

# **ENCOMPASS**

## **TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDING 31 DECEMBER 2022**

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## Legal and Administrative Information

Registered CIO Number:	1154210
Other names:	East Northants Community Services (working name) East Northants Faith Group (previous name)
Registered office:	19-21 Church Street Rushden Northamptonshire NN10 9YU
Trustees:	Richard Massey (Chairman) Andrew Presland (Secretary) Martin Coles (Treasurer) – appointed 21st February 2023 Victoria Barber Jennie Bone – appointed 21st February 2023 Chloe Cooper – appointed 18 <sup>th</sup> October 2022 Kathy Franklin – appointed 22 <sup>nd</sup> March 2022 Terry Johnson Cheryl Lewis – appointed 21 <sup>st</sup> February 2023 Martin Tanner Paul Needle Amanda Mauro - resigned 31 <sup>st</sup> December 2022
Key Management Personnel:	Chief Executive – Jo Burns Finance Manager – Sue Walsh Homeless Services Manager – Amy Byfield Addiction Services Manager – Matt Baker
Bankers:	Cooperative Bank PLC PO Box 250 Skelmersdale WN8 6WT
Independent examiner:	Denton Tavera Limited 61a High Street South Rushden Northants NN10 0RA



2022 was, for most people and especially for those Encompass aims to support, a difficult year. There were significant cost increases in basic necessities such as utilities and food, and the cost of living generally increased. There is no sign of a downturn as we write this report.

This has put demand on our services, as wages and benefits have struggled to keep up with the cost of living. People had to go without necessities and turned to foodbanks, or lost their homes.

As a charity, we struggled too, as our utility bills rose by 60% from the previous year and donations to our food bank reduced in the year; those that previously gave to us could no longer afford to do so. We had huge demand for all our services and, unfortunately, saw other agencies struggling to meet the demand they are also facing.

Despite all of this, we have helped individuals make some huge changes and steps towards positive outcomes, whether that be learning how to cook, finding their forever home, reigniting relationships with children or overcoming addiction.

We changed our name in 2022 to 'Encompass' and have been overwhelmed with support for our new name, logo and branding. We are proud of our roots and recognise the amazing work that was done under our old name. However, we wanted something easier to read and remember, and which represented what we do and who we support.

Many different people and organisations make our work possible, from our grant funders to the local council, our residents who put effort and time into giving back to their community, to people who donate vegetables to our foodbank and to all those who donate financially and with their time. We are grateful to them all. We are incredibly grateful to our staff and volunteers for their hard work, enthusiasm and positivity as we have navigated 2022. We plan to continue to have a positive impact on those we support into 2023 and beyond.

The Trustees are pleased to present the Trustee's Report and Financial Statements for the year ended 31<sup>st</sup> December 2022. Both the report and the financial statements have been prepared in accordance with financial accounting policies 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the 'Financial Reporting Standard' applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## Aims, Objectives and Activities

The purposes of the charity are as follows:

1. The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage, through the provision of accommodation and associated services to those facing homelessness and addiction; food banks and support for those in poverty; a day centre for all those who face these issues as well as those who are marginalised; advice and support for individuals in need
2. The promotion of the efficiency and effectiveness of charities with a Christian ethos for the public benefit in Northamptonshire in particular but not exclusively by the provision of advice and support to faith groups and practical assistance to voluntary and community sectors, statutory bodies and other agencies.

These purposes are achieved through service delivery for individuals, namely:

**Homeless Services:** Encompass runs two homeless accommodations, one in Rushden and another in Corby, with a total of 15 beds for individuals, all of which are single units with shared facilities.

The aim of the homeless accommodation is to identify barriers to individuals maintaining their own accommodation, and to help them overcome any barriers to reduce a potential return to homelessness. This might include, but is not limited to, addressing financial issues, teaching budgeting and ensuring they are entitled to the right benefits; domestic skills such as paying bills, cooking and cleaning; employment skills such as training schemes, engaging with the local job centre, and relevant IT skills; facilitating engagement with other specialist agencies such as addiction services.

Our aim is not just to provide a bed, but to have a longer term impact by supporting clients to address challenges and to facilitate a move-on into an environment that is suited to their needs. We continue to provide support once they have moved-on to try and ensure the accommodation is sustained. For some, the move-on most appropriate to them may be into a supported accommodation for longer term support, but for others, this could be straight into their own independent accommodation.

The aim to try and address the root cause and reduce cyclical homelessness not only resolves the issue of an individual being homeless, but also helps reduce pressure on the local council to respond to rough sleeping and also reduces the use of NHS services. We aim to resolve financial challenges as a priority and therefore, reduce the impact on the welfare state and reduce reliance on crime, such as theft, to survive. There are longer term economic benefits for those that go back into work or who volunteer.

For the first half of 2022, in partnership with North Northamptonshire Council and funded by DHLUC, Encompass hosted an outreach worker who supported those in East Northamptonshire who were homeless and not in accommodation, and to support people who were at risk of homelessness to prevent it.

**Residential Rehab:** Encompass runs a rehabilitation programme for those with drug and alcohol addictions, based in Rushden. The initial phase of the programme runs for 6 months in the primary care house, which houses 8 people at any time. It primarily follows the Narcotics

Anonymous '12 Steps Programme' alongside other recovery techniques, accessed both inside and outside the project. After the initial phase, the clients access one of two follow-on houses, which have a total of 8 beds, where they continue on a 3-month aftercare plan to allow a phased transition to living independently. Part of the programme is to ensure that clients commit to engaging in local community work such as; volunteering, education, training, or employment. This helps the final transition into their own accommodation.

The programme gives individuals the tools needed to help address their addiction, and the Rehab also has an effective recovery community, which those who are not in active addiction, can engage in and utilise to aid their own recovery. As well as this, the programme aims to help address the impact of someone's addiction on their family and friends and the wider community.

The objective to help an individual also provides a benefit to the family and friends of the individuals we support, commonly through helping the gentlemen become effective and present fathers to children they have, and partners where applicable, as well as mending relationships with other family members.

It also has a benefit to the wider community with significant reduction in crime and reliance on NHS services as an effect of mis-using drugs and alcohol. All residents are encouraged to volunteer and eventually, if able, enter into employment and training, providing a positive impact on the economy and reducing reliance on the welfare state.

**Food Banks:** Encompass operates and supports 4 foodbanks in total, in Rushden, Higham, Raunds and Thrapston, each one serving the town and surrounding villages.

The foodbanks are reliant on receiving donations of food, household goods and toiletries from the local communities and distributes them to those in need. Where possible, clients are given support and advice to try and resolve financial crisis, aiming to identify their core financial issues. The Food Banks services are almost exclusively delivered by volunteers.

