

Company registration number: CE001314  
Charity registration number: 1154363

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# Leeds South and East Foodbank

## Annual Report and Financial Statements

for the

Year ended 31 March 2022

# **Leeds South and East Foodbank**

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## **Leeds South and East Foodbank**

### **Reference and Administrative Details**

#### **Trustees**

Mr John Casey  
Ms Barbara Tate  
Ms Karen Bruce  
Ms Karen Addison  
Ms Mavis Addawoo  
Mr Charles Woods

#### **Charity Registration Number**

1154363

#### **Company Registration Number**

CE001314

#### **Registered Office**

Unit 18, Millshaw Park Avenue  
Millshaw Industrial Estate  
Leeds  
LS11 0LR

#### **Independent Examiner**

Laurence A Flasher FCA  
635B Roundhay Road  
Leeds  
West Yorkshire  
LS8 4BA

#### **Solicitors**

Legal Studio, Solicitors  
The Tannery  
91 Kirkstall Road  
Leeds  
LS3 1HS

#### **Bankers**

Unity Trust Bank plc  
Four Brindleyplace  
Birmingham  
B1 2JB

## **Leeds South and East Foodbank**

### **Trustees Report**

The Trustees present the annual report together with the financial statements of the charitable organisation for the year ended 31 March 2022.

| <b>Trustees</b> | <b>Date of Appointment</b> | <b>Date of resignation</b> |
|-----------------|----------------------------|----------------------------|
| John Casey      |                            |                            |
| Barbara Tate    |                            |                            |
| Karen Bruce     | 1 December 2021            |                            |
| Karen Addison   | 1 December 2021            |                            |
| Mavis Addawoo   | 1 February 2022            |                            |
| Charles Woods   |                            | 3 May 2022                 |
| Barry Seaton    |                            | 14 September 2021          |
| Sandeep Bansal  |                            | 20 April 2021              |

#### **Statement of Trustees' Responsibilities**

The Trustees (who are also the Directors of Leeds South and East Foodbank for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **General**

The Trust is a Charitable Incorporated Organisation operating a foodbank in the South and East of the city of Leeds.

Its objects, as contained in its governing document, are to relieve people in Leeds who are in conditions of need, hardship or distress in such ways as Trustees think fit.

The Trust is supported by the Trussell Trust which supports a nationwide network of foodbanks.

Further information about the Trussell Trust is available at <http://www.trusselltrust.org/>

## **Leeds South and East Foodbank**

### **Trustees Report (Continued)**

#### **Purpose**

Our purpose is to feed the hungry in South and East Leeds and to help people take control of their circumstances by addressing the root causes of their need.

We do this by providing a safe non-judgmental place to be heard, and to find out about other possible areas of help. As well as providing emergency food, the foodbank aims to connect people with a range of other services designed to support them as they seek to address the longer-term effects of poverty and exclusion.

Working with others, our larger aim is to put an end to the scandal of hunger in Leeds and the UK.

#### **Public Benefit**

The Trustees confirm that they have complied with the requirements of S17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Structure, governance and management**

The Trust is governed by a Board of Trustees who are responsible for controlling and managing the Trust, working closely with a small staff team. The Board has ultimate responsibility for directing the Trust's affairs, for ensuring it is solvent and well-run, in order to making sure it delivers the public benefits for which it was set up.

At the time of this report the Trust employed 1 full-time member of staff and 4 part-time staff who are backed by a team of dedicated volunteers.

#### **Covid 19 pandemic recovery**

The year was still dominated by the pandemic and its aftermath.

Belatedly, we held the official opening of our new warehouse when we celebrated our volunteers and the support of our corporate partners. Our staple volunteer teams have been depleted since March 2021 and we are still keen to refresh and rebuild their number. We were able to reopen 10 of our 11 outlets by the end of the year, one of which has since closed because the building became unfit.

Demand rose steadily for the Trust's services. It saw a 39% increase in meals provided, compared to the previous year when the pandemic was at its height and Council-led emergency provision was addressing most of the demand.

The profile of our clients also continued to change as we saw more and more working people who simply did not have enough income to meet their basic needs.

Face-to-face signposting was a casualty of the pandemic. We took steps to adapt by offering our clients the option of remote signposting where they could access a free, confidential phone line to talk with one of our specially trained volunteers. This service has continued. As our teams are strengthened, we are determined to reinstate and enhance the option for in-person conversations.

