



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/04/2020 Period start date To 31/03/2021 Period end date

Charity name: Corbridge Youth Initiative

Charity registration number: 1154200

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Corbridge Youth Initiative CIO are to support and educate young people without distinction as to sex, sexual orientation, race or religious, political or other opinions, through leisure time activities in order to help develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals and members of society and so enable their conditions of life to be improved.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Previously a programme of 7 core sessions of youth orientated events and activities had been offered to young people in age groups ranging from 9-21 years on 4 days a week during term time in appropriate premises leased from Northumberland County Council and situated in the centre of the village. An Allotment Group, requested and developed by young people, ran in the spring/summer. At the Youth and Community Centre, two Junior Groups, a Seniors' Group, a Girls' Group were run by the charity. A Health Drop-In Session operated and 1-1 mentoring was offered. There was also a Job Club run during one morning each week to assist young people in considering their future and, where appropriate, helping them in applying for work and apprenticeships. Around 108 young people a week were attending CYI at

		<p>this time.</p> <p>All work ceased on March 24th 2020 for the coronavirus lockdown. All staff were furloughed.</p> <p>The senior youth worker returned on June 1st 2020 to support young people with virtual contact, prepare the youth centre for re-opening safely in line with government guidelines, to organise 1-1 contact to meet outside or in the youth centre as required and to re-establish links with the middle and senior school so that effective transition work for the new school year could take place. The second youth worker returned at the end of June 2020 for increased detached youth work and further support work with young people later that month.</p> <p>In July two further staff returned to engage in Outreach with young people. All staff returned at the end of July to run the largely subsidised or, in some cases free, Summer Scheme activities during school summer holidays, July and August. Young people were able to access the youth centre in small groups on a booking scheme between 10.00am and 8.00pm on full days for arts and crafts and other activities as well as taking part in off-site activities such as learning to surf, Go Karting, visits to Go Ape and extra local outreach and on-site activities. The aim was to re-engage young people who had suffered isolation during lockdown and to provide stimulus, challenge and a variety of activities after a difficult period of lockdown limitations, without imposing financial stress on families. 51 young people and families were helped during this time.</p> <p>September 2020. Re-establishment of a greater number of sessions but with smaller</p>
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		<p>group numbers socially distanced. It was not possible to introduce Juniors years 5 and 6 to CYI at this time because of the lack of space for the large numbers of this age group. Work with older Juniors, Seniors, Girls' Group, 1-1 mentoring, Job Club and sessions for outreach and detached youth work was re-established.</p> <p>Over 80 young people attended or were supported during this time. This work continued at the Youth Centre until November lockdown 2020.</p> <p>November-December 2020. All sessional staff were furloughed. The senior youth worker and the other salaried worker remained to conduct 1-1 and small year group bubbles on 3 evenings each week in accordance with NYA guidelines. Support groups at the local schools were maintained. Fareshare and other locally offered support to families and young people from local businesses was co-ordinated for Christmas and welfare parcels and activity packs were put together for young people. Contact with young people was maintained via phone, online and social media etc.</p> <p>January-February 2021.</p> <p>The two salaried youth workers continued with 1-1, Job Club and small 2-1 targeted support, online, phone, social media contact and booking appointments for emergency situations and referral on to other organisations whilst maintaining support of those involved. Welfare packs were sent out to young people. These staff worked part time and part furlough as allowed by the government.</p> <p>During this period CYI worked with 71 young people across all youth work</p>
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		<p>interventions.</p> <p>March 2021. The planned return of sessional staff after March 8th. Sessional staff started the process of face to face support work with young people, initially through Outreach then later, as guidelines allowed, within small group sessions in the youth centre. Young people in years 5 and 6 were contacted for introduction to CYI. Plans drawn up for trips and activities during the Easter holidays. Mentoring at the local middle and high school resumed.</p> <p>2020-21 was a difficult year for young people, many of whom felt isolated. Families suffered hardship in different ways during lockdowns and restrictions. The support offered through Corbridge Youth Initiative and its staff was designed to engage with young people and families, to offer support with the problems they were facing and to refer to other agencies where necessary but primarily to provide stimulus and variety to the young people and to offer challenge and opportunities to mix, relax and participate and so widen experience.</p> <p>Public benefit.</p> <p>Without CYI and its staff during this period there would not have been the variety and level of support available through the mentoring support offered, which would have increased the damage to local young people and their mental health and also increased the stress to their families both of which are recognised effects of lockdowns and isolation. The ease of accessing age-appropriate supervised opportunities for participation in activities, the social contact and stimulus available to young people in the village would have been absent. This</p>
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		would be to the detriment of the continuing development of our young people.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees keep in mind the Charity Commission's guidance on public benefit and actively monitor the programme for its inclusiveness and openness. The responses of the young people, of stakeholders and of members of the public, to the work undertaken, are monitored through feedback and through independently assessed monitoring.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	Surplus funds which are not immediately required to pay for activities are placed on deposit to earn interest where possible.
Contribution made by volunteers	Para 1.38	<p>Volunteers are a significant part of the support system of the charity. There is an active fundraising committee of volunteers from the community. This group organises events throughout the year and raises funds to benefit young people by financing the Summer Scheme and by keeping the profile of the charity to the forefront of the minds of members of the community.</p> <p>Volunteers also play a role in leading occasional specialist sessions for the benefit of the young people with youth leaders in attendance.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Corbridge is viewed as an affluent village but in fact a significant proportion of the resident families live in social housing, have low incomes and many are single parent/separated families on the periphery of the local community without transport and suffering rural and social isolation.</p> <p>CYI Youth and Community Centre offers an easily accessible safe place within the village where all young people can attend, when lifted restrictions allow, whatever the income background of the family. The charity has continued to expand its services to young people during lockdown, particularly to those who are known to be vulnerable for whatever reason. Strong contacts have been made with multi-disciplinary agencies to ease access for those needing specialist help.</p> <p>The project is staffed by a well-qualified senior youth worker and all staff employed with the young people have appropriate qualifications for the work in which they are engaged. All are IT literate and the staff know the area very well and the problems that face families and young people.</p> <p>Sessional work this year, when running in the Youth and Community Centre, has had to be based on year groups rather than the previous groupings because of the necessity for year group bubbles and small numbers. Several sessions have run for each group to cover numbers.</p> <p>Juniors (years 5,6,7,8,in different sessions) Basic cooking and craft skills, games, mini fundraising challenges, and trips out to activities for which the group has raised money. Relaxation after school, mix with friends, learn mutual respect, learn about online behaviour and have access to health discussions is the focus.</p> <p>Seniors (years 9,10+) Young people can relax with friends, play pool, enjoy team</p>

