



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From: 01/04/23 (Period start date) To: 31/03/24 (Period end date)**

**Charity name: Corbridge Youth Initiative CIO**

**Charity registration number: 1154200**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Corbridge Youth Initiative CIO are to support the personal development and resilience of all young people, through informal educational activities, to help them achieve their individual potential and contribute positively to society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Corbridge Youth Initiative provides age-appropriate activities on 3 evenings /week in term time and during parts of school holiday periods for young people from ages 9-19. Young people have access to their own premises in the center of the village staffed by qualified youth workers. Numbers have built up once again after the problems of the pandemic so that 120+ young people are attending each week.</p> <p>There are 4 Juniors groups covering school years 5-8, a Girls' group, and a Seniors group.</p> <p>Support at QEHS, 1-1 mentoring and help with job applications continues. We also have an Allotment in which we use to further engage our young people in hands-on activities whilst developing new horticultural skills. The Summer Scheme provides activities for 3 weeks during the summer.</p> <p>The public benefit is that without Corbridge Youth Initiative and its qualified staff, young people in Corbridge would not have the support and development opportunities that are made available to them through this project.</p>
Statement confirming whether the trustees have	Para 1.18	The trustees keep in mind the Charity Commission's guidance on public benefit

had regard to the guidance issued by the Charity Commission on public benefit		and actively monitor the programme for its inclusiveness and openness. The responses of the young people, of stakeholders and of members of the public, to the work undertaken, are monitored through feedback and through independently assessed monitoring
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#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	Surplus funds which are not immediately required to pay for activities are placed on deposit to earn interest.
Contribution made by volunteers	Para 1.38	<p>Volunteers are a significant part of the support system of the charity. There is an active fundraising committee of volunteers from the community. This group organises events throughout the year and raises funds to benefit young people by helping to finance the Summer Scheme and by keeping the profile of the charity to the forefront of the minds of members of the community.</p> <p>Businesses in the community are also active supporters of the project by helping to organise fundraising activities.</p> <p>Volunteers have also worked to help maintain and support the project's allotment. This has enabled the young people to develop the allotment, growing fruit and vegetables and using it for barbecues in the summer.</p> <p>Volunteers also play a role in leading occasional specialist sessions for the benefit of the young people, with youth leaders in attendance.</p>
Other		N/A

#### Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p> <p>Corbridge is viewed as an affluent village but in fact a significant proportion of the resident families live in social housing, have low incomes and many are single parent/separated families on the periphery of the local community without transport and suffering rural and social isolation.</p> <p>CYI Youth and Community Centre offers an easily accessible safe place within the village where all young people can attend, whatever the income background of the family. The charity connects with young people and offers support to all, including those who are known to be vulnerable for whatever reason. Strong contacts have been made with multi-disciplinary agencies to ease access for those needing specialist help. The project in 2023-4 is staffed by a senior youth worker and all staff employed with the young people have appropriate qualifications for the work in which they are engaged. All are IT literate and the staff know the area very well and the problems that face families and young people.</p> <p><b>Juniors</b> (4 groups from years 5,6,7,8,in different sessions) Basic cooking and craft skills, games, mini fundraising challenges, and trips out to activities for which the group has raised money. Opportunities are provided to enable young people to relax after school and mix with friends in a safe environment, to learn mutual respect, learn about online behaviour and have access to health discussions.</p> <p><b>Seniors</b> (a group for years 9,10+) Young people can relax with friends, play pool, table tennis, darts, enjoy team games, access health and relationship information and support, and have access to small group discussions with youth workers. Learn about dangers online, access to contraception through C card and STI screening and where necessary access to other agencies. Issue based activities are provided and focused on topics that are relevant and important to the young people.</p> <p><b>Allotment Group.</b> Available through March to October young people can develop the site and grow fruit and vegetables as well as hold barbecues and meet outdoors in the summer months. At times they are able to enter produce in the Village Show.</p> <p><b>Girls' Group (Year 7+)</b> This group enables girls to mix and develop confidence, to discuss topics relevant to their experiences</p>
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without fear of intimidation as well as participating in group activities. Informal activities include issue-based workshops, baking and cooking, crafts and sports. Access to information and support is provided.

