



Basingstoke Foodbank

TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENT YEAR ENDED 30th SEPTEMBER 2022



Contents

1. ADMINISTRATIVE DETAILS	3
2. STRUCTURE, GOVERNANCE & MANAGEMENT	4
3. OBJECTIVES, AIMS & ACTIVITIES.....	7
4. ACHIEVEMENTS & PERFORMANCE	10
5. FINANCIAL REVIEW	17
6. FUTURE DEVELOPMENTS - OUR AIMS & OBJECTIVES	20
7. THANK YOU.....	21

1. ADMINISTRATIVE DETAILS

Trustees

Paul Goss	Appointed 12/08/21
Jeanne Hiscock	Re-appointed 14/12/2019.....1 st Appointed 15/12/2016
Andrew Macqueen	Re-appointed 13/08/2021....1 st Appointed 14/08/2018
Pat Murphy (Treasurer)	Re-appointed 20/02/2022....1 st Appointed 21/02/2019
Phil Thomas (Chair)	Re-appointed 22/04/2022....1 st Appointed 24/04/2016
Adrian Webb	Re-appointed 19/10/2019....1 st Appointed 20/10/2016

Pete Vallance, having completed three terms as a Trustee, stood down on 31/08/22.

Operations & Development Manager

Paula Vallance

Registered Charity number

1154319

Head Office & Warehouse Storage

Units 63 & 64 Tempus Business Centre
Kingsclere Road
Basingstoke
RG21 6XG



Bankers

NatWest Bank plc
Old Market Square
3 London Street
Basingstoke
RG21 7NS

2. STRUCTURE, GOVERNANCE & MANAGEMENT

2.1 Governing document

The Basingstoke Foodbank is a CIO (Charitable Incorporated Organisation), whose only voting members are its Trustees. The Trustees adopted a constitution on 30th July 2013 in accordance with the 'Foundation Model' published by the Charity Commission in England and Wales. The Basingstoke Foodbank achieved registered charitable status on 23rd October 2013 and its registered charity number is 1154319.

2.2 Trustees

The Foodbank is managed by a board of Trustees, selected because they strongly endorse the charitable objectives of the organisation and support its Christian ethos. When selecting Trustees, the charity aims to ensure there is a range of relevant skills and that Trustees reflect the range of Church denominations that support the charity.

The Trustees manage the affairs of the Foodbank and, for that purpose, exercise all the powers of the CIO.

The Trustees are responsible for vision, strategic direction, financial health, regulatory conformance, and general well-being of the Foodbank.

The Trustees aim to meet every two months to review performance and monitor the achievement of objectives. The Treasurer presents financial monitoring statements to the Trustees at the end of each month comprising a report of the Foodbank's receipts and payments for the month and year to date, together with an updated cash flow forecast for the immediate ensuing periods.

2.3 Related Organisations

Basingstoke Foodbank is an independent social franchise partner of the Trussell Trust network, the largest foodbank network in the United Kingdom and which has its headquarters in Salisbury, Wiltshire. Along with more than 440 other foodbanks in the UK, the Basingstoke Foodbank adheres to the policies and procedures developed by the Trussell Trust as set out in the Trust's operations manual. The Foodbank renewed its franchise arrangement with Trussell Trust for another 3 years in March 2021

2.4 Management Structure

In addition to Trustees, the Foodbank employs a Development and Operations Manager who manages a team of volunteers, who oversee various operational tasks. They are all part time and visit the Head Office and Warehouse in our Tempus Business Centre offering variable hours to cover their roles. These comprise:

- Assistant Operations Manager (voluntary)
- 6 x voucher administrators
- A caller team, agency partnership and signposting co-ordinator
- Schools' activities co-ordinator
- Warehouse Manager for stock and warehouse activities
- Environmental Health issues and Pest Control for the Warehouse
- Co-ordinator of the deliveries & collections team
- Volunteer responsible for weekly fresh fruit & veg items; both purchased and donated
- Social media (Facebook)
- 12 Volunteer Centre Managers

The Operations & Development Manager, supported by the Assistant Operations Manager, share responsibilities for:

- Oversight of the general running and administration of the Foodbank
- Recruitment of new volunteers and co-ordination of the activities of the operations team
- Community networking and building partnerships with agencies and other local charities
- Communications between the operations team, volunteers and Trustees
- Initiating and establishing new ways of working, and enhanced activities fitting with the vision and objectives of the Foodbank that would provide relevant support for those experiencing food poverty
- Co-ordination of events and training
- Strategic planning

Please refer to **6. Future Developments – Our Aims & Objectives Page 20**

2.5 Guiding principles

The Trustees have adopted and documented a range of policies and risk assessments for:

Policies:

- Safeguarding,
- Lone working,
- Complaint handling,
- Data protection,
- Health & Safety,
- Equal Opportunities

Risk Assessments:

- Warehouse related risk assessments & procedures for:
 - Manual handling, Working at height,
 - Hazardous substances, Slips & Trips,
- Environmental health & pest Control, Food Hygiene
- Volunteer management
- Volunteer, staff & site security
- Gas & Electrical safety
- Fire hazards
- First Aid & Health
- Supermarket collections & deliveries to clients' homes.
- Use of vehicles for Foodbank deliveries, collections & other activities

Training & Communications:

Group training has become more feasible this year. We were able to deliver Centre Volunteer refresher training to the individual centre teams prior to opening week commencing July 19th 2021. We ran our first larger group Centre Volunteer Training event in November 2021 in Head Office attended by almost all fifty volunteers. Inductions and regular information and guidance on working practices have, this year, been communicated mostly on a 1:1 basis by the Operations & Development Manager, and volunteer Assistant Operations Manager.

