

BURGESS HILL COMMUNITY FOOD BANK

England & Wales · Charity number 1154105

Details

Status Registered

Legal form CIO

Registered 2013-10-04

Register [View on the Charity Commission register](#)

Contact

Address 28 Greenlands Drive
Burgess Hill
RH15 0AZ

Phone 07799596088

Email foodbankburgesshill@gmail.com

Website <http://www.burgesshillfoodbank.org.uk/>

Activities

Objects: To help alleviate poverty in Burgess Hill and surrounding areas by using food, monies and other items donated to the Food Bank to support people who have been identified as being in need, by providing them with food, funds, goods and services and in such other ways as the Trustees from time to time shall see fit.

Activities: BHCFB collects non-perishable food from donors local to Burgess Hill via both regular and one-off collections, sorts it into categories and by date and distributes it, from premises in Burgess Hill, Hassocks and Hurstpierpoint in units of enough food for 2 people for 3 days, to people in poverty. Vouchers from accredited voluntary and statutory agencies are exchanged for appropriate units of food.

Classification

- **How:** Makes Grants To Individuals
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- East Sussex
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£46,833	£58,295	-	-
2024-12-31	£49,685	£55,337	-	-
2023-12-31	£42,831	£53,850	-	-
2022-12-31	£34,841	£31,027	-	-
2021-12-31	£27,372	£11,629	-	-

Trustees

Name	Role	Appointed
DR TONY SPARASCI		2013-10-01
Douglas Stewart		2019-08-28
HERVE FROMAGEOT		2013-10-01
JK WILKINSON BSC, MSC		2013-10-01
Jane Roche		2020-05-07
Mike Westlake		2019-10-23
SHARON JANE BENEFER		2013-10-01

BURGESS HILL COMMUNITY FOOD BANK

England & Wales - Charity number 1154105

Accounts

BURGESS HILL COMMUNITY FOOD BANK - ACCOUNTS FOR THE YEAR 2025

Monthly balances in £ as per bank statements and as per cash books and gift cards as at 31 December 2025

Month	CAF Bank Current account	Monmouthshire Building Society	Gift card	Cash donation - Burgess Hill	Cash donation - Hassocks	Cash available at month end	Shawbrook 60 Day Savings Account	Charity Bank (1 year fixed rate savings account) - 28 Feb '25 to 2 Mar '26	Overall credit balance/Total Cash
DEC'24	14,428.32	15,532.34	0.00	0.00	11.68	29,972.34	10,756.98	50,000.00	90,729.32
JAN'25	16,527.03	15,532.34	0.00	0.00	11.68	32,071.05	10,756.98	50,000.00	92,828.03
FEB'25	15,287.00	15,532.34	0.00	0.00	11.68	30,831.02	10,756.98	52,383.40	93,971.40
MAR'25	14,597.60	15,532.34	0.00	0.00	0.00	30,129.94	10,756.98	52,383.40	93,270.32
APR'25	9,440.57	15,903.29	0.00	0.00	0.00	25,343.86	10,756.98	52,383.40	88,484.24
MAY'25	9,412.78	15,903.29	0.00	0.00	0.00	25,316.07	10,756.98	52,383.40	88,456.45
JUN'25	6,568.54	15,903.29	0.00	0.00	0.00	22,471.83	10,932.40	52,383.40	85,787.63
JUL'25	4,800.07	15,903.29	0.00	0.00	0.00	20,703.36	10,932.40	52,383.40	84,019.16
AUG'25	13,220.57	5,903.29	0.00	0.00	0.00	19,123.86	10,932.40	52,383.40	82,439.66
SEP'25	11,042.30	5,903.29	0.00	47.28	0.00	16,992.87	10,932.40	52,383.40	80,308.67
OCT'25	8,993.49	5,903.29	0.00	45.16	0.00	14,941.94	10,932.40	52,383.40	78,257.74
NOV'25	6,874.76	5,903.29	0.00	1.08	0.00	12,779.13	10,932.40	52,383.40	76,094.93
DEC'25	9,849.51	5,903.29	0.00	20.00	0.00	15,772.80	11,111.75	52,383.40	79,267.95
2025 A/c Movement	-4,578.81	-9,629.05	0.00	20.00	-11.68	-14,199.54	354.77	2,383.40	-11,461.37

Summary of expenses for the period January to December 2025		£
Food purchased		39,161
Food purchased for the Pantry as part of a joint account with Booker (then refunded to BHCFB)		9,572
Toiletries for clients		3,253
Scottish Power & Castle Water		1,717
MSDC Non Domestic rates Bill for the period April 2025 to 31 March 2026 (after charitable relief)		1,297
Cleaning of the Food Bank premises at 85 Church Walk, Burgess Hill		1,095
Servicing fire extinguishers, testing electrical equipment, plumber		646
Dump bins, Chalk board and pens, Standard Indoor Roller Banner & Leaflets		458
Insurance policy		414
Website & e-mail, annual subscription fee to the ICO		383
Food Bank storage at Hurst		160
Other-Misc (monthly CAF Bank fee, paper hand towels, door mat, fan heater)		139
Total expenditure in 2025		58,295

BURGESS HILL COMMUNITY FOOD BANK - ACCOUNTS FOR THE YEAR 2025

Summary as at 31 December 2025 as per our Ledger (in £)

	Ledger Balance 2024 B/Fwd
2024 B/Fwd CAF bank current account balance	14,428.32
2024 B/Fwd Monmouthshire Building Society account balance	15,532.34
2024 B/Fwd Gift card balance	0.00
2024 B/Fwd Cash held at Burgess Hill	0.00
2024 B/Fwd Cash held at Hassocks	11.68
2024 B/Fwd Shawbrook 60 day savings account balance	10,756.98
2024 B/Fwd Charity Bank account balance	50,000.00
Total B/Fwd 2024	90,729.32

	Expense YTD Dec'25	Income YTD Dec'25	Net movement YTD Dec'25
CAF bank current account	57,581.66	53,002.85	-4,578.81
Monmouthshire Building Society	10,000.00	370.95	-9,629.05
Gift card	0.00	0.00	0.00
Cash - Burgess Hill	712.99	732.99	20.00
Cash - Hassocks	11.68	0.00	-11.68
Shawbrook 60 day savings account	0.00	354.77	354.77
Charity Bank	0.00	2,383.40	2,383.40
TOTAL	68,306.33	56,844.96	-11,461.37
Funds transferred from Hassocks cash book to CAF Bank in March'25	-11.68	-11.68	
Funds transferred from Monmouthshire Building Society to CAF Bank in August'25	-10,000.00	-10,000.00	
Total expenses, income and profit or (Loss) as at 31 December 2025	58,294.65	46,833.28	-11,461.37

	Ledger Balance as at 31 Dec'25
CAF bank current account balance	9,849.51
Monmouthshire Building Society account balance	5,903.29
Gift card balance	0.00
Cash held at Burgess Hill	20.00
Cash held at Hassocks	0.00
Cash available as at 31 December 2025	15,772.80
Shawbrook 60 day savings account balance	11,111.75
Charity Bank (1 year fixed rate savings account) - 28/02/25 to 02/03/26	52,383.40
Overall credit balance as at 31 December 2025	79,267.95

Summary

	£
Reconciliation between donations and Income	
Income as at 31 December'25	46,833.28
Less refund received from the Pantry	-9,572.34
Less interest received from Monmouthshire	-370.95
Less interest received from Charity Bank	-2,383.40
Less interest received from Shawbrook	-354.77
Interest received on the CAF Bank current account	-20.73
	34,131.09

	£
Summary of donations for the period between 1st January and 31 December 2025	
S/total from 889 donations received via People's Fundraising	24,643.88
S/total from 47 other donations credited to the CAF bank account	2,795.49
S/total from 9 other donations credited to the CAF bank account for Hassocks	825.23
S/total from Gift Aid credited into the CAF bank a/c	4,682.00
S/total grants	0.00
S/total from 4 cheques deposited at the CAF bank account	451.50
S/total from Gift Card	0.00
S/total from 20 cash donations - Burgess Hill	732.99
Grand Total @ 31/12/2025	34,131.09

BURGESS HILL COMMUNITY FOOD BANK - YEARLY COMPARATIVES

Summary of expenses in £	2023	2024	2025
Food purchased (2024 and 2025 include orders made via Bookers)	44,837	38,313	39,161
Toiletries for clients (2024 and 2025 include orders made via Bookers)	4,171	3,283	3,253
Scottish Power & Castle Water	1,486	1,371	1,717
MSDC Non Domestic rates Bill for the period April 2025 to 31 March 2026 (after charitable relief)			1,297
Cleaning of the Food Bank premises at 85 Church Walk, Burgess Hill	1,176	1,224	1,095
Hassocks Food Bank branch premises - refurbishment and materials purchased in 2023 and contribution towards the construction of a shelter in 2024	892	403	
Servicing fire extinguishers, testing electrical equipment + plumber (in 2025)	150	159	646
Dump bins, collection buckets & storage boxes, leaflet dispensers, Notice board, Pavement sign/posters, recipe books, tin openers. Banner printing and posters in 2023	104		458
Insurance policy	326	398	414
Website and e-mail account. Annual subscription fee (re Data Protection) to the ICO, Zoom meetings/calls, Leaflets	272	270	383
Stacking trays, trolleys, shelving. Trolleys only in 2023 and in 2024	197	156	
Food Bank storage at Hurst	80	120	160
Other expenditure (office stationery, postage, depot keys, travel costs, CAF bank fee, paper hand towels, door mat, fan heater)	93	189	139
Two smoke alarms	63		
Sub total expenses	53,850	45,887	48,722
Food purchased for the Pantry as part of a joint account with Booker (then refunded to BHCFB)	9,450	9,450	9,572
Total expenditure	53,850	55,337	58,295
Summary of income in £	2023	2024	2025
Donations received via Goldengiving /People's Fundraising	21,695	24,211	24,644
Gift Aid	8,424	3,105	4,682
Other income (interest earned, Gift Card, cash donations)	1,514	857	3,851
Other donations (credited to the CAF bank account)	7,243	8,824	3,632
Cheque donations deposited at the CAF bank account	2,706	3,052	452
Grant from West Sussex County Council. In 2023 grant from the Budding Foundation (for the Hassocks branch)	1,250		
Sub total income	42,832	40,049	37,261
Refund received from the Pantry for their share of the food ordered at Booker's	9,637	9,637	9,572
Total Income	42,832	49,686	46,833
Profit / (Loss)	-11,018	-5,651	-11,461

INDEPENDENT AUDITORS REPORT 2025

BOARD OF TRUSTEES

I have audited the 2025 accounts for Burgess Hill Community Food Bank (a charitable organisation) and in my opinion the financial records and statements are a true and fair reflection of the financial position of Burgess Hill Community Food Bank for the period January 1st to December 31st, 2025.

A handwritten signature in blue ink, appearing to read 'Jonathan Bird', with a large circular flourish at the end.

Jonathan Bird FMAAT

February 2, 2026

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES

2025

Summary

- Burgess Hill Community Food Bank (BHCFB) provides food and small amounts of toiletries to needy households in Burgess Hill, Hassocks, Hurstpierpoint and surrounding villages. It also supports the Burgess Hill Christmas Hamper Project.
- The Food Bank is operated entirely by volunteers with no paid employees.
- Donors support BHCFB by gifting food and other items and by donating money.
- The Food Bank's clients receive one or more crates of food and other items. Each crate is designed to sustain two adults for 3 days. The number of crates for which clients qualify is based on the size and age composition of their household.
- During 2025, distributions to clients continued to be made against vouchers issued to them by local public institutions, charities, churches and trusts. Burgess Hill Town Council and Hassocks Parish Council were dominant amongst these, providing vouchers for 90 percent of all distributions.
- During the year, the Food Bank provided 3,246 crates to 473 separate clients through a total of 2,265 distributions.
- This total of 3,246 crates was 10.4% less than the 3,622 distributed in 2024 and down by a quarter compared with the record of 4,315 crates distributed in 2023.
- Some 37% of clients used the Food Bank only once during 2025 and just under half between 2 and 10 times.
- These low and medium use clients accounted in total for 87% of all clients but received only 54% of the Food Bank's total distributions. The remaining 46% of distributions went to just 13% of clients, who used the Food Bank during the year between 11 and 34 times.
- The Food Bank's clients were mostly small households. Some 44% of clients were single adults and a further 42% had households comprising two, three or four members.

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES

2025

1 The nature of BHCFB activities

Burgess Hill Community Food Bank (BHCFB) distributes basic food items to needy households in Burgess Hill, Hassocks, Hurstpierpoint and surrounding villages.

BHCFB is run entirely by volunteers with no paid employees. Most of the food distributed is purchased, supplemented by donations made in kind through drop crates in stores.

The Food Bank's main outlet is in Burgess Hill town centre. This opens for two hours on Tuesdays, Thursdays and Saturdays. A second outlet in Hassocks opens for two hours every Friday. Clients are encouraged to collect from these outlets. In 2025, collections from the Burgess Hill and Hassocks outlets accounted for, respectively, 81% and 16% of BHCFB's total 2025 throughput.

Deliveries are made by volunteers to clients unable to collect. In addition to deliveries made from the Burgess Hill outlet, two volunteers make deliveries to clients in Hurstpierpoint.¹ In 2025 total BHCFB deliveries accounted for some 9% of its total throughput.

Distributions are normally made to clients against BHCFB vouchers issued by local organisations, such as Burgess Hill Town Council, Hassocks Parish Council, Brighton Housing Trust and Citizens Advice. The amount of food distributed is based on a standard 'crate' sufficient to feed two adults/teenagers for three days. The amount for which a client qualifies is based on the size of their household, with pre-teens counting as half an adult/teenager. Since it is difficult for Food Bank volunteers to split standard crates, when a client's household size results in the client qualifying for an amount of crates that is not a whole number, the number of crates provided is rounded up.

Each standard crate contains only non-perishable foodstuffs and toiletries. At the Burgess Hill outlet clients can opt to receive small additional amounts of frozen foodstuffs.

The data in this report are mostly drawn from the Food Bank's records of each distribution made to clients. The key data variables employed are the date of each distribution, the point of distribution (Burgess Hill, Hassocks, Hurstpierpoint), whether distributions were collected or delivered, the name of the client, and the size and composition of the client's household and therefore the number of crates received. Cost data are drawn from the Food Bank's accounts.

As in previous years, in the run up to Christmas, BHCFB supported the Burgess Hill Christmas Hamper Project. It did this by:

- participating in the selection of recipient households
- supporting the purchase of items for inclusion in the hampers and providing soup, cereals, tea bags and coffee from the Food Bank's stocks
- assisting with supply logistics including storage and delivery.

In 2025, the monetary assistance to the Hamper Project provided by the Food Bank amounted to some £700.

¹ These deliveries are treated as arising from a separate, third 'outlet' in the data presented in this report. In 2025 Hurstpierpoint deliveries accounted for 2.5% of total BHCFB distributions.

In addition to contributing directly to low-income families' enjoyment of Christmas, the Food Bank's support for the provision of Christmas hampers helped to achieve its central objective of reducing local food insecurity, witnessed by a fall in client numbers in the week after the hampers were distributed.

2 The usage of BHCFB in 2025

During 2025, BHCFB supplied a total of 473 clients with 3,246 crates of food and toiletries. This involved a total of 2,265 distributions, of which 91% were collected from an outlet and 9% delivered to the client's home. Basic information on BHCFB's 2025 operations, analysed by outlet, is shown in Table 1.

