
RAY (Refugee Action York)

(Registered Charity Number: 1154065)

Trustees' Annual Report & Financial Statements for the year ended

31 March 2023

outsource

Charity accounts independent examination services

RAY (Refugee Action York)

31 March 2023

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Trustees' Annual Report

From: 01/04/2022

To: 31/03/2023

Charity's full name RAY (Refugee Action York)

Registered Charity number 1154065

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To advance education and relieve financial hardship amongst migrants, those seeking asylum and those granted refugee status, particularly by the provision of advice and guidance. To advance the education of the public in general about the issues relating to refugees and those seeking asylum.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

- We have continued to run our Hub gatherings once a month, celebrating different cultures each time we meet, and with varying information sessions and activities also on offer
- The coffee mornings are a weekly two-hour drop-in session hosted by York St John University, with an enhanced offer of ESOL support through University staff and volunteers. We also partner with Citizens Advice York (CAY) to have an Outreach Advisor available for appointments at every session
- Each family or individual who we support is allocated a Project Worker, who meets with them for an initial assessment of their needs and can then provide appropriate help, support or referrals to appropriate agencies (eg financial help or budgeting support, mental health support or referral, immigration advice, housing need)
- RAY provides weekly Youth Group and sports sessions and mentoring for young people, as well as classes in Arabic and Turkish, including GCSE and A Level
- We ran a project for 18-25 year olds, focused on assisting with access to further and higher education, assisting to enter the work market or to progress their careers and to offer support around socialising, increasing self-confidence and managing their mental health
- Through our Befriending Project RAY offered both initial intensive practical support and longer-term befriending and integration support to respond to the user-identified needs of service users
- We also continue to offer English conversation practice either in small groups led by a volunteer, or on a one-to-one basis with a volunteer
- Our Swimming Project has offered the opportunity for anyone who cannot swim to learn to be safe in the water, either through group sessions organized solely for RAY service users, or through a funded place at general swimming lessons.
- We continue to use our Hardship fund to support families and individuals who have no recourse to public funds, or who have a specific need such as winter coats or shoes.

- In December we introduced 3 drop-in sessions per week specifically for asylum seekers who had been moved into a local hotel. We offer an initial needs assessment, with referrals to appropriate agencies (eg foodbank, legal advice, mental health support); English conversation group; crafts & board games; health and wellbeing information sessions and activities; giveaway sessions of donated items such as toys/school uniform/toiletries; and a chance to socialise with others from the hotel and RAY volunteers
- In March we started a 6-month Clothing Bank project, working with churches from One Voice, enabling asylum seekers to select from donated items of clothing, giving them more choice and dignity

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

2022/23 was another challenging year, which began in April with a rapid increase in the number of arrivals of Ukrainians in York, through the Homes for Ukraine and Family Sponsorship schemes. We worked with other agencies to offer support to these families, including through our coffee morning, monthly Hub session, and youth sessions, and also introduced both a Befriending and one-to-one English Conversation project.

In December, 450 asylum seekers (families and couples) were moved into a hotel in York, due to shortage of Home Office Initial Accommodation. This accommodation is intended to be temporary, and all residents there will be moved on to accommodation in another city at some stage, or possibly will receive a positive decision on their asylum claim, and may then decide to stay in York. We received only a few weeks' notice of this, and rapidly adjusted our staffing structure, recruited new volunteers, and set up new sessions to try to accommodate the level of need.

Through our various services this year:

- At least 56 service users have had the benefit of various referrals to foodbank, RAY hardship fund, benefits advice, community furniture store, other Funds such as Fuel Poverty or School Uniform funds, Digital Inclusion projects, and bikes
- RAY has assisted 12 people in the past year to avoid imminent homelessness with referrals to Asylum Support and Refugees at Home, and advocacy to pursue successful housing outcomes. This includes 2 families with small children and two pregnant woman (one heavily so). In all cases this included considerable work to ensure that they were collected and placed in accommodation on the day that they made contact with RAY.
- Supporting a service user who was going to be sanctioned by DWP. The sanction was challenged thereby avoiding any loss of benefit and hardship caused by this.
- 19 service users so far have been supported on enhancing their CVs and assisting with preparation for job applications and interviews alongside assisting people to find volunteering opportunities.
- RAY has assisted with further asylum support applications and requests for NHS exemption from prescription charges and made referrals for ongoing immigration advice.
- Staff have worked with individuals on accessing housing and registering onto the Local authority social housing scheme and assisted with arrears of council tax.