3. OBJECTIVES, AIMS & ACTIVITIES

3.1 Charitable Objectives

The Basingstoke Foodbank's sole objective is to relieve the poverty of the people in the Basingstoke and surrounding area who are in conditions of need, hardship, or distress, in such ways as the Trustees shall, from time to time, think fit.

3.2 Aims

The Basingstoke Foodbank aims to relieve poverty through the provision of food and toiletries to those in crisis, by working in partnership with local independent frontline care agencies who refer their clients in crisis to the Foodbank. Anyone in 'food crisis' can be referred to the Foodbank, regardless of their age, disability, background, race, gender, sexual orientation, marital status, religion, or belief.

By signposting clients to care agencies, advice services and other support agencies, we aim to help seek resolutions to Clients' immediate crisis which is causing their need to use the Foodbank.

3.3 Main Objectives set for the past year:

- Continue to raise awareness of the Foodbank in Basingstoke, Tadley and surrounding villages so widening access to our service, and communicating our need for food and financial donations
- Manage the supply of donations to meet the demand for food
- Continue to enhance our signposting service for clients in line with our aim to provide support for people to move forward through the root causes of their crisis towards a better financial position.
- Investigate, in conjunction with Local Authority, the opportunity to appoint a Community Connector
- Improve the Foodbank's availability to those in crisis throughout the region
- Make advice and information readily available to clients using the Foodbank

3.4 Strategies for achieving the objectives:

- 1) Increased use of social media to raise awareness of support available.
 - publication of updated 'Have you hit crisis point?' A5 flyers to be circulated around the community
 - increased communications with partnering agencies who are supporting the community to make them aware of our delivery model and wellbeing phone calling service

- 2) Forward stock planning in line with future spikes in the pandemic to ensure there is sufficient food to meet need.
 - setting up weekly 'wish list' of food items to circulate and be shared by the community via our web page and Facebook page
 - increase the number of warehouse and supermarket volunteers to assist with the influx of donations particularly through the Autumn Harvest and Christmas seasons
- 3) develop a 'Foodbank Community Connector' role to help focus on effective signposting activities with clients and agencies that may help alleviate some of the root causes of crisis for our clients.
- 4) establish further training for Volunteers to increase signposting confidence when working with clients.
- 5) To monitor the effective use of vouchers from existing frontline agency partnerships, and to contact additional agencies who could widen access to our emergency service throughout the community.
- 6) Monitor the effectiveness and use of an in-situ advisor from Citizens Advice during all Centre opening times in Basingstoke and Tadley.
- 7) Monitor the engagement of Foodbank clients with a CAP UK Debt Coach also funded part time for 2 years from May 2021 by Basingstoke Foodbank.

3.5 How the Foodbank works

- Non-perishable food is donated by the community through supermarket collections and donation points in schools, supermarkets, businesses, churches and other organisations. Donations are individually checked to ensure that the item has not passed its marked "use by date" and that they are not damaged. They are then weighed, sorted and stored by type and date. We, additionally, source some perishable food such as eggs, bread and vegetables to enhance the nutritional offering to clients
- Volunteers weigh, sort, store, pack and distribute food
- In response to contact by a client in food crisis, partner advice, care and support agencies issue one of our Foodbank e-vouchers and submit them electronically to the Foodbank by email. Clients come to one of the Foodbank centres to redeem the voucher, presenting suitable ID or proof of address.
- We provide a café style setting where we meet clients, on every weekday at one or more of the following church locations:
 - Monday: St Michael's Church RG21 7QW (opened July 2022)
 - Tuesday: Church of the Good Shepherd RG23 8BU
 - Tuesday: Tadley Common Methodist Church RG26 4HN
 - Wednesday: Basingstoke Baptist Church RG22 4HL
 - Thursday: Sarum Hill Centre RG21 8SR
 - Friday: St Gabriel's Church RG24 9DU
 - Friday: Buckskin Evangelical Church RG22 5BB

We are grateful to the churches who have so readily agreed to offer their facilities to be used by the Foodbank.

We continue to supplement client face to face interaction with home delivery by volunteers if the client has mobility or access issues.

At the Foodbank centres, volunteers offer refreshments and discuss food allergies, food preferences, availability of cooking facilities with clients, prior to packing bags of food for them. The Foodbank uses lists of suggested food and appropriate quantities prescribed by the Trussell Trust, who work with nutritionists to advise on what would constitute a nutritionally balanced diet of food for 3 days.

Volunteers use a sympathetic, non-judgemental, listening approach. They spend time with clients, signposting to other appropriate agencies, and sensitively offer prayer for clients, where appropriate.

