

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, FROGMORE

England & Wales · Charity number 1154053

Details

Other names HOLY TRINITY PCC, FROGMORE

Status Registered

Legal form Previously excepted

Registered 2013-10-02

Register [View on the Charity Commission register](#)

Contact

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Church Office
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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: The PCC cooperates with the ministers to promote the whole mission of the church, pastoral, evangelistic, social and ecumenical according to the doctrines and practices of the Church of England. We are a Christ-Proclaiming, Bible-centred Church offering a warm welcome to anyone so that together we can learn of, grow in and be transformed by Jesus, and be equipped to serve Jesus in His world.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£234,841	£216,291	-	-
2023-12-31	£268,355	£228,682	-	-
2022-12-31	£202,896	£227,002	-	-
2021-12-31	£217,855	£186,807	-	-
2020-12-31	£216,599	£295,411	-	-

Trustees

Name	Role	Appointed
Revd Dr Nicholas James Weir	Chair	2015-09-30
Brian O'Keeffe		2022-04-22
Dr Cynthia Mary Gabriel		2020-10-21
Dr John Edwards		2014-04-02
Esther Davis		2023-05-15
Georgina Brown		2025-05-11
Henry James Paul Wilkes		2026-04-26
Jonathan David Arr		2018-04-18
Rachel Zoe Ann Francesca MacDonald Topham		2026-04-26
Ruth May Ward		2013-09-30
SHIRLEY ANN WARD		2013-09-30
Steven Charles Harbert		2022-04-27
Zoe Hill		2023-04-26

Accounts

HOLY TRINITY CHURCH, FROGMORE



**The Parochial Church Council
of the Ecclesiastical Parish of
Holy Trinity, Frogmore**

*Annual Report and Financial Statements
For the year ended 31 December 2024*

HOLY TRINITY CHURCH, FROGMORE

Table of Contents

REFERENCE AND ADMINISTRATIVE DETAILS	3
TRUSTEES' ANNUAL REPORT	4
PCC INFORMATION	4
TRUSTEES' ANNUAL REPORT	5
OBJECTS OF THE CHARITY	5
AIMS AND OBJECTIVES OF THE CHURCH	5
STRUCTURE, GOVERNANCE AND MANAGEMENT	6
ACHIEVEMENTS AND PERFORMANCE	6
Mission and Evangelism	7
Equipping and Training	9
Worship and Prayer	9
Pastoral Care	10
Safeguarding	10
Other Partnerships	11
BUILDINGS REPORT	12
LOOKING FORWARD	13
FINANCIAL REVIEW	13
RESERVE POLICY	13
INVESTMENT POLICY	14
GOING CONCERN	14
RISK MANAGEMENT	14
STATEMENT OF RESPONSIBILITIES OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL	15
NOTES TO THE FINANCIAL STATEMENTS	20
1. Statutory information	20
2. Accounting policies	20
3. Donations and legacies	23
4. Income from Church activities	24
5. Income from investments	24
6. Other income	24
7. Expenditure of ministry	25
8. Expenditure on support costs	25
9. Staff costs	26
10. Investments	26
11. Current assets	26
12. Current liabilities	27
13. Summary of fund movements	27
14. Summary of assets by fund	27
15. Restricted funds	28
16. Designated funds	30
17. Endowment funds	31
18. Related party transactions	31
19. Controlling party	31
20. Taxation	31

HOLY TRINITY CHURCH, FROGMORE

REFERENCE AND ADMINISTRATIVE DETAILS

FULL NAME

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Frogmore

WORKING NAME

Holy Trinity Church, Frogmore

CHARITY REGISTRATION NUMBER

1154053

OFFICE ADDRESS

Holy Trinity, Frogmore
37 Frogmore, St Albans AL2 2JU
Tel: 01727 873974

BANKERS

Lloyds Bank
36 Chequer Street
St Albans
AL1 3YQ

CCLA Investment Management
1 Angel lane
London EC4R 3AB

INDEPENDENT EXAMINER

Chaweevan Williams FCCA
Verdant Accountants
20-22 Wenlock Road
London N1 7GU

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' ANNUAL REPORT

For the year ended 31 December 2024

PCC INFORMATION

Members of the Parochial Church Council (PCC) are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members who served at any time from 1 January 2024 to 31 December 2024 are:

PCC MEMBERS

Ex-Officio

Nicholas Weir (Vicar, Chairman)

Stephen Fraser (Curate, Diocesan Synod)

Nigel Ward (Associate Minister) (until 18 March 2024)

Steve Harbert (Churchwarden) (until 24 April 2024)

Ruth Ward (Churchwarden, Deanery Synod Representative and Safeguarding)

John Edwards (Vice-Chairman, Deanery Synod Representative)

Elected

Jonathan Arr

Georgina Brown (until 24 April 2024)

Esther Davis

Cynthia Gabriel

Steve Harbert (from 24 April 2024)

Zoe Hill

Brian O'Keeffe

Ted Savill (from 18 March 2024)

Jordan Thomas

Peter Ward

Co-Opted

Shirley Ward (PCC Treasurer)

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' ANNUAL REPORT

For the year ended 31 December 2024

OBJECTS OF THE CHARITY

The primary objective of the Parochial Church Council (the "PCC") is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC *"is to cooperate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"*.

The PCC is also specifically responsible for the effective operation and maintenance of the Church and Parish Centre including the buildings.

AIMS AND OBJECTIVES OF THE CHURCH

The Church is not a building, but a gathering of people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The PCC is committed to enabling as many people as possible to worship at Holy Trinity, Frogmore. When planning our activities, we have considered the Commission's guidance on public benefit, and in particular, the supplementary guidance on charities for the advancement of religion.

Holy Trinity Mission Action Plan commits us to these aims and priorities:

Our Aims:

To **Sow**, making contact with individuals and seeking to bring the Gospel of Jesus into their lives;

To pray that they may come to **Know** Jesus for themselves and have a personal relationship with him;

To help each person **Grow** as a disciple of Jesus in the family of the church;

To **Go** as a church family in service of him.

Our Priorities:

Proclamation of God's word, the bible, through public preaching, personal bible study and conversations;

Prayer: depending on the Holy Spirit to empower this work;

People: God's family of disciples who love others, both inside and outside the church;

Perseverance: as God's work bears fruit in his timing and involves long-term commitment.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

AIMS AND OBJECTIVES OF THE CHURCH (continued)

This means we will aim at:

- Having Bible-centred, prayerful and welcoming church services and groups that God can use to bring about transformation in people's lives;
- Reaching out to all kinds of people with the Gospel of Jesus Christ, through creative evangelism that involves every church member, being ready to break out of our comfort zone, always depending on God;
- Encouraging members to see Christian service as an integral part of discipleship and equipping them to grow their God-given gifts and use them;

To facilitate this, it is important to ensure the continued maintenance of the fabric of the Church building and Parish Centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity (registered number 1154053) registered with the Charity Commission. The appointment of PCC members is governed by the Synodical Government Measure: Church Representation Rules. All baptised Christians attending the church are encouraged to register on the Electoral Roll enabling them to vote at the APCM and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training in the workings of the PCC. The PCC met 6 times during 2024 all in person but with a Zoom link option with an average of 83% attendance.

The PCC has a Standing Committee which meets from time to time in between main meetings for more urgent decisions. The Vicar and churchwardens are responsible for the day-to-day management of the church within the overall policy established by the PCC. With the PCC's approval the Vicar and churchwardens have appointed three others to be a part of a Leadership Team with them. Policy is carried out by the clergy, staff and a host of volunteers.

ACHIEVEMENTS AND PERFORMANCE

2024 has been another good year of seeing God at work in our church and community, and we are grateful for the large body of volunteers who have worked so hard to facilitate these activities. After the challenges of the years impacted by the Covid pandemic, the church enjoyed a busy and happy 2024 and welcomed lots of visitors to its ministries.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Mission and Evangelism

During 2024 we celebrated 0 thanksgiving services, 1 baptism, 0 confirmations and 2 weddings. We held 0 funerals in the church premises, 3 funerals at a Crematorium, and 13 committals/burial of ashes.

For Preschoolers

Totshots is our weekly drop-in group for parents and carers of preschool children. The aim is a first contact point for families in the area with a brief and simple Bible slot at the end of each week aimed at the children. We also plug any church family-friendly events that are running at other points in the week and invite families to join us on Sundays.

The group runs every Wednesday from 9:15am-11am, with free-play and craft until 10:45am, followed by a group tidy-up time, a Bible story and songs. A practical change since last year is that story-time now takes place in the small hall, in order to accommodate the foodbank setting up in the main hall from 11am. This actually works quite well, as story time takes places in a more confined and less echoey space!

Since September we have been running the group with a team of just 4 regular helpers (2 in the kitchen / registration and 2 setting up and 'hosting' the morning). Numbers have continued to be low (a maximum of 10 adults on any given week) but this has continued to enable good relationships to be built. We now have an advert on Park Street People and Places, as well as the Bricket Wood Whatsapp groups, and have fliers in the Bricket Wood Station Café.

In terms of spiritual fruit, we have seen a small amount of cross-over into Sundays and an explorer's bible study, which is really exciting! Also, a number of our regular Park Street families have older children now attending Hotshots so it's great to be having multiple contact points with them.

In terms of challenges, once the Curate moves on, there will be no actual church families with pre-school aged children able to attend and help run Totshots. The Vicar's wife is willing to continue to be available on Wednesday mornings to run the group, but Totshots involvement will almost certainly need to be in the job description of the next Children & Youth Worker. (From Cherry)

For Primary School Age Children

Our club for primary age children called 'Hotshots' continued this year, meeting each Friday with around 15 - 25 children from years 1-6. In 2024 we had over 60 individual children come and enjoy craft, games, sport and a short bible talk. A fair sized group of children joined Hotshots this year from Year 1 which looks promising for the longevity of the club. The children have seemed to enjoy interactions with all of the leaders and most have grown in friendships with each other throughout the year. They also, importantly, have heard about the Lord Jesus, in some capacity, every time that

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

For Primary School Age Children (continued)

the club is run. We encouraged some young teenage leaders of Hotshots to co-lead their first 'up front' bible talk with another, more experienced, leader. Another leader also led their first 'up front' bible talk on their own. These all went well and are a great encouragement to the rest of the team and for the future.

In the summer we held a holiday club from 09:30-12:30 from 23-26 July. It had a Medieval theme which was linked to how Jesus is the unexpected King. Each kids group was named after a different gemstone and the up front sketches were done by a jester and princess duo. Approximately 70 children joined us over the course of the week. Each day consisted of some activities, some specific group time to look at the bible with a snack and altogether time with some sketches and a bible-based talk by a range of male and female leaders. We had many and varied activities ranging from assault courses to creating your own castle out of cardboard and launching catapults at others. Each child heard from up front and in group times about who Jesus is and what it looks like to follow him and be in His kingdom.

For Schools

Holy Trinity Church continues to enjoy a close relationship with Park Street Primary School. This year we've taken weekly assemblies, spread between the Vicar, Curate, Ministry Trainee and Children's Worker. We have also welcomed the Pastor of Park Street Baptist Church (the other church in the parish) to share in this work. These have been opportunities to grow links with the school, assist in their Collective Worship and teach stories from the Bible. In addition, we've continued to work together in holding their Easter, Christmas and their Harvest Festival. We also hosted a Leavers' Service this year one again. This year we supported the Saltmine Theatre company to perform a christian-themed play in both Park Street School and the other school in the parish, How Wood School. The Vicar also took the Harvest Festival in How Wood School. Our Youth worker and our Ministry Trainee continued to visit the local secondary school, Marlborough Science Academy. They visit as a volunteer of the STEP charity and help with a group called 'Explore' which helps students think about the christian faith together.

For Seniors

The In Touch lunch club met up 21 times in 2024. This included Easter, Harvest and Christmas services featuring the clergy. We continued with our pattern of arrival, welcome, lunch, dessert, tea & coffee, a pause for thought by one of our team (a short christian story and/or prayer) and then our speaker/entertainment. We continue our aim to have a range of visitors, both christian and non-christian but hopefully all interesting and/or edifying. This includes our church members talking about faith, work and life, local musicians and storytellers and local and national charities (such as CAP, the Foodbank, Salvation Army) and more. A few members attended the Sunday church service multiple times throughout the year and attended various church events. We continue to serve our local community where their need is and serve them with the love of Jesus, hoping that they will also come to know Him for themselves.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Equipping and Training

Our Growth Groups have continued to be a place of support and fellowship for church members. Each of the five main groups continued to meet throughout 2024. A women's and a men's group also met regularly. Two of the main groups continue to have hybrid zoom/in person meetings. The rest of the groups are meeting in person in homes or the church. Twice a term our Growth Groups disband and instead, we meet as an entire church family in the parish centre to pray for the needs of our church, our community, the world, and one another.

Our 2024 Lent series consisted of two meetings for parishioners focussed on 'How God Builds His Church.'. They occurred in church. The first was led by the Revd Stephen Fraser, our curate, who led an evening called 'He speaks to us: How the bible fits together and builds us up.' The second session was led by our Vicar, the Revd Dr Nick Weir who spoke on: 'He sets hearts on fire: How God built his church in the Great Revival.'

In 2024 we did not hold a Church Weekend Away. We continue to host these every 18 months. The next one is booked for 21-23 March 2025 at High Leigh Conference Centre once again.

Worship and Prayer

Our regular Sunday services continued at 9am and 10:45 am. The 9.00 service is more traditional and reflective in style. The 10.45 service attracts younger families and is more lively worship in style. It is also live streamed. These services provided opportunities to welcome guests, inform enquirers, nurture new believers, and spur on those who have been Christians for some time.

Throughout 2024, Holy Trinity continued children's provision at the 10:45 service each Sunday morning. This included a creche for those aged 0-2, a group called Sparklers for 3-7 year olds, Flames for 8-11 year olds and Ignite for school years 7-9. These were attended by 25-30 children most weeks. Sparklers, Flames and Ignite all, largely, taught the young people on the same Bible passages as the adults were looking at in the sermons, which meant they started the year reading 1 Samuel, looked at Acts 21-28 in the summer term and learnt from John's Gospel in the Autumn. They also covered seasonal series on Easter and Christmas.

Ignite is our weekly club for school years 7-13. We enjoy playing games and reading the Bible with around 15 young people each Sunday evening. In 2024 we've enjoyed bible studies in Matthew 1-7 and Philippians, as well as doing the youth version of Christianity Explored, "Vox." Talks through the year have covered the doctrine of the atonement ("Why did Jesus have to die?"), the reliability of the gospels ("Can We Trust the Gospels"), a christian approach to schoolwork and what it looks like to live a life which puts Jesus first. We also had a fruitful Q&A session, in which the teenagers had the opportunity to ask any questions they had about Christianity.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Worship and Prayer (continued)

Our termly movie nights have continued, each including a discussion of the themes of the film we've watched, considering the "worldview" the film presents, the complexities of the characters, and how the bible might help us to analyse, critique and affirm different aspects of the story. In 2024 we watched The Case for Christ, Night at the Museum and Elf. Through a grant from the Diocese of St Albans we were able to have a subsidised social at Ninja Warrior in Watford which was enjoyed by all, as well as enjoying a Christmas party and other social evenings through the year. In October we had a very encouraging time at our Ignite Bright Light party on Halloween with a number of guests. We played games, ate hotdogs, and thought about the darkness we experience in this world and the light which Jesus offers. The older teenagers are also offered the opportunity to meet one-to-one with someone to study the bible or read a christian book, and that has been appreciated by all involved.

Pastoral Care

Our Pastoral Committee of five is led by our curate. It meets every two to three months to share any new information about the vulnerable people in the parish, those who are sick, in hospital or care homes. At Harvest and Christmas small gifts are given to any members of the Church who have been experiencing difficult circumstances in the recent past. Some years we hold a Service for Remembering in November and invite any who may have bereaved since the previous Service. We did not hold one in November 2024 as there had not been very many funerals in Church.

At our two services every Sunday we try to note anyone who is unexpectedly missing. An effort is made to contact those in these groups either through their Home Groups, one of the staff or a committee member. Many of the members of the congregation visit or contact each other during the week and inform committee members of any changes in their condition. Parishioners are encouraged to attend the various groups and events that are arranged by the church. At each Pastoral Care Meeting time is spent praying for people. We also now have a Prayer Corner in the church and people available to pray with anyone who requests this.

Safeguarding

During 2024 the Safeguarding Team at the Diocese have been updating their guidance on the changes made by the Learning and Development Practice Guidance 2024 which came into effect on 1st January, 2025. The Bishop of St. Albans, through acceptance of the House of Bishop's Practice Guidance, has set minimum requirements for Safeguarding Training for ordained, licensed and lay Church Officers. A Church Officer is anyone appointed by or on behalf of the Church to a post or role, whether they are ordained or lay, paid or unpaid.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Safeguarding (continued)

For Guidance:

Basic Awareness

Everyone who can be described as a Church Officer above.

Foundations Following Basic Awareness.

Those holding the Bishop's Licence.

Anyone (volunteers and employees) working with children, young people or vulnerable adults.

Churchwardens.

PCC Members.

Raising Awareness of Domestic Abuse

Those holding a Bishop's Licence.

Anyone (volunteers and employees) working with children, young people or vulnerable adults.

Pastoral visitors, Safeguarding Officers.

All Church Officers, PCC members.

Other courses- Leadership, Senior Leadership, and Safer Recruitment and People Management for those in senior positions.

All of these courses have to be repeated every 3 years with the exception of Basic Awareness if you have done a further course. You will be reminded when these are due. The same will happen with DBS Checks. It is recommended that if you are expecting to volunteer for any role including PCC that you do the course prior to the APCM. If you do not comply with these recommendations the Church may be penalised when being considered for curates etc. There have not been any Safeguarding issues at the Church recently, but we have been aware of some problems within a family who have been loosely connected to us mainly through the children's work. We are still in touch with the parents. Recently, we have become aware that a young person who has a history of Drug taking has been attending some Church services. A Risk Assessment has been prepared.

