



Annual Report and Accounts

Period ended 31st March 2021

Company Number: 8688131

Registered Charity Number: 1154277

Authors: S Watts, S Ayers

Date: February 2022

Trustee's Report

We are again thankful that we have been able to feed those who have come to us. The pandemic meant that we saw many clients who had never been to a foodbank before, were struggling with COVID and isolation. We had to change most of our procedures – no teas; introducing social distancing and providing deliveries. Most of our volunteers had to isolate and were replaced by new volunteers on furlough. However the community rallied behind us and we were, amazingly and wonderfully, able to feed everyone in crisis who came to us.

In the year 2020-21 we provided:

- 2,943 meals on average each month
- food to people because of low income (33%), benefit changes (18%), various reasons associated with COVID (18%), benefit delays (10%) and debt (9%)
- food parcels from existing centres in Hollingworth and Hattersley and opened a new centre in Hyde
- 405 supermarket vouchers worth £10,150 to families struggling without free school meals and school breakfast packs worth £3,000 to families whose children could not receive a school breakfast because of social distancing in the dining room.

We received:

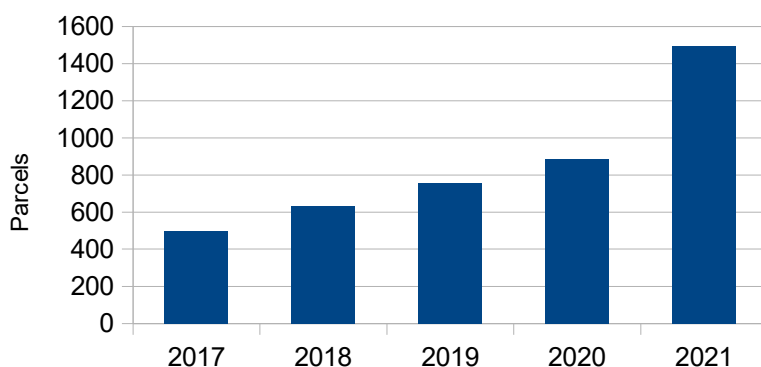
- Over 40 tonnes of food donated by individuals, supermarkets and local churches
- £52,180 in grants and £27,869 in donations
- Help from many volunteers – long term helpers and those who stepped in during the pandemic
- Help from companies including Onward, Tesco, ASDA and British Gas

In the year 2020-2021 we have seen a:

- 68% increase in the number of parcels provided
- 54% increase in the number of people fed

42% of the people fed were children.

Food Parcels Provided 2017 - 2021



Even more concerning - over the last 5 years we have seen a 200% increase in the number of parcels provided

Distribution Centres Our distribution centres at St Mary's in Hollingworth and Hattersley Baptist Church remained open – serving clients at the door in order to keep everyone safe during the pandemic. The foodbank run by Hyde Independent Fellowship of Churches closed because volunteers had to isolate. At the suggestion of local councillors we opened a temporary foodbank at the Grafton Centre in Hyde. When the Grafton Centre re-opened to its usual clients we were welcomed at Hyde Central Methodist Church. This centre is now a permanent part of our foodbank and in the last 6 months of the year provided 40% of the meals distributed.

Volunteers – At March 2021 the foodbank was entirely staffed by volunteers. Many of our volunteers in 2020 were retired and had to self isolate at the start of the pandemic. Many of them gave support from home as they were able. Other younger volunteers came to take their place – Home Start sent their team of DBS checked volunteers; British Gas who provided trained staff for deliveries; the Rajah family who made up parcels as a family bubble and many individuals on furlough or working from home.

Relationships – Our relationships with organisations gave us enormous support during the year. Onward Housing, one of our major referrers, were unable to write paper vouchers because they started to work from home. They set up a telephone referral service and provided 20% of our vouchers.

Tameside Welfare Rights helped many of our clients, when we were not able to provide any signposting.

Tesco, ASDA and Morrisons and their customers provided us with 42% of our food during the year. Tesco in particular provided us with 4.2 tonnes of food straight from their warehouse when store cupboard items were difficult to buy.

Hope Church in Mottram let us use their main building to store crates of food.

Trustees - Thanks to Margaret Taylor who has stood down as trustee after being a regular volunteer at foodbank for many years. We will miss her knowledge, wisdom and practical advice.