Clients are referred to our in-situ Citizens Advice advisor and/or CAP (Christians Against Poverty) if it is felt that the client's predicament is such that they could benefit from immediate practical advice or help from the CA's hardship funds.

We wish to acknowledge the continuing support we have received from the Vivid Housing Association for the use of the warehouse and office units, initially provided rent free from May 2020 and followed by a subsidised lease for two years from January 2021.

Also see **6. Future Developments – Our Aims & Objectives page 20**

3.6 Public Benefit

The Trustees confirm that they have referred to the Charities Commission's general guidance on public benefit when reviewing the charity's aims and objectives, and in planning future activities.

4. ACHIEVEMENTS & PERFORMANCE

4.1 Summary of the year's activities

4.1a We currently have 6 churches represented on the Board of Trustees.

4.1b We continued the Foodbank funded agreement with the Citizens Advice service in Basingstoke and Tadley, for them to provide the services of in-situ advisors at the centres at all the times we are open to receive clients.

4.1c We continued our partnership agreement with Christians Against Poverty (CAP) locally to fund a part time Debt Coach to increase availability of debt support for our clients.

4.1d Volunteer numbers continue to be stable at about 100, with a re-arrangement of volunteer locations from July 2021 when the new Foodbank Centres required teams of 6 – 10 volunteers. We continue to have small packing, store teams, delivery teams and various operational and administrative teams operating out of the Tempus Head Office.

4.1e In July 2022, having reviewed numbers of people visiting each centre, due to low numbers, we reduced the two Buckskin Centre openings to just one on Fridays and opened an additional Foodbank Centre in the town centre location of St Michael's Church on Mondays to ease the numbers of people choosing to visit the Sarum Hill Centre.

4.1f Referral partnering agencies issuing crisis vouchers have increased to approx. 120 teams, this included schools and colleges supporting students and families within their institutions.

4.1g On 1st November 2021 we appointed our Community Connector, supported by funding for an initial 12 months from Basingstoke & Deane Borough Council's Local Emergency Welfare Fund. The Community Connector quickly established a referral system for centre volunteers to refer clients who wanted additional signposting help for the challenges they were facing. In addition, she also regularly visited all the centres to provide signposting support when there, and to advise centre volunteers on relevant charities and support initiatives that would be helpful for clients. She updated and refreshed signposting folders and posters in all centres for clients to access.

4.1h Churches supporting the Foodbank regularly continued through the pandemic to number c.58, and schools, children's clubs, community groups and businesses

maintained their enthusiasm to continue to support the Foodbank through ‘Harvest’ and ‘Christmas Hamper’ events.

4.1i At Christmas 2021, we were able again to partner with Besom in the provision and assembling of hampers and items towards the “Christmas Hampers” appeal. These were delivered by Besom and various church volunteers to struggling households referred by our partnering agencies. 950 Hampers were delivered.

4.1j In April 2022, it was agreed by the Trustees that the role of Operations & Development Manager should be divided into two paid positions due to the widening focus of support provided by the foodbank in line with its aims and objectives throughout its ten years, and subsequently its increased numbers of volunteers plus the additional paid part-time Community Connector working for the Foodbank. Paula Vallance was tasked to divide the roles, produce a job description, candidate profile and interview process for recruitment purposes. Recruitment commenced in September 2022.