		<p>games, access health and relationship information and support, and have access to small group discussions with youth workers. Learn about dangers online, access to contraception through C card and STI screening and where necessary access to other agencies.</p> <p>Allotment Group This has not operated this year owing to flood protection work beside the allotment.</p> <p>The 1-1 mentoring service. This is offered to all young people who attend the youth project and has been used extensively during 2020-2021 because of lockdown difficulties. The local high school, when students have returned to school, has also accessed the separate 1-1 mentoring service for students requiring support, particularly with issues of self-harm, substance misuse, negative relationships, anger management and mental health issues. 24 young people accessed this service at high school sessions.</p> <p>The Fareshare food bank link from CYI has continued with the local Co-op store to offer support to those families who are suffering financial difficulties.</p> <p>The Job Club operates on one morning a week, when allowed by lifting of lockdown restrictions, and has catered for those who have already left education. It has been successful in helping those attending to recognise responsibilities, understand CV writing and how to cope with interviews. How to apply for and gain apprenticeships or access college courses and how to apply directly for employment is rehearsed. During lockdown, support for young people involved in Job Club continued when face to face contact was not allowed.</p> <p>Summer Scheme. Activities were organized</p>
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		<p>by the youth workers during the summer to give young people opportunities to enjoy holiday days away, purposeful fun and skill based activities and opportunities to catch up with friends and relax during the 6 week summer holidays when personal circumstances and coronavirus prevented most from enjoying family days away or holidays.</p> <p>All these sessions and activities centred on the village encourage young people of the village to be participants and the activities offer experiences and help, which enable young people to understand how to accept responsibility, how to manage aspects of their lives and to cope with the choices they will need to make. None of this would be available in the village without CYI.</p> <p>The extended support to more vulnerable young people and their families enabling them to access external multi agency services would otherwise not be available within the village or the immediate area.</p> <p>In spite of the disruption of lockdowns etc. CYI has worked with 124 young people across all groups during the year.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	By the provision of the facilities and activities described above, the charity achieves its objectives to the benefit of the participants.
Performance of fundraising activities against objectives set	Para 1.41	The funds raised have enabled the charity to pursue and achieve its objectives. The costs of running the charity have been met by the funds raised either from grants or from volunteer fundraising. Volunteer fundraising prior to summer 2020 covered the Summer Scheme costs. The Coronavirus Recovery Grant and Big Lottery Covid Uplift Grant