TABLE 1 BHCFB DISTRIBUTIONS IN 2025 ANALYSED BY OUTLET, BENEFICIARY, NUMBER OF CRATES AND DISTRIBUTION METHOD

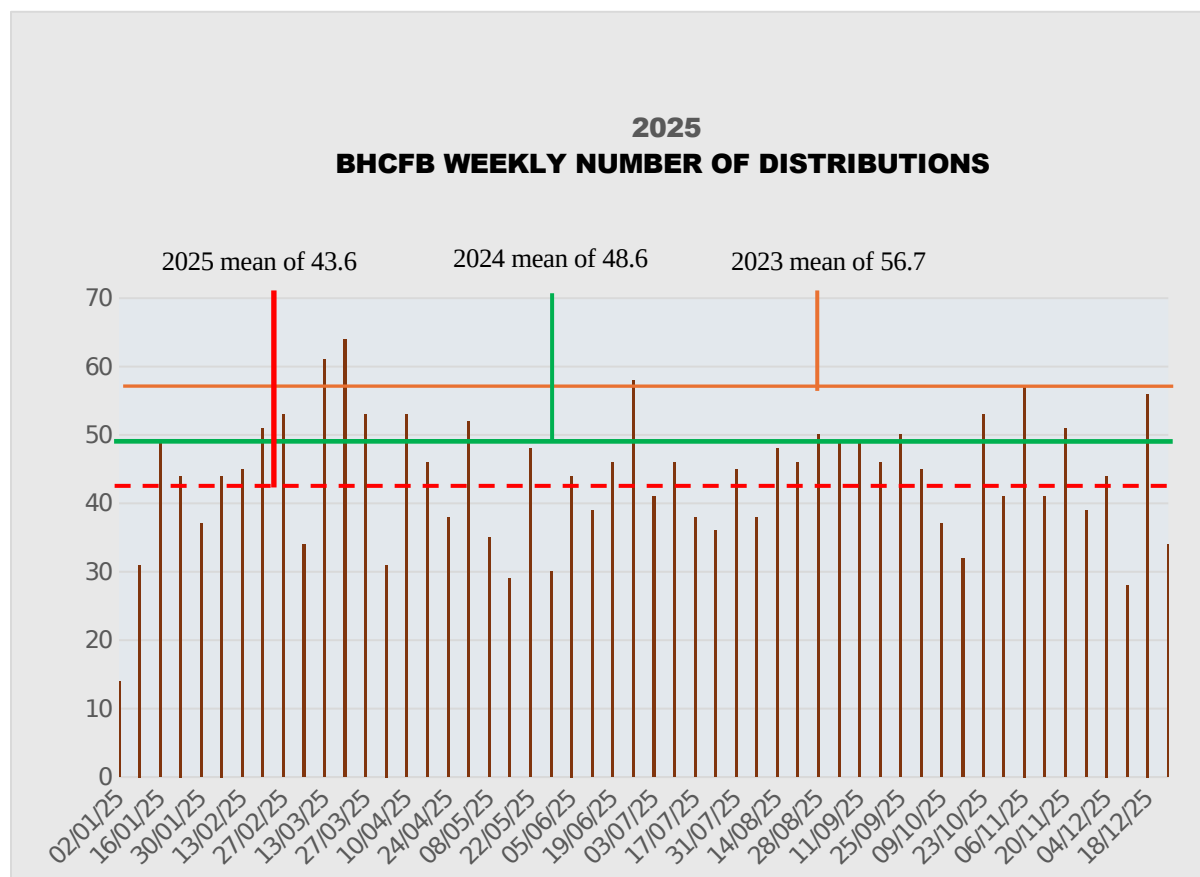
Outlet/ Distribution method	Number of Distributions	Number of beneficiaries*			Number of Crates
		Adults & Teens	Pre-teens	Total	
Burgess Hill	1,802	3,212	1,342	4,551	2,615
Collected	1,658	2,927	1,225	4,149	2,395
Delivered	144	285	117	402	220
Hassocks	406	715	131	847	529
Collected	404	712	130	843	527
Delivered	2	3	1	4	2
Hurstpierpoint	57	123	71	194	102
Collected	0	0	0	0	0
Delivered	57	123	71	194	102
Total	2,265	4,050	1,544	5,592	3,246
Collected	2,062	3,639	1,355	4,992	2,922
Delivered	203	411	189	600	324

* Note that the beneficiary data refer to each distribution. Thus, for example, a pre-teen in a household which uses the Food Bank 10 times will add 10 to the number of pre-teen beneficiaries.

3 Changes in the usage of BHCFCB in 2025

The chart below shows the number of BHCFCB's distributions in each week during 2025. The horizontal lines show the mean weekly level of distributions in 2023, 2024 and 2025

In 2025, distributions and the number of crates distributed were down some 10% compared with 2024, and by 23% compared with those in the Food Banks's 2023 record year. The total 2025 fall in throughput for the entire Food Bank was driven mainly by reductions in Burgess Hill and Hurstpierpoint, with little change in the throughput of Hassocks (see Annex Table 1). The largest percentage decline was in deliveries in Burgess Hill.



Source: Table 1, BHCFCB's 2023 and 2024 annual reports and records of weekly distributions in 2025.

4 Sources of vouchers in 2025

All but a small proportion of distributions in 2025 were issued against vouchers, with just 3.2% provided at the discretion of the Food Bank on an emergency basis to needy clients unable to obtain a voucher.

The issuing of vouchers was dominated by local authority councils. Some 73% of all distributions were covered by vouchers issued by Burgess Hill Town Council's Help Point. Hassocks Parish Council accounted for a further 16.9%. (Table 2). As was the case in 2024, the three most important other sources of vouchers were Brighton Housing Trust, Citizens Advice and Linwood Community Mental Health Centre.

TABLE 2 2025 SOURCES OF VOUCHERS

Sources of vouchers	No. of vouchers	% of total distributions
Burgess Hill Town Council Help Point	1,655	73.1
Hassocks Parish Council	383	16.9
Brighton Housing Trust	38	1.7
Citizens Advice	19	0.8
Linwood Community Mental Health Centre	11	0.5
All other voucher sources	77	3.4
No voucher	81	3.2
Total	2,526	100.0

5 Changes in 2025 in the Mean Size of Distributions

There was little change between 2024 and 2025 in the mean number of crates received by the Food Bank's clients. There was a small increase for clients in Burgess Hill, with decreases of 4% in Hassocks and 9% in Hurstpierpoint (Table 3).

TABLE 3 DERIVATION OF GROWTH IN THE MEAN NUMBER OF CRATES PER DISTRIBUTION

	Distributions		Crates		Mean number of crates per distribution		
	2024	2025	2024	2025	2024	2025	Ratio 2025 to 2024
Burgess Hill	2058	1802	2952	2615	1.43	1.45	1.01
Hassocks	407	406	550	529	1.35	1.30	0.96
Hurstpierpoint	61	57	120	102	1.97	1.79	0.91
Total	2526	2265	3622	3246	1.43	1.43	1.00

6 Client household size

The percentage of distributions that went to client households of different sizes in 2025 is shown in Table 4 for Burgess Hill, Hassocks and Hurstpierpoint, with changes in these percentages between 2024 and 2025 analysed in Annex Table 2.

During 2025, 44 % of all BHCFB distributions went to client households comprising a single adult. This was up by 2.8 percentage points compared with 2024. This was principally the result of increases in Burgess Hill and Hurstpierpoint. There was little change in Hassocks.

The most notable change in household size between 2024 and 2025 was a reduction in the importance of families with three and four members coupled with an increase in the importance of families with five members.

TABLE 4 BHCFB 2025 CLIENT HOUSEHOLD SIZE

Size of household (persons*)	Percentage of distributions			
	Burgess Hill	Hassocks	Hurstpierpoint	Total
1	44.0	45.8	21.1	43.7
2	17.0	26.6	8.8	18.5
3	9.7	9.4	40.4	10.4
4	15.2	11.8	8.8	14.4
5	7.8	5.7	3.5	7.3
6	2.3	0.2	5.3	2.0
7	1.4	0.0	5.3	1.3
8	1.2	0.2	3.5	1.1
9	1.2	0.2	3.5	1.1
10	0.1	0.0	0.0	0.0
11	0.1	0.0	0.0	0.0
Total	100.0	100.0	100.0	100.0

* All household members, including adults, teenagers and pre-teens.

7 Repeat use of the Food Bank

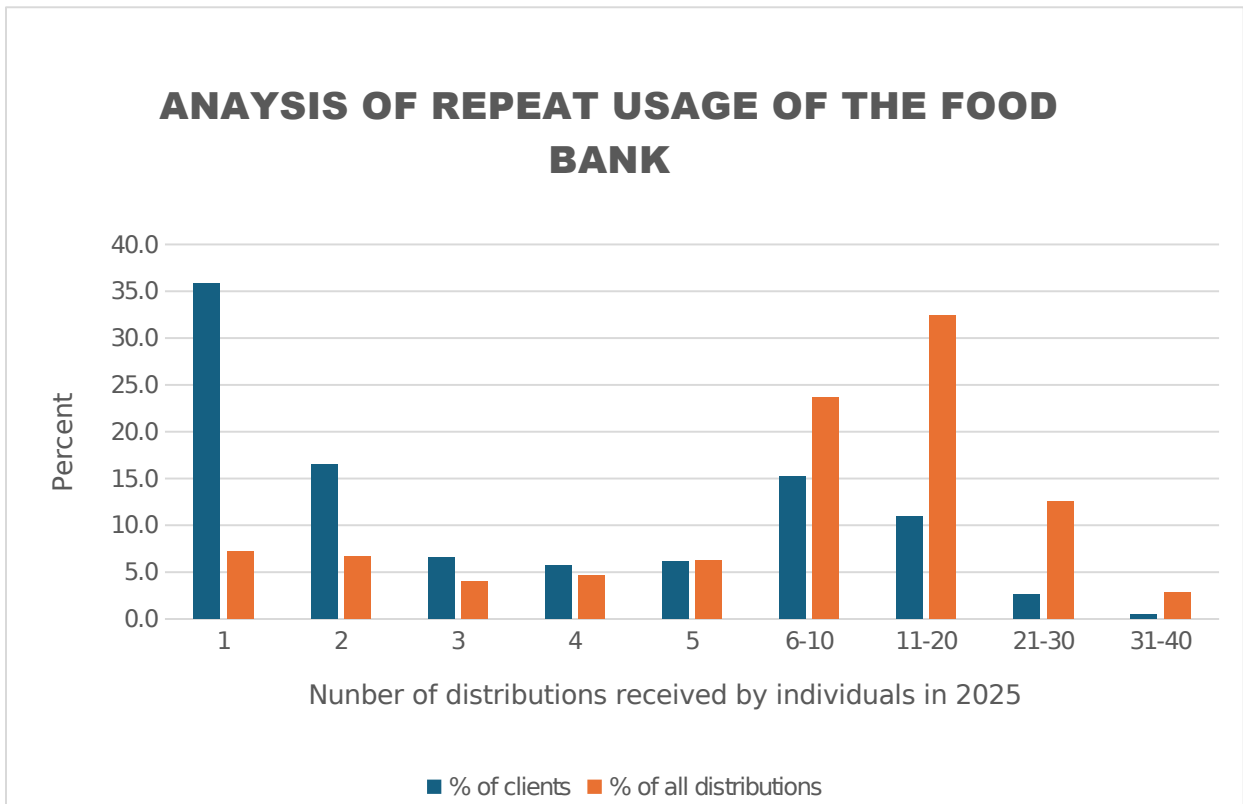
Table 5 and the accompanying chart contain an analysis of data on the repeat use of BHCFB in 2025. These data are analysed separately in Annex Tables 3A, 3B and 3C for each of the Food Bank's outlets.

Of the total of 473 households who used the Food Bank during the calendar year, 176 (37%) used it only once. A further 80 clients, accounting for an additional 16.9% of all clients used it just twice. Approximately 72% of all clients used it five times or less.

These low-using clients accounted for under a third of the Food Bank's total distributions. Almost a quarter of all distributions went to the 15% of clients who used the Food Bank between 6 and 10 times and almost a third to the 10 % of clients who used it from 11-20 times. The 3% of clients who used the Food Bank more than 20 times accounted for over 15% of all distributions.

TABLE 5 DATA ON REPEAT USAGE OF THE FOOD BANK IN 2025

Clients				Distributions		
Distributions per client	Number of clients	% of clients	Cumulative % of clients	Aggregate number of distributions	% of all distributions	Cumulative % of all distributions
1	175	37.0	37.0	175	7.7	7.7
2	80	16.9	53.9	160	7.1	14.8
3	29	6.1	60.0	87	3.8	18.6
4	25	5.3	65.3	100	4.4	23.0
5	30	6.3	71.7	150	6.6	29.7
6-10	71	15.0	86.7	548	24.2	53.9
11-20	49	10.4	97.0	696	30.7	84.6
21-30	12	2.5	99.6	284	12.5	97.1
31-40	2	0.4	100.0	65	2.9	100.0
Total	473	100		2,265	100.0	



Changes in repeat use of the Food Bank between 2024 and 2025 are analysed in Annex Table 4.

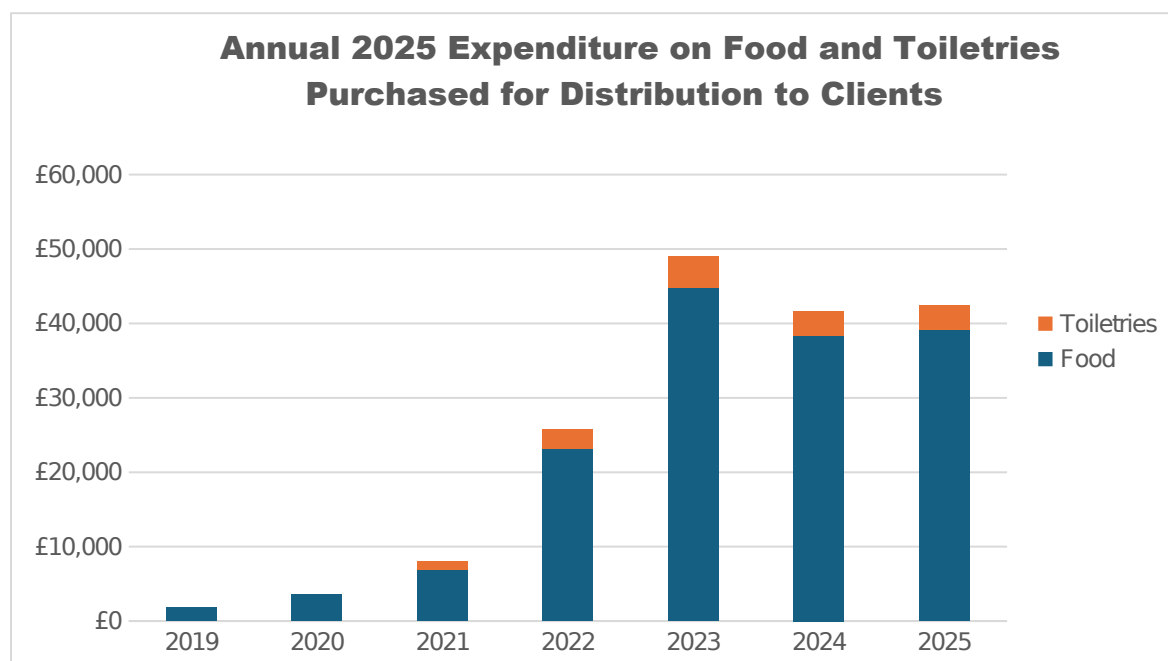
During 2025 the Food Bank adopted a policy of linking high-use clients with local support agencies with the aim of reducing clients' repeat use of the Food Bank. Reflecting this, compared with 2024, the number of high-use clients in 2025 fell by 23%, while the number of very high users dropped from 6 clients to 2. However, the percentage of medium-use clients who used the Food Bank between five and twenty times *increased substantially* in 2025. Efforts will be made in 2026 to reverse this increase through measures to encourage client use of other support services.

8 BHCFCB expenditure on food and toiletries

A part of the food distributed by BHCFCB is donated in kind by individuals and by local firms and organisations. BHCFCB also receives money donations that enable it to buy additional food and toiletries.

During 2025, the Food Bank distributed food and toiletries with an estimated total value of some £70,000. Approximately 60% of this was purchased by the Food Bank and 40% provided in kind by donors.

The chart below shows the Food Bank's annual expenditure on food and toiletries. Reflecting price inflation and growth in its throughput, this expenditure increased in each year from 2019 to 2023, rising from just £1,832 in 2019 to £49,008 in 2023. It has subsequently fallen somewhat, with 2024 and 2025 expenditure respectively 15% and 13% lower than the 2023 peak.



Source: Annex Table 5.

ANNEX TABLE 1

BHCFB PERFORMANCE IN 2025 COMPARED WITH 2024

(% change)

Outlet	Distributions	Beneficiaries			Crates
		Adults &Teens	Pre-teens	Total	
Burgess Hill	-12	-15	19	-8	-11
Collected	-11	-12	21	-5	-9
Delivered	-26	-38	4	-29	-31
Hassocks	0	1	-31	-6	-4
Collected	-1	1	-31	-6	-4
Delivered*	-	-	-	-	-
Hurstpierpoint	-7	-16	-27	-21	-15
Collected	-	-	-	-	-
Delivered**	-7	-16	-27	-21	-15
Total	-10	-13	9	-8	-10
Collected	-9	-10	13	-5	-8
Delivered	-21	-32	-10	-26	-26

* Two deliveries in 2025 vs zero in 2024. ** Deliveries only.