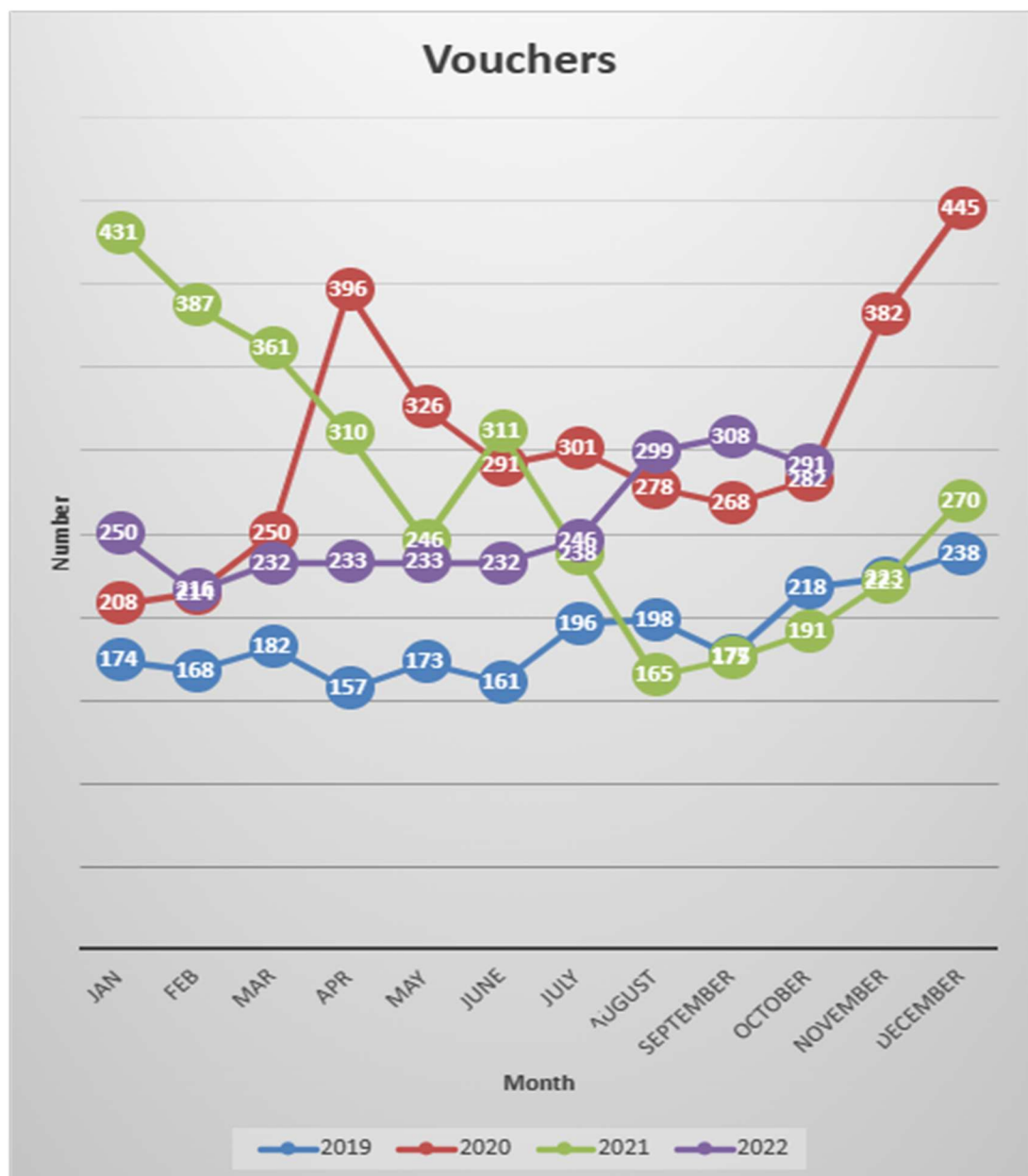
4.1k In May 2022, the Trussell Trust launched its first Annual Conference Roadshow since the beginning of the pandemic. This was attended in Bristol by five of our team. The conference spent a brief time looking back at how the foodbanks franchised with the Trussell Trust had adapted and developed their models to meet the restrictions of the pandemic. The conference then focused on the next challenge: the ‘rising cost of living’ that was affecting households throughout the UK partly due to the steep rise in fuel prices triggered by Russia’s war on Ukraine.

4.1l On 25th September 2022, we celebrated our 10th Anniversary (officially 1st October 2022) with an afternoon tea, for current and former volunteers plus partners/spouses. One hundred people attended the occasion at the Tudor Barn in Old Basing.

