

Fleckney Baptist Pre-School
(a company limited by guarantee)

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31st AUGUST 2023**

**Charity Number: 1154011
Company Number: 8684510**

**Fleckney Baptist Pre-School
Fleckney Baptist Church
High Street
Fleckney
Leicester
LE8 8AJ**

Fleckney Baptist Pre-School Financial Statements for the Year Ending 31st August 2023

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Fleckney Baptist Pre-School Accounts for the year ended 31st August 2023

TRUSTEES' REPORT

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Address	Fleckney Baptist Church High Street Fleckney Leicester LE8 8AJ
Charity Registration Number	1154011
Company Registration Number	8684510
Trustees & Management Committee	Rev Joseph Smith Terence John Harris Ruth Maggs Louise Deacon Edith Townsend Jean Lillicrapp (appointed 1/7/22)
Chair of Trustees	Rev Joseph Smith
Bankers	CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ Market Harborough Building Society Welland House, The Square, Market Harborough LE16 7PD
Independent Examiner	Finch Tax and Accountancy Services Limited 1 Finch Way Narborough Leicester LE19 2TP
Solicitors	Wellers Law Group LLP 65 Leadenhall Street London EC3A 4BR

Fleckney Baptist Pre-School Accounts for the year ended 31st August 2023

TRUSTEES' REPORT

Annual Report for Year Ending August 2023

The Trustees present their Annual Report and financial statements for year ended August 2023

Charitable Object

The Charity is governed by an Approved Governing Document, which states that the principal purpose of the charity is to advance the education (including spiritual development) of children below compulsory school age, particularly, but not limited to, children residing in Fleckney Leicestershire.

Organisational Structure and Decision Making Progress

The organisation is a charitable company limited by guarantee, incorporated on 10th September 2013 and registered as a charity on 30th September 2013. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.00.

At incorporation the assets of the former charitable entity under trust were transferred to this charity in full.

Staff Team at July 2023

Manager	Rebecca Horseman
Financial administrator	Rachel Wright
Staff	Danielle Matchett
	Debbie Green
	Georgia Butler
	Heather Phillips
	Jill Richardson
	Jules Mark
	Katie Smith
	Kim Allen
	Louise Tomas
Volunteers	None
Students	None
Work experience student	One

The pre-school consists of a strong and dedicated workforce who are well qualified, skilled and experienced in what they do. We currently employ Eleven staff -one is qualified to level six, one level 5 SEND, five at level three, one at level two and one currently training towards level 6 and one without qualification, plus a financial administrator. We ensure we work on a high staff ratio to give the children the support they need in their learning and development. We work in partnership with local schools and colleges and we had one student this year for 2 weeks work experience which went really well.

We have developed strong links with other professionals and outside agencies, e.g. health visitors, outreach workers, Area Special Needs Co-ordinator, speech and language therapists and Foundation Stage Teachers from the local primary school. This year we received inclusion funding to give a child one to one support, this enabled us to help them with social and emotional development as well as language development and the ability to contribute to group activities. We have supported three other children who were under a speech and language therapist.

TRUSTEES' REPORT

As a result of the pandemic we have retained some of the processes we have put in place such as drop off and going home times as we found that the children settled more quickly and of course reduced the number of adults entering the building.

We have regular staff meetings to discuss development plans, identifying any staffing needs, report concerns and identify children who may have Special Educational Needs or need that extra bit of support. We also have regular curriculum planning meetings where we plan activities and experiences for children's learning based on the Early Years Foundation stage taking into account individual children's interests and preferred learning styles. We ensure that all children are catered for by recognising them as unique individuals. We build strong partnerships with parents and others involved in the children's care and learning and we look carefully at our environment to ensure it is inclusive and enabling.

Each child is allocated a key person to enable the children to form strong attachments to the adults in the setting. Each key person is responsible for ensuring each child's needs are being met and that they are getting the support they need. If they need extra support this would be done with the help of our SENDCO. Parents receive diaries with photos of their children in it and are encouraged to add things their child has done outside of the setting. Parents receive two parents meetings a year however are able to talk to us anytime. We do of course encourage parents to talk to us at anytime if they have concerns.

