

York Foodbank

(Registered Charity Number: 1154149)

Trustees Annual Report & Financial Statements for the year ended

31 March 2024

York Foodbank

(Registered Charity Number: 1154149)

Contents

Index	Page
Trustees Annual Report	1
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8

Trustees' Annual Report

From: 01 April 2023

To: 31 March 2024

Charity's full name York Foodbank

Registered Charity number 1154149

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To relieve poverty, hardship or distress through the provision of food to people in need of emergency supplies in York and the surrounding area and by such other means as the trustees may determine.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The collecting of donated food by members of the public, the training of care professionals in giving out emergency food vouchers, the supporting of local churches (Gateway Church, Living Word Church, York Community Church, York City Church, Vineyard Church, Clifton Parish Church, St Joseph's Church and St Michael Le Belfrey Church) who run Foodbank sessions where vouchers can be redeemed for three days' worth of food. We continued with an emergency delivery service to ensure food provision for those who could not access Foodbank sessions, and the ongoing Financial Inclusion and Community Advice Services which were run in partnership with Peasholme charity and Citizens Advice York to support Foodbank clients. York Foodbank continues to depend predominantly upon the work of a dedicated team of approximately 150 volunteers who give their time to help local people in need.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Across the '23-'24 financial year York Foodbank received and distributed 74,028kg of donated food with estimated total value of £205,057 (based on a standard Trussell conversion value of £2.77/kg). Almost all of this was distributed to local people through the fulfilment of 3356 vouchers representing 5,151 adults and 3,695 children (8,846 individual 3-day food packages in total). This represented a slight decrease of 2.1% in vouchers fulfilled in comparison with financial year '22-'23. In spite of this marginal decrease, local need and referrals from Foodbank agencies remained close to the highest levels witnessed in York in ('22-'23).

York Foodbank continued to offer openings at Distribution Points hosted by local churches covering Monday-Saturday across six locations each on a different day of the week. York Foodbank further continued to offer a Volunteer Collection ("Delivery") option to those unable to access these sessions for physical or mental health reasons, as recognised by our referral agency partners, delivering 76 packages in '23-'24.

During '23-'24 York City Church took the decision to stand down from their Foodbank Distribution Point on Saturday mornings after more than 10 years of partnering with York Foodbank. City Church distributed 6,646 3-day emergency food packages between 2013 and 2024, and we recognise with gratitude their considerable contribution to the work of York Foodbank. We were pleased to welcome St Michael Le Belfrey Church in establishing a new partnership with York Foodbank to continue our Saturday morning Distribution Point opening, initially on a trial basis (now successfully completed at time of writing this report). The Belfrey and York City Church oversaw a seamless transfer of this important city-centre opening on 3rd February 2024.

York Vineyard Church continued to be strategically placed to assist asylum seekers residing in a nearby hotel, and hosted Refugee Action York's drop-in, in conjunction with their Foodbank opening. Although numbers identified from the hotel as needing emergency food support have reduced in '23-'24, the accessibility of a nearby Foodbank opening continued to provide an important safety net for a particularly vulnerable group.

Trussell's Financial Inclusion Grant provided funding for a second year to continue contracted advice services delivered within York Foodbank Distribution Points. This ensured that the Community Advice Service delivered by Peasholme Charity continued their drop-in generalist advice service covering 4 Foodbank Distribution Point locations, which together with follow-on support equated to 30 hours per week. Peasholme Charity's annual report documented supporting 282 new people with coincidentally 282 (comprising new and existing clients) receiving 'intensive support'. The service recorded 25 clients as having either secured accommodation or having been prevented from becoming homeless, and also achieved 'expected' financial gains amounting to £138,174 for Foodbank clients.

The same grant also covered 30 contracted hours per week provided by Citizens Advice York, including 8 hours of appointment time per week located within 4 Foodbank Distribution Point locations. CAY reported that 135 people benefitted from appointments, and their interventions achieved a further £154,318 in 'expected' financial gains with £141,412 of client debt managed, including £67,221 in debt written off.

During the '23-'24 Financial Year York Foodbank developed a deeper partnership with an experienced York homelessness prevention charity and key Foodbank Agency called Restore. We awarded Restore a one-off grant of £111,780 which will provide capacity for ten new fully supported housing places in three new houses, together with follow on support, covering a six-year period. This will bolster Restore's capacity from 41 to 51, and recognises also the overlap between Restore residents and York Foodbank clients and our ongoing work to help people to move towards a brighter future. Restore offer 1-to-1 support to nurture independent living skills during a period where safe, secure accommodation is provided for an appropriate duration, leading into a 6-month supported period in independent accommodation after leaving Restore accommodation. Within Restore, 80% of residents successfully move on to new accommodation, with 68% of residents moving into independent, unsupported housing after a period of support from Restore (where independent living is not appropriate, we support residents in finding alternative accommodation options).

