

# FLECKNEY BAPTIST PRE-SCHOOL

England & Wales · Charity number 1154011

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [08684510](#)

**Registered** 2013-09-30

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Fleckney Baptist Church  
High Street  
Fleckney  
Leicester  
LE8 8AJ

**Phone** 01162404276

**Email** [fbcps1@gmail.com](mailto:fbcps1@gmail.com)

**Website** <http://www.fleckneybaptistpreschool.org/>

## Activities

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**Objects:** FOR THE PUBLIC BENEFIT THE ADVANCEMENT OF EDUCATION BELOW COMPULSORY SCHOOL AGE, PARTICULARLY, BUT NOT LIMITED TO, CHILDREN RESIDING IN FLECKNEY, LEICESTERSHIRE.

**Activities:** Pre-school is in purpose-built premises & is accessible to all children. It operates from 3 playrooms & has an enclosed area for outdoor play. It employs 7 staff & opens Monday to Friday during term time: 9am - 3pm. It provides funded early education for 2,3 & 4 year old children. It supports children who speak English as a second language & any with special educational needs.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** FLECKNEY
- Leicestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£137,822	£127,678	-	-
2023-08-31	£102,791	£123,206	-	-
2022-08-31	£110,698	£109,940	-	-
2021-08-31	£93,876	£100,909	-	-
2020-08-31	£85,392	£87,363	-	-

## Trustees

Name	Role	Appointed
<b>Ruth Margaret Stoakes</b>	Chair	2016-01-15
Christine Woods		2025-06-23
Edith Townsend		2020-01-06
Jayne Farrow		2025-06-23
Jean Lillicrapp		2022-07-01
Kim-Louise Deacon		2019-01-03

**FLECKNEY BAPTIST PRE-SCHOOL**

England & Wales - Charity number 1154011

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# Accounts

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**Fleckney Baptist Pre-School**  
(a company limited by guarantee)

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31st AUGUST 2024**

**Charity Number: 1154011  
Company Number: 8684510**

**Fleckney Baptist Pre-School  
Fleckney Baptist Church  
High Street  
Fleckney  
Leicester  
LE8 8AJ**

## Fleckney Baptist Pre-School Financial Statements for the Year Ending 31st August 2024

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**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2024**

**TRUSTEES' REPORT**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Registered Address</b>	Fleckney Baptist Church High Street Fleckney Leicester LE8 8AJ
<b>Charity Registration Number</b>	1154011
<b>Company Registration Number</b>	8684510
<b>Trustees &amp; Management Committee</b>	Rev Joseph Smith Ruth Maggs Louise Deacon Edith Townsend Jean Lillicrapp
<b>Chair of Trustees</b>	Rev Joseph Smith
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ  Market Harborough Building Society Welland House, The Square, Market Harborough LE16 7PD
<b>Independent Examiner</b>	Finch Tax and Accountancy Services Limited 1 North Esk Way Lubbesthorpe Leicester LE19 4EB
<b>Solicitors</b>	Wellers Law Group LLP 65 Leadenhall Street London EC3A 4BR

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2024**

**TRUSTEES' REPORT**

**Annual Report for Year Ending August 2024**

The Trustees present their Annual Report and financial statements for year ended August 2024

**Charitable Object**

The Charity is governed by an Approved Governing Document, which states that the principal purpose of the charity is to advance the education (including spiritual development) of children below compulsory school age, particularly, but not limited to, children residing in Fleckney Leicestershire.

**Organisational Structure and Decision Making Progress**

The organisation is a charitable company limited by guarantee, incorporated on 10th September 2013 and registered as a charity on 30th September 2013. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.00.

At incorporation the assets of the former charitable entity under trust were transferred to this charity in full.

**Staff Team at July 2024**

Manager	Rebecca Horseman
Financial administrator	Rachel Wright
Staff	Danielle Matchett
	Debbie Green
	Georgia Butler
	Jill Richardson
	Jules Mark
	Katie Smith
	Kim Allen
	Louise Tomas
	Sira Walsh
Volunteers	One
Students	None
Work experience student	One

The pre-school consists of a strong and dedicated workforce who are well qualified, skilled and experienced in what they do. We currently employ Eleven staff -one is qualified to level six, one level 5 SEND, five at level three, Two at level two and one currently training towards level 6 , plus a financial administrator. We ensure we work on a high staff ratio to give the children the support they need in their learning and development. We work in partnership with local schools and colleges and we had one student this year for 1 weeks work experience which went really well. We have had a volunteer come throughout the year.

We have developed strong links with other professionals and outside agencies, e.g. health visitors, outreach workers, Area Special Needs Co-ordinator, speech and language therapists and Foundation Stage Teachers from the local primary school. This year we received inclusion funding to give extra support to children, this enabled us to help support with social and emotional development as well as language development and the ability to contribute to group activities. We have supported three other children who were under a speech and language therapist.

## Fleckney Baptist Pre-School Accounts for the year ended 31st August 2024

### TRUSTEES' REPORT

As a result of the pandemic we have retained some of the processes we have put in place such as drop off and going home times as we found that the children settled more quickly and of course reduced the number of adults entering the building.

We have regular staff meetings to discuss development plans, identifying any staffing needs, report concerns and identify children who may have Special Educational Needs or need that extra bit of support. We also have regular curriculum planning meetings where we plan activities and experiences for children's learning based on the Early Years Foundation stage taking into account individual children's interests and preferred learning styles. We ensure that all children are catered for by recognising them as unique individuals. We build strong partnerships with parents and others involved in the children's care and learning and we look carefully at our environment to ensure it is inclusive and enabling.

Each child is allocated a key person to enable the children to form strong attachments to the adults in the setting. Each key person is responsible for ensuring each child's needs are being met and that they are getting the support they need. If they need extra support this would be done with the help of our SENDCO. Parents receive diaries with photos of their children in it and are encouraged to add things their child has done outside of the setting. Parents receive two parent meetings a year however are able to talk to us anytime. We do of course encourage parents to talk to us at anytime if they have concerns.

Transition summaries for each child are also shared with teachers from any school the children may be going to in preparation for them starting school. Two year checks are completed and if the child has not had their two year check with the health visitor when they start the setting they are encouraged to take it with them when they see the health visitor.

We aim to ensure our children become strong independent learners, to know how to be safe and healthy, and to enjoy achieving self-set goals and objectives and feel good about themselves. We foster an environment of love and kindness giving thought to how others feel and think and all adults are aware that they are role models to the children. We encourage them to make a positive contribution to the world in which we live. We enjoy singing to the people who visit the church for the wellness cafe and enter the Christmas tree festival.

We have a wide range of resources and activities all of which foster children's curiosity and growing understanding of the world around them. We are very keen for children to engage in heuristic play and we resource the setting with lots of natural resources, e.g. logs, wooden building blocks, string and scissors, in order to encourage children to think for themselves and engage in sustained shared thinking with an adult. Outdoor play is one of our passions and we take the children out whatever the weather; they are able to run, jump, climb and express themselves without hindrance. We resource the outdoors with lots of natural resources as well as including step ladders, tyres, crates, sand and water. We encourage children to take safe risks by helping them to make obstacle courses of the resources. We also have a mud kitchen outdoors with trees around and stepping stones. The trees in this area are now strong enough for the children to climb on which they really enjoy. We have a gardening area where we have sown some wild flower seeds and watched them grow. We also have treasure baskets, sensory equipment and ICT equipment.

## Fleckney Baptist Pre-School Accounts for the year ended 31st August 2024

### TRUSTEES' REPORT

We genuinely foster open and honest relationships with parents, encouraging and supporting them in their role as parents and providing a place of safety for them to express any concerns or anxieties they may have. We are able to assist where there is financial hardship by sometimes writing off invoices and often offering substantial discounts. We also discount fees when there is more than one child from a family attending. This year has continued food vouchers for children who are entitled to 2 year old funding and those receiving EYPP. This is a government funded scheme allowing all eligible children £15 per week for every week of school holidays. We have a very efficient SENDCO who supports families if their child requires extra support and helps them through any processes they may need to follow to support their child.

#### **Achievements and Performance**

We achieve a consistently good Ofsted grade and have been praised for strong leadership and management as well as offering a broad and balanced curriculum. We have bought in services to strengthen areas such as Expressive arts and Design such as music and dance sessions. Training for essentials such as Paediatric First Aid and safeguarding have continued and some online courses have been attended.