ANNEX TABLE 2

BHCFB CUMULATIVE PERCENTAGE OF DISTRIBUTIONS AS CLIENT HOUSEHOLD SIZE INCREASES, 2024 AND 2025

Number of household members	Cumulative percentage of distributions							
	Burgess Hill		Hassocks		Hurstpierpoint		Total	
	2024	2025	2024	2025	2024	2025	2024	2025
1	40.9	44.0	46.2	45.8	6.6	21.1	40.9	43.7
2	58.6	61.0	67.6	72.4	14.8	29.8	58.9	62.3
3	74.6	70.7	76.7	81.8	59.0	70.2	74.6	72.7
4	91.6	85.9	90.7	93.6	75.4	78.9	91.1	87.1
5	96.5	93.7	97.8	99.3	80.3	82.5	96.3	94.4
6	99.0	96.0	98.3	99.5	80.3	87.7	98.4	96.4
7	99.6	97.4	98.3	99.5	86.9	93.0	99.0	97.7
8	99.9	98.7	99.0	99.8	98.4	96.5	99.7	98.8
9	100.0	99.9	100.0	100.0	98.4	100.0	100.0	99.9
10		99.9			100.0			100.0
11		100.0						100.0

ANNEX TABLE 3A ANALYSIS OF 2025 DISTRIBUTIONS PER CLIENT

Burgess Hill										
Distribution per client	Number of clients	Aggregate number of distributions		Distributions per client	Number of clients	% of clients	Cumulative % of clients	Aggregate number of distributions	% of all distributions	Cumulative % of distributions
1	142	142		1	142	37.2	37.2	142	7.9	7.9
2	60	120		2	60	15.7	52.9	120	6.7	14.5
3	27	81		3	27	7.1	59.9	81	4.5	19.0
4	21	84		4	21	5.5	65.4	84	4.7	23.7
5	26	130		5	26	6.8	72.3	130	7.2	30.9
6	10	60		6-10	55	14.4	86.6	427	23.7	54.6
7	16	112		11-20	42	11.0	97.6	597	33.1	87.7
8	14	112		21-30	8	2.1	99.7	190	10.5	98.3
9	7	63		31-40	1	0.3	100.0	31	1.7	100.0
10	8	80		Total	382	100.0		1,802	100.0	
11	11	121								
12	4	48								
13	3	39								
14	7	98								
15	4	60								
16	3	48								
17	4	68								
18	1	18								
19	3	57								
20	2	40								
21	2	42								
22	1	22								
23	0	0								
24	2	48								
25	1	25								
26	1	26								
27	1	27								
28	0	0								
29	0	0								
30	0	0								
31	1	31								
Total	382	1,802								

ANNEX TABLE 3B ANALYSIS OF 2025 DISTRIBUTIONS PER CLIENT

Hassocks										
Distribution per client	Number of clients	Aggregate number of distributions		Distributions per client	Number of clients	% of clients	Cumulative % of clients	Aggregate number of distributions	% of all distributions	Cumulative % of distributions
1	22	22		1	22	33.8	32.8	22	5.4	5.4
2	9	18		2	9	13.8	47.7	18	4.4	9.9
3	2	6		3	2	3.1	50.8	6	1.5	11.4
4	3	12		4	3	4.6	55.4	12	3.0	14.3
5	3	15		5	3	4.6	60.0	15	3.7	18.0
6	7	42		6-10	14	21.5	81.5	106	26.1	44.1
9	4	36		11-20	7	10.8	92.3	99	24.4	68.5
10	2	20		21-30	4	6.2	98.5	94	23.2	91.6
12	2	24		31-40	1	1.5	100.0	34	8.4	100.0
13	1	13		Total	65	100.0		405	100.0	
14	2	28								
16	1	16								
18	1	18								
21	1	21								
22	1	22								
25	1	25								
26	1	26								
34	1	34								
Total	65	406								

ANNEX TABLE 3C ANALYSIS OF 2025 DISTRIBUTIONS PER CLIENT

Hurstpierpoint										
Distributions per client	Number of clients	Aggregate number of distributions		Distributions per client	Number of clients	% of clients	Cumulative % of clients	Aggregate number of distributions	% of all distributions	Cumulative % of distributions
1	11	11		1	11	42.3	42.3	11	19.3	19.3
2	11	22		2	11	42.3	84.6	22	38.6	57.9
3	0	0		3	0	0.0	84.6	0	0.0	57.9
4	1	4		4	1	3.8	88.5	4	7.0	64.9
5	1	5		5	1	3.8	92.3	5	8.8	73.7
6	0	0		6-10	2	7.7	100.0	15	26.3	100.0
7	1	7		Total	26	100.0		57	100.0	
8	1	8								
Total	26	57								

ANNEX TABLE 4

CHANGE IN REPEAT USAGE OF THE FOOD BANK BETWEEN 2024 AND 2025

Distributions per client	Percent				Percentage change between 2024 and 2025 in the number of:	
	Clients		Distributions		Clients	Distributions
	2024	2025	2024	2025		
1	41.0	37.0	8.7	7.7	-9.9	-11.3
2	14.2	16.9	6.0	7.1	19.3	17.4
3	9.0	6.1	5.7	3.8	-31.5	-32.6
4	6.3	5.3	5.4	4.4	-16.7	-18.0
5	4.3	6.3	4.6	6.6	47.8	45.5
6-10	11.9	15.0	19.1	24.2	25.7	26.5
11-20	8.8	10.4	25.6	30.7	18.1	20.0
21-30	3.4	2.5	16.3	12.5	-24.5	-23.1
31-40	1.1	0.42	8.6	2.9	-62.2	-66.6

ANNEX TABLE 5

COST OF ITEMS PURCHASED BY BHCFB FOR DISTRIBUTION TO CLIENTS

(£)

	2019	2020	2021	2022	2023	2024	2025
Food	1,832	3,549	6,931	23,214	44,838	38,313	39,161
Toiletries	0	0	1,099	2,569	4,172	3,283	3,253
Total	1,832	3,549	8,030	25,783	49,010	41,596	42,414

Source: BHCFB audited accounts.

BURGESS HILL COMMUNITY FOOD BANK

England & Wales - Charity number 1154105

Accounts

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES

2024

Summary

- Burgess Hill Community Food Bank (BHCFB) provides food and small amounts of toiletries to needy households in Burgess Hill, Hassocks, Hurstpierpoint and surrounding villages.
- Donors support BHCFB by gifting food and other items and by donating cash.
- The Food Bank's clients receive one or more boxes of food and other items. Each box is designed to sustain two adults for 3 days. The number of boxes for which clients qualify is based on the size and age composition of their household.
- During 2024, distributions to clients continued to be made against vouchers issued to them by local public institutions, charities, churches and trusts. Burgess Hill Town Council was dominant amongst these, providing vouchers for approximately three-quarters of all distributions.
- During the year, the Food Bank provided 3,622 boxes to 536 separate clients through a total of 2,526 distributions.
- This total of 3,622 boxes was 16% less than the record of 4,315 boxes distributed in 2023.
- Some 220 clients used the Food Bank only once during 2024 and a further 245 clients between 2 and 10 times. These 465 relatively low-use clients comprised 86.8% of all 2024 clients and accounted for 49.5% of all distributions. The remaining 50.5% of distributions went to just 71 clients who used the Food Bank during the year between 11 and 38 times.
- Users of the Food Bank were mostly small households: some 41% of clients were single adults and a further 51% had households comprising two, three or four members.

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES

2024

1 The nature of BHCFB activities

Burgess Hill Community Food Bank (BHCFB) distributes basic food items to needy households in Burgess Hill, Hassocks, Hurstpierpoint and surrounding villages.

The Food Bank's main outlet is in Burgess Hill town centre, with a second outlet in Hassocks. The Burgess Hill outlet opens for two hours on Tuesdays, Thursdays and Saturdays. For most of 2024, the outlet in Hassocks opened for two hours on Mondays and Fridays but towards the end of the year moved to Friday opening only.

In Burgess Hill, clients are encouraged to collect from the Food Bank's outlet. Distributions are made by delivery to the homes of clients if they are unable to collect.

In Hassocks, all 2024 distributions were collected from the BHCFB outlet in the village. BHCFB also covers the area in and around Hurstpierpoint. Demand in this area is low making delivery only the most efficient means of distribution.

Distributions are normally made to clients against BHCFB vouchers issued by local organisations, such as Burgess Hill Town Council, Brighton Housing Trust and Mid Sussex Early Help. The amount of food distributed is based on a standard 'box' sufficient to feed two adults/teenagers for three days. The amount for which a client qualifies is based on the size of their household, with pre-teens counting as half an adult/teenager. Since it is difficult for Food Bank volunteers to split standard boxes, when a client's household size results in the client qualifying for an amount of boxes that is not a whole number, the amount distributed is rounded up to the next whole number.

Each standard box contains only non-perishable foodstuffs and toiletries. At the Burgess Hill outlet clients can opt to receive small additional amounts of frozen foodstuffs.

The data in this report are mostly drawn from the Food Bank's records of each distribution made to clients. The key data variables employed are the date of each distribution, the point of distribution (Burgess Hill, Hassocks, Hurstpierpoint), whether distributions were collected or delivered, the name of the client, and the size and composition of the client's household and therefore the number of boxes received. Cost data are drawn from the Food Bank's audited accounts for years through to 2023 and provisional accounts for 2024.

2 Usage of BHCFB in 2024

During 2024, BHCFB supplied a total of 536 clients with 3,622 boxes of food and toiletries. This involved a total of 2,526 distributions, of which 88% were collected from an outlet and 12% delivered. Basic information on BHCFB's operations is shown in Table 1.

TABLE 1 BHCFB DISTRIBUTIONS IN 2024 ANALYSED BY OUTLET, BENEFICIARY, NUMBER OF BOXES AND DISTRIBUTION METHOD

Outlet/ Distribution method	Number of Distributions	Number of beneficiaries*			Number of Boxes
		Adults & Teens	Pre-teens	Total	
Burgess Hill	2,058	3,800	1,126	4,926	2,952
Collected	1,863	3,344	1,014	4,358	2,634
Delivered	195	456	112	568	318
Hassocks	407	708	189	897	550
Collected	407	708	189	897	550
Delivered	0	0	0	0	0
Hurstpierpoint	61	147	97	246	120
Collected	0	0	0	0	0
Delivered	61	147	97	246	120
Total	2,526	4,655	1,412	6,069	3,622
Collected	2,270	4,052	1,203	5,255	3,184
Delivered	256	603	209	814	438

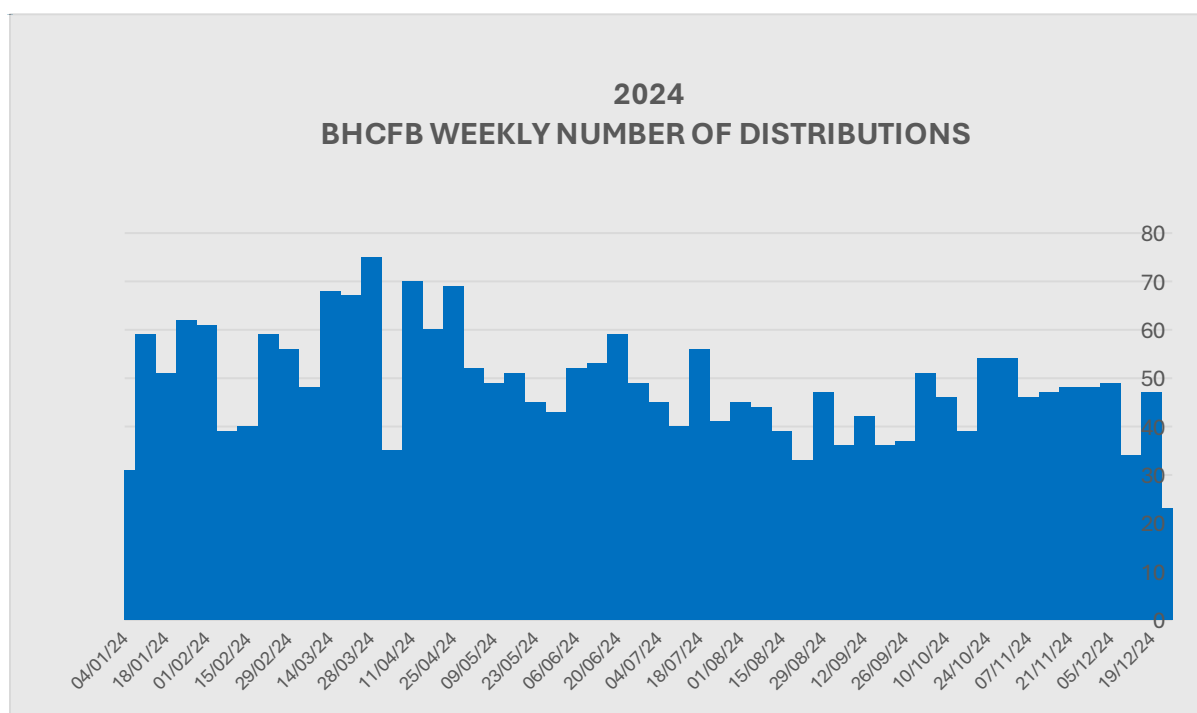
* Note that the beneficiary data refer to each distribution. Thus, for example, a pre-teen in a household which uses the Food Bank 10 times will add 10 to the number of pre-teen beneficiaries.

3 Changes in the usage of BHCFB in 2024

BHCFB’s throughput in 2024 was down on the record achieved in 2023 but well above the levels of prior years. For 2024, the chart below shows the number of distributions in each week, and the annual mean number of weekly distributions in 2024 and in the three preceding years.

Distributions and the number of boxes distributed were respectively 14% and 16% lower than in 2023. These falls for the Food Bank as a whole, resulted from falls in Burgess Hill of 8% in distributions and 9% in boxes and from much larger falls in Hassocks and Hurstpierpoint. In Hassocks distributions fell by 34% and the number of boxes by 39%. In Hurstpierpoint, the number of deliveries declined despite a shift to delivery only. Compared with 2023, Hurstpierpoint’s distributions and the number of boxes distributed were down by, respectively, 43% and 33%.

A more detailed analysis of these changes in BHCFB usage is presented in Annex Table 1.



Source: Table 1, BHCFB’s 2021, 2022 and 2023 reports and records of weekly distributions in 2024.

4 Sources of vouchers in 2024

All but a small proportion of distributions were issued against vouchers, with just 3.2% provided on an emergency basis to needy clients unable to obtain a voucher.

The issuing of vouchers was dominated by local authority councils. Over three-quarters of all distributions were covered by vouchers issued by Burgess Hill Town Council’s Help Point. Hassocks Parish Council accounted for a further 12.4%. (Table 2).

TABLE 2 2024 SOURCES OF VOUCHERS

Sources of vouchers	No. of vouchers	% of total distributions
Burgess Hill Town Council Help Point	1,954	77.4
Hassocks Parish Council	313	12.4
Brighton Housing Trust	41	1.6
Meadows Surgery	21	0.8
Linwood Community Mental Health Centre	20	0.8
Hope Sussex Community	12	0.5
Mid Sussex Early Help	11	0.4
All other voucher sources	73	2.9
No voucher	81	3.2
Total	<u>2,526</u>	<u>100.0</u>

Source: BHCFCB records.

5 Change in the Mean Size of Distributions

For the Food Bank as a whole, there was a small 2% reduction in the size of distributions from 1.46 to 1.43 boxes.

In Burgess Hill, the size of distributions fell from 1.45 to 1.43 boxes, a decrease of less than 2%. In Hassocks there was a larger fall of some 9% from 1.48 to 1.35 boxes.

In Hurstpierpoint, an increase in the proportion of clients living in large households led to a 22% increase in the mean size of distributions from 1.62 to 1.97 boxes.

TABLE 3 DERIVATION OF GROWTH IN THE MEAN NUMBER OF BOXES PER DISTRIBUTION

	Distributions		Boxes		Mean number of boxes per distribution		
	2023	2024	2023	2024	2023	2024	Ratio 2024 to 2023
Burgess Hill	2,227	2,058	3,236	2,952	1.45	1.43	0.99
Hassocks	613	407	906	550	1.48	1.35	0.91
Hurstpierpoint	107	61	173	120	1.62	1.97	1.22
Total	2,947	2,526	4,315	3,622	1.46	1.43	0.98

Source: BHCFCB records.

6 Client household size

For 2024, the percentage of distributions going to client households of different sizes is shown in Table 4 for Burgess Hill, Hassocks and Hurstpierpoint. Annex Table 2 shows how these percentages changed between 2023 and 2024.

During 2024, 40.9% of BHCFB distributions went to client households comprising a single adult. This was up by approximately 3% compared with 2023. This increase stemmed from a small increase in Burgess Hill and a much larger increase of over 10 percentage points in Hassocks. These changes were partially offset by a sharp reduction in distributions to single adults in Hurstpierpoint, from 25.2% of all clients in 2023 to just 7% in 2024.

During 2024, for BHCFB as a whole, there were no discernible patterns of change in household size beyond the small increase in single adult households. The most notable feature was the significant proportion of Hurstpierpoint's distributions that in 2024 went to a small number of exceptionally large households.

TABLE 4 BHCFB 2024 CLIENT HOUSEHOLD SIZE

Size of household (persons*)	Percentage of distributions			
	Burgess Hill	Hassocks	Hurstpierpoint	Total
1	40.9	46.2	6.6	40.9
2	17.7	21.4	8.2	18.1
3	16.1	9.1	44.3	15.6
4	17.0	14.0	16.4	16.5
5	4.9	7.1	4.9	5.2
6	2.5	0.5	0.0	2.1
7	0.6	0.0	6.6	0.6
8	0.3	0.7	11.5	0.7
9	0.1	1.0	0.0	0.2
10	0.0	0.0	1.6	0.0
Total	100.0	100.0	100.0	100.0

* All household members, including adults, teenagers and pre-teens.

7 Repeat use of the Food Bank

Repeat use of BHCFB is analysed in Table 5. Annex 3 contains a similar analysis for each of the Food Bank's three areas of operation.