We developed some strong partnerships, notably with White Rose Shopping Centre, where we were pleased to be selected as their Charity of the Year.

## Leeds South and East Foodbank

### Trustees Report (Continued)

#### Strategy

Our longer-term strategy is to maintain a focus on reducing the need for foodbanks. We will do this by continuing to collaborate with partners to build greater food resilience amongst our clients.

Examples include working with:

- Leeds Welfare Support Scheme to access cash grants, giving people more choice and dignity in how they spend their money.
- Fuel Bank Foundation to access fuel vouchers when clients' income will not cover the cost of heating their homes.
- Department of Work and Pensions on their Kickstart programme, a scheme to promote employment opportunities for young people.
- Money Buddies whose trained volunteers in our centres will meet clients and support them towards greater financial independence.

We also have been seeking to influence policy and decision making at local level by championing the cause of our clients, sharing their stories and challenging the misconception that foodbank usage is a viable alternative to sufficient income. At a national level we have worked with the rest of the Trussell Trust network to provide compelling data about the escalating demand for our services.

#### Performance

The Trust's financial position remains healthy. The Trust was well supported financially by individuals and corporate donors. Despite a nearly 60% drop in monetary income over the previous year (the first year of the pandemic), the Trust still achieved a surplus over expenditure.

During the year to 31 March 2022 the Trust's total income (cash and food by value) was £282,650 (compared to £450,160 in the year to 31 March 2021). This was made up of financial donations and grants (restricted and unrestricted) of £151,480 (2021: £366,692), and ambient (shelf-stable) food donations to the value of £154,018 (2021: £148,381). During the period we distributed 89.133 tonnes of food, representing over 212,000 meals.

Figures are not available for the value of fresh food collected and distributed each week. It is anticipated that a satisfactory basis for the inclusion of fresh food collected will be included in next year's accounts.

Operationally, the Trust incurred costs of £136,677 distributing food to the value of £157,254. This compares with costs of £104,144 and food to the value of £116,779 in the previous year.

#### Reserves Policy

The Trustees' policy is to maintain sufficient reserves to give a stable base for its continuing activities. Unrestricted reserves as at 31 March 2022 are £400,156 (2021: £362,623). The level of reserves considered to be more than adequate for the continuing operation of the Charity based on six months' operational expenses. It provides opportunity to set aside sufficient reserves to meet the future operating lease rental commitments (inclusive of VAT, exclusive of service charges) in respect of the warehouse premises at 18 Millshaw Park Avenue, Millhouse Industrial Estate, Leeds LS11 0LR as follows:

|                     |                  |
|---------------------|------------------|
|                     | £                |
| Due within one year | 38,800           |
| Due after one year  | <u>97,650</u>    |
| Total               | £ <u>135,450</u> |

The Trust has included Donated Goods collected and distributed during the year at the prevailing rate of £1.75/kg, an amount suggested by the Trussell Trust. The rate at which donated goods awaiting distribution as at 31 March 2022 has been included at the current suggested rate of £2.37/kg and the resulting valuation uplift is included as a separate amount in the Statement of Financial Activities.

## **Leeds South and East Foodbank**

### **Trustees Report (Continued)**

#### **Going Concern**

The Board looks closely at funding levels every three months. The Trustees are satisfied that the current level of funding is adequate to meet its financial obligations over the next 12 months.

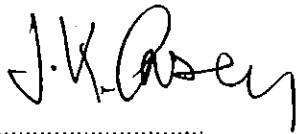
#### **Risk Management**

The Board conducts a review of major risks every year. These are updated at quarterly governance meetings and with staff at periodic intervals during the year. Where appropriate, mitigations are put in place to reduce both the severity and likelihood of such risks.

#### **Independent Examiner**

Laurence A Flasher FCA has been re-appointed Independent Examiner for the ensuing year.

The annual report was approved by the Trustees of the Charity on 29 November 2022 and signed on its behalf by:



.....  
**Mr John Casey**  
**Trustee**

**Leeds South and East Foodbank**  
**Independent Examiner's Report**  
**to the**  
**Trustees of Leeds South and East Foodbank**  
**(the Company)**

I report to the Charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the Charity's Trustees of the Company (and also its Directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Leeds South and East Foodbank are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

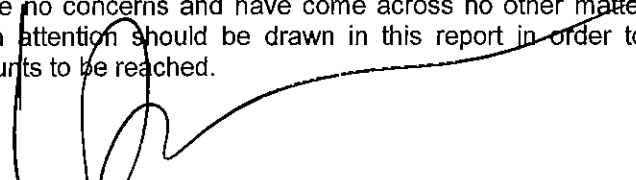
**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Leeds South and East Foodbank as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
.....  
**Laurence A. Plasher**  
**Independent Examiner**

