

York Foodbank

(Registered Charity Number: 1154149)

Trustees Annual Report & Financial Statements for the year ended

31 March 2021

York Foodbank

(Registered Charity Number: 1154149)

Contents

Index	Page
Trustees Annual Report	1
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8

Trustees' Annual Report

From: 01 April 2020

To:

31 March 2021

Charity's full name York Foodbank

Registered Company number N/A

Registered Charity number 1154149

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To relieve poverty, hardship or distress through the provision of food to people in need of emergency supplies in York and the surrounding area and by such other means as the trustees may determine.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The collecting of donated food by members of the public, the training of care professionals in giving out emergency food vouchers, the supporting of four local churches (Gateway Church, Living Word Church, York Community Church and York City Church) who run Foodbank sessions where vouchers can be redeemed for three days' worth of food. This year saw the expansion of an emergency delivery service to ensure food provision for those who could not access Foodbank sessions due to the impact of the Covid-19 pandemic, and the development of a remote Community Advice Service in partnership with Peasholme charity to support Foodbank clients. York Foodbank continues to depend predominantly upon the work of a dedicated team of volunteers who give their time to help local people in need.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

This year was characterised by operating within the Covid-19 pandemic. Across the year we saw an overall 23.6% increase in need for emergency food supplies provided by York Foodbank directly. Our Distribution Points sustained their weekly opening times in spite of the challenges posed by the pandemic, whilst we extended a Volunteer Collection ("Delivery") option to those unable to access these sessions for reasons such as shielding, or due to physical or mental health related concerns. York Foodbank received and distributed an unprecedented 104,129.53 kg of food donations. Of this 68,660kg was distributed directly to clients through 2,378 Foodbank Vouchers, representing 3,703 adults and 2,508 children (6,211 individuals in total). The remaining food was distributed indirectly through other local initiatives which were set up to meet the emergency needs of families struggling due to the impact of the pandemic, including York City Council run and other local charitable initiatives. We adapted and developed our Community Advice Service in partnership with Peasholme Charity to respond to clients remotely whilst face-to-face engagement was impossible, connecting 155 clients with advice and support. This included 66 referrals for specialist support addressing circumstances arising from serious debt, drug or alcohol dependency, and supporting victims of domestic abuse. In addition, we provided 154 families with a Christmas Turkey (or equivalent) in December.

Financial review

Review of the charity's financial position at the end of the period

York Foodbank has been blessed this past year with a dramatic increase in public and corporate giving. Due to the simultaneous increase in the donation, storage and distribution of non-perishable food, it has been necessary to expand the foodbank staff team and hours. This has also offered a platform for the foodbank to develop a number of initiatives supporting clients, notably (1) A sustainable delivery option in addition to our Distribution Points, (2) Enhancing the provision and availability of advice and support to those referred to York Foodbank, and (3) Enhancing the provision of food packages to include a client-purchased component from participating local shops. York Foodbank's associated increased expenditure for this financial year has been consistent with the budget agreed at the end of the previous financial year, with some allowances made for responding to the impact of the Covid-19 pandemic. Even with these commitments, the increase in financial giving has still meant that reserves have grown five-fold in twelve months.

Statement explaining the policy for holding reserves stating why they are held

The trustees of York Foodbank had previously set an aim to have more than 3 months running costs in reserve. Reserves of up to 12 months running costs are normally deemed acceptable. York Foodbank reserves considerably exceed this total at the present time which is why the foodbank is currently prioritising the development and launch of further initiatives which will provide long term benefit to local people experiencing poverty, hardship or distress in and around York, to be sustainably scaled and delivered over a number of years. This will be reflected in future budgets and will accordingly align with the foodbank's higher level of reserves. In addition to the development areas already launched, a further priority for the coming year will involve furthering the Together for Change strategy of the Trussell Trust, with which York Foodbank is affiliated. Together For Change is an initiative working towards a vision for a UK without the need for foodbanks, and involves a threefold approach of Changing Communities, Changing Policy and Changing Minds. Additional projects, support services and local initiatives are also being considered.

Amount of reserves held

Unrestricted reserves amount to £390,461 at 31 March 2021

Reasons for holding zero reserves

None

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, royal charter)

Trust Deed

How the charity is constituted
(e.g. unincorporated association, CIO)

Charitable Trust

Trustee selection methods including details of any constitutional provisions

Current trustees vote on the election of trustees to the charity. We aim to have (and currently have) each of the 4 distributing churches represented on the board of trustees by at least one trustee.