We celebrate Christmas every year with a party and provide a small gift for each child, usually a book which we hope encourages parents to read with their child at home and held a Christmas service where the children sung to their families and friends. We held our usual 'Leavers' service in July, and each child leaving to go to school was given a booklet to help them move on to the next stage of their education. The families came and watched the service which was lovely.

During the summer term we were visited by teachers from the local primary school and we were able to visit the primary school. This helped the children as they prepared for their transition to school.

We also make good use of local amenities, taking the children regularly to the local library and visiting the local environment looking at our surroundings, visiting the local park and duck pond and taking note of the doctors' surgery, dentist, local shops and generally educating children in their knowledge and understanding of the world, we are very much looking forward to doing this again.

A website is available at [www.fleckneybaptistpreschool.org](http://www.fleckneybaptistpreschool.org). This provides an overview of the setting and parents can view photos of activities and experiences that children are likely to enjoy during their time with us. The pre-school's prospectus, registration forms and policies and procedures can also be accessed via the website as well as general information. We also have a Facebook page which is only open to parents/carers, staff and trustees. This is used as a notice board to relay information to parents/Carers and their families. We also post photos on our facebook page of children engaged in activities so that parents can see the sorts of things their child may be taking part in. We have had good feedback from parents/carers regarding this.

We have a very strong and cohesive staff team, led by manager Rebecca Horseman. All staff are given regular supervision and encouraged in their professional development. This year staff have received new or updated in service training in the following

- Safeguarding
- Makaton Training
- Behaviour training
- Signs and symbols training

The manager is in receipt of updates from the Local Authority's (LA) Early Years Team which she regularly forwards on to pre-school trustees. These provide information on training courses, local and national initiatives, updates on government guidelines for Covid-19 and ofsted. We are also supported by a LA Improvement Advisor who regularly contacts us to provide information and advice where needed.

We have achieved financial sustainability by maintaining a good reputation locally which consistently sees parents enrolling their children with us. Most of our children are eligible to receive FEEE (Free Early Education Entitlement) which enables parents to register their children at good quality settings for fifteen hours a week. Often our children attend for more than their allocated fifteen hours and they are then invoiced for the extra hours or many are now eligible to claim up to 30 hours under the new government initiative. The introduction of the thirty hours free entitlement does not appear to have had a negative impact on the setting in terms of finances or the number of children on roll as of yet. The Early Years Pupil Premium (EYPP) provides us with extra funding to narrow the attainment gap between young children from low income families and their peers. We had four children on EYPP for the year 2023/2024.

## Fleckney Baptist Pre-School Accounts for the year ended 31st August 2024

### TRUSTEES' REPORT

This year we have had up to 48 children on roll, 26 of which have moved onto mainstream school, September 2024. Several more children have booked in to start with us in September.

#### **Plans for the future**

Plans for the future include developing our outdoor learning environment by making the wild area into a more useable space that can be accessed throughout the year. With the reserves that we have built up we will now be in a financial position to employ a landscape gardener to plan and carry out work to provide a wonderful area for the children to explore and learn in. This is a natural resource that will have long term use once established. This work has been delayed yet again as a housing development brings uncertainty as to what land is available but we hope to be able to proceed with these plans in the near future.

#### **New Appointments**

We have two new members of staff who provide cover when other staff members have been ill or on training. They have also provided support for social communication groups and extra time developing pecs.

#### **Financial Activities and Affairs**

The statement of financial activities shown on page 7 confirms the total income for the period of £137,822 with expenditure of £127,678. This shows a net profit of £10,144

The net assets of the pre-school totalled £81,834 at the period end.

The trustees are confident that sufficient funds are available and costs are well managed. The school raises funds from parental contributions and Government funding. The funding is in place and managed on a term by term basis supported by an agreement with Government early year funding.

#### **Reserves**

We are reliant on government funding and we monitor our finances on a term by term basis. The pre-school trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

It is the policy of the pre-school that funds which have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the pre-school's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### **Trustees' Responsibilities**

The trustees (who are also directors of Fleckney Baptist Pre-School Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:-

.....select suitable accounting policies and then apply them consistently;

.....observe the methods and principles in the Charities SORP;

.....make judgements and estimates that are reasonable and prudent;

.....state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

.....prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD OF TRUSTEES



REV JOSEPH SMITH

Date 21/5/25

## **Fleckney Baptist Church Pre-School Financial Statements**

**for the year ended 31st August, 2024**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLECKNEY BAPTIST PRE-SCHOOL**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2024.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- 1) accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- 2) the accounts do not accord with such records; or
- 3) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Rhoda Cooper FCCA  
Address: For Finch Tax and Accountancy Services Limited, 1 North Esk Way, Lubbesthorpe,  
Leicester, LE19 4EB

Signed *Rhoda Cooper*

Dated 14/05/2025

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2024  
**STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account)**

FOR THE PERIOD ENDED 31 AUGUST 2024

	Note	Total Funds 2024 £	Total Funds 2023 £
<b>Incoming Resources</b>			
Parents Fees	2	24,665	21,868
Agency Funding	2	111,352	78,959
Investment Income	2	805	512
Other Income	2	1,000	1,452
		<hr/>	<hr/>
<b>Total incoming resources</b>		<b>137,822</b>	<b>102,791</b>
<b>Resources expended</b>			
<b>Charitable expenditure</b>			
Costs of activities (including income and expenditure account) in furtherance of the charity's objectives			
	3	112,998	104,109
Premises and Support Costs	4	13,909	18,456
<b>Resources expended on managing and administering the charity</b>			
	5	378	388
<b>Trustees</b>	6		
<b>Depreciation &amp; Revaluation</b>	7	393	253
		<hr/>	<hr/>
<b>Total resources expended</b>	10	<b>127,678</b>	<b>123,206</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>10,144</b>	<b>-20,415</b>
Funds brought forward at 31 August 2023	10	71,690	92,105
Funds carried forward at 31 August 2024		<hr/> 81,834	<hr/> 71,690

**BALANCE SHEET**  
**AS AT 31 AUGUST 2024**

		2024		2023	
	Note	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	7		2,830		3,223
<b>CURRENT ASSETS</b>					
Petty cash		0		3	
Cash at bank		108,294		93,852	
Debtors	8	<u>1,632</u>		<u>1,573</u>	
		109,926		95,428	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	9	30,922		26,961	
		<u>30,922</u>		<u>26,961</u>	
<b>NET CURRENT ASSETS</b>			<u>79,004</u>		<u>68,467</u>
<b>NET ASSETS</b>			<u>81,834</u>		<u>71,690</u>
<b>TOTAL CHARITY FUNDS</b>			<u>81,834</u>		<u>71,690</u>

For the year ending 31<sup>st</sup> August, 2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on            and signed on their behalf by:

Joe Smith  
Trustee  
Date 21/5/25

Signed 

**Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2024**  
**NOTES TO THE ACCOUNTS**

**1.1 Basis of preparation**

The accounts have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Resources expended are charged in the accounts in the period in which they are incurred and include VAT which cannot be recovered.

**1.2 Tangible fixed assets and depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life at 10% of the residual net book value per annum, with 25% being applied to IT type equipment.

Trustees have agreed that the policy moving forward is to pay for capital assets in the year of purchase if the value is less than £100 for a single item. The rate of depreciation for items of £100 or above will be at the rate previously set. Any items on the register at the end of the last financial year listed below an individual value the £100 threshold have been depreciated to £0 this financial year.