**Day Centre:** Encompass currently occupies a building which houses its offices and Rushden foodbank, as well as a space to open a day centre to help those in need, and to provide space for other agencies to delivery their services to our clients. The day centre will provide a place for agencies to come together to ensure their services are as accessible as possible to people who may be homeless or facing addiction, who find it harder to get to appointments. It will also provide spaces for laundry and showers for those who are rough sleeping, as well as low cost meals and support with 'life admin' to enable people to stay in accommodation.

## Achievement and Performance

### Homeless Services

Our homeless services, comprising of our two accommodations and outreach services, saw increased demand from 2021 on their services in 2022 and society is experiencing a cost of living crisis where there is a lack of social housing and the private rental sector is difficult to access, particularly for those we support. We worked closely with the local authority to try and house individuals who were suited to our service, and to move people on into accommodation that is the most effective for them. Our outreach service finished in June 2022, due to the

Council making the decision to bring the outreach services in-house to align with the other districts in North Northamptonshire. Therefore the figures for our outreach service represent only 6 months.

The achievement and performance of the homeless services are measured in both how many bed spaces we can provide to people who would otherwise be sleeping on the streets, and how many individual people we can provide a bed for, whilst also ensuring we have a longer term impact than 'just a bed'. Our aim is not to house as many people as possible for a short time, but to provide a space where we can address barriers to housing effectively, even if that takes longer than anticipated. We also view success as being able to provide more than just a bed, whether this is access to counselling, support with opening a bank account, teaching them domestic skills or financial skills, amongst others.

Part way through 2022 we started using the Outcomes Star with our homeless clients in our accommodations to try and more accurately capture improvements in areas. The nature of the assessment tool is such that it is better over a long period and therefore we do not have the data to include in this report. However, we hope to include it in our 2023 report.

### **Accommodations**

- We received 107 referrals to our accommodations
- 58 people resided with us at some point during the 2022 (2021: 75)
- 15 were resident with us at the end of the year (2021: 15)
- 60% of those individuals were moved into their own permanent housing (2021: 58%)
- The average stay was 98 days
- We provided a total of 5075 nights in a home for people who would otherwise be rough sleeping or sofa surfing (2021: 4292)
- 43 other individuals who were not resident were also supported via sleeping bags, food, hot drinks and being helped with laundry (2021: 27)
- In total, 17 people who lived with us during the year were asked to leave and were what we determine to be a negative outcome. This was largely due to anti-social or inappropriate behaviour or the individual themselves decided to leave (2021: 27)
- In total, we rejected 12 referrals to the service. The difference between the number of referrals received and those who were either resident with us or rejected, was primarily due to there not being space at the time of referral or that they did not engage with the process after the point of referral

### **Outreach (Jan-June22 only)**

- 33 people were engaged with our outreach service
- 75% of those who were homeless (as opposed to preventing homelessness) were successfully housed in longer term accommodation as opposed to a temporary solution
- 39% were provided with support once housed in order to maintain their accommodation
- 85% were supported to access other services to address barriers to housing and wellbeing
- Of those 33:
  - o 16 were prevented from returning to rough sleeping and were housed
  - o 15 were prevented from being homeless in the first place

**General**

- 12 individuals' accessed counselling, funded by North Northants Council
- 8 people were supported to open a bank account through our HSBC No Fixed Abode Partnership for those with no address and/or no ID (2021: 11)
- Encompass staff gave 6 talks to other agencies on how best to support those who are homeless

**Addiction Services:**

Our residential rehab for men is a longer term programme, and as such we do not measure success by how many people we get through the door. Due to the length of the programme, we believe the longer term impact is greater. The initial phase takes 6 months and the second and third phase another 6-12 months total. Therefore, it is hard to see the full impact of our work within one calendar year.

To try and combat this, we have started using the outcome star within our rehab, so we can see the improvements in all areas that our residents make in the year. We have also incorporated our success from previous years to demonstrate the impact we have had.

In 2022 our rehab had:

- 11 gentlemen completed the initial rehab phase
- 7 were still resident at the end of the year
- Of those who entered our aftercare programme, 93% completed their aftercare plan which is a 3 month plan
- 80% of those who completed aftercare in 2022 are still successfully managing their addiction at the time of writing
- Of the 13 men who entered the programme and who had children:
  - o 8 did not have contact prior to rehab
  - o 1 has begun to rebuild the relationship
  - o 6 now have regular contact

Of those who complete the primary and aftercare programme, we encourage them to engage in some form of volunteer work, training, education or employment. Of those who completed the aftercare plan in 2022 and started to transition back into society:

- 87% of them undertook volunteer work
- 69% gained employment
- 68% began education or training
- 81% of them were moved from our aftercare into their own, safe accommodation

**Outcomes**

We complete Outcomes Stars with residents at the point they enter our programme, and then at various points throughout their journey. The impact measurement tool measures 10 areas of individuals lives for improvement, and assessment points are agreed between the residents and their key worker so are not dictated by staff's opinion. A score of between 1 and 10 for each area is agreed, and progress is measured at each assessment point as to whether they have moved forward (i.e. higher in number) in any or all of the areas. It aims to provide a quantitative measurement to what is often a subjective and qualitative experience of someone's life. It also allows support staff to create agreed upon goals for individuals based



on where the individual wants to improve, and identify areas where more intensive support might be required.

The average movement in scores in all areas for the whole rehab programme were as follows:

- Taking responsibility and motivation: increased from 3.5 to 7.8
- Self-care and living skills: increased from 3.7 to 8.2
- Money and Personal Admin: increased from 4 to 8.2
- Positive Social Networks and Relationships: increased from 3 to 7.8
- Physical health: increased from 3.3 to 7.6
- Emotional and mental health: increased from 4 to 7.5
- Meaningful use of time: increased from 3.8 to 7.9
- Managing tenancy and accommodation: increased from 4.6 to 6.2
- Offending: 4 to 9
- Drug and alcohol misuse from 3 to 9.5 in primary care and reduced slightly back down to 8 in aftercare

### **Longer term impact**

In 2023 we held a reunion event for those who have been through our rehab since 2014. For those that came (not all did), the total 'clean time', or time in recovery and free from drugs and alcohol, and its effects, was a total of over 86 years. 37 gentlemen attended.



Since 2018, 52 men completed our primary phase of the rehab; of these, at least 34 are still clean and in recovery from addiction at the time of writing this report. All of these gentleman are positively contributing to society, either through employment, volunteering, or training, positive family relationship with children and partners, and for some, supporting others through recovery. We also recognise that most, if not all of individuals, engage in criminal activity whilst in active addiction, and for those who are still in recovery they are unlikely to be engaging in this activity any longer.

It costs on average £48,000 per annum for each prisoner in a UK Prison<sup>1</sup>; at least 43% of our rehab residents in 2020 and 2021 were in the prison system at some point during their active addiction. The social and economic cost of drug and alcohol misuse in the UK is estimated at £32.2bn. <sup>2</sup> For each individual who successfully completes our programme and utilises the tools and community they have access to, there is a reduction in cost to the UK and one less person in the prison system.