**The 1-1 Mentoring Service.** This is offered to all young people who attend the youth project as well as the local high school and middle school. Mentoring is available for students requiring support, particularly with issues of self-harm, substance misuse, negative relationships, family issues, anger management and mental health issues.

**Job Mentoring.** Support is available for those who have already left education. Job mentoring provides help in developing understanding of responsibilities, understand CV writing and how to cope with interviews. How to apply for and gain apprenticeships or access college courses and how to apply directly for employment is rehearsed.

**Summer Scheme.** Activities were organized by the youth workers during the summer to give young people opportunities to enjoy holiday days away, purposeful fun and skill-based activities and opportunities to catch up with friends and relax for 3 weeks during the summer holidays. Corbridge based activities were ran at the centre, allotment and local parks, there were also trips to Inspired Pots, Forum Cinema, Haltwhistle Lesiure Centre, South Shields Surf School and Flamingoland.

**Health Drop-In.** Available throughout.

All these sessions and activities encourage young people of the village to be participants and to accept and manage challenges. The activities offer experiences and help, which enable young people to understand how to accept responsibility, how to manage aspects of their lives and to cope with the choices they will need to make. The activities provide stimulating leisure time pursuits. None of these activities would be available in the village without CYI.

The extended support to more vulnerable young people and their families has helped them to access external multi agency services which would otherwise not be available within the village or the immediate area.

CYI has worked with around 200 young people across all groups during the year.

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	By the provision of the facilities, the well qualified staff and activities described above, the charity achieves its objectives to the benefit of the participants.
Performance of fundraising activities against objectives set	Para 1.41	By the provision of the facilities, the well qualified staff and activities described above, the charity achieves its objectives to the benefit of the participants.
Investment performance against objectives	Para 1.41	The only investments that the charity makes is in the form of bank deposits to gain interest.
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	The funding landscape has been a challenging one. The Charity has had to apply for smaller grants from a range of funders including; Corbridge Parish Council, St Andrews Women's Fellowship, Wellesley Trust (Community Foundation), Awards for All (Lottery), NCC Community Chest, High Sheriff of Northumberland (Community Foundation), EC Belford Trust & The Hadrian Trust. Corbridge Parish Council remain committed to supporting our work with a core grant annually. Local Businesses, individual donors and income from the volunteer fundraising committee have been critical in supporting the finances. It is labor intensive work, much of it carried out by Trustees. Reserves committed to cover long awaited bills for service and maintenance charges only recently sent by our landlord Northumberland County Council have impacted our finances. Income generation has remained a key focus over the year with an action plan agreed to support.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Corbridge Youth Initiative Trustees have determined that an appropriate level of free reserves should be equivalent to not less than six months operating costs plus a sum for exit costs. Our policy is therefore to build up this fund again and when it reaches



		this level to maintain the reserves which will be carried forward for future core activities as identified by the Trustees. This policy will be reviewed annually to ensure that it still meets the needs of the project.
Amount of reserves held	Para 1.22	£23,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>There are a number of challenges facing the charity.</p> <ol style="list-style-type: none"> <li>1. The necessity to be constantly fundraising from a variety of small funders rather than having a single large reliable funding source leads to uncertainty about the financial welfare of the charity for long term development work.</li> <li>2. Negotiations about the lease renewal are still ongoing with Northumberland County Council. It has been decided to renew for 1 year only whilst different premises are considered because of the unsatisfactory maintenance and penalizing charges from NCC.</li> <li>3. The premises needs replastering from damp which the landlord has only just addressed. This is threatening to make parts of the building unsafe.</li> </ol> <p>The trustees monitor all these issues at regular meetings to safeguard against such failures. Funding bids are prepared regularly to cover the costs of the service, its changing needs and to upgrade facilities. Discussions about the renewal of the lease or different premises are under consideration and repeated requests have been made for essential maintenance.</p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	EC Belford Trust, The Ballinger Trust, The Barbour Foundation, Hadrian Trust, Garfield Weston Foundation, Sir James Knott Trust, Community Foundation. The Parish Council and local organisations. Volunteer fundraising also raised £6,000 for CYI from a range of fundraising events, some conducted as joint activities with other charities in Corbridge, which gives greater reach for public support.
Investment policy and objectives including any	Para 1.46	CYI does not invest in the stock market or in social investment funds.