<b>2 Incoming Resources</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Parents Fees	24,665	21,868
Agency Funding	111,352	78,959
Investment Income	805	512
Other	1,000	1,452
	137,822	102,791
<b>3 Costs of activities in furtherance of the Charity's objectives</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>3.1 Staff Costs</b>	108,885	100,133
<b>3.2 Equipment and resources</b>	4,113	3,976
	112,998	104,109
<b>3.1 Staff Costs</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Wages	101,533	89,499
Tax and NI	545	4,059
Pension	5,543	4,460
Courses	563	1,212
Other	701	903
There were 11 employees during the year	108,885	100,133
No employee earned more than £60,000		

Pre-school has operated a pension scheme (NEST) since 1<sup>st</sup> May, 2017

<b>3.2 Equipment and resources</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
General Expenses	3,197	3,183
IT	0	0
EYPP Purchases	574	639
DAF Purchases	342	154
	<u>4,113</u>	<u>3,976</u>

<b>4 Premises and support costs</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Rent for rooms	6,900	6,300
Insurance	904	871
Phone and Broadband	468	608
Advertising	578	509
Maintenance and Renewals	3,666	1,351
Subscriptions	214	188
Administration	1,179	948
Other	0	7,681
Total	<u>13,909</u>	<u>18,456</u>

<b>5 Resources expended on managing and administering the charity</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Legal fees	0	0
Independent examination	378	388
	<u>378</u>	<u>388</u>

**6 Trustees**  
None of the trustees received any remuneration during the year.

**7 Fixed Assets**

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Valuation		
At 31st August 2023	3,223	3,476
Additions		209
Disposals		
Revaluation		
At 31st August 2024	<u>3,223</u>	<u>3,685</u>
Accumulated depreciation		
At 31st August 2024		
Provided during the year	(393)	(462)
Net book value	<u>2,830</u>	<u>3,223</u>
At 31st August 2024		

<b>8 Debtors</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Debtors	1,632	1,573
	<u>1,632</u>	<u>1,573</u>

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>9 Creditors</b>		
Creditors	30,544	26,583
Creditors & Accruals fees owed to accounta	378	378
	<u>30,922</u>	<u>26,961</u>

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>10 Fund Balances at 31st August 2024</b>		
are represented by		
Tangible Fixed Assets	2,830	3,223
Current Assets	109,926	95,428
Creditors falling due within one year	(30,922)	(26,961)
<b>Fund Values</b>	<u>81,834</u>	<u>71,690</u>

**FLECKNEY BAPTIST PRE-SCHOOL**

England & Wales - Charity number 1154011

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# Accounts

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**Fleckney Baptist Pre-School**  
(a company limited by guarantee)

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31st AUGUST 2023**

**Charity Number: 1154011  
Company Number: 8684510**

**Fleckney Baptist Pre-School  
Fleckney Baptist Church  
High Street  
Fleckney  
Leicester  
LE8 8AJ**

## Fleckney Baptist Pre-School Financial Statements for the Year Ending 31st August 2023

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**TRUSTEES' REPORT**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Registered Address</b>	Fleckney Baptist Church High Street Fleckney Leicester LE8 8AJ
<b>Charity Registration Number</b>	1154011
<b>Company Registration Number</b>	8684510
<b>Trustees &amp; Management Committee</b>	Rev Joseph Smith Terence John Harris Ruth Maggs Louise Deacon Edith Townsend Jean Lillicrapp (appointed 1/7/22)
<b>Chair of Trustees</b>	Rev Joseph Smith
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ  Market Harborough Building Society Welland House, The Square, Market Harborough LE16 7PD
<b>Independent Examiner</b>	Finch Tax and Accountancy Services Limited 1 Finch Way Narborough Leicester LE19 2TP
<b>Solicitors</b>	Wellers Law Group LLP 65 Leadenhall Street London EC3A 4BR

## **Fleckney Baptist Pre-School Accounts for the year ended 31st August 2023**

### **TRUSTEES' REPORT**

#### **Annual Report for Year Ending August 2023**

The Trustees present their Annual Report and financial statements for year ended August 2023

#### **Charitable Object**

The Charity is governed by an Approved Governing Document, which states that the principal purpose of the charity is to advance the education (including spiritual development) of children below compulsory school age, particularly, but not limited to, children residing in Fleckney Leicestershire.

#### **Organisational Structure and Decision Making Progress**

The organisation is a charitable company limited by guarantee, incorporated on 10th September 2013 and registered as a charity on 30th September 2013. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.00.

At incorporation the assets of the former charitable entity under trust were transferred to this charity in full.

#### **Staff Team at July 2023**

Manager	Rebecca Horseman
Financial administrator	Rachel Wright
Staff	Danielle Matchett
	Debbie Green
	Georgia Butler
	Heather Phillips
	Jill Richardson
	Jules Mark
	Katie Smith
	Kim Allen
	Louise Tomas
Volunteers	None
Students	None
Work experience student	One

The pre-school consists of a strong and dedicated workforce who are well qualified, skilled and experienced in what they do. We currently employ Eleven staff -one is qualified to level six, one level 5 SEND, five at level three, one at level two and one currently training towards level 6 and one without qualification, plus a financial administrator. We ensure we work on a high staff ratio to give the children the support they need in their learning and development. We work in partnership with local schools and colleges and we had one student this year for 2 weeks work experience which went really well.

We have developed strong links with other professionals and outside agencies, e.g. health visitors, outreach workers, Area Special Needs Co-ordinator, speech and language therapists and Foundation Stage Teachers from the local primary school. This year we received inclusion funding to give a child one to one support, this enabled us to help them with social and emotional development as well as language development and the ability to contribute to group activities. We have supported three other children who were under a speech and language therapist.

## Fleckney Baptist Pre-School Accounts for the year ended 31st August 2023

### TRUSTEES' REPORT

As a result of the pandemic we have retained some of the processes we have put in place such as drop off and going home times as we found that the children settled more quickly and of course reduced the number of adults entering the building.

We have regular staff meetings to discuss development plans, identifying any staffing needs, report concerns and identify children who may have Special Educational Needs or need that extra bit of support. We also have regular curriculum planning meetings where we plan activities and experiences for children's learning based on the Early Years Foundation stage taking into account individual children's interests and preferred learning styles. We ensure that all children are catered for by recognising them as unique individuals. We build strong partnerships with parents and others involved in the children's care and learning and we look carefully at our environment to ensure it is inclusive and enabling.

Each child is allocated a key person to enable the children to form strong attachments to the adults in the setting. Each key person is responsible for ensuring each child's needs are being met and that they are getting the support they need. If they need extra support this would be done with the help of our SENDCO. Parents receive diaries with photos of their children in it and are encouraged to add things their child has done outside of the setting. Parents receive two parents meetings a year however are able to talk to us anytime. We do of course encourage parents to talk to us at anytime if they have concerns.

Transition summaries for each child are also shared with teachers from any school the children may be going to in preparation for them starting school. Two year checks are completed and if the child has not had their two year check with the health visitor when they start the setting they are encouraged to take it with them when they see the health visitor.

We aim to ensure our children become strong independent learners, to know how to be safe and healthy, and to enjoy achieving self-set goals and objectives and feel good about themselves. We foster an environment of love and kindness giving thought to how others feel and think and all adults are aware that they are role models to the children. We encourage them to make a positive contribution to the world in which we live. We enjoy singing to the people who visit the church for the wellness cafe and enter the Christmas tree festival.

We have a wide range of resources and activities all of which foster children's curiosity and growing understanding of the world around them. We are very keen for children to engage in heuristic play and we resource the setting with lots of natural resources, e.g. logs, wooden building blocks, string and scissors, in order to encourage children to think for themselves and engage in sustained shared thinking with an adult. Outdoor play is one of our passions and we take the children out whatever the weather; they are able to run, jump, climb and express themselves without hindrance. We resource the outdoors with lots of natural resources as well as including step ladders, tyres, crates, sand and water. We encourage children to take safe risks by helping them to make obstacle courses of the resources. We also have a mud kitchen outdoors with trees around and stepping stones. The trees in this area are now strong enough for the children to climb on which they really enjoy. We have a gardening area where we have sown some wild flower seeds and watched them grow. We also have treasure baskets, sensory equipment and ICT equipment.

## **Fleckney Baptist Pre-School Accounts for the year ended 31st August 2023**

### **TRUSTEES' REPORT**

We genuinely foster open and honest relationships with parents, encouraging and supporting them in their role as parents and providing a place of safety for them to express any concerns or anxieties they may have. We are able to assist where there is financial hardship by sometimes writing off invoices and often offering substantial discounts. We also discount fees when there is more than one child from a family attending. This year has continued food vouchers for children who are entitled to 2 year old funding and those receiving EYPP. This is a government funded scheme allowing all eligible children £15 per week for every week of school holidays. We have a very efficient SENDCO who supports families if their child requires extra support and helps them through any processes they may need to follow to support their child.

#### **Achievements and Performance**

We achieve a consistently good Ofsted grade and have been praised for strong leadership and management as well as offering a broad and balanced curriculum. We have bought in services to strengthen areas such as Expressive arts and Design such as music and dance sessions. Training for essentials such as Paediatric First Aid and safeguarding have continued and some online courses have been attended.