635b Roundhay Road  
Leeds  
West Yorkshire  
LS8 4BA

Date: 29 November 2022



**Leeds South and East Foodbank**

**Statement of Financial Activities for the year ended 31 March 2022**

|   | Note | Unrestricted Funds<br>£ | Restricted Funds<br>£ | Total 2022<br>£ | Unrestricted Funds<br>£ | Restricted Funds<br>£ | Total 2021<br>£ |
|---|------|-------------------------|-----------------------|-----------------|-------------------------|-----------------------|-----------------|
| <b>Income from charitable activities</b>    |      |                         |                       |                 |                         |                       |                 |
| Grants and cash donations                   | 2    | 128,632                 | 22,848                | 151,480         | 301,779                 | 64,913                | 366,692         |
| Food donated in kind                        | 3    | 154,018                 | -                     | 154,018         | 148,381                 | -                     | 148,381         |
|   |      | <u>282,650</u>          | <u>22,848</u>         | <u>305,498</u>  | <u>450,160</u>          | <u>64,913</u>         | <u>515,073</u>  |
| <b>Expenditure on charitable activities</b> |      |                         |                       |                 |                         |                       |                 |
| Food donations                              |      | 157,254                 | -                     | 157,254         | 116,779                 | -                     | 116,779         |
| Valuation uplift                            |      | (25,966)                | -                     | (25,966)        | -                       | -                     | -               |
| Wages and salaries                          |      | 63,253                  | -                     | 63,253          | 57,256                  | -                     | 57,256          |
| Transportation                              |      | 13,439                  | -                     | 13,439          | 14,878                  | -                     | 14,878          |
| Rent and rates                              |      | 43,386                  | -                     | 43,386          | 17,646                  | -                     | 17,646          |
| Light, heat and power                       |      | 2,384                   | -                     | 2,384           | 1,788                   | -                     | 1,788           |
| Insurance                                   |      | 554                     | -                     | 554             | 407                     | -                     | 407             |
| Repairs and maintenance                     |      | 360                     | -                     | 360             | 1,384                   | -                     | 1,384           |
| Depreciation                                |      | 2,664                   | -                     | 2,664           | 2,741                   | -                     | 2,741           |
| Administration costs                        |      | 2,559                   | -                     | 2,559           | 2,500                   | -                     | 2,500           |
| Telephone and communications                |      | 875                     | -                     | 875             | 838                     | -                     | 838             |
| General expenses                            |      | 4,880                   | -                     | 4,880           | 3,062                   | -                     | 3,062           |
| Fees  |      | 240                     | -                     | 240             | 360                     | -                     | 360             |
| Independent examiner's fee                  |      | 1,840                   | -                     | 1,840           | 1,100                   | -                     | 1,100           |
| Bank charges                                |      | 243                     | -                     | 243             | 184                     | -                     | 184             |
|   |      | <u>267,965</u>          | <u>-</u>              | <u>267,965</u>  | <u>220,923</u>          | <u>-</u>              | <u>220,923</u>  |
| Net income                                  |      | 14,685                  | 22,848                | 37,533          | 229,237                 | 64,913                | 294,150         |
| Transfer between funds                      |      | 22,848                  | (22,848)              | -               | 62,413                  | (62,413)              | -               |
| Total funds brought forward                 |      | 362,623                 | 2,500                 | 365,123         | 70,973                  | -                     | 70,973          |
| Total funds carried forward                 |      | <u>£400,156</u>         | <u>£2,500</u>         | <u>£402,656</u> | <u>£362,623</u>         | <u>£2,500</u>         | <u>£365,123</u> |

The Statement of Financial Activities includes all gains and losses recognised in the year  
All activities are classed as continuing  
The comparative figures for each fund are shown as notes to the Accounts