		<p>have boosted resources to cover extra costs for CYI during lockdowns.</p> <p>The trustees have monitored the accounts carefully at their regular meetings to ascertain where further funding is required and how this may be obtained.</p>
Investment performance against objectives	Para 1.41	The only investments that the charity makes is in the form of bank deposits to gain interest.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is sound at the end of the period with sufficient funds to enable the charity to function for the successive year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Corbridge Youth Initiative Trustees have determined that an appropriate level of free reserves should be equivalent to not less than six months operating costs plus a sum for exit costs. Our policy is therefore to build up this fund and when it reaches this level to maintain the reserves which will be carried forward for future core activities as identified by the Trustees. This policy will be reviewed annually to ensure that it still meets the needs of the project.
Amount of reserves held	Para 1.22	£26,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The possible uncertainties are failure to appeal to the target group, failure in leadership and failure to achieve appropriate and sufficient funding to run a facility and service appropriate for young people. Other uncertainties may be failure to adapt to unexpected changed circumstances.

		Present uncertainty concerns the renewal of the lease on the premises which is due in February 2022 and the end of the Big Lottery funding in May 2022. The trustees monitor all these issues at regular meetings to safeguard against such failures. Funding bids are prepared regularly to cover the costs of the service, its changing needs and to upgrade facilities. Discussions about the renewal of the lease are under consideration.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	National Lottery Reaching Communities Fund, Corbridge Parish Council, Sir James Knott Trust, St James's Place, William Webster Trust, NCC Small business grant, Wellesley Trust, Lottery Uplift Fund. NCC Youth Service, Coronavirus Recovery Fund. Volunteer fundraising has been minimal owing to lockdowns.
Investment policy and objectives including any social investment policy adopted	Para 1.46	CYI does not invest in the stock market or in social investment funds.
A description of the principal risks facing the charity	Para 1.46	The principal risk is the failure to secure adequate finance to employ the suitably qualified staff required to lead the project and to pay the rental costs of the premises. Further risks would be the loss of the premises which are rented from Northumberland County Council and the possibility of a failure in safeguarding. The trustees regularly monitor accounts, staffing, programme and activities, policies and procedures to try to minimize all such risks.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted August 2nd 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recruited with regard to appropriate skills, knowledge and experience needed to administer the charity CIO and are appointed or re- appointed to post every 4 years after nomination and election at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Prospective trustees are given a copy of the CYI constitution and are referred to the Charity Commission website and advised to read the publication "The Essential Trustee". DBS checks are carried out and there is a child protection policy in place. A member of the trustees will also discuss roles and responsibilities of a trustee. There is a staff handbook of CYI policies and procedures which is available to trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity's trustees give their time voluntarily and receive no benefits or remuneration. They work on a variety of committees eg staffing, management, fundraising, all of which complete minutes and report back to the trustees at quarterly trustee meetings, where minutes are also kept.</p> <p>Trustees take advice to revise policies and procedures regularly to bring them in line with current legislation and the Charity Commission's requirements. The chair of the charity meets regularly with the senior youth worker to supervise and monitor the delivery of the programme and discuss any</p>

		<p>issues which have arisen.</p> <p>The charity works on occasions with Hexham Youth Initiative, local middle and high schools, Tynedale Youth Forum, Corbridge Health Centre, Co-op Foodshare programme, Children's Services, CAB, DWP and Northumberland Youth Service, Jobcentre Plus, Northumbria Police, Northumberland Homefinder/Homeless Team, Adult Social Services.</p>
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Corbridge Youth Initiative CIO
Other name the charity uses	CYI
Registered charity number	1154200
Charity's principal address	Corbridge Youth Initiative, Youth and Community Centre, Hill Street, Corbridge, Northumberland. NE45 5AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sean Soulsby	Chair		The trustees themselves and CYI members at the AGM when positions are confirmed by election.
2	Amanda Senior	Treasurer		
3	Rosemary Rayfield	Secretary		

4	Maurice Hodgson			
5	Karren Spowart			
6	Olwen Hendry			
7	Clive Robertson			
8	Richard Hart-Jackson			
9	William Cunningham			
10	Chris Nevis			
11	Helen Mason			

