

## **UTTOXETER HERITAGE TRUST**

### **Trustees Report and Financial Statements For the Year Ended 31 March 2025**

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## UTTOXETER HERITAGE TRUST

**Trustees:** Janet Dean  
Helen Corbishley  
Peter Redfern  
Zdzislaw Krupski  
Dave Marriott  
Penny Krupski  
Robert Hawkins  
Elizabeth Common  
Dig Boot  
Pam Gouldsmith

**Charity Number:** 1154215

**Status:** Registered Charity

**Registered Address:** 34-36 Carter Street  
Uttoxeter  
Staffordshire  
ST14 8EU

**Accountant:** Wynniatt-Husey Limited  
The Old Bakehouse  
Dove Walk  
Uttoxeter  
Staffordshire  
ST14 8EH

# **UTTOXETER HERITAGE TRUST**

## **Trustees Report For the Year Ended 31 March 2025**

The trustees present their report and the financial statements for the year ended 31 March 2025.

### **Principal Activities**

The principal activity of the charity is to administer Redfern's Cottage: Museum of Uttoxeter Life, for the benefit of the public through promotion, support, assistance and improvement to the museum.

### **Charitable Status**

The charity is a registered charity under number 1154215.

### **Relevant Organisations**

Details of relevant organisations to the charity are as follows:

Accountant:	Wynniatt-Husey Limited
	The Old Bakehouse
	Dove Walk
	Uttoxeter
	Staffordshire
	ST14 8EH

### **Trustees**

New trustees are elected at the Annual General Meeting by the members of the Trust. The term of office is three years.

### **Trustees**

Janet Dean 2022  
Helen Corbishley 2024  
Peter Redfern 2024  
Zdzislaw Krupski 2022  
Dave Marriott 2022  
Penny Krupski 2023  
Robert Hawkins (ex officio) 2022  
Elizabeth Common 2024  
Dig Boot 2023  
Pam Gouldsmith 2023

## **UTTOXETER HERITAGE TRUST**

### **Trustees Report (continued) For the Year Ended 31 March 2025**

#### **Statement of Trustees Responsibilities**

Charity law requires the Executive Committee, as Trustees, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of Uttoxeter Heritage Trust and the results for that year. In preparing those statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are responsible and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of Uttoxeter Heritage Trust.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Risk Management**

The Trustees have examined the principal areas of the company's operations and considered the major risks, which may arise in these areas. In the opinion of the Trustees, the company has established resources and review systems which under normal conditions should allow the risks identified by them to be mitigated to an acceptable level in its day to day operation.

# UTTOXETER HERITAGE TRUST

## Trustees Report (continued) For the Year Ended 31 March 2025

### Trustees Statement

This has been another good year for the Uttoxeter Heritage Trust, against a backdrop of the closure of two of our closest museum neighbours because of financial difficulties.

Although our costs continue to rise, so do the efforts of the team of volunteers, without whom we would not thrive.

Support for Redfern's Cottage Museum heritage activities continues to grow. Attendance at talks and walks remained high during the year, especially those staged in larger spaces elsewhere in the town. Although our loyal membership has been the mainstay of our audience, the number of new attendees has increased as we help develop their interest in local and family history.

School visits, talks to outside groups and our work with the Rotary Club Dementia Cafe continued to generate income, at little or no cost.

We have been fortunate that during the year we were successful in obtaining an East Staffordshire Ward Enhancement grant. This has enabled us to begin to refresh the museum displays, and specifically to create a new temporary exhibition space in our ground floor gallery. We hope that, by using this space for a changing programme of exhibitions, we will attract even more visitors to the Museum.

An enormous amount of work by the curator and the archive and collection volunteers also enabled us to meet the deadline for our submission to the Arts Council for renewal of our official museum accreditation.

This has been another year of tremendous efforts by trustees and volunteers to maintain the success of our cafe and bookshop. Numbers of customers increased with a corresponding rise in income. Our beautiful garden, about which we have received very positive feedback from customers, is a major attraction, and has contributed greatly to the success of the café.

We thank our members, visitors and customers for their support. We are also especially grateful for the tremendous efforts of all those volunteers who give so freely of their time to help make our organisation so successful.

Signed on behalf of the Trustees .....

