



Windsor Christian Action

Supporting Vulnerable People in the Windsor Community

Annual Report from the Trustees for the year 1st July 2021–June 30th 2022

1. Purpose and Objects

Windsor Christian Action (registered charity no: 1154308) is a charitable incorporated organisation with voting Members other than its Charity Trustees. The principal office and registered address of Windsor Christian Action (WCA) is at Windsor Baptist Church, Victoria Street, Windsor SL4 1EH. This is the Charity's ninth year of operation, its constitution having been first registered with the Charity Commission on 23rd October 2013. Website address: www.windsorchristianaction.org

The purposes of the charity are as follows:

- A.) To provide opportunities for a practical expression of the Christian faith
- B.) To promote the wellbeing of vulnerable people in Windsor by:
 - 1. The relief of ill-health, sickness and disability by the provision of food and medical support and by the provision of a safe place to go for help in Windsor;
 - 2. The relief of mental ill-health and loneliness by the provision of a safe base where there is help to access counselling, mental health services and support with addictions;
 - 3. The relief of poverty by provision of food, financial advice, and help to access benefits;
 - 4. The relief of social exclusion by the provision of support with finding temporary and permanent accommodation;
 - 5. The advancement of social inclusion by assisting the homeless and vulnerable to integrate into society.

2. Structure, governance and management

WCA is governed by the following types of trustees, as set out in the Constitution.

Foundation Trustees, up to a maximum of 4, appointed for three years by Churches Together in Windsor, namely: Canon David Hopgood, appointed as Trustee and Chair in 2015; Revd Kathryn Bracewell, appointed 2017; Revd. Richard Terrado-Reardon, appointed 2022; Ingrid Fernandes, appointed 2022.

Membership Trustees, up to a maximum of 3, elected by the Members of WCA for a period of three years. Currently there are three serving Membership Trustees, namely, Jeremy Crame, appointed 2020; Lesley Bushnell, appointed 2022.

Co-opted Trustees, up to a maximum of 4, elected by the members of WCA for a period of three years. There are currently three serving Co-opted Trustees, namely; Mr Geoff Hudson (appointed 2017), Mrs Jane Deakin (appointed 2018), and Mrs Marion Greenwood (appointed 2019), Tim Allison, appointed 2022.

The Trustees' main tasks have been to continue to help and support its four Projects, the Windsor Homeless, Windsor Street Angels Windsor Foodshare and More than a Shelter, and to ensure that these are well funded and managed. The cost of living crisis has caused a huge rise in demand for our service, and meeting this demand has been our main challenge.

Trustees are recruited by identification of skills needed, and then the post is advertised with a job description. We have a recruitment and induction procedure in place for trustees.

Their specific responsibilities are as follows:

WCA Trustee Roles

1. Chair

Run trustee meetings, hold the casting vote if the vote is indecisive, lead the AGM.
Canon David Hopgood

2. Overseeing projects

Attend projects with sufficient regularity to understand what is going on and what any current challenges are. Attend Steering Group meetings of the relevant project.

WHP – Marion Greenwood

MtaS – Kat Bracewell

WFS – Lesley Bushnell

WSA – Geoff Hudson

3. Fundraising

Plan and co-ordinate fundraising activities.

Kim Howell-Lewis

4. Business Planning and Strategy

Develop and implement a strategy to achieve WCA's purposes.

Jeremy Crame (with Jane Deakin for information on WCA)

5. Legal/regulatory

Ensure that WCA complies with the law and relevant regulations in all its dealings.

Geoff Hudson

6. Human Resources

Recruitment, development and training of staff; communication to staff and volunteers.

Marion Greenwood, (with Ali as consultant)

7. Safeguarding

Ensure the safety of staff, volunteers and project beneficiaries.

Kat Bracewell

8. Pastoral support

Ensure that support is there when needed by guests, employees or volunteers

9. Finances

Oversee all matters relating to finance, including completing accounts and advising on WCA's financial position.

Tim Allison

10. Marketing (external) and Communications (internal)

Promote WCA. Develop and update website. Marion Greenwood

Communicate with stakeholders, compile and send WCA newsletter. Jane

11. Secretary

Arrange meetings, create agendas and minutes, renew insurance annually, check policies annually, send Annual Report to Charity Commission, organise AGM. Jane Deakin.