The Diocese now runs monthly Safeguarding Updates for Safeguarding Officers on the last Friday of every month. They are mainly an opportunity to ask any questions that we may have. We hire out our Church Halls to various groups during the week and all of these have to have their own Safeguarding Policies and Risk Assessments in place.

Other Partnerships

Revds. Nick Weir and Stephen Fraser are both members of Deanery Synod along with 2 lay members elected for 3 years. It meets 3 times a year in different churches in St. Albans Deanery. The meetings this year were held as follows: on 13th February at Christ Church, St. Albans, 5th June at St. Mark's, Colney Heath and 3rd October at St. Peter's, London Colney.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Other Partnerships (continued)

At each meeting the Vicar told us about their Church and then there was a main topic. On arrival at Christ Church we noticed that a Pancake Evening was in full swing. Due to ill health Mr. Anthony Flack, Head Teacher of Townsend School was unable to attend, so the topic was carried over to the meeting at Colney Heath. The makeup of the Governing Body of Townsend School was discussed and the fact that as a C/E School St. Alban's Deanery should appoint 2 of the Governors. This has now been done. On 3rd October Revd. Oliver Blease introduced the Diocesan Year of Spiritual Renewing and Wellbeing.

Revd. Nicholas Weir is also an elected member of the General Synod and therefore of the Diocesan Synod. Revd. Stephen Fraser is also a member on Diocesan Synod. The reports of the meetings of both of these bodies are given at the Deanery Synod meetings.

We are actively involved in the Anglican Church Worldwide with ongoing links through Anglican mission agencies (Crosslinks, CMJ) to Christian workers in a number of other countries including the Republic of Ireland and Israel. We pray for these individuals, receive regular updates (and occasionally very heartening visits). Throughout 2024 we didn't have a specific Crosslinks mission partner, but were awaiting new partners currently in training. A couple were proposed to be adopted during 2025.

We are also supporters of the Tearfund relief agency, St Albans and Harpenden Christian Education Project, and CPAS. Volunteers from our church serve each summer on CPAS Ventures for young people. The church also prays for Stephen and Sherry Lilico who live and work in Japan.

The church leaders also attend a St Albans city group for prayer and mission activities and the Diocesan Evangelical Fellowship and ReNew network groups.

BUILDINGS REPORT

The PCC ensures that the parish centre is available to our local community, serving the public and facilitating activities that promote the good of others. Several groups meet each week with access to a well equipped kitchen and on site car park. Each Wednesday we host the St Albans and District Foodbank so that those in need in our community can access food, toiletries and other essentials. We also act as a polling station each May for St. Albans District Council. Our hire charges remain at £21.00 per hour for use of the large hall and £14.00 per hour for use of the small hall. There is no fee for the food bank who we welcome free of charge. We continue to hire out 30 car parking spaces to a local business at a rate of £2.50 per car per day.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

BUILDINGS REPORT (continued)

The Parish Centre is regularly used by Church groups including a toddler group and youth groups for primary and secondary aged children. Growth Groups continue to meet for members of the congregation (and others) to read the bible together and pray. Great care is taken to ensure that Church mission takes priority whilst maintaining our commitment to hosting external community groups. The Parish Centre is still enjoyed by congregation members for hosting celebrations and other meetings. No fee is applied for the first 4 hours of this form of hire, whereafter the standard hourly rates apply.

LOOKING FORWARD

The PCC is keen to ensure that the current range of activities are maintained where they are needed and are of benefit to the church and the community. However, it is important that other opportunities continue to be sought.

FINANCIAL REVIEW

It is the policy of the PCC to hold the equivalent of six months' general running costs, including salary costs, in unrestricted cash reserves. The PCC further resolves to aim to use any restricted funds where possible in order to simplify the church's reserves.

Receipts for the year were £234,841 (2023: £268,354) with £168,060 of the current year income unrestricted and £66,781 restricted. Payments amounted to £216,291 (2023: 228,682). Before movements in investments this gave rise to a surplus of £18,550 (2023: £39,672) of which £8,020 were unrestricted. The gain on investment in the year was £3,185 (2023: £12,062).

Closing reserves as at 31 December 2024 were £321,594 (2023: £299,859) represented by £131,610 of unrestricted reserves (including designated), £47,641 of restricted reserves with the balance of £142,343 represented by the endowment.

RESERVE POLICY

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance on unrestricted funds at the year end exceeds this target; it is the policy of the PCC to maintain unrestricted fund levels to meet this target.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2024

INVESTMENT POLICY

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and to ensure that investments are in line with the Church of England's ethical investment policy. The CBF Deposit Fund offers a competitive rate of interest and enables us to limit our exposure to bank default risk. Shorter-term working capital is held in our current account at Lloyds Bank. Listed investments are managed by CCLA who are a leader in stewardship and ethics and are a signatory of the United Nations Principles for Responsible Investment (UN PRI) and the UK Stewardship Code. Shorter-term working capital is held in our current account at Lloyds Bank.

GOING CONCERN

At the time of approving the financial statements, the PCC members have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC members continue to adopt the going concern basis of accounting in preparing the financial statements.

RISK MANAGEMENT

All major insurable risks are subject to normal churches' and employers' insurance. Contractual risks are reviewed before being entered into to assess that they could not significantly impact upon the church's ability to fulfil its objectives. An annual review of areas of risk is undertaken by the Parochial Church Council in conjunction with staff and volunteers responsible for the area of activity.

HOLY TRINITY CHURCH, FROGMORE

STATEMENT OF RESPONSIBILITIES OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL

The PCC is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial year. In preparing these financial statements, the PCC are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 31 March 2025 and signed on its behalf by the Rev'd Dr Nicholas Weir, PCC Chairman.



Rev'd Dr Nicholas Weir

HOLY TRINITY CHURCH, FROGMORE

INDEPENDENT EXAMINER'S REPORT

I report to the members of the Parochial Church Council (who are also the charity's trustees) on my examination of the accounts of the Charity for the year ended 31 December 2024 on pages 17 to 19 following, which have been prepared on the basis of the accounting policies set out on pages 20 to 31.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chaweevan Williams FCCA

Verdant Accountants, 20-22 Wenlock Road, London N1 7GU

Date: 15 April 2025

HOLY TRINITY CHURCH, FROGMORE

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2024

		Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2024 £	TOTAL 2023 £
	Note					
Income						
Donations and legacies	3	117,845	61,032	-	178,877	206,416
Income from Church activities	4	46,107	1,302	-	47,409	47,015
Income from Investments	5	4,108	4,447	-	8,555	8,192
Other Income	6	-	-	-	-	6,732
TOTAL INCOME		168,060	66,781	-	234,841	268,354
Expenditure						
Church activities						
Ministry	7	99,049	53,070	-	152,119	157,368
Support Costs	8	60,991	3,182	-	64,173	71,314
TOTAL EXPENDITURE		160,039	56,252	-	216,291	228,682
NET INCOME BEFORE INVESTMENT GAINS		8,020	10,529	-	18,550	39,672
Net gains on investments		-	-	3,185	3,185	12,062
NET INCOME		8,020	10,529	3,185	21,735	51,735
Transfer between funds		5,226	(5,226)	-	-	-
NET MOVEMENT IN FUNDS		13,246	5,303	3,185	21,735	51,735
Total funds brought forward		118,363	42,338	139,158	299,859	248,124
Total funds carried forward		131,610	47,641	142,343	321,594	299,859

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure is derived from continuing operations.

HOLY TRINITY CHURCH, FROGMORE

BALANCE SHEET AT 31 DECEMBER 2024

		2024	2023
		£	£
	Note		
Fixed Assets			
Investments	10	<u>142,343</u>	<u>139,158</u>
Current Assets			
Debtors and Prepayments	11	39,793	34,938
Short-term deposits		120,299	113,735
Cash at bank and in hand		<u>23,603</u>	<u>20,896</u>
		183,696	169,569
Creditors - amounts falling due within one year	12	4,445	8,868
Net current assets		<u>179,251</u>	<u>160,701</u>
Total assets		<u>321,594</u>	<u>299,859</u>
Parish Funds	13/14		
Unrestricted		131,610	109,509
Designated	16	-	8,854
Restricted	15	47,641	42,338
Endowment	17	<u>142,343</u>	<u>139,158</u>
Total Reserves		<u>321,594</u>	<u>299,859</u>

The financial statements were approved by members of the trustees and signed on its behalf by:



Rev Dr Nicholas Weir

Trustee and Chairman of the Parochial Church Council

Date: 31 March 2025

Charity Registration Number: 1154053

The notes on pages 20 to 31 form part of these financial statements.

HOLY TRINITY CHURCH, FROGMORE

CASH FLOW STATEMENT

For the year ending 31 December 2024

		2024	2023
		£	£
	Note		
Cash flow from operating activities			
Net income		21,735	51,735
Adjustments for non cash and non operating activities			
Investment income	5	(8,555)	(8,192)
Revaluation of investments		(3,185)	(12,062)
		9,995	31,481
Working capital adjustments			
Increase in debtors	11	(4,856)	(6,780)
Decrease in creditors	12	(4,423)	(80)
Net cash inflow from operating activities		716	24,621
Cash flow from investment activities			
Interest receivable	5	4,692	4,388
Dividend income	5	3,863	3,804
Net cash inflow from investing activities		8,555	8,192
Net increase in cash and cash equivalents		9,271	32,814
Cash and cash equivalents at 1 January		134,631	101,817
Cash and cash equivalents at 31 December		143,902	134,631

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2024

1. Statutory information

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Frogmore is a charity registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2. Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Frogmore meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value except unless otherwise stated in the note(s) to these accounts.

Going concern

At the time of approving the financial statements, the PCC members have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC members continue to adopt the going concern basis of accounting in preparing the financial statements.

Judgements

The trustees have not made any judgements in the process of applying the entity's accounting policies that have had a significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

There are no key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

Income

Voluntary income including donations, gifts and legacies that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Gift aid

Gift aid income is recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Interest income is recognised on an earned basis with interest earned but not received at the Balance Sheet date accrued. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be reliably measured. All expenditure is accounted for on an accruals basis. All expenditure, including support costs and governance costs are allocated to the applicable expenditure headings. Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support cost. Support costs are those costs incurred directly in support of expenditure on the objects of the Charity. The charity is not registered for VAT and therefore all expenditure is shown inclusive of VAT.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements. The only such cost is Audit Fee, which is reflected as a separate line in Support costs.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

Debtors

Debtors are included in the settlement amount due. Prepayments are valued at the amount prepaid.

Liabilities

Liabilities are recognised where the charity has a present obligation at the Balance Sheet date arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Heritage assets

Consecrated and benefice property is not included in the financial statements, in accordance with section 10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off.

Tangible fixed assets

Individual fixed assets costing £1,500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses. On conversion to FRS 102, tangible fixed assets identified as acquired prior to 31 December 2021 were not considered either material or reliably measurable to be recognised in the opening balance sheet at fair value. Furthermore the Church halls (rebuilt in the 1997) are a fully integrated extension, integral to the main Church, and therefore not separable from the Heritage assets for fair value consideration.

Investments

Investments are valued at market value at the year end.

Cash at bank and in hand

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

Pensions

The charity offers a defined contribution pension scheme to every employee. The assets of the scheme are invested and managed independently of the finances of the Charity. Employees are automatically enrolled into the pension scheme, if they are paid above a certain value, and are entitled to opt into the pension scheme if paid below the threshold. The Charity pays an agreed contribution to a separate entity, relieving it from any liability for future payments.

Fund accounting

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the Trustees' Report. The PCC has the right to "un-designate" funds.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

3. Donations and legacies

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Regular giving and collections	81,313	-	81,313	80,787
Gift Aid	19,507	11,784	31,291	31,454
Other Donations	17,025	49,248	66,273	61,426
Legacies	-	-	-	32,750
	<u>117,845</u>	<u>61,032</u>	<u>178,877</u>	<u>206,416</u>

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

4. Income from Church activities

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Grants	-	1,302	1,302	720
Church clubs & events	3,845	-	3,845	3,405
Wedding & Funeral Fees	8,087	-	8,087	9,229
Parish Centre - Hall lettings	11,992	-	11,992	10,076
Parish Centre - Car park rent	18,375	-	18,375	19,278
Other	1,171	-	1,171	2,288
Youth events	2,637	-	2,637	2,019
	46,107	1,302	47,409	47,015

5. Income from investments

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Interest	4,108	584	4,692	4,388
Dividends	-	3,863	3,863	3,804
	4,108	4,447	8,555	8,192

6. Other income

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Insurance Income	-	-	-	6,732
	-	-	-	6,732

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

7. Expenditure of ministry

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Parish share	54,930	-	54,930	60,542
Clergy expenses (incl.retreat)	1,525	-	1,525	1,974
Worship costs	2,547	-	2,547	1,792
Church activities and events	4,608	-	4,608	6,192
Youth club & events	3,790	-	3,790	4,173
Church school	400	-	400	385
Curate accommodation and expenses	18,513	-	18,513	18,782
Other ministry costs	5,049	-	5,049	3,528
Youth worker costs	-	18,337	18,337	20,936
Mission	-	12,999	12,999	13,055
Burials	7,688	-	7,688	9,268
Ministry trainee costs	-	21,734	21,734	16,742
	99,049	53,070	152,119	157,368

8. Expenditure on support costs

	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Postage, printing, stationery	3,827	-	3,827	4,952
Church building	15,846	3,182	19,028	21,989
Church hall	10,767	-	10,767	14,199
Other administration costs	155	-	155	160
Equipment	-	-	-	1,853
Support staff salaries	29,796	-	29,796	27,562
Governance costs	600	-	600	600
	60,991	3,182	64,173	71,314

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

9. Staff costs

	2024	2023
	£	£
Wages and salaries	64,221	60,113
Social security costs	1,345	2,889
Social security costs (threshold allowance)	(1,345)	(2,889)
Pension cost	1,927	1,678
	66,148	61,791

No employee received emoluments of more than £60,000 (2023: *None*). The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as 3 (2023: 2.3). Key management comprised the PCC members named on the Charity Information page. The Vicar and Curate receive their stipends from the Diocese and so are not employees. The Curate's rent and related expenses are paid for by the church, amounting to £16,800 in 2024 (2023: £16,800) of which, approx., three quarters is offset in a reduced Parish Share. The Ministry Trainee received remuneration of £17,619 in 2024 (2023: £13,084). The church is provided accommodation rent free to support this ministry and associated training expenses totalled £3,029 in 2024 (2023: £2,846). Lay trustees, where applicable, who acted as agents to the PCC in making approved payments on its behalf, were reimbursed for expenses on presentation of suitable documentary evidence. Clergy working expenses were reimbursed in accordance with CofE guidelines.

10. Investments

	2024	2023
	£	£
Market value at 1 January	139,158	127,096
Gains	3,185	12,062
Market value at 31 December	142,343	139,158

11. Current assets

	2024	2023
	£	£
Tax recoverable	31,291	31,454
Accrued income	120	2,009
Prepayments	8,382	1,475
Balance at 31 December	39,793	34,938

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

12. Current liabilities

	2024	2023
	£	£
Accruals	2,111	1,558
Deferred Income	714	1,650
Other creditors	1,620	5,661
Balance at 31 December	4,445	8,868

13. Summary of fund movements

	Unrestricted	Designated	Restricted	Endowment	Total
	£	£	£	£	£
Balance at 1 January 2024	109,509	8,854	42,338	139,158	299,859
Incoming resources	168,060	-	66,781	-	234,841
Resources expended	(151,185)	(8,854)	(56,252)	-	(216,291)
Investment gains	-	-	-	3,185	3,185
Transfer between funds	5,226	-	(5,226)	-	-
Balance at 31 December 2024	131,610	-	47,641	142,343	321,594

14. Summary of assets by fund

	Unrestricted	Designated	Restricted	Endowment	Total
	£	£	£	£	2024
					£
Investment fixed assets	-	-	-	142,343	142,343
Current assets	136,055	-	47,641	-	183,696
Liabilities: amounts falling due in one year	(4,445)	-	-	-	(4,445)
Total	131,610	-	47,641	142,343	321,594

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

15. Restricted funds

Fund	Balance at 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2024 £
In Touch	1,217	-	-	-	1,217
Life Expo	-	-	-	-	-
Curate Gift	1,500	-	-	-	1,500
Youth Worker	4,330	24,000	(18,337)	-	9,993
Ebbs Trust	7,961	4,447	(1,880)	-	10,528
Organ Fund	5,226	-	-	(5,226)	-
Grave Trust	300	-	-	-	300
Mission - General	1,198	12,750	-	(12,516)	1,432
Crosslinks	191	720	-	-	911
Mission Aviation Fellowship	140	-	-	-	140
Tearfund	134	288	(3,160)	2,786	48
Ministry Trainee	20,141	22,683	(21,734)	-	21,089
Church away day	-	483	-	-	483
Church Pastoral Aid Society	-	-	(3,160)	3,160	-
Church's Ministry among Jewish People	-	-	(3,160)	3,160	-
STEP	-	-	(800)	800	-
Wycliffe Bible Translators	-	-	(360)	360	-
Scripture Union (Eastern Europe)	-	-	(120)	120	-
Archdeacon's Discretionary Fund	-	-	(150)	150	-
London City Mission	-	-	(150)	150	-
St Luke's Healthcare for the Clergy	-	-	(150)	150	-
Just Cards Direct	-	109	(109)	-	-
Barnabas Fund	-	-	(500)	500	-
UnLock	-	-	(180)	180	-
Yule Trust	-	1,302	(1,302)	-	-
Agape UK	-	-	(1,000)	1,000	-
Total	42,338	66,781	(56,252)	(5,226)	47,641

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

15. Restricted funds (continued)

Fund	Balance at 1 Jan 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2023 £
In Touch	1,217	-	-	-	1,217
Life Expo	1,150	-	(1,150)	-	-
Curate Gift	1,500	-	-	-	1,500
Youth Worker	1,266	24,000	(20,936)	-	4,330
Ebbs Trust	5,974	4,387	(2,400)	-	7,961
Organ Fund	5,221	5	-	-	5,226
Grave Trust	300	-	-	-	300
Mission - General	1,926	11,141	-	(11,870)	1,198
Crosslinks (partners)	150	763	(5,000)	4,278	191
Mission Aviation Fellowship	90	50	-	-	140
Tearfund	60	538	(1,732)	1,269	134
Ministry Trainee	-	27,125	(6,984)	-	20,141
Church away day	-	1,785	(1,785)	-	-
Crosslinks (general)	-	-	(100)	100	-
Church Pastoral Aid Society	-	-	(1,732)	1,732	-
Church's Ministry among Jewish People	-	-	(1,732)	1,732	-
STEP	-	-	(800)	800	-
Wycliffe Bible Translators	-	-	(360)	360	-
Scripture Union (Eastern Europe)	-	-	(120)	120	-
Archdeacon's Discretionary Fund	-	-	(150)	150	-
London City Mission	-	-	(150)	150	-
St Luke's Healthcare for the Clergy	-	-	(150)	150	-
Just Cards Direct	-	-	(149)	149	-
Barnabas Fund	-	-	(500)	500	-
UnLock	-	-	(180)	180	-
Earthquake (via Tearfund)	-	-	(200)	200	-
Total	18,854	69,793	(46,310)	-	42,338

The majority of Restricted funds are not material in value and largely represent congregational support for mission activities. Some of these mission gifts are specific to an organisation and some are for general missions, which are distributed by the PCC across a range of charities supported by the church. The other main restricted funds are described below.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

15. Restricted funds (continued)

In Touch - fund for the Seniors group which meets twice a month.