We celebrate Christmas every year with a party and provide a small gift for each child, usually a book which we hope encourages parents to read with their child at home and held a Christmas service where the children sung to their families and friends. We held our usual 'Leavers' service in July, and each child leaving to go to school was given a booklet to help them move on to the next stage of their education. The families came and watched the service which was lovely.

During the summer term we were visited by teachers from the local primary school and we were able to visit the primary school. This helped the children as they prepared for their transition to school.

We also make good use of local amenities, taking the children regularly to the local library and visiting the local environment looking at our surroundings, visiting the local park and duck pond and taking note of the doctors' surgery, dentist, local shops and generally educating children in their knowledge and understanding of the world, we are very much looking forward to doing this again.

A website is available at [www.fleckneybaptistpreschool.org](http://www.fleckneybaptistpreschool.org). This provides an overview of the setting and parents can view photos of activities and experiences that children are likely to enjoy during their time with us. The pre-school's prospectus, registration forms and policies and procedures can also be accessed via the website as well as general information. We also have a Facebook page which is only open to parents/carers, staff and trustees. This is used as a notice board to relay information to parents/Carers and their families. We also post photos on our facebook page of children engaged in activities so that parents can see the sorts of things their child may be taking part in. We have had good feedback from parents/carers regarding this.

We have a very strong and cohesive staff team, led by manager Rebecca Horseman. All staff are given regular supervision and encouraged in their professional development. This year staff have received new or updated in service training in the following  
Safeguarding  
Makaton Training  
Behaviour training  
Signs and symbols training

The manager is in receipt of updates from the Local Authority's (LA) Early Years Team which she regularly forwards on to pre-school trustees. These provide information on training courses, local and national initiatives, updates on government guidelines for Covid-19 and ofsted. We are also supported by a LA Improvement Advisor who regularly contacts us to provide information and advice where needed.

We have achieved financial sustainability by maintaining a good reputation locally which consistently sees parents enrolling their children with us. Most of our children are eligible to receive FEEE (Free Early Education Entitlement) which enables parents to register their children at good quality settings for fifteen hours a week. Often our children attend for more than their allocated fifteen hours and they are then invoiced for the extra hours or many are now eligible to claim up to 30 hours under the new government initiative. The introduction of the thirty hours free entitlement does not appear to have had a negative impact on the setting in terms of finances or the number of children on roll as of yet. The Early Years Pupil Premium (EYPP) provides us with extra funding to narrow the attainment gap between young children from low income families and their peers. We had two children on EYPP for the year 2022/2023.

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2023**

**TRUSTEES' REPORT**

This year we have had up to 46 children on roll, 20 of which have moved onto mainstream school, September 2023. Several more children have booked in to start with us in September.

**Plans for the future**

Plans for the future include developing our outdoor learning environment by making the wild area into a more useable space that can be accessed throughout the year. With the reserves that we have built up we will now be in a financial position to employ a landscape gardener to plan and carry out work to provide a wonderful area for the children to explore and learn in. This is a natural resource that will have long term use once established. This work has been delayed yet again as a housing development brings uncertainty as to what land is available but we hope to be able to proceed with these plans in the near future.

**New Appointments**

We have two new members of staff who provide cover when other staff members have been ill or on training. They have also provided 1:1 support for a child receiving inclusion funding.

**Financial Activities and Affairs**

The statement of financial activities shown on page 7 confirms the total income for the period of £102,791 with expenditure of £123,206. This shows a deficit of £20,415

The net assets of the pre-school totalled £71,690 at the period end.

The trustees are confident that sufficient funds are available and costs are well managed. The school raises funds from parental contributions and Government funding. The funding is in place and managed on a term by term basis supported by an agreement with Government early year funding.

**Reserves**

We are reliant on government funding and we monitor our finances on a term by term basis. The pre-school trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

It is the policy of the pre-school that funds which have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the pre-school's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

**Trustees' Responsibilities**

The trustees (who are also directors of Fleckney Baptist Pre-School Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:-

- .....select suitable accounting policies and then apply them consistently;
- .....observe the methods and principles in the Charities SORP;
- .....make judgements and estimates that are reasonable and prudent;
- .....state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- .....prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD OF TRUSTEES



REV JOSEPH SMITH

Date 31/5/24

**Fleckney Baptist Church Pre-School Financial Statements**  
**for the year ended 31st August, 2023**

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF FLECKNEY BAPTIST PRE-SCHOOL**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- 1) accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- 2) the accounts do not accord with such records; or
- 3) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Rhoda Cooper FCCA  
Address: For Finch Tax and Accountancy Services Limited, 1 Finch Way, Narborough, LE19 2TP

Signed

*Rhoda Cooper*

Dated

30/05/2024

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2023  
**STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account)**

FOR THE PERIOD ENDED 31 AUGUST 2023

	Note	Total Funds 2023 £	Total Funds 2022 £
<b>Incoming Resources</b>			
Parents Fees	2	21,868	21,295
Agency Funding	2	78,959	89,397
Investment Income	2	512	132
Other Income	2	1,452	6
		<hr/>	<hr/>
<b>Total incoming resources</b>		<b>102,791</b>	<b>110,830</b>
<b>Resources expended</b>			
<b>Charitable expenditure</b>			
Costs of activities (including income and expenditure account) in furtherance of the charity's objectives			
	3	104,109	96,669
Premises and Support Costs	4	18,456	12,921
<b>Resources expended on managing and administering the charity</b>			
	5	388	350
<b>Trustees</b>	6		
<b>Depreciation &amp; Revaluation</b>	7	253	525
		<hr/>	<hr/>
<b>Total resources expended</b>	10	<b>123,206</b>	<b>110,465</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>-20,415</b>	<b>365</b>
Funds brought forward at 31 August 2022	10	92,105	91,740
Funds carried forward at 31 August 2023		<hr/> 71,690	<hr/> 92,105

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2023  
**BALANCE SHEET**  
**AS AT 31 AUGUST 2023**

		2023		2022	
	Note	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	7		3,223		3,476
<b>CURRENT ASSETS</b>					
Petty cash		3		15	
Cash at bank		93,852		100,808	
Debtors	8	1,573		3,071	
		<u>95,428</u>		<u>103,894</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	9	26,961		15,265	
		<u>26,961</u>		<u>15,265</u>	
<b>NET CURRENT ASSETS</b>			<u>68,467</u>		<u>88,629</u>
<b>NET ASSETS</b>			<u>71,690</u>		<u>92,105</u>
<b>TOTAL CHARITY FUNDS</b>			<u>71,690</u>		<u>92,105</u>

For the year ending 31<sup>st</sup> August, 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on            and signed on their behalf by:

Joe Smith  
Trustee  
Date 31/5/24

Signed 

**Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2023**  
**NOTES TO THE ACCOUNTS**

**1.1 Basis of preparation**

The accounts have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Resources expended are charged in the accounts in the period in which they are incurred and include VAT which cannot be recovered.

**1.2 Tangible fixed assets and depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life at 10% of the residual net book value per annum, with 25% being applied to IT type equipment.

Trustees have agreed that the policy moving forward is to pay for capital assets in the year of purchase if the value is less than £100 for a single item. The rate of depreciation for items of £100 or above will be at the rate previously set. Any items on the register at the end of the last financial year listed below an individual value the £100 threshold have been depreciated to £0 this financial year.

<b>2 Incoming Resources</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Parents Fees	21,868	21,295
Agency Funding	78,959	89,397
Investment Income	512	132
Other	1,452	6
	102,791	110,830
<b>3 Costs of activities in furtherance of the Charity's objectives</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
3.1 Staff Costs	100,133	89,980
3.2 Equipment and resources	3,976	6,689
	104,109	96,669
<b>3.1 Staff Costs</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Wages	89,499	78,335
Tax and NI	4,059	5,559
Pension	4,460	4,156
Courses	1,212	1,395
Other	903	535
There were 11 employees during the year	100,133	89,980
No employee earned more than £60,000		

Pre-school has operated a pension scheme (NEST) since 1<sup>st</sup> May, 2017

<b>3.2 Equipment and resources</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
General Expenses	3,183	4,059
IT	0	135
EYPP Purchases	639	1,885
DAF Purchases	154	610
	<u>3,976</u>	<u>6,689</u>

<b>4 Premises and support costs</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Rent for rooms	6,300	5,700
Insurance	871	851
Phone and Broadband	608	804
Advertising	509	478
Maintenance and Renewals	1,351	2,997
Subscriptions	188	185
Administration	948	1,906
Other	7,681	0
Total	<u>18,456</u>	<u>12,921</u>

<b>5 Resources expended on managing and administering the charity</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Legal fees	0	0
Independent examination	388	350
	<u>388</u>	<u>350</u>

#### **6 Trustees**

None of the trustees received any remuneration during the year.