12. Line Management

Manage WCA employees.

Marion Greenwood.

3. WCA Staff and Volunteers

- WCA employs five members of staff – Nick Roberts as Manager of the Homeless Project; Carron Edgell, who provides drug and alcohol support at the Homeless Project (funded by Public Health England); Stephanie Minici runs the project on a Saturday; Sarah Kember who is the Manager of Windsor Foodshare; and Chris Speakman who is responsible for WCA bookkeeping. The other two project managers are volunteers, and they are ably supported by over two hundred volunteers across the projects.
- All four of our Projects, the Windsor Homeless, Street Angels, Foodshare and More than a Shelter, are dependent upon charitable giving from individuals and organisations. Churches, businesses and individuals have been generous in their support, both in money and in kind, as have a number of charitable trusts and foundations – notably: the Michael Shanly Foundation, the Louis Bayliss Trust, the Prince Philip Trust, the Edith Murphy Foundation, the Windsor & Maidenhead

Christian Trust, the Ernest Gosling Foundation (formerly the ACT Foundation), and the Berkshire Community Foundation.

- We enjoy a range of good partnerships which help us in our work in various ways e.g. Thames Valley Police, the RBWM Youth & Community Counselling Service, RBWM Housing Options, RBWM Resilience (drug and alcohol service), the probation service, MAPPA, Driven Forward Charity, National Careers Service, the Windsor Lions, and many local businesses and schools. We are grateful to Tesco, Waitrose, the Windsor Viceroy, Cinnamon, Pret, and Priestly and Gail's Bakers, for their continued support and food donations.

4. The 4 Projects – Activities and Achievements in 2022

Windsor Homeless Project

- We operate from Holy Trinity Church in the week, and Trinity St Stephen's Church on Saturdays. We are open for drop-in Monday, Wednesday and Friday lunchtimes, offering a meal and support such as advocacy, digital support, counselling and help with moving in to a new home. On Saturdays, we provide a meal at lunchtime. We are also open on a Tuesday, for appointments only, and use this time for individuals who need more dedicated time, eg. to get back to work/volunteering.
- 21 new guests registered from April – July 2022.
- 63 individual guests were supported.
- 1524 guest visits/telephone support calls/outreaches were made.
- 9 guests were placed into long-term accommodation, with tenancy support and furniture provided by WHP.
- Saturday sessions have seen a huge rise in numbers in the last few months, from 10 on average, to 24 on average recently. This is partly due to the popularity of the Blank Canvas programme, and the need for guests to access nutritious food over the weekend due to an increase in the cost of living. We are discussing with Stephanie, who is doing a great job, how to handle the increase in numbers.
- The money for Carron's Drug and Alcohol Support role will be extended over the next 3 years, provided by PHE and RBWM.
- Funding has been secured for Steve Gregory's counselling service for the next 12 months, with the possibility of an extension. This funding is provided by Frimley Health Trust via RBWM.
- Challenges include staff shortages at RBWM and Browns Support Service, which have resulted in numerous guests not receiving the correct support; fuel poverty rising – money is available through a fund provided by RBWM and Babybank, but this is not limitless; and staff shortages at Resilience which affect guests' drug and alcohol treatment.
- Overall we are coping very well with the rise in demand, but we are finding that there is a core of guests who are 'stuck' and just coming along for the food and

whatever else is on offer. We are looking forward to being able to use the Alma Road property when the renovations are finished, to achieve much more with our guests, and encourage them to move on with our Momentum programme, into the next step of voluntary or paid work. This will help them be less dependent on our service and get back on their feet.