## Food Banks

In 2022 we saw a significant change in the people who were attending our foodbank, not only in the numbers of people but also the demographic. We saw more people attending who were in full time employment, Ukrainian families who had moved to the UK and were struggling, people who had never used a food bank before.

Our aim with the food bank has always been to try and resolve the financial crisis that someone is experiencing, whether this is a loss of income and they need help accessing Job-Seekers Allowance, or it could be that they have a lot of debt and need help resolving this.

This became a lot more difficult in 2022; the anecdotal stories and indeed the budgeting we did with clients, demonstrated that there were issues that we couldn't help with and that people were struggling to afford the basics. This was the case whether they were on benefits or in work.

This change in need, combined with the increase in number of people that presented, (which was a 30% increase between 2021 and 2022) meant that the work we did to resolve financial challenges was minimal and is something that as a charity we need to review. We will be undertaking a review in 2023/24 into how our food bank works, how best to help people and whether the structure is effective to help those in need during the present economic environment.

Despite these challenges, we still achieved some of our aims which is to provide relief to those facing poverty and disadvantage. Our achievements for 2022 for our foodbanks include:

- The opening of Higham food bank in November 2022
- Distribution of over 4,200 food parcels
- This is equal to approximately £150,000 worth of food
- 600 adults and children were in receipt of food parcels

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[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1050046/costs-per-place-costs-per-prisoner-2020-2021.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1050046/costs-per-place-costs-per-prisoner-2020-2021.pdf)

<sup>2</sup> <https://www.gov.uk/government/publications/alcohol-and-drug-prevention-treatment-and-recovery-why-invest/alcohol-and-drug-prevention-treatment-and-recovery-why-invest>

- We saw a 30% increase in numbers compared to 2021
- As well as our standard parcels, we gave out approximately 1,000 additional 'parcels' of fresh and short life food, with an aim to utilise food that would otherwise be wasted from supermarkets to those in need

### **Day Centre**

In 2020/2021 we found a building in which to house our offices and food bank services, with the aim to open our day centre where Encompass can, with other agencies, provide an environment of holistic support for our clients, as well as providing low cost meals for those in poverty.

In 2022 we were successful in obtaining funding for the refurbishment of our Day Centre which included a completely new kitchen, laundry facilities, toilets re-fit and a wet room for showers, as well as a 121 meeting space. As this happened towards the end of 2022, we were not able to open our day centre for meals and showers etc but this is planned to happen in 2023.

However, we were able to facilitate the delivery of other services from our premises, as well as our own food bank. We welcomed Community Law, a local debt and benefit advice agency, into the building and they delivered their services from here; as there was a risk of them having little to no face-to-face service in the local area, we felt this was important to retain and benefitted our clients who have fed back that they prefer in person appointments rather than virtual or over the phone.

We also welcome the Narcotics Anonymous group meetings every week and during 2022 started conversations with S2S, a local drug and alcohol service, to start delivering their service locally too.

### **Fundraising Achievements**

As part of our plans to open a Day Centre, we have also undertaken a fundraising campaign to purchase the building. The decision was made to ensure the security of our service delivery and give us freedom to make adjustments to the building as needed. Prior to securing the building in 2021, we explored other alternatives and viewed a number of other buildings which unfortunately, were unsuitable for our services, and ultimately felt that our Church Street building we currently occupy was the most suitable option.

As of the end of 2022, we had fundraised 62% of the total purchase price and are hopeful to complete the purchase in 2023.

In 2022, expenditure spent on fundraising accounted for just 1.5% of our total expenditure.

### **Future Plans**

In 2022 the Board of Trustees met with staff and volunteers within the organisation, and beneficiaries were also consulted, to identify the strategic aims, with the goal of producing key strategic objectives for the next 3 years.

The four primary objectives identified were:

Objective	Aim
To improve existing services and identify opportunities to help more individuals	To ensure the impact we have is longer term, and where there are gaps in service provision for the people we support, to try and meet that need, whether that is a gap because there is a service lacking, or whether because there is a large demand
To engage external audiences in the work of the charity and the needs of the people we face	To educate other organisations on the challenges of our clients and how best to support them, to create a community that works together to support those in need  To raise awareness of Encompass and the work we do and build on existing support for the charity
Improve existing resources available for clients, staff and volunteers	To invest in our staff and volunteers, to provide opportunities for growth, development and getting involved with the aim of ultimately improving our service delivery and potential future aim of accreditation  To ensure that clients are involved in the development of the charity, so that we are 'user led' with the long term aim of co-production
Improve governance and financial sustainability	To reduce over-reliance on one income stream  To improve reporting and impact collection effectiveness  To increase the effectiveness of the Board of Trustees and succession planning

## Public Benefit

Encompass provides a range of services to those in need, primarily those experiencing poverty, homelessness, and addiction, as well as loneliness and marginalisation. In nearly all cases, the secondary impact of these issues goes beyond the individual, with a high proportion of the clients being involved in crime, having reliance on benefits, unemployment, mental and physical health issues, and negative personal relationships. By addressing the root cause, these secondary issues are both passively and actively addressed by the charity, thus reducing the impact on the wider public.

The Trustees have given regard to the Charity Commission's guidance and their duty in Section 4 of the Charities Act 2006 regarding public benefit and believe the activities and aims of the organisation satisfy the public benefit requirement.

## Financial Review

Results for the year end are shown in the detailed financial statements below. These should be read in conjunction with the narrative in the annual report as well as the notes. All the information has been produced in accordance with the Charities Statements of Recommended Practice (SORP).

## Income

The total income has increased 18% between 2021 and 2022. The breakdown of income sources is as follows:

- 57% Housing Benefit (including welfare benefits from residents)
- 13% Grants (councils, trusts and foundations)
- 10% Other Income (individuals, groups, corporations and companies).

Encompass also receives a number of 'In Kind Donations' which help it deliver its charitable aims. It has identified these in the financial statements under 'In Kind Donations' and incorporates primarily the donations of food, household items and toiletries for its food bank delivery, and free use of buildings for storage for the foodbanks.

## Expenditure

The total expenditure increased 41% between 2021 and 2022 accounts. The breakdown of expenditure is as follows:

- 45% Staffing Costs (including recruitment, training, travel, subsistence)
- 29% Premises Costs (including rent, rates, insurance and utilities)
- 21% Resident/Client costs
- 3% Governance
- 1.5% Fundraising expenses
- 0.5% Volunteer expenses

The increase in expenditure in 2022 was not anticipated fully. For 2022 we budgeted an increase of approximately 35% in our income. However the reality was that it was nearer to 60% increase. Our service delivery includes the running of 6 buildings/houses for residents and another building for staff and other services, so the utilities cost was significant. As part of our activities for residents involve the use of our minibus, we were affected by high petrol costs. Staff and volunteers also incurred increased expenses as part of their roles including the facilitating of clients attending appointments.