Date:

# UTTOXETER HERITAGE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
<b>INCOME</b>	Notes				
<b>Donations</b>					
Donations		5,272	-	5,272	5,679
Gift aid income		757	-	757	-
Grants		800	11,991	12,791	-
		<u>6,829</u>	<u>11,991</u>	<u>18,820</u>	<u>5,679</u>
<b>Income from charitable activities</b>					
Membership fees		1,003	-	1,003	1,055
Income from school visits		290	-	290	-
Income from group visits		155	-	155	246
Income from museum visits		787	-	787	1,197
Income from online events		-	-	-	-
East Staffordshire Lottery Income		426	-	426	-
		<u>2,661</u>	<u>-</u>	<u>2,661</u>	<u>2,498</u>
<b>Income from other trading activities</b>					
Café sales		16,643	-	16,643	13,378
Savings Interest Received		313	-	313	148
Shop sales		2,444	-	2,444	2,587
Wayfarer tickets		1,555	-	1,555	1,213
Fundraising events		3,007	-	3,007	4,193
Sundry sales		60	-	60	53
		<u>24,022</u>	<u>-</u>	<u>24,022</u>	<u>21,571</u>
<b>TOTAL INCOME</b>		<b>33,512</b>	<b>11,991</b>	<b>45,503</b>	<b>29,748</b>
<b>EXPENDITURE</b>					
<b>Expenditure on raising funds and charitable activities</b>					
Purchases		4,729	-	4,729	3,894
Opening stock		2,628	-	2,628	2,168
Closing stock		(3,906)	-	(3,906)	(2,628)
Event costs		-	-	-	693
Worldpay charges		573	-	573	454
Payroll expenses - Project Curator	4)	11,684	-	11,684	11,678
Promotional expenses		529	-	529	1,237
Support costs	5)	13,995	11,991	25,986	10,377
		<u>30,232</u>	<u>11,991</u>	<u>42,223</u>	<u>27,872</u>
<b>TOTAL EXPENDITURE</b>		<b>30,232</b>	<b>11,991</b>	<b>42,223</b>	<b>27,872</b>
Depreciation		<u>20</u>	<u>46,670</u>	<u>46,690</u>	<u>46,768</u>

# UTTOXETER HERITAGE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Notes				
<b>Net income/(expenditure) for the year</b>	3,260	-46,670	-43,410	-44,892
<b>Movements between funds</b>	-	-	-	-
<b>NET MOVEMENT OF FUNDS</b>	3,260	-46,670	-43,410	-44,892
Total funds as at 01 April 2024	25,965	703,669	729,634	774,526
Total funds as at 31 March 2025	29,225	656,999	686,223	729,634

Restricted funds relate to the extension and renovation of the museum.

# UTTOXETER HERITAGE TRUST

## BALANCE SHEET AS AT 31 MARCH 2025

			2025		2024
		Unrestricted	Restricted	Total	Total
	Notes	fund	fund		
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	6)	60	651,000	651,059	697,749
<b>CURRENT ASSETS</b>					
Stock		3,906	-	3,906	2,628
Wages control	7)	-	-	-	4,160
Cash at bank in hand		21,180	6,000	27,180	30,062
		<u>25,086</u>	<u>6,000</u>	<u>31,086</u>	<u>36,850</u>
<b>CURRENT LIABILITIES</b>					
Creditors	8)	<u>5,332</u>	<u>-</u>	<u>5,332</u>	<u>4,965</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		19,754	6,000	25,754	31,885
<b>NET ASSETS</b>		<u>19,814</u>	<u>657,000</u>	<u>676,814</u>	<u>729,634</u>
<b>FUNDS</b>					
Unrestricted funds	9)	29,225		29,225	25,966
Restricted funds	9)		656,999	656,999	703,669
<b>Total funds</b>	9)	<u>29,225</u>	<u>656,999</u>	<u>686,224</u>	<u>729,635</u>

Signed on behalf of the Trustees:.....

Date: .....



# UTTOXETER HERITAGE TRUST

## Notes to the Financial Statements For the Year ended 31st March 2025

### 1) ACCOUNTING POLICIES

#### Accounting Convention

The financial statements have been prepared under the historical cost convention, and are accounted for under the income and expenditure basis.

#### Grants Receivable

Grants are recognised in full in the Statement of Financial Activities in the year in which they are received, and anything attributable to after the year end are then deferred.

#### Tangible fixed assets

Tangible fixed assets are capitalised at cost of acquisition.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated use

Fixtures and fittings	- 25% reducing balance
Computer Equipment	- Straight line over 3 years
Marquee	- Straight line over 5 years
Heritage Assets	- Straight line over 10 years
Museum building project	- Straight line over the period of the lease

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Unrestricted Funds

Unrestricted funds are donations and other incoming funds receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

#### Restricted Funds

Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

#### Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

#### Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and are subsequently measured at their settlement value.

### 2) CHARITABLE STATUS

The charity has registered charity status under number 1154215.

# UTTOXETER HERITAGE TRUST

## Notes to the Financial Statements For the Year ended 31st March 2025

### 3) RELATED PARTY TRANSACTIONS AND TRUSTEES' EXPENSES AND REMUNERATION

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash

### 4) STAFF NUMBERS AND COST

The average number of persons employed by the charity during the year was 1 (2024 - 1)

The aggregate payroll costs of this person were as follows:

	2025
	£
Wages and salaries	10,920
Pension (Defined contribution scheme)	328
	<u>11,248</u>

No employee received emoluments above £60,000 during the current or preceding year.

1 member of staff (2024 - 1) is accruing retirement benefits under defined contribution schemes.