Dr Hugh Roderick has joined the trustees. He stepped in to help us run the new distribution centre in Hyde and has stuck with us as a trustee and regular volunteer as it became a permanent arrangement.

The other trustees continue to be active, involved as health allows and give strong leadership to the foodbank.

Food Donations

Over 40 tonnes of food and toiletries were donated in 2020-21, up from 19 tonnes in the previous year. 25% came from the general public as a few bags brought to the door of the warehouse by an army of donors. 41% of donations came from supermarkets and 19% from other charities.

Membership of the the Trussell Trust gives us access to national agreements with Tesco and Asda. No “buy a tin for the foodbank” collections could be held, but special trolleys were put out for donations from the public. Both Tesco and Asda also gave corporate donations with Tesco giving 4.2 tonnes of food directly from their warehouse.

Warehouse Storage

Food stocks are stored in our warehouse at Hattersley Baptist Church. At one point this was almost empty – holding only 2 weeks of food - and then not big enough for the donations. Hope Church let us use their building to store food and we now rent a self-storage unit at Dukinfield.

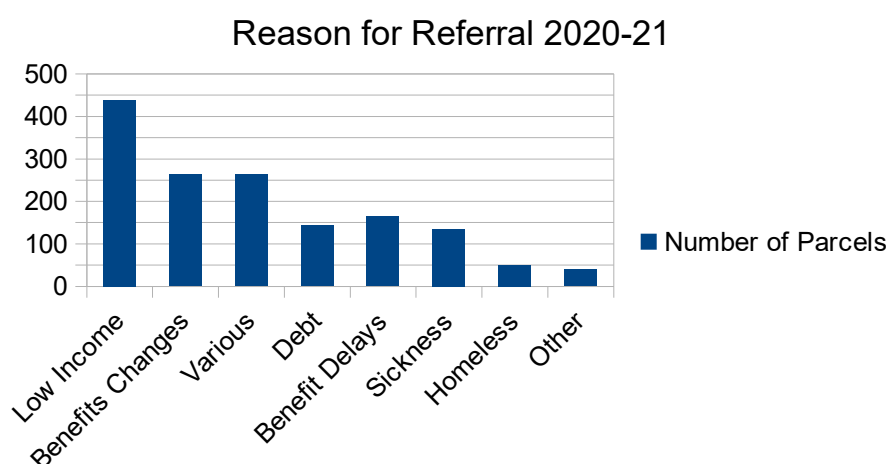
COVID has meant that no stock take was made this year. It is estimated that we had 15.7 tonnes of food on 31st March 2021.

Volunteers

In March 2020 most of our volunteers were retired and so had to self isolate at the start of the pandemic. They were replaced by volunteers from Homestart, British Gas and others on furlough. We divided into bubbles so that infection would not spread and close all our work. Volunteer numbers fluctuated over the year but we had, on average, a core team of 20 volunteers.

Reasons for Referral

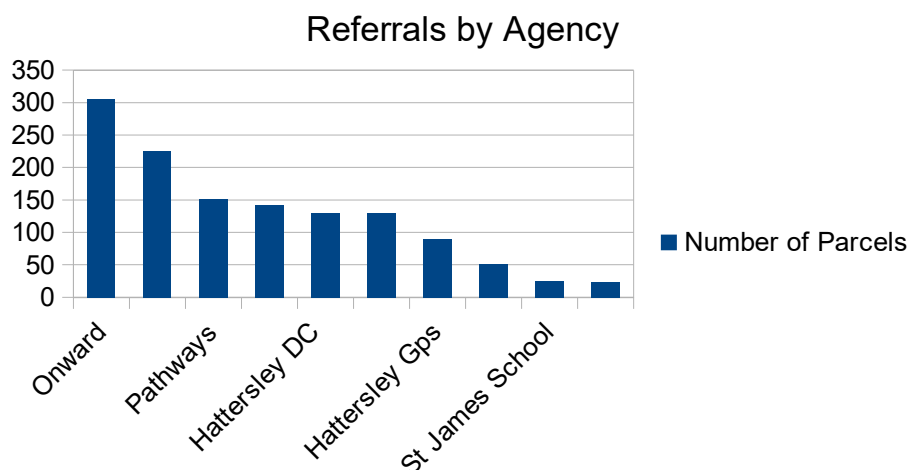
35,325 meals were provided during the year - 58% adults and 42% children.