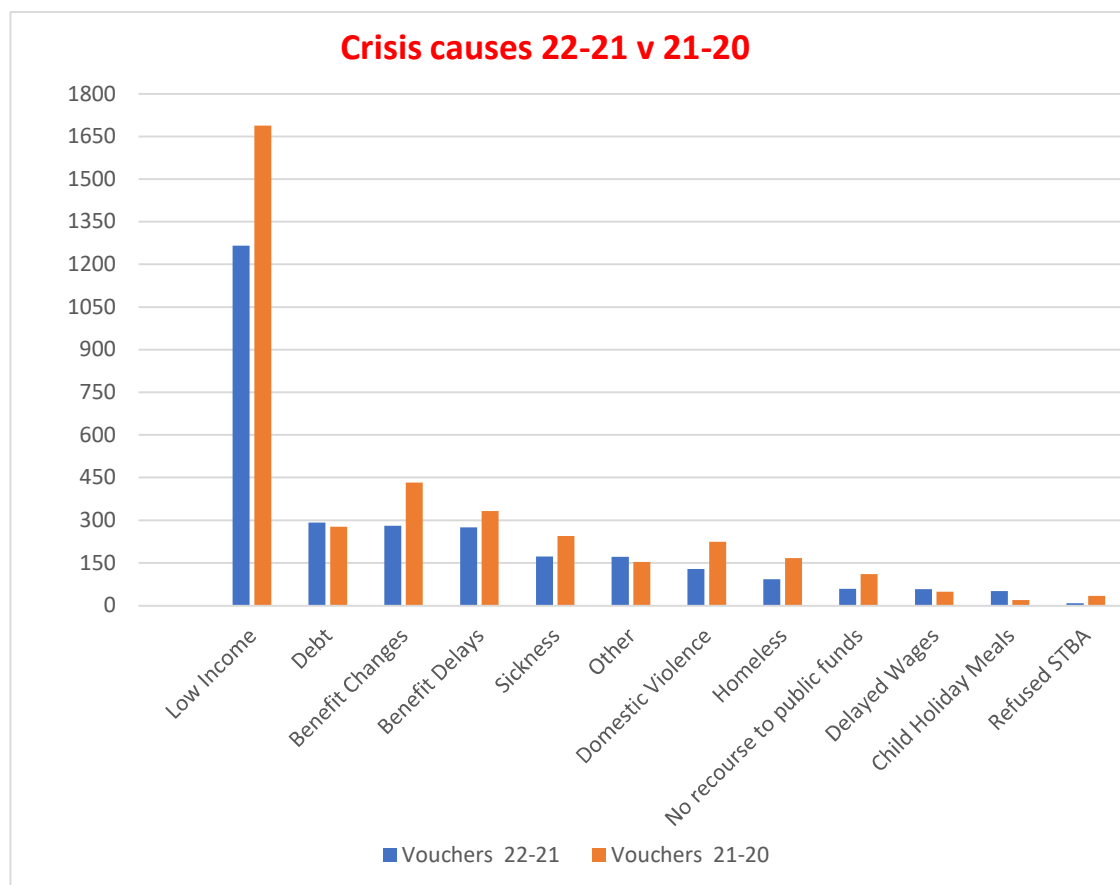
4.2 Recipients of food

In the year under review, we redeemed **2,854** (prior year **3,733**) voucher requests from partner referral agencies feeding **6,373** (prior year **8,859**) people.

The following chart, displaying numbers of vouchers redeemed month by month since January 2019, reflects the increase in activity during the period of the Covid19 lockdown and the subsequent gradual reduction in demand as restrictions slowly eased during 2020-21. Although the demand for vouchers in 2022-21 is significantly less than in pandemic times, the numbers of vouchers being redeemed clearly shows that they are running well ahead of redemptions processed before lockdown.



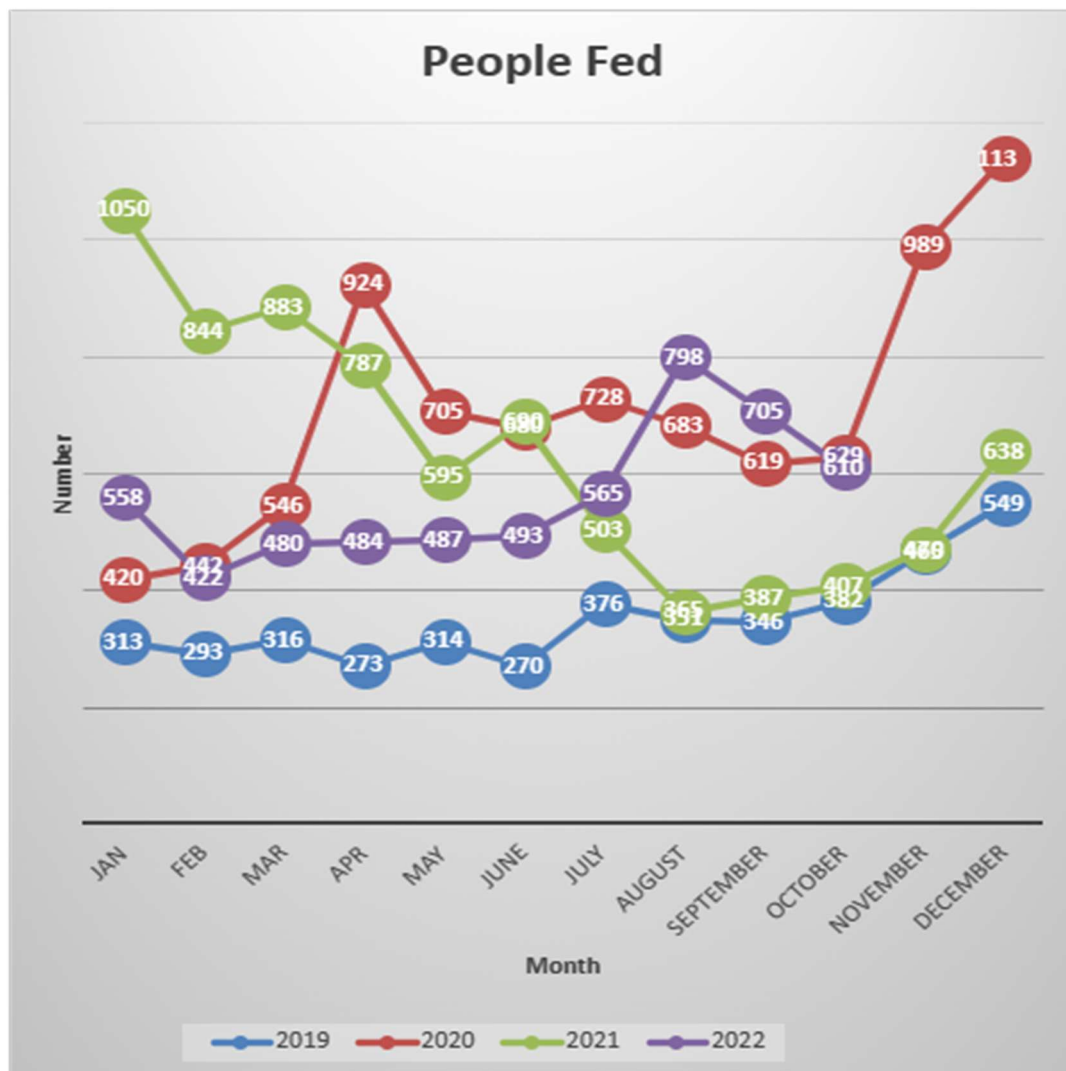
The following chart shows the underlying reasons for vouchers in 2022-21, compared with reasons recorded in 2021-20:



2,854 vouchers provided 3 days' worth of food to feed **6,373** people.