Our Taste and See Gift Card scheme provided for 6580 £6 Gift Cards which afforded clients the dignity of purchasing £39,480 of food items of their choice from participating local shops (all Coop stores), giving them access to fresh and frozen food items which the Foodbank cannot provide directly. Suitable controls in place with the participating shops ensured that the provision was strictly for food items only. York Foodbank also contributed £10,200 to facilitate services provided by Christians Against Poverty, £10,000 to provide emergency fuel for our clients through the Fuel Bank Foundation, and £30,000 to support the purchase of food stock for our neighbouring Trussell Foodbank in East Yorkshire.

Review of the charity's financial position at the end of the period

York Foodbank continues to benefit from generous public, corporate and church giving in 2023-24. Most areas of giving reduced significantly, as was anticipated, in comparison with the increase in giving witnessed in 2022-23.

York Foodbank's income and expenditure aligned extremely closely with our budget which, as 2023-24 drew to a conclusion would have resulted in a £5,500 surplus. At the point of setting our 2024-25 budget, York Foodbank Trustees elected to make grant awards £50,000 in excess of our 2023-24 budget. This resulted in a deficit of £36,760 for the financial year.

In addition to our unrestricted closing balance, York Foodbank held 15,796kg of food stocks of £43,755 estimated value (based on a standard Trussell conversion value of £2.77/kg).

If 2023-24 financial giving remains at the same level this is projected to align closely to present running costs.

Statement explaining the policy for holding reserves stating why they are held

The trustees of York Foodbank had previously set an aim to have at least 3 months running costs in reserve. However, due to the present high level of referrals and the unknown nature of future demand, the trustees desire to maintain a reserve of the equivalent of around 12 months basic running costs. This total is currently estimated to be £210,000 making allowances for: advice services; inflation; increased energy costs and recent increases in Foodbank referrals,. An additional £60,940, estimated to be sufficient to purchase 22,000kg of emergency non-perishable food, may be retained and ring-fenced to safeguard core food stocks in the event of reduced food donations or a further unanticipated increase in need.

York Foodbank's unrestricted reserves continued to exceed this £270,940 total at the 2023-24 Financial Year End, however, this is by a significantly reduced amount in comparison with 2022-23. This position still permits further ongoing consideration of initiatives which will provide long term benefit to local people experiencing poverty, hardship or distress in and around York, and/or emergency provisions which will offset the wider impact of the increased cost of living for Foodbank clients in 2024-25 and beyond.

Amount of reserves held

Unrestricted reserves amount to £433,953

Reasons for holding zero reserves

None

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, royal charter) Trust Deed

How the charity is constituted (e.g. unincorporated association, CIO) Charitable Trust

Trustee selection methods including details of any constitutional provisions Current trustees vote on the election of trustees to the charity. We aim to have each of the six distributing churches represented on the board of trustees by at least one trustee.

Reference and administration details

Charity's full name York Foodbank

Other names the charity is known by None

Charity's principal address Unit 5, Bleriot Way
Clifton Moor
York

Postcode YO30 4WU

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Caleb Ellwood	Chair		Gateway Church
Peter Roderick	Treasurer	1/4/23 - 15/1/2024	York City Church
Angela Moore			York Community
James Topliss			Living Word Church
Helen Dumville		01/4/23 - 29/5/23	
Adrian Fuller	Treasurer	02/10/2023 - 31/3/24	Clifton Parish Church
David Brown		17/1/2024 - 31/3/24	Vineyard Church

Name of chief executive or names of senior staff members

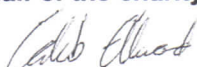
Adam Raffell (Foodbank Development Manager)

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature



Full Name

Caleb Ellwood

Position

Chair

Date

13/01/2025

Independent examiner's report to the trustees of York Foodbank

I report on the accounts of: **York Foodbank**
for the year ended: **31 March 2024** which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeff Todd (FCA)

Outsource independent examination
services
24 First Avenue
York YO31 7YQ



Date:

York Foodbank

(Registered Charity Number: 1154149)

