



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2020		31	December	2020

Section A Reference and administration details

Charity name Ringlestone Community Centre Development Group

Other names charity is known by RCCDG

Registered charity number (if any) 1154020

Charity's principal address 16 Sheridan Close

Maidstone

Kent

Postcode

ME14 2QP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Canon Arthur Houston			
2	Liz Druker	Secretary		
3	Rose Henn-Macrae	Chair and Treasurer	Treasurer until October 20	
4	Coral Stimpson			Ringlestone Community Association
5	Sir John Young			
6	Ruth Pannell			
7	Heather Taylor			
8	Rob Illingworth			
9	Fran Butler			
10	Keith Settle	Trustee	Appointed 9/7/20	
11		Treasurer	From October 20	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Architect	Richard Hawkes	The Bull Pen. Saynden Farm, Five Oaks Lane, Staplehurst, Kent TN12 0HX
Building Consultant	Trevor Barnes	Harry Barnes Homes South Ltd, 36, Albion Place, Maidstone Kent ME14 5DZ

Name of chief executive or names of senior staff members (Optional information)

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Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO, Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Foundation trustees; further trustees appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Ringlestone Residents Association has the right to have one trustee appointed to the charity. The two are working closely together to raise the funds to build a Church and Community Centre.

The Vicar, who is an automatic trustee of the Charity, came in March 2015

**Summary of the objects
of the charity set out in
its governing document**

The objects of the CIO are:

- (1) To benefit the residents of Ringlestone, Springfield and the surrounding neighbourhood, in particular but not exclusively, children, young people, families, vulnerable adults and the elderly by associating together the said residents and the local authorities, St. Faith's Church, voluntary and other organisations in a common effort to advance education, and to provide facilities in the interests of social welfare and for recreation and leisure time occupation with the objective of improving the conditions of life for the residents, for the benefit of the public.
- (2) To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
- (3) To advance the Christian religion for the benefit of the public.
- (4) Any other object that is exclusively charitable under the laws of England and Wales.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Some of the activities undertaken during the past year have been somewhat curtailed because of the Covid Pandemic lockdown from March 2020 and most of the social groups and various organisations were unable to use the hall.

However progress was made as far as the building of the new Centre is concerned.

- Planning application submitted to Maidstone Borough Council by our architect
- The Charity worked closely with a building consultant to work on cost planning for the new Centre
- The trustees agreed the name of the new Centre should be “St Faith’s Centre”
- A designer was commissioned to produce a logo, branding and the design of a coloured brochure, giving details of the planned Centre.
- The brochure was delivered to all residents of Ringlestone and Springfield in September, inviting contributions in money and skills. Offers of practical and financial help were received.
- St Faith’s Church held a major gift day in October, sending out the brochure widely, the proceeds to go towards the cost of building the new Centre
- Grant applications were made towards the cost of building the Centre
- Preliminary soil tests were carried out on site in preparation for the build.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit and have sought to follow it in their activities.

Some of the activities undertaken during the past year, until suspended due to the pandemic have been :

- ‘Messy Church’ activities for local families
- A weekly parent and toddler group run by volunteers from the church and local community.
- Other regular community group bookings up until March

Throughout the year most activities had to be conducted via Zoom, including trustee meetings, and the year ended with a virtual Christmas Service on Zoom where candles had been distributed throughout the community and people were invited to attend the service and light their candles.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Volunteers from both the church and local community have continued to fundraise for the charity with a particular focus on the Gift Day in October.

Searches were made to identify a range of grant-making trusts who could be approached. A meeting was held online with one Trust to further the application and other submissions were made.

Section D Achievements and performance

The charity has continued to work closely with St Faith's Church and the Ringlestone Residents Association throughout the year for the benefit of the residents of Ringlestone, Springfield and the surrounding neighbourhood in order to make the new centre a reality.

Continuing support from the local County Councillor has been significant and much appreciated in addition to a grant towards the cost of the soil tests.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Planning permission for the new Centre was granted, with no objections, by Maidstone Borough Council in May.
- The Business Plan was updated and extended
- The cost plan to build the Centre was agreed
- Grant applications were submitted to a variety of grant-making trusts
- A successful bid for Developer Contribution was made to Maidstone Borough Council, and the first tranche of the grant received in December

Although most of the activities during the year were severely hampered by the pandemic, work on the project to build the new Centre continued to take place.

Section E

Financial review

Brief statement of the charity's policy on reserves

We invest in a notice deposit account for accrued funds.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

- ☐ A Gift Day was held in October which raised over £100,000.
- ☐ Maidstone Borough Council has supported the project with a Community Facilities Grant from developer contributions
- ☐ Grant applications were made to a variety of trusts; we are awaiting the outcome of these.
- ☐ We continue to explore further sources of major funding grants.
- ☐ St Faith's Church has committed significant funds from the sale of a church house, and the Church Commissioners have agreed to the proceeds from the sale of St Faith's Church itself to go towards the building of St Faith's Centre, when the sale goes through.

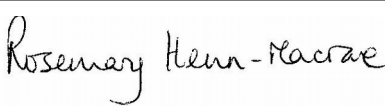
Section F Other optional information

Real progress has been made towards the building of St Faith's Centre which we have been striving towards for many years and it is hoped construction will begin in 2021.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rosemary Henn-Macrae	
Position (eg Secretary, Chair, etc)	Chair of the Trustees	
Date	31.10.21	

**Ringlestone Community Centre Development Group
Management Accounts - Summary
For the year 1 Jan – 31 Dec 2020**

£

Opening balance Natwest Bank at 1 Jan	5,745.76
Balance in Cambridge and Counties Bank	19,128.17

Income

Events	
Anonymous donations	105.48
Direct giving to RCCDG	9381.74
Grants	58942.12
Identified Giving	2550.00
Standing Orders	415.00
Collecting boxes	195.19
Transfer from C&C Bank	19000.00
Transfer from St Faith's PCC – Gift Day	42500.00
Interest from C&C Bank	187.75

Total Income for the Year	133,277.28
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Expenditure

Architect Fees	3600.00
Planning Fees (reimbursement to St Faith's)	4158.00
Business Plan	580.50
Soil tests	1966.80
Design, branding, printing	1748.00
ACRE Subscription	52.00

Total Expenditure for the year	12,105.30
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Balance in NatWest bank at Dec 31	126,729.99
Balance in C&C Bank at Dec 31	315.92

Total Available Funds at Dec 31	127,045.91
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I confirm that the information set out above is correct to the best of our knowledge and belief.

Rosemary Henn-Macrae

Signed.....

Treasurer – Rosemary Henn-Macrae Date 6.05.2021

Signed.....

Independent Examiner – Christopher Clemence

Date.....13/09/2021.....

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