**Leeds South and East Foodbank**  
**(Registration number: CE001314)**  
**Balance Sheet as at 31 March 2022**

|   | Note | 2022<br>£        | 2021<br>£        |
|---|------|------------------|------------------|
| <b>Fixed assets</b>                                   |      |                  |                  |
| Tangible assets                                       | 6    | 7,992            | 8,225            |
| <b>Current assets</b>                                 |      |                  |                  |
| Donated goods awaiting distribution                   | 7    | 99,732           | 75,842           |
| Debtors   | 8    | 17,989           | 22,636           |
| Cash at bank and in hand                              | 9    | <u>283,155</u>   | <u>260,010</u>   |
|   |      | 400,876          | 358,488          |
| <b>Creditors: Amounts falling due within one year</b> | 10   | <u>(6,212)</u>   | <u>(1,590)</u>   |
| <b>Net current assets</b>                             |      | <u>394,664</u>   | <u>356,898</u>   |
| <b>Net assets</b>                                     |      | £ <u>402,656</u> | £ <u>365,123</u> |
| <b>Funds of the charity</b>                           |      |                  |                  |
| <b>Income funds</b>                                   |      |                  |                  |
| Restricted funds                                      | 11   | 2,500            | 2,500            |
| Unrestricted funds                                    |      | <u>400,156</u>   | <u>362,623</u>   |
| <b>Total funds</b>                                    |      | £ <u>402,656</u> | £ <u>365,123</u> |

The financial statements on pages 10 to 14 were approved by the Trustees, and authorised for issue on 29 November 2022 and signed on their behalf by:

.....  
**Mr John Casey**  
**Trustee**

## **Leeds South and East Foodbank**

### **Notes to the Financial Statements for the year ended 31 March 2022**

#### **1. Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Leeds South and East Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### **Gifts**

Gifts in kind are recognised in different ways dependent on how they are used by the charity:

- (i) Donations of non-perishable goods for onward transmission to beneficiaries are included in the Statement of Financial Activities as incoming resources and resources expended when they are distributed. They are valued at the amount per kilogramme from time to time determined by the Trussell Trust.
- (ii) Donations of perishable and fresh goods are not valued.
- (iii) Donations for use by the charity itself are included when receivable and they are valued at the amount the charity would have had to pay to acquire them.

## **Leeds South and East Foodbank**

### **Notes to the Financial Statements for the year ended 31 March 2022**

#### **1 Accounting policies (Continued)**

##### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

##### **Raising funds**

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

##### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

##### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and Trustees meetings and reimbursed expenses.

##### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

##### **Tangible fixed assets**

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

##### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

##### **Stock**

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow-moving stocks. Cost is determined using the first-in, first-out (FIFO).

##### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## **Leeds South and East Foodbank**

### **Notes to the Financial Statements for the year ended 31 March 2022**

#### **1 Accounting policies (Continued)**

##### **Fund structure**

Unrestricted income funds are general funds that are available for use at the Trustees discretion in furtherance of the objectives of the charity.

##### **Financial instruments**

##### **Classification**

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### **Recognition and measurement**

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar instrument.

## Leeds South and East Foodbank

### Notes to the Financial Statements for the year ended 31 March 2022

#### 2. Income from charitable donations

|                                | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2022<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2021<br>£ |
|--------------------------------|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| Grants and cash donations      | 128,632                    | -                        | 128,632            | 301,779                    | -                        | 301,779            |
| The Trussell Trust             | -                          | 15,519                   | 15,519             | -                          | 19,313                   | 19,313             |
| Leeds City Council             | -                          | 7,329                    | 7,329              | -                          | 100                      | 100                |
| Community Foundation for Leeds | -                          | -                        | -                  | -                          | 12,500                   | 12,500             |
| United Building Limited        | -                          | -                        | -                  | -                          | 500                      | 500                |
| Charities Aid Foundation       | -                          | -                        | -                  | -                          | 10,000                   | 10,000             |
| National Lottery               | -                          | -                        | -                  | -                          | 10,000                   | 10,000             |
| West Riding Masonic Charities  | -                          | -                        | -                  | -                          | 2,500                    | 2,500              |
| Coalfields Regeneration        | -                          | -                        | -                  | -                          | 10,000                   | 10,000             |
|                                | <u>£128,632</u>            | <u>£22,848</u>           | <u>£151,480</u>    | <u>£301,779</u>            | <u>£64,913</u>           | <u>£366,692</u>    |

#### 3. Food donated in kind

|                      | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2022<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2021<br>£ |
|----------------------|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| Food donated in kind | <u>£154,018</u>            | <u>£-</u>                | <u>£154,018</u>    | <u>£148,381</u>            | <u>£-</u>                | <u>£148,381</u>    |

Food donated in kind is included at a fair value based on an amount per kilogramme recommended by the Trussell Trust (See Note 7) and the resulting amount included as Unrestricted income.