Transition summaries for each child are also shared with teachers from any school the children may be going to in preparation for them starting school. Two year checks are completed and if the child has not had their two year check with the health visitor when they start the setting they are encouraged to take it with them when they see the health visitor.

We aim to ensure our children become strong independent learners, to know how to be safe and healthy, and to enjoy achieving self-set goals and objectives and feel good about themselves. We foster an environment of love and kindness giving thought to how others feel and think and all adults are aware that they are role models to the children. We encourage them to make a positive contribution to the world in which we live. We enjoy singing to the people who visit the church for the wellness cafe and enter the Christmas tree festival.

We have a wide range of resources and activities all of which foster children's curiosity and growing understanding of the world around them. We are very keen for children to engage in heuristic play and we resource the setting with lots of natural resources, e.g. logs, wooden building blocks, string and scissors, in order to encourage children to think for themselves and engage in sustained shared thinking with an adult. Outdoor play is one of our passions and we take the children out whatever the weather; they are able to run, jump, climb and express themselves without hindrance. We resource the outdoors with lots of natural resources as well as including step ladders, tyres, crates, sand and water. We encourage children to take safe risks by helping them to make obstacle courses of the resources. We also have a mud kitchen outdoors with trees around and stepping stones. The trees in this area are now strong enough for the children to climb on which they really enjoy. We have a gardening area where we have sown some wild flower seeds and watched them grow. We also have treasure baskets, sensory equipment and ICT equipment.

TRUSTEES' REPORT

We genuinely foster open and honest relationships with parents, encouraging and supporting them in their role as parents and providing a place of safety for them to express any concerns or anxieties they may have. We are able to assist where there is financial hardship by sometimes writing off invoices and often offering substantial discounts. We also discount fees when there is more than one child from a family attending. This year has continued food vouchers for children who are entitled to 2 year old funding and those receiving EYPP. This is a government funded scheme allowing all eligible children £15 per week for every week of school holidays. We have a very efficient SENDCO who supports families if their child requires extra support and helps them through any processes they may need to follow to support their child.

Achievements and Performance

We achieve a consistently good Ofsted grade and have been praised for strong leadership and management as well as offering a broad and balanced curriculum. We have bought in services to strengthen areas such as Expressive arts and Design such as music and dance sessions. Training for essentials such as Paediatric First Aid and safeguarding have continued and some online courses have been attended.

We celebrate Christmas every year with a party and provide a small gift for each child, usually a book which we hope encourages parents to read with their child at home and held a Christmas service where the children sung to their families and friends. We held our usual 'Leavers' service in July, and each child leaving to go to school was given a booklet to help them move on to the next stage of their education. The families came and watched the service which was lovely.

During the summer term we were visited by teachers from the local primary school and we were able to visit the primary school. This helped the children as they prepared for their transition to school.

We also make good use of local amenities, taking the children regularly to the local library and visiting the local environment looking at our surroundings, visiting the local park and duck pond and taking note of the doctors' surgery, dentist, local shops and generally educating children in their knowledge and understanding of the world, we are very much looking forward to doing this again.

A website is available at www.fleckneybaptistpreschool.org. This provides an overview of the setting and parents can view photos of activities and experiences that children are likely to enjoy during their time with us. The pre-school's prospectus, registration forms and policies and procedures can also be accessed via the website as well as general information. We also have a Facebook page which is only open to parents/carers, staff and trustees. This is used as a notice board to relay information to parents/Carers and their families. We also post photos on our facebook page of children engaged in activities so that parents can see the sorts of things their child may be taking part in. We have had good feedback from parents/carers regarding this.

We have a very strong and cohesive staff team, led by manager Rebecca Horseman. All staff are given regular supervision and encouraged in their professional development. This year staff have received new or updated in service training in the following
Safeguarding
Makaton Training
Behaviour training
Signs and symbols training

The manager is in receipt of updates from the Local Authority's (LA) Early Years Team which she regularly forwards on to pre-school trustees. These provide information on training courses, local and national initiatives, updates on government guidelines for Covid-19 and ofsted. We are also supported by a LA Improvement Advisor who regularly contacts us to provide information and advice where needed.