Windsor Foodshare

- We are open at Dedworth Church on a Wednesday and a Thursday afternoons for food collections, and on those days we also do food deliveries in the local area. More people are coming to collect their food now, and deliveries are slowing down.
- June 2022 we fed 549 individuals, compared to June 2021 when we fed 359 individuals.
- June 2022 we made 109 deliveries, compared to June 2021 when we made 67 deliveries.
- Financial donations have increased, due to providing different ways of donating: The Wishlist on Amazon has been very popular; Common Good, which is very similar to Amazon; and Bankuet where people donate money so then we can purchase items that we are in need of. Since having Bankuet we have been donated £4260.
- We have been part of the Coop scheme this year, where they donate us a certain amount of money from purchases that people make with them. We will receive £1500 from being part of the scheme this year.
- Our biggest donations are from having regular drive days in supermarkets. From the drives we have been donated 544 crates of food.
- Other organisations that support us are Glee Club choir; Clean Consciousness; Morrisons Energy; Windsor Rotary Club; Craft Coop; Centrica, and many churches and schools.
- We have been having a really good push on social media recently. The number of Facebook followers have grown from 290 in February to 1356 now. We are on Instagram and Twitter. We have improved our website, and included a quarterly newsletter.
- Our main challenges are to keep up with demand, and reduce spending further.
- All in all, a very successful year – we have managed to cope with a huge increase in demand, and considerably reduce spending. We are very grateful to all of the organisations who have supported us.

Street Angels

- We work out of Windsor Baptist Church, and offer support on a Friday and Saturday night in Windsor town centre to the homeless and vulnerable. Support to the homeless includes providing essential items and signposting them to support

agencies. We also look out for criminal and predatory behaviour while on patrol, in order to safeguard the vulnerable.

- Between April and June 2022, 1415 people were supported.
- The Safety Hub has been well used, with regular attendance from a number of the homeless who are provided with clothing, food and hot drink. They often sit and chat with the volunteers, which in itself can provide great support, as well as offering them the opportunity for them to sleep in the safety of the hub if they wish.
- The Hub is fully endorsed and supported by Thames Valley Police – officers are stationed in the Hub to maintain the safety of the team and building.
- We are still working hard to build our team numbers, and had a recruitment drive in July.
- Royal Ascot was another huge success, with Windsor and Maidenhead Angels joining up with Reading pastors to provide support at the event.
- We are hoping to be able to provide medic support in the hub at some point in the future. I am discussing this with Frimley NHS and the council.
- This is our 10th anniversary year, and we are hoping to have a celebration with the volunteers.
- Since lockdown, we have been steadily growing and returning to normal. The setting up of the Hub this year has meant that we are becoming more known in the town, and many more people, whether they live in the town or are visiting, are seeing it as a safe and friendly space.

More than a Shelter

- We were unable to run the shelter this year due to covid. Most of the guests who would normally have accessed the shelter were accommodated in bed and breakfast accommodation by the council.

All the activities carried out by our projects are with regard to the Charity Commission guidance on public benefit (PB1, PB2 and PB3).

5. Social Impact

Our projects improve the lives of vulnerable people in our community, and the community itself, in many different ways. They help provide, amongst other aspects:

- A SAFER local environment
- Improved mental and physical WELLBEING
- A contribution to CRIME REDUCTION
- REDUCTION in use of EMERGENCY SERVICES
- REDUCED PRESSURE on other front line CARE SERVICES
- LESS INEQUALITY

- Reduction of POVERTY – financial, food, opportunity

While we know that this is the case, one of our objectives is to improve our monitoring, measuring and evaluation of impact. This is something we are working on across the projects, so that we can get better at capturing data and providing evidence of the benefits we offer to individuals and our community.

6. Future plans – obtaining a building to house all 4 projects

It has been one of our objectives to draw all of our projects together under one roof, in order to share resources and provide an all-round joined-up service for the vulnerable of Windsor. This dream is now to become a reality, as we have identified a building in Alma Road which is owned by the Diocese of Oxford, and which has become available.

The building needs extensive renovation, which is projected to cost around £275,000. This will make the building fit for purpose, with a kitchen, showers, café area, laundry, office space and a large hall which could be used for the night shelter in the winter months. The homeless project could also be run there, and training could be held for all four projects. There would also be space for extra food storage for Foodshare.

The building has now been stripped out. RBWM Properties are providing a tender pack for potential contractors to quote against. McCarthy Bainbridge undertook an M & E plan for plumbing, heating, electricity and gas. Edington, Spink and Hines will provide a design for the community café. Volker Highways are to tarmac the side pathway leading to the Foodshare storage garage, and do some other repairs. The RBWM property surveyor is looking after change of use planning and any planning consents. Warriors of Warmth are donating plumbing equipment – boiler, showers, radiators and sanitary ware.