The main reason for referral is low income – families lost income and free school meals during lockdown. Clients losing their job during the financial downturn associated with the pandemic had to wait 5 weeks at least for a Universal Credit payment. Benefit changes accounted for 18%

Referrers

There are about 100 organisations that can refer clients to the foodbank including housing associations, schools, nhs and churches. However of 87% of referrals come from 10 referrers.



Before the pandemic most vouchers were provided on paper from a face to face referral. During lockdown this was no longer possible.

Major referrers moved to an on-line system so a unique voucher code could be issued from a telephone consultation.

Working with Onward Housing we provided a telephone helpline so that clients could ring a single number for a referral. Onward volunteers staffed the helpline while working from home and provided over 300 referrals during the year (24% of the total).

We have worked closely with Tameside Welfare Rights. We refer clients to them for benefit and housing advice, while we will feed clients that they refer to us.

Other Services

During the pandemic we have started to offer deliveries to clients who had to isolate and had no-one to collect their food parcel from a distribution centre. British Gas provided DBS checked staff with vans during the most severe period of lock-down. This has continued with volunteers using their own cars. New health and safety procedures have been introduced to keep clients and volunteers safe. A check-in/check-out system for volunteers means that the alarm can be raised if the volunteer does not check-in after a delivery.

The pandemic meant that we were unable to offer signposting. This has been a major impact on our service – a food parcel helps a family for 3 days, but it is help with benefits and debt that lifts clients out of destitution. We hope to restart signposting as soon as the COVID situation allows.

The Foodbank is a member of Advice UK through the Trussell Trust Group Membership scheme.

In January 2021 we received a grant of £2,500 from a Tameside Metropolitan Council Food and Warmth Grant. By the end of 2020-21 we had spent £1,140 on topping-up clients' gas and electricity.

Tameside South and Longdendale Foodbank Office

The Foodbank Office is located at:

Hattersley Baptist Church, Melandra Crescent, Hattersley SK14 3RB.

Matthew 25v35; I was hungry and you gave me something to eat.

Susan Ayers

For Trustees of Tameside South & Longdendale Foodbank Limited

Tameside South & Longdendale Foodbank Limited (TSLF) is a company registered by guarantee (No. 08688131) and a registered charity (No. 1154277).

TSLF is a member of the Trussell Trust's network of foodbanks but is independently registered and managed.

At 31st March 2021 the Trustees were:

Mrs Susan Ayers: Chair

Mrs Janet Malpas: Supervisor Hollingworth Distribution Centre

Rev Denise Hayes: Supervisor Hattersley Distribution Centre

Dr Hugh Roderick: Supervisor Hyde Distribution Centre

Mrs Gwenda Ogden: Representing Hattersley Baptist Church

Ms Amy Hermiston: Onward Housing

Trustee Meetings were held frequently during 2020-21 by telephone conference and Zoom.

Membership is open to all the regular foodbank volunteers. A members meeting was not held in 2020-21 because of COVID restrictions.

Public Benefit Report

Purpose

TSLF's Charity Objectives are: 'to relieve persons in England and Wales and primarily in Tameside and Longdendale and their surrounding areas who are in conditions of need or distress in such ways as the Trustees from time to time think fit'.

Key Activities in the 12 months to 31st March 2021

In the year 2020 - 21 Tameside South and Longdendale Foodbank has:

- Met 1,495 requests for food parcels from its network of over 80 referring agencies
- Provided 35,325 meals to people in need
- Received 40 tonnes of food from donors
- Provided food through 3 distribution centres – Hattersley Baptist Church, Hyde Central Methodist Church and St Mary's Hollingworth

Public Benefit

The Trustees have taken account of the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future the foodbank activities. The Trustees consider that activities undertaken match with our aims and objectives. Foodbank feeds clients referred by professionals within the community who are in a position to assess the clients' position. Low income, benefit delays, benefit changes, sickness and debt account for 76% of food parcels provided and so we are confident that we are providing relief to persons in need or distress.

Managing Risk

The Trustees Board continues to review the overall risks and management policies. COVID procedures were implemented rapidly to ensure the safety of clients and volunteers and only 1 volunteer had COVID in the year.

Financial Review

The main sources of revenue cash funds were grants (£52,180), and donations from various sources, including individuals, churches, other local organisations and charitable bodies (£27,869).