- Being matched with a volunteer befriender has led to reduced isolation, and improved integration into the local community, as well as increased confidence in accessing new services, and a greater general sense of wellbeing. It has also enabled other needs of the service user to be picked up at an early stage, so that RAY staff could help or refer to the appropriate agency/organisation.

- 224 people have attended ESOL or English conversation this year, and 72 people have attended workshops/talks.

- 2 young people achieved GCSE in Arabic, and our first student ever achieved an A Level in Turkish. 1 young person was awarded a Summer Scholarship at York University.

- 29 individuals (adults and children) have participated in regular swimming lessons.

- RAY has a number of service users volunteering in various RAY projects at the moment, as well as two serving on the Trustee Board.

- Service users have volunteered as Translators in the various drop-in sessions, at the Clothing Bank, and at the Youth Group.

- Feedback from service users:

- "When I'm at home on my own, sometimes my mood is low. Being at the youth club helps me to interact with others. RAY helped me to feel good about being Ukrainian"

- "RAY is a great example of a true humanitarian organisation. They put a smile on your face with their advice and how they counsel you"

- "I have had issues with my mental health. Coming to RAY has really helped me not to fall into depression. It's a very helpful community of people"

- "The coffee morning is such a kind and friendly atmosphere. I didn't attend one session and I really missed it. I am working full time now and Wednesday's is my favourite day of the week as I get to come to the coffee morning"

Financial review

Review of the charity's financial position at the end of the period

During the 2022-23 financial year RAY received income of £331,754, an increase of over 90% from the previous financial year, and spent £232,227 (80% increase). The higher level of funding and expenditure reflects the significant expansion of RAY's activity to support a growing number of service users, including a rapid increase in December 2022. The majority of RAY's funding comprised grants from institutions and charities. In accordance with RAY's financial strategy, funding was sought and obtained from diverse sources in the 2022-23 financial year, to ensure continuing financial stability. Generous donations from the public continue to provide a vital source of unrestricted funds, which allow RAY the flexibility to be agile and respond rapidly to global events that cause people to seek refuge and asylum in the UK and, ultimately, York.

Statement explaining the policy for holding reserves stating why they are held

The charity relies on grants and donations to meet its objectives. RAY has a policy of holding a level of unrestricted reserves in order to be able to fund operating expenditure for three to six months, should grants and other funding obtained not be sufficient to maintain services and react flexibly to external events in the short term. The trustees have designated a small fund to ensure that reserves remain available for hardship payments to those most in need.

Amount of reserves held

At the year end RAY held reserves of £264,080, over 95% of which was in cash. Around 70% of total reserves represented restricted funds, monies given to RAY for specific purposes. Several large restricted grants were received in the last quarter of the financial year, to fund the continuing increased level of activity.

The charity held unrestricted reserves of £65,257 at 31 March, equivalent to just over three months of operating expenditure, which is at the lower end of the desired range. RAY continues to work hard to secure unrestricted funding to support the charity's financial sustainability and flexibility.

Reasons for holding zero reserves

N/A

Funds materially in deficit

N/A

Explanation of any uncertainties about the charity continuing as a going concern

N/A

Additional information

RAY's existence and success is enabled by the generous support of individuals, community groups, businesses and trusts, both within York and from further afield. The Board of Trustees takes this opportunity to recognise and thank everyone who has contributed to RAY's funding in 2022-23, without whom the services and support provided to service users would simply not be possible.

Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
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How the charity is constituted	CIO
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Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	New Trustees are elected by members at the charity's Annual General Meeting
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Reference and administration details

Charity's full name RAY (Refugee Action York)

Other names the charity is known by

Charity's principal address c/o Clifton Children's Centre
Kingsway North
York

Postcode YO30 6JA


Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Thomas Adamski	Chair		
Sarah Nicholls	Treasurer	22.7.20- 28.2.23	
Rachel Bateson	Treasurer	From 28.2.23	
Marwa Dorai			
Annette Maas			
Mary McCormack			
Aniko Shepherd		22.9.20-19.10.22	
David Croft		From 23.10.22	
Leah Furniss		From 28.9.22	

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature 
Full Name THOMAS ADAMSKI
Position CHAIR OF THE BOARD OF TRUSTEES
Date 6.12.2023

Independent examiner's report to the trustees of RAY (Refugee Action York)

I report on the accounts of: **RAY (Refugee Action York)**
for the year ended: **31 March 2023** which are set out on pages 7 to 16.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeff Todd (FCA)