During 2024, a total of 220 clients, accounting for 41% of all clients, used BHCFB on one occasion only. A further 14.2% of clients used it just twice. Despite comprising well over half of all the Food

TABLE 5 ANALYSIS OF THE INTENSITY OF CLIENT FOOD BANK USE IN 2024

Distributions per client	Number of clients	Aggregate number of distributions	Distributions per client	Number of clients	% of all clients	Cumulative % of all clients	Aggregate number of distributions	% of all distributions	Cumulative % of all distributions																														
1	220	220	1	220	41.0	41.0	220	8.7	8.7																														
2	76	152	2	76	14.2	55.2	152	6.0	14.7																														
3	48	144	3	48	9.0	64.2	144	5.7	20.4																														
4	34	136	4	34	6.3	70.5	136	5.4	25.8																														
5	23	115	5	23	4.3	74.8	115	4.6	30.4																														
6	19	114	6-10	64	11.9	86.8	483	19.1	49.5																														
7	18	126	11-20	47	8.8	95.5	647	25.6	75.1																														
8	7	56	21-30	18	3.4	98.9	412	16.3	91.4																														
9	13	117	31-40	6	1.1	100.0	217	8.6	100.0																														
10	7	70	Total	536	100.0		2526	100.0																															
11	13	143	<table border="1"> <caption>Data for Bar Chart: Percentage of all clients/distributions by number of distributions received</caption> <thead> <tr> <th>Number of distributions</th> <th>% of clients</th> <th>% of all distributions</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>41.0</td> <td>8.7</td> </tr> <tr> <td>2</td> <td>14.2</td> <td>6.0</td> </tr> <tr> <td>3</td> <td>9.0</td> <td>5.7</td> </tr> <tr> <td>4</td> <td>6.3</td> <td>5.4</td> </tr> <tr> <td>5</td> <td>4.3</td> <td>4.6</td> </tr> <tr> <td>6-10</td> <td>11.9</td> <td>19.1</td> </tr> <tr> <td>11-20</td> <td>8.8</td> <td>25.6</td> </tr> <tr> <td>21-30</td> <td>3.4</td> <td>16.3</td> </tr> <tr> <td>31-40</td> <td>1.1</td> <td>8.6</td> </tr> </tbody> </table>							Number of distributions	% of clients	% of all distributions	1	41.0	8.7	2	14.2	6.0	3	9.0	5.7	4	6.3	5.4	5	4.3	4.6	6-10	11.9	19.1	11-20	8.8	25.6	21-30	3.4	16.3	31-40	1.1	8.6
Number of distributions	% of clients	% of all distributions																																					
1	41.0	8.7																																					
2	14.2	6.0																																					
3	9.0	5.7																																					
4	6.3	5.4																																					
5	4.3	4.6																																					
6-10	11.9	19.1																																					
11-20	8.8	25.6																																					
21-30	3.4	16.3																																					
31-40	1.1	8.6																																					
12	6	72																																					
13	8	104																																					
14	4	56																																					
15	3	45																																					
16	5	80																																					
17	3	51																																					
18	2	36																																					
20	3	60																																					
21	5	105																																					
22	8	176																																					
23	1	23																																					
25	1	25																																					
26	1	26																																					
27	1	27																																					
30	1	30																																					
34	2	68																																					
35	1	35																																					
38	3	114																																					
Total	536	2526																																					

Bank's clients, these two groups together accounted for less than 15% percent of the 2,526 distributions made during the year.

Just over half of all distributions went to a small number of high users. Clients who used BHCFB on more than 10 occasions comprised just 13.2% of all clients but received 50.5% of all deliveries. The six highest users received between 34 and 38 deliveries and accounted for 8.6% of all distributions.

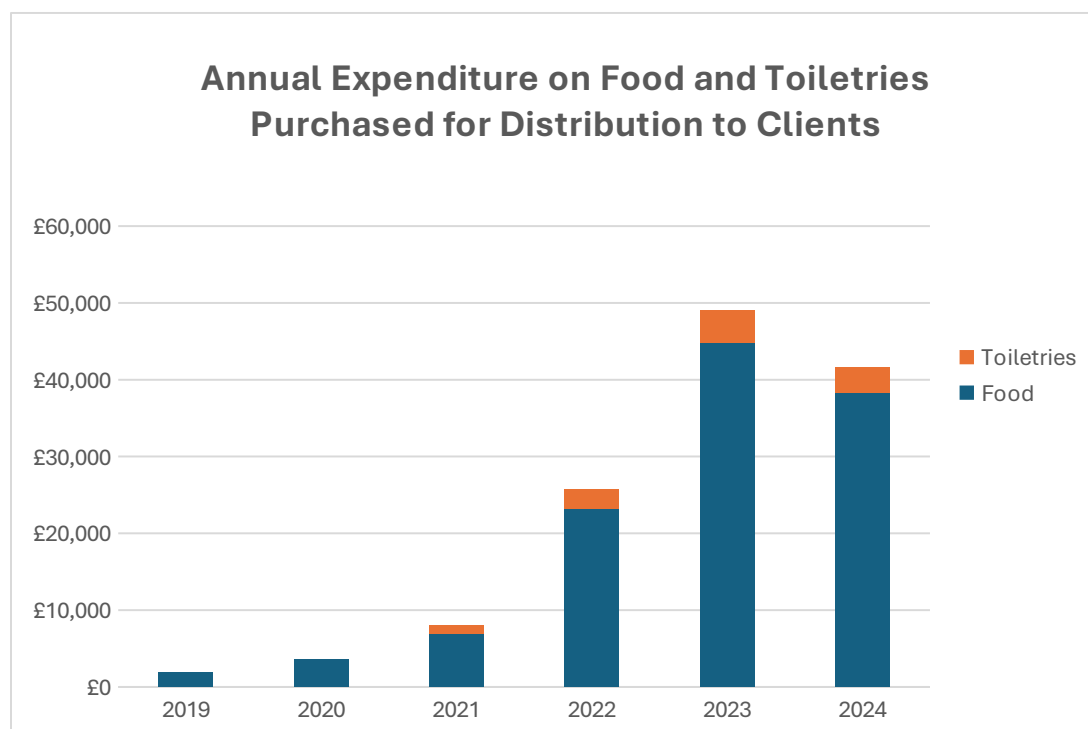
8 BHCFB expenditure on food and toiletries

A part of the food distributed by BHCFB is donated in kind by individuals and by local firms and organisations. BHCFB also receives cash donations that enable it to buy additional food and toiletries.

During 2024, the Food Bank distributed food and toiletries with an estimated total value of over £91,000.¹

Reflecting price inflation and growth in its throughout, BHCFB's expenditure on food and toiletries increased in each year from 2019 to 2023, rising from just £1,832 in 2019 to £49,008 in 2023.

In 2024, the reduction in the Food Bank's throughput, coupled with a slowing in the pace of price inflation and a continuation of generous food donations, led to the Food Bank's expenditure on food and toiletries falling by 15.1% to £41,596.



¹ Note that £91,000 is the total cost of all items distributed assuming that each was purchased by donors and BHCFB at the lowest price available in local discount supermarkets. The actual purchase cost will have been substantially higher than this since most of the items gifted to the Food Bank in kind will have been purchased by donors during their regular shop at significantly above these lowest prices.

ANNEX TABLE 1
BHCFB PERFORMANCE IN 2024 COMPARED WITH 2023
(2024 as a percentage of 2023)

Outlet	Distributions	Beneficiaries			Boxes
		Adults &Teens	Pre-teens	Total	
Burgess Hill	92	92	76	88	91
Collected	93	92	80	89	92
Delivered	84	95	52	82	83
Hassocks	66	72	30	56	61
Collected	67	73	31	57	62
Delivered	0	0	0	0	0
Hurstpierpoint *	57	71	63	68	69
Collected	0	0	0	0	0
Delivered	82	109	110	110	110
Total	86	88	63	80	84
Collected	86	87	62	79	84
Delivered	82	96	67	87	87

* Note that at Hurstpierpoint there were collections and deliveries in 2023 but deliveries only in 2024.

ANNEX TABLE 2
**BHCFB CUMULATIVE PERCENTAGE OF DISTRIBUTIONS AS
CLIENT HOUSEHOLD SIZE INCREASES, 2023 AND 2024**

Number of household members	Cumulative percentage of distributions							
	Burgess Hill		Hassocks		Hurstpierpoint		Total	
	2023	2024	2023	2024	2023	2024	2023	2024
1	38.3	40.9	35.9	46.2	25.2	6.6	37.3	40.9
2	58.0	58.6	57.3	67.6	50.5	14.8	57.6	58.9
3	72.5	74.6	72.6	76.7	61.7	59.0	72.1	74.6
4	88.0	91.6	85.6	90.7	72.9	75.4	86.9	91.1
5	94.7	96.5	94.9	97.8	80.4	80.3	94.3	96.3
6	98.5	99.0	96.6	98.3	82.2	80.3	97.5	98.4
7	99.1	99.6	96.9	98.3	92.5	86.9	98.4	99.0
8	99.6	99.9	98.7	99.0	95.3	98.4	99.3	99.7
9	100.0	100.0	99.8	100.0	100.0	98.4	100.0	100.0
10			100			100		

ANNEX TABLE 3A ANALYSIS OF DISTRIBUTIONS PER CLIENT

Burgess Hill									
Distributions per client	Number of clients	Aggregate number of distributions	Distributions per client	Number of clients	% of all clients	Cumulative % of all clients	Aggregate number of distributions	% of all distributions	Cumulative % of all distributions
1	178	178	1	178	40.7	40.7	178	8.6	8.6
2	63	126	2	63	14.4	55.1	126	6.1	14.8
3	41	123	3	41	9.4	64.5	123	6.0	20.7
4	28	112	4	28	6.4	70.9	112	5.4	26.2
5	17	85	5	17	3.9	74.8	85	4.1	30.3
6	16	96	6-10	54	12.4	87.2	408	19.8	50.1
7	15	105	11-20	37	8.5	95.7	510	24.8	74.9
8	6	48	21-30	13	3.0	98.6	299	14.5	89.5
9	11	99	31-40	6	1.4	100.0	217	10.5	100.0
10	6	60	Total	437	100.0		2,058	100.0	
11	11	121							
12	3	36							
13	6	78							
14	4	56							
15	2	30							
16	5	80							
17	3	51							
18	1	18							
20	2	40							
21	4	84							
22	5	110							
23	1	23							
25	1	25							
27	1	27							
30	1	30							
34	2	68							
35	1	35							
38	3	114							
Total	437	2,058							

ANNEX TABLE 3B ANALYSIS OF DISTRIBUTIONS PER CLIENT

Hassocks									
Distributions per client	Number of clients	Aggregate number of distributions	Distributions per client	Number of clients	% of clients	Cumulative % of all clients	Aggregate number of distributions	% of all distributions	Cumulative % of all distributions
1	31	31	1	31	40.8	40.8	31	7.6	7.6
2	7	14	2	7	9.2	50.0	14	3.4	11.1
3	6	18	3	6	7.9	57.9	18	4.4	15.5
4	5	20	4	5	6.6	64.5	20	4.9	20.4
5	4	20	5	4	5.3	69.7	20	4.9	25.3
6	3	18	6-10	9	11.8	81.6	66	16.2	41.5
7	3	21	11-20	9	11.8	93.4	125	30.7	72.2
8	1	8	21-30	5	6.6	100.0	113	27.8	100.0
9	1	9	Total	76	100.0		407	100.0	
10	1	10							
11	2	22							
12	2	24							
13	2	26							
15	1	15							
18	1	18							
20	1	20							
21	1	21							
22	3	66							
26	1	26							
Total	76	407							

ANNEX TABLE 3C ANALYSIS OF DISTRIBUTIONS PER CLIENT

Hurstpierpoint										
Distributions per client	Number of clients	Aggregate number of distributions		Distributions per client	Number of clients	% of clients	Cumulative % of all clients	Aggregate number of distributions	% of all distributions	Cumulative % of all distributions
1	11	11		1	11	47.8	47.8	11	18.0	18.0
2	6	12		2	6	26.1	73.9	12	19.7	37.7
3	1	3		3	1	4.3	78.3	3	4.9	42.6
4	1	4		4	1	4.3	82.6	4	6.6	49.2
5	2	10		5	2	8.7	91.3	10	16.4	65.6
9	1	9		6-10	1	4.3	95.7	9	14.8	80.3
12	1	12		11-20	1	4.3	100.0	12	19.7	100.0
Total	23	61		Total	23	100.0		61	100.0	

ANNEX TABLE 4

COST OF ITEMS PURCHASED BY BHCFCB FOR DISTRIBUTION TO CLIENTS

(£)

	2019	2020	2021	2022	2023	2024
Food	1,832	3,549	6,931	23,214	44,838	38,313
Toiletries	0	0	1,099	2,569	4,172	3,283
Total	1,832	3,549	8,030	25,783	49,010	41,596

Source: BHCFCB audited accounts.

BURGESS HILL COMMUNITY FOOD BANK - ACCOUNTS FOR THE YEAR 2024

Summary as at 31 December 2024 as per our Ledger (in £)

				Ledger Balance 2023 B/Fwd
2023 B/Fwd CAF bank current account balance				70,439.41
2023 B/Fwd Monmouthshire Building Society account balance				15,167.32
2023 B/Fwd Gift card balance				0.00
2023 B/Fwd Cash held at at Burgess Hill				0.00
2023 B/Fwd Cash held at Hassocks				222.93
2023 B/Fwd Shawbrook 60 day savings account balance				10,550.90
Total B/Fwd 2023				96,380.56
	Expense YTD Dec'24	Income YTD Dec'24	Net movement YTD Dec'24	
CAF bank current account	104,895.83	48,884.74	-56,011.09	
Monmouthshire Building Society Gift card	0.00	365.02	365.02	
Cash - Burgess Hill	200.00	200.00	0.00	
Cash - Hassocks	195.00	195.00	0.00	
Shawbrook 60 day savings account	341.25	130.00	-211.25	
Charity Bank	0.00	206.08	206.08	
TOTAL	105,632.08	99,980.84	-5,651.24	
Funds transferred from CAF Bank to Charity Bank (in March'24)	-50,000.00	-50,000.00		
Funds transferred from Hassocks cash book to CAF Bank (in August'24)	-295	-295		
Total expenses, income and profit or (loss) as at 31 December 2024	55,337.08	49,685.84	-5,651.24	
				Ledger Balance as at 31 Dec'24
CAF bank current account balance				14,428.32
Monmouthshire Building Society account balance				15,532.34
Gift card balance				0.00
Cash held at Burgess Hill				0.00
Cash held at Hassocks				11.68
Cash available as at 31 December 2024				29,972.34
Shawbrook 60 day savings account balance				10,756.98
Charity Bank (1 year fixed rate savings account) - March24 to March25				50,000.00
Overall credit balance as at 31 December 2024				90,729.32

BURGESS HILL COMMUNITY FOOD BANK - ACCOUNTS FOR THE YEAR 2024

Monthly balances in £ as per bank statements and as per cash books and gift cards as at 31 December 2024

Month	CAF Bank Current account	Monmouthshire Building Society	Gift card	Cash donation - Burgess Hill	Cash donation - Hassocks	Cash available at month end	Shawbrook 60 Day Savings Account	Charity Bank (1 year fixed rate savings account) - March24 to March25	Overall credit balance/Total Cash
DEC'23	70,439.41	15,167.32	0.00	0.00	222.93	85,829.66	10,550.90	0.00	96,380.56
JAN'24	74,684.14	15,167.32	0.00	0.00	232.93	90,084.39	10,550.90	0.00	100,635.29
FEB'24	72,567.08	15,167.32	0.00	10.00	232.93	87,977.33	10,557.16	0.00	98,534.49
MAR'24	22,340.01	15,167.32	0.00	0.00	242.93	37,750.26	10,569.28	50,000.00	98,319.54
APR'24	22,058.31	15,532.34	0.00	0.00	242.93	37,833.58	10,569.28	50,000.00	98,402.86
MAY'24	20,726.39	15,532.34	0.00	0.00	262.93	36,521.66	10,581.61	50,000.00	97,103.27
JUN'24	17,316.80	15,532.34	0.00	0.00	272.93	33,122.07	10,583.83	50,000.00	93,705.90
JUL'24	14,471.66	15,532.34	0.00	0.00	342.93	30,346.93	10,583.83	50,000.00	90,930.76
AUG'24	13,538.50	15,532.34	0.00	0.00	1.68	29,072.52	10,583.83	50,000.00	89,656.35
SEP'24	13,275.51	15,532.34	0.00	0.00	11.68	28,819.53	10,583.83	50,000.00	89,403.36
OCT'24	13,174.31	15,532.34	0.00	0.00	11.68	28,718.33	10,583.83	50,000.00	89,302.16
NOV'24	12,293.88	15,532.34	0.00	0.00	11.68	27,837.90	10,583.83	50,000.00	88,421.73
DEC'24	14,428.32	15,532.34	0.00	0.00	11.68	29,972.34	10,756.98	50,000.00	90,729.32
2024 A/c Movement	-56,011.09	365.02	0.00	0.00	-211.25	-55,857.32	206.08	50,000.00	-5,651.24
Summary of expenses for the period January to December 2024									
									£
Food purchased							38,313		
Food purchased for the Pantry as part of a joint account with Booker (then refunded to DII/ICFD)							9,450		
Toiletries for clients							3,283		
Scottish Power & Castle Water							1,371		
Office Cleaning							1,224		
Hassocks Food Bank branch - contribution towards the construction of a shelter							403		
Insurance policy							398		
Website & e-mail, annual subscription fee to the ICO							270		
Trolleys for clients							156		
Servicing fire extinguishers and testing electrical equipment							159		
Other-Misc (monthly CAF Bank fee, paper hand towels, door mat, fan heater)							189		
Food Bank storage at Hurst							120		
Total expenditure in 2024							55,337		