#### **7 Fixed Assets**

	<b>2023 £</b>	<b>2022 £</b>
Valuation		
At 31st August 2022	3,476	4,001
Additions	209	
Disposals		
Revaluation		
At 31st August 2023	<u>3,685</u>	<u>4,001</u>
Accumulated depreciation		
At 31st August 2023		
Provided during the year	(462)	(525)
Net book value	<u>3,223</u>	<u>3,476</u>
At 31st August 2023		

<b>8 Debtors</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Debtors	1,573	3,071
	<u>1,573</u>	<u>3,071</u>

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>9 Creditors</b>		
Creditors	26,583	14,915
Creditors & Accruals fees owed to accountants	378	350
	<u>26,961</u>	<u>15,265</u>

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>10 Fund Balances at 31st August 2023</b>		
are represented by		
Tangible Fixed Assets	3,223	3,476
Current Assets	95,428	103,894
Creditors falling due within one year	(26,961)	(15,265)
<b>Fund Values</b>	<u>71,690</u>	<u>92,105</u>

**FLECKNEY BAPTIST PRE-SCHOOL**

England & Wales - Charity number 1154011

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# Accounts

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**Fleckney Baptist Pre-School**  
(a company limited by guarantee)

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31st AUGUST 2022**

**Charity Number: 1154011  
Company Number: 8684510**

**Fleckney Baptist Pre-School  
Fleckney Baptist Church  
High Street  
Fleckney  
Leicester  
LE8 8AJ**

## Fleckney Baptist Pre-School Financial Statements for the Year Ending 31st August 2022

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**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2022**

**TRUSTEES' REPORT**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Registered Address</b>	Fleckney Baptist Church High Street Fleckney Leicester LE8 8AJ
<b>Charity Registration Number</b>	1154011
<b>Company Registration Number</b>	8684510
<b>Trustees &amp; Management Committee</b>	Rev Joseph Smith Terence John Harris Ruth Maggs Susan Shipley Louise Deacon Edith Townsend
<b>Chair of Trustees</b>	Rev Joseph Smith
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ  Market Harborough Building Society Welland House, The Square, Market Harborough LE16 7PD
<b>Independent Examiner</b>	Finch Tax and Accountancy Services Limited 1 Finch Way Narborough Leicester LE19 2TP
<b>Solicitors</b>	Wellers Law Group LLP Dixon House, 72-75 Fenchurch Street, London EC3M 4BR

## Fleckney Baptist Pre-School Accounts for the year ended 31st August 2022

### TRUSTEES' REPORT

#### **Annual Report for Year Ending August 2022**

The Trustees present their Annual Report and financial statements for year ended August 2022

#### **Charitable Object**

The Charity is governed by an Approved Governing Document, which states that the principal purpose of the charity is to advance the education (including spiritual development) of children below compulsory school age, particularly, but not limited to, children residing in Fleckney Leicestershire.

#### **Organisational Structure and Decision Making Progress**

The organisation is a charitable company limited by guarantee, incorporated on 10th September 2013 and registered as a charity on 30th September 2013. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.00.

At incorporation the assets of the former charitable entity under trust were transferred to this charity in full.

#### **Staff Team at July 2022**

Manager	Rebecca Horseman
Financial administrator	Rachel Wright
Staff	Danielle Matchett
	Debbie Green
	Jenni Andrew
	Jill Richardson
	Jules Mark
	Katie Smith
	Kim Allen
	Louise Tomas
Volunteers	None
Students	None
Work experience student	None

The pre-school consists of a strong and dedicated workforce who are well qualified, skilled and experienced in what they do. We currently employ ten staff -one are qualified to level six, one level 5 SEND, five at level three, one at level two and one currently training at level 3, plus a financial administrator. We ensure we work on a high staff ratio to give the children the support they need in their learning and development. We work in partnership with local schools and colleges but have had one student this year.

We have developed strong links with other professionals and outside agencies, e.g. health visitors, outreach workers, Area Special Needs Co-ordinator, speech and language therapists and Foundation Stage Teachers from the local primary school. This year we received inclusion funding to give a child one to one support, this enabled us to help them with social and emotional development as well as language development and the ability to contribute to group activities. We have supported two other children who were under a speech and language therapist.

## **Fleckney Baptist Pre-School Accounts for the year ended 31st August 2022**

### **TRUSTEES' REPORT**

As a result of the pandemic we have retained some of the processes we have put in place such as drop off and going home times as we found that the children settled more quickly and of course reduced the number of adults entering the building.

We have regular staff meetings to discuss development plans, identifying any staffing needs, report concerns and identify children who may have Special Educational Needs or need that extra bit of support. We also have regular curriculum planning meetings where we plan activities and experiences for children's learning based on the Early Years Foundation stage taking into account individual children's interests and preferred learning styles. We ensure that all children are catered for by recognising them as unique individuals. We build strong partnerships with parents and others involved in the children's care and learning and we look carefully at our environment to ensure it is inclusive and enabling.

Each child is allocated a key person to enable the children to form strong attachments to the adults in the setting. Each child is then able to be regularly observed and monitored. We work closely with parents and complete a 2 year check and a transition report for the children, where the parent's are encouraged to add their thoughts. We have held any face to face parent's meetings twice yearly to share their child's achievements and progress. We do of course encourage parents to talk to us at anytime if they have concerns.

The manager will look at areas needing development and will identified and prioritised at the next curriculum planning meeting. Transition summaries for each child are also shared with teachers from any school the children may be going to in preparation for them starting school.

We aim to ensure our children become strong independent learners, to know how to be safe and healthy, and to enjoy achieving self-set goals and objectives and feel good about themselves. We foster an environment of love and kindness giving thought to how others feel and think and all adults are aware that they are role models to the children. We encourage them to make a positive contribution to the world in which we live. We have been able to do our usual Christmas activities again, with the singing to the people from the church at a coffee morning, we did take part in the village Christmas tree festival. We had a Christmas service which the parent's were invited to watch.

We have a wide range of resources and activities all of which foster children's curiosity and growing understanding of the world around them. We are very keen for children to engage in heuristic play and we resource the setting with lots of natural resources, e.g. logs, wooden building blocks, string and scissors, in order to encourage children to think for themselves and engage in sustained shared thinking with an adult. Outdoor play is one of our passions and we take the children out whatever the weather; they are able to run, jump, climb and express themselves without hindrance. We resource the outdoors with lots of natural resources as well as including step ladders, tyres, crates, sand and water. We encourage children to take safe risks by helping them to make obstacle courses of the resources. We also have a mud kitchen outdoors with trees around and stepping stones. The trees in this area are now strong enough for the children to climb on which they really enjoy. We have a gardening area where we have sown some wild flower seeds and watched them grow. We also have treasure baskets, a sensory room which supports all children but in particular children with SEND.

## **Fleckney Baptist Pre-School Accounts for the year ended 31st August 2022**

### **TRUSTEES' REPORT**

We genuinely foster open and honest relationships with parents, encouraging and supporting them in their role as parents and providing a place of safety for them to express any concerns or anxieties they may have. We are able to assist where there is financial hardship by sometimes writing off invoices and often offering substantial discounts. We also discount fees when there is more than one child from a family attending. This year has also seen the introduction of food vouchers for children who are entitled to 2 year old funding and those receiving EYPP. This is a government funded scheme allowing all eligible children £20 per week for every week of school holidays. We have a very efficient SENDCO who supports families if their child requires extra support and helps them through any processes they may need to follow to support their child.

#### **Achievements and Performance**

We achieve a consistently good Ofsted grade and have been praised for strong leadership and management as well as offering a broad and balanced curriculum. We have bought in services to strengthen areas such as Expressive arts and Design such as music and dance sessions. Training for essentials such as Paediatric First Aid and safeguarding have continued and online courses have been attended.