Outsource independent examination
services

The Hiscox Building
Peaseholme Green
York YO1 7PR



Date:

RAY (Refugee Action York)

Statement of Financial Activities for the year ended: 31 March 2023

	Note	Unrestricted funds	Designated funds	Restricted funds	Total 2023	Total 2022
		£	£	£	£	£
Income and endowments from:						
Grants, donations and legacies	3.1	60,085	10,136	258,645	328,866	172,299
Trading activities	3.2	2,888	-	-	2,888	1,130
Investments	3.3	-	-	-	-	11
Total income	3	62,973	10,136	258,645	331,754	173,440
Expenditure on:						
Raising funds	4.1	939	-	-	-	438
Charitable activities	4.2	102,564	10,828	117,896	231,288	128,590
Total expenditure	4	103,503	10,828	117,896	232,227	129,028
Net income/(expenditure)		(40,530)	(692)	140,749	99,527	44,412
Gross transfers between funds		19,783	(11,741)	(8,042)	-	-
Net movement in funds		(20,747)	(12,433)	132,707	99,527	44,412
Total funds brought forward		86,004	22,168	56,381	164,553	120,141
Total funds carried forward		65,257	9,735	189,088	264,080	164,553

RAY (Refugee Action York)

Balance Sheet as at:

31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	7	3,451	2,339
Total fixed assets		<u>3,451</u>	<u>2,339</u>
Current Assets			
Cash at bank and in hand		253,121	162,226
Debtors & prepayments	8	11,498	358
Total current assets		<u>264,619</u>	<u>162,584</u>
Current Liabilities: Amounts falling due within one year			
Creditors and accruals	9	(3,990)	(370)
Total current liabilities		<u>(3,990)</u>	<u>(370)</u>
Net Assets		<u>264,080</u>	<u>164,553</u>
Funds of the Charity			
Unrestricted Funds (General)	10	65,257	86,004
Designated Funds	10	9,735	22,168
Restricted Funds	10	189,088	56,381
Total Funds carried forward 10 & 11		<u>264,080</u>	<u>164,553</u>

The financial statements were approved by the trustees and signed on their behalf by:

Chair  THOMAS ADAMSKI

Trustee 

Date: 6.12.2023

RAY (Refugee Action York)

Notes to the accounts for the year ended:

31 March 2023

1 Basis of preparation

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS 102)).

1.2 Change of basis of accounting and previous accounts

The prior year accounts have been restated to transition from receipts and payments to accruals accounts format. This is due to the income of the charity breaching £250,000 in the current financial year such that accruals accounting became mandated for the charity. As a result, the charity has also accounted for fixed assets and depreciation for the first time this year applied retrospectively from the date of the original acquisition of assets.

2 Accounting policies

Income and endowments

Recognition of income

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- receipt is probable; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has evidence of entitlement to the resources and receipt is probable.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and Liabilities

Expenditure

Charitable activities

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is charged at the rate of 20% on the straight line basis.

Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are funds which are earmarked by the trustees for a particular purpose and can be formally undesignated and returned to unrestricted funds

Restricted funds are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor.

RAY (Refugee Action York)

Notes to the accounts for the year ended: 31 March 2023

3 Income	Unrestricted funds 2023		Designated funds 2023		Restricted funds 2023		Total 2023		Unrestricted funds 2022		Designated funds 2022		Restricted funds 2022		Total 2022	
	£		£		£		£		£		£		£		£	
3.1 Grants, donations and legacies																
Grants	-		-		258,645		258,645		-		-		110,198		110,198	
Donations	60,085		10,136		-		70,221		46,790		8,422		6,889		62,101	
	60,085		10,136		258,645		328,866		46,790		8,422		117,087		172,299	
3.2 Trading activities																
Merchandise sales	1,274		-		-		1,274		941		-		-		941	
Other income	1,614		-		-		1,614		19		51		119		189	
	2,888		-		-		2,888		960		51		119		1,130	
3.3 Investments																
Interest	-		-		-		-		11		-		-		11	
	62,973		10,136		258,645		331,754		47,761		8,473		117,206		173,440	

RAY (Refugee Action York)

Notes to the accounts for the year ended: 31 March 2023

4 Expenditure

4.1 Raising funds

Merchandise
Raising funds

	Unrestricted funds 2023	Designated funds 2023	Restricted funds 2023	Total 2023	Unrestricted funds 2022	Designated funds 2022	Restricted funds 2022	Total 2022
	£	£	£	£	£	£	£	£
209	-	-	-	209	171	-	47	218
730	-	-	-	730	220	-	-	220
939	-	-	-	939	391	-	47	438