BURGESS HILL COMMUNITY FOOD BANK - YEARLY COMPARATIVES

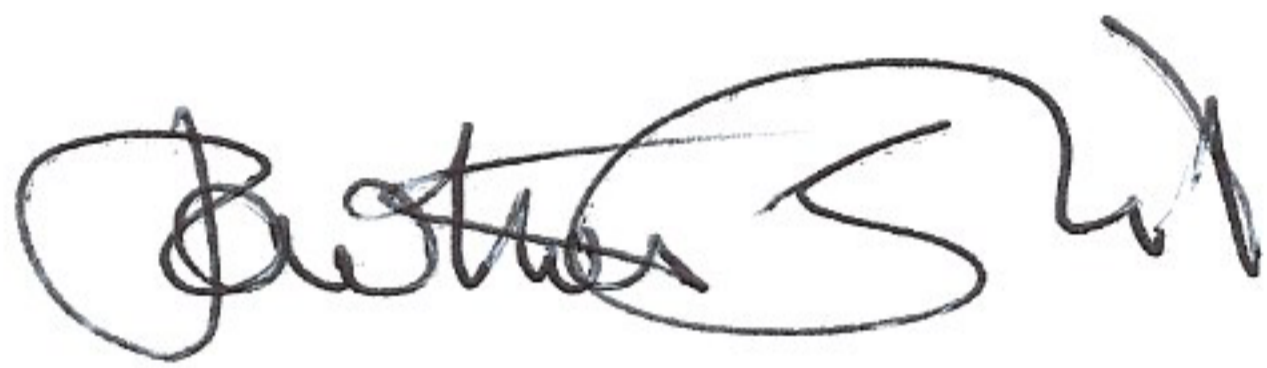
	2022	2023	2024
Summary of expenses in £			
Food purchased (2024 includes orders made via Bookers)	23,214	44,837	38,313
Toiletries for clients (2024 includes orders made via Bookers)	2,569	4,171	3,283
Scottish Power & Castle Water	1,824	1,486	1,371
Office cleaning	1,032	1,176	1,224
Hassocks Food Bank branch premises - refurbishment and materials purchased in 2023 and contribution towards the construction of a shelter in 2024		892	403
Insurance policy	317	326	398
Website and e-mail account, Annual subscription fee (re Data Protection) to the ICO, Zoom meetings/calls, Leaflets	514	272	270
Stacking trays, trolleys, shelving. Trolleys only in 2023 and in 2024	551	197	156
Servicing fire extinguishers and testing electrical equipment	138	150	159
Dump bins, collection buckets & storage boxes, leaflet dispensers, Notice board, Pavement sign/posters, recipe books, tin openers, Banner printing	375	104	
Other expenditure (office stationery, postage, depot keys, travel costs, CAF bank fee, paper hand towels, door mat, fan heater)	112	93	189
Food Bank storage at Hurst	120	80	120
Two smoke alarms		63	
Burgess Hill Food Pantry	64		
Door lock repair, thermometers for the freezers, radio	197		
Sub total	31,027	53,850	45,887
Food purchased for the Pantry as part of a joint account with Booker (then refunded to BHCfB)			9,450
Total expenditure	31,027	53,850	55,337
Summary of income in £			
Donations received via Goldengiving/People's Fundraising	23,910	21,695	24,211
Gift Aid	2,975	8,424	3,105
Cheque donations deposited at the CAF bank account		2,706	3,052
Grant from West Sussex County Council. In 2023 grant from the Budding Foundation (for the Hassocks branch)		1,250	
Other donations (credited to the CAF bank account)	5,308	7,243	8,824
Other income (interest earned, Gift Card, cash donations)	2,648	1,514	857
Sub total	34,841	42,832	40,049
Refund received from the Pantry for their share of the food ordered at Booker's			9,637
Total Income	34,841	42,832	49,686
Profit / (Loss)	3,814	-11,018	-5,651

	£
Reconciliation between donations and income	
Income as at 31 December 24	49,685.84
Less refund received from the Pantry	-9,637.19
Less interest received from Monmouthshire	-365.02
Less interest received from Shawbrook	-206.08
Interest received on the CAF Bank current account	-55.97
	39,421.58
Summary of donations for the period between 1st January and 31 December 2024	
S/total from 880 donations received via People's Fundraising	24,210.59
S/total from 68 other donations credited to the CAF bank account	8,528.67
S/total from Gift Aid credited into the CAF bank a/c	3,105.26
S/total grants	0.00
S/total from 3 cheques deposited at the CAF bank account	3,052.06
S/total from 1 Gift Card	200.00
S/total from 7 cash donations - Burgess Hill	195.00
S/total from 6 cash donation - Hassocks	130.00
Grand Total @ 31/12/2024	39,421.58

INDEPENDENT AUDITORS REPORT 2024

BOARD OF TRUSTEES

I have audited the 2024 accounts for Burgess Hill Community Food Bank (a charitable organisation) and in my opinion the financial records and statements are a true and fair reflection of the financial position of Burgess Hill Community Food Bank for the period January 1st to December 31st, 2024.

A handwritten signature in black ink, appearing to read 'Jonathan Bird', with a large, stylized flourish at the end.

Jonathan Bird FMAAT

February 3, 2025

BURGESS HILL COMMUNITY FOOD BANK

England & Wales - Charity number 1154105

Accounts

BURGESS HILL COMMUNITY FOOD BANK

Annual Report 2023

The analysis below of our activities, prepared by our Records Keeper, gives a full analysis of the work done by Burgess Hill Community Food Bank Volunteers in our last financial year. I hesitate to add to it, so would simply add my thanks to my fellow Trustees for all the work done, unpaid, in the past year, and our thanks to the Volunteers who, week by week, support the people in our area who need it. And we would all like to thank the many members of our community that supply us with the food and the money needed to keep the operation going.

The demand for our services has increased again in the past year, as may be seen from the analysis below. This has resulted in a reduction in our financial reserves, which remain very healthy nevertheless. We look forward to another busy year, but hope that the numbers of people needing help, especially those needing continued support, will diminish, since Food Banks are not a long-term solution to Poverty. That is a role for Government.

Joe Wilkinson

Chair of Trustees, Burgess Hill Community Food Bank

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES

2023

Summary

- Burgess Hill Community Food Bank (BHCFB) provides food and small amounts of toiletries to needy households in Burgess Hill, Hassocks, Hurstpierpoint and surrounding villages.
- The Food Bank's clients receive one or more boxes of food and other items. Each box is designed to sustain two adults for 3 days. The number of boxes for which clients qualify is based on the size and age composition of their household.
- distributions to clients continued to be made mainly against vouchers issued to them by local public institutions, charities, churches and trusts. Burgess Hill Town Council was dominant amongst these, providing vouchers for almost two-thirds of all distributions.
- During the year, the Food Bank provided 4,313 boxes to 591 separate clients through a total of 2,227 distributions.
- This total of 4,313 boxes was 43% greater than the 2,813 distributed in 2022.
- Donors support BHCFB by gifting food and other items and by donating cash.
- The cost of food and other items purchased for distribution to clients rose by 93%, principally due to food price inflation and the Food Bank's increased throughput.
- Some 40% of clients used the Food Bank only once during the year and a further 34% between 2 and 5 times.
- Almost 70% of distributions went to the 26% of clients who received more than 5 distributions during the year.
- Users of the Food Bank were mostly small households: some 38% of clients were single adults and a further 50% had households comprising two, three or four members.

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES

2023

1 The nature and extent of BHCFB activities

Burgess Hill Community Food Bank (BHCFB) distributes basic food items to needy households in Burgess Hill, Hassocks, Hurstpierpoint and surrounding villages.

The Food Bank's main outlet is in Burgess Hill town centre, with a second outlet in Hassocks. The Burgess Hill outlet opens for two hours on Tuesdays, Thursdays and Saturdays and that in Hassocks for two hours on Mondays and Fridays. In early 2023, after several years during which distributions in and around Hurstpierpoint were all delivered to the client, a third BHCFB outlet was opened experimentally in the village. Distributions in the area reverted to delivery-only in the second half of the year in response to low usage of this outlet.

Distributions are normally made to clients against BHCFB vouchers issued by local organisations, such as Burgess Hill Town Council and Mid Sussex Early Help. The amount of food distributed is based on a standard 'box' sufficient to feed two adults/teenagers for three days. The amount for which clients qualify is based on the size of the household, with pre-teens counting as half an adult/teenager. Since it is difficult for Food Bank volunteers to split standard boxes, when a client's household size results in the client qualifying for an amount of boxes that is not a whole number, the amount distributed is rounded up to the next whole number.

Each standard box contains only non-perishable food. Clients can opt to receive additional small amounts of frozen foodstuffs and toiletries.

During 2023, BHCFB supplied a total of 591 clients with 4,313 boxes of food plus supplements. This involved 2,947 distributions, of which 88% were collected from an outlet and 12% delivered. Basic information on BHCFB's operations is shown in Table 1 overleaf.

Other than for the data on costs, all the data in this report are drawn from the Food Bank's records of each distribution made to clients. The key data variables employed are the date of each distribution, the point of distribution (Burgess Hill, Hassocks, Hurstpierpoint), whether distributions were collected or delivered, the name of the client, and the size and composition of the client's household and therefore the number of boxes received.

TABLE 1 BHCFB DISTRIBUTIONS IN 2023 ANALYSED BY OUTLET, BENEFICIARY, NUMBER OF BOXES AND DISTRIBUTION METHOD

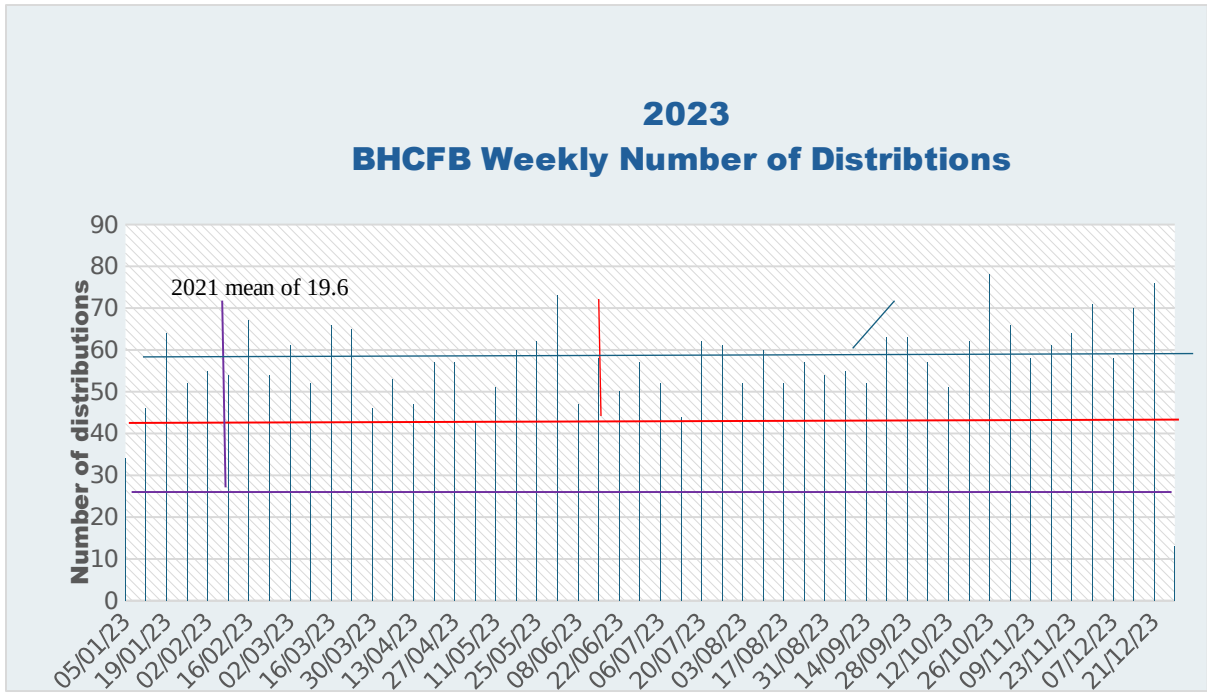
Outlet/Distribution method	Number of Distributions	Number of beneficiaries*			Number of Boxes
		Adults & Teens	Pre-teens	Total	
Burgess Hill	2,227	4,112	1,479	5,591	3,235
Collected	1,995	3,631	1,264	4,895	2,850
Delivered	232	481	215	696	385
Hassocks	613	988	618	1,606	905
Collected	608	975	611	1,586	893
Delivered	5	13	7	20	12
Hurstpierpoint	107	208	155	363	173
Collected	33	73	67	140	64
Delivered	74	135	88	223	109
Total	2,947	5,308	2,252	7,560	4,313
Collected	2,636	4,679	1,942	6,621	3,807
Delivered	311	629	310	939	506

* Note that the beneficiary data refer to each distribution. Thus, for example, a pre-teen in a household which uses the Food Bank 10 times will add 10 to the the number of pre-teen beneficiaries.

2 Growth in BHCFB’s activities in 2023 and its financial impact

2023 saw a further large increase in BHCFB’s throughput. Distributions were 45% above those in 2022, driven by a 43% increase in Burgess Hill, a 36% increase in Hassocks, and a more than tripling in Hurstpierpoint albeit from a small 2022 base. A more detailed analysis of these increases in the number of distributions is presented in Annex Table 1.

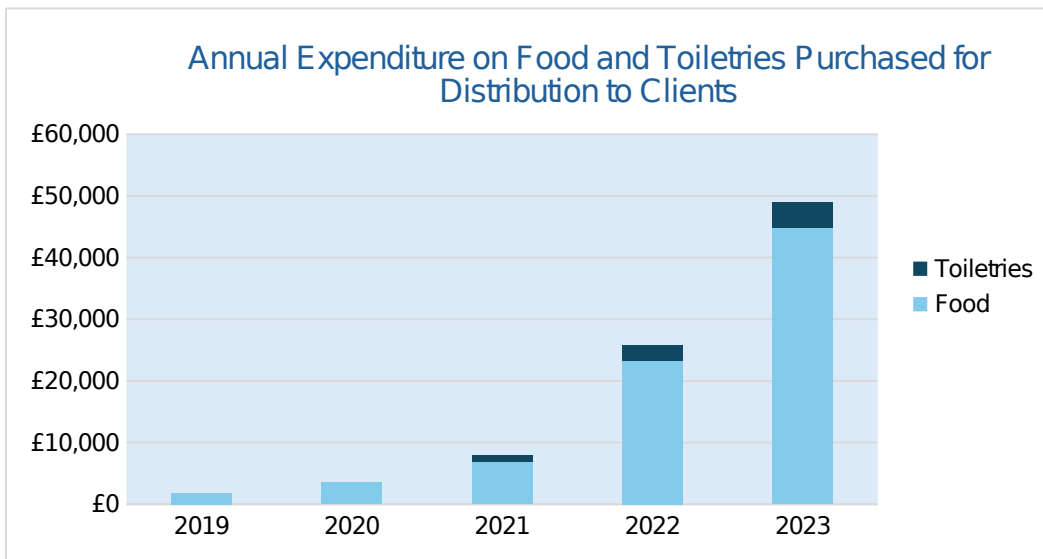
The sharp increase in distributions in 2023 followed an approximate doubling in 2022 (see chart below). Distributions in 2021, in turn, were above those in 2020 and massively above those in the years prior to the Covid lockdown. Thus, BHCFB’s 2023 operations were on a completely different scale from those in the early years of its operation.



Source: Table 1 and BHCFCB’s 2021 and 2022 Reports.

Part of the food distributed by BHCFCB is donated in kind by individuals and local firms and organisations. The Food Bank also receives cash donations that enable it to buy additional food.

The increase in the number of distributions has meant that BHCFCB has needed to buy increasing amounts of food to supplement donations in kind. Together with inflation in the prices of foodstuffs, this has led to the cost of purchases of food and other items for delivery to clients rising from less than £2,000 in 2019 to almost £50,000 in 2023.



Source: Annex Table 2.

3 Change in the composition of client households

The number of boxes received by clients in 2023 was 53% greater than in 2022. This was a larger increase between these two years than the 45% rise in the number of distributions. This reflected an increase in the mean number of boxes per distribution, which rose from 1.38 in 2022 to 1.46 in 2023. This increase for all BHCFB distributions resulted from a small increase in Burgess Hill and much larger percentage increases in Hassocks and Hurstpierpoint (Table 2).

TABLE 2 DERIVATION OF GROWTH IN THE MEAN NUMBER OF BOXES PER DISTRIBUTION

	Distributions		Boxes		Mean number of boxes per distribution		
	2022	2023	2022	2023	2022	2023	Ratio 2023 to 2022
Burgess Hill	1,552	2,227	2,181	3,236	1.41	1.45	1.03
Hassocks	451	613	585	906	1.30	1.48	1.14
Hurstpierpoint	32	107	47	173	1.47	1.62	1.10
Total	2,035	2,947	2,813	4,315	1.38	1.46	1.06

4 Voucher sources in 2023

Almost two-thirds of all distributions were covered by vouchers issued by Burgess Hill Town Council's Help Point (Table 3). Approximately 4% of distributions in Burgess Hill, 91% in Hassocks and 44% in Hurstpierpoint were issued without a supporting voucher.