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk is the failure to secure adequate finance to employ the suitably qualified staff required to lead the project. Adequate finance is also required to pay the rental and heating costs of the premises. Further risks would be the loss of the premises which are rented from Northumberland County Council before other suitable accommodation is secured. The possibility of a failure in safeguarding or failure in leadership and appeal to young people are also issues which are monitored. An Away Day in November 2022 with the young people has enabled us to draft our three-year business plan and programme requirements.</p> <p>The trustees meet quarterly and sub committees more frequently, to monitor accounts, staffing, programme and activities. Policies and procedures are also monitored and updated to try to minimize all such risks</p>
Other		

### Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted August 2 <sup>nd</sup> 2013
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are recruited with regard to appropriate skills, knowledge and experience needed to administer the charity CIO. They are interviewed by at least two trustees and are appointed at the AGM after recommendation by the interviewers. Trustees can be re-appointed to post every 4 years after nomination and election at the AGM.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:



Policies and procedures adopted for the induction and training of trustees	Para 1.51	Prospective trustees are given a copy of the CYI constitution and are referred to the Charity Commission website and advised to read the publication "The Essential Trustee". DBS checks are carried out and there is a child protection policy in place. A member of the trustees will also discuss roles and responsibilities of a trustee. There is a staff handbook of CYI policies and procedures which is available to trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity's trustees give their time voluntarily and receive no benefits or remuneration. They work on a variety of committees e.g. staffing, management, fundraising, all of which complete minutes and report back to the trustees at quarterly trustee meetings, where minutes are also kept. Trustees take advice to revise policies and procedures regularly to bring them in line with current legislation and the Charity Commission's requirements.</p> <p>The chair of the charity meets regularly with the senior youth worker to supervise and monitor the delivery of the programme and discuss any issues which have arisen.</p> <p>The charity works on occasions with Hexham Youth Initiative, local middle and high schools, Tynedale Youth Forum, Corbridge Health Centre, Co-op Foodshare programme, Children's Services, CAB, DWP and Northumberland Youth Service, Jobcentre Plus, Northumbria Police, Northumberland Homefinder/Homeless Team, Adult Social Services.</p> <p>The Charity works with Corbridge Community Partnership, Corbridge Cricket Club and Charlotte Straker Project on fundraising events.</p>
Relationship with any related parties	Para 1.51	N/A
Other		N/A

#### Reference and Administrative details

Charity name	Corbridge Youth Initiative CIO
Other name the charity uses	CYI
Registered charity number	1154200



Charity's principal address	Corbridge Youth Initiative, Youth and Community Centre, Hill Street, Corbridge, Northumberland. NE45 5AA
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**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Sean Soulsby	Chair		The trustees themselves and CYI members at the AGM when positions are confirmed by election.
2	Helen Mason	Secretary		
3	Chris Nevis			
4	John Liddle			
5	Steve Brailey			
6	William Cunningham			
7	Karren Spowart			
8	Lisa Graham			
9				
10				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>	<b>Dates acted if not for whole year</b>	
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

**Funds held as custodian trustees on behalf of others**

<b>Description of the assets held in this capacity</b>	<b>N/A</b>

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

#### Names and addresses of advisers (Optional information)

Type of Advisor	Name	Address
Independent treasurer	Mandy Senior	7, Stonecroft, Horsley, Northumberland, NE15 0AF
Independent Examiner	Kevin Bell	Jeffries House South, Ramshaw, Blanchland, DH8 9XA

#### Name of chief executive or names of senior staff members (Optional information):

Sean Soulsby, Chair of trustees.