We also undertook significant building work to a total of £43,000 in our day centre as part of this expenditure.

We anticipate that this increase in costs will continue into 2023. The minimum wage increase is significant and will require staff costs to increase more than historically, utility bills are not likely to decrease significantly in the short term and the cost of general living items such as food and household goods, which are items that form part of our service delivery for our residents, have increased.

At the year end of 2022, we had £2k surplus with deferred funds of £136,000 into 2023 which, whilst this was less than budgeted, is still deemed by Trustees to be a positive position.

## Acknowledgements

Whilst housing benefit makes up a large portion of our income, this is not enough to fund everything we do, and we would not achieve what we do each year without the support of companies and businesses, community groups, other charities, grant makers, trusts and foundations and those individuals in the community who support us each month. Whether this support is financial through a monthly or one-off donation, is a large grant to fund our work or

equipment purchase, or is a company that donates food to us each month, we are very grateful. Your contribution helps to keep people fed, sheltered and free from addiction.

It is not possible to mention everyone that supports us here, especially all the individuals who donate, however we have included the organisations that supported us in 2022 in our Impact Report which can be found on our website.

### **Funds and Reserves**

At the end of the financial year, 31 December 2022, the charity had £261,397 total reserves carried forward. This consisted of:

- £153,902 unrestricted funds
- £107,495 restricted funds

The total free reserves (unrestricted funds minus tangible fixed assets) total £135,055.

The Trustees chose to move funds that were designated at the end of 2021 to unrestricted reserves at the end of 2022. This was due to the minibus purchase being realised in 2022, and on the assessment that any losses that are incurred during 2023 can be transferred from unrestricted funds.

### **Reserves Policy**

The funding of the Charity's activities is dependent on benefits, including Housing Benefit, Universal Credit, and other associated benefits (57% in 2022), grants (13% in 2022) and donations (10% in 2022). The primary vulnerabilities within the charity's finances are changes within public sector policy relating to Housing Benefit and welfare benefits. The Charity is also dependent on securing a number grants each year for its operation which carries risk should these not be secured. The charity also experiences fluctuations in income when occupancy of our projects is lower than anticipated, normally due to unexpected departures and turn-around times for bedrooms to be prepared for new residents.

In 2022, 31% of the Charity's expenditure was on its Addiction Rehabilitation Activity which operates on a six-month cycle. Similarly, the average length of stay in our homeless accommodation provisions is 98 days before being moved on. In the event of a change in income in the worst case scenario, it would likely take 6-8 weeks to reaccommodate those who are homeless, and maximum 6 months for those in the rehab to complete the programme.

The Trustees feel that putting the beneficiaries at the forefront of any financial challenges, whether that is due to an unexpected loss of funding or a cash flow issue, should be what determines our Reserve level. This time period also allows the charity adequate time to secure alternative income and mitigate issues with the cash flow, if possible.

On this basis it is the decision of the Board of Trustees that a 6-month reserves level equivalent to six months of total annual expenditure is appropriate.

The reserve fund is held in the bank Current Account and is reviewed regularly by the Trustees at Board meetings. It is also used for month-by-month changes in cash flow if required.

It is recognised that at the end of the 2022 financial year, the free reserves level (unrestricted funds minus tangible fixed assets) is currently at £135,055 which is approximately only 2 months of total expenditure. The Trustees have recognised that this is due to the expenditure

of the charity increasing significantly over the last three years and the reserves level, whilst they have also increased, have not increased in proportion to this.

Part of the strategic plan is to pursue other sources of income to increase levels of unrestricted funds, and to identify other opportunities for service delivery which will contribute towards these funds. Similarly, a review of the cost recovery and cost allocation will be undertaken to ensure that this is accurately represented in grant applications. It is also recognised that, should the purchase of the day centre and office building be possible, this will represent a large tangible fixed asset. Whilst this could not be utilised to mitigate cash flow, it provides an opportunity to resolve funding challenges if required. Once this is achieved the Trustees will review the Reserves policy to identify whether any change needs to be made in respect of this.

## Risk Management

Encompass holds a risk register which is reviewed on a quarterly basis by the Trustees. Identification of new risks between the reviews is delegated to the CEO and the Chairman as part of the reporting and supervision structure. Day to day management of the risks is delegated to the CEO. Any new risks that are identified are raised with the Board at the next meeting, or if more urgent, this is done so sooner in order to put in place mitigation measures.

Throughout 2022, there were no risks identified that were deemed to be unmanageable or for which risk mitigation measures could not be put in place. At the end of 2022 and for 2023, the following risks were identified as the primary risks to the organisation:

Risk	Mitigation
Cost of living impact on staff and volunteers resulting in inability to retain people and subsequent impact on workloads and recruitment challenges to replace them	Development plan to be generated to work to increase staff salaries where possible and a review of the workloads and descriptions of staff to try and ensure they enjoyed their roles. The need to increase income for core costs was identified and this will be done in line with plan for increasing reserves. Staff have an Employee Assistance Programme available for them and wellbeing is a focus of supervisions/one to one meetings with line managers.
The Corby Homeless accommodation requires funding from the council to be sustainable and this was not certain at the end of 2022. Similarly, in 2023 it was identified that there was likely a need to re-tender for the project and the uncertainty around what this would entail, and whether it was a financially viable option, was unknown. The loss of the project meant a reduction in contribution to core costs.	The Trustees accepted that this is a risk that has limited mitigation measures and efforts should be made to prepare for every outcome where possible. This includes as above, securing income streams that are unrestricted to cover core costs and for effective cost recovery in grants. It also includes open and regular conversations with the Council in order to secure funding for the project and to determine the future process.

Funding for the purchase of the day centre building not being achieved and therefore the loss of the building itself and the £10,000 that was given as a non-refundable deposit in 2021.	At the time of writing the landlord had agreed to provide an extension on the lease in order to help us achieve this.
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At the time of reporting, the future of the Corby Homeless Accommodation is unknown, as the Council have made publicly available the tender opportunity with a contract start date of 1<sup>st</sup> October 2023. The Trustees have not yet made a decision about whether they will submit a tender for this, due to the changes in the specification and the financial implication of this. Similarly, there is a possibility that, if another agency is not identified by the Council, Encompass will need to continue to deliver the service until such time as one is appointed. There is a cost implication of losing this project, as the project contributes towards the core costs of running the organisation through the support cost allocation. Trustees believe that there are sufficient plans in place to mitigate this and with other income streams to be accessed, ensures that this does not represent an issue towards going concern, but does constitute a material uncertainty.

### **Contribution made by volunteers**

Encompass is incredibly lucky to have the support of volunteers to enable the delivery of its work.

Rushden, Higham, Raunds and Thrapston food banks operate almost exclusively due to the volunteers that give up their time and support to deliver the service.