Reference and administration details

Charity's full name

York Foodbank

Other names the charity is known by

None

Charity's principal address

Unit 5, Bleriot Way
Clifton Moor
York

Postcode YO30 4WU

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Caleb Ellwood	Chair		
Peter Roderick	Treasurer		
Angela Moore			
James Topliss			
Helen Dumville			

Name of chief executive or names of senior staff members

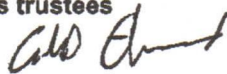
Adam Raffell (Foodbank Development Manager)

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature Caleb Ellwood
Full Name Caleb Ellwood
Position Chair
Date 30/06/2021



Independent examiner's report to the trustees of York Music Hub

I report on the accounts of: **York Foodbank**
for the year ended: **31 March 2021** which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeff Todd (FCA)
Outsource independent examination
services
The Hiscox Building
Peaseholme Green
York YO1 7PR



Date:

York Foodbank

(Registered Charity Number: 1154149)

Statement of Financial Activities for the year 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income from:					
Grants and donations	3.1	379,404	5,400	384,804	63,320
Interest	3.2	102	-	102	-
Total Income	3	379,506	5,400	384,906	63,320
Expenditure on:					
Charitable activities	4.1	65,667	6,520	72,187	43,152
Total expenditure	4	65,667	6,520	72,187	43,152
Net Income		313,839	(1,120)	312,719	20,168
Gross transfers between funds		-	-	-	-
Net movement in funds		313,839	(1,120)	312,719	20,168
Total funds brought forward		76,622	1,326	77,948	57,780
Total funds carried forward		390,461	206	390,667	77,948

York Foodbank
(Registered Charity Number: 1154149)

Balance Sheet as at: 31 March 2021

	Note	2021	2020
Fixed Assets	7	<u>17,569</u>	<u>-</u>
Current Assets			
Debtors & prepayments	8	16,144	4,689
Cash at bank and in hand	9	357,784	74,040
Total Current Assets		<u>373,928</u>	<u>78,729</u>
Current Liabilities: Amounts falling due within one year			
Creditors and accruals	10	(830)	(781)
Net Current Assets		<u>373,098</u>	<u>77,948</u>
Net Assets		<u>390,667</u>	<u>77,948</u>
Funds of the Charity			
Unrestricted Funds (General)	11	390,461	76,622
Restricted Funds	11	206	1,326
Total Funds 11 & 12		<u>390,667</u>	<u>77,948</u>

The financial statements were approved by the trustees and signed on their behalf by:

Trustee Caleb Ellwood



Date 30/06/2021

York Foodbank

Notes to the accounts for the year ended:

31 March 2021

1 Basis of preparation

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS 102)) and with the Charities Act 2011.

1.2 Change to previous accounts

The prior year accounts have been restated to transition from receipts and payments to accruals accounts format. This is due to the income of the charity breaching £250,000 in the current financial year such that accruals accounting became mandated for the charity.

2 Accounting policies

Income and endowments

Recognition of income

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- receipt is probable; and
- the monetary value can be measured with sufficient reliability.

Income with related expenditure

Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has evidence of entitlement to the resources and receipt is probable.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and Liabilities

Expenditure

Charitable activities

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £100. They are valued at cost or, if gifted, at the value to the charity on receipt, less depreciation.

Depreciation is provided at rates to write off the costs less estimated residual value of each asset over its expected useful life as follows:

Vehicles	5 years	Straight line basis
IT & office equipment	5 years	Straight line basis

Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor.

York Foodbank

Notes to the accounts for the year ended: 31 March 2021

3 Income	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
3.1 Grants and donations						
Grants	10,400	5,400	15,800	-	1,000	1,000
Individual donations	298,136	-	298,136	39,717	-	39,717
Tesco top up	2,331	-	2,331	6,253	-	6,253
Church donations	3,185	-	3,185	6,215	-	6,215
Organisation donations	49,080	-	49,080	10,135	-	10,135
Gift Aid	13,955	-	13,955	-	-	-
Asda top up	2,317	-	2,317	-	-	-
	379,404	5,400	384,804	62,320	1,000	63,320
3.2 Investment income						
Bank interest	102	-	102	-	-	-
	102	-	102	-	-	-
Total income	379,506	5,400	384,906	62,320	1,000	63,320

York Foodbank

Notes to the accounts for the year ended: 31 March 2021

4 Expenditure	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
4.1 Charitable activities						
Staff salaries & pension costs	26,270	807	27,077	13,352	-	13,352
Staff training & other costs	380	-	380	169	-	169
Warehouse costs	24,213	-	24,213	25,685	-	25,685
Session advisor	5,193	4,807	10,000	-	-	-
Van maintenance & other costs	2,277	-	2,277	1,694	-	1,694
Office costs	1,677	-	1,677	462	-	462
Client expenses	41	-	41	215	-	215
Franchise/membership fees	479	-	479	515	-	515
Insurance	503	-	503	457	-	457
Volunteer expenses	1,031	-	1,031	243	-	243
Independent examination	500	-	500	360	-	360
Food supplies	286	661	947	-	-	-
Distribution point costs	315	-	315	-	-	-
Delivery service costs	28	245	273	-	-	-
Supermarket vouchers scheme	1,629	-	1,629	-	-	-
Depreciation	845	-	845	-	-	-
	-	-	-	-	-	-
Total expenditure	65,667	6,520	72,187	43,152	-	43,152

York Foodbank

Notes to the accounts for the year ended: 31 March 2021

5 Trustee expenses & examination fees

5.1 Trustee expenses

No expenses were paid to trustees in the year.