We celebrate Christmas every year with a party and provide a small gift for each child, usually a book which we hope encourages parents to read with their child at home and the children sang Christmas songs in a service to their relatives. We were able to have our leavers party and service which parent's/carers were invited to.

During the summer term we were visited by teachers from the local primary school and we were able to visit the school. This helped the children as they prepared for their transition to school. Some children received extra visits to the school to support their transitions.

We also made good use of local amenities, taking the children regularly to the local library and visiting the local environment looking at our surroundings, visiting the local park and duck pond and taking note of the doctors' surgery, dentist, local shops and generally educating children in their knowledge and understanding of the world.

A website is available at [www.fleckneybaptistpreschool.org](http://www.fleckneybaptistpreschool.org). This provides an overview of the setting and parents can view photos of activities and experiences that children are likely to enjoy during their time with us. The pre-school's prospectus, registration forms and policies and procedures can also be accessed via the website as well as general information. We also have a Facebook page which is only open to parents/carers, staff and trustees. This is used as a notice board to relay information to parents and their families. We also post photos on our facebook page of children engaged in activities so that parents can see the sorts of things their child may be taking part in. We have had good feedback from parents regarding this.

We have a very strong and cohesive staff team, led by manager Becky Horseman. All staff are given regular supervision and encouraged in their professional development. This year staff have received new or updated in service training in the following areas:-  
Safeguarding  
Paediatric first aid

The manager is in receipt of updates from the Local Authority's (LA) Early Years Team which she regularly forwards on to pre-school trustees. These provide information on training courses, local and national initiatives, updates on government guidelines and ofsted. We are also supported by a LA Improvement Advisor who regularly contacts us to provide information and advice where needed.

We have achieved financial sustainability by maintaining a good reputation locally which consistently sees parents enrolling their children with us. Most of our children are eligible to receive FEEE (Free Early Education Entitlement) which enables parents to register their children at good quality settings for fifteen hours a week. Often our children attend for more than their allocated fifteen hours and they are then invoiced for the extra hours or many are now eligible to claim up to 30 hours under the new government initiative. The introduction of the thirty hours free entitlement does not appear to have had a negative impact on the setting in terms of finances or the number of children on roll as of yet. The Early Years Pupil Premium (EYPP) provides us with extra funding to narrow the attainment gap between young children from low income families and their peers. We had five children on EYPP for the year 2021/2022.

## Fleckney Baptist Pre-School Accounts for the year ended 31st August 2022

### TRUSTEES' REPORT

This year we have had up to 43 children on roll, 24 of which have moved onto mainstream school, September 2022. Several more children have booked in to start with us in September.

#### **Plans for the future**

Plans for the future include developing our outdoor learning environment by making the wild area into a more useable space that can be accessed throughout the year. With the reserves that we have built up we will now be in a financial position to employ a landscape gardener to plan and carry out work to provide a wonderful area for the children to explore and learn in. This is a natural resource that will have long term use once established. This work has been delayed yet again as a housing development brings uncertainty as to what land is available but we hope to be able to proceed with these plans in the near future.

#### **New Appointments**

We have three new members of staff who joined us when staff members left and one member of staff is 1:1 for a child receiving inclusion funding.

#### **Financial Activities and Affairs**

The statement of financial activities shown on page 7 confirms the total income for the period of £110,830 with expenditure of £110,465. This shows a net profit of £365.

The net assets of the pre-school totalled £92,105 at the period end.

The trustees are confident that sufficient funds are available and costs are well managed. The school raises funds from parental contributions and Government funding. The funding is in place and managed on a term by term basis supported by an agreement with Government early year funding.

#### **Reserves**

We are reliant on government funding and we monitor our finances on a term by term basis. The pre-school trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

It is the policy of the pre-school that funds which have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the pre-school's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### **Trustees' Responsibilities**

The trustees (who are also directors of Fleckney Baptist Pre-School Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:-

.....select suitable accounting policies and then apply them consistently;

.....observe the methods and principles in the Charities SORP;

.....make judgements and estimates that are reasonable and prudent;

.....state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

.....prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD OF TRUSTEES

REV JOSEPH SMITH



Date 30/5/23

**Fleckney Baptist Church Pre-School Financial Statements**  
**for the year ended 31st August, 2022**

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF FLECKNEY BAPTIST PRE-SCHOOL**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- 1) accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- 2) the accounts do not accord with such records; or
- 3) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Rhoda Cooper FCCA  
Address: For Finch Tax and Accountancy Services Limited, 1 Finch Way, Narborough, LE19 2TP

Signed *Rhoda Cooper*

Dated 29/05/2023

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2022  
**STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account)**

FOR THE PERIOD ENDED 31 AUGUST 2022

		Unrestricted funds		Restricted funds	Total Funds 2022	Total Funds 2021
		General	Designated			
		£	£	£	£	£
	Note					
<b>Incoming Resources</b>						
Parents Fees	2	21,295			21,295	11,574
Agency Funding	2			89,397	89,397	82,008
Investment Income	2	132			132	238
Other Income	2	6			6	56
<b>Total incoming resources</b>		<u>21,433</u>	<u>0</u>	<u>89,397</u>	<u>110,830</u>	<u>93,876</u>
<b>Resources expended</b>						
<b>Charitable expenditure</b>						
Costs of activities (including income and expenditure account) in furtherance of the charity's objectives						
	3	4,729		91,940	96,669	82,873
Premises and Support Costs	4	2,569		10,352	12,921	17,056
<b>Resources expended on managing and administering the charity</b>						
Trustees	5	350			350	350
Depreciation & Revaluation	6					
	7	525			525	630
<b>Total resources expended</b>	10	<u>8,173</u>	<u>0</u>	<u>102,292</u>	<u>110,465</u>	<u>100,909</u>
<b>NET MOVEMENT IN FUNDS</b>		13,260		-12,895	365	-7,033
Funds brought forward at 31 August 2021	10	94,412		-2,672	91,740	98,733
Funds carried forward at 31 August 2022		<u>107,672</u>		<u>-15,567</u>	<u>92,105</u>	<u>91,740</u>

**BALANCE SHEET**  
**AS AT 31 AUGUST 2022**

		2022		2021	
	Note	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	7		3,476		4,001
<b>CURRENT ASSETS</b>					
Petty cash		15		3	
Cash at bank		100,808		104,390	
Debtors	8	3,071		1,318	
		<u>103,894</u>		<u>105,711</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	9	15,265		17,972	
		<u>15,265</u>		<u>17,972</u>	
<b>NET CURRENT ASSETS</b>			<u>88,629</u>		<u>87,739</u>
<b>NET ASSETS</b>			<u>92,105</u>		<u>91,740</u>
<b>FUNDS</b>					
Unrestricted	10		107,672		94,412
Unrestricted Designated	10				
Restricted	10		-15,567		-2,672
<b>TOTAL CHARITY FUNDS</b>			<u>92,105</u>		<u>91,740</u>

For the year ending 31<sup>st</sup> August, 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on \_\_\_\_\_ and signed on their behalf by:

Joe Smith  
Trustee  
Date 30/5/23

Signed 

**Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2022**  
**NOTES TO THE ACCOUNTS**

**1.1 Basis of preparation**

The accounts have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Resources expended are charged in the accounts in the period in which they are incurred and include VAT which cannot be recovered.

**1.2 Tangible fixed assets and depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life at 10% of the residual net book value per annum, with 25% being applied to IT type equipment. Trustees have agreed that the policy moving forward is to pay for capital assets in the year of purchase if the value is less than £100 for a single item. The rate of depreciation for items of £100 or above will be at the rate previously set. Any items on the register at the end of the last financial year listed below an individual value the £100 threshold have been depreciated to £0 this financial year.