4.2 Charitable activities

Activity costs
Depreciation
Evaluation
Finance/IT
Governance
Hardship
Insurance
Office costs
Refugee week
Staff costs (Note 6)
Staff expenses
Travel
Training
Venue hire
Volunteer costs

	Unrestricted funds 2023	Designated funds 2023	Restricted funds 2023	Total 2023	Unrestricted funds 2022	Designated funds 2022	Restricted funds 2022	Total 2022
	£	£	£	£	£	£	£	£
3,090	-	-	17,770	20,860	1,310	1,466	10,092	12,868
1,730	-	-	-	1,730	815	-	-	815
1,000	-	-	750	1,750	-	-	750	750
2,339	-	-	3,743	6,082	-	-	-	-
189	-	-	-	189	72	-	-	72
237	10,828	-	2,000	13,065	1,792	1,044	515	3,351
691	-	-	-	691	625	-	-	625
929	-	-	1,877	2,806	1,529	996	10,503	13,028
782	-	-	-	782	276	-	580	856
83,442	-	-	80,736	164,178	19,470	9,902	61,474	90,846
327	-	-	664	991	200	10	453	663
6,649	-	-	376	7,025	20	77	587	684
504	-	-	1,050	1,554	-	-	120	120
550	-	-	4,561	5,111	612	-	1,572	2,184
105	-	-	4,369	4,474	500	-	1,228	1,728
102,564	10,828	117,896	231,288	27,221	13,495	87,874	128,590	
Total expenses	103,503	10,828	117,896	232,227	27,612	13,495	87,921	129,028

RAY (Refugee Action York)

Notes to the accounts for the year ended: 31 March 2023

5 Trustee expenses & examination fees

5.1 Trustee expenses

One trustee received remuneration of £160 for translation services rendered during the year, paid at the charity's standard rate for such services.

	2023 £	2022 £
5.2 Fees for examination of the accounts		
Independent Examiner's fees for reporting on the accounts	600	370
Other fees paid to the Independent Examiner	-	-

6 Paid Employees

	2023 £	2022 £
6.1 Staff costs		
Gross wages, salaries and benefits in kind	153,916	87,883
Employer's National Insurance costs	6,363	805
Employer's Pension costs	3,899	2,158
Total staff costs	164,178	90,846

6.2 Average number of full time equivalent employees by department

	2023	2022
Charitable Activities	4.8	3
Total	4.8	3

7 Tangible fixed assets

	ICT and office equipment £	Total	2022 Total
7.1 Cost or valuation			
Balance b/fwd	4,213	4,213	1,979
Additions	2,842	2,842	2,234
Disposals	-	-	-
Balance c/fwd	7,055	7,055	4,213
7.2 Depreciation			
Balance b/fwd	1,874	1,874	1,059
Charge for year	1,730	1,730	815
Disposals	-	-	-
Balance c/fwd	3,604	3,604	1,874
7.3 Net book value			
Brought forward	2,339	2,339	920
Carried forward	3,451	3,451	2,339

8 Debtors and prepayments

Analysis of debtors	2023	2022
Amounts falling due within one year	£	£
Grants receivable	8,500	-
Prepayments and accrued income	2,998	358
Total	<u>11,498</u>	<u>358</u>

9 Creditors and accruals

Analysis of creditors	2023	2022
Amounts falling due within one year	£	£
Creditors	3,390	-
Accruals and deferred income	600	370
Total	<u>3,990</u>	<u>370</u>