	2021	2020
	£	£
5.2 Fees for examination of the accounts		
Independent Examiner's fees for reporting on the accounts	500	360
Other fees paid to the Independent Examiner	-	-

6 Staff costs and emoluments

	2021	2020
	£	£
Gross wages, salaries and benefits in kind	25,886	13,200
Employers National Insurance	304	-
Employers pension	887	352
	27,077	13,352
Average number of employees	2.0	1.0

7 Tangible fixed assets

	Vehicles £	IT & Office Equipment £	Total
7.1 Cost or valuation			
Balance b/fwd	-	-	-
Additions	15,865	2,549	18,414
Balance c/fwd	15,865	2,549	18,414
7.2 Depreciation			
Balance b/fwd	-	-	-
Charge for year	793	52	845
Balance c/fwd	793	52	845
7.3 Net book value			
Brought forward	-	-	-
Carried forward	15,072	2,497	17,569

8 Debtors and prepayments

	2021	2020
Amounts falling due within one year	£	£
Accrued income	11,312	-
Prepayments and accrued income	4,832	4,689
	<u>16,144</u>	<u>4,689</u>

9 Cash at bank and in hand

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Current bank account	188,028	-	188,028	74,040
Savings accounts	168,102	-	168,102	-
Cash	1,654	-	1,654	-
Current bank account	<u>357,784</u>	<u>-</u>	<u>357,784</u>	<u>74,040</u>

10 Creditors and accruals one year

	2021	2020
	£	£
Accruals and deferred income	830	781
	<u>830</u>	<u>781</u>

11 Movement of funds

11.1 Details of Funds Held

Unrestricted Funds (General)

The General fund is unrestricted and available for general purposes.

Restricted Funds

The restricted funds are only available for the purposes specified for each fund, which are:

Persimmon

To be used towards a session advisor

Eat Well

To run a cookery and budgeting course

CYC Advisor

To be used towards a session advisor

Martin Lewis Coronavirus Emergency Measures Fund

To provide emergency Coronavirus support

11.2 Movement of major funds

2021

Fund Name	Balance b/fwd	Income	Expenditure	Transfers	Balance c/fwd
Unrestricted Funds (General)					
General funds	76,622	379,506	65,667	-	390,461
	<u>76,622</u>	<u>379,506</u>	<u>65,667</u>	<u>-</u>	<u>390,461</u>
Restricted					
Persimmon	1,000	-	1,000	-	-
Eat Well	206	-	-	-	206
CYC Advisor	120	-	120	-	-
Martin Lewis	-	5,400	5,400	-	-
	<u>1,326</u>	<u>5,400</u>	<u>6,520</u>	<u>-</u>	<u>206</u>
Total Funds	<u>77,948</u>	<u>384,906</u>	<u>72,187</u>	<u>-</u>	<u>390,667</u>

2020

Fund Name	Balance b/fwd	Income	Expenditure	Transfers	Balance c/fwd
Unrestricted Funds (General)					
General funds	57,454	62,320	43,152	-	76,622
	<u>57,454</u>	<u>62,320</u>	<u>43,152</u>	<u>-</u>	<u>76,622</u>
Restricted					
Persimmon	-	1,000	-	-	1,000
Eat Well	206	-	-	-	206
CYC Advisor	120	-	-	-	120
	<u>326</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>1,326</u>
Total Funds	<u>57,780</u>	<u>63,320</u>	<u>43,152</u>	<u>-</u>	<u>77,948</u>

12 Net assets between funds

2021	Unrestricted Funds	Restricted Funds	Total 2021
At 31st March 2021	£	£	£
Fixed assets	17,569	-	17,569
Current assets	390,461	206	373,928
Current liabilities	(830)	-	(830)
	389,631	206	390,667
2020	Unrestricted Funds	Restricted Funds	Total 2020
At 31st March 2020	£	£	£
Current assets	77,403	1,326	78,729
Current liabilities	(781)	-	(781)
	76,622	1,326	77,948

13 Related party transactions

There were no related party transactions which require disclosure during this or the previous financial year.