been charged to the Statement of Financial Activities in this financial year. The lease states that 25% of the property value shall be paid to the trustees on closure of business.

Wilsden Village Hall

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and contracts	61,177	16,893	13,166	1,660	74,343	18,553
Village Hall income	23,441	40,667	38	-	23,479	40,667
Squash Club	2,773	4,372	-	-	2,773	4,372
Donations	5,460	5,114	1,116	-	6,576	5,114
Fundraising events	2,382	9,983	-	-	2,382	9,983
Bank interest	15	73	-	-	15	73
Sundry income	181	546	1,459	-	1,640	546
Total income	95,429	77,648	15,779	1,660	111,208	79,308
Expenditure						
Salaries, NIC and pensions	12,225	13,131	4,778	-	17,003	13,131
Staff travel	238	34	-	-	238	34
Rates and refuse	2,801	4,157	-	-	2,801	4,157
Utilities	5,273	12,648	-	-	5,273	12,648
Maintenance and security	15,127	3,957	3,975	-	19,102	3,957
Cleaning and general office costs	2,582	2,352	-	-	2,582	2,352
Subscriptions and licences	1,039	1,349	-	-	1,039	1,349
Training	336	-	-	-	336	-
Photocopier	811	835	-	-	811	835
Insurance	2,031	2,095	-	-	2,031	2,095
Telephone	1,400	1,758	-	-	1,400	1,758
Computer expenses	603	549	50	660	653	1,209
Postage and stationery	128	384	70	-	198	384
Fundraising events	711	5,359	500	-	1,211	5,359
Advertising and publicity	-	(240)	-	-	-	(240)
Project activity costs	97	314	-	-	97	314
Bank charges	197	536	-	-	197	536
Professional fees	11,033	20,999	2,000	-	13,033	20,999
Accountancy fees	1,342	1,125	-	-	1,342	1,125
Independent examination	900	900	-	-	900	900
Sundries	164	10	25	-	189	10
Loan interest	-	515	-	-	-	515
Depreciation	11,587	10,940	-	-	11,587	10,940
Covid-19 expenses	148	-	1,459	-	1,607	0
Bad debts	119	-	-	-	119	-
Total expenditure	70,892	83,707	12,857	660	83,749	84,367
Net income / (expenditure)	24,537	(6,059)	2,922	1,000	27,459	(5,059)
Transfers between funds	3,528	-	(3,528)	-	-	-
Net movement in funds	28,065	(6,059)	(606)	1,000	27,459	(5,059)
Fund balances brought forward	39,814	45,873	1,000	-	40,814	45,873
Fund balances carried forward	67,879	39,814	394	1,000	68,273	40,814