

York Foodbank

(Charity Number: 1154149)

Trustees Annual Report & Financial Statements for the year ended

31 March 2022

York Foodbank

(Charity Number: 1154149)

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Trustees' Annual Report

From: 01 April 2021

To:

31 March 2022

Charity's full name York Foodbank

Registered Company number N/A

Registered Charity number 1154149

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To relieve poverty, hardship or distress through the provision of food to people in need of emergency supplies in York and the surrounding area and by such other means as the trustees may determine.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The collecting of donated food by members of the public, the training of care professionals in giving out emergency food vouchers, the supporting of four local churches (Gateway Church, Living Word Church, York Community Church and York City Church) who run Foodbank sessions where vouchers can be redeemed for three days' worth of food. This year saw the continuation of an emergency delivery service to ensure food provision for those who could not access Foodbank sessions due to the impact of the Covid-19 pandemic, and the development of a remote Community Advice Service in partnership with Peasholme charity to support Foodbank clients. York Foodbank continues to depend predominantly upon the work of a dedicated team of volunteers who give their time to help local people in need.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

This year our service and sessions continued to adapt to the various challenges posed through the ongoing Covid-19 Pandemic and the gradual lifting of nearly all restrictions. Across the '21-'22 financial year York Foodbank received and distributed 72,461kg of food, most of which was distributed through the fulfillment of 2088 vouchers representing 3,217 adults and 2,328 children (5,545 individuals in total). This represented a slight decrease of 12.2% fewer vouchers fulfilled than during the previous financial year '20-'21, but 20.76% more than the last complete financial year which was unaffected by the Pandemic ('18-'19). The year concluded with the opening of a new Distribution Point at Clifton Moor Community Church on 31st March following a period of assessing the need for increasing the frequency and location of Foodbank openings, with a further additional opening planned for later in 2022. York Foodbank continued to offer a Volunteer Collection ("Delivery") option to those unable to access these sessions for physical or mental health reasons, recognised by our referral agency partners.

The Community Advice Service delivered by Peasholme Charity returned to offer in-person engagement in sessions during the summer of 2021 as restrictions were lifted. During the '20-'21 Financial Year we pioneered a Taste and See Gift Card scheme which was introduced to supplement to our Foodbank packages from June 2021. The scheme afforded clients the dignity of purchasing £18,000 of food items of their choice, whilst giving them access to fresh and frozen food items which the Foodbank cannot provide directly. Suitable controls in place with the participating shops ensured that the provision was strictly for food items only. York Foodbank also operated a Grant Fund initiative which distributed £96,845 to local charities and funded projects aligned with our own charitable aims to alleviate poverty, hardship and distress and develop long term resilience against the need for emergency food.

Review of the charity's financial position at the end of the period

York Foodbank continues to be blessed by substantial public and corporate giving, completing the financial year with a planned budgetary deficit. This has also offered a platform for the foodbank to develop a number of initiatives supporting clients, notably (1) the planning of new Distribution Points, (2) Enhancing the provision and availability of advice and support to those referred to York Foodbank. As expected, the extremely high levels of donations during 2020-2021 were not repeated in 2021-2022 and total income reduced by 48.1%. The decrease was not as deep as anticipated and the charity remains financially healthy.

Statement explaining the policy for holding reserves stating why they are held

The trustees of York Foodbank had previously set an aim to have more than 3 months running costs in reserve, however, the additional needs encountered by York Foodbank dictate that maintaining a reserve of 12 months normal running costs is desirable, including a provision for advice services serving Foodbank sessions. With allowances for inflation, increased energy costs and recent increases in Foodbank referrals, this total is currently estimated to be £150,000. A further £35,000 may be retained and ring-fenced to safeguard food stocks in the event of reduced food donations or an unexpected increase in need. York Foodbank reserves continue to exceed this total at the present time which will permit further consideration of initiatives which will provide long term benefit to local people experiencing poverty, hardship or distress in and around York, and/or emergency provisions which will offset the wider impact of the increased cost of living for Foodbank clients.

Amount of reserves held

£352,405 of which £352,199 are unrestricted.

Reasons for holding zero reserves

None

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, royal charter) Trust Deed

How the charity is constituted
(e.g. unincorporated association, CIO) Charitable Trust

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees Current trustees vote on the election of trustees to the charity. We aim to have (and currently have) each of the 4 distributing churches represented on the board of trustees by at least one trustee.