We have achieved financial sustainability by maintaining a good reputation locally which consistently sees parents enrolling their children with us. Most of our children are eligible to receive FEEE (Free Early Education Entitlement) which enables parents to register their children at good quality settings for fifteen hours a week. Often our children attend for more than their allocated fifteen hours and they are then invoiced for the extra hours or many are now eligible to claim up to 30 hours under the new government initiative. The introduction of the thirty hours free entitlement does not appear to have had a negative impact on the setting in terms of finances or the number of children on roll as of yet. The Early Years Pupil Premium (EYPP) provides us with extra funding to narrow the attainment gap between young children from low income families and their peers. We had two children on EYPP for the year 2022/2023.

Fleckney Baptist Pre-School Accounts for the year ended 31st August 2023

TRUSTEES' REPORT

This year we have had up to 46 children on roll, 20 of which have moved onto mainstream school, September 2023. Several more children have booked in to start with us in September.

Plans for the future

Plans for the future include developing our outdoor learning environment by making the wild area into a more useable space that can be accessed throughout the year. With the reserves that we have built up we will now be in a financial position to employ a landscape gardener to plan and carry out work to provide a wonderful area for the children to explore and learn in. This is a natural resource that will have long term use once established. This work has been delayed yet again as a housing development brings uncertainty as to what land is available but we hope to be able to proceed with these plans in the near future.

New Appointments

We have two new members of staff who provide cover when other staff members have been ill or on training. They have also provided 1:1 support for a child receiving inclusion funding.

Financial Activities and Affairs

The statement of financial activities shown on page 7 confirms the total income for the period of £102,791 with expenditure of £123,206. This shows a deficit of £20,415

The net assets of the pre-school totalled £71,690 at the period end.

The trustees are confident that sufficient funds are available and costs are well managed. The school raises funds from parental contributions and Government funding. The funding is in place and managed on a term by term basis supported by an agreement with Government early year funding.

Reserves

We are reliant on government funding and we monitor our finances on a term by term basis. The pre-school trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

It is the policy of the pre-school that funds which have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the pre-school's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Trustees' Responsibilities

The trustees (who are also directors of Fleckney Baptist Pre-School Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:-

-select suitable accounting policies and then apply them consistently;
-observe the methods and principles in the Charities SORP;
-make judgements and estimates that are reasonable and prudent;
-state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
-prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD OF TRUSTEES



REV JOSEPH SMITH

Date 31/5/24

Fleckney Baptist Church Pre-School Financial Statements
for the year ended 31st August, 2023

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF FLECKNEY BAPTIST PRE-SCHOOL**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- 1) accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- 2) the accounts do not accord with such records; or
- 3) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Rhoda Cooper FCCA

Address: For Finch Tax and Accountancy Services Limited, 1 Finch Way, Narborough, LE19 2TP

Signed

Rhoda Cooper

Dated

30/05/2024

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2023
STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account)

FOR THE PERIOD ENDED 31 AUGUST 2023

		Total Funds 2023 £	Total Funds 2022 £
	Note		
Incoming Resources			
Parents Fees	2	21,868	21,295
Agency Funding	2	78,959	89,397
Investment Income	2	512	132
Other Income	2	1,452	6
		<hr/>	<hr/>
Total incoming resources		102,791	110,830
Resources expended			
Charitable expenditure			
Costs of activities (including income and expenditure account) in furtherance of the charity's objectives	3	104,109	96,669
Premises and Support Costs	4	18,456	12,921
Resources expended on managing and administering the charity	5	388	350
Trustees	6		
Depreciation & Revaluation	7	253	525
		<hr/>	<hr/>
Total resources expended	10	123,206	110,465
NET MOVEMENT IN FUNDS		-20,415	365
Funds brought forward at 31 August 2022	10	92,105	91,740
Funds carried forward at 31 August 2023		<hr/> 71,690	<hr/> 92,105