<b>2 Incoming Resources</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Parents Fees	21,295			21,295	11,574
Agency Funding			89,397	89,397	82,008
Investment Income	132			132	238
Other	6			6	56
	<u>21,433</u>		<u>89,397</u>	<u>110,830</u>	<u>93,876</u>

<b>3 Costs of activities in furtherance of the Charity's objectives</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
3.1 Staff Costs	535		89,445	89,980	80,223
3.2 Equipment and resources	4,194		2,495	6,689	2,650
	<u>4,729</u>		<u>91,940</u>	<u>96,669</u>	<u>82,873</u>

<b>3.1 Staff Costs</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Wages			78,335	78,335	75,538
Tax and NI			5,559	5,559	516
Pension			4,156	4,156	4,064
Courses			1,395	1,395	105
Other	535			535	0
There were 10 employees during the year					
	<u>535</u>		<u>89,445</u>	<u>89,980</u>	<u>80,223</u>
No employee earned more than £60,000					

Pre-school has operated a pension scheme (NEST) since 1<sup>st</sup> May, 2017

<b>3.2 Equipment and resources</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£	£	£	£
General Expenses	4,059			4,059	2,447
IT	135			135	0
EYPP Purchases			1,885	1,885	203
DAF Purchases			610	610	
	<u>4,194</u>		<u>2,495</u>	<u>6,689</u>	<u>2,650</u>

<b>4 Premises and support costs</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£	£	£	£
Rent for rooms			5,700	5,700	5,265
Insurance			851	851	844
Phone and Broadband			804	804	736
Advertising	478			478	420
Maintenance and Renewals			2,997	2,997	1,073
Subscriptions	185			185	174
Administration	1,906			1,906	789
Other			0	0	7,755
Total	<u>2,569</u>		<u>10,352</u>	<u>12,921</u>	<u>17,056</u>

<b>5 Resources expended on managing and administering the charity</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£	£	£	£
Legal fees				0	0
Independent examination	350			350	350
	<u>350</u>			<u>350</u>	<u>350</u>

**6 Trustees**  
None of the trustees received any remuneration during the year.

**7 Fixed Assets**

	<b>Furniture Fittings</b>	<b>Play Equipment</b>	<b>Office &amp; Computer</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£	£	£	£
Valuation					
At 31st August 2021	2,677	491	833	4,001	4,631
Additions					
Disposals					
Revaluation					
At 31st August 2022	<u>2,677</u>	<u>491</u>	<u>833</u>	<u>4,001</u>	<u>4,631</u>
Accumulated depreciation					
At 31st August 2022					
Provided during the year	(268)	(49)	(208)	(525)	(630)
Net book value	<u>2,409</u>	<u>442</u>	<u>625</u>	<u>3,476</u>	<u>4,001</u>
At 31st August 2022					

<b>8 Debtors</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£
Debtors	<u>3,071</u>	<u>1,318</u>
	<u>3,071</u>	<u>1,318</u>

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>9 Creditors</b>		
Creditors	14,915	17,622
Creditors & Accruals fees owed to accountants for independent examination	350	350
	<u>15,265</u>	<u>17,972</u>

**Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>10 Fund Balances at 31st August 2022</b>					
are represented by					
Tangible Fixed Assets	3,476			3,476	4,001
Current Assets	119,461		-15,567	103,894	105,711
Creditors falling due within one year	(15,265)			(15,265)	(17,972)
<b>Fund Values</b>	<u>107,672</u>	<u>0</u>	<u>-15,567</u>	<u>92,105</u>	<u>91,740</u>

	<b>Balance 31 August 2021 £</b>	<b>Movement in resources Incoming £</b>	<b>Outgoing £</b>	<b>Balance 31 August 2022 £</b>	<b>Balance 31 August 2021</b>
<b>Movements in Restricted Funds</b>					
Agency funding	-2,672	89,397	102,292	-15,567	-2,672
	<u>-2,672</u>	<u>89,397</u>	<u>102,292</u>	<u>-15,567</u>	<u>-2,672</u>

**FLECKNEY BAPTIST PRE-SCHOOL**

England & Wales - Charity number 1154011

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# Accounts

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**Fleckney Baptist Pre-School**  
(a company limited by guarantee)

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31st AUGUST 2021**

**Charity Number: 1154011  
Company Number: 8684510**

**Fleckney Baptist Pre-School  
Fleckney Baptist Church  
High Street  
Fleckney  
Leicester  
LE8 8AJ**

## Fleckney Baptist Pre-School Financial Statements for the Year Ending 31st August 2021

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**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2021**  
**TRUSTEES' REPORT**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Registered Address</b>	Fleckney Baptist Church High Street Fleckney Leicester LE8 8AJ
<b>Charity Registration Number</b>	1154011
<b>Company Registration Number</b>	8684510
<b>Trustees &amp; Management Committee</b>	Rev Joseph Smith Terence John Harris Ruth Maggs Susan Shipley Louise Deacon Edith Townsend
<b>Chair of Trustees</b>	Rev Joseph Smith
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ  Market Harborough Building Society Welland House, The Square, Market Harborough LE16 7PD
<b>Independent Examiner</b>	Finch Tax and Accountancy Services Limited 1 Finch Way Narborough Leicester LE19 2TP
<b>Solicitors</b>	Wellers Law Group LLP Dixon House, 72-75 Fenchurch Street, London EC3M 4BR

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2021**  
**TRUSTEES' REPORT**

**Annual Report for Year Ending August 2021**

The Trustees present their Annual Report and financial statements for year ended August 2021

**Charitable Object**

The Charity is governed by an Approved Governing Document, which states that the principal purpose of the charity is to advance the education (including spiritual development) of children below compulsory school age, particularly, but not limited to, children residing in Fleckney Leicestershire.

**Organisational Structure and Decision Making Progress**

The organisation is a charitable company limited by guarantee, incorporated on 10th September 2013 and registered as a charity on 30th September 2013. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.00.

At incorporation the assets of the former charitable entity under trust were transferred to this charity in full.

**Staff Team at July 2021**

Manager	Lisa Butler
Financial administrator	Rachel Wright
Staff	Rebecca Horseman
	Debbie Green
	Maggie Flude
	Kim Allen
	Louise Tomas
	Stephanie Jill Richardson
	Danielle Matchett
	Georgia Butler
Volunteers	None
Students	None
Work experience student	None

The pre-school consists of a strong and dedicated workforce who are well qualified, skilled and experienced in what they do. We currently employ ten staff -two are qualified to level six, one level 5 SEND, three at level three, one at level two and one currently training at level 3 and one without qualification, plus a financial administrator. We ensure we work on a high staff ratio to give the children the support they need in their learning and development. We work in partnership with local schools and colleges but have had no students this year.

We have developed strong links with other professionals and outside agencies, e.g. health visitors, outreach workers, Area Special Needs Co-ordinator, speech and language therapists and Foundation Stage Teachers from the local primary school. This year we received inclusion funding to give a child one to one support, this enabled us to help them with social and emotional development as well as language development and the ability to contribute to group activities. We have supported two other children who were under a speech and language therapist.

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2021**  
**TRUSTEES' REPORT**

Following the lockdown due to the Covid-19 pandemic we had a much quieter year in terms of the numbers of children coming through the doors as some parents have left it a little later to send their child to a setting. As a result of the pandemic we have retained some of the processes we have put in place such as drop off and going home times as we found that the children settled more quickly and of course reduced the number of adults entering the building. We have tried to limit any visitors apart from essential agencies such as SALT.

We have regular staff meetings to discuss development plans, identifying any staffing needs, report concerns and identify children who may have Special Educational Needs or need that extra bit of support. We also have regular curriculum planning meetings where we plan activities and experiences for children's learning based on the Early Years Foundation stage taking into account individual children's interests and preferred learning styles. We ensure that all children are catered for by recognising them as unique individuals. We build strong partnerships with parents and others involved in the children's care and learning and we look carefully at our environment to ensure it is inclusive and enabling.

Each child is allocated a key person to enable the children to form strong attachments to the adults in the setting. Each child is then able to be regularly observed and monitored with a record of their learning and achievements made which is called a learning journey. This consists of photographs of the child engaged in learning and play, pieces of their work and observations made by their key person and other staff members. Parents and carers are encouraged to add their thoughts and comments to the learning journey as is the child in order to ensure a holistic approach. These pieces of information and observations are collated and used to track the child's progress and a written report is shared with each parent twice a year. Due to the pandemic we have not held any face to face parent's meetings but instead we have had catch-up phone calls with them instead to enable parents to discuss their child's progress. We do of course encourage parents to talk to us at anytime if they have concerns.

The manager usually completes an analysis twice a year to ensure that all areas of the curriculum are covered and that desired outcomes are being achieved by the children as a whole, although this has been halted due to the impact of the pandemic. Areas needing development are identified and prioritised at the next curriculum planning meeting. It enables us also to see if there are particular groups of children who are not progressing as well as others. Transition summaries for each child are also shared with teachers from any school the children may be going to in preparation for them starting school.