Reference and administration details

Charity's full name York Foodbank

Other names the charity is known by None

Charity's principal address Unit 5, Bleriot Way
Clifton Moor
York

Postcode YO30 4WU

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Caleb Ellwood	Chair		
Peter Roderick	Treasurer		
Angela Moore			
James Topliss			
Helen Dumville			


Name of chief executive or names of senior staff members

Adam Raffell (Foodbank Development Manager)

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature	
Full Name	Caleb Ellwood
Position	Chair
Date	01/12/2022

Independent examiner's report to the trustees of York Foodbank

I report on the accounts of: **York Foodbank**
for the year ended: **31 March 2022** which are set out on pages 6 to 9

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

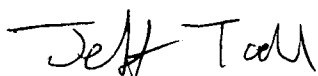
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

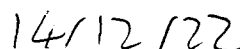
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeff Todd (FCA)

Outsource independent examination
services

The Hiscox Building
Peaseholme Green
York YO1 7PR



Date:

York Foodbank
(Charity Number: 1154149)

Receipts & Payments Accounts for the year ended:	31 March 2022
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	Unrestricted	Restricted	2022 Total	2021 Total
	funds	funds	funds	funds
	£	£	£	£
Receipts				
Grants	-	1,000	1,000	15,800
Individual giving	171,129	-	171,129	298,136
Organisation donations	18,646	-	18,646	49,080
Church donations	4,158	-	4,158	3,185
Tesco Topup	2,594	-	2,594	2,331
Asda Topup	-	-	-	2,317
Gift aid	13,833	-	13,833	2,643
Bank interest	776	-	776	102
Total receipts	211,136	1,000	212,136	373,594
Payments				
Staff salaries & pension costs	37,044	-	37,044	27,077
Staff training & other costs	74	-	74	380
Grant scheme	96,845	-	96,845	1,629
Taste & See	17,389	1,000	18,389	-
Warehouse costs	23,630	-	23,630	23,923
Session advisors	28,828	-	28,828	10,000
Van maintenance & other costs	4,601	-	4,601	2,267
Vehicles and equipment	-	-	-	18,414
Office costs	2,175	-	2,175	2,228
Client expenses	637	-	637	24
Trussell Trust Annual fee	489	-	489	479
Insurance	625	-	625	503
Volunteer expense	826	-	826	1,031
independent Examination fee	500	-	500	360
Food supplies	-	-	-	947
Distribution point costs	2,334	-	2,334	315
Advertising & promotion	431	-	431	-
Other costs	87	-	87	273
Total payments	216,515	1,000	217,515	89,850
Net of receipts/(payments)	(5,379)	-	(5,379)	283,744
Balance brought forward	357,578	206	357,784	74,040
Balance carried forward	352,199	206	352,405	357,784

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Statement of Assets and Liabilities at:			31 March 2022	
	Unrestricted funds	Restricted funds	2022 Total funds	2021 Total funds
	£	£	£	£
Assets				
Cash at bank and in hand				
Current bank account	183,375	206	183,581	188,028
Savings accounts	168,585		168,585	168,102
Petty cash	239	-	239	1,654
	352,199	206	352,405	357,784
Assets retained for Charity's own use				
			2022 £	2021 £
Van at cost			15,865	15,865
Liabilities				
	£	£	£	£
Independent Examination fee	480	-	480	500
	480	-	480	500

York Foodbank
(Charity Number: 1154149)

Notes to the Accounts for the year ended:

31 March 2022

1. Basis of accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Analysis of funds

Funds	Restriction	Purpose
Eat Well Spend Less	Restricted	To run a cookery and budgeting course
General	Unrestricted	General unrestricted funds

Movement of major funds	Balance b/fwd £	Incoming resources £	Resources expended £	Transfers £	Balance c/fwd £
Restricted funds					
Sainsbury's Neighbourly Foundation	-	1,000	1,000	-	-
Eat Well Spend Less	206	-	-	-	206
	<u>206</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>206</u>
 General funds	 357,578	 211,136	 216,515	 -	 352,199
Total funds	<u>357,784</u>	<u>212,136</u>	<u>217,515</u>	<u>-</u>	<u>352,405</u>

Approval of Accounts for the year ended:


31 March 2022

The report and accounts were approved at a meeting
of the Trustees held on:

28th November 2022

Date

Signed for and on behalf of the Trustees:

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01/12/2022

Signed for and on behalf of the Trustees **Date**

Caleb Ellwood

Chair

Print Name

Position (e.g. Chair etc)