Analysis of the people impacted by food poverty, requiring the services of the foodbank to avoid going hungry, shows:

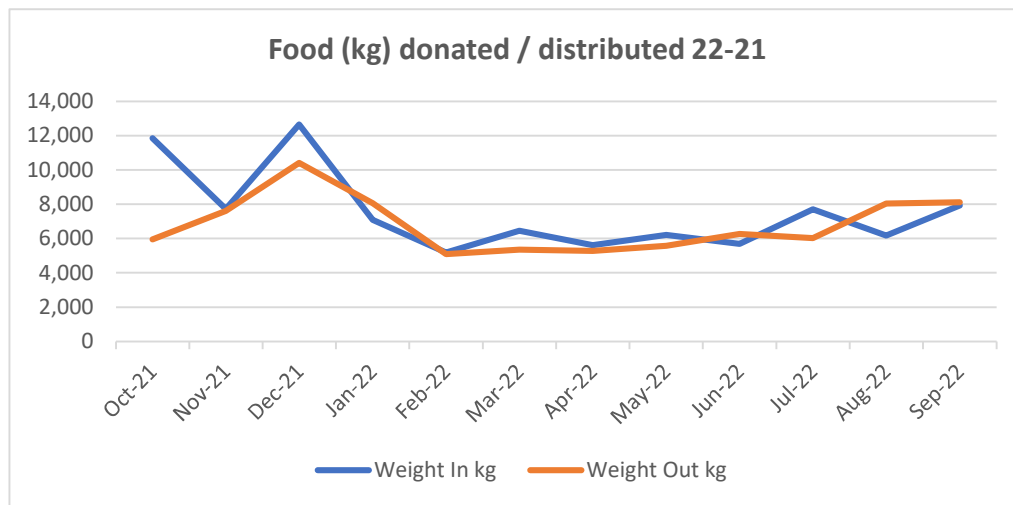
	<u>2022-21</u>	<u>2021-20</u>
Adults	3,792	5,204
Children	2,581	3,655
Total	6,373	8,859



The largest group(s) that we help is singles and singles with children. Their proportion increased by 6% which was offset by reductions in other demographic groups:

	<u>2022-21</u>	<u>2021-20</u>
Single	47.6%	45.3%
Single Parent	24.8%	21.1%
Family	14.5%	16.0%
Couple	9.0%	13.2%
Other	4.0%	4.4%

4.3 Food donated & distributed



90.3 tonnes were donated this past year. (Last year: 118.5 tonnes) and 81.8 tonnes (previous year: 120.1 tonnes) were distributed through the year.

The food we have received has continued to come from:

- regular donations from local Churches who support us
- members of the public and local businesses dropping off food donations
- our permanent collection points in various supermarkets and small local groceries in the Borough of Basingstoke and Deane
- appeals, staffed by volunteers, conducted two times per annum at our local Tesco superstore
- Warburtons Bakeries have very kindly delivered fresh bread to our warehouse three times a week
- an Overton greengrocer has supported us with supplies of fresh fruit and vegetables fortnightly

Seasonal donations from primary/junior schools during harvest time have again increased this year. A growing number of local social organisations, children's groups and companies held one-off food collections during the year, particularly helping with our Christmas hampers appeal.

4.4 Volunteers, currently 109

We have continued to increase our number of centres, home deliveries, supermarket collections, store, packing and seasonal ‘ad-hoc’ volunteers throughout the year. We are incredibly grateful to both our many long term and newly recruited volunteers who have worked tirelessly throughout the exceedingly difficult and demanding past 12 months. Their cheerfulness and capability to take in their stride every challenge we faced in the Foodbank was a beacon of Christian love and service.

4.5 Citizens Advice and Christians Against Poverty in-situ drop-in service

As mentioned earlier in this report, in July 2021 we resumed the provision of face-to-face contact with clients in an expanded number of centres; at the same time Citizens Advice restarted offering an in-situ presence of a specialist advisor. At a time when clients who are feeling overwhelmed by their crisis and thus not always able to manage their multiple personal challenges, appreciate this in situ service as they are able to get on the spot guidance and advice about benefit entitlement, housing, debt, etc.

The cost of the arrangement has funding support from a Financial Inclusion Grant awarded to us by the Trussell Trust. The unspent allowance for the last quarter of 2022, shows in our financial statement as unspent restricted funds.

We had hoped that CAP UK would be able to provide a regular presence in the centres however their team reduced in size in the summer of 2021, so we have verbally promoted the service when people phone Head Office and visit the Foodbank Centres. Our CAP Debt Coach was also funded through the Trussell Trust’s Financial Inclusion Grant.

5. FINANCIAL REVIEW

5.1 Resources

The Foodbank has seen a general increase in funding during the past two years which has enabled us to build our reserves to a healthy level. We will continue to explore opportunities to use our reserves over the coming years to help clients find long term solutions in order to remove their need for help from a Foodbank.

5.2 Funding

Total receipts in the year were **£176,719** (prior year **£180,750**).