Statement of Financial Activities for the year 31 March 2024


	Note	Unrestricted funds	Restricted funds	Total 2024	Total 2023
		£	£	£	£
Income from:					
Grants and donations	3.1	255,050	57,750	312,800	373,561
Interest	3.2	4,656	-	4,656	1,917
Total income	3	259,706	57,750	317,456	375,478
Expenditure on:					
Charitable activities	4.1	290,637	63,579	354,216	272,136
Total expenditure	4	290,637	63,579	354,216	272,136
Net income		(30,931)	(5,829)	(36,760)	103,342
Gross transfers between funds		-	-	-	-
Net movement in funds		(30,931)	(5,829)	(36,760)	103,342
Total funds brought forward		464,884	8,751	473,635	370,293
Total funds carried forward		433,953	2,922	436,875	473,635

York Foodbank
(Registered Charity Number: 1154149)

Balance Sheet as at: 31 March 2024

	Note	2024	2023
Fixed Assets	7	7,191	10,203
Current Assets			
Debtors & prepayments	8	6,246	5,048
Cash at bank and in hand	9	430,819	473,753
Total Current Assets		437,065	478,801
Current Liabilities: Amounts falling due within one year			
Creditors and accruals	10	(7,381)	(15,369)
Net Current Assets		429,684	463,432
Net Assets		436,875	473,635
Funds of the Charity			
Unrestricted Funds (General)	11	433,953	464,884
Restricted Funds	11	2,922	8,751
Total Funds 11 & 12		436,875	473,635

The financial statements were approved by the trustees and signed on their behalf by:

Trustee 
Date 13/01/2025

York Foodbank

Notes to the accounts for the year ended:

31 March 2024

1 Basis of preparation

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS 102)) and with the Charities Act 2011.

1.2 Change to previous accounts

The prior year accounts have been restated to transition from receipts and payments to accruals accounts format. This is due to the income of the charity breaching £250,000 in the current financial year such that accruals accounting became mandated for the charity.

2 Accounting policies

Income and endowments

Recognition of income

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- receipt is probable; and
- the monetary value can be measured with sufficient reliability.

Income with related expenditure

Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has evidence of entitlement to the resources and receipt is probable.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and Liabilities

Expenditure

Charitable activities

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £100. They are valued at cost or, if gifted, at the value to the charity on receipt, less depreciation.

Depreciation is provided at rates to write off the costs less estimated residual value of each asset over its expected useful life as follows:

Vehicles	5 years	Straight line basis
IT & office equipment	5 years	Straight line basis

Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor.

York Foodbank

Notes to the accounts for the year ended: 31 March 2024

3 Income	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
3.1 Grants and donations						
Grants	-	51,750	51,750	-	56,750	56,750
Individual donations	200,799	-	200,799	222,197	-	222,197
Suoermarket top up	7,577	-	7,577	8,482	-	8,482
Church donations	6,523	-	6,523	8,900	-	8,900
Organisation donations	29,325	6,000	35,325	71,232	6,000	77,232
Gift Aid	10,826	-	10,826	-	-	-
	255,050	57,750	312,800	310,811	62,750	373,561
3.2 Investment income						
Bank interest	4,656	-	4,656	1,917	-	1,917
	4,656	-	4,656	1,917	-	1,917
Total income	259,706	57,750	317,456	312,728	62,750	375,478

York Foodbank

Notes to the accounts for the year ended: 31 March 2024

4 Expenditure	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
4.1 Charitable activities						
Staff salaries & pension costs	46,064	-	46,064	40,164	-	40,164
Staff training & other costs	1,241	-	1,241	1,319	-	1,319
Grant scheme	151,780	-	151,780	72,204	-	72,204
Financial Inclusion scheme	-	57,579	57,579	-	43,205	43,205
Winter heating scheme	-	-	-	4	5,000	5,004
Taste & See	34,763	6,000	40,763	31,710	6,000	37,710
Warehouse costs	26,219	-	26,219	30,612	-	30,612
CAP Services	10,200	-	10,200	12,720	-	12,720
Session advisor	-	-	-	9,158	-	9,158
Van maintenance & other costs	3,052	-	3,052	2,583	-	2,583
Office costs	5,931	-	5,931	3,068	-	3,068
Client expenses	635	-	635	1,005	-	1,005
Client hospitality	2,388	-	2,388	1,918	-	1,918
Franchise/membership fees	-	-	-	169	-	169
Insurance	-	-	-	453	-	453
Volunteer expenses	1,113	-	1,113	937	-	937
Independent examination	600	-	600	600	-	600
Food supplies	369	-	369	275	-	275
Distribution point costs	2,431	-	2,431	5,349	-	5,349
Advertising & promotion	-	-	-	-	-	-
Other costs	-	-	-	-	-	-
Depreciation	3,851	-	3,851	3,683	-	3,683
Total expenditure	290,637	63,579	354,216	217,931	54,205	272,136

York Foodbank

Notes to the accounts for the year ended: 31 March 2024

5 Trustee expenses & examination fees

5.1 Trustee expenses

No expenses were paid to trustees in the year.