Curate Gift - congregational gifts to a previous curate, who is now located in another country. This is held for his use and only utilised at his request.

Youth Worker - giving from the congregation to pay for a part time Children and Youth Worker.

Ebbs Trust - Investment income from an Endowment that can only be used for expenditure on the fabric of church building.

Organ Fund - the balance of this fund was transferred in the year to unrestricted reserves as the PCC confirmed the fund has been spent across previous years on maintenance of the organ from unrestricted reserves.

Ministry trainee - giving from the congregation to pay for a part time Ministry Trainee, who receives a salary, accommodation and theological training.

16. Designated funds

Fund	Balance at 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2024 £
Curate	8,854	-	(8,854)	-	-
Total	8,854	-	(8,854)	-	-

Fund	Balance at 1 Jan 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2023 £
Curate	25,330	-	(16,476)	-	8,854
Church away day	1,550	-	(1,550)	-	-
Total	26,880	-	(18,026)	-	8,854

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2024

17. Endowment funds

The endowment fund is referred to as the Ebbs Trust. The capital cannot be accessed under any circumstances with the Investment income allocated to restricted reserves for use on the fabric of the church building.

18. Related party transactions

During the year, PCC members made donations to the charity as members of the congregations. In 2024 donations totalling £81,845 (2023: 13 PCC Members gave £75,270) were made by 13 members of the PCC.

19. Controlling party

The Charity was under the control of the Parochial Church Council throughout the period under review as described in the Annual Report.

20. Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

Accounts

HOLY TRINITY CHURCH, FROGMORE



**The Parochial Church Council
of the Ecclesiastical Parish of
Holy Trinity, Frogmore**

*Annual Report and Financial Statements
For the year ended 31 December 2023*

HOLY TRINITY CHURCH, FROGMORE

Table of Contents

REFERENCE AND ADMINISTRATIVE DETAILS	3
TRUSTEES' ANNUAL REPORT	4
PCC INFORMATION	4
TRUSTEES' ANNUAL REPORT	5
OBJECTS OF THE CHARITY	5
AIMS AND OBJECTIVES OF THE CHURCH	5
STRUCTURE, GOVERNANCE AND MANAGEMENT	6
ACHIEVEMENTS AND PERFORMANCE	7
Mission and Evangelism	7
Equipping and Training	9
Worship and Prayer	9
Pastoral Care	10
Safeguarding	10
Other Partnerships	11
BUILDINGS REPORT	11
LOOKING FORWARD	12
FINANCIAL REVIEW	12
RESERVE POLICY	12
INVESTMENT POLICY	13
GOING CONCERN	13
RISK MANAGEMENT	13
STATEMENT OF RESPONSIBILITIES OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL	14
INDEPENDENT EXAMINER'S REPORT	15
STATEMENT OF FINANCIAL ACTIVITIES	16
NOTES TO THE FINANCIAL STATEMENTS	19
1. Statutory information	19
2. Accounting policies	19
3. Donations and legacies	22
4. Income from Church activities	23
5. Income from investments	23
6. Other income	23
7. Expenditure of ministry	24
8. Expenditure on support costs	24
9. Staff costs	25
10. Investments	25
11. Current assets	25
12. Current liabilities	26
13. Summary of fund movements	26
14. Summary of assets by fund	26
15. Restricted funds	27
16. Designated funds	29
17. Prior period comparative SOFA restated following transition to FRS102	30
18. Prior period comparative Balance Sheet following transition to FRS102	31
19. Endowment funds	31
20. Related party transactions	32
21. Controlling party	32
22. Taxation	32

HOLY TRINITY CHURCH, FROGMORE

REFERENCE AND ADMINISTRATIVE DETAILS

FULL NAME

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Frogmore

WORKING NAME

Holy Trinity Church, Frogmore

CHARITY REGISTRATION NUMBER

1154053

OFFICE ADDRESS

Holy Trinity, Frogmore
37 Frogmore, St Albans AL2 2JU
Tel: 01727 873974

BANKERS

Lloyds Bank
25 Gresham Street
London EC2V 7HN

CCLA Investment Management
1 Angel lane
London EC4R 3AB

INDEPENDENT EXAMINER

Chaweevan Williams FCCA
Verdant Accountants
20-22 Wenlock Road
London N1 7GU

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' ANNUAL REPORT

For the year ended 31 December 2023

PCC INFORMATION

Members of the Parochial Church Council (PCC) are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members who served at any time from 1st January 2023 to 31st December 2023 are:

PCC MEMBERS

Ex-Officio

Nicholas Weir (Vicar, Chairman)
Stephen Fraser (Curate, Diocesan Synod)
Nigel Ward (Associate Minister)
Steve Harbert (Churchwarden)
Ruth Ward (Churchwarden, Deanery Synod Representative and Safeguarding)
John Edwards (Vice-Chairman, Deanery Synod Representative)

Elected

Jonathan Arr
Georgina Brown
Robert Crawley (until 26 April 2023)
Esther Davis (from 10 July 2023)
Cynthia Gabriel
Zoe Hill (from 26 April 2023)
Nigel Hunt (until 26 April 2023)
Brian O'Keeffe
Dave Punter (until 22 November 2023)
Jordan Thomas
Peter Ward

Co-Opted

Shirley Ward (PCC Treasurer)

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' ANNUAL REPORT

For the year ended 31 December 2023

OBJECTS OF THE CHARITY

The primary objective of the Parochial Church Council (the "PCC") is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC *"is to cooperate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"*.

The PCC is also specifically responsible for the effective operation and maintenance of the Church and Parish Centre including the buildings.

AIMS AND OBJECTIVES OF THE CHURCH

The Church is not a building, but a gathering of people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The PCC is committed to enabling as many people as possible to worship at Holy Trinity, Frogmore. When planning our activities, we have considered the Commission's guidance on public benefit, and in particular, the supplementary guidance on charities for the advancement of religion.

Holy Trinity Mission Action Plan commits us to these aims and priorities:

Our Aims:

To **Sow**, making contact with individuals and seeking to bring the Gospel of Jesus into their lives;

To pray that they may come to **Know** Jesus for themselves and have a personal relationship with him;

To help each person **Grow** as a disciple of Jesus in the family of the church;

To **Go** as a church family in service of him.

Our Priorities:

Proclamation of God's word, the bible, through public preaching, personal bible study and conversations;

Prayer: depending on the Holy Spirit to empower this work;

People: God's family of disciples who love others, both inside and outside the church;

Perseverance: as God's work bears fruit in his timing and involves long-term commitment.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

AIMS AND OBJECTIVES OF THE CHURCH (continued)

This means we will seek:

- Having Bible-centred, prayerful and welcoming church services and groups that God can use to bring about transformation in people's lives;
- Reaching out to all kinds of people with the Gospel of Jesus Christ, through creative evangelism that involves every church member, being ready to break out of our comfort zone, always depending on God;
- Encouraging members to see Christian service as an integral part of discipleship and equipping them to grow their God-given gifts and use them;

To facilitate this, it is important to ensure the continued maintenance of the fabric of the Church building and Parish Centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity (registered number 1154053) registered with the Charity Commission. The appointment of PCC members is governed by the Synodical Government Measure: Church Representation Rules. All baptised Christians attending the church are encouraged to register on the Electoral Roll enabling them to vote at the APCM and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training in the workings of the PCC. The PCC met 7 times during 2023 (including one away day), all in person but with a Zoom link option with an average of 83% attendance.

The PCC has a Standing Committee which meets from time to time in between main meetings for more urgent decisions. The Vicar and churchwardens are responsible for the day-to-day management of the church within the overall policy established by the PCC. With the PCC's approval the Vicar and churchwardens have appointed three others to be a part of a Leadership Team with them. Policy is carried out by the clergy, staff and a host of volunteers.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

ACHIEVEMENTS AND PERFORMANCE

2023 has been another good year of seeing God at work in our church and community, and we are grateful for the large body of volunteers who have worked so hard to facilitate these activities. After the challenges of the years impacted by the Covid pandemic, the church enjoyed a busy and happy 2023 and welcomed lots of visitors to its ministries.

Mission and Evangelism

During 2023 we celebrated 1 thanksgiving, 7 baptisms, 5 confirmations and 1 wedding. We held 3 funerals in the church premises, 6 funerals at a Crematorium and 11 committals/burial of ashes.

For Preschoolers

Totshots is our weekly drop in group for parents and carers of preschool children. The aim is a first contact point for families in the area with a brief and simple bible slot at the end of each week aimed at the children. We also plug any church family-friendly events that are running at other points in the week. The group runs every Wednesday from 9:15am-11am. We begin by setting up together, followed by a period of free play with a craft option. At 10:30am we all tidy up together and then sit in a circle for a snack, a bible story and a few songs. This format seems to work well - the children love to help to tidy up and the listening in story time has been excellent. Since September we have been running the group with a team of 5 regular helpers (2 in the kitchen / registration and 3 setting up and 'hosting' the morning). After we have cleared up and everyone has left, we pray together as a team, especially for any individual needs that have come up in conversations during the morning.

The group has been very small this academic year, with numbers ranging from just 3 toddlers to up to about 15. The smaller numbers have been discouraging at times, but overall has helped us to really get to know the regulars and to feel we are building relationships. However, we have space for a lot more, and so we are beginning a new advertising strategy. We have a new pavement poster stand to advertise to passers by that the group is running, and plan a leaflet drop to surrounding local houses. We have been slow to do this, however, as the group has benefited since its restart after covid from being smaller, and from parents and carers coming on the recommendation of others. We believe this has contributed to a very welcoming feel to the group - it is not cliquey and those who come genuinely enjoy it and appreciate it (the adults as well as the children!). It was great to see a number of the families attend Christmas events this year and one of the mums is reading through the gospel of John with a team member at the moment.

For Primary School Age Children

Our club for primary age children called 'Hotshots' continued this year, meeting each Friday with around 15 - 25 children from years 1-6, with approximately 40 children attending at least once over the whole year. Most of the children are from our church school but we were delighted to welcome more from other schools this year. Each week we played games, made craft, enjoyed sport and heard some teaching from the Bible.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

For Primary School Age Children (continued)

In the Spring we studied the book of Luke and continued with the book of Acts in the Summer term, and 1 and 2 Samuel in the Autumn term. In the summer we held a holiday club from 25 - 28 July with the theme 'Christmas in the Summer'. We welcomed 65 children to spend a week exploring, from the Bible, why Jesus was born at Christmas. Our team of 37 leaders included a 'Task Force' of junior helpers aged 11 – 13, who were too young to be junior leaders but too old to attend. Their days included setting up and down activities, Taskforce-specific bible studies and helping with games and crafts.

For Schools

Holy Trinity Church continues to enjoy a close relationship with Park Street Primary School. This year we've taken weekly assemblies, spread between the Vicar, Curate, Ministry Trainee and Children's Worker. We have also welcomed the Pastor of Park Street Baptist Church (the other church in the parish) to share in this work. These have been opportunities to grow links with the school, assist in their Collective Worship and teach stories from the Bible. In addition, we've continued to work together in holding their Easter, Christmas and their Harvest Festival. We also hosted a Leavers' Service this year as a new venture. Our schools work also included hosting the

'Life Expo' exhibition once again. 600 children from local primary schools visited this educational exhibition about the life and teachings of Jesus Christ. This multimedia presentation was hosted by Holy Trinity and four other local churches helped to run it. Our Youth worker also continues to visit the local secondary school, Marlborough Science Academy. She visits as a volunteer of the STEP charity and helps with a group called 'Explore' which helps students think about the christian faith together.

For Seniors

Our In Touch Seniors fortnightly lunchtime time meetings were such a blessing during 2023, and continue to flourish, as we were back to full normal arrangements with car lifts, full lunch time hot meals, good social and fellowship interaction amongst our 30 members and 9 volunteers together with external and internal speakers - including Church members who came to talk about their interests or their work. There was a regular 'Pause for Thought' with Christian content as well as celebration Services for Easter, Harvest and Christmas and a Coronation Tea Party. A few of the most popular visitors from 2023 included a ukulele band, a musical ensemble and a visit from a school choir.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

Equipping and Training

Our Growth Groups have continued to be a place of support and fellowship for church members. Each of the five main groups continued to meet throughout 2023. A women's and a men's group also met regularly. One main group has continued to meet on Zoom and another has hybrid zoom/in person meetings. The rest of the groups are back to meeting in person in homes or the church. Twice a term our Growth Groups disband and instead, we meet as an entire church family in the parish centre to pray for the needs of our church, our community, the world, and one another.

Our 2023 Lent series in 2023 consisted of three meetings focussed on equipping us for mission. They occurred in church and we were joined by members of some other St Albans churches. The first was led by George Heath-Whyte, a Research Assistant at Tyndale House, Cambridge (who grew up in the parish) who spoke on 'Can we trust the Old Testament?' For the second, our curate led an evening called 'Confident Christianity: Being yourself while sharing your faith.' The third session was an open evening for church members to visit the 'Life Expo' exhibition we hosted (see above for more information).

In 2023 we held a Church Weekend Away at High Leigh Conference Centre. 51 Adults and 31 Children attended. We received teaching from 1 Corinthians 12-13 from Revd Dr Tom Watts. This teaching focussed on the work of the Holy Spirit and what it means to be a church family together. Once again our children's and youth work was provided by Spicer Street Church. The weekend was a success. It was a profitable occasion to build up the church community and strengthen relationships so that we can be more effective in our mission.

Worship and Prayer

Our regular Sunday services continued at 9am and 10:45 am through 2023. The 9.00 service was in person only and more traditional and reflective in style. The 10.45 service continued to also be livestreamed. It attracts younger families and is more lively worship in style. These services provided opportunities to welcome guests, inform enquirers, nurture new believers, and spur on those who have been Christians for some time.

Throughout 2023, Holy Trinity continued children's provision at the 10:45 service each Sunday morning. This included a creche for those aged 0-2, a group called Sparklers for 3-7 year olds, Flames for 8-11 year olds and Ignite for school years 7-9. These were attended by 25-30 children most weeks. Sparklers, Flames and Ignite all, largely, taught the young people on the same Bible passages as the adults were looking at in the sermons, which meant they started the year reading the Psalms, looked at Acts 13-20 in the summer term and learnt from Romans 6-8 in the Autumn. They also covered a series on our God-given identity in the Spring and spent some time over the summer and Autumn thinking about prayer and hearing about Jesus in Mark's gospel.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

Worship and Prayer (continued)

Ignite is our weekly club for school years 7-13. We enjoy playing games and reading the Bible with around 12 young people each Sunday evening. In the Autumn term we spent our bible studies "Awaiting the King," looking at Old Testament prophecies about Jesus. Before that we studied Isaiah's servant songs, John 14-16 and Jonah. In the last year we have begun to have a talk each half term, either "Going Deeper" into a bible topic (e.g. how the bible fits together, how Jesus can be both God and man, and the trustworthiness of the gospels), or thinking about "Living God's Way" (e.g. How to be a good friend, relationships, and how to decide what to do with your life). We have also been having termly movie nights, including a discussion of the themes of the film we've watched, considering the "worldview" the film presents, the complexities of the characters, and how the bible might help us to analyse, critique and affirm different aspects of the story. So far we have watched Encanto, Back to the Future and Home Alone. Each term we have at least one social, sometimes going out to bowling or mini golf, and sometimes doing an activity at church. Most recently we transformed the church into the "Crystal Maze" and enjoyed completing various challenges. In October we had a very encouraging time at our Ignite Bright Light party on Halloween with a number of guests. We played games, ate hotdogs, and thought about the darkness we experience in this world and the light which Jesus offers. The older teenagers are also offered the opportunity to meet one-to-one with someone to study the bible or read a christian book, and that has been appreciated by all involved.

Pastoral Care

Our Pastoral Committee of five is led by our curate. It meets every two to three months to share any new information about the vulnerable people in the parish, those who are sick, in hospital or care homes.

At our two services every Sunday we try to note anyone who is unexpectedly missing. An effort is made to contact those in these groups either through their Home Groups, one of the staff or a committee member. Many of the members of the congregation visit or contact each other during the week and inform committee members of any changes in their condition. Parishioners are encouraged to attend the various groups and events that are arranged by the church. At each Pastoral Care Meeting time is spent praying for people. We also now have a Prayer Corner in the church and people available to pray with anyone who requests this.