Recovery House relies on volunteers to ensure it has 24/7 provision of staffing, to ensure someone is always available for individuals to access support, ensuring the security and safety of the project.

Both our homeless accommodations also utilise volunteers to provide additional support to residents, cooking meals, to help with collecting and sorting donations, translating and to provide 24/7 support.

We also have volunteers who help on an ad-hoc basis with collections and deliveries, administration in the office, extra support at Christmas with our Christmas event.

Encompass could not deliver the services it does without the support of its volunteers. The contribution of volunteers is not included in the financial statements and it is not possible to attribute a true monetary value to the time and difference that they make.

## **Structure, Governance, and Management**

Encompass is a Charitable Incorporated Organisation (CIO) registered in England and Wales (no 1154210), first constituted with the Charity Commission on 15<sup>th</sup> October 2013, last amended 3<sup>rd</sup> May 2022. In 2022, the charity changed its name from East Northants Faith Group (ENFG) with a working name of East Northants Community Services (ENCS), to Encompass, with effect from 3<sup>rd</sup> May 2022. The constitution was updated to reflect the change of name and a change of the charitable objectives and was also approved by the Charity



Commission from this date. The working name of ENCS has been retained with the Charity Commission to allow a period of transition.

### **Trustee Recruitment and Induction**

Vacancies for new Trustees are advertised locally and nationally. Potential new Trustees follow a selection process which includes being interviewed by fellow Trustees and an informal meeting with the CEO, as well as shadowing of a Board meeting, and an invitation to visit the charity's services to meet staff and volunteers. New Trustees will be elected pending the successful selection process and the completion of subsequent documentation such as a DBS check, personal references, a self-disclosure form and a conflict-of-interest form. The charity's Trustee Handbook describes the role and the duties of a Trustee, personal specifications, the code of conduct for the Trustee and governance policies on conflict of interest, persons with significant control, the recruitment of Trustees and the expenses policy.

Trustees are recruited to enhance the skillset of the Board. The performance and skillset of the Board is reviewed informally at the end of each Board meeting, and on an ongoing basis. A skills audit was completed in 2022 to identify gaps in expertise on the Board and to identify recruitment priorities. New Board Members joined towards the end of 2022 and early 2023 to meet these priority areas.

### **Structure**

Whilst Trustees retain overall responsibility for the organisation, the day to day management of this is delegated to the Chief Executive Officer, who reports to the whole Board on a monthly basis and meets regularly with the Chairman, Treasurer as well as other Board members informally. The CEO is supported by a Finance Manager and two Service Managers (Homelessness and Addiction). These four roles comprise the Management Team and the Key management personnel reflected in the financial statements.

The CEO is responsible for implementing the decisions and policies, as well as the business plan and budgets that are approved by Trustees. The CEO and the senior managers have financial authority to approve expenditure up to a limit as outlined in the financial authority policy after which it must be approved by Trustees or, depending on the amount, the whole Board.

The Board of Trustees meet 9 months of the year, with the CEO in attendance but not voting on the decisions taken. The Board also conducts extra meetings as needed if there is a particular issue requiring a decision or action. The Chairman meets with the CEO on at least a monthly basis, often more regularly, and the Treasurer also meets with the Finance Manager and CEO, on average on a monthly basis. At present the charity does not have any sub-committees or task and finish groups.

### **Remuneration**

The remuneration of key management personnel, and the rest of the employed staff, is determined on an annual basis during the budget setting period for the following year. The recommendation for pay is provided by the Treasurer and Chairman and agreed by the rest of the Board. Consideration is given to the minimum wage, national living wage and industry and geographical comparisons when setting salaries as well as consideration to charity finances. Trustees are not remunerated but may claim expenses for travel.

## Chairman's Report

2022 was, for most people, a year of horrendous fuel price increases and, as I write this, there is no sign of a downturn. There was, and still is, a massive impact on people's ability to stay warm and eat sensibly. Wages didn't keep up with the ongoing increases in the cost of living and, for many, the only solution was the local foodbank.

Statistics elsewhere will identify both the number of new beneficiaries we had and also the increase in the frequency of their visits to our outlets. At the same time those kind people who have regularly supported us with regular food donations are finding it more difficult to continue and, as a result, we are having to purchase more than we had anticipated, which, in turn impacts on our finances. We have also expanded our foodbank outlets, with the opening of a new foodbank in Higham Ferrers.

Our change of name from *East Northants Faith Group* (operating as *East Northants Community Services*) to *Encompass* has made life simpler for everyone. The new name has been well received and is certainly much easier to remember!

During 2022 we were able to strengthen our management team and make changes which have led to us being more user led and person centred. Our relocation to Church Street has enabled us to have other agencies *on-site*, giving a more holistic approach to the services provided for our beneficiaries and making them as accessible as possible.

Our Trustee team has seen changes; 2022 saw us welcome Kathy Franklin as our safe guarding trustee and Chloe Cooper as our new legal trustee and at the end of the year, we said a sad good bye to our treasurer, Amanda Maura, who has moved to another part of the country. We also started the very thorough process of bringing in three new trustees, Martin Coles (now our treasurer), Cheryl Lewis and Jennie Bone, all of whom (as I write) are now very much part of our trustee board.

I would like to place on record my sincere thanks to all our staff, volunteers and trustees for the hard work and enthusiasm they have put into our various projects throughout 2022, hopefully enabling our beneficiaries to have real improvements in their lives.

This report was presented and approved at a meeting of the Board of Trustees held on the 15<sup>th</sup> August 2023.



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Richard Massey – Chairman



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Martin Coles – Treasurer



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Encompass

#### On accounts for the year ended

31 December 2022

**Charity no  
(if any)**

1154210

#### Set out on pages

21 to 31 (Twenty One to Thirty One)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the association of accounting technicians.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Darren Warren

