



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month January	Year 2021		Day 31	Month December	Year 2021

Section A Reference and administration details

Charity name Ringlestone Community Centre Development Group

Other names charity is known by RCCDG

Registered charity number (if any) 1154020

Charity's principal address 16 Sheridan Close

Maidstone

Kent

Postcode

ME14 2QP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Canon Arthur Houston	Ex-officio		
2	Liz Druker	Secretary		
3	Rose Henn-Macrae	Chair		
4	Coral Stimpson			Ringlestone Community Association
5	Sir John Young			
6	Ruth Pannell		To December 2021	
7	Heather Taylor		To December 2021	
8	Rob Illingworth		To December 2021	
9	Fran Butler			
10	Keith Settle	Treasurer		
11	Dale Nurden	Co-opted		
12				
13				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Architect	Richard Hawkes	The Bull Pen. Saynden Farm, Five Oaks Lane, Staplehurst, Kent TN12 0HX
Building Consultant	Trevor Barnes	Harry Barnes Homes South Ltd, 36, Albion Place, Maidstone Kent ME14 5DZ

Name of chief executive or names of senior staff members (Optional information)

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Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO, Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Foundation trustees; further trustees appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Ringlestone Residents Association has the right to have one trustee appointed to the charity. The two are working closely together to raise the funds to build a Church and Community Centre.

2 Trustees moved away and so resigned as of December 2021. A 3rd trustee also resigned as had not been active.

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- (1) To benefit the residents of Ringlestone, Springfield and the surrounding neighbourhood, in particular but not exclusively, children, young people, families, vulnerable adults and the elderly by associating together the said residents and the local authorities, St. Faith's Church, voluntary and other organisations in a common effort to advance education, and to provide facilities in the interests of social welfare and for recreation and leisure time occupation with the objective of improving the conditions of life for the residents, for the benefit of the public.
- (2) To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
- (3) To advance the Christian religion for the benefit of the public.
- (4) Any other object that is exclusively charitable under the laws of England and Wales.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Once costings were received, commitment to go ahead with the build, and for HB Homes to be the main contractor
- Many hours spent clearing Ringlestone Hall, arranging for storage or disposal of items, and inviting members of the local community to purchase or take surplus equipment or goods
- A social gathering was held on October 2nd, prior to the handover of the site, inviting local residents to come and share memories of its history and their time in the building
- Made arrangements for current hall hirers to transfer their activities to the hall at St Faith's church in the town centre, with the assurance that they will be welcome to return when the new building is completed
- Ringlestone Hall Trust transferred legally to Canterbury Diocese, with objects governing use of the site for the community protected for the future
- Handover date of site to contractor October 4th
- Hall and Vicarage demolished and foundation work started
- Grant applications continued to be made towards the cost of building the Centre
- On December 16th as the Hall had been demolished, a Christmas event was held at the Flowerpot pub locally to which all members of the community were invited

The trustees have had regard to the guidance issued by the Charity Commission on public benefit and have sought to follow it in their activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- A weekly parent and toddler group run by volunteers from the church and local community continued to be run from Ringlestone Hall once Covid restrictions were lifted, and then transferred to St Faith's church after the site was handed over
- Volunteers from both the church and local community have continued to fundraise for the charity.
- Much effort has been expended, primarily by Canon Arthur Houston, on identifying and applying for grants, including support from Maidstone Borough Council.

- The charity has continued to work closely with St Faith's Church and the Ringlestone Residents Association throughout the year for the benefit of the residents of Ringlestone, Springfield and the surrounding neighbourhood in order to make the new centre a reality.
- Continuing support from the local County Councillor has been significant and much appreciated.
- The building of the new Centre has begun
- Several substantial grants have been received towards the cost of the building project and further applications made
- Second tranche of S.106 developer contribution from Maidstone Borough Council confirmed

Section E Financial review

Brief statement of the charity's policy on reserves

We invest in a notice deposit account for accrued funds.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

- ☐ Receipt of grants and donations from the Gift Day, plus the sale of assets has enabled the building of the new Centre to begin
- ☐ Further grant applications have been made to a variety of trusts..
- ☐ St Faith's Church has committed significant funds from the sale of a church house, and the Church Commissioners have agreed to the proceeds from the sale of St Faith's Church itself to go towards the building of St Faith's Centre, when the sale goes through.
- ☐ Online banking was set up to enable the building project finances to be managed more efficiently, with the Chair and Treasurer having access to the account.


Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rosemary Henn-Macrae	
Position (eg Secretary, Chair, etc)	Chair of the Trustees	
Date	28.9.22	

Ringlestone Community Centre Development Group
Management Accounts - Summary
For the year 1 Jan – 31 Dec 2021

£

Opening balance Natwest Bank at 1 Jan	126,729.99
Balance in Cambridge and Counties Bank	315.92

Income

Anonymous donations	75.55
Direct giving to RCCDG	10,000.00
Just Giving/Matched Funding	4,203.52
Grants	120,656.00
Identified Giving	24,520.00
Standing Orders	1505.00
Collecting boxes	84.05
Transfer from St Faith's PCC – Gift Day	30,227.50
Interest from C&C Bank	612.43

Total Income for the Year	191,884.05
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Expenditure

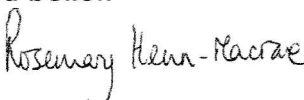
Architect Fees	30,000.00
HB Homes Builder	56,287.54
Structural Engineer	24,195.00
ACRE Subscription	52.00
Other building related expenditure	2280.00
Legal fees	411.60
Transfer to C&C Bank	84,500.00

Total Expenditure for the year	197,726.14
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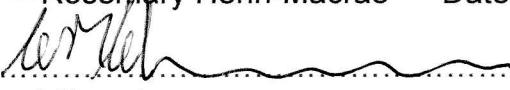
Balance in NatWest bank at Dec 31	120,275.47
Balance in C&C Bank at Dec 31	85,428.35

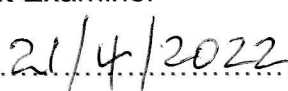
Total Available Funds at Dec 31	205,703.82
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I confirm that the information set out above is correct to the best of our knowledge and belief.

Signed.....

 Treasurer – Rosemary Henn-Macrae

Date 5.3.2022

Signed.....

 Independent Examiner

Date.....

 Date 21/4/2022

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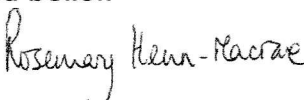
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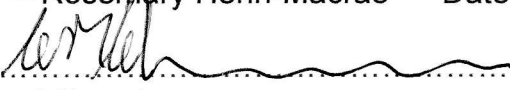
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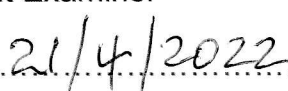
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