Safeguarding

There have been no Safeguarding incidents at Holy Trinity during the last year. Following Covid, we are still taking the wine at communion in individual cups which are filled from the chalice in which it is consecrated. The Leadership Team have discussed reverting to the common cup but are unsure of the reaction we will get as some members of the congregation have been very cautious. Most of the volunteers in the church have now completed all of the required training on-line. We are concentrating on encouraging people to do training as soon as we recruit them.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

Safeguarding (continued)

The Diocese now runs monthly Safeguarding Updates for Safeguarding Officers on the last Friday of every month. They are mainly an opportunity to ask any questions that we may have. We hire out our Church Halls to various groups during the week and all of these have to have their own Safeguarding Policies and Risk Assessments in place.

Other Partnerships

Our three clergy are all members of Deanery Synod and 2 members of the PCC have been elected to it for three years. It meets three times a year in different churches in St. Albans Deanery. The meetings this year were held as follows: on 8 March at St. Stephen's Church, on 15 June at St Paul's Church and on 17 October at Holy Trinity Church. At each meeting there was a main topic which may be introduced by a member or, more often, by a visiting speaker. The topics covered this year were: Carbon Reduction, Equality and Diversity, and The Ministry of St. Albans Cathedral. Environmental Matters were on every agenda and each parish was encouraged to have an Environmental Representative and to begin to work towards Carbon Net Zero. At Holy Trinity we are currently working towards achieving the Bronze Level.

The Revd. Nicholas Weir is also an elected member of the Diocesan Synod and the General Synod. Reports from the meetings of these two bodies are given at Deanery Synod Meetings.

We are actively involved in the Anglican Church Worldwide with ongoing links through Anglican mission agencies (Crosslinks, CMJ) to Christian workers in a number of other countries including the Republic of Ireland, Israel and Uganda. We pray for these individuals, receive regular updates (and occasionally very heartening visits). In Autumn 2023 our Crosslinks partners, the Howles family, were able to visit. This was their final visit after which Chris Howles was to take up a post in the UK teaching at Oak Hill college. Church would be seeking a new Crosslinks partnership.

We are also supporters of the Tearfund relief agency, St Albans and Harpenden Christian Education Project, and CPAS. Volunteers from our church serve each summer on CPAS Ventures for young people. The church prays for Stephen and Sherry Lilico who live and work in Japan.

The church leaders also attend a St Albans city group for prayer and mission activities and the Diocesan Evangelical Fellowship and ReNew network groups.

BUILDINGS REPORT

The PCC wants the Parish Centre to be available to our community. We hire out the Parish Centre to groups doing activities that serve the good of others. Our regular bookings continue with several groups which meet each week. The groups comprise: Love to Dance, Socatots, Magnificent Munchers (3 sessions each week), a Hertbeats exercise class, a Fitness class and Clubbercise. The Handley Page Association continues to meet in our large hall several times a year and St Albans Council uses the Parish Centre for local elections annually.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

BUILDINGS REPORT (continued)

Our hire charges increased to £21 per hour for use of the large hall and £14 per hour for use of the small hall. We continue to hire out 30 car parking spaces to a local business at a rate of £2.50 per car per day.

The Parish Centre is regularly used by Church groups including Totshots, Hotshots, InTouch, Ignite and growth groups. Great care is taken to ensure Church mission continues to take priority whilst also welcoming external community groups. The Parish Centre is still enjoyed by the Church family for hosting celebrations and other meetings. There is no charge to Church families for up to 4 hours use of the Parish Centre where-after the standard hourly rates apply. We decided in 2021 to cease hiring the Parish Centre for one off celebration events (such as birthday parties) to those in the community and to focus on regular community service activities.

LOOKING FORWARD

The PCC is keen to ensure that the current range of activities are maintained where they are needed and are of benefit to the church and the community. However, it is important that other opportunities continue to be sought.

FINANCIAL REVIEW

It is the policy of the PCC to hold the equivalent of six months' general running costs, including salary costs, in unrestricted cash reserves. The PCC further resolves to aim to use any restricted funds where possible in order to simplify the church's reserves.

Receipts for the year were £268,354 (2022: £197,498) with £198,561 of the current year income unrestricted and £69,793 restricted. Payments amounted to £228,682 (2022: 221,254). Before movements in investments this gave rise to a surplus of £39,672 (2022: deficit of £23,756) of which £23,484 were unrestricted. The gain on investment in the year was £12,062 (2022: loss £16,872).

Closing reserves as at 31 December 2023 were £299,859 (2022: £248,124) represented by £118,363 of unrestricted reserves (including designated), £42,338 of restricted reserves with the balance of £139,158 represented by the endowment.

RESERVE POLICY

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance on unrestricted funds at the year end exceeds this target; it is the policy of the PCC to maintain unrestricted fund levels to meet this target.

HOLY TRINITY CHURCH, FROGMORE

TRUSTEES' REPORT (continued)

For the year ended 31 December 2023

INVESTMENT POLICY

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and to ensure that investments are in line with the Church of England's ethical investment policy. The CBF Deposit Fund offers a competitive rate of interest and enables us to limit our exposure to bank default risk. Shorter-term working capital is held in our current account at Lloyds Bank. Listed investments are managed by CCLA who are a leader in stewardship and ethics and are a signatory of the United Nations Principles for Responsible Investment (UN PRI) and the UK Stewardship Code. Shorter-term working capital is held in our current account at Lloyds Bank.

GOING CONCERN

At the time of approving the financial statements, the PCC members have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC members continue to adopt the going concern basis of accounting in preparing the financial statements.

RISK MANAGEMENT

All major insurable risks are subject to normal churches' and employers' insurance. Contractual risks are reviewed before being entered into to assess that they could not significantly impact upon the church's ability to fulfil its objectives. An annual review of areas of risk is undertaken by the Parochial Church Council in conjunction with staff and volunteers responsible for the area of activity.

HOLY TRINITY CHURCH, FROGMORE

STATEMENT OF RESPONSIBILITIES OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL

The PCC is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial year. In preparing these financial statements, the PCC are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 18 October 2024 and signed on its behalf by the Rev'd Dr Nicholas Weir, PCC Chairman.



Rev'd Dr Nicholas Weir

HOLY TRINITY CHURCH, FROGMORE

INDEPENDENT EXAMINER'S REPORT

I report to the members of the Parochial Church Council (who are also the charity's trustees) on my examination of the accounts of the Charity for the year ended 31 December 2023 on pages 16 to 18 following, which have been prepared on the basis of the accounting policies set out on pages 19 to 32.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chaweevan Williams FCCA
Verdant Accountants, 20-22 Wenlock Road, London N1 7GU

Date: 18 October 2024

HOLY TRINITY CHURCH, FROGMORE

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2023

		Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2023 £	TOTAL 2022 £
	Note					
Income						
Donations and legacies	3	141,735	64,681	-	206,416	152,892
Income from Church activities	4	46,295	720	-	47,015	39,811
Income from Investments	5	3,800	4,392	-	8,192	4,796
Other Income	6	6,732	-	-	6,732	-
TOTAL INCOME		198,561	69,793	-	268,354	197,498
Expenditure						
Church activities						
Ministry	7	113,459	43,910	-	157,368	149,489
Support Costs	8	68,914	2,400	-	71,314	71,765
TOTAL EXPENDITURE		182,372	46,310	-	228,682	221,254
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		16,189	23,484	-	39,672	(23,756)
Net gains/(losses) on investments		-	-	12,062	12,062	(16,872)
NET INCOME/(EXPENDITURE)		16,189	23,484	12,062	51,735	(40,628)
Transfer between funds		-	-	-	-	-
NET MOVEMENT IN FUNDS		16,189	23,484	12,062	51,735	(40,628)
Total funds brought forward		102,174	18,854	127,096	248,124	288,752
Total funds carried forward		118,363	42,338	139,158	299,859	248,124

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure is derived from continuing operations.

HOLY TRINITY CHURCH, FROGMORE

BALANCE SHEET AT 31 DECEMBER 2023

		2023 £	2022 £
	Note		
Fixed Assets			
Investments	10	<u>139,158</u>	<u>127,096</u>
Current Assets			
Debtors and Prepayments	11	34,938	28,158
Short-term deposits		113,735	83,804
Cash at bank and in hand		<u>20,896</u>	<u>18,013</u>
		169,569	129,976
Creditors - amounts falling due within one year	12	8,868	8,948
Net current assets		<u>160,701</u>	<u>121,027</u>
Total assets		<u>299,859</u>	<u>248,124</u>
Parish Funds	13/14		
Unrestricted		109,509	75,294
Designated	15	8,854	26,880
Restricted	16	42,338	18,854
Endowment	17	<u>139,158</u>	<u>127,096</u>
Total Reserves		<u>299,859</u>	<u>248,124</u>

The financial statements were approved by members of the trustees and signed on its behalf by:

Mr Nicholas Weir

Trustee and Chairman of the Parochial Church Council

Date: 20 October 2024

Charity Registration Number: 1154053

The notes on pages 19 to 32 form part of these financial statements.

HOLY TRINITY CHURCH, FROGMORE

CASH FLOW STATEMENT

For the year ending 31 December 2023

		2023	2022
		£	£
	Note		
Cash flow from operating activities			
Net income/(expenditure)		51,735	(40,628)
Adjustments for non cash and non operating activities			
Investment income	5	(8,192)	(4,796)
Revaluation of investments		(12,062)	16,872
		31,481	(28,551)
Working capital adjustments			
Increase in debtors	11	(6,780)	(905)
(Decrease)/increase in creditors	12	(80)	577
Net cash inflow/(outflow) from operating activities		24,621	(28,879)
Cash flow from investment activities			
Interest receivable	5	4,388	1,013
Dividend income	5	3,804	3,783
Net cash inflow from investing activities		8,192	4,795
Net increase/(decrease) in cash and cash equivalents		32,814	(24,084)
Cash and cash equivalents at 1 January		101,817	125,901
Cash and cash equivalents at 31 December		134,631	101,817

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2023

1. Statutory information

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Frogmore is a charity registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2. Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Frogmore meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value except unless otherwise stated in the note(s) to these accounts.

Transition to FRS 102

The accounts were previously recognised on a receipts and expenses basis. On conversion to FRS 102 the opening Balance Sheet was established as at 31 December 2021 and updated for December 2022. The prior year Income and Expenditure Statement has therefore been updated based on the new FRS 102 Balance Sheet.

Going concern

At the time of approving the financial statements, the PCC members have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC members continue to adopt the going concern basis of accounting in preparing the financial statements.

Judgements

The trustees have not made any judgements in the process of applying the entity's accounting policies that have had a significant effect on the amounts recognised in the financial statements.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

Key sources of estimation uncertainty

There are no key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Income

Voluntary income including donations, gifts and legacies that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Gift aid

Gift aid income is recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Interest income is recognised on an earned basis with interest earned but not received at the Balance Sheet date accrued. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be reliably measured. All expenditure is accounted for on an accruals basis. All expenditure, including support costs and governance costs are allocated to the applicable expenditure headings. Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support cost. Support costs are those costs incurred directly in support of expenditure on the objects of the Charity. The charity is not registered for VAT and therefore all expenditure is shown inclusive of VAT.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements. The only such cost is Audit Fee, which is reflected as a separate line in Support costs.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

Debtors

Debtors are included in the settlement amount due. Prepayments are valued at the amount prepaid.

Liabilities

Liabilities are recognised where the charity has a present obligation at the Balance Sheet date arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Heritage assets

Consecrated and benefice property is not included in the financial statements, in accordance with section 10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off.

Tangible fixed assets

Individual fixed assets costing £1,500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses. On conversion to FRS 102, tangible fixed assets identified as acquired prior to 31 December 2021 were not considered either material or reliably measurable to be recognised in the opening balance sheet at fair value. Furthermore the Church halls (rebuilt in the 1997) are a fully integrated extension, integral to the main Church, and therefore not separable from the Heritage assets for fair value consideration.

Investments

Investments are valued at market value at the year end.

Cash at bank and in hand

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

Pensions

The charity offers a defined contribution pension scheme to every employee. The assets of the scheme are invested and managed independently of the finances of the Charity. Employees are automatically enrolled into the pension scheme, if they are paid above a certain value, and are entitled to opt into the pension scheme if paid below the threshold. The Charity pays an agreed contribution to a separate entity, relieving it from any liability for future payments.

Fund accounting

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the Trustees' Report. The PCC has the right to "un-designate" funds.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

3. Donations and legacies

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Regular giving and collections	80,787	-	80,787	80,727
Gift Aid	19,356	12,098	31,454	26,762
Other Donations	8,843	52,583	61,426	44,643
Legacies	32,750	-	32,750	760
	141,735	64,681	206,416	152,892

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

4. Income from Church activities

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Grants	-	720	720	2,150
Church clubs & events	3,405	-	3,405	2,449
Wedding & Funeral Fees	9,229	-	9,229	8,291
Parish Centre - Hall lettings	10,076	-	10,076	22,145
Parish Centre - Car park rent	19,278	-	19,278	-
Other	2,288	-	2,288	3,464
Youth events	2,019	-	2,019	1,312
	46,295	720	47,015	39,811

5. Income from investments

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Interest	3,800	588	4,388	1,013
Dividends	-	3,804	3,804	3,783
	3,800	4,392	8,192	4,796

6. Other income

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Insurance Claim	6,732	-	6,732	-
	6,732	-	6,732	-

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

7. Expenditure of ministry

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Parish share	60,542	-	60,542	59,639
Clergy expenses (incl.retreat)	1,974	-	1,974	613
Worship costs	1,792	-	1,792	2,208
Church activities and events	4,407	1,785	6,192	9,692
Youth club & events	3,023	1,150	4,173	2,325
Church school	385	-	385	216
Curate accommodation and expenses	18,782	-	18,782	11,869
Other ministry costs	3,528	-	3,528	6,953
Youth worker costs	-	20,936	20,936	21,785
Mission	-	13,055	13,055	15,779
Burials	9,268	-	9,268	5,400
Ministry trainee costs	9,758	6,984	16,742	13,012
	113,459	43,910	157,368	149,489

8. Expenditure on support costs

	Unrestricted funds £	Restricted funds £	TOTAL 2023 £	TOTAL 2022 £
Postage, printing, stationery	4,952	-	4,952	4,083
Church building	19,589	2,400	21,989	31,162
Church hall	14,199	-	14,199	10,174
Other administration costs	160	-	160	162
Equipment	1,853	-	1,853	-
Support staff salaries	27,562	-	27,562	26,184
Audit fee (Governance costs)	600	-	600	-
	68,914	2,400	71,314	71,765

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

9. Staff costs

	2023	2022
	£	£
Wages and salaries	60,113	54,900
Social security costs	2,889	2,398
Pension cost	1,678	1,339
	64,680	58,637

No employee received emoluments of more than £60,000 (2022: *None*). The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as 2.3 (2022: 2.3). The charity's key management comprises the members of the PCC named on the Charity Information page. The Vicar and Curate receive their stipends from the Diocese and so are not employees. The Curate's rent and related expenses are paid for by the church, amounting to £16,800 in 2023 (2022: £11,068) of which, approximately, three quarters is offset by a reduction in the Parish Share. The Ministry Trainee received remuneration of £13,084 in 2023 (2022: £10,665). The church is provided accommodation rent free to support this ministry, whilst associated training expenses totalled £2,846 during the year (2022: £2,281). The lay trustees, where applicable, who acted as agents to the PCC in making approved payments on its behalf, were reimbursed for expenses on presentation of suitable documentary evidence. Clergy working expenses were reimbursed in accordance with Church of England guidelines.

10. Investments

	2023	2022
	£	£
Market value at 1 January	127,096	143,969
Gains/(losses)	12,062	(16,872)
Market value at 31 December	139,158	127,096

11. Current assets

	2023	2022
	£	£
Tax recoverable	31,454	26,762
Accrued income	2,009	-
Prepayments	1,475	1,396
Balance at 31 December	34,938	28,158

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

12. Current liabilities

	2023	2022
	£	£
Accruals	1,558	1,502
Deferred Income	1,650	-
Other creditors	5,661	7,446
Balance at 31 December	8,868	8,948

13. Summary of fund movements

	Unrestricted	Designated	Restricted	Endowment	Total
	£	£	£	£	£
Balance at 1 January 2023	75,294	26,880	18,854	127,096	248,124
Incoming resources	198,561	-	69,793	-	268,354
Resources expended	(164,346)	(18,026)	(46,310)	-	(228,682)
Investment gains	-	-	-	12,062	12,062
Balance at 31 December 2023	109,509	8,854	42,338	139,158	299,859

14. Summary of assets by fund

	Unrestricted	Designated	Restricted	Endowment	Total
	£	£	£	£	2023
					£
Investment fixed assets	-	-	-	139,158	139,158
Current assets	118,377	8,854	42,338	-	169,569
Liabilities: amounts falling due in one year	(8,868)	-	-	-	(8,868)
Total	109,509	8,854	42,338	139,158	299,859

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

15. Restricted funds

Fund	Balance at 1 Jan 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2023 £
In Touch	1,217	-	-	-	1,217
Life Expo	1,150	-	(1,150)	-	-
Curate Gift	1,500	-	-	-	1,500
Youth Worker	1,266	24,000	(20,936)	-	4,330
Ebbs Trust	5,974	4,387	(2,400)	-	7,961
Organ Fund	5,221	5	-	-	5,226
Grave Trust	300	-	-	-	300
Mission - General	1,926	11,141	-	(11,870)	1,198
Crosslinks (partners)	150	763	(5,000)	4,278	191
Mission Aviation Fellowship	90	50	-	-	140
Tearfund	60	538	(1,732)	1,269	134
Ministry Trainee	-	27,125	(6,984)	-	20,141
Church away day	-	1,785	(1,785)	-	-
Crosslinks (general)	-	-	(100)	100	-
Church Pastoral Aid Society	-	-	(1,732)	1,732	-
Church's Ministry among Jewish People	-	-	(1,732)	1,732	-
STEP	-	-	(800)	800	-
Wycliffe Bible Translators	-	-	(360)	360	-
Scripture Union (Eastern Europe)	-	-	(120)	120	-
Archdeacon's Discretionary Fund	-	-	(150)	150	-
London City Mission	-	-	(150)	150	-
St Luke's Healthcare for the Clergy	-	-	(150)	150	-
Just Cards Direct	-	-	(149)	149	-
Barnabas Fund	-	-	(500)	500	-
UnLock	-	-	(180)	180	-
Earthquake (via Tearfund)	-	-	(200)	200	-
Total	18,854	69,793	(46,310)	-	42,338

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

15. Restricted funds (continued)

Fund	Balance at 1 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2022 £
In Touch	1,217	-	-	-	1,217
Life Expo	1,150	-	-	-	1,150
Curate Gift	1,500	-	-	-	1,500
Youth Worker	(750)	23,800	(21,785)	-	1,266
Ebbs Trust	2,074	3,900	-	-	5,974
Organ Fund	5,221	-	-	-	5,221
Grave Trust	300	-	-	-	300
Church away day	143	2,579	(2,722)	-	-
Missions General	1,778	11,876	-	(11,729)	1,926
Crosslinks (partners)	150	750	(4,400)	3,650	150
Crosslinks (general)	-	-	(100)	100	-
Tearfund	60	300	(2,065)	1,765	60
Church Pastoral Aid Society	-	-	(1,930)	1,930	-
Church's Ministry among Jewish People	-	-	(1,930)	1,930	-
STEP	-	-	(200)	200	-
Wycliffe Bible Translators	-	-	(360)	360	-
Scripture Union (Eastern Europe)	-	-	(120)	120	-
Archdeacon's Discretionary Fund	-	-	(150)	150	-
London City Mission	-	-	(150)	150	-
St Luke's Healthcare for the Clergy	-	-	(150)	150	-
Mission Aviation Fellowship	15	75	(36)	36	90
Just Cards Direct	-	-	(248)	248	-
Barnabas Fund	-	-	(500)	500	-
UnLock	-	-	(180)	180	-
Ukraine Crisis (via Tearfund)	-	-	(260)	260	-
Total	12,858	43,281	(37,285)	-	18,854

The majority of Restricted funds are not material in value and largely represent congregational support for mission activities. Some of these mission gifts are specific to an organisation and some are for general mission, which are distributed by the PCC across a range of charities supported by the church. The other main restricted funds are described below.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

15. Restricted funds (continued)

In Touch - fund for the Seniors group which meets twice a month.