The value of food distributed to clients was £44,127. The value of food distributed is shown as income (food donated) and expenditure (food distributed to clients through our distribution centres) in accordance with the Statement Recommended Practice (SORP) for charities.

Administration Costs including rent, insurance and warehouse costs were £10,189. Governance Costs were £255.

Purchases of food stocks for clients was £12,676 – many donors were unable to give food directly and gave money instead. We bought items needed to provide a balanced food parcel. £6,209 was spent on renting a self-storage unit in Dukinfield. Our own warehouse was not large enough for extra donations during lockdown and the new distribution centre in Hyde means that we need more storage. We have large supplies of some items –

pasta, beans and tinned veg while still needing to buy other items - long life puddings, UHT milk and fruit juice.

Our increased income has enabled us to extend our programmes.

- Five local primary schools nominated struggling families for help with school holiday meals and we have provided 405 supermarket vouchers worth £10,150.
- Families who could not receive a school breakfast because of social distancing in the school dining room were given breakfast packs of milk, bread, cereal and fruit. Total value over £3,000

A further £1,140 was spent on gas and electricity clients.

The foodbank has assets of £825 relating to furniture and equipment at 31st March 2021, after charging depreciation of £1,466 for the year.

The foodbank has no paid employees - all our activities are undertaken by dedicated teams of volunteers.

Tameside South Longdendale Foodbank Ltd
A company limited by Guarantee
Statement of Financial Activities

		----- 2020 to 2021 -----			2019 to 2020
	Note	Unrestricted £	Restricted £	Total £	Total £
Incoming Resources					
Incoming Resources from generated funds					
Voluntary Income: Revenue		113,435	11,550	124,985	60,970
Specific Grants for capital items		0	0	0	0
Total Incoming Resources	2	113,435	11,550	124,985	60,970
Resources Expended					
Cost of generating voluntary income					
Resources expended on charitable activities	3	68,713	1,140	69,853	49,312
Total Resources Expended		68,713	1,140	69,853	49,312
Net Movement in Funds for the year		44,722	10,410	55,132	11,658
Total Funds at 31st March 2019		22,460	2,528	24,988	13,330
Total Funds at 31st March 2020		67,182	12,938	80,120	24,988

Tameside South and Longdendale Foodbank Ltd

Balance Sheet

31st March 2021

		----- 2020 to 2021 -----			2019 to 2020
	Note	Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed Assets					
Tangible Assets	4	826		826	1,521
Current Assets					
Debtors	5	988		988	4,499
Cash at bank and in hand		78,306		78,306	18,968
		79,294	0	79,294	23,467
Total Current Assets		79,294	0	79,294	23,467
Creditors					
Amounts due within one year		0	0	0	0
Total Current Assets less Current Liabilities		79,294	0	79,294	23,467
Total Funds		80,120	0	80,120	24,988

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the period ended 31st March 2021.

Members have not required the charitable company to obtain an audit of its financial statements for the period ended 31st March 2021.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Trustees and were signed on their behalf by

The Trustees

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2021

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with the historical cost convention and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP FRS 102) effective from 1st January 2015 and as amended from 1st January 2016 with compliance with the Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008. A summary of the more important accounting policies of the Trust and the group, which have been applied consistently, are set out below:-

- Incoming resources
All incoming resources are recognised once entitlement to the resources has been established, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability. Donations of food are recognised in the accounts only when they are distributed to clients. They are valued by weight at a calculated average retail cost per kg.
- Resources expended
Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Trust to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Any irrecoverable VAT is charged to the Statement of Financial Activities, or capitalised as part of the cost of the related asset, where appropriate.
- Funds
Unrestricted charitable funds comprise those funds, which the Trustees are free to use for any purpose in furtherance of the charitable objects. Restricted Income funds consist of grants made for specific costs due to be incurred within a defined period. The charity has not received and does not hold any Endowment Funds.
- Tangible Fixed Assets
Expenditure is capitalised where the Trustees expect to derive future economic benefits over a period exceeding one year. Tangible Fixed assets are stated at cost, are all items of furniture and equipment, and are depreciated at a rate of 25% per annum.
- Stocks
In accordance with the SORP, donated items for distribution are recognised in the accounts only when distributed to clients. Thus when the value of stock distributed is calculated as expenditure, an equal amount is stated as income from donations.