TABLE 3 SOURCES OF VOUCHERS

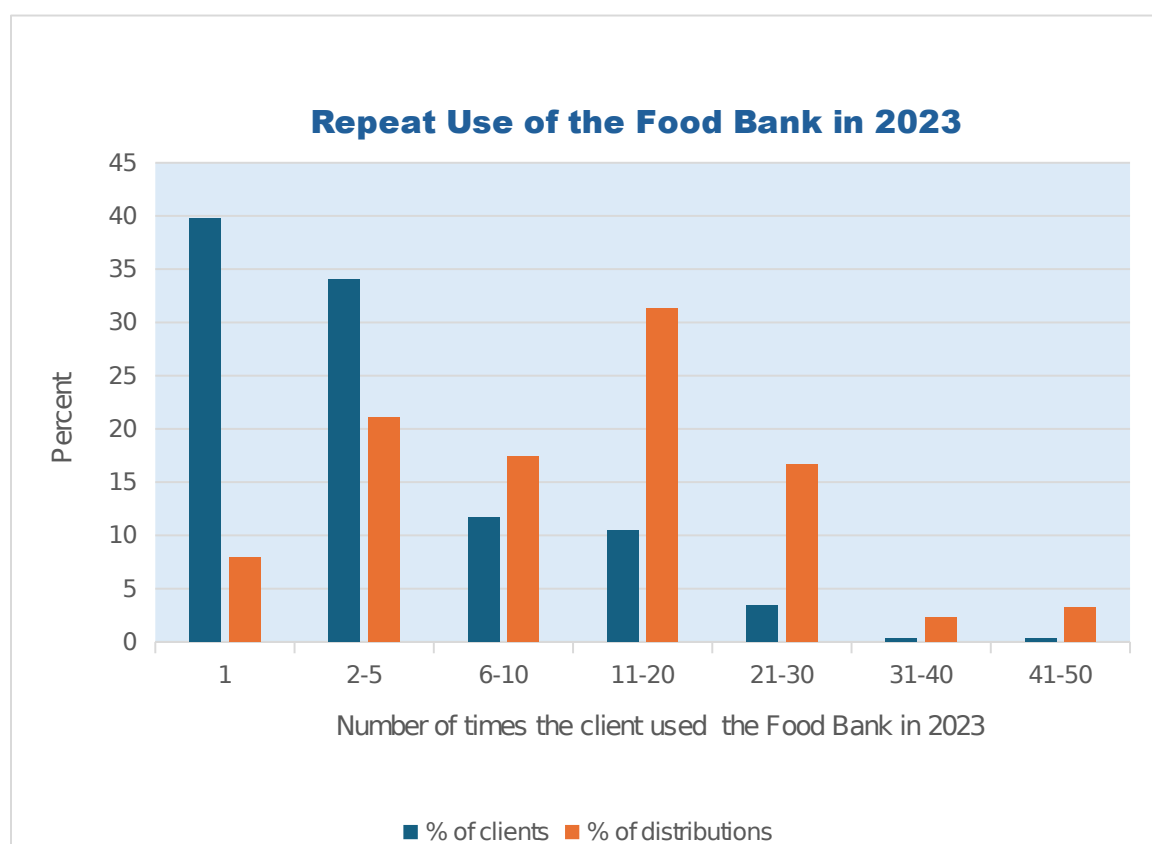
Sources of Vouchers	Number	Percent of total distributions
Help Point	1,907	64.7
Manor Field Primary School	55	1.9
Meadows Surgery	40	1.4
Linwood Community Mental Health Team	38	1.3
Brighton Housing Trust	25	0.8
Peabody	23	0.8
Mid-Sussex Early Help	16	0.5
Hurstpierpoint & Sayers Common Parish Council	13	0.4
Hassocks Parish Council	11	0.4
Other issuing bodies	112	3.8
No voucher	707	24.0
Total distributions	2,947	100.0

5 Clients' repeat use of the Food Bank

Data on the frequency with which clients used BHCFB in 2023 is presented in Table 4 and the accompanying chart. Annex 3 contains a more detailed analysis, including separate data for Burgess Hill, Hurstpierpoint and Hassocks.

TABLE 4 DATA ON THE FREQUENCY WITH WHICH CLIENTS USED THE FOOD BANK

Distributions per client	Number of clients	% of clients	Cumulative % of clients	Number of distributions	% of all distributions	Cumulative % of distributions
1	235	39.8	39.8	235	8.0	8.0
2	74	12.5	52.3	148	5.0	13.0
3	57	9.6	61.9	171	5.8	18.8
4	47	8.0	69.9	188	6.4	25.2
5	23	3.9	73.8	115	3.9	29.1
6-10	69	11.7	85.4	513	17.4	46.5
11-20	62	10.5	95.9	922	31.3	77.8
21-30	20	3.4	99.3	492	16.7	94.5
31-40	2	0.3	99.7	67	2.3	96.7
41-50	2	0.3	100.0	96	3.3	100.0
Total	591	100.0		2,947	100.0	



During 2023, 591 separate clients received distributions. Of these, nearly 40% used the Food Bank only once and nearly three-quarters used it five times or less.

Almost half of all distributions went to the 131 clients who used the Food Bank between six and twenty times. Twenty heavy users - who used the Food Bank between 21 and 30 times - accounted for 16.7% of all distributions, receiving more than twice as many distributions as the 235 clients who used it on one occasion only. There were four very heavy users, who between them received 163 distributions.

6 Client household size and composition and their implications

During 2023, 37% of distributions went to client households with only a single person. A further 13% went to households with a single adult and one or more pre-teens (Table 5). Thus, half of all the Food Bank's distributions went to households comprising just a single adult or a single adult plus one or more pre-teens. A further but unknown number of client households comprised a single adult with one or more teens. Thus, it is likely that *substantially* over 50% of all distributions went to households with only one adult.

TABLE 5 THE IMPORTANCE OF SINGLE-ADULT HOUSEHOLDS

	Household composition (number)				
	Single adults	Single adults with pre-teens	All single adult households	All other	Total
Burgess Hill	852	226	1,078	1,149	2,227
Hassocks	220	135	355	258	613
Hurstpierpoint	27	13	40	67	107
Total	1,099	374	1,473	1,474	2,947
	Household composition (%)				
	Single adults	Single adults with pre-teens	All single adult households	All other	Total
Burgess Hill	38%	10%	48%	52%	100%
Hassocks	36%	22%	58%	42%	100%
Hurstpierpoint	25%	12%	37%	63%	100%
Total	37%	13%	50%	50%	100%

Some 58% of all distributions were to one or two-person households, with households with 3-5 members accounting for a further 37%. Large households with 6 or more members were relatively rare, accounting for less than 6% of distributions (Table 6).

TABLE 6 CLIENT HOUSEHOLD SIZE

Size of household (persons*)	Percentage of distributions			
	Burgess Hill	Hassocks	Hurstpierpoint	Total
1	38.3	35.9	25.2	37.3
2	19.8	21.4	25.2	20.3
3	14.5	15.3	11.2	14.6
4	15.4	13.1	11.2	14.8
5	6.8	9.3	7.5	7.3
6	3.8	1.6	1.9	3.3
7	0.6	0.3	10.3	0.9
8	0.5	1.8	2.8	0.8
9	0.4	1.1	4.7	0.7
10	0.0	0.2	0.0	0.0
Total	100.0	100.0	100.0	100.0

* All household members, including adults, teenagers and pre-teens.

For operational purposes BHCFB assumes that the food needs of adults and teenagers are identical. One consequence of this is that the Food Bank's records contain data for just two categories of household member: (a) adults/teens and (b) pre-teens. This, in turn, constrains the scope for analysis of household composition. However, if single-person households are assumed to comprise adults only, a limited amount of analysis is possible.

The household composition of the majority of the Food Bank's clients results in the number of boxes they receive being rounded up to a whole number, as described in section 1. This means that all clients receive at least sufficient food to meet BHCFB's three-day sustenance target and that the majority of clients receive more than this.

During 2023, clients received a total of 34% more food than the than the amount necessary to sustain two adults for three days. This percentage is broken down in Table 7 for each of the Food Bank's three outlets and by single and multi-person household.

TABLE 7 AMOUNTS OF FOOD DISTRIBUTED TO CLIENTS IN EXCESS OF THE BHCFB TARGET

	Burgess Hill	Hassocks	Hurstpierpoint	All BHCFB
Single person households	100%	100%	100%	100%
Multi-Person households	19%	27%	13%	20%
All Households	33%	40%	21%	34%

7 Growth in the mean size of distributions

The number of boxes received by clients in 2023 was 53% greater than in 2022. This was a larger rise than the 45% increase in the number of distributions. This reflected an increase between the two years in the mean number of boxes per distribution, which rose from 1.38 to 1.46. This increase for all BHCFB distributions resulted from a small percentage increase in Burgess Hill but much larger increases in Hassocks and Hurstpierpoint (Table 8).

TABLE 8 GROWTH IN THE MEAN SIZE OF DISTRIBUTIONS

	Distributions		Boxes		Mean number of boxes per distribution		
	2022	2023	2022	2023	2022	2023	Ratio 2023 to 2022
Burgess Hill	1,552	2,227	2,181	3,236	1.41	1.45	1.03
Hassocks	451	613	585	906	1.30	1.48	1.14
Hurstpierpoint	32	107	47	173	1.47	1.62	1.10
Total	2,035	2,947	2,813	4,315	1.38	1.46	1.06

ANNEX TABLE 1 BHCFB PERFORMANCE IN 2023 COMPARED WITH 2022

(% increase)

Outlet	Distributions	Beneficiaries			Boxes
		Adults &Teens	Pre-teens	Total	
Burgess Hill	43	52	41	49	48
Collected	44	53	36	48	49
Delivered	36	45	78	54	46
Hassocks	36	46	58	50	55
Collected	36	46	59	50	55
Delivered	0	30	17	25	50
Hurstpierpoint	234	271	400	317	268
Collected	*	*	*	*	*
Delivered	131	141	184	156	132
Total	45	54	53	54	53
Collected	44	54	48	52	53
Delivered	50	58	96	69	59

* No collections in 2022.

ANNEX TABLE 2

ANNUAL COST OF ITEMS PURCHASED BY BHCFB FOR DISTRIBUTION TO CLIENTS

(£)

	2019	2020	2021	2022	2023
Food	1,832	3,549	6,931	23,214	44,837
Toiletries	0	0	1,099	2,569	4,171
Total	1,832	3,549	8,030	25,783	49,008

Source: BHCFB audited accounts.

ANNEX TABLE 3A

BURGESS HILL ANALYSIS OF DISTRIBUTIONS PER CLIENT

Distributions per client	Number of clients	Aggregate number of distributions	Distributions per client	Number of clients	% of clients	Cumulative % of clients	Aggregate number of distributions
1	170	170	1	170	37.7	37.7	170
2	57	114	2	57	12.6	50.3	114
3	49	147	3	49	10.9	61.2	147
4	40	160	4	40	8.9	70.1	160
5	20	100	5	20	4.4	74.5	100
6	22	132	6-10	55	12.2	86.7	403
7	12	84	11-20	42	9.3	96.0	629
8	10	80	21-30	14	3.1	99.1	341
9	3	27	31-40	2	0.4	99.6	67
10	8	80	41-50	2	0.4	100.0	96
11	3	33	Total	451	100.0		2,227
12	7	84					
13	9	117					
14	2	28					
15	3	45					
16	2	32					
17	6	102					
18	4	72					
19	4	76					
20	2	40					
21	6	126					
22	1	22					
26	2	52					
27	2	54					
28	1	28					
29	1	29					
30	1	30					
33	1	33					
34	1	34					
46	1	46					
50	1	50					
Total	451	2,227					

ANNEX TABLE 3B

HASSOCKS ANALYSIS OF DISTRIBUTIONS PER CLIENT

Distributions per client	Number of clients	Aggregate number of distributions	Distributions per client	Number of clients	% of clients	Cumulative % of clients	Aggregate number of distributions
1	44	44	1	44	44.4	44.4	44
2	9	18	2	9	9.1	53.5	18
3	6	18	3	6	6.1	59.6	18
4	3	12	4	3	3.0	62.6	12
5	2	10	5	2	2.0	64.6	10
6	3	18	6-10	10	10.1	74.7	78
7	2	14	11-20	19	19.2	93.9	282
9	4	36	21-30	6	6.1	100.0	151
10	1	10	31-40	0	0.0	100.0	0
11	3	33	41-50	0	0.0	100.0	0
12	3	36	Total	99	100.0		613
13	2	26					
14	2	28					
16	1	16					
17	4	68					
18	1	18					
19	3	57					
21	1	21					
22	1	22					
23	1	23					
27	1	27					
29	2	58					
Total	99	613					

ANNEX TABLE 3C

HURSTPIERPOINT ANALYSIS OF DISTRIBUTIONS PER CLIENT

Distributions per client	Number of clients	Aggregate number of distributions	Distributions per client	Number of clients	% of clients	Cumulative % of clients	Aggregate number of distributions
1	21	21	1	21	51.2	51.2	21
2	8	16	2	8	19.5	70.7	16
3	2	6	3	2	4.9	75.6	6
4	4	16	4	4	9.8	85.4	16
5	1	5	5	1	2.4	87.8	5
6	1	6	6-10	4	9.8	97.6	32
8	2	16	11-20	1	2.4	100.0	11
10	1	10	21-30	0	0.0	100.0	0
11	1	11	31-40	0	0.0	100.0	0
Total	41	107	41-50	0	0.0	100.0	0
			Total	41	100.0		107

BURGESS HILL COMMUNITY FOOD BANK - ACCOUNTS FOR THE YEAR 2023**Monthly balances in £ as per bank statements and as per cash books and gift cards**

Month	CAF Bank Current account	Monmouthshire Building Society	Gift card	Cash donation - Burgess Hill	Cash donation - Hassocks	Shawbrook 60 Day Savings Account	Total	Note
DEC'22	80,177.40	15,037.68	863.95	0.00	842.51	10,477.32	107,398.86	Cash available @ 31/12/2022
JAN'23	87,551.53	15,037.68	750.00	0.00	842.01	10,477.32	114,658.54	Cash available @ 31/01/2023
FEB'23	87,319.73	15,037.68	500.00	0.00	852.01	10,477.32	114,186.74	Cash available @ 28/02/2023
MAR'23	84,176.51	15,037.68	0.00	0.00	852.01	10,477.32	110,543.52	Cash available @ 31/03/2023
APR'23	89,726.41	15,037.68	0.00	0.00	102.01	10,477.32	115,343.42	Cash available @ 30/04/2023
MAY'23	87,275.10	15,037.68	0.00	0.50	102.01	10,477.32	112,892.61	Cash available @ 31/05/2023
JUN'23	85,595.38	15,167.32	0.00	0.00	187.01	10,507.70	111,457.41	Cash available @ 30/06/2023
JUL'23	83,834.04	15,167.32	0.00	0.00	207.01	10,507.70	109,716.07	Cash available @ 31/07/2023
AUG'23	82,056.45	15,167.32	0.00	0.00	207.01	10,507.70	107,938.48	Cash available @ 31/08/2023
SEP'23	79,018.74	15,167.32	0.00	0.00	252.01	10,507.70	104,945.77	Cash available @ 30/09/2023
OCT'23	77,938.25	15,167.32	0.00	0.00	85.62	10,507.70	103,698.89	Cash available @ 31/10/2023
NOV'23	73,825.72	15,167.32	0.00	0.00	39.43	10,507.70	99,540.17	Cash available @ 30/11/2023
DEC'23	70,439.41	15,167.32	0.00	0.00	222.93	10,550.90	96,380.56	Cash available @ 31/12/2023
	-9,737.99	129.64	-863.95	0.00	-619.58	73.58	-11,018.30	2023 Account Movement

Summary of expenses for the period January to December 2023	£
Food purchased	44,837
Toiletries for clients	4,171
Scottish Power	1,486
Office Cleaning	1,176
Hassocks Food Bank branch premises - refurbishment and materials purchased	892
Insurance policy	326
Website & e-mail, Fee to the ICO	272
Trolleys for clients	197
Servicing fire extinguishers and testing electrical equipment	150
Banner printing and posters	104
Other-Misc (monthly CAF Bank fee, stationery, etc..)	93
Food Bank storage at Hurst	80
Two smoke alarms	63
Total expenditure in 2023	53,850

INDEPENDENT AUDITORS REPORT 2023

BOARD OF TRUSTEES

I have audited the 2023 accounts for Burgess Hill Community Food Bank (a charitable organisation) and in my opinion the financial records and statements are a true and fair reflection of the financial position of Burgess Hill Community Food Bank for the period January 1st to December 31st, 2023.

A handwritten signature in black ink, appearing to read 'Jonathan Bird', with a stylized flourish at the end.

Jonathan Bird FMAAT

January 29, 2024

BURGESS HILL COMMUNITY FOOD BANK

England & Wales - Charity number 1154105

Accounts

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES IN 2022

Summary

During 2022, the Food Bank provided 442 clients with 2,813 boxes of food worth approximately £133,000.

The number of distributions and the number of boxes distributed were both over 95% higher than in 2021. This sharp rise was caused by:

- an increase in the number of individuals and households using the Food Bank. This was principally the result of nationwide increases in the retail prices of foodstuff and other goods and services which reduced the ability of local low-income households to buy food.
- from May 2022, the use of the Food Bank by Ukrainian refugees hosted locally. Between May and the end of the year, Ukrainian refugees received over a quarter of all distributions.

The issuing of vouchers was dominated in 2022 by Burgess Hill Town Council, which provided over twenty times as many vouchers as the next most important issuing agency.

The return to providing food through collection was consolidated in 2022, with deliveries limited to a small number of clients unable to collect.

At the Burgess Hill outlet, Saturday was added as a collection day, bringing the total number of collection days per week in Burgess Hill to three.

Most clients used the Food Bank extensively, with more than two-thirds of all distributions going to clients obtaining food six or more times during the year.

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES IN 2022

1. The nature and extent of BHCFB activities

BHCFB distributes to households and single adults who are resident in Burgess Hill, Hassocks, Hurstpierpoint and surrounding villages.

During the main Covid lockdown period, BHCFB switched from collection to delivery as the main means of supplying food to clients. During 2021, the Food Bank successfully reintroduced collection as the main form of distribution, with delivery limited to clients who were unable to collect. This focus on collection was continued and consolidated in 2022.