Life Expo - a biennial visiting exhibition about the life, teachings and miracles of Jesus for local primary school children. It is sponsored by several local churches and takes place at Holy Trinity. Any excess funds received are set aside towards future exhibitions.

Curate Gift - congregational gifts to a previous curate, who is now located in another country. This is held for his use and only utilised at his request.

Youth Worker - giving from the congregation to pay for a part time Children and Youth Worker.

Ebbs Trust - Investment income from an Endowment that can only be used for expenditure on the fabric of church building.

Organ Fund - money received for maintenance of the organ.

Ministry trainee - giving from the congregation to pay for a part time Ministry Trainee, who receives a salary, accommodation and theological training.

16. Designated funds

Fund	Balance at 1 Jan 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2023 £
Curate	25,330	-	(16,476)	-	8,854
Church away day	1,550	-	(1,550)	-	-
Total	26,880	-	(18,026)	-	8,854

Fund	Balance at 1 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 Dec 2022 £
Curate	46,038	760	(21,468)	-	25,330
Church away day	-	-	-	1,550	1,550
Total	46,038	760	(21,468)	1,550	26,880

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

17. Prior period comparative SOFA restated following transition to FRS102

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2022

	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2022 £
Income				
Donations and legacies	115,662	37,230	-	152,892
Income from Church activities	37,661	2,150	-	39,811
Income from Investments	895	3,901	-	4,796
Other Income	-	-	-	-
TOTAL INCOME	154,217	43,281	-	197,498
Expenditure				
Church activities				
Ministry	112,203	37,285	-	149,489
Support Costs	71,765	-	-	71,765
TOTAL EXPENDITURE	183,968	37,285	-	221,254
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT LOSSES	(29,751)	5,996	-	(23,756)
Net gains/(losses) on investments	-	-	(16,872)	(16,872)
NET INCOME/(EXPENDITURE) AFTER INVESTMENT LOSSES	(29,751)	5,996	(16,872)	(40,628)
Transfer between funds	-	-	-	-
NET MOVEMENT IN FUNDS	(29,751)	5,996	(16,872)	(40,628)
Total funds brought forward	131,925	12,858	143,969	288,752
Total funds carried forward	102,174	18,854	127,096	248,124

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

18. Prior period comparative Balance Sheet following transition to FRS102

BALANCE SHEET AT 31 DECEMBER 2022

	2022	2021
	£	£
Fixed Assets		
Investments	<u>127,096</u>	<u>143,969</u>
Current Assets		
Debtors and Prepayments	28,158	27,253
Short-term deposits	83,804	118,051
Cash at bank and in hand	<u>18,013</u>	<u>7,850</u>
	129,976	153,154
Creditors - amounts falling due within one year	(8,948)	(8,371)
Net current assets	<u>121,027</u>	<u>144,783</u>
Total assets	<u>248,124</u>	<u>288,752</u>
Parish Funds		
Unrestricted	75,294	85,888
Designated	26,880	46,038
Restricted	18,854	12,858
Endowment	<u>127,096</u>	<u>143,969</u>
Total Reserves	<u>248,124</u>	<u>288,752</u>

19. Endowment funds

The endowment fund is referred to as the Ebbs Trust. The capital cannot be accessed under any circumstances with the Investment income allocated to restricted reserves for use on the fabric of the church building.

HOLY TRINITY CHURCH, FROGMORE

NOTES TO THE FINANCIAL STATEMENTS (continued)

for the year ended 31 December 2023

20. Related party transactions

During the year, PCC members made donations to the charity as members of the congregations. In 2023, 13 PCC members made donations totalling £75,270 (2022: 13 PCC Members gave £79,975).

21. Controlling party

The Charity was under the control of the Parochial Church Council throughout the period under review as described in the Annual Report.

22. Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

Accounts

HOLY TRINITY, FROGMORE
TRUSTEES' REPORT
PCC INFORMATION

STATUS Charity Registration No: 1154053

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members who served at any time from 1st January 2022 to 31st December 2022 are:

PCC MEMBERS *Ex-Officio*

Nicholas Weir (Vicar, Chairman)

Stephen Fraser (Curate, Diocesan Synod) (from July 2022)

Nigel Ward (Associate Minister)

Jonathan Arr (Churchwarden) (until April 2022)

Steve Harbert (Churchwarden) (from April 2022)

Ruth Ward (Churchwarden, Deanery Synod Representative and Safeguarding)

John Edwards (Vice-Chairman, Deanery Synod Representative)

Elected

Jonathan Arr

Polly Boyles (until 27 April 2022)

Georgina Brown

Robert Crawley

Mike Horne (until 27 April 2022)

Cynthia Gabriel

Nigel Hunt

Brian O'Keeffe (from 27 April 2022)

Hannah O'Keeffe (until 27 April 2022)

Dave Punter

Jordan Thomas (From 27 April 2022)

Peter Ward

Co-Opted

Shirley Ward (PCC Treasurer)

Holy Trinity, Frogmore

OFFICE ADDRESS

St. Albans

AL2 2JU

Tel: 01727 873974

INDEPENDENT

EXAMINER

BANKERS

Anthony Ainsworth MBA
Park Street

Lloyds Bank

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY, FROGMORE
TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022**

OBJECTS

The primary objective of the Parochial Church Council (PCC) is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC *"is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"*.

The PCC is also specifically responsible for the effective operation and maintenance of the Church and Parish Centre including the buildings.

THE CHURCH: ITS AIMS AND OBJECTIVES

The Church is not a building, but a gathering of people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The PCC is committed to enabling as many people as possible to worship at Holy Trinity, Frogmore. When planning our activities, we have considered the Commission's guidance on public benefit, and in particular, the supplementary guidance on charities for the advancement of religion.

Holy Trinity Mission Action Plan commits us to these aims and priorities:

Our Aim

To **Sow**, making contact with individuals and seeking to bring the Gospel of Jesus into their lives.

To pray that they may come to **Know** Jesus for themselves and have a personal relationship with him.

To help each person **Grow** as a disciple of Jesus in the family of the church.

To **Go** as a church family in service of him.

Our Priorities

Proclamation of God's word, the bible, through public preaching, personal bible study and conversations.

Prayer: depending on the Holy Spirit to empower this work.

People: God's family of disciples who love others, both inside and outside the church.

Perseverance: as God's work bears fruit in his timing and involves long-term commitment.

This means we will seek:

- Having Bible-centred, prayerful and welcoming church services and groups that God can use to bring about transformation in people's lives.
- Reaching out to all kinds of people with the Gospel of Jesus Christ, through creative evangelism that involves every church member, being ready to break out of our comfort zone, always depending on God.
- Encouraging members to see Christian service as an integral part of discipleship and equipping them to grow their God-given gifts and use them.

To facilitate this, it is important to ensure the continued maintenance of the fabric of the Church building and Parish Centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity (registered number 1154053) registered with the Charity Commission. The appointment of PCC members is governed by the Synodical Government Measure: Church Representation Rules. All baptised Christians attending the church are encouraged to register on the Electoral Roll enabling them to vote at the APCM and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training in the workings of the PCC. The PCC met 8 times during 2022 (including one special meeting and one away day), all in person but with a Zoom link option with an average of 85% attendance.

The PCC has a Standing Committee which meets from time to time in between main meetings for more urgent decisions. The Vicar and churchwardens are responsible for the day-to-day management of the church within the overall policy established by the PCC. With the PCC's approval the Vicar and churchwardens have appointed three others to be a part of a Leadership Team with them. Policy is carried out by the clergy, staff and a host of volunteers.

ACHIEVEMENTS AND PERFORMANCE

2022 has been another good year of seeing God at work in our church and community, and we are grateful for the large body of volunteers who have worked so hard to facilitate these activities. As the Covid pandemic eased, the church enjoyed getting back to full activity in 2023 and welcomed lots of visitors to its ministries.

Mission and Evangelism

Our club for primary age children continued this year, meeting each Friday with around 20 children from years 1-6. Each week we play games, make craft, do sport and hear some teaching from the Bible. In the Spring and Summer terms, we followed the big Bible story from Exodus all the way through to Revelation, seeing how all of it shows us about Jesus, the promised, rescuing king. In the summer we held a holiday club from 26-29 July with the theme 'Jungle Rescue'. We welcomed around 50 children to spend a week exploring, from the Bible, how Jesus rescues us. After a break over the school holidays, weekly Hotshots resumed in September, where we spent each week learning about one of Jesus' 'I am' statements, and seeing what he tells us about himself.

Holy Trinity Church continues to enjoy a close relationship with Park Street Primary School. This year we've taken weekly assemblies, spread between the Vicar, Curate, Ministry Trainee and Children's Worker. These have been opportunities to grow links with the school, assist in their Collective Worship and teach stories from the Bible. In addition, we've continued to work together in holding their Easter and Christmas services and their Harvest Festival. We were also privileged to be invited to How Wood School, where the vicar led a Harvest and Christingle service.

Our In Touch Seniors fortnightly lunchtime time meetings were such a blessing during 2022, and continue

to flourish, as we were back to full normal arrangements with car lifts, full lunch time hot meals, good social and fellowship interaction amongst our 36 members and 16 volunteers together with external and internal speakers as well as celebration Services for Easter, Harvest, Queens Platinum Jubilee, and Christmas.

Totshots is an outreach group for pre-school aged children and their parents/carers, meeting every

Wednesday morning (9:15am-11:00am) in school term time. The group aims to provide a safe space for children to play with three different areas allocated for 3 different activities. Refreshments are provided for both adults and children, and the morning finishes with a very short age-appropriate Bible 'slot' and a range of songs. The group is open to all - both church families and those in the local community. We restarted the

group in September 2022 (after a covid-induced break), with a team of 5 volunteers from the church family. We currently have a regular core group of around 15 adults and their toddlers.

During 2022 we celebrated 0 thanksgiving, 1 baptisms and 0 weddings. We held 9 funerals in the church premises, 3 funerals at a Crematorium and 9 committals/burial of ashes.

Equipping and Training

Our Growth Groups have continued to be a place of support and fellowship for church members. Each of the six groups continued to meet throughout 2022. Some have continued on Zoom after the pandemic. Others are back to meeting in person in homes or the church. Twice a term our Growth Groups disband and instead, we meet as an entire church family in the parish centre to pray for the needs of our church, our community, the world, and one another.

Our 2022 Lent series entitled 'Post Pandemic Blues?' was held in the Parish Centre with a zoom link. We had one session from a Psychiatrist's Perspective and a second from a Biblical Perspective.

Worship and Prayer

Our regular 9am and 10:45 am services continued through 2022. The 10.45 service continued at the later time of 10.45. This allows more time to prepare in between services. The 10.45 service continued to also be livestreamed. The 9.00 service was in person only. These services provided opportunities to welcome guests, inform enquirers, nurture new believers, and spur on those who have been Christians for some time.

Ignite is our weekly club for years 7-13. We enjoy playing games and reading the Bible with around 10 young people each Sunday evening. In the Spring term we read slowly through John 5-8, looking in detail at the things Jesus did and said. We were also fortunate to receive a 'Youth Relaunch Grant' from the Diocese of St Albans, which we used to take the teenagers to glow-in-the-dark minigolf and to buy them each a christian book. In the summer term we continued to meet, reading through Ephesians and then we continued to read John in the Autumn. We had a few special occasions, for example trips bowling and our Bright Light Night on 30th October, all of which were thoroughly enjoyed. We also began to offer smaller meetings for discipleship with one or two of the older teenagers. This consists of meeting to read the Bible or a christian book in a public place, and has helped these teenagers think through their faith.

As of April 2022, the electoral roll stood at 89; this was a decrease of three from 92 in October 2020. Peak attendances at Christmas were 153 at our Christingle Service (2021: 86) and 149 at our Carol Service (2021: 65 because of a covid outbreak), with Easter Day attendance at 100 (2021: 69). We were edified and equipped by sermon series on Proverbs, Prayer, Acts, Parables that Pack a Punch, Romans and Christmas according to Matthew.

Pastoral Care

We have recently increased our Pastoral Committee from 3 to 5 members, involving our Curate and our Ministry Trainee who has taken over the joint leadership of our In Touch group for older people. We meet approximately every 2 months when we share any new information about the vulnerable people in the parish, those who are sick, in hospital or care homes.

We also keep an unofficial list of those attending the 2 services every Sunday and note if folk are missing for a few weeks without any obvious reason. They are then contacted either by telephone, e-mail or a visit. Some of the congregation continue to contact each other by telephone on a regular basis as they did during COVID. We are continuing to stream our 10.45am service every Sunday but with far fewer people looking in. All of our groups are now meeting either weekly or fortnightly and numbers have built up slowly. The clergy are willing to take Communion to the homes of those who are ill or housebound.

The Weekly News continues to be distributed to active members of the Church either by e-mail, in person or by post. We also do a leaflet drop with the local Baptist Church to the whole parish prior to Christmas

and Easter informing every one of the various services and events. Several of our parishioners belong to growth groups and the leaders of these groups keep in touch with their members. We have an area at the back of the church which we are hoping to develop as a Prayer Corner.

Safeguarding

There have been no Safeguarding incidents at Holy Trinity during the last year. Services are now running normally and all are welcome. If anyone requires to they are able to sit at the back of the church in a mask-only area and a few people still do. Communion is conducted weekly but we are still taking the wine in individual cups which are filled from the one chalice in which it is consecrated.

The format of Safeguarding Training has changed over the last 2 years with most of it being done by individuals on the Internet. We continue to require everyone who plays any part in the leadership of the church or who volunteers to help in any way to complete the relevant courses. Risk Assessments are in place for all of our groups and events.

We hire out our Church Halls to various groups during the week and all of these have to have their own Safeguarding Policies and Risk Assessments in place.

Other Partnerships

Two members of the PCC as well as the Clergy are members of the Deanery Synod. This provides the PCC with important links between the parish and the wider structure of the Church of England. The 3 clergy and 2 members of the church attend Deanery Synod meetings and Revd Nicholas Weir is an elected member of the General Synod and therefore also a member of the Diocesan Synod.

There have been 3 Deanery Synod meetings this year. They were held in different churches in the deanery in June, October and March. The main topic at each meeting was as follows:-

June Anna Chaplaincy and Dementia friendly services.

October Clergy Welfare.

March Carbon Reduction in our churches.

Environmental Matters are on every agenda of the Deanery Synod. We are all encouraged to have an Environmental Representative in our parish to help us to work towards Carbon Net Zero.

We are actively involved in the Anglican Church Worldwide with ongoing links through Anglican mission agencies (Crosslinks, CMJ) to Christian workers in a number of other countries including the Republic of Ireland, Israel and Uganda. We pray for these individuals, receive regular updates (and occasionally very heartening visits). In summer 2021 Chris Howles was able to visit after his planned furlough in 2020 was postponed. We also give some financial support to some of these agencies.

We also support Tearfund relief agency, St Albans and Harpenden Christian Education Project, and CPAS. Volunteers from our church serve each summer on CPAS Ventures for young people. The church prays for Stephen and Sherry Lilico who live and work in Japan.

The church leaders also attend a St Albans city group for prayer and mission activities and the Diocesan Evangelical Fellowship and ReNew network groups.

BUILDINGS REPORT

The PCC wants the Parish Centre to be available to our community. We hire out the Parish Centre to groups doing activities that serve the good of our community. Our regular bookings continue with 9 groups which meet each week. The groups comprise of two dance groups, Socatots, NHS Movement and Music (2 sessions each week), Magnificent Munchers (3 sessions each week) and Hertbeats. A further group, the

Fairy Bake Mother continues to hire our large hall on an adhoc (albeit regular) basis. Our hire charges in 2022 remained at £18 per hour for the large hall and £12 per hour for the small hall.

We continue to hire out our parking spaces – now 30 spaces to two local companies at the rate of 2.50 per car per day from Monday – Friday.

Once a year we hire out the parish centre to be used as a polling station for local Council elections.