**Date:** 24/08/2023

**Name:** Denton Tavera Limited – Darren Warren

#### Relevant professional qualification(s) or body (if any):

FMAAT

**Address:** 61a High Street South

Rushden

Northants, NN10 0RA

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

	Note	Unrestricted Funds £	Restricted Funds £	2022 £	Unrestricted Funds £	Restricted Funds £	2021 £
<b>Income from:</b>							
Donations/ legacies	1	46,174	192,299	238,473	26,797	30,564	57,361
Charitable activities	2	534,526	112,996	647,522	387,868	305,205	693,073
Investment Income		-	-	-	-	-	-
Other Income		-	-	-	-	-	-
<b>Total Income</b>		<b>580,700</b>	<b>305,295</b>	<b>885,995</b>	<b>414,665</b>	<b>335,769</b>	<b>750,434</b>
<b>Expenditure on:</b>							
Raising funds		13,756	17	13,773	-	-	-
Charitable Activities	3	579,063	291,069	870,132	368,388	256,388	624,776
<b>Total expenditure</b>		<b>592,819</b>	<b>291,086</b>	<b>883,905</b>	<b>368,388</b>	<b>256,388</b>	<b>624,776</b>
Net gains/losses on investments		-	-	-	-	-	-
<b>Net income/(expenditure)</b>		<b>(12,119)</b>	<b>14,209</b>	<b>2,090</b>	<b>46,277</b>	<b>79,381</b>	<b>125,658</b>
<b>Transfer between funds</b>		<b>17,400</b>	<b>(17,400)</b>	<b>-</b>	<b>36,630</b>	<b>(36,630)</b>	<b>-</b>
<b>Net movements in funds</b>		<b>5,281</b>	<b>(3,191)</b>	<b>2,090</b>	<b>82,907</b>	<b>42,751</b>	<b>125,658</b>
<b>Reconciliation of funds:</b>							
Total funds brought forward		148,621	110,686	259,307	65,714	67,935	133,649
<b>Total funds carried forward</b>		<b>153,902</b>	<b>107,495</b>	<b>261,397</b>	<b>148,621</b>	<b>110,686</b>	<b>259,307</b>

All income and expenditure derive from continuing activities.

The statement of financial activities is incorporating the income and expenditure accounts and includes all gains and losses recognised during the year.

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Fixed Assets</b>	<b>5</b>	18,847	-	18,847	-
		<u>18,847</u>	<u>-</u>	<u>18,847</u>	<u>-</u>
<b>Current Assets</b>					
Debtors	<b>6</b>	18,487	43,133	61,620	44,471
Cash at Bank and in Hand		<u>137,381</u>	<u>200,383</u>	<u>337,764</u>	<u>231,417</u>
		155,868	243,516	399,384	275,888
<b>Creditors - Amounts falling due within one year</b>	<b>7</b>	(20,814)	(136,021)	(156,835)	(16,581)
<b>Net current assets/(liabilities)</b>		<u>135,054</u>	<u>107,495</u>	<u>242,549</u>	<u>259,307</u>
<b>Net assets/(liabilities)</b>		<u><b>153,902</b></u>	<u><b>107,495</b></u>	<u><b>261,397</b></u>	<u><b>259,307</b></u>
<b>Charity Funds:</b>					
Unrestricted/ designated reserves	<b>8</b>	153,902	-	153,902	148,621
Restricted Funds	<b>9</b>	-	107,495	107,495	110,686
		<u><b>153,902</b></u>	<u><b>107,495</b></u>	<u><b>261,397</b></u>	<u><b>259,307</b></u>

The financial statements were approved by the Board of Trustees on 15<sup>th</sup> August 2023 and signed on their behalf by:



**Richard Massey** Chairman



**Martin Coles** Treasurer

The notes on page 26 to page 31 form part of these financial statements.

<b>STATEMENT OF CASH FLOWS</b>		<b>2022</b>	<b>2021</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>			
Cash generated from operations	<b>13</b>	106,348	113,749
Interest paid		-	-
		<hr/>	<hr/>
Net cash (used in)/provided by operating activities		106,348	113,749
		<hr/>	<hr/>
<b>Change in cash and cash equivalents in the reporting period</b>		106,348	113,749
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>231,417</u>	<u>117,668</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	<b>14</b>	<u><u>337,765</u></u>	<u><u>231,417</u></u>

## **PRINCIPAL ACCOUNTING POLICIES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**

### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The financial statements have been prepared under the historical cost convention.

### **Public benefit entity**

The charity meets the definition of a public benefit entity under FRS102.

### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

### **Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Grants are brought into account on a receivable basis.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Income is also deferred in the event that a donor has imposed conditions which must be met before the charity has unconditional entitlement or where the amount cannot be accurately measured.

### **Fund accounting**

- General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity, and which have not been designated for other purposes.
- Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.
- Restricted funds are funds which are to be used in accordance with specific restriction imposed by the donors or which have been raised by the charity for particular purposes.

### **Expenditure**

Expenditure is recognised when there is a legal or constructive obligation to make a payment to a third party, when it is probable that the payment will be required and that the obligation can be reliably measured. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is stated inclusive of value added tax.

- Expenditure on Raising Funds are those costs incurred in attracting voluntary income.
- Charitable Activities include expenditure associated with direct service delivery, and the furtherance of charitable aims, and their associated support costs



### **Allocation of support costs**

Resources expended are allocated to a particular activity where the cost relates directly to that project. The cost of overall direction and administration of each activity consists of salary and overhead costs for the central function. This is apportioned on the following basis which is an estimate based on staff time and the amount attributable to each activity.

- |                                |     |
|--------------------------------|-----|
| • Rehab and aftercare projects | 42% |
| • Foodbank projects            | 3%  |
| • Corby Homeless Project       | 29% |
| • Rushden Homeless Project     | 26% |

The method of allocation for support costs was updated in 2022 and as such the notes to the accounts may not be completely comparable with the previous year.

### **Operating leases**

Where applicable, rental charges are charged on a straight-line basis over the term of the lease.

### **Fixed assets**

Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures and fittings - 25% reducing balance basis.

Short Life Assets - over 2 years

Motor Vehicles - over 5 years

### **Debtors**

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

### **Cash at bank and in hand**

Cash at bank and in hand includes all cash and cash card equivalents.

### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

### **Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value, with the exception of bank loans, which are subsequently measured at amortised cost using the effective interest method.

### **Gifts in Kind and Intangible Income**

Intangible income, in the form of donated food, facilities and other items donated for use in our charitable activities etc. is included in the financial statements. Where goods and services are provided to the charity as a donation that would otherwise be purchased by the charity, this contribution is included in the financial statements as an estimate based on the value of the contribution to the charity. Donated goods that are used for distribution to beneficiaries are recognised in both income and expenditure at the point that the goods are distributed and are calculated at market value.