As far as fundraising is concerned, Churches together in Windsor are providing £20,000; Mobbs Trust £5,000; Baldwins £1,000; Shanley £10,000; Benefact Trust £4,000; and possibly Albert Hunt Trust £10,000. There is a crowdfunding appeal on social media for £25,000. Duncan Sharkey from RBWM said that the borough might be able to assist with a capital injection.

We have £130,000 towards the refurbishment costs, and are applying for lottery funding. A video about the refurbishment is being made for this application. It is proposed that each project under WCA contributes to the refurbishment as follows: WHP £25,000, WFS £15,000; WSA £5,000; MtaS £5,000. WCA is to contribute £30,000 from its central funds. The balance of the cost is to be met by fundraising.

This is a huge step forward for WCA, and will involve the challenge of raising the funds to renovate the property, but we are confident that the funds can be raised. We are planning to reboot our fundraising group and appoint a co-ordinator to manage all the different aspects of fundraising.

7. Financial resources

At 30th June 2022 we had cash resources of £264k. The majority of this money (£201k) has been raised by our Projects and is earmarked to cover future operating expenses, including paying rent and other expenses related to the use of the Alma Road building. Of the remainder, £40k is held by WCA as a contingency reserve and £20k is available to meet a portion of the renovation costs of the Alma Road building. This leaves us needing to raise the balance of the renovation costs from grants and other donations.

8. Conclusion

This has been a year of continued rising demand, due to the rise in the cost of living, and in particular, fuel costs. As we move on, with the demand for support increasing in the wake of lockdown, we are looking forward to the prospect of being able to offer more to help those who are struggling, whether they are homeless or otherwise in need, from the new building in Alma Road. The premises will enable us to expand what we do, and join the four projects up together into a full package to enable vulnerable people to get back on their feet.



Canon David Hopgood

June 2022

Windsor Christian Action
Windsor Baptist Church Windsor, Berkshire SL4 1EH
www.windsorchristianaction.org
Charitable Incorporated Organisation No: 1154308

Windsor Christian Action is the umbrella charity for the following: Windsor Homeless Project, Windsor Street Angels, Windsor Foodshare and More than a Shelter.



Receipts and payments accounts

CC16a

For the period
from

Period start date
1st July 2021

To

Period end date
30th June 2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations		106,016	-	106,016	109,838
Membership Fees		-		-	410
Fundraising Events		29,816		29,816	21,871
Grants		69,024		69,024	55,543
Other Income		- 28		- 28	-
				-	-
				-	-
				-	-
				-	-
				-	-
Sub total (Gross income for AR)	-	204,828	-	204,828	187,662
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	204,828	-	204,828	187,662
A3 Payments					
Charitable Activities		48,812		48,812	22,988
Cost of Fund Raising Events		1,566		1,566	200
Staff Salaries and Associated Costs		79,541		79,541	64,041
Donations		-		-	1,500
Administration		4,789		4,789	3,051
Support Costs		22,782		22,782	1,347
Insurance		2,538		2,538	1,136
Professional Fees		4,539		4,539	2,818
Bank Interest and Charges		427		427	255
Rent		12,264		12,264	3,690
Vehicle expenses		1,302		1,302	6,845
				-	-
				-	-
				-	-
				-	-
Sub total	-	178,559	-	178,559	107,871
A4 Asset and investment purchases, (see table)					
Alma Road rent deposit		5,500	-	5,500	-
	-	-	-	-	-
Sub total	-	5,500	-	5,500	-
Total payments	-	184,059	-	184,059	107,871
Net of receipts/(payments)	-	20,769	-	20,769	79,791
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end				243,659	163,868

Cash funds this year end	-	20,769		264,428	243,659
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Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash	-	-	-
Bank	-	264,428	-
	-	-	-
Total cash funds	-	264,428	-
(agree balances with receipts and payments account(s))	OK	Agreement Error	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Alma Road rent deposit	-	5,500	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the charity's own

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Tim Allison	14.12.22



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WINDSOR CHRISTIAN ACTION

On accounts for the year
ended

30 JUNE 2022

Charity no
(if any)

1154308

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

23/12/2022

Name:

PHILIP ORMEROD

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

2 LAKE END COURT, TAPLOW ROAD, TAPLOW
MADENHEAD, BERKSHIRE
SL6 0JQ