Corporate trustees – names of the directors at the date the report was approved

N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Corbridge Parish Council		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Independent external financial examiner	John Liddle	Woodbine House, Riding Mill, Northumberland NE44 6EE
Human resources	Flamingo Consultancy	https://flamingohr.co.uk/

Name of chief executive or names of senior staff members (Optional information)

Sean Soulsby Chair of Trustees
Gillian Wood Senior Youth Worker

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sean Soulsby	Rosemary Rayfield
Full name(s)		Rosemary Elaine Rayfield
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	12 th January 2022	

CORBRIDGE YOUTH INITIATIVE

Corbridge Youth Initiative

Financial Statements

**For the year ended
31 March 2021**

Corbridge Youth Initiative CIO Reg. Charity No 1154200.

CORBRIDGE YOUTH INITIATIVE

Independent Examiner's Report to the Trustees of Corbridge Youth Initiative

I report on the accounts of Corbridge Youth Initiative for the year ending 31 March 2021 which are set out on pages 3, 4 and 5.

Respective responsibilities of the Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year Section 43(2) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under sections 43(3) (a) of the 1993 Act) To follow the procedures laid down in the General directions given by the Charity Commissioners (under section 43(7) (b) of the 1993 Act); and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

CORBRIDGE YOUTH INITIATIVE

Cashflow Summary from 1 April 2020 – 31 March 2021

	£
Business receipts	123,556.84
Business payments	74,487.54
	<hr/>
Cash deficit generated by the business	49,069.30
Net cash inflow	49,069.30
Bank and cash balance at 1 April 2020	48,217.91
Bank and cash balance at 31 March 2021	97,287.21
Increase in bank and cash balances for the period	49,069.30

CORBRIDGE YOUTH INITIATIVE

Corbridge Youth Initiative 2020-2021

Receipts & Payments

	01 April 2019 31 March 2020 £	01 April 2020 31 March 2021 £
Income		
Premises - Rental Income	2,222.25	-
Sessions	-	715.85
Donations	9,257.19	737.00
Grants	58,675.40	111,711.00
Fundraising	5,993.70	135.00
HMRC JRS Grant	-	10,227.15
Miscellaneous - interest, refunds, trips	711.72	30.84
	76,860.26	123,556.84
Expenditure		
Premises/Administration	11,865.70	14,368.81
Costs of sessions / Staffing	44,566.03	48,617.55
Consumables	837.24	1,838.00
Allotment costs	861.88	-
Training	11,144.00	-
Trips/Workshops	3,642.98	1,433.31
Transport	1,555.00	448.32
Sessions and centre running costs	2,550.00	7,781.55
	77,022.83	74,487.54
Net Income	(162.57)	49,069.30
Balance brought forward	48,380.48	48,217.91
Balance carried forward	48,217.91	97,287.21
Current Account	4,803.58	6,431.50
Deposit Account	42,940.53	90,461.37
Petty Cash	473.80	394.34
	48,217.91	97,287.21
Being restricted funds:		
Staff	7,191.71	-
Project Co-ordinator	-	15,097.14
Sessional staff	2,360.99	19,760.57
Allotment	3,092.04	3,092.04
Premises	4,428.07	17,332.69
Sessions/Resources	-	10,924.70
Youth Focus NE	403.10	-
Fundraising	5,993.70	-
Grants		
Lottery Grant	8,748.30	5,080.07
Reserves	16,000.00	26,000.00
	48,217.91	97,287.21

CORBRIDGE YOUTH INITIATIVE

Statement of Assets and Liabilities as at 31st March 2021

Monetary Assets - All Restricted

	2021	2020	2019	2018	2017
Bank Current Account	£ 6,431.50	£ 4,803.58	£ 4,703.12	£ 3,848.33	£ 1,827.27
Bank Deposit Account	£ 90,461.37	£ 42,940.53	£ 43,358.75	£ 52,537.16	£ 40,528.71
Cash	£ 394.34	£ 473.80	£ 318.61	£ 1,289.95	£ 1,215.43
TOTAL	£ 97,287.21	£ 48,217.91	£ 48,380.48	£ 57,675.44	£ 43,571.41



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Corbridge Youth Initiative

On accounts for the year
ended

31 March 2021

Charity no
(if any)

1154200

Set out on pages

3-5 of attached Financial Statements

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19 October 2021

Name:

John Liddle

Relevant professional
qualification(s) or body
(if any):

Address:	Woodbine House, Riding Mill
	Northumberland, NE44 6EE

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

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