The foodbank stores stocks of food in its warehouse. This warehouse stock at 31st March 2021 is not required to be recorded in the balance sheet. Stock received,

stock distributed and warehouse stock is recorded using a stock control system and a warehouse stocktake was last done at the start of March 2020. The value of warehouse stock shown on the stock control system at 31st March 2021 was £27,471.89.

- Acts 435

As a result of the introduction of the Acts 435 scheme we have opened a separate account for cash donations distributed to clients for specific needs. The funds received and distributed to clients are not part of the Foodbank income or costs.

- Reserves

Need for reserves

The Foodbank needs reserves for a number of reasons:

- Potential changes to existing income streams
- Sustainability of services – we need to keep adequate food stocks and cash reserves to sustain supply in the event of unforeseen events.
- New services – the foodbank is seeking to develop new services and there will be additional costs involved in providing these services.

Current Position – Based on the Accounts to 31st March 2021 the unrestricted current assets are £79,294 (was £23,467 at 31st March 2020). The restricted current assets are grant funds designated for specific items of cost in the 2020-2021 year. Overall food stocks are equivalent to about 3-4 month's average food distributions. Obtaining the right mix of items held continues to involve encouraging appropriate donations and selective stock purchases.

This level of reserves is in keeping with our 3 year business plan.

One of the reasons reserves increase in 2020/21 from the previous year is the inflow of cash donations and grants in response to the Covid-19 crisis.

2. VOLUNTARY INCOME

	----- 2020 to 2021 -----			2019 to 2020
	Unrestricted	Restricted	Total	Total
Grants				
Tameside MBC	6,300	2,550	8,850	
Forever Manchester	11,000	0	11,000	
Trussell Trust	5,500	0	5,500	
Action Together	1,880	0	1,880	
Martin Lewis Corona Charity Fund	14,400	0	14,400	

Community lottery fund school

food parcels	0	9,000	9,000	
Jigsaw Homes	1,550	0	1,550	
Coop	0	0	0	2,929
Asda Small Grant Fund	0	0	0	667

Total Grants	40,630	11,550	52,180	3,596
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Donations

Organisations	5,651	0	5,651	3,679
Individuals	22,218	0	22,218	9,873
Supermarket Cashback Scheme	0	0	0	3,683
Donated Stock Items distributed to clients	44,127	0	44,127	39,961
Gift Aid	810	0	810	178

Total Donations	72,805	0	72,805	57,374
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Total Voluntary Income	113,435	11,550	124,985	60,970
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3. RESOURCES EXPENDED - CHARITABLE ACTIVITIES

	----- 2020 to 2021 -----			2019 to 2020
	Unrestricted	Restricted	Total	Total
Donated Stock Items distributed to clients	42,529	0	42,529	39,012
Purchases of stock	12,676	0	12,676	2,046
Warehouse Costs	6,209	0	6,209	2,578
Meter Cards	0	1,140	1,140	0
Governance	255	0	255	99
Insurance	254	0	254	645
Depreciation of Tangible Assets	1,466	0	1,466	246
Administration Costs	3,726	0	3,726	2,710
Stock Written Off	1,598	0	1,598	949
	68,713	1,140	69,853	48,285

4. Tangible Assets

	----- 2020 to 2021 -----			2019 to 2020
	Unrestricted	Restricted	Total	Total
Brought Forward	493	1,028	1,521	2,794
Assets purchased during period	771	0	771	0
Depreciation for the period	-439	-1,028	-1,466	-1,273
Net Book Value at 31st March 2021	825	0	825	1,521

5. Debtors

	----- 2020 to 2021 -----			2019 to 2020
	Unrestricted	Restricted	Total	Total
Amounts falling due within one year				
Calculated cash donations from supermarket collections due, but not received in the period.	0	0	0	4,322
Gift Aid and GASDS due	988	0	988	178
	988	0	988	4,499

Independent examiner's report to the trustees of Tameside South & Longdendale Foodbank Charitable Company

I report on the accounts of the company for the period ended 31st March 2021, which are set out on the accompanying pages

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income was below £250,000, and therefore there is no requirement for the examination to be carried out by a qualified accountant.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records and to prepare accounts which accord with the accounting records and comply with the accounting requirements of Companies Limited by Guarantees that are Registered Charities have not been met; or
- (2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Parrack. 16 Albion Mill, Wednesough Green, Hollingworth, Hyde, Cheshire SK14 8LS

Signed



Date

1/02/2022