The Food Bank's main outlet is in Burgess Hill, with a second, well-used outlet in Hassocks. During 2022, small amounts of food were also distributed by delivery in and around Hurstpierpoint.

Distributions are normally made to clients against BHCFB vouchers issued by local organisations, such as the Town Council and West Sussex County Council Children's Services. The amount distributed to a client is based on the number of people in their household as specified on the voucher, with pre-teens counting as half an adult or teenager. The standard unit of distribution is a box of sorted foodstuffs sufficient to last two adults for three days. This had an approximate value of £40 in 2022.

During 2022, the Food Bank provided 442 clients with 2,813 boxes of food worth approximately £133,000 through a total of 2,035 distributions (see Table 1). Total distributions during the year were sufficient to sustain the equivalent of two adults for 8,439 days.

TABLE 1: FOOD BANK DISTRIBUTIONS IN 2022 ANALYSED BY OUTLET AND BY NUMBERS OF BENEFICIARIES AND BOXES

Outlet	Distributions	Beneficiaries			Boxes
		Adults & Teens	Pre-teens	Total	
Burgess Hill	1,552	2,711	1,050	3,761	2,181
Collected	1,382	2,380	929	3,309	1,918
Delivered	170	331	121	452	263
Hassocks	451	677	394	1,071	585
Collected	446	667	388	1,055	577
Delivered	5	10	6	16	8
Hurstpierpoint	32	56	31	87	47
Collected	0	0	0	0	0
Delivered	32	56	31	87	47
Total	2,035	3,444	1,475	4,919	2,813
Collected	1,828	3,047	1,317	4,364	2,495
Delivered	207	397	158	555	318

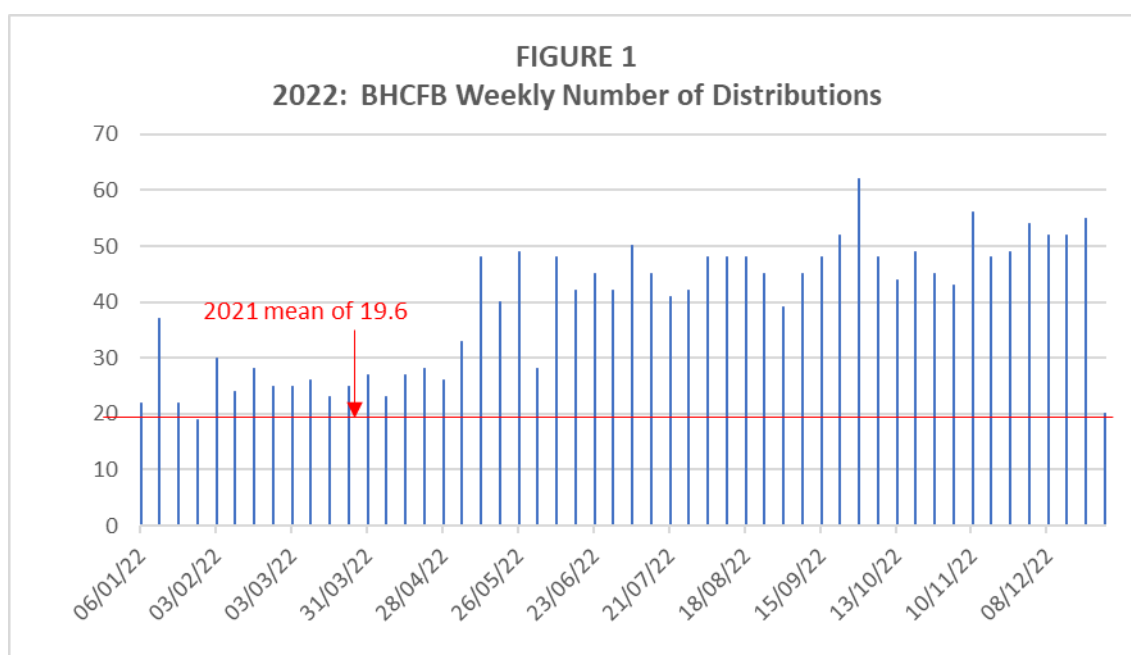
2. Means of Distribution

Other than at Hurstpierpoint, BHCFB continued with collection being the standard form of distribution, with deliveries being confined to clients unable to collect. Over the year, in Burgess Hill and Hassocks, collections accounted for, respectively, 89% and 99% of all distributions. In Hurstpierpoint all distributions continued to be made by delivery.

3. The substantial increase in BHCFB activities in 2022

Distributions in the first quarter of 2022 were marginally above the average for 2021. Towards the end of April, the number of distributions began to increase markedly as the war in Ukraine led to an increase in the retail prices of food and fuel throughout the UK, reducing the ability of low-income households to acquire food. Use of the Food Bank increased further as substantial numbers of Ukrainian refugees moved into Mid-Sussex (see Section 7).

From the middle of May, BHCFB’s weekly distributions were over twice the average for 2021, other than for a small number of weeks when distributions were disrupted by public holidays. The extent and timing of the increases in the Food Bank’s throughput in 2022 can be seen from Figure 1.



In total, the number of distributions and the number of boxes distributed for the full year were up by over 95% on 2021 (Table 2), with the Food Bank’s throughput in the second half of 2022 being some 2.5 times the average for 2021.

TABLE 2: PERCENTAGE CHANGES IN BHCFB’S DISTRIBUTIONS IN 2022 AND THEIR IMPACT ON THE NUMBER BENEFICIARIES

(2022 percentage increases over 2021)

Outlet	Distributions	Beneficiaries			Boxes
		Adults & Teens	Pre-teens	Total	
Burgess Hill	110.9%	106.9%	110.0%	107.8%	109.5%
Hassocks	93.6%	95.7%	105.2%	99.1%	93.7%
Hurstpierpoint	-37.3%	-43.4%	-63.1%	-52.5%	-48.9%
Total	99.5%	96.2%	90.1%	94.4%	96.0%

4. Sources of Vouchers

During 2022 over half of all vouchers were issued by Burgess Town Council’s Help Point, which issued around 21 times as many vouchers as the second most important agency, the Mid-Sussex Ukraine Support Group.

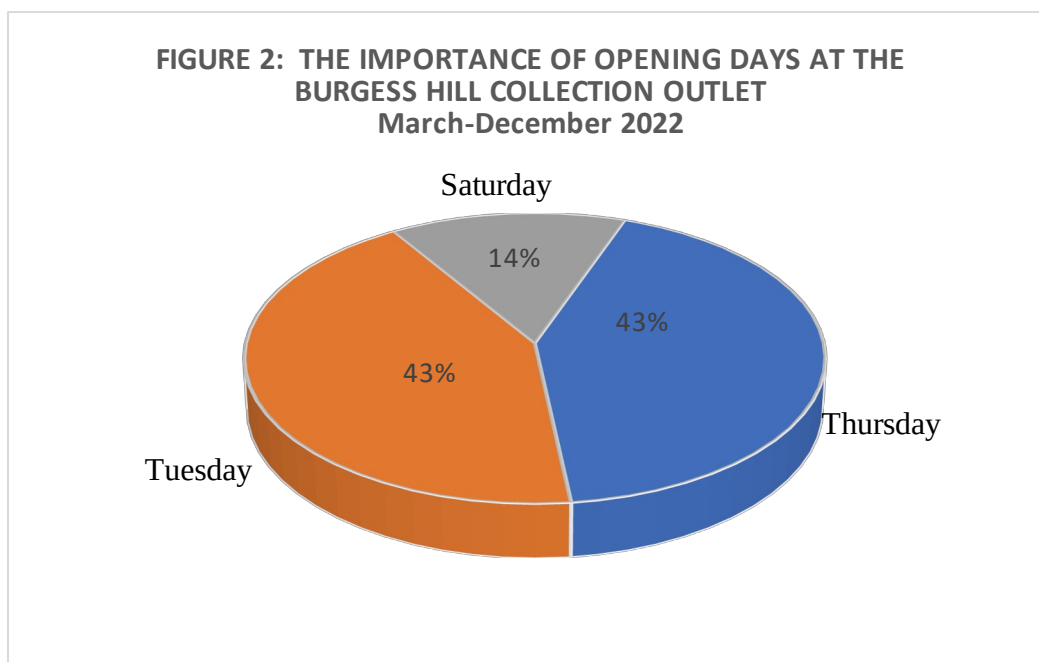
Within the third-ranked category - the Mid and West Sussex Councils - the Mid-Sussex Early Help Hub was the main issuer, accounting for half of this category’s total of 42 vouchers.

TABLE 3: MAIN VOUCHER ISSUING ORGANISATIONS IN 2022

	Number of Vouchers
Burgess Hill Town Council Help Point	1,340
Mid Sussex Ukraine Support Group	63
Mid and West-Sussex District Councils	42
Linwood Community Mental Health Team	40
Brighton Housing Trust	35
Peabody Group (a housing association)	28
Citizens Advice	24

5. Increase in delivery days in Burgess Hill

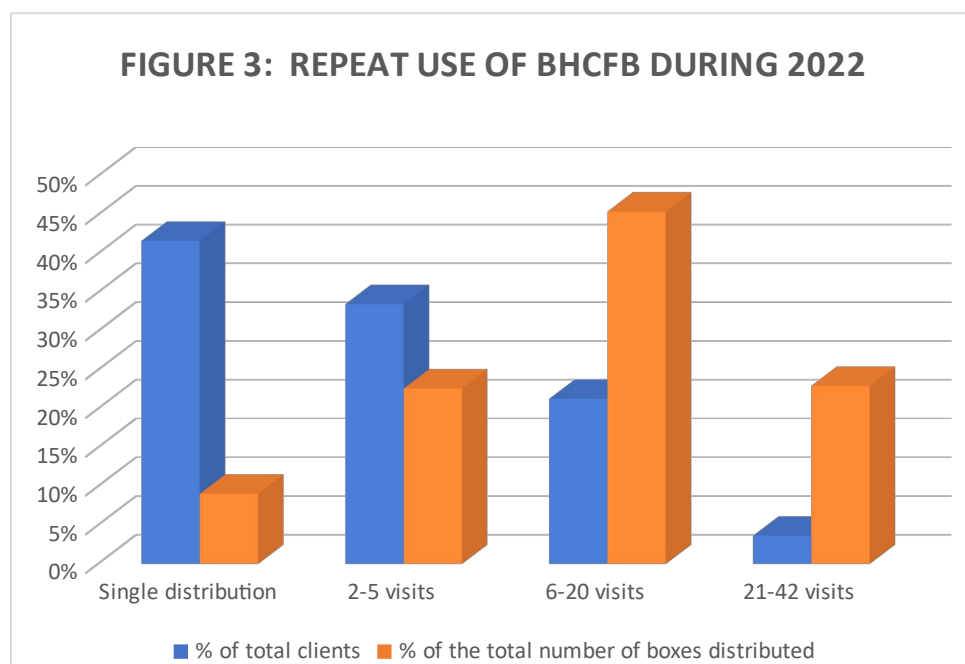
At the start of 2022, as in previous years, BHCFB’s outlet in Burgess Hill was open for collections for two hours on Tuesdays and Thursdays, while the Hassocks outlet continued to open on Mondays and Fridays. In the first week of March, Saturday was added as a collection day in Burgess Hill, initially on an experimental basis. Once it became clear that Saturday was preferred by some clients, it was decided to make Saturday opening a permanent feature. The importance of each of the three opening days in Burgess Hill is shown below for the period March-December 2022.



6. Clients' repeat use of the Food Bank

Clients who used the Food Bank just once during the year accounted for 42% of all clients but for only 9% of the food distributed.

The bulk of distributions went to clients who received six or more distributions. During the year, the 21% of clients who used the Food Bank from 6 to 20 times received 45% of all distributions with the 4% of clients who used it more than 20 times accounting for a further 23% all distributions.



Source: Annex Table 1

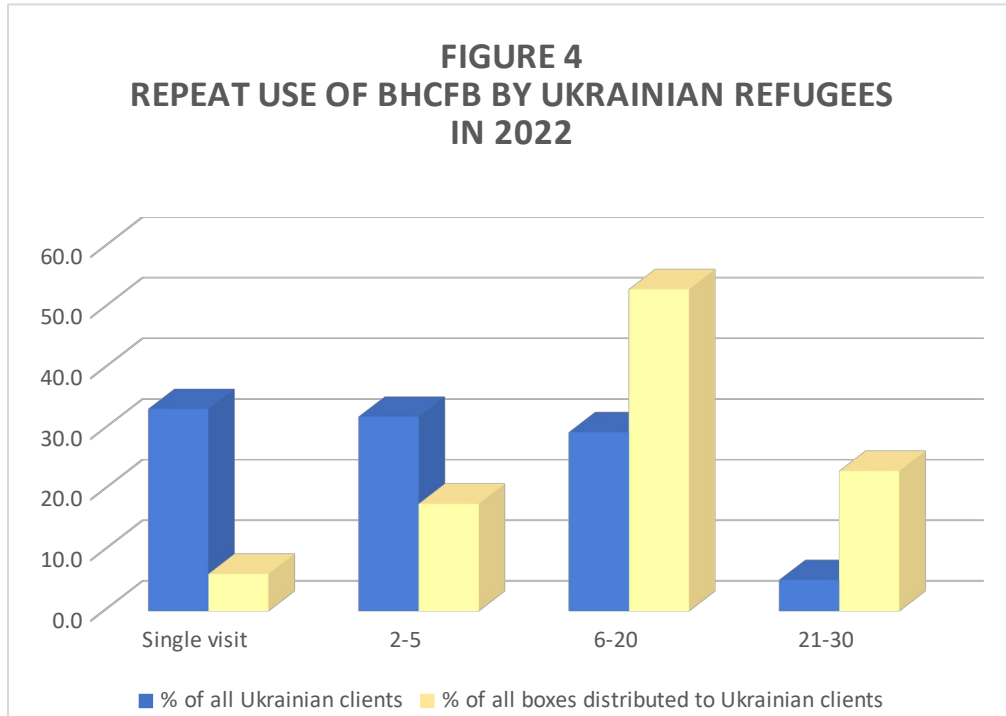
7. Use of BHCFCB by Ukrainian refugees

Commencing in April, Ukrainian refugees began living with families in BHCFCB's catchment area under the 'Homes for Ukraine' scheme. They began to access the Food Bank in significant numbers from early May. From May to December, 78 Ukrainian individuals and families received a total of 424 distributions, a little over a quarter of all BHCFCB distributions during this period.

TABLE 4: USE OF BHCFCB BY UKRAINIAN REFUGESS FROM MAY TO DECEMBER 2022

Location of outlet	Distributions to Ukrainian individuals and families	Total distributions	Distributions to Ukrainians as a proportion of all distributions
Burgess Hill	331	1,225	27.0%
Hassocks	90	347	25.9%
Hurstpierpoint	3	32	9.4%
Total	424	1,604	26.4%

Despite Ukrainian refugees using BHCFB for only 8 months of the full calendar year, their pattern of repeat usage was similar to that of all clients during all of 2022, with over half of distributions going to those who made use of the Food Bank between six and twenty times.



Source: Annex Table 2

ANNEX TABLES

ANNEX TABLE 1: ANALYSIS OF REPEAT USAGE OF BHCFB, 2022

Usage by the client	Number		Proportion of all	
	clients	distributions	clients	distributions
1	184	184	42%	9%
2-5	148	460	33%	23%
6-20	94	924	21%	45%
21-42	16	467	4%	23%
Total	442	2035	100%	100%

ANNEX TABLE 2: ANALYSIS OF REPEAT USAGE OF BHCFB BY UKRAINIAN REFUGEES, 2022

Usage by the client	Number of Ukrainian		Proportion of all Ukrainian	
	clients	distributions	clients	distributions
1	26	26	33%	6%
2-5	25	75	32%	18%
6-20	23	225	29%	53%
21-30	4	98	5%	23%
Total	78	424	100%	100%

BURGESS HILL COMMUNITY FOOD BANK - ACCOUNTS FOR THE YEAR 2022

Monthly balances in £ as per bank statements and as per cash books and gift cards

Month	CAF Bank Current account	Monmouthshire Building Society	Gift card	Cash donation Burgess Hill	Cash donation Hassocks	Shawbrook 60 Day Savings Account	Total	Note
DEC'21	78,131.32	15,024.59	0.00	0.00	0.00	10,428.42	103,584.33	Cash available @ 31/12/2021
JAN'22	82,187.76	15,024.59	130.69	0.00		10,428.42	107,771.46	Cash available @ 31/01/2022
FEB'22	81,935.90	15,024.59	0.00			10,428.42	107,388.91	Cash available @ 28/02/2022
MAR'22	82,131.59	15,024.59				10,428.42	107,584.60	Cash available @ 31/03/2022
APR'22	82,300.37	15,024.59	0.00			10,428.42	107,753.38	Cash available @ 30/04/2022
MAY'22	80,426.34	15,024.59		0.00		10,428.42	105,879.35	Cash available @ 31/05/2022
JUN'22	82,177.96	15,037.68				10,444.03	107,659.67	Cash available @ 30/06/2022
JUL'22	81,614.97	15,037.68		0.00		10,444.03	107,096.68	Cash available @ 31/07/2022
AUG'22	80,408.34	15,037.68				10,444.03	105,890.05	Cash available @ 31/08/2022
SEP'22	78,717.40	15,037.68			908.71	10,444.03	105,107.82	Cash available @ 30/09/2022
OCT'22	78,936.43	15,037.68		0.00	908.71	10,444.03	105,326.85	Cash available @ 31/10/2022
NOV'22	79,384.03	15,037.68		0.00	918.71	10,444.03	105,784.45	Cash available @ 30/11/2022
DEC'22	80,177.40	15,037.68	863.95	0.00	842.51	10,477.32	107,398.86	Cash available @ 31/12/2022
	2,046.08	13.09	863.95	0.00	842.51	48.90	3,814.53	2022 Account Movement

Summary of expenses for the period January to December 2022		£
Food purchased		23,214
Toiletries for clients		2,569
Scottish Power		1,824
Office Cleaning		1,032
Trolleys for clients		551
Website & e-mail, Zoom meetings, Fee to the ICO, Facebook campaign, Leaflets		514
Insurance policy		317
Pavement sign and posters, Dump bins		212
Door lock repair		197
Tin openers, Tin Can Cook books		163
Servicing fire extinguishers and testing electrical equipment		138
Food Bank storage at Hurst		120
Other-Misc (monthly CAF Bank fee, stationery, etc..)		112
Burgess Hill Food Pantry		64
Total expenditure in 2022		31,027

INDEPENDENT AUDITORS REPORT 2022

BOARD OF TRUSTEES

I have audited the 2022 accounts for Burgess Hill Community Food Bank (a charitable organisation) and in my opinion the financial records and statements are a true and fair reflection of the financial position of Burgess Hill Community Food Bank for the period January 1st to December 31st, 2022.