	2024	2023
	£	£
5.2 Fees for examination of the accounts		
Independent Examiner's fees for reporting on the accounts	600	600
Other fees paid to the Independent Examiner	-	-

6 Staff costs and emoluments

	2024	2023
	£	£
Gross wages, salaries and benefits in kind	44,782	38,579
Employers National Insurance	-	389
Employers pension	1,282	1,196
	46,064	40,164
Average number of employees	1.4	1.4

7 Tangible fixed assets

	Vehicles £	IT & Office Equipment £	Total 2024	Total 2023
7.1 Cost or valuation				
Balance b/fwd	15,865	2,549	18,414	18,414
Additions	-	839	839	
Balance c/fwd	15,865	3,388	19,253	18,414
7.2 Depreciation				
Balance b/fwd	7,139	1,072	8,211	4,528
Charge for year	3,173	678	3,851	3,683
Balance c/fwd	10,312	1,750	12,062	8,211
7.3 Net book value				
Brought forward	8,726	1,477	10,203	13,886
Carried forward	5,553	1,638	7,191	10,203

8 Debtors and prepayments

	2024	2023
Amounts falling due within one year	£	£
Prepayments and accrued income	6,246	5,048
	<u>6,246</u>	<u>5,048</u>

9 Cash at bank and in hand

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Current bank account	255,415	2,922	258,337	303,703
Savings accounts	172,397	-	172,397	169,860
Cash	85	-	85	190
	<u>427,897</u>	<u>2,922</u>	<u>430,819</u>	<u>473,753</u>

10 Creditors and accruals

	2024	2023
Amounts falling due within one year	£	£
Financial inclusion	6,397	14,412
Accruals and deferred income	984	957
	<u>7,381</u>	<u>15,369</u>

11 Movement of funds

11.1 Details of Funds Held

Unrestricted Funds (General)

The General fund is unrestricted and available for general purposes.

Restricted Funds

The restricted funds are only available for the purposes specified for each fund, which are:

Trussell Trust Financial Inclusion

To provide advice services delivered within York Foodbank Distribution Points

Trussell Trust Winter Expenses

To provide heating in the distribution points

Rothwell Group

Donations to be used for Taste and See fully utilised in the year

Eat Well Spend Less

To run a cookery and budgeting course

11.2 Movement of major funds

2024

Fund Name	Balance b/fwd	Income	Expenditure	Transfers	Balance c/fwd
Unrestricted Funds (General)					
General funds	464,884	259,706	290,637	-	433,953
	<u>464,884</u>	<u>259,706</u>	<u>290,637</u>	<u>-</u>	<u>433,953</u>
Restricted					
TT Financial					
Inclusion	8,545	51,750	57,579	-	2,716
Rothwell	-	6,000	6,000	-	-
Eat Well					
Spend Less	206	-	-	-	206
	<u>8,751</u>	<u>57,750</u>	<u>63,579</u>	<u>-</u>	<u>2,922</u>
Total Funds	<u>473,635</u>	<u>317,456</u>	<u>354,216</u>	<u>-</u>	<u>436,875</u>

2023

Fund Name	Balance b/fwd	Income	Expenditure	Transfers	Balance c/fwd
Unrestricted Funds (General)					
General funds	370,087	312,728	217,931	-	464,884
	<u>370,087</u>	<u>312,728</u>	<u>217,931</u>	<u>-</u>	<u>464,884</u>
Restricted					
Inclusion	-	51,750	43,205	-	8,545
Eat Well					
Spend Less	206	-	-	-	206
TT Winter	-	5,000	5,000	-	-
Rothwell	-	6,000	6,000	-	-
	<u>206</u>	<u>62,750</u>	<u>54,205</u>	<u>-</u>	<u>8,751</u>
Total Funds	<u>370,293</u>	<u>375,478</u>	<u>272,136</u>	<u>-</u>	<u>473,635</u>

12 Net assets between funds

2024	Unrestricted Funds	Restricted Funds	Total 2024
At 31st March 2024	£	£	£
Fixed assets	7,191	-	7,191
Current assets	434,143	2,922	437,065
Current liabilities	(7,381)	-	(7,381)
	433,953	2,922	436,875
2023	Unrestricted Funds	Restricted Funds	Total 2023
At 31st March 2023	£	£	£
Fixed assets	10,203	-	10,203
Current assets	470,050	8,751	478,801
Current liabilities	(15,369)	-	(15,369)
	464,884	8,751	473,635

13 Related party transactions

There were no related party transactions which require disclosure during this or the previous financial year.