



Trustees' Annual Report for the period

From

Period start date

Day
1

Month
April

Year
2021

To

Period end date

Day
31

Month
March

Year
2022

Charity name

Alexandria Lighthouse

Other names charity is known by

Registered charity number (if any)

1154327

Charity's principal address

247 Wilmslow Road

Manchester

Postcode

M14 5LW

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1 Revd Phil Rawlings

Chairman

2 Revd Kim Lau

3 Richard Fearnley

Treasurer

4 Maxim Lakissa

5 Revd John Brett

6 Dr Isabel Turley

Secretary

7 Dr Tarek Ibrahim

8 Joanie Yeung

9 Dan Challis

to 30/6/21

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Appointed from participating churches and charities.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are appointed from the founding group of churches and leaders. One significant participating trust has also been represented. Given that the project is ecumenical, some care is taken to ensure that the trustee group is ecumenical.

Four of the nine trustees represent important donors to the charity.

Significant risks include managing the relationship with donor churches and individuals, with a view to maintaining the cash flow necessary for the working model of the charity. The involvement of those representing donor churches and organisations with similar aims is a way of managing those risks. The charity continues to benefit from the significantly lower rent payable to a sympathetic landlord, who bought the building housing its bookshop at 247 Wilmslow Road in the 2018/19 financial year.

The operational risk represented by the Covid-19 pandemic reduced significantly over the financial year, although face to face activities returned only gradually.

Summary of the objects of the charity set out in its governing document

To advance the Christian faith/religion for the benefit of the public in accordance with the statements of belief within the Christian doctrine through education and training, the holding of prayer meetings, lectures, public celebration of religious festivals, producing and/or distributing literature, including that on Christian text and doctrines to enlighten others about the Christian religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Public contact and communication

Public contact continued both directly through the charity's shop and its market stall in Longsight, as in previous years. Footfall and contacts increased after the end of covid restrictions.

The charity's work has continued to be supported financially by key participating churches and, when the shop has been open, has been assisted by volunteers drawn mainly from those churches and others in contact with them. Where feasible in light of the pandemic restrictions, churches have also used the ancillary space in a number of different ways, which strengthens the partnership between them and the charity.

Prayer Meetings

These continued throughout the year, increasing as the covid pandemic ended. .

2. Bible Studies

A number of Bible studies have been held every week in the premises of the charity. These include studies in Arabic, and English. These studies are advertised and are open to all. The team in the Alexandria Library publicise these meetings locally and through the bookshop.

3. Supporting Churches

The charity continued to provide a venue and facilities for charities, churches and community groups during those periods when the shop premises could be opened.

4. Other services to the local community

The charity has continued to offer support to Syrian and other Arab refugees through the advice and guidance of staff within the limitations imposed by government restrictions during the pandemic. These included Arabic lessons.

5. English lessons, cultural activities.

English courses have continued where possible both through online facilities and, face to face meetings. These are generally run by partner churches.

6. Continuing work on structure, shop, set up costs.

The structure of the shop was generally sound throughout the year.

7. Fundraising

Fundraising, including that from churches, private individuals and grants continued to be adequate for the charity's good functioning.

Additional details of objectives and activities (Optional information)

Volunteers continue to play a key role in the charity. These volunteers assist in the shop, when it is open, as the first point of contact, help with English language teaching, offer practical advice, provide information to a wider public about Christianity, organise prayer meetings and public meetings and produce literature. The charity relies largely on volunteers. During the year under review, the charity took on a second part time worker to promote contact with Arabic speakers, in particular.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The key achievements of the charity follow from the objectives noted above. Briefly, these include those noted in previous years:

- The promotion of the Christian message through visits to the shop, the market stall in Longsight, and online contact with those seeking to use the charity's facilities.
- Christian literature has continued to be distributed, both through gift and sale over the course of the year. Hundreds of people have bought or received Christian literature.
- Regular and publicly accessible prayer and worship has continued.
- Church groups have continued to use the premises, particularly offering services for vulnerable members of the community, such as refugees.
- We have continued to disseminate our experience through a wide network of churches, particularly focusing on a multi-cultural, multi-religious environment in rapid flux.

Brief statement of the charity's policy on reserves

The charity trustees aim to have three months' operating costs held in reserve or firmly committed by supporting churches.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising has been undertaken through three principal means.

- (1) Support from partner churches – Grace Church Manchester, the Arabic Church in Manchester, the Manchester Chinese Church, Holy Trinity Platt (Church of England) and the Antioch Network Church. Other churches also supported the work of the trust in the year under review.
- (2) Individual gifts.
- (3) Income from the shop and ancillary premises.
- (4) Government support grants made available to businesses affected by the pandemic restrictions through the local council and, in relation to the Coronavirus Job Retention Scheme, HMRC.