Many individuals, Church groups, Companies, Social Groups and Grant Funders again made very generous unsolicited donations to help fund the working of the Foodbank.

Income sources:	<u>2021-221</u>	<u>2020-21</u>
	£	£
Grants	48,448	24,319
On-line giving	24,991	37,098
Direct receipts:		
Individuals	64,512	66,279
Businesses	13,522	16,492
Churches	8,242	11,359
Clubs & Organisations	1,325	4,620
Schools & Colleges	1,673	493
Donations for Hampers	450	0
Supermarket top up payments	6,457	4,157
Gift aid reclaimed	7,099	15,933
Total	<u>£176,719</u>	<u>£180,750</u>

The total income of £176,719, included the following generous Grant funding:

	<u>Restricted</u>	<u>Unrestricted</u>
	£	£
BDBC for 1 year of Community Connector	25,000	
Trussell Trust Financial Inclusion Grant for in-situ specialist advisors	15,373	3,075
Sainsburys for-in situ specialist advisors	2,500	
CMW Trust		2,000
Anonymous donations for Christmas Hampers	450	
	<u>£ 43,323</u>	<u>£5,075</u>

As our funds have gradually built up through the years, we no longer proactively seek to fundraise.

5.3 Expenditure

Our total outgoings, net of asset and investment purchases, this year were **£119,882**, an increase of **£23,337** when compared with our comparable spend in the previous year.

Significant variations (£000's) from the previous year, were:

Employment costs	+15.4
Rent	+8.0
Food purchases	-3.4
Utilities	-0.2
Services of in-situ specialist advisors	+13.5
Reimbursing mileage costs for deliveries and collections	-1.3
10 th Anniversary celebration	+1.0
Warehouse operations	-1.1
1 st Aid refresher training	+0.5
Van running costs	+0.7
Bank charges	+0.3

Employment costs increased as, from November 2021, we engaged a Community Connector working 4 days per week. The first-year costs of the Community Connector were supported by Basingstoke & Deane Borough Council.

The Foodbank now functions with two part-time (4 days per week) paid staff. Currently the Operations & Development manager continues to offer an additional 1 day weekly as a volunteer for Basingstoke Foodbank. When an additional full-time Operations manager is appointed, she will drop her volunteering day.

We are committed to buying fresh food to supplement the needs of our clients.

5.4 Reserves

The policy of the Trustees of the Basingstoke Foodbank is to hold an amount in reserve to meet the equivalent of six months' general running costs. We also hold in reserve further amounts to meet our contractual obligations, anticipated capital expenditure and provisions to meet the cost of providing additional services to clients in the coming year.

As a result of the generous surge of donations, coinciding with the start of the Covid19 pandemic in late March 2020 and continuing at a high rate during the periods since, presently the Foodbank's overall reserves are above our policy requirements.

Rather than leave a large balance resting in our NatWest current account, we were introduced by CAF (Charities Aid Foundation) to an investment platform management service provided by Flagstone Investment Management. Flagstone provide a platform for depositors to see "at a glance" the various interest rates offered by many different banks for term or notice deposits. When making any decision about where and how much to deposit, we ensure that we do not deposit more than £85,000 with any one bank, who must provide the FSCS guarantee, so that all our deposits are safeguarded by the £85,000 FSCS guarantee.

We have also identified key issues our clients say they are frequently challenged with, viz. debt, mental health and job hunting. We secured funding to employ, for an initial engagement of 12 months, an additional person to function as a Foodbank Community Connector to informally assist clients find their way through crisis. As a result of the success in the initial 12 months, we decided to continue the role, and we will be meeting all the employment costs out of our own funds from 1st November 2022.

The trustees are continuously looking to invest these additional services free to clients such as CAP debt counselling, Money Lifeline debt service and assets to support the Foodbank's initiatives.

6. FUTURE DEVELOPMENTS - OUR AIMS & OBJECTIVES

October 2022 onwards:

To explore how donated funds can most effectively be used to provide additional support via other trusted agencies and charities. We are continuously looking for services that will provide support in areas such as debt advocacy & advice, mental health counselling, and job-hunting support.

Further training and recruitment of volunteers for packing, driving, deliveries, client-facing and store work.

Development of our use of social media to communicate messages and foster relationships with our faithfully supportive community.

Close monitoring of numbers attending our seven centres to review the effectiveness of the multiple centre model and the accessibility of their locations for clients.

Continued monitoring and reviewing of agency partnerships and the effectiveness of our relationship with them.

Renewed focus on client and agency feedback and suggestions, particularly considering clients' lived experiences in feedback when developing and reviewing the effectiveness of our services.

Continue to source supermarket and other suppliers of fresh fruit, vegetables and bread to enhance the nutritional content of food packs supplied to clients.

Post September 2022, our healthy reserves have allowed us to accelerate plans to develop initiatives to support Trussell Trust's stated aims to move people away from crisis:

In November 2022 we confirmed the employment at our cost, of the initially funded by BDBC, part-time Foodbank Community Connector who had been working for us since November 2021. The Community Connector furthers the reach of the Foodbank as a way of assisting people in the circumstances they find themselves and making sure they are supported to connect with the most appropriate agencies and activities to help them through crisis.