## Leeds South and East Foodbank

### Notes to the Financial Statements for the year ended 31 March 2022

#### 4. Transfer between funds

|                                | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2022 |
|--------------------------------|-----------------------|---------------------|---------------|
| Transfers between funds - 2022 | £ 22,848<br>=====     | £ (22,848)<br>===== | £ -<br>=====  |
| Transfers between funds - 2021 | £ 62,413<br>=====     | £ (62,413)<br>===== | £ -<br>=====  |

Overall operational, establishment and general expenses are met from Unrestricted funds and Restricted Grants towards those overall costs are included as a transfer in total between Restricted and Unrestricted Funds.

#### 5. Staff costs

The aggregate payroll costs were as follows:

|  | 2022<br>£         | 2021<br>£         |
|--|-------------------|-------------------|
| <b>Staff costs during the year were:</b> |                   |                   |
| Wages and salaries                       | £ 63,253<br>===== | £ 57,256<br>===== |

The average number of employees during the year was 5 (2021 - 4). In addition, the Trust is supported by a total of 60 unpaid volunteer workers including 12 administrative and 10 store/delivery volunteers.

No employee received emoluments of more than £60,000 during the year.

#### 6. Tangible fixed assets

|                       | Total<br>Furniture and<br>Equipment<br>£ |
|-----------------------|--|
| <b>Cost</b>           |  |
| At 1 April 2021       | 26,663                                   |
| Additions             | <u>2,431</u>                             |
| As at 31 March 2022   | <u>29,094</u>                            |
| <b>Depreciation</b>   |  |
| At 1 April 2021       | 18,438                                   |
| Charge for the year   | <u>2,664</u>                             |
| At 31 March 2022      | £ 21,102<br>=====                        |
| <b>Net Book value</b> |  |
| At 31 March 2022      | £ 7,992<br>=====                         |
| At 31 March 2021      | £ 8,225<br>=====                         |

## Leeds South and East Foodbank

### Notes to the Financial Statements for the year ended 31 March 2022

#### 7. Donated goods awaiting distribution

|                                     | 2022<br>£         | 2021<br>£         |
|-------------------------------------|-------------------|-------------------|
| Donated goods awaiting distribution | £ 99,732<br>===== | £ 75,842<br>===== |

Donated goods are included at fair value based on a value per kilogram of £2.37 (2021: £1.75) suggested by the Trussell Trust. The basis of valuation reflects the latest amount/kg suggested by the Trussell Trust.

#### 8. Debtors

|                               | 2022<br>£         | 2021<br>£        |
|-------------------------------|-------------------|------------------|
| Other debtors and prepayments | £ 17,989<br>===== | £22,636<br>===== |

#### 9. Cash and bank and in hand

|              | 2022<br>£         | 2021<br>£         |
|--------------|-------------------|-------------------|
| Cash on hand | 45                | 32                |
| Cash at bank | <u>283,110</u>    | <u>259,978</u>    |
|              | £283,155<br>===== | £260,010<br>===== |

#### 10. Creditors: amounts falling due within one year

|                 | 2022<br>£        | 2021<br>£        |
|-----------------|------------------|------------------|
| Other creditors | £ 6,212<br>===== | £ 1,590<br>===== |



## Leeds South and East Foodbank

### Notes to the Financial Statements for the year ended 31 March 2022

#### 11. Movement in funds

|                                | Brought<br>Forward<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Carried<br>forward<br>£ |
|--------------------------------|-------------------------|----------------------------|----------------------------|-------------------------|
| The Trussell Trust             | -                       | 15,519                     | 15,519                     | -                       |
| Leeds City Council             | -                       | 7,329                      | 7,329                      | -                       |
| Community Foundation for Leeds | 2,500                   | -                          | -                          | 2,500                   |
|                                | <hr/>                   | <hr/>                      | <hr/>                      | <hr/>                   |
|                                | £ 2,500                 | £ 22,848                   | £ 22,848                   | £ 2,500                 |
|                                | =====                   | =====                      | =====                      | =====                   |

#### **The Trussell Trust**

Grants from the Trussell Trust are contributions towards payroll and training costs including additional costs relating to Covid 19.

#### **Leeds City Council**

The grant from Leeds City Council is a contribution towards payroll costs in respect of Kickstart.

#### **Community Foundation for Leeds**

The grants from the Community Foundation for Leeds is a contribution towards warehouse and wages costs and for the purchase of tablet computers for use at collection points received in 2021.