**1 Income from donations and legacies:**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Donations, legacies & similar incoming resources	41,674	48,909	90,583	57,361
Donations In Kind	4,500	143,490	147,890	-
	<b>46,174</b>	<b>192,299</b>	<b>238,473</b>	<b>57,361</b>

**2 Charitable activities:**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Grants</b>				
North Northants Council - Homeless Prevention	5,000	5,000	10,000	10,000
Lloyds TSB Foundation			-	21,969
Hobson Charity			-	2,000
NNC - Corby Homeless Project (RSIF)		63,312	63,312	148,370
Margaret Giffen Trust			-	5,000
Albert Hunt Trust		7,000	7,000	5,000
NCF - Margaret Giffen Community Fund		2,291	2,291	2,865
Thrapston Town Council			-	1,000
Vicars Relief Fund			-	1,760
Sudborough Foundation			-	1,500
Leeds Building Society			-	800
Maud Elkington Charitable Trust		1,000	1,000	500
Rushden Mayors Charity			-	2,000
Rushden Town Council		3,000	3,000	3,625
29th May 1961 Charitable Trust			-	5,000
Longhurst Community Fund			-	4,874
Constance Travis Trust Endowment Fund			-	2,917
NNC - Rushden Homeless Project - set up costs			-	20,000
DLUHC - RSI - Outreach Worker		17,122	17,122	53,496
Lottery Community Fund			-	9,779
Benham Charitable Trust			-	2,000
Beatrice Laing Trust			-	5,000
Marsh Christian Trust			-	500
Cheshire Community Foundation			-	5,000
Charity Link			-	200
Market Harborough Building Society			-	2,000
Sir Derek Greenaway Foundation			-	250
Blakemore Foundation			-	100
Neighbourly			-	2,900
RS Brownless Charitable Trust			-	200
Arnold Clark Community Fund			-	1,000
Archer Trust			-	1,200
David Laing Foundation Trust		1,000	1,000	-
Groundworks - Tesco Community Fund		1,000	1,000	-
Edward Gostling Foundation		10,000	10,000	
Household Support Fund		2,271	2,271	
Benefits	508,894		508,894	345,099
Residents Service Charge	18,708		18,708	16,695
HMRC - Furlough Scheme			-	4,172
Minibus Fund			-	4,198
Fundraising	1,924		1,924	104
	<b>534,526</b>	<b>112,996</b>	<b>647,522</b>	<b>693,073</b>

**3 Expenditure on charitable activities:**

Charitable activities 2022									
	Rehab & Aftercare	Foodbanks	CHP	RHP	Other projects	HO Support Costs	Unrestricted	Restricted	Total
	£	£	£	£	£	£	£	£	£
Staff costs (note 4)	95,894	5,924	131,701	93,359	13,058	62,247	315,843	86,340	402,183
Resident/client costs	23,434	146,361	2,994	1,597	9,256	72	29,803	154,028	183,714
Facilities	105,848	13,740	30,578	27,658	47,492	34,328	210,624	48,903	259,644
Volunteer Costs	55	148	51	7	-	15	128	148	276
Governance costs	2,488	1,010	3,026	1,411	5,272	11,109	22,664	1,651	24,315
<b>Total Expenditure 2022</b>	<b>227,719</b>	<b>167,183</b>	<b>168,349</b>	<b>124,032</b>	<b>75,078</b>	<b>107,771</b>			<b>870,132</b>
Support costs	45,010	3,489	30,348	27,125	1,800	107,771			-
<b>Total expenditure 2022</b>	<b>272,728</b>	<b>170,672</b>	<b>198,696</b>	<b>151,157</b>	<b>76,878</b>	<b>-</b>	<b>579,062</b>	<b>291,070</b>	<b>870,132</b>

**Abbreviations:**

CHP – Corby Homeless Project  
RHP – Rushden Homeless Project  
HO – Head Office

<b>4 Trustees and Employees:</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	356,251	320,973
Employer NI	20,087	15,536
Employer Pension	5,976	5,156
General staff expenses	13,084	
HR costs	6,785	
	<b>402,183</b>	<b>341,665</b>

The average number of employees by head count 25 (2021:23).

During the year, the trustees received no remuneration £nil (2021: £nil). The total expenditure reimbursed to the trustees amounted to £nil (2021: £nil).

No employee earned more than £60,000 during the year. (2021: £nil)

Remuneration paid to Key Management Personnel in the year £86,460. This takes into account the formation of the Senior Management Team (4 individuals, 2 of whom in post from July 2022 only).

The Charity operates and contributes to a pension scheme in line with current legislation.

5	Motor Vehicles	Fixtures and Fittings	Total 2022	Total 2021
	£	£	£	£
<b>Cost or Valuation</b>				
<b>Balance at 1 January 2022</b>	-	-	-	-
Additions during year	23,559	-	23,559	26,086
Disposals	-	-	-	(15,652)
<b>At 31st December 2022</b>	<b>23,559</b>	<b>-</b>	<b>23,559</b>	<b>10,434</b>
<b>Depreciation</b>				
Balance at 1 January 2022	-	-	-	5,217
Charge in year	4,712	-	4,712	5,217
<b>At 31st December 2022</b>	<b>4,712</b>	<b>-</b>	<b>4,712</b>	<b>10,434</b>
<b>Net book value</b>				
At 31st December 2022	<b>18,847</b>	<b>-</b>	<b>18,847</b>	<b>-</b>

6	Debtors	Unrestricted	Restricted	Total 2022	Total 2021
		£	£	£	£
	Trade debtors	5,749	43,103	48,852	32,385
	Prepayments	2,738	30	2,768	2,086
	Non-Refundable lease deposit with option to purchase	10,000	-	10,000	10,000
		<b>18,487</b>	<b>43,133</b>	<b>61,620</b>	<b>44,471</b>

7		Unrestricted	Restricted	Total 2022	Total 2021
		£	£	£	£
	<b>Creditors: Amounts falling due within one year</b>				
	Trade Creditors	-	-	-	-
	Accruals	(20,814)	(11)	(20,825)	(16,581)
	Deferred income	-	(136,010)	(136,010)	-
		<b>(20,814)</b>	<b>(136,021)</b>	<b>(156,835)</b>	<b>(16,581)</b>

8	Unrestricted/ Designated Funds:	At 01.1.22	Incoming Resources	Outgoing Resources	Transfers	At 31.12.22
		£	£	£	£	£
	<b>General Fund</b>	54,559	26,298	(143,493)	216,536	153,901
	<b>Designated funds:</b>					
	Minibus Fund	14,558	-	(4,712)	(9,846)	-
	Rushden Homeless Project	-	137,137	(124,032)	(13,105)	-
	Queen Street	-	32,409	(28,940)	(3,469)	-
	Recovery House	21,000	188,702	(154,362)	(55,340)	-
	The Forge	-	49,349	(36,255)	(13,094)	-
	Corby Homeless Project	56,500	146,805	(99,622)	(103,683)	-
	Thrapston Foodbank	2,004	-	(1,404)	(600)	-
		<b>148,621</b>	<b>580,700</b>	<b>(592,820)</b>	<b>17,400</b>	<b>153,901</b>

**Unrestricted/ Designated Funds (continued):**

Minibus Fund - Purchase and initial running costs of minibus  
Rushden Homeless Project - Supported accommodation for rough sleepers short to medium term  
Queen Street - Follow on aftercare from Recovery House  
Recovery House - Rehabilitation facility for those suffering from addiction  
The Forge - Follow on aftercare from Recovery House  
Corby Homeless Project - Supported accommodation for rough sleepers short to medium term  
Thrapston Foodbank - To provide food and provisions for those in need