In January 2023 we recruited an additional person to take on the role of Operations Manager. By adding more resource, the tasks and duties of the Operations and Development Manager can be divided and shared to allow more focus on strategic opportunities for the Foodbank

We have agreed with Vivid Housing Association an extension on our current facilities at Tempus Business Centre for a further 5 years until 31st December 2027.

7. THANK YOU

The Trustees continue to be overwhelmed at the level of support shown to Basingstoke Foodbank, and are extremely grateful to everyone in our local Basingstoke & Deane community who have provided faithful support and encouragement to the Foodbank.

The local community has continued once again to generously give their time, food donations and financial support to provide help to those in our locality who are in crisis and facing the prospect of going hungry.

ON BEHALF OF THE TRUSTEES OF THE BASINGSTOKE FOODBANK

P. Thomas - Chair

Date:

Basingstoke Foodbank				CC16a
Receipts and payments accounts				
For the period from	01/10/2021	To	30/09/2022	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	114,265	450		114,715	136,34
Gift Aid from HMRC	7,099			7,099	15,93
Donations from Tesco & ASDA	6,457			6,457	4,15
Fundraising activities	-			-	-
Charitable Grants	5,575	42,873		48,448	24,31
Sub total(Gross income for AR)	133,396	43,323		176,719	180,75
A2 Asset and investment sales, (see table).					
	-	-		-	-
Total receipts	133,396	43,323		176,719	180,75

A3 Payments

Employment Costs	19,128	22,917		42,045	26,633
Rent of Warehouse & Office Centre	32,038			32,038	24,011
Light & Heat & Water Supply Costs	5,113			5,113	5,333
Citizens Advice Services	453	14,831		15,284	3,822
Christians Against Poverty Services	2,700	3,120		5,820	3,844
Admin Costs	3,667			3,667	3,522
Insurance	519			519	422
Cost of Christmas Hampers	1,316	450		1,766	1,922
Warehouse Operating Costs	2,052			2,052	3,152
Food Purchases	5,316			5,316	8,752
Reimbursed Delivery & Collection costs	1,469			1,469	2,802
1st Aid Training	454	50		504	-
10th Anniversary Tea Party	977			977	-
Van Running Costs	2,964			2,964	2,272
Bank Charges	313			313	-
Information Commissioner's Office Fee	35			35	3
Sub total	78,514	41,368	-	119,882	86,544
Asset and Investment Purchases	-	-		-	-
Used Van	-			-	13,422
PCs & Printers For New Centres	-	300		300	2,342
Warehouse Equipment	2,323	120		2,443	1,452
Investment Manager's Fees	191	-		191	-
Deposits (net of investment platform fees)	274,424	-		274,424	-
Total payments	355,452	41,788		397,240	103,758

Net of receipts/(payments)	-	222,056	1,535	-	220,521	76,956
A5 Transfers between funds					-	
A6 Cash funds last year end		269,332	4,845		274,177	197,161
Cash funds this year end		47,276	6,380		53,656	274,177

Section B Statement of assets and liabilities at the end of the period

Section 5: Statement of Assets and Liabilities at the start and end period				
Category	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	<div>Bank Account</div> <div>Petty Cash</div> <div>Total cash funds</div>	<div>47,236</div> <div>40</div> <div>47,276</div>	<div>6,380</div> <div>-</div> <div>6,380</div>	<div></div> <div>-</div> <div></div>
(agree balances with receipts and payments account(s))				
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	<div>Fixed Term(s) Interest Yielding Deposits</div> <div>Fund to which asset belongs</div> <div>Cost (optional)</div> <div>Current value (optional)</div>	<div>274,424</div> <div></div> <div></div> <div></div>	<div>-</div> <div></div> <div></div> <div></div>	<div></div> <div></div> <div></div> <div></div>
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	<div>Van</div> <div>Fund to which liability relates</div>	<div></div> <div></div>	<div>13,423</div> <div></div>	<div>7,500</div> <div></div>
B5 Liabilities	Details	Fund to which liability relates		

NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 30th SEPTEMBER 2022

These accounts are prepared on a Receipts and Payments basis, with all income and expenditure shown on a cash basis.

The CIO has two funds: an Unrestricted General Fund and a Restricted Fund. The latter comprises grants received from the following, not yet fully expended:

HCC Councillor Discretionary Grant	£200	Lap-top for Centre
Christmas Lunches for the lonely	£254	Christmas Lunches
Trussell Trust / Asda	£3,843	Support for CAB & CAP Advisor presence

TOTAL Restricted Income £4,297

All Fixed Term deposits are covered by FSCS Guarantee Scheme
All Fixed Term deposits mature within 12 months of period end date

The CIO has no outstanding guarantees to third parties nor any debts secured on the assets of the CIO

No remuneration was paid to any Trustee.

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Pat Murphy-Treasurer	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
BASINGSTOKE FOODBANK

On accounts for the year
ended

30 SEPTEMBER 2022

Charity no
(if any)

1154319

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C. Eldridge

Date:

15 JUNE 2023

Name:

Mrs Colleen Eldridge

Relevant professional
qualification(s) or body
(if any):

FMAAT

Address:

Drewitts Ash, Hannington, Tadley RG26 5UA