The Parish Centre is regularly used by Church groups including Hotshots, InTouch, Ignite and growth groups. This year has seen our toddlers group resume under the new name of “Totshots”; they meet on Wednesday mornings. Great care is taken to ensure that church mission continues to take priority whilst also welcoming external community groups.

The Parish Centre is still enjoyed by Church family for hosting celebrations and other meetings. There is no charge to Church family for up to 4 hours use of the Parish Centre whereafter the standard hourly rates apply. We decided in 2021 to cease hiring the Parish Centre for one off celebration events (such as birthday parties) to those in the community and to focus on regular community service activities.

The Fabric, Building, Maintenance and Health & Safety Team continued to meet throughout 2022 and maintained regular audits and assessments throughout the site. The widening of the entrance to the Church Car Park from the main road, the filling of potholes and the resiting of waste bins was achieved and much appreciated by all who visit the Church and Graveyard. Following the review of our security systems several strategically sited external security cameras were installed around the church and parish centre with closed circuit monitors stationed in the church office, and which it is hoped will all help in keeping our site safe and secure.

LOOKING FORWARD

The PCC is keen to ensure that the current range of activities are maintained where they are needed and are of benefit to the church and the community. However, it is important that other opportunities continue to be sought.

FINANCIAL REVIEW

It is the policy of the PCC to hold the equivalent of six months’ general running costs, including salary costs, in unrestricted cash reserves. The PCC further resolves to aim to use any restricted funds where possible in order to simplify the church's reserves.

Receipts for the year were £202,895.75 and payments £227,002.24. This gave rise to a deficit of £24,106.49. The closing funds as at 31 December 2022 were £85,161.15 of which £78,544.49 were unrestricted.

GRANT MAKING POLICY

Gifts to external organisations and individuals are considered by the Trustees on the basis of need and fulfilment of the charitable objectives. There are no upper or lower limits of support.

RISK MANAGEMENT

All major insurable risks are subject to normal churches’ and employers’ insurance. Contractual risks are reviewed before being entered into to assess that they could not significantly impact upon the church’s ability to fulfil its objectives. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

STATEMENT OF PCC RESPONSIBILITIES

Under the Charities Act 2011, the PCC is required to prepare a statement of accounts for each accounting year.

It is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to ensure that such accounts comply with the Statements of Recommended Practice and the Regulations made under the Charities Act 2011. It also has a responsibility to safeguard the assets of the church and to take reasonable steps for the prevention of fraud and other irregularities and to provide reasonable assurances that:

1. The church is operating efficiently and effectively
2. Its assets are safeguarded against unauthorised use or disposition
3. Financial information used within the church or for publication is reliable
4. The church complies with relevant laws and regulations

Approved by the PCC on 27 March 2023 and signed on its behalf by the PCC Chairman, the Rev'd Dr Nicholas Weir

Rev'd Dr Nicholas Weir

TRUSTEE'S REPORT

HOLY TRINITY FROGMORE PCC FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

INCOME	2021	2022
Church Collections and Standing Orders	80,869.14	80,727.00
Tax Rebate on Gift Aid	25,418.25	19,393.27
Sunday School Fund	0.00	2,150.00
In Touch	640.00	2,449.05
Fees	680.00	1,162.00
Donations and Legacy	9,640.00	15,320.77
Parish Centre	10,798.50	22,204.50
Miscellaneous	2,648.32	3,463.91
Youth Worker Pledges	23,900.00	23,800.00
Burials etc	6,497.00	7,129.00
Weekend Away	3,492.00	3,465.00
Youth	1,091.31	1,312.27
Gifts for Staff Leaving	2,600.00	0.00
Missions - Standing Orders	10,336.25	9,814.00
Missions - Gift Aid	2,080.00	2,000.00
Yule Trust Grant	32,500.00	0.00
Life Expo	0.00	2,750.00
	213,190.77	197,140.77
Interest on PCC Investments		
Central Board of Finance	0.29	2.00
CCLA Investment Management	39.46	893.43
Interest and Dividends on Investments		
RC & WJ Ebbs Trust	4,587.57	4,859.03
Organ Fund	37.32	0.52
	217,855.41	202,895.75
EXPENDITURE		
Diocesan Board - Ministry	28,918.00	28,267.00
Diocesan Board - Gen. Purpose	35,140.00	31,372.00
Ministry - Vicar's Expenses	606.19	355.16
Worship - Church Music	70.00	73.49
Worship - Organ Maintenance and Music Licence	1,708.58	1,465.17
Worship - Church Literature	764.79	693.72
Outreach and Growth - Adult	33.00	77.48
Outreach and Growth - Youth	1,602.12	2,324.71
Admin, Office, Stationery etc	3,401.24	4,146.39
Buildings - Church	16,377.99	31,515.37
Buildings - Parish Centre	15,104.53	10,175.29
Church School	303.13	215.82
Clergy Books	424.38	176.47
Bank Charges	155.73	162.23
Curate - S Fraser (includes Rent)	0.00	11,868.87
Curate - M Smith	2,877.20	0.00
Miscellaneous	4,218.58	6,952.71
Youth Worker (including NIC and Oakhill Fees and Pension)	21,942.83	21,773.52
Church Cleaner	2,532.09	3,968.87
Administrators	20,563.05	22,193.53
Missions - Standing Orders	10,336.25	9,814.00
Missions - Gift Aid	2,080.00	2,000.00
Missions - Donation from PCC	1,500.00	3,000.00
Missions - Gifts Misc	620.00	364.51
Life Expo	350.00	0.00
Burials Etc	7,355.00	5,400.00
Ministry Trainee	4,351.56	12,989.74
In Touch and In Touch Catering Manager	871.25	3,094.69
Gifts for Staff Leaving	2,600.00	0.00
Weekend Away 2022 and 2023	0.00	12,561.50
SHIRLEY WARD, Treasurer	186,807.49	227,002.24

HOLY TRINITY FROGMORE PCC

Statement of Assets at 31 December 2022

	2021	2022	Increase/ Decrease
PCC Bank Account	7,846.68	17,987.21	10,140.53
Organ Fund	5,220.88	5,221.40	0.52
Hosier Bequest (Grave Trust)			
319 CofE Investment Fund Income Shares*	300.00	300	0.00
CCLA Investment Management Fund	106,719.35	67,612.78	-39,106.57
Ebbs Trust			
6,156 CofE Investment Fund Income Shares*	7,900.00	7,900.00	0.00
Accumulated Interest	5,811.20	10,670.23	4,859.03
Total of Assets	<u>133,798.11</u>	<u>109,691.62</u>	<u>-24,106.49</u>

* Investments are shown at book value.

SHIRLEY WARD
Treasurer

HOLY TRINITY FROGMORE MISSIONS ACCOUNT
Financial Statement for the Year Ended 31 December 2022

	2021		2022
INCOME			
In Lieu of Weekly Envelopes	370.00		60.00
Standing Orders (via PCC)	10,336.25		9,814.00
Mission Donations (Specified)	0.00		405.00
Tax Rebate	2,080.00		2,000.00
Just Cards Direct'	79.92		262.30
Donation from PCC	1,500.00		3,000.00
Miscellaneous Donation	250.00		0.00
Ukraine Crisis	0.00		260.00
	14,616.17		15,801.30
B/F from 2020	33.45	B/F from 2021	3.20
	14,649.62		15,804.50
EXPENDITURE			
Crosslinks (re Chris and Ros Howles)	5,000.00		5,000.00
Crosslinks (re its administration)	100.00		100.00
Tearfund	2,330.00		2,665.00
Church Pastoral Aid Society	2,330.00		2,530.00
Church's Ministry among Jewish People	2,330.00		2,530.00
STEP	800.00		800.00
Wycliffe Bible Translators	360.00		360.00
Scripture Uniont (Eastern Europe)	120.00		120.00
Archdeacon's Discretionary Fund	150.00		150.00
London City Mission	150.00		150.00
St Luke's Healthcare for the Clergy	150.00		150.00
Mission Aviation Fellowship	36.00		36.00
Just Cards Direct	110.42		247.50
Barnabas Fund	500.00		500.00
UnLock	180.00		180.00
Ukraine Crisis (via Tearfund)	0.00		260.00
	14,646.42		15,778.50
CF to 2022	3.20	CF to 2023	26.00
	14,649.62		15,804.50

SHIRLEY WARD
Treasurer

Independent Examiner's Report on the Financial Statements of Holy Trinity PCC Frogmore

This report on the Financial Statements of the PCC for the year ended 31 December 2022 is in respect of an examination carried out in accordance with **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the 2011 Act and includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section **130** of the 2011 Act; or
 - b. to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Ainsworth MBA
Park Street
5th March 2023

Independent Examiner's Report on the Missions Account to the PCC of Holy Trinity Frogmore

This report on the Missions accounts of the PCC for the year ended 31 December 2022 is in respect of an examination carried out in accordance with **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the 2011 Act and includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section **130** of the 2011 Act; or
 - b. to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Ainsworth MBA
Park Street
5th March 2023

Accounts

HOLY TRINITY, FROGMORE
TRUSTEES' REPORT
PCC INFORMATION

STATUS

Charity Registration No: 1154053

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members who served at any time from 1st January 2021 to 31st December 2021 are:

PCC MEMBERS

Ex-Officio

Nicholas Weir (Vicar, Chairman)

Nigel Ward (Associate Minister)

Jonathan Arr (Churchwarden)

Ruth Ward (Churchwarden, Deanery Synod Representative and Safeguarding)

John Edwards (Vice-Chairman, Deanery Synod Representative)

Elected

Polly Boyles

Georgina Brown

Robert Crawley

Cynthia Gabriel

Mike Horne

Nigel Hunt

Hannah O'Keeffe

Dave Punter

Peter Ward

Co-Opted

Shirley Ward (PCC Treasurer)

OFFICE ADDRESS

Holy Trinity, Frogmore

37 Frogmore

St. Albans

AL2 2JU

Tel: 01727 873974

**INDEPENDENT
EXAMINER**

Anthony Ainsworth MBA

Park Street

BANKERS

Lloyds Bank

Barclays Bank

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY, FROGMORE
TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

OBJECTS

The primary objective of the Parochial Church Council (PCC) is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC *"is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"*.

The PCC is also specifically responsible for the effective operation and maintenance of the Church and Parish Centre including the buildings.

THE CHURCH: ITS AIMS AND OBJECTIVES

The Church is not a building, but a gathering of people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The PCC is committed to enabling as many people as possible to worship at Holy Trinity, Frogmore. When planning our activities, we have considered the Commission's guidance on public benefit, and in particular, the supplementary guidance on charities for the advancement of religion.

Holy Trinity has further developed a Mission Action Plan (2019 - 2021) summarised in these aims and priorities:

Our Aim

To **Sow**, making contact with individuals and seeking to bring the Gospel of Jesus into their lives.

To pray that they may come to **Know** Jesus for themselves and have a personal relationship with him.

To help each person **Grow** as a disciple of Jesus in the family of the church.

To **Go** as a church family in service of him.

Our Priorities

Proclamation of God's word, the bible, through public preaching, personal bible study and conversations.

Prayer: depending on the Holy Spirit to empower this work.

People: God's family of disciples who love others, both inside and outside the church.

Perseverance: as God's work bears fruit in his timing and involves long-term commitment.

This means we will seek:

- Having Bible-centred, prayerful and welcoming church services and groups that God can use to bring about transformation in people's lives.
- Reaching out to all kinds of people with the Gospel of Jesus Christ, through creative evangelism that involves every church member, being ready to break out of our comfort zone, always depending on God.

- Encouraging members to see Christian service as an integral part of discipleship and equipping them to grow their God-given gifts and use them.

To facilitate this, it is important to ensure the continued maintenance of the fabric of the Church building and Parish Centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity (registered number 1154053) registered with the Charity Commission. The appointment of PCC members is governed by the Synodical Government Measure: Church Representation Rules. All baptised Christians attending the church are encouraged to register on the Electoral Roll enabling them to vote at the APCM and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training in the workings of the PCC. The PCC met 7 times during 2021, 5 on a Zoom link and 2 in person (one an away day) with around 88% attendance.

The PCC has a Standing Committee which meets from time to time in between main meetings for more urgent decisions. The Vicar and churchwardens are responsible for the day-to-day management of the church within the overall policy established by the PCC and carried out by the clergy, staff and a host of volunteers.

ACHIEVEMENTS AND PERFORMANCE

2021 has been another good year of seeing God at work in our church and community, and we are grateful for the large body of volunteers who have worked so hard to facilitate these activities. The ongoing Covid-19 pandemic meant lots of challenges. During January and February the church was entirely online again. But throughout the year activities gradually increased as restrictions eased. Most of our ministries continued in some form.

Mission and Evangelism

The year began with covid restrictions in place, so we continued to hold our club for primary aged children, Hotshots, online. Once a month we followed the story of the Israelites being saved from slavery in Exodus, with 20-30 families joining in each time. By the summer we felt able to hold an in-person holiday club, so we welcomed nearly 50 children for the mornings of 27th-30th July. We had lots of fun learning about Jesus from Matthew's gospel with a sports theme. In September we restarted Hotshots in person every Friday during term time. We've had to miss a few weeks because of local outbreaks of covid, but have been meeting most weeks with a regular group of 20-25 children from year 1-6. We've been reading through the Bible from the beginning, using the Jesus Storybook Bible as an aid. We covered Genesis over the Autumn term and saw, many times, how God was in charge of every situation and used them to point forward to him sending Jesus to save us.

We continue to enjoy a close relationship with Park Street Primary School. This year, the Vicar, Curate and Children's Worker between them led approximately 30 school assemblies. Throughout most of the year these were produced as videos and used at school or by families during home-school. With the exception of Harvest, our usual special services at Easter, Leavers' service Christmas carols were not possible in church. However online or outdoor alternatives happened successfully. A Harvest Festival was also led at How Wood School by our vicar. It is a delight to have connections with our local community and to be able to share the good news of Jesus with the next generation.

Our local seniors meet fortnightly for our In Touch meetings on site and enjoy a cooked meal with fellowship which has enabled us to keep in touch with each other and with God in our times together. Since September 2021 In Touch recommenced meeting in person each fortnight in line with our In Touch Risk Assessment which takes into account the both the Governments and Church Of England's Covid-19 rules

and requirements. In addition, our In Touch Team Volunteers have maintained our 'Buddy System' of continuing to stay connected with our members at home to offer help where needed and enjoy a two-way telephone conversation. Our reopening In Touch meeting in September was very well attended and continues to flourish.

Coffee & Kids is an outreach group for Adults and Children meeting pre-pandemic every Wednesday morning in school term time, between 10 and 11.45am. Our aim is to encourage Church families and those in the community to join us. It is a play group for children aged 0 to 4, when they go on to nursery. Regrettably due to the COVID19 we were forced to close our doors in March 2020 and were not able to restart in 2021. Leaders with school children have kept in touch with mothers and children from the local area. The leadership team of coffee & kids met several times during the year to pray for this ministry to be able to restart.

During 2021 we celebrated 0 thanksgiving, 4 baptisms and 0 weddings. We held 8 funerals in the church environs (either in the building or the graveyard depending on Covid restrictions at the time), 4 funerals at a Crematorium and 4 committals/burial of ashes.

Equipping and Training

Our Growth Groups have had to adapt to the Coronavirus pandemic. Each of the six groups continued to meet on Zoom, or outdoors in the Church Garden when this was possible. Once a month our Growth Groups disband and instead, we meet as an entire church family to pray for the needs of our church, our community, the world, and one another. In 2021 these prayer meetings almost all took place on Zoom.

In 2021 our Lent series was held entirely online. We had one session looking at a Christian approach to questions of sexuality. A second was addressed how to play our part in the Church of England. The final course was about sharing our faith through the use of personal stories and friendships.

Worship and Prayer

Our regular 9am and 10:30 am services continued through 2021. The 10.30 service shifted to the later time of 10.45 once meetings were back in person. This allowed more time to prepare in between services. The 10.45 service continued to also be livestreamed using our new camera equipment. The 9.00 service became in person only. These services provided opportunities to welcome guests, inform enquirers, nurture new believers, and spur on those who have been Christians for some time.

As the year began with the usual groups for children and young people at the 10.45 am service, we had activity sheets that helped the children follow along during the sermon, and age-specific teaching for them on Zoom after the service. Age 3 to year 2 were in Sparklers and had their parents with them for a short 20 minute Bible story, chat and pray. Years 3-6 were in Flames, and had a longer Bible study and some games. Both age groups were learning from Luke's gospel. After Easter we started these groups back in person and moved the Y2s into Flames. We spent the term learning from Acts, along with the wider church family, about the gospel being unstoppable. Over the summer we had a quieter few weeks looking at some parables before we read Revelation through the Autumn term. The Y7-9s group Ignite AM also started back over this term, meeting every other week for a Bible study, and spending the other weeks in the sermon.

Ignite is our weekly club for years 7-12. We started the year online, as the covid restrictions required. We read through Hebrews together and thought about Jesus as our great high priest. We became quite accustomed to being online and enjoyed a variety of games, but were glad to begin meeting in person again in the summer term. We spent lots of these meetings outside, and it was brilliant to spend time together face-to-face and read the book of Acts. After a break for the summer holidays, we started meeting again in September and reading John's gospel. We've got a fairly regular core of about 8 young people and a further 4 or 5 who we see often. We especially enjoyed the Ignite Bright Light Night on 30th October, where we played games in the dark, ate hotdogs around a fire, and heard about Jesus the light of the world.

As of April 2021, the electoral roll stood at 92; this was a decrease of four from 96 in October 2020. Peak attendance at Christmas was 65 at our carol service (2020: 93 at two socially distanced carol services) and at Easter was 69 (2020: 77 online devices). We were edified and equipped by sermon series on Luke, Acts, The Living Church, Parables that Pack a Punch, Revelation, Integrity in Action and Happy Christmas from St Paul.

Pastoral Care.