**9 Restricted Funds:**

	At 01.01.22	Incoming Resources in year	Outgoing Resources in year	Transfers	At 31.12.22
	£	£	£	£	£
MoH Rough Sleeper Initiative (ENC)	1,859	17,122	(16,889)	(1,800)	292
Raunds Food Bank	14,633	34,029	(24,107)	(600)	23,955
Thrapston Food Bank	8,233	18,405	(10,801)	-	15,837
Homeless Prevention (NNC)	2,973	5,000	(3,690)	-	4,283
Rushden & Higham Food Bank	17,593	135,639	(124,007)	(2,400)	26,825
NNC - Corby Homeless Project	22,500	63,312	(66,052)	(3,600)	16,160
Screwfix Foundation	4,262	-	(4,262)	-	-
Thrapston Storage Unit	506	-	-	-	506
Gordon Trust	358	-	(358)	-	-
Neighbourly - Sainsburys	2,500	-	(2,500)	-	-
NCF - Margaret Giffen Community Fund	2,865	2,291	(2,865)	-	2,291
Maud Elkington Charitable Trust	500	1,000	(500)	(1,000)	-
Rushden Town Council	265	3,000	(265)	-	3,000
29th May 1961 Charitable Trust	5,000	-	-	-	5,000
King Baudouin Foundation	4,286	-	(371)	-	3,915
Longhurst Community Fund	584	-	(584)	-	-
Raunds Fruit & Veg	460	575	(184)	-	851
Lottery Community Fund	9,779	-	(9,779)	-	-
Benham Charitable Trust	2,000	-	-	-	2,000
Beatrice Laing Charitable Trust	5,000	-	(5,000)	-	-
Marsh Christian Trust	500	-	-	-	500
Charity Link	200	-	-	-	200
Market Harborough Building Society	2,000	-	(2,000)	-	-
Sir Derek Greenaway Foundation	250	-	-	-	250
Blakemore Foundation	100	-	(100)	-	-
Brownless Trust	200	-	-	-	200
Parachute Jump	1,280	-	(1,280)	-	-
David Laing Foundation	-	1,000	-	(1,000)	-
Albert Hunt Trust	-	7,000	-	(7,000)	-
Tesco Community Grant	-	1,000	-	-	1,000
Rotary Club of Rushden	-	1,500	(1,500)	-	-
Household Support Fund	-	2,271	(2,271)	-	-
Sponsor a Bed	-	1,720	(1,720)	-	-
Young at Heart	-	430	-	-	430
Edward Gostling	-	10,000	(9,999)	(1)	(0)
	<b>110,686</b>	<b>305,294</b>	<b>(291,084)</b>	<b>(17,401)</b>	<b>107,495</b>

### Restricted Funds (continued):

Ministry of Housing - Rough Sleeper Initiative (ENC) - Towards funding an Outreach Worker and providing addition accommodation provision to clients  
Raunds Food Bank - To provide support to those in need and food poverty  
Thrapston Food Bank - To provide support to those in need and food poverty  
Counsellor Service - NNC - Homeless Prevention - Counselling Service for clients  
Rushden & Higham Food Bank- To provide support to those in need and food poverty.  
NNC - Corby Homeless Project - To provide short to medium term housing to the homeless  
Screwfix Foundation - Towards kitchen for day centre at new premises  
Thrapston Storage Unit - Funding for storage facility at Thrapston Foodbank  
Gordon Trust - Towards refurbishing the family/therapeutic room in Recovery House  
Neighbourly - Sainsburys - Funding for warehouse storage and core costs  
NCF Margaret Giffen Community Fund - Towards equipment for new building and day centre  
Maud Elkington Charitable Trust - Toward purchase of Church Street building  
Rushden Town Council - To assist with Rushden Homeless Project  
29th May 1961 Charitable Trust - Towards purchase of new building  
King Baudouin Foundation - Toward Corby Homeless Project Garden Project  
Longhurst Community Fund - Towards running costs of Corby Homeless Project  
Raunds Fruit & Veg - Funding for provision of fresh fruit and veg for Raunds Foodbank  
Lottery Community Fund - Towards purchase of equipment for new building and day centre  
Benham Charitable Trust - towards purchase of Church St building and day centre  
Beatrice Laing Charitable Trust - Towards purchase, setup or refurb of new building and day centre  
Marsh Christian Trust - Towards purchase of equipment for new building and day centre  
Charity Link - Purchase of chest freezer at new day centre  
Market Harborough Building Society - Purchase of commercial oven at new day centre  
Sir Derek Greenaway Foundation - Towards purchase of equipment for new building and day centre  
Blakemore Foundation - Purchase of tumble dryer for Recovery House  
Brownless Trust - Towards purchase of equipment for new building and day centre  
Parachute Jump - Towards outing costs for Recovery house and aftercare residents  
David Laing Foundation - Towards purchase of minibus  
Albert Hunt Trust - Towards purchase of minibus  
Tesco Community Grant – Equipment for the day centre  
Rotary Club of Rushden - To support refugees from Ukraine at the food bank  
Household Support Fund - issued by local government to support clients in need  
Sponsor a Bed - Corby Homeless Project - To contribute towards costs  
Young at Heart - Corby Homeless Project - To aid move on for clients  
Edward Gostling - To purchase equipment for new building and day centre

**NB:** The funds raised for the purchase, refurbishment and subsequent equipping of new premises are being held in the anticipation of the purchase of the building. This purchase is being fundraised for with an option to buy within the existing lease.

## 10 Operating Lease Commitments

<u>Property</u>	<u>Term</u>	<u>From</u>	<u>within 1 yr.</u>	<u>2 to 5 yrs.</u>
The Forge	5	Mar-22	15,600	66,300
Queen Street	6	Sep-21	11,029	42,795
Co-operative Row	3	Jun-21	30,000	15,000
Church Street	2yrs 3mths	Jul-21	7,000	
Duck St	18 mths	Mar-21		
Warehouse, Skinner's Hill	1	Jan-23	1,700	
Dorking Walk, Corby	3	Oct-19		
Brick Kiln Road, Raunds	3	May-21		
			<u>65,329</u>	<u>124,095</u>

## 12 Related Party Disclosures

There are no related party transactions. (2021: £nil)

## 13 RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	2021
	£	£
<b>Net (expenditure)/Income for the reporting period as per the Statement of Financial Activities)</b>	2,090	125,658
<b>Adjustments for:</b>		
Sale/(purchase) of Fixed Assets	(18,847)	20,869
Decrease/(Increase in debtors)	(17,149)	(38,968)
(Decrease)/Increase in creditors	140,254	6,190
<b>Net Cash (used in) provided by operations</b>	<u>106,348</u>	<u>113,749</u>

## 14 ANALYSIS OF CHANGES IN NET FUNDS

	At 01/01/22 £	Cash flow	At 31/12/22 £
<b>Net cash</b>			
Cash at bank and in hand	231,417	106,348	337,765
<b>Total</b>	<u>231,417</u>	<u>106,348</u>	<u>337,765</u>