Amber Robinson, Senior Youth Worker

#### Additional information (optional)

#### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

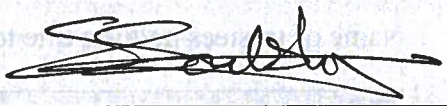
#### Other optional information

N/A

#### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	
Full name(s)	SEAN SOULSBY
Position (e.g. Secretary, Chair, etc.)	CHAIR.

Date

16/12/2024





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Corbridge Youth Initiative

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

1154200

**Set out on pages**

3-5 of the attached Financial Statements

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 16/12/2024

**Name:**

Kevin Bell

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

Jeffries House South, Ramshaw, Blanchland, DH8 9XA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**CYI**

**Cashflow Summary from 1 April 2023 - 31 March 2024**

	<b>£</b>
Business receipts	50,131.70
Business payments	59,492.71
	<hr/>
Cash deficit generated by the business	- 9,361.01
Net cash inflow	- 9,361.01
Bank and cash balance at 1 April 2023	50,221.60
Bank and cash balance at 31 March 2024	40,860.59
Increase in bank and cash balances for the period	- 9,361.01

**Corbridge Youth Initiative 2023-24****Receipts & Payments**

	01 April 2022 31 March 2023 £	01 April 2023 31 March 2024 £
<b>Income</b>		
Premises - Rental Income	30.00	-
Sessions		-
Donations	3,548.00	3,942.95
Grants	47,205.54	41,910.00
Fundraising	10,094.85	3,068.99
HMRC JRS Grant	-	1,209.76
Miscellaneous - interest, refunds, trips	98.39	
	<b>60,976.78</b>	<b>50,131.70</b>
<b>Expenditure</b>		
Premises/Administration	32,095.46	14,615.03
Costs of sessions / Staffing	43,480.41	40,308.72
Consumables	1,224.97	294.28
Allotment costs	1,740.13	725.28
Training		
Fundraising costs	2,452.14	1,096.45
Trips/Workshops	1,406.50	312.13
Transport	1,981.48	329.82
Sessions and centre running costs	1,950.00	1,811.00
	<b>86,331.09</b>	<b>59,492.71</b>
<b>Net Income</b>	<b>(25,354.31)</b>	<b>(9,361.01)</b>
Balance brought forward	75,575.91	50,054.53
Balance carried forward	50,054.53	40,693.52
Current Account	19,515.43	7,897.58
Deposit Account	30,539.10	32,795.94
Petty Cash	167.07	167.07
	<b>50,221.60</b>	<b>40,860.59</b>
<b>Being restricted funds:</b>		
<b>Staff</b>		
Project Co-ordinator	12,937.11	12,420.94
Sessional staff	12,646.35	7,456.50
Allotment	1,552.04	994.39
Premises	2,602.94	4,988.76
Sessions/Resources		
Youth Focus NE		
Fundraising	5,316.09	
<b>Grants</b>		
Lottery Grant		
Reserves	15,000.00	15,000.00
	<b>50,054.53</b>	<b>40,860.59</b>



## Statement of Assets and Liabilities as at 31st March 2024

### Monetary Assets - All Restricted

	2024	2023	2022	2021
Bank Current Account	£ 7,897.58	£ 19,515.43	£ 4,712.44	£ 6,431.50
Bank Deposit Account	£ 32,795.94	£ 30,539.10	£ 70,469.13	£ 90,461.37
Cash	£ 167.07	£ 167.07	£ 394.34	£ 394.34
<b>TOTAL</b>	<b>£ 40,860.59</b>	<b>£ 50,221.60</b>	<b>£ 75,575.91</b>	<b>£ 97,287.21</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Corbridge Youth Initiative

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

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**Set out on pages**

3-5 of the attached Financial Statements

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**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

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**Signed:**

**Date:** 16/12/2024

**Name:**

Kevin Bell

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

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