People confined to their homes are visited and communion is available if they request it. Others who haven't been attending Church during COVID are contacted via the Weekly News, either by e-mail or letter. The "buddying" system which we began in March 2020 is continuing between several of the Church family-often by telephone calls. The Pastoral Committee are informed of any new developments with regard to people's health, change in circumstances, or hospitalisation. Visits to hospitals and Care Homes are still being restricted. Home Groups have continued throughout COVID. Some are continuing to meet via Zoom while others now meet in person, or by a mixture of both. A few new members have joined these groups.

Safeguarding

Although some Safeguarding practices were on hold while we were unable to meet in person, we kept aware of the needs of our congregation as best we could. There have not been any Safeguarding incidents during 2021. Now that we are able to meet together, our group for older people (In Touch) have recommenced their fortnightly lunches, COVID restrictions being observed. The group who arrange this practice in accordance with our Safeguarding Policy. Coffee & Kids, a group for parents/carers and young children, has not recommenced in 2021, mainly because it has been impossible to recruit sufficient helpers for it to be a safe environment. The leaders are hoping to be able to re-open in 2022.

Our Children's work has re-started in person, having been on-line while we were unable to meet. A new deputy Safeguarding Officer has recently been appointed. We are aware of the new Safeguarding Schedule and are currently checking all of our staff and volunteers and the training that they will need. They are all being informed how to access the Basic Awareness and Foundation Courses on-line. We are also aware of the additional Courses, Domestic Abuse, Safeguarding Leadership and Safer Recruitment and People Management that some people need to complete, and the fact that these, along with the DBS, all have to be repeated every 3 years.

Other Partnerships

Two members of the PCC as well as the Clergy are members of the Deanery Synod. This provides the PCC with important links between the parish and the wider structure of the Church of England. A Zoom meeting was held on 8th June, 2021. The main item was "Getting to Know One Another". This was achieved by putting us into Breakout Rooms for approximately 20 minutes to enable us to introduce ourselves and to compare our experiences of COVID in our parishes. The second meeting was held in person at Christ Church, Radlett on 14th October, 2021 when the topic was Eco Church.

We are actively involved in the Anglican Church Worldwide with ongoing links through Anglican mission agencies (Crosslinks, CMJ) to Christian workers in a number of other countries including the Republic of Ireland, Israel and Uganda. We pray for these individuals, receive regular updates (and occasionally very heartening visits). In summer 2021 Chris Howles was able to visit after his planned furlough in 2020 was postponed. We also give some financial support to some of these agencies.

We also support Tearfund relief agency, St Albans and Harpenden Christian Education Project, and CPAS. Volunteers from our church serve each summer on CPAS Ventures for young people.

The church leaders also attend a St Albans city group for prayer and mission activities and the Diocesan Evangelical Fellowship and ReNew network groups.

BUILDINGS REPORT

The PCC wants the Parish Centre to be available to our community. We hire out the Parish Centre to groups doing activities that serve the good of our community. We have recently increased our regular bookings to 9 groups which meet each week. The groups comprise of two dance groups, Socratots, NHS Movement and Music (2 sessions each week), Magnificent Munchers (3 sessions each week) and Heartbeats. A further group, the Fairy Bake Mother hires our large hall twice a term for cupcake making workshops. The PCC approved increasing our hire charges to £18 per hour for the large hall and £12 per hour for the small hall. We also hire out 20 parking spaces to three companies. We recently standardised and increased our parking fees to £2.50 per car per day. The Parish Centre is regularly used by Church groups including Hotshots, InTouch, Ignite and growth groups. Great care is taken to ensure that church mission continues to have priority while also being welcoming to community groups. The Parish Centre is still enjoyed by Church family for hosting celebrations and other meetings. There is no charge to church family for up to 4 hours use of the Parish Centre whereafter the standard hourly rates apply. We decided in 2021 to cease hiring the Parish Centre for one off celebration events (such as birthday parties) to those in the community and to focus on regular community service activities.

The Church building had a complete internal refurbishment with refreshed paintwork, new floor, new carpet on the dais and installation of a new audio/visual system towards the end of 2020.

There was some outstanding work still to be done in 2021, namely the widening of the entrance to the Church car park from the road, the removing of waste bins from directly outside the Church building, the filling of potholes and installing a new security intruder alarm system including CCTV. This outstanding work was completed in 2021 with some work to be completed in January 2022.

LOOKING FORWARD

The PCC is keen to ensure that the current range of activities are maintained where they are needed and are of benefit to the church and the community. However, it is important that other opportunities continue to be sought.

FINANCIAL REVIEW

It is the policy of the PCC to hold the equivalent of six months' general running costs, including salary costs, in unrestricted cash reserves. The PCC further resolves to aim to use any restricted funds where possible in order to simplify the church's reserves.

Receipts for the year were £217,855.41 and payments £186,807.49. This gave rise to a surplus of £31,047.92. The closing funds as at 31 December 2021 were £133,798.11 of which £80,352.69 were unrestricted.

GRANT MAKING POLICY

Gifts to external organisations and individuals are considered by the Trustees on the basis of need and fulfilment of the charitable objectives. There are no upper or lower limits of support.

RISK MANAGEMENT

All major insurable risks are subject to normal churches' and employers' insurance. Contractual risks are reviewed before being entered into to assess that they could not significantly impact upon the church's ability to fulfil its objectives. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

STATEMENT OF PCC RESPONSIBILITIES

Under the Charities Act 2011, the PCC is required to prepare a statement of accounts for each accounting year.

It is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to ensure that such accounts comply with the Statements of

Recommended Practice and the Regulations made under the Charities Act 2011. It also has a responsibility to safeguard the assets of the church and to take reasonable steps for the prevention of fraud and other irregularities and to provide reasonable assurances that:

1. The church is operating efficiently and effectively
2. Its assets are safeguarded against unauthorised use or disposition
3. Financial information used within the church or for publication is reliable
4. The church complies with relevant laws and regulations

Approved by the PCC on 29 March 2021 and signed on its behalf by the PCC Chairman, the Rev'd Dr Nicholas Weir

A handwritten signature in dark ink, appearing to read 'Nicholas Weir', is written over a horizontal line.

TRUSTEE'S REPORT

HOLY TRINITY FROGMORE PCC FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

INCOME	2020	2021
Church Collections and Standing Orders	82,837.58	80,869.14
Tax Rebate on Gift Aid	19,681.68	25,418.25
Insurance Claim	7,430.00	0.00
In Touch	0.00	640.00
Fees	1,092.00	680.00
Donations and Legacy	42,831.40	9,640.00
Parish Centre	3,615.84	10,798.50
Miscellaneous	1,721.05	2,648.32
Youth Worker Pledges	24,000.00	23,900.00
Burials etc	13,424.63	6,497.00
Weekend Away	0.00	3,492.00
Youth	0.00	1,091.31
Gifts for Staff Leaving	0.00	2,600.00
Missions - Standing Orders	11,627.00	10,336.25
Missions - Gift Aid	3,300.00	2,080.00
Yule Trust Grant	6,300.00	32,500.00
	217,861.18	213,190.77
Interest on PCC Investments		
Central Board of Finance	1.67	0.29
CCLA Investment Management	554.18	39.46
Interest and Dividends on Investments		
RC & WJ Ebbs Trust	4,441.82	4,587.57
Organ Fund	41.14	37.32
	222,899.99	217,855.41
EXPENDITURE		
Diocesan Board - Ministry	25,553.85	35,140.00
Diocesan Board - Gen. Purpose	32,039.15	28,918.00
Ministry - Expenses	677.20	606.19
Worship - Church Music	0.00	70.00
Worship - Organ Maintenance	1,410.25	1,708.58
Worship - Church Literature	583.39	764.79
Outreach and Growth - Adult	72.77	33.00
Outreach and Growth - Youth	346.17	1,602.12
Admin, Office, Stationery etc	4,376.18	3,401.24
Buildings - Church	144,684.95	16,377.99
Buildings - Parish Centre	10,637.62	15,104.53
Church School	182.55	303.13
Clergy Books	90.07	424.38
Bank Charges	175.24	155.73
Curate - Working Expenses	426.63	2,178.14
Curate - Accommodation Expenses	1,414.36	699.06
Miscellaneous	3,079.61	4,218.58
Youth Worker (including NIC and Oakhill Fees and Pension)	23,803.56	21,942.83
Church Cleaner	2,158.04	2,532.09
Administrators and Parish Centre Cleaner	21,843.14	20,563.05
Missions - Standing Orders	11,627.00	10,336.25
Missions - Gift Aid	3,300.00	2,080.00
Missions - Donation from PCC	1,500.00	1,500.00
Missions - Gifts Misc		620.00
Life Expo	0.00	350.00
Burials Etc	5,429.75	7,355.00
Ministry Trainee	0.00	4,351.56
In Touch	0.00	871.25
Gifts for Staff Leaving		2,600.00
St Albans Diocese (Ref Yule Trust)	6,300.00	0.00
	301,711.48	186,807.49

SHIRLEY WARD, Treasurer

S. A. Ward

HOLY TRINITY FROGMORE PCC

Statement of Assets at 31 December 2021

	2020	2021	Increase/ Decrease
PCC Bank Account	21,463.08	7,846.68	-13,616.40
Organ Fund	5,183.56	5,220.88	37.32
Hosier Bequest (Grave Trust)			
319 CofE Investment Fund Income Shares*	300.00	300.00	0.00
CCLA Investment Management Fund	66,679.89	106,719.35	40,039.46
Ebbs Trust			
6,156 CofE Investment Fund Income Shares*	7,900.00	7,900.00	0.00
Accumulated Interest	1,223.66	5,811.20	4,587.54
Total of Assets	<u>102,750.19</u>	<u>133,798.11</u>	<u>31,047.92</u>

* Investments are shown at book value.

S. A. Ward

SHIRLEY WARD
Treasurer

Independent Examiner's Report on the Financial Statements of Holy Trinity PCC Frogmore

This report on the Financial Statements of the PCC for the year ended 31 December 2021 is in respect of an examination carried out in accordance with **s.145 of the Charities Act 2011** ('the Act').

Respective responsibilities of the PCC and the Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and **s.144(2)** of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under **s.145(5)(b)** of the 2011 Act and includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section **130** of the 2011 Act; or
 - b. to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Ainsworth MBA
Park Street
4th March 2022

HOLY TRINITY FROGMORE MISSIONS ACCOUNT
Financial Statement for the Year Ended 31 December 2021

	2020		2021
INCOME			
In Lieu of Weekly Envelopes	603.50		370.00
Standing Orders (via PCC)	11,167.00		10,336.25
Mission Donations (Specified)	20.00		0.00
Tax Rebate	3,300.00		2,080.00
Just Cards Direct'	81.68		79.92
Donation from PCC	1,500.00		1,500.00
Miscellaneous Donation	0.00		250.00
	16,672.18		14,616.17
B/F from 2019	0.45	B/F from 2020	33.45
	16,672.63		14,649.62
EXPENDITURE			
Crosslinks (re Chris and Ros Howles)	5,000.00		5,000.00
Crosslinks (re its administration)	100.00		100.00
TearFund	3,014.00		2,330.00
Church Pastoral Aid Society	3,014.00		2,330.00
Church's Ministry among Jewish People	3,014.00		2,330.00
STEP	800.00		800.00
Wycliffe Bible Translators	360.00		360.00
Scripture Uniont (Eastern Europe)	120.00		120.00
Archdeacon's Discretionary Fund	150.00		150.00
London City Mission	150.00		150.00
St Luke's Healthcare for the Clergy	150.00		150.00
Mission Aviation Fellowship	36.00		36.00
Just Cards Direct	51.18		110.42
Barnabas Fund	500.00		500.00
UnLock	180.00		180.00
	16,639.18		14,646.42
CF to 2021	33.45	CF to 2022	3.20
	16,672.63		14,649.62

S. A. Ward

SHIRLEY WARD

Treasurer

Independent Examiner's Report on the Missions Account to the PCC of Holy Trinity Frogmore

This report on the Missions accounts of the PCC for the year ended 31 December 2021 is in respect of an examination carried out in accordance with **s.145 of the Charities Act 2011** ('the Act').

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Anthony Ainsworth MBA
Park Street
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Total of Assets	<u>102,750.19</u>	<u>133,798.11</u>	<u>31,047.92</u>

* Investments are shown at book value.

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Anthony Ainsworth MBA
Park Street
4th March 2022

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S. A. Ward

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Anthony Ainsworth MBA
Park Street
4th March 2022

Accounts

HOLY TRINITY, FROGMORE
TRUSTEES' REPORT
PCC INFORMATION

STATUS

Charity Registration No: 1154053

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members who served at any time from 1st January 2020 to 31st December 2020 are

PCC MEMBERS

Ex-Officio

Nicholas Weir (Vicar, Chairman)

Nigel Ward (Associate Minister)

Mark Smith (Curate)

Jonathan Arr (Churchwarden)

Ruth Ward (Deanery Synod Representative, Churchwarden and Safeguarding)

John Edwards (Vice-Chairman, Deanery Synod Representative)

Nigel Hunt (Deanery Synod Representative until 2/11/ 2020)

Elected

Polly Boyles (from 21/10/20)

Georgina Brown (from 21/10/20)

Robert Crawley (from 21/10/20)

Cynthia Gabriel (from 21/10/2020)

Mike Horne

Nigel Hunt (from 21/10/2020)

Hannah O'Keeffe (from 21/10/20)

Dave Punter

Peter Ward

Ruth Watson (until 21/10/20)

Liz Gregory (until 21/10/20)

Co-Opted

Shirley Ward (PCC Treasurer)

Georgina Brown (until 21/10/20, Deputy Safeguarding Officer until 31/12/20)

OFFICE ADDRESS

Holy Trinity, Frogmore
37 Frogmore
St. Albans
AL2 2JU
Tel: 01727 873974

INDEPENDENT EXAMINER

Anthony Ainsworth MBA
Park Street

BANKERS

Lloyds Bank
Barclays Bank

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY, FROGMORE
TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

OBJECTS

The primary objective of the Parochial Church Council (PCC) is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC *“is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical”*.

The PCC is also specifically responsible for the effective operation and maintenance of the Church and Parish Centre including the buildings.

THE CHURCH: ITS AIMS AND OBJECTIVES

The Church is not a building, but a gathering of people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The PCC is committed to enabling as many people as possible to worship at Holy Trinity, Frogmore. When planning our activities, we have considered the Commission’s guidance on public benefit, and in particular, the supplementary guidance on charities for the advancement of religion.

Holy Trinity has further developed a Mission Action Plan (2019 - 2021) summarised in these aims and priorities:

Our Aim

To **Sow**, making contact with individuals and seeking to bring the Gospel of Jesus into their lives.

To pray that they may come to **Know** Jesus for themselves and have a personal relationship with him.

To help each person **Grow** as a disciple of Jesus in the family of the church.

To **Go** as a church family in service of him.

Our Priorities

Proclamation of God’s word, the bible, through public preaching, personal bible study and conversations.

Prayer: depending on the Holy Spirit to empower this work.

People: God’s family of disciples who love others, both inside and outside the church.

Perseverance: as God’s work bears fruit in his timing and involves long-term commitment.

This means we will seek:

- Having Bible-centred, prayerful and welcoming church services and groups that God can use to bring about transformation in people’s lives.
- Reaching out to all kinds of people with the Gospel of Jesus Christ, through creative evangelism that involves every church member, being ready to break out of our comfort zone, always depending on God.
- Encouraging members to see Christian service as an integral part of discipleship and equipping them to grow their God-given gifts and use them.

To facilitate this, it is important to ensure the continued maintenance of the fabric of the Church building and Parish Centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity (registered number 1154053) registered with the Charity Commission. The appointment of PCC members is governed by the Synodical Government Measure: Church Representation Rules. All baptised Christians attending the church are encouraged to register on the Electoral Roll enabling them to vote at the APCM and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training in the workings of the PCC. The PCC met 7 times during 2020, with 6 of the meetings taking place via Zoom or phone link, and with around 80% attendance.

The PCC has a Standing Committee which meets from time to time in between main meetings for more urgent decisions. The Vicar and churchwardens are responsible for the day-to-day management of the church within the overall policy established by the PCC and carried out by the clergy, staff and a host of volunteers.

ACHIEVEMENTS AND PERFORMANCE

2020 has been another exciting year of seeing God at work in our church and community, and we are grateful for the large body of volunteers who have worked so hard to facilitate these activities. It was also a year like no other, with the impact of Covid-19 pandemic. From March 2020 our church life changed dramatically. Our aim from the beginning was to continue all of our ministries online or in the best form possible during lockdowns. Some activities have had to stop for the time being, but most were able to keep going in some form. Pastoral care of one another also adapted to the new circumstances.

Other highlights and changes during covid-19 are noted in the following areas:

Mission and Evangelism

We hosted one online Christianity Explored course during the year, enabling individuals to find out more about Jesus and the good news ('gospel') he brings, in a relaxed and accessible setting. It was an encouragement to see church members bringing along friends and family members to participate in this excellent course.

Together with eight other local churches, Holy Trinity sponsored the visit of the Saltmine Theatre Company to twelve primary schools in mid-Herts in March 2020. In each school, a team of three young actors spent a half-day presenting a play exploring the themes of God's love and forgiveness and providing a set of three lesson plans and worksheets based on the parable of the Prodigal Son. This was only 60% of the planned two-week tour as the second week coincided with schools closing as a measure to combat the spread of coronavirus. The play was presented 12 times to over 2,300 of the initially projected 4,600 pupils and to around 140 staff, with 12 workshops run for nearly 700 pupils. The Saltmine Theatre Team received bed and breakfast hospitality from members of our congregation.

We began the year with our usual after-school Hotshots club, bringing in around 20 children from the local area and teaching from Luke's gospel each week until Covid-19 forced us to close. We got back up and running in the summer with an online holiday club, streamed live via YouTube. It had a hero theme, learning from Mark's gospel about Jesus, the greatest hero who saves us. Then we met socially distanced at the local park in the afternoons for some more challenges. Around 50 children signed up for this and many more joined online, so we've since run similar, one-off Hotshots live streams for bonfire night and Christmas.