BALANCE SHEET

AS AT 31 AUGUST 2023

		2023		2022	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	7		3,223		3,476
CURRENT ASSETS					
Petty cash		3		15	
Cash at bank		93,852		100,808	
Debtors	8	1,573		3,071	
		<u>95,428</u>		<u>103,894</u>	
CURRENT LIABILITIES					
Creditors and accruals	9	26,961		15,265	
		<u>26,961</u>		<u>15,265</u>	
NET CURRENT ASSETS			<u>68,467</u>		<u>88,629</u>
NET ASSETS			<u>71,690</u>		<u>92,105</u>
TOTAL CHARITY FUNDS			<u>71,690</u>		<u>92,105</u>

For the year ending 31st August, 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on and signed on their behalf by:

Joe Smith
Trustee
Date 31/5/24

Signed 

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2023
NOTES TO THE ACCOUNTS

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Resources expended are charged in the accounts in the period in which they are incurred and include VAT which cannot be recovered.

1.2 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life at 10% of the residual net book value per annum, with 25% being applied to IT type equipment.

Trustees have agreed that the policy moving forward is to pay for capital assets in the year of purchase if the value is less than £100 for a single item. The rate of depreciation for items of £100 or above will be at the rate previously set. Any items on the register at the end of the last financial year listed below an individual value the £100 threshold have been depreciated to £0 this financial year.

2 Incoming Resources	Total 2023 £	Total 2022 £
Parents Fees	21,868	21,295
Agency Funding	78,959	89,397
Investment Income	512	132
Other	1,452	6
	<u>102,791</u>	<u>110,830</u>
3 Costs of activities in furtherance of the Charity's objectives	Total 2023 £	Total 2022 £
3.1 Staff Costs	100,133	89,980
3.2 Equipment and resources	3,976	6,689
	<u>104,109</u>	<u>96,669</u>
3.1 Staff Costs	Total 2023 £	Total 2022 £
Wages	89,499	78,335
Tax and NI	4,059	5,559
Pension	4,460	4,156
Courses	1,212	1,395
Other	903	535
There were 11 employees during the year	<u>100,133</u>	<u>89,980</u>
No employee earned more than £60,000		

Pre-school has operated a pension scheme (NEST) since 1st May, 2017

3.2 Equipment and resources	Total 2023 £	Total 2022 £
General Expenses	3,183	4,059
IT	0	135
EYPP Purchases	639	1,885
DAF Purchases	154	610
	<u>3,976</u>	<u>6,689</u>

4 Premises and support costs	Total 2023 £	Total 2022 £
Rent for rooms	6,300	5,700
Insurance	871	851
Phone and Broadband	608	804
Advertising	509	478
Maintenance and Renewals	1,351	2,997
Subscriptions	188	185
Administration	948	1,906
Other	7,681	0
Total	<u>18,456</u>	<u>12,921</u>

5 Resources expended on managing and administering the charity	Total 2023 £	Total 2022 £
Legal fees	0	0
Independent examination	388	350
	<u>388</u>	<u>350</u>

6 Trustees

None of the trustees received any remuneration during the year.

7 Fixed Assets

	2023 £	2022 £
Valuation		
At 31st August 2022	3,476	4,001
Additions	209	
Disposals		
Revaluation		
At 31st August 2023	<u>3,685</u>	<u>4,001</u>
Accumulated depreciation		
At 31st August 2023		
Provided during the year	(462)	(525)
Net book value	<u>3,223</u>	<u>3,476</u>
At 31st August 2023		

8 Debtors	Total 2023 £	Total 2022 £
Debtors	1,573	3,071
	<u>1,573</u>	<u>3,071</u>

	Total 2023 £	Total 2022 £
9 Creditors		
Creditors	26,583	14,915
Creditors & Accruals fees owed to accountants	378	350
	<u>26,961</u>	<u>15,265</u>

	Total 2023 £	Total 2022 £
10 Fund Balances at 31st August 2023		
are represented by		
Tangible Fixed Assets	3,223	3,476
Current Assets	95,428	103,894
Creditors falling due within one year	(26,961)	(15,265)
Fund Values	<u>71,690</u>	<u>92,105</u>