Expenditure was in four main cost centres—

- (1) Personnel costs,
- (2) Costs related to the property, including rent,
- (3) Stock purchase, and
- (4) Other running costs.

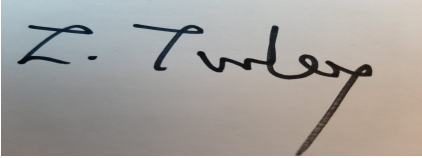
These reflect the structure of the charity, based as it is in a publicly accessible building, with a single part-time worker, and based largely on the support and work of volunteers.

Section F**Other optional information**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Isabel Turley

John Brett

Position (eg Secretary, Chair, etc)

Acting Chair

Acting Treasurer

Date

5/12/2022

Independent Examiner's Report

To the Trustees of Alexandria Lighthouse,
I report on the accounts of the Trust for the period ended 31 March 2022, which are set out on pages 9 to 11, and which have been prepared on the basis of the accounting policies set out on page 12.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply but that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) Examine the accounts under Section 145 of the Act;
- (2) Follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Act;
- (3) State whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

This report is in respect of an examination carried out under Section 145 of the Act, and in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with Section 130 of the Act, or that the accounts presented do not accord with those records, or comply with the accounting requirement of the Act. No matter has come to my notice in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.



9th December 2022

Lorna Haines BSc FCA
Chartered Accountant
139 Rosebery Street
Manchester
M14 4UU

Alexandria Lighthouse

Statement of Financial Activities

| 1 April 2021 – 31 Mar 2022 | Unrestricted Funds | Restricted Funds | Total | Last year |
|---|--------------------|------------------|---------------|---------------|
| | £ | £ | £ | £ |
| Income and endowments from: | | | | |
| Donations & grants | 51,894 | | 51,894 | 63,246 |
| Charitable activities | | | | |
| Other trading activities <i>shop income</i> | 15,683 | | 15,683 | 5,186 |
| Investments <i>Bank interest</i> | 0 | | 0 | 0 |
| Other <i>rental income</i> | 5,150 | | 5,150 | 5,334 |
| Total | 72,727 | | 72,727 | 73,766 |
| Expenditure on: | | | | |
| Raising funds | | | | |
| Charitable activities | 58,561 | | 58,561 | 39,338 |
| Other | | | | |
| Total | 58,561 | | 58,561 | 39,338 |
| | | | | |
| Net gains/(losses) on investments | | | | |
| Net income/(expenditure) | 14,166 | | 14,166 | 34,428 |
| Total funds carried forward | 70,541 | | 70,541 | 56,375 |
| Other recognised gains/ (losses): | | | | |
| Gains/(losses) on revaluation of fixed assets | | | | |
| Actuarial gains/(losses) on defined benefit pension schemes | | | | |

Alexandria Lighthouse

Analysis of expenditure on charitable activities

1 Apr 2021 – 31 Mar 2022

| Activity or programme | Activities undertaken directly | Grant funding of activities | Support costs | Total |
|-----------------------|--------------------------------|-----------------------------|---------------|---------------|
| | £ | £ | £ | £ |
| Rent costs | 17,780 | | | 17,780 |
| Maintenance | 6,331 | | | 6,331 |
| Rates | 0 | | | 0 |
| Utilities | 996 | | | 996 |
| Other operations | 10,182 | | | 10,182 |
| Stock purchased | 8,099 | | | 8,099 |
| Employment costs | 14,924 | | | 14,924 |
| Accountancy fees | 250 | | | 250 |
| Total | 58,561 | | | 58,561 |

- No remuneration was paid to any trustee during the financial period, nor to any person connected to them.

Alexandria Lighthouse

Balance sheet

31 Mar 2022

| Note ref. | | Total funds (Unrestricted) |
|-----------|---|----------------------------|
| | | £ |
| | Fixed assets: | |
| | <i>Total fixed assets</i> | |
| | Current assets: | |
| | Stocks | |
| | Debtors Prepayment of rent | |
| | Investments | |
| | Cash at bank and in hand | 72,305 |
| | <i>Total current assets</i> | 72,305 |
| | Liabilities: | |
| | Creditors (Credit card, staff pay & reviewer's fee) | 1,764 |
| | <i>Net current assets or liabilities</i> | 70,541 |
| | <i>Total assets less current liabilities</i> | 70,541 |
| | Creditors: Amounts falling due after more than one year | |

1. Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with applicable accounting standards and follow the *Statement of Recommended Practice: Accounting for Charities 2015*. The following are the accounting policies which have been applied in dealing with material items.

(a) Donated and grant income:

Donated income and grants receivable are taken into account when received by the charity.

(b) Other income and expenditure

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made.

(c) Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. No restricted funds were received during the financial period covered by these accounts.