Recommendations

- Cash of approximately £850 held by the Hassocks branch at the URC, should be banked to reduce the potential risk of loss. While appreciating the cash is kept in a safe place, access is not restricted to Food Bank volunteers. In addition, revenue will be generated through increased interest on the bank account.
- To encourage face to face meetings with the branches, rotation of meeting locations between the three towns should be considered.



Jonathan Bird FMAAT

February 13, 2023

BURGESS HILL COMMUNITY FOOD BANK

England & Wales - Charity number 1154105

Accounts



Annual Report: January-December 2021

We began 2021 with Management meetings still on Zoom. By the end we had face-to-face meetings, which some found advantageous but made it more difficult for colleagues from Hassocks and Hurstpierpoint to attend.

The food bank was distributing food from 85 Church Walk, and the United Reform Church or Powell House (next door), Hassocks, with deliveries also being made from each as well as in Hurstpierpoint. As Covid began to increase Burgess Hill moved to delivery only for a few months but by the end of the year we had customers collecting as well, With the Burgess Hill Town Council Help Point across the street it was often simpler for customers to collect their voucher on Tuesday/Thursday morning and bring it directly across. Details of our work are summarised in tables below.

We began a trial of offering frozen food as well as the standard food box and this was well received and became part of our normal offering. Through the year we have provided books explaining how to make the best of long-life food.

We have revamped our web-site thanks to the efforts of one of our volunteers/distributors in Hurstpierpoint who has greatly improved its appearance and usefulness.

We have changed one of our bank accounts to the Monmouth Building Society as Nationwide stopped providing the service we needed.

The premises continue to be a great improvement with the exception of a section of rear roof that still leaks water onto an internal wall and prevents our using the room for anything useful.

In March we started to receive a monthly donation of £500 of food from one local company that continues to date. This is a great help as donated food has fallen off due doubtless to the smaller footfall in local shops. We have resorted to buying much more food than hitherto to make up the difference, but we have plenty of funds to support this.

We have continued to offer donated toiletries, cleaning and sanitary materials to customers who visit our premises. We sometimes purchase specific supplies e.g. baby food/nappies to satisfy particular requests.

We have worked with the new Burgess Hill Pantry both in cooperating with food supplies and also referring some regular customers to them with the aim of weaning them off dependence on our services. This has been a concern throughout the year as some seem to rely on their weekly food parcels; we discussed changing back to an emergency service at the end of the year but did not implement it due to the continual hardship felt by some.

At the end of the year we cooperated with the Annual Burgess Hill Christmas Hampers Appeal which this year distributed 300 Christmas Hampers in the area. We also distributed many extra Christmas packages provided by a generous donor.

We submitted a proposed change in Constitution to the Charity Commission to make it easier for us to use money donations. The process is ongoing.

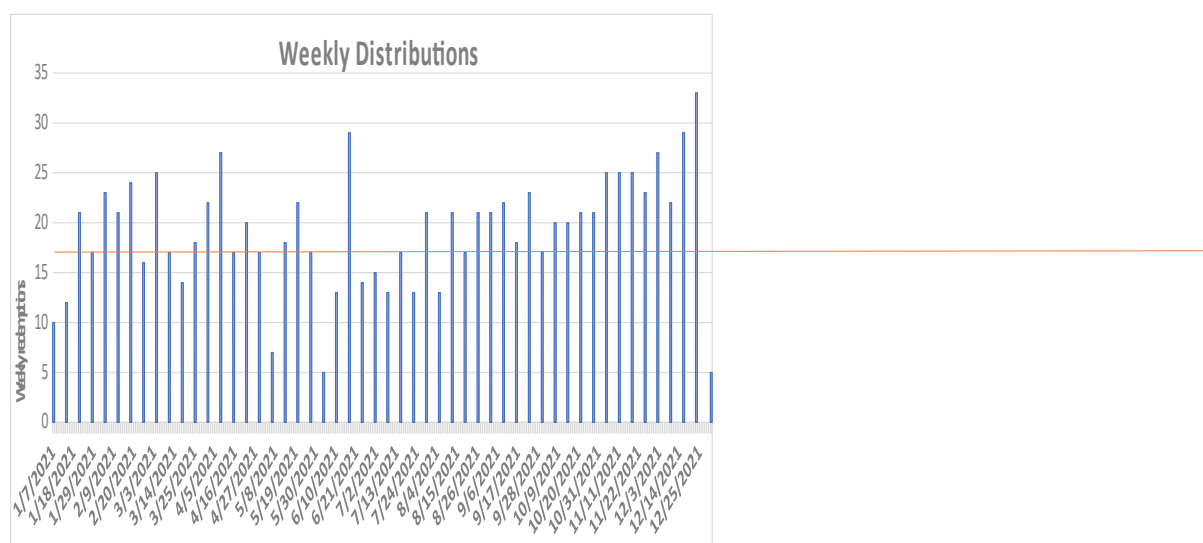
Joe Wilkinson, Chair of Trustees, 29 April 2022

ANALYSIS OF BURGESS HILL COMMUNITY FOOD BANK ACTIVITIES IN 2021

1. The nature and extent of BHCFCB activities

Since the start of the pandemic BHCFCB has been distributing food to clients through a combination of collections from its outlets and deliveries to the client’s home. Distributions are normally made against BHCFCB vouchers issued by local organisations, such as the Town Council and West Sussex County Council Children's Services. The amount distributed to a client is based on the number of people in the client’s household as specified on the voucher, with pre-teens counting as half an adult or teenager. The standard unit of distribution is a box of sorted foodstuff sufficient to last two adults for three days.

The number of weekly distributions in 2021 are shown in the figure below. The red line is the weekly average of distributions in 2020. During 2021 BHCFCB provided 337 clients with food through a total of 1,020 distributions. This represents an increase in activity over 2020 of some 15%.



In addition to its main outlet in Burgess Hill town centre, BHCFCB distributes through two satellites in Hassocks and Hurstpierpoint. Distributions in Hurstpierpoint are made solely by delivery. Activity during 2020 at each of these three outlets is shown in Table 1.

TABLE 1. KEY DATA ON BHCFCB DISTRIBUTIONS IN 2021

	No. of distributions	Number of persons benefitting*			Boxes Distributed
		Adults/Teens	Pre-teens	Total	
Burgess Hill	736	1,310	500	1,810	1,041
Hassocks	233	346	192	538	302
Hurstpierpoint	51	99	84	183	92
TOTAL	1,020	1,755	776	2,531	1,435

*Note that these numbers refer to each distribution to client households. Thus, if a household comprising 3 adults/teenagers received two distributions, it would have contributed six to the total of adults/teens of 1,310.

2. The relative importance of collections and deliveries

Approximately two-thirds of all 2021 distributions were collected by the client, with one-third delivered to clients who were unable to collect.

TABLE 2. COLLECTIONS AND DELIVERIES ANALYSED BY OUTLET

	Collected	Delivered	Total	Collected	Delivered	Total
	(Distributions)			(% of Distributions)		
Burgess Hill	466	270	736	63.3	36.7	100
Hassocks	202	31	233	86.7	13.3	100
Hurstpierpoint	0	51	51	-	100	100
TOTAL	668	352	1020	65.5	34.5	100

3. Sources of Vouchers

As in 2020, Burgess Hill Town Council's Help Point was by far the largest issuer of vouchers. The main issuers are shown in Table 3.

TABLE 3. MAIN VOUCHER-ISSUING ORGANISATIONS IN 2021

	Number of Vouchers
Burgess Hill Town Council Help Point	437
Linwood Community Mental Health Centre	76
West Sussex C.C. Children's Services	59
Mid Sussex D.C. Housing Services	32
Clarion Housing	20

4. Client household size and age composition

Beneficiary households were predominantly small. It will be seen from Table 4 that approximately 39% of all distributions went to single persons and over three quarters to households with three members or less.

TABLE 4. DISTRIBUTIONS ANALYSED BY HOUSEHOLD SIZE

Household size (persons)	BHCFCB Distributions		
	Number	Percent	Cumulative percent
1	394	38.6	38.6
2	248	24.3	62.9
3	141	13.8	76.8
4	80	7.8	84.6
5	82	8.0	92.6
6	41	4.0	96.7
7	30	2.9	99.6
8	1	0.1	99.7
9	3	0.3	100.0
TOTAL	1,020	100	-

Table 5 shows the relative importance in 2021 of adults/teens and pre-teens at each of BHCFCB's three outlets. Some 69% of all beneficiaries were adults or teenagers.

TABLE 5. THE RELATIVE IMPORTANCE OF AGE GROUPS AT EACH OUTLET

	Percent		
	Adults/Teens	Pre-teens	Total
Burgess Hill	72.4	27.6	100.0
Hassocks	4.3	5.7	10.0
Hurstpierpoint	4.1	5.9	10.0
Total	69.3	30.7	100.0

5. Multiple distributions to households

While the Covid emergency is causing problems, BHCFB has suspended restricting the number of donations given to any one client in a calendar year.

During 2021, half of all distributions were to clients making use of the food bank on 5 occasions or less, with just over half of all clients using it only once. A small number of clients used the food bank frequently, with one quarter of all distributions going to just 16 of the food bank's 337 clients.

TABLE 6. ANALYSIS OF THE IMPORTANCE OF MULTIPLE DISTRIBUTIONS TO CLIENTS

Distributions per client	No. of clients	Total distributions	Cumulative number of clients	Cumulative number of distributions	Cumulative percentage of clients	Cumulative number of distributions
1	177	177	177	177	52.5	17.4
2	64	128	241	305	71.5	29.9
3	34	102	275	407	81.6	39.9
4	15	60	290	467	86.1	45.8
5	9	45	299	512	88.7	50.2
6	5	30	304	542	90.2	53.1
7	10	70	314	612	93.2	60.0
8	2	16	316	628	93.8	61.6
9	3	27	319	655	94.7	64.2
10	2	20	321	675	95.3	66.2
11-15	7	92	328	767	97.3	75.2
16-20	1	16	329	783	97.6	76.8
21-30	5	116	334	899	99.1	88.1
31-40	2	70	336	969	99.7	95.0
51	1	51	337	1020	100.0	100.0
Total	337	1020	-	-	-	-

6. Frozen Food

During 2021, clients collecting from or obtaining deliveries from the Burgess Hill outlet were able to opt to have additional frozen food items. In the case of both collections and deliveries, over 70% of clients chose this option (Table 7).

TABLE 7. TAKE UP OF THE FROZEN FOOD OPTION ANALYSED BY COLLECTIONS AND DELIVERIES

	With Frozen		Without frozen		Total Number of Distributions
	Number of Distributions	% of Total Distributions	Number of Distributions	% of Total Distribution	
Collected	193	71.5	77	28.5	270
Delivered	334	71.7	132	28.3	466
Total	527	100.0	209	100.0	736

BURGESS HILL COMMUNITY FOOD BANK - ACCOUNTS FOR THE YEAR 2021**Summary of the 4 accounts (Nationwide & 2 CAF bank accounts and Monmouthshire BS) + Gift Card + Cash****Monthly balances in £ as per bank statements**

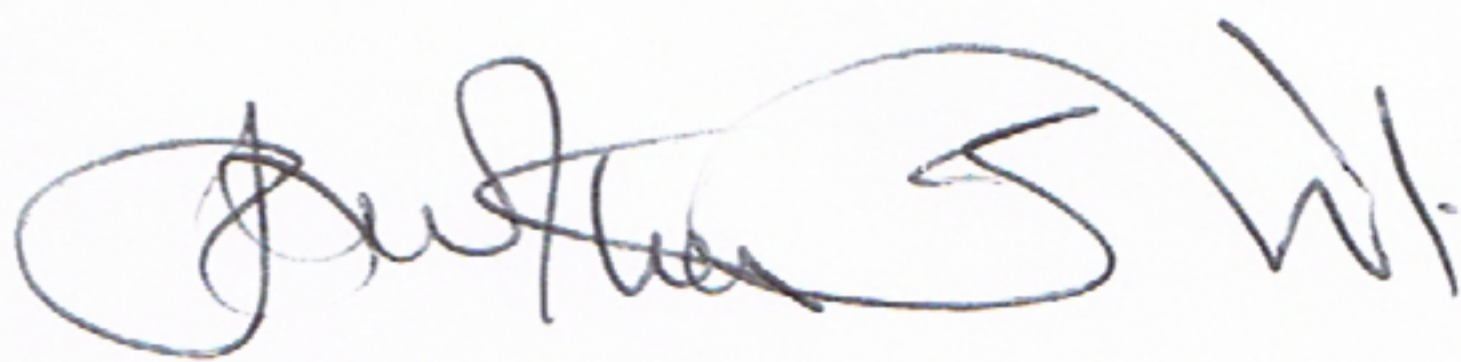
Month	Nationwide	CAF Bank Current account	Monmouthshire Building Society	Gift card	Cash donation	CAF Bank / Shawbrook 60 Day Savings Account	Total	Note
DEC'20	12,115.20	53,524.48	0.00	200.00	0.00	10,372.52	76,212.20	2020 B/Fwd Balances
JAN'21	12,115.20	61,037.10	0.00	12.12		10,372.52	83,536.94	Cash available @ 31/01/2021
FEB'21	12,115.20	61,927.55	0.00	10.00	0.00	10,372.52	84,425.27	Cash available @ 28/02/2021
MAR'21	12,115.20	70,194.48	0.00	0.00		10,372.52	92,682.20	Cash available @ 31/03/2021
APR'21	12,115.20	73,852.42	0.00	0.00		10,372.52	96,340.14	Cash available @ 30/04/2021
MAY'21	12,117.30	74,372.52	0.00	0.00	0.00	10,372.52	96,862.34	Cash available @ 31/05/2021
JUN'21	0.00	86,547.41	0.00	0.00		10,372.52	96,919.93	Cash available @ 30/06/2021
JUL'21	0.00	71,802.82	15,000.00	0.00		10,413.74	97,216.56	Cash available @ 31/07/2021
AUG'21	0.00	74,432.65	15,000.00	0.00		10,413.74	99,846.39	Cash available @ 31/08/2021
SEP'21	0.00	74,619.55	15,000.00	0.00		10,413.74	100,033.29	Cash available @ 30/09/2021
OCT'21	0.00	75,454.47	15,000.00	0.00		10,413.74	100,868.21	Cash available @ 31/10/2021
NOV'21	0.00	75,665.19	15,000.00	0.00	0.00	10,413.74	101,078.93	Cash available @ 30/11/2021
DEC'21	0.00	78,131.32	15,024.59	0.00	0.00	10,428.42	103,584.33	Cash available @ 31/12/2021
	-12,115.20	24,606.84	15,024.59	-200.00	0.00	55.90	27,372.13	2021 Account Movement

Summary of expenses for the period January to December 2021	£
Food purchased	6,931
Office Cleaning	1,296
Toiletries for clients	1,099
1 Dump Bin, Leaflet Dispensers, Notice Board, Printing of leaflets, recipe books	459
Stacking trays, storage boxes, trolleys, Shelving	323
Website and e-mail account, Zoom meetings, Subscription fee to the ICO (Data Protection)	300
Insurance policy	299
Scottish Power	223
Burgess Hill Food Pantry	160
Door lock repair, thermometers for the freezers, radio	133
Other expenditure (office stationery, postage, travel costs, CAF bank fee, etc..)	128
Servicing fire extinguishers and testing electrical equipment	114
Food Bank storage at Hurst	110
Face masks / visors and face covering signs, gloves	54
Total expenditure in 2021	11,629

INDEPENDENT AUDITORS REPORT 2021

BOARD OF TRUSTEES

I have audited the 2021 accounts for Burgess Hill Community Food Bank (a charitable organisation) and in my opinion the financial records and statements are a true and fair reflection of the financial position of Burgess Hill Community Food Bank for the period January 1st to December 31st, 2021.

A handwritten signature in black ink, appearing to read 'Jonathan Bird', with a stylized flourish at the end.

• Jonathan Bird FMAAT

12 March 2022