We continue to enjoy a close relationship with Park Street Primary School. This year, the Vicar, Curate and Children's Worker between them led approximately 30 school assemblies. From the beginning of the pandemic these were produced as videos and used at school or by families during home-school. Our usual special services at Easter, Harvest, Leavers' service Christmas carols were not possible in church. However online or outdoor alternatives happened successfully. A Harvest Festival was also led at How Wood School by our vicar and Children's worker. It is a delight to have connections with our local community and to be able to share the good news of Jesus with the next generation.

Our local seniors meet fortnightly for our In Touch meetings on site and enjoy a cooked meal with fellowship which has enabled us to keep in touch with each other and with God in our times together. From March 2020, our meetings were curtailed due to Covid-19. However, we have been able to stay connected with our members by way of an In Touch Buddy System of fortnightly telephone calls made by In Touch Team Members together with a supporting newsletter and by listening in to a recorded Gospel message by dialling 01727 638222 at any time.

Coffee & Kids is an outreach group for Adults and Children meeting every Wednesday morning in school term time, between 10 and 11.45am. Coffee, teas and biscuits are provided, and our aim is to encourage Church families and those in the community to join us. It is a play group for children aged 0 to 4, when they go on to nursery. We provide activities and toys to help children to play and learn. We have a drink break for the children providing a healthy little snack for them. After the break we provide a quiet time, for children and Adults to sit and hear a story from the Bible. We try to focus this for the children to understand and encourage the adults to join in and help their children to take part in any actions. Also, we have a sing along time for the children and Adults. Our team of 5 volunteers, try to make it fun and enjoy talking and encouraging people to come to Holy Trinity on a Sunday. Regrettably due to the COVID19 we were forced to close our doors in March and were not able to restart in 2020. Leaders with school children have kept in touch with mothers and children from the local area.

During 2020 we celebrated 1 thanksgiving, 0 baptisms and 0 weddings. We held 8 funerals in the church environs (either in the building or the graveyard depending on Covid restrictions at the time), 4 funerals at a Crematorium and 4 committals/burial of ashes.

Equipping and Training

Our Growth Groups have had to adapt to the Coronavirus pandemic. Five of the six groups continued to meet on Zoom, with one group moving to receiving regular phone calls and Bible study questions by post and meeting in the Church Garden for a period during the summer of 2020 when this was allowed. Once a month our Growth Groups disband and instead, we meet as an entire church family to pray for the needs of our church, our community, the world, and one another. From March onwards these prayer meetings took place on Zoom.

We ran our home-made EPIC course three times this year. The name is an acronym of "Everyone perfect in Christ" from Colossians 1v28 and the course uses material from Ephesians, Colossians and Matthew 28 to explore and explain our church's mission action plan and the part we can all play in God's big plan for our world. The March course was the largest, functioning as our Lent Course this year. 28 people began meeting in the Parish Centre and finished off online due to the Covid-19 pandemic. The subsequent two courses took place on Zoom in May and while the groups were much smaller, that enabled some excellent discussion in a more intimate setting. It's very pleasing that as of summer 2020 the majority of our adult regulars have now engaged with the material in this course.

Worship and Prayer

Our regular 9am and 10:30 am services continued as normal in 2020 until the middle of March when we were forced to move to live streaming by the first national lockdown. This was a sharp learning curve for all of us, but within a few weeks (and with the help and support of a few people from within the church) we found a method which worked for us, which enabled the leader and preacher to be live and other members of the church family to contribute pre-recorded videos (including for songs). Our system gradually evolved

over time as we had spells back in the church building and others in which we were able to live stream from the church (even when a congregation were not allowed to attend). We also produced "thought for the day" videos for the first few months of the pandemic, which were also accessible on our YouTube channel - these were really appreciated by some in the church, and we hope encouraged them in their daily Bible reading. These services provided opportunities to welcome guests, inform enquirers, nurture new believers, and spur on those who have been Christians for some time.

The year began with the usual groups for children and young people at the 10:30 service. When the services moved online, so did the children's provision. At first, a weekly Families Together video was made for church families to watch together after the service, looking further and in a more child-friendly way at the passage taught to the whole church family. When we were allowed to meet in person again, Families Together moved into the hall at church on a Sunday afternoon. Between 3 and 10 Families brought cushions and snacks and sat in taped out areas on the floor to learn together. When lockdown got tighter, we moved online to Zoom and continued teaching the whole family together.

Ignite, our weekly club for years 7-11, continued throughout the year, albeit that the way we ran it had to change several times due to the Covid-19 pandemic. Despite this numbers held fairly steady through the year, with a core of six children and another few on the fringe of the group. We began the year meeting in the Parish Centre looking at Paul's first letter to the Christians in Thessalonica, under the title "The Real Thing", but halfway through the term we had to switch to meeting on Zoom - which went surprisingly well, and we continued to have a good time. After Easter we turned to the book of Proverbs for our teaching (which also shapes the games we play and the discussions we have), still meeting on Zoom. As we started back in September it was a joy to be able to meet face to face again, socially-distancing under the marquee in the church garden, applying alcohol gel before and after any games, and studying the book of Exodus together. Another lockdown in November forced us back on to Zoom again, before we finished the term and had a unique but enjoyable masked-up Christmas party back in the Parish Centre.

As of October 2020, the electoral roll stood at 96; this was a decrease of three from 99 in April 2019. Peak attendance at Christmas was 93 at two socially distanced carol services on the same afternoon (2019: 173 at one carol service) and at Easter was 77 online devices (2019: 121 in person). We were edified and equipped by sermon series on Genesis, Esther, John, Job, Growing Disciples, Ruth, Big Questions for a Post-Coronavirus World and Philipians.

Pastoral Care

The Vicar, Curates, Wardens and Pastoral Care team continue to ensure that where people are unable to attend Sunday services due to sickness or infirmity they are visited and can celebrate communion if they request it. The church's Growth Groups mentioned above function as a basic unit of pastoral care for many. The Pastoral Care team ensures that where church members are in need, they receive support and guidance; especially where needs are greater than a Growth Group can minister to, or where someone is not part of a group.

At the beginning of the COVID pandemic in March 2020 we introduced a "buddying" scheme for church members, both via Home Groups and partners to enable us all to have at least one church member who we could maintain contact with while everything was closed down. None of us expected it to be still going on all year, but we are grateful to all that this scheme kept going and enabled the leadership team to know any developments that they needed to be aware of.

Safeguarding

We take the wellbeing of our children, young people and vulnerable adults extremely seriously and all groups are fully staffed by leaders appointed in compliance with our safeguarding policy. The PCC has fulfilled its responsibilities as required by section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have regard to the House of Bishops' Guidance on safeguarding children and vulnerable adults. There were no safeguarding incidents in 2020.

Due to COVID 19 and “lockdown” much of the Safeguarding training has been on hold. But some courses have begun to be offered online and as we begin to open up again in 2021, we will need to ensure that all the leaders and helpers of various groups have completed the latest courses.

Our Deputy Safeguarding Officer retired at the end of 2020 and we are very grateful for her work among the vulnerable adults, especially ‘In Touch.’

Other Partnerships

Three members of the PCC sat on the Deanery synod from January – October, reducing to two members from October 2020. This provides the PCC with important links between the parish and the wider structure of the Church of England. The only Deanery Synod meeting of 2020 was held on 12th March at St. Luke’s Church, St. Albans. We were informed that the date by which the Church of England was aiming to be carbon neutral had been brought forward from 2045 to 2030.

We are actively involved in the Anglican Church Worldwide with ongoing links through Anglican mission agencies (Crosslinks, CMJ) to Christian workers in a number of other countries including the Republic of Ireland, Israel and Uganda. We pray for these individuals, receive regular updates (and occasionally very heartening visits, although this was not possible in 2020 because of Covid travel restrictions, and give regular financial support to some of these agencies.

We also support Tearfund relief agency, St Albans and Harpenden Christian Education Project, and CPAS. Volunteers from our church serve each summer on CPAS Ventures for young people.

We are members of the Three Counties Gospel Partnership and take part in an annual training event for Christian leaders. The church leaders also attend Diocesan Evangelical Fellowship and ReNew network groups.

BUILDINGS REPORT

The PCC wants the Parish Centre to be available to our community. The Parish Centre is generally open during the week, during the mornings when the office is open. Other events are regularly run outside of this core time. The Parish Centre is available for hire by the public. We encourage regular bookings of local community groups, for example ‘Socca Tots’, ‘Tennis Champs’ and ‘Love to Dance’. The halls are also available for hire for private events as well.

The latest quinquennial inspection was conducted in September 2018 and a number of works were carried out in 2020 as a consequence.

There has been much to be thankful for, as part of our Church’s Mission Action Plan we were able to fully complete our Church Interior Refurbishment Programme by December 2020 at a cost of £130,321. The refurbishment included a new Audio-Visual System at a cost of £70,044 which amongst other things has enabled us to stream our services to a wider audience, and £60,277 to repaint and redecorate the Church as well as replacing the floor covering and carpeting.

Following a recent Security Review of our Parish Centre (Church Halls) four of our wooden doors have been replaced with stronger Aluminium doors as supported by our Ecclesiastical Insurers. We are in the process of reviewing our need for some outside CCTV.

LOOKING FORWARD

The PCC is keen to ensure that the current range of activities are maintained where they are needed and are of benefit to the church and the community. However, it is important that other opportunities continue to be sought.

FINANCIAL REVIEW

It is the policy of the PCC to hold the equivalent of six months' general running costs, including salary costs, in unrestricted cash reserves. The PCC further resolves to aim to use any restricted funds where possible in order to simplify the church's reserves.

Receipts for the year were £216,599.99 and payments £295,411.48. This gave rise to a deficit of £78,811.49. The closing funds as at 31 December 2020 were £102,750.19 of which £39,779.89 were unrestricted.

GRANT MAKING POLICY

Gifts to external organisations and individuals are considered by the Trustees on the basis of need and fulfilment of the charitable objectives. There are no upper or lower limits of support.

RISK MANAGEMENT

All major insurable risks are subject to normal churches' and employers' insurance. Contractual risks are reviewed before being entered into to assess that they could not significantly impact upon the church's ability to fulfil its objectives. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

STATEMENT OF PCC RESPONSIBILITIES

Under the Charities Act 2011, the PCC is required to prepare a statement of accounts for each accounting year.

It is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to ensure that such accounts comply with the Statements of Recommended Practice and the Regulations made under the Charities Act 2011. It also has a responsibility to safeguard the assets of the church and to take reasonable steps for the prevention of fraud and other irregularities and to provide reasonable assurances that:

1. The church is operating efficiently and effectively
2. Its assets are safeguarded against unauthorised use or disposition
3. Financial information used within the church or for publication is reliable
4. The church complies with relevant laws and regulations

Approved by the PCC on 29 March 2021 and signed on its behalf by the PCC Chairman, the Rev'd Dr Nicholas Weir

Rev'd Dr Nicholas Weir

HOLY TRINITY FROGMORE PCC FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2020

INCOME		2019	2020
Church Collections and Standing Orders		91,677.10	82,837.58
Tax Rebate on Gift Aid		21,445.54	19,681.68
Insurance Claim		0.00	7,430.00
Gas Refund		408.96	0.00
Fees		928.00	1,092.00
Donations and Legacy		66,249.50	42,831.40
Parish Centre		11,211.69	3,615.84
Miscellaneous		2,654.61	1,721.05
Youth Worker Pledges		18,400.00	24,000.00
Life Expo		1,850.00	0.00
Burials etc		0.00	13,424.63
Weekend Away		7,480.00	0.00
Youth		1,136.43	0.00
Gift for Curate Fund		2,500.00	0.00
Missions - Standing Orders		10,904.00	11,627.00
Missions - Tax Rebate		3,500.00	3,300.00
From Missions Account		2,500.00	0.00
		242,845.83	211,561.18
Interest on PCC Investments			
Central Board of Finance		2.19	1.67
CCLA Investment Management		916.38	554.18
Interest and Dividends on Investments		4,334.68	4,441.82
RC & WJ Ebbs Trust		37.03	41.14
Organ Fund		248,136.11	216,599.99
EXPENDITURE			
Diocesan Board - Ministry		24,337.00	25,553.85
Diocesan Board - Gen. Purpose		31,719.00	32,039.15
Ministry - Expenses		1,322.81	677.20
Worship - Church Music		752.13	0.00
Worship - Organ Maintenance		120.00	1,410.25
Worship - Church Literature		434.51	583.39
Outreach and Growth - Adult		1,832.12	72.77
Outreach and Growth - Youth		2,313.88	346.17
Admin, Office, Stationery etc		4,194.03	4,376.18
Buildings - Church		19,501.42	144,684.95
Buildings - Parish Centre		14,895.54	10,637.62
Church School		363.75	182.55
Clergy Books		145.44	90.07
Bank Charges		338.24	175.24
Curate - Working Expenses		788.94	426.63
Curate - Accommodation Expenses		6,698.19	1,414.36
Miscellaneous		5,536.33	3,079.61
Youth Worker (including NIC and Oakhill Fees and Pension)		24,273.79	23,803.56
Church Cleaner		2,079.96	2,158.04
Administrators and Parish Centre Cleaner		20,333.88	21,843.14
Missions - Standing Orders		10,904.00	11,627.00
Missions - Tax Rebate		3,500.00	3,300.00
Missions - Donation from PCC		1,500.00	1,500.00
Life Expo		2,611.52	0.00
Burials Etc		0.00	5,429.75
Weekend Away		10,108.62	0.00
Cornhill Fees (ref. N Jones)		2,100.00	0.00
		192,705.10	295,411.48

SHIRLEY WARD
Treasurer

S. A. Ward

HOLY TRINITY FROGMORE PCC

Statement of Assets at 31 December 2020

	2019	2020	Increase/ Decrease
PCC Bank Account	8,311.71	21,463.08	13,151.37
Organ Fund	5,142.42	5,183.56	41.14
Hosier Bequest (Grave Trust)			
319 CofE Investment Fund Income Shares*	300.00	300.00	0.00
CCLA Investment Management Fund	158,125.71	66,679.89	-91,445.82
Ebbs Trust			
6,156 CofE Investment Fund Income Shares*	7,900.00	7,900.00	0.00
Accumulated Interest	1,781.84	1,223.66	-558.18
Total of Assets	181,561.68	102,750.19	-78,811.49

* Investments are shown at book value.

S. A. Ward

SHIRLEY WARD
Treasurer

Independent Examiner's Report on the Financial Statements of Holy Trinity PCC Frogmore

This report on the Financial Statements of the PCC for the year ended 31 December 2020 is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

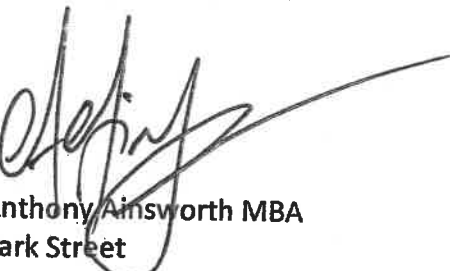
My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act and includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Ainsworth MBA
Park Street
3rd March 2021

HOLY TRINITY FROGMORE MISSIONS ACCOUNT
Financial Statement for the Year Ended 31 December 2020

	2019		2020
INCOME			
Weekly Envelopes	776.85		603.50
Standing Orders (via PCC)	10,904.00		11,167.00
Mission Donations (Specified)	70.00		20.00
Tax Rebate	3,500.00		3,300.00
Just Cards Direct'	172.67		81.68
Donation from PCC	1,500.00		1,500.00
Miscellaneous Donation	4,500.00		0.00
Disaster Fund for Indonesia	863.00		0.00
Christmas Cards	40.40		0.00
	22,326.92		16,672.18
	B/F from 2018 5.60	B/F from 2019	0.45
	22,332.52		16,672.63
EXPENDITURE			
	7,000.00		5,000.00
Crosslinks (re Chris and Ros Howles)	100.00		100.00
Crosslinks (re its administration)	3,973.40		3,014.00
TearFund - this includes Indonesia Appeal 2019	3,070.00		3,014.00
Church Pastoral Aid Society	3,070.00		3,014.00
Church's Ministry among Jewish People	800.00		800.00
STEP	360.00		360.00
Wycliffe Bible Translators	120.00		120.00
Scripture Uniont (Eastern Europe)	150.00		150.00
Archdeacon's Discretionary Fund	150.00		150.00
London City Mission	150.00		150.00
St Luke's Healthcare for the Clergy	36.00		36.00
Mission Aviation Fellowship	172.67		51.18
Just Cards Direct	500.00		500.00
Barnabas Fund	180.00		180.00
UnLock	2,500.00		0.00
To PCC for N Jones use	22,332.07		16,639.18
	CF to 2020 0.45	CF to 2021	33.45
	22,332.52		16,672.63

S. A. Ward

SHIRLEY WARD
Treasurer

Independent Examiner's Report on the Missions Account to the PCC of Holy Trinity Frogmore

This report on the Missions accounts of the PCC for the year ended 31 December 2020 is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

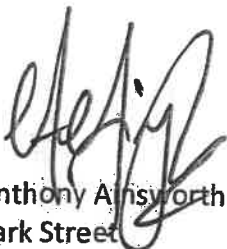
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The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

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 - b. to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Anisworth MBA
Park Street
3rd March 2021

Independent Examiner's Report on the Financial Statements of Holy Trinity PCC Frogmore

This report on the Financial Statements of the PCC for the year ended 31 December 2020 is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 ('the Act').

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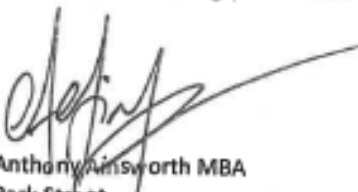
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Anthony Ainsworth MBA
Park Street
3rd March 2021

Independent Examiner's Report on the Missions Account to the PCC of Holy Trinity Frogmore

This report on the Missions accounts of the PCC for the year ended 31 December 2020 is in respect of an examination carried out in accordance with s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act and includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

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Anthony Ainsworth MBA
Park Street
3rd March 2021