### 5) SUPPORT COSTS

	Unrestricted	Restricted	Total
	£	£	£
<b>Support costs</b>			
Insurance	1,503		1,503
Light and heat	4,284		4,284
Water	362		362
Rent	309		309
Repairs and maintenance	189	2,580	2,769
Museum housekeeping	-		-
Storage	-		-
Computer costs	-		-
Printing, postage and stationery	-		-
Subscriptions	2,406		2,406
Sundry	3,902	9,411	13,314
Telephone	557		557
Travel	-		-
Consultancy and architect fees	-		-
Accountancy	1,320		1,320
Depreciation	20	46,670	46,690
	<u>14,852</u>	<u>58,661</u>	<u>73,513</u>
Support costs minus depreciation	<u>14,832</u>	<u>11,991</u>	<u>26,824</u>

# UTTOXETER HERITAGE TRUST

## Notes to the Financial Statements For the Year ended 31st March 2025

### 6) FIXED ASSETS

	*Museum Building Project	Office equipment	Fixtures & Fittings	TOTAL	Fixtures & Fittings	Office equipment	Marquee	TOTAL	TOTAL
	Restricted £	Restricted £	Restricted £	Restricted £	Unrestricted £	Unrestricted £	Unrestricted £	Unrestricted £	£
<b>Cost</b>									
As at 1 April 2024	928,453	2,909	2,873	934,235	3,160	281	753	4,194	<b>938,429</b>
Additions	-	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-
As at 31 March 2025	<b>928,453</b>	<b>2,909</b>	<b>2,873</b>	<b>934,235</b>	<b>3,160</b>	<b>281</b>	<b>753</b>	<b>4,194</b>	<b>938,429</b>
<b>Depreciation</b>									
As at 1 April 2024	231,648	2,909	2,008	189,824	3,080	281	753	4,114	<b>193,938</b>
Charge for the year	46,454	-	216	46,670	20	-	-	20	<b>46,690</b>
Disposals	-	-	-	-	-	-	-	-	-
As at 31 March 2025	<b>278,102</b>	<b>2,909</b>	<b>2,224</b>	<b>283,235</b>	<b>3,100</b>	<b>281</b>	<b>753</b>	<b>4,134</b>	<b>287,369</b>
<b>Net Book Value</b>									
As at 31 March 2025	650,351	-	649	651,000	60	-	-	60	<b>651,059</b>
As at 31 March 2024	696,805	-	865	697,669	80	-	-	80	<b>697,749</b>

\* The charity has a lease for the property until 2040.

### 7) DEBTORS

#### Unrestricted funds

	2025 £	2024 £
Wages control	190	4,160
	<b>190</b>	<b>4,160</b>

### 8) CREDITORS

#### Unrestricted funds

	2025 £	2024 £
Trade creditors	3,765	3,765
Accrued expenses	1,320	1,200
Wages Control	247	
	<b>5,332</b>	<b>4,965</b>

#### Restricted funds

Trade creditors	-	-
	<b>-</b>	<b>-</b>

#### Total creditors

	<b>5,332</b>	<b>4,965</b>
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### 9) FUNDS

	Balance at 1 April 2024 £	Incoming funds £	Transfer £	Funds used £	Balance at 31 March 2025 £
Unrestricted funds	25,965	33,512	-	30,252	29,224
Restricted funds	703,669	11,991	-	58,661	656,999
	<b>729,634</b>	<b>45,503</b>	<b>-</b>	<b>88,913</b>	<b>686,223</b>

Restricted funds are only to be used for the specific designated purpose. At 31 March 2025, the trust had a restricted fund mainly relating to the capitalised museum building project amounting to £650,351 (2024 - £696,805).

## UTTOXETER HERITAGE TRUST

### Notes to the Financial Statements

For the Year ended 31st March 2025

#### 10) ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2025		Total £
	Unrestricted £	Restricted £	
Fixed assets	60	651,000	651,059
Current assets	25,086	6,000	31,086
Current liabilities	(5,332)	-	(5,332)
Net assets	19,814	657,000	676,814

#### 11) GOING CONCERN

At the date of approving these accounts, the trustees consider that the charity is a going concern.

The charity is showing significant increases in trade and has still been supported by government grants, which has allowed the charity to remain successful.

The future cash flow of the charity is constantly being monitored, leaving sufficient funds to keep the charity running. The trustees are confident at this point that the charity has adequate resources to continue as a going concern.

## **UTTOXETER HERITAGE TRUST**

### **Accountants Report to the Trustees of Uttoxeter Heritage Trust for the year ended 31 March 2025**

#### **Respective responsibilities of the Trustees**

As described on page 3 you are responsible for the preparation of financial statements for the year ended 31 March 2025 set out on pages 4 to 7.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

**Wynniatt-Husey Limited  
Chartered Accountants  
The Old Bakehouse  
Dove Walk  
Uttoxeter  
Staffordshire  
ST14 8EH**

Date: 22nd December 2025