10 Movement of funds
10.1 Movement of major funds
2023

Fund Name	Balance b/fwd	Incoming resources	Outgoing resources	Transfers	Balance c/fwd
Unrestricted Funds (General)					
General funds	86,004	62,973	103,503	19,783	65,257
Designated Funds					
Hardship	10,427	10,136	10,828	-	9,735
Lloyds Bank	11,741	-	-	(11,741)	-
	<u>22,168</u>	<u>10,136</u>	<u>10,828</u>	<u>(11,741)</u>	<u>9,735</u>
Restricted					
Awards for All	710	-	-	(710)	-
Belfry	-	4,000	250	-	3,750
Big Lottery	8,345	60,000	28,452	-	39,893
BBC Children in Need	9,528	25,075	21,872	-	12,731
Bresleff	1,458	-	-	(1,458)	-
COYC					
Main funding	225	45,000	10,481	-	34,744
Brexit	6,842	-	6,817	-	25
Financial Inclusion	-	9,000	10,492	-	1,492
Fishergate	-	5,226	4,076	-	1,150
Ukraine	-	27,158	4,062	-	23,096
Evan Cornish	328	-	328	-	-
Geoff Herrington	8,784	-	7,730	-	1,054
Hotel public donations	376	-	376	-	-
JRF	-	53,236	12,780	-	40,456
JHRT	2,378	-	76	-	2,302
MEX	1,880	-	-	(1,880)	-
MIND	3,994	-	-	(3,994)	-
Refugee week	383	-	-	-	383
Swimming	10,000	10,000	6,471	-	13,529
Two Ridings					
Parenting course	1,150	-	-	-	1,150
Ukraine	-	3,000	486	-	2,514
Mental health and wellbeing	-	4,950	1,147	-	3,803
Hardship	-	2,000	-	-	2,000
York Foodbank (Clothing bank)	-	10,000	2,000	-	8,000
	<u>56,381</u>	<u>258,645</u>	<u>117,896</u>	<u>(8,042)</u>	<u>189,088</u>
Total Funds	<u>164,553</u>	<u>331,754</u>	<u>232,227</u>		<u>264,080</u>

2022

Fund Name	Balance b/fwd	Incoming resources	Outgoing resources	Transfers	Balance c/fwd
Unrestricted Funds (General)					
General funds	66,921	47,761	27,612	(1,066)	86,004
Designated Funds					
Hardship	3,969	8,422	1,964	-	10,427
Lloyds Bank	23,221	51	11,531	-	11,741
	27,190	8,473	13,495	-	22,168
Restricted					
Awards for All	982	725	997	-	710
Big Lottery	12,939	25,000	29,594	-	8,345
Brelms	-	4,996	5,481	485	-
Bresleff	1,458	-	-	-	1,458
BBC Children in Need	-	24,575	15,047	-	9,528
COYC	-	9,480	9,836	581	225
COYC Brexit	-	10,058	3,216	-	6,842
Evan Cornish	872	4,996	5,540	-	328
Geoff Herrington	-	10,147	1,363	-	8,784
Hotel public donations	-	5,119	4,743	-	376
JHRT	62	7,213	4,897	-	2,378
MEX	5,214	-	3,334	-	1,880
MIND	3,182	1,733	921	-	3,994
Refugee week	135	1,164	916	-	383
Swimming	-	10,000	-	-	10,000
Two Ridings	1,186	2,000	2,036	-	1,150
	26,030	117,206	87,921	1,066	56,381
Total Funds	120,141	173,440	129,028	-	164,553

10.2 Details of Funds Held**Belfry**

Funding for a 6 month clothing bank project

Big Lottery (now known as TNL)

To provide funding for staff, venue and running costs of our regular sessions and services

BBC Children in Need

To fund Youth Worker and youth club sessions

Brelms

To provide funding for Volunteer Coordinator post

Clothing Bank

Funding for a 6 month clothing bank project

COYC Brexit

To provide funding for Project Worker to support Ukrainians resettling in York

COYC Financial Inclusion

To fund a project to help users maximise their income and access advice

COYC Fishergate Ward

Funding for a 6 month clothing bank project and venue costs for drop-in sessions

COYC Ukraine

To provide funding for Project Worker to support Ukrainians resettling in York

Geoff Herrington

To fund work with 18-25s

JRF

To providing funding for Project Worker, Volunteer Coordinator and Youth Worker posts

JRHT

To fund a project to help users maximise their income and access advice

Refugee Week

To fund events in Refugee Week

Swimming

To fund swimming lessons for non-swimmers, and other activities

Two Ridings

To fund a Parenting Course, support to Ukrainians resettling in York, and a Mental Health & Wellbeing Project

York Foodbank (Clothing Bank)

Funding for a 6 month clothing bank project

10.4 Transfers between funds

These represent balances in projects which are now complete and the grantors have allowed the transfer of remaining amounts to unrestricted funds.

11 Net assets between funds

	Unrestricted & designated Funds	Restricted Funds	Total 2023
Balances at 31st March 2023	£	£	£
Fixed assets	3,451	-	3,451
Current assets	75,531	189,088	264,619
Current liabilities	(3,990)	-	(3,990)
	74,992	189,088	264,080

	Unrestricted & designated Funds	Restricted Funds	Total 2022
Balances at 31st March 2022	£	£	£
Fixed assets	2,339	-	2,339
Current assets	106,203	56,381	162,584
Current liabilities	(370)	-	(370)
	108,172	56,381	164,553