We aim to ensure our children become strong independent learners, to know how to be safe and healthy, and to enjoy achieving self-set goals and objectives and feel good about themselves. We foster an environment of love and kindness giving thought to how others feel and think and all adults are aware that they are role models to the children. We encourage them to make a positive contribution to the world in which we live. The covid-19 pandemic has prevented us from taking part in our usual Christmas activities with the folk from the church coffee morning, we did, however, take part in the village Christmas tree festival, displaying our fabulous tree in our church window.

We have a wide range of resources and activities all of which foster children's curiosity and growing understanding of the world around them. We are very keen for children to engage in heuristic play and we resource the setting with lots of natural resources, e.g. logs, wooden building blocks, string and scissors, in order to encourage children to think for themselves and engage in sustained shared thinking with an adult. Outdoor play is one of our passions and we take the children out whatever the weather; they are able to run, jump, climb and express themselves without hindrance. We resource the outdoors with lots of natural resources as well as including step ladders, tyres, crates, sand and water. We encourage children to take safe risks by helping them to make obstacle courses of the resources. We also have a mud kitchen outdoors with trees around and stepping stones. The trees in this area are now strong enough for the children to climb on which they really enjoy. We have a gardening area where we have sown some wild flower seeds and watched them grow. We also have treasure baskets, sensory equipment and ICT equipment.

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2021**  
**TRUSTEES' REPORT**

We genuinely foster open and honest relationships with parents, encouraging and supporting them in their role as parents and providing a place of safety for them to express any concerns or anxieties they may have. We are able to assist where there is financial hardship by sometimes writing off invoices and often offering substantial discounts. We also discount fees when there is more than one child from a family attending. This year has also seen the introduction of food vouchers for children who are entitled to 2 year old funding and those receiving EYPP. This is a government funded scheme allowing all eligible children £15 per week for every week of school holidays. We have a very efficient SENDCO who supports families if their child requires extra support and helps them through any processes they may need to follow to support their child.

**Achievements and Performance**

We achieve a consistently good Ofsted grade and have been praised for strong leadership and management as well as offering a broad and balanced curriculum. We have bought in services to strengthen areas such as Expressive arts and Design such as music and dance sessions but again the pandemic has prevented us from enjoying this the whole year through. Training for essentials such as Paediatric First Aid and safeguarding have continued and some online courses have been attended.

We celebrate Christmas every year with a party and provide a small gift for each child, usually a book which we hope encourages parents to read with their child at home and the children sang Christmas songs which were videoed and put on our facebook page. Due to Covid-19 restrictions we were not able to hold our usual 'Leavers' service in July, however, each child leaving to go to school was given a booklet to help them move on to the next stage of their education. The children were also filmed singing our 'Leavers' Song' which we put on our closed Facebook page for parents to view.

During the summer term we were visited by teachers from the local primary school and we were able to visit their outdoor area. This helped the children as they prepared for their transition to school.

Before the pandemic we also made good use of local amenities, taking the children regularly to the local library and visiting the local environment looking at our surroundings, visiting the local park and duck pond and taking note of the doctors' surgery, dentist, local shops and generally educating children in their knowledge and understanding of the world, we are very much looking forward to doing this again.

A website is available at [www.fleckneybaptistpreschool.org](http://www.fleckneybaptistpreschool.org). This provides an overview of the setting and parents can view photos of activities and experiences that children are likely to enjoy during their time with us. The pre-school's prospectus, registration forms and policies and procedures can also be accessed via the website as well as general information. We also have a Facebook page which is only open to parents/carers, staff and trustees. This is used as a notice board to relay information to parents and their families. We also post photos on our facebook page of children engaged in activities so that parents can see the sorts of things their child may be taking part in. We have had good feedback from parents regarding this.

We have a very strong and cohesive staff team, led by manager Lisa Butler. All staff are given regular supervision and encouraged in their professional development. This year staff have received new or updated in service training in the following areas:-  
Safeguarding  
Paediatric first aid

The manager is in receipt of updates from the Local Authority's (LA) Early Years Team which she regularly forwards on to pre-school trustees. These provide information on training courses, local and national initiatives, updates on government guidelines for Covid-19 and ofsted. We are also supported by a LA Improvement Advisor who regularly contacts us to provide information and advice where needed.

We have achieved financial sustainability by maintaining a good reputation locally which consistently sees parents enrolling their children with us. Most of our children are eligible to receive FEEE (Free Early Education Entitlement) which enables parents to register their children at good quality settings for fifteen hours a week. Often our children attend for more than their allocated fifteen hours and they are then invoiced for the extra hours or many are now eligible to claim up to 30 hours under the new government initiative. The introduction of the thirty hours free entitlement does not appear to have had a negative impact on the setting in terms of finances or the number of children on roll as of yet. The Early Years Pupil Premium (EYPP) provides us with extra funding to narrow the attainment gap between young children from low income families and their peers. We had three children on EYPP for the year 2020/2021.

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2021**  
**TRUSTEES' REPORT**

This year we have had up to 41 children on roll, 15 of which have moved onto mainstream school, September 2020. Several more children have booked in to start with us in September.

**Plans for the future**

Plans for the future include developing our outdoor learning environment by making the wild area into a more useable space that can be accessed throughout the year. With the reserves that we have built up we will now be in a financial position to employ a landscape gardener to plan and carry out work to provide a wonderful area for the children to explore and learn in. This is a natural resource that will have long term use once established. This work has been delayed yet again as a housing development brings uncertainty as to what land is available but we hope to be able to proceed with these plans in the near future.

**New Appointments**

We have two new members of staff who provide cover when other staff members have been ill or on training. They have also provided 1:1 support for a child receiving inclusion funding.

**Financial Activities and Affairs**

The statement of financial activities shown on page 7 confirms the total income for the period of £93,876 with expenditure of £100,909. This shows a net shortfall of £7,033.

The net assets of the pre-school totalled £91,740 at the period end.

The trustees are confident that sufficient funds are available and costs are well managed. The school raises funds from parental contributions and Government funding. The funding is in place and managed on a term by term basis supported by an agreement with Government early year funding.

**Reserves**

We are reliant on government funding and we monitor our finances on a term by term basis. The pre-school trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

It is the policy of the pre-school that funds which have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the pre-school's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

**Trustees' Responsibilities**

The trustees (who are also directors of Fleckney Baptist Pre-School Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:-

.....select suitable accounting policies and then apply them consistently;

.....observe the methods and principles in the Charities SORP;

.....make judgements and estimates that are reasonable and prudent;

.....state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

.....prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD OF TRUSTEES



REV JOSEPH SMITH

Date 27/5/22

## **Fleckney Baptist Church Pre-School Financial Statements**

**for the year ended 31st August, 2021**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLECKNEY BAPTIST PRE-SCHOOL**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2021.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- 1) accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- 2) the accounts do not accord with such records; or
- 3) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Rhoda Cooper FCCA

Address: For Finch Tax and Accountancy Services Limited, 1 Finch Way, Narborough, LE19 2TP

Signed

*Rhoda Cooper*

Dated

12/05/2022

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2021  
**STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account)**

FOR THE PERIOD ENDED 31 AUGUST 2021

	Note	Unrestricted funds		Restricted funds	Total Funds	Total Funds
		General £	Designated £	£	2021 £	2020 £
<b>Incoming Resources</b>						
Parents Fees	2	11,574			11,574	10,004
Agency Funding	2			82,008	82,008	74,893
Investment Income	2	238			238	
Other Income	2	56			56	495
<b>Total incoming resources</b>		<b>11,868</b>	<b>0</b>	<b>82,008</b>	<b>93,876</b>	<b>85,392</b>
<b>Resources expended</b>						
<b>Charitable expenditure</b>						
Costs of activities (including income and expenditure account) in furtherance of the charity's objectives	3	2,447		80,426	82,873	77,221
Premises and Support Costs	4	1,383		15,673	17,056	8,659
Refunds due to Covid-19	4a	0			0	370
<b>Resources expended on managing and administering the charity</b>	5	350			350	350
<b>Trustees</b>	6					
<b>Depreciation &amp; Revaluation</b>	7	630			630	763
<b>Total resources expended</b>	10	<b>4,810</b>	<b>0</b>	<b>96,099</b>	<b>100,909</b>	<b>87,363</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>7,058</b>		<b>-14,091</b>	<b>-7,033</b>	<b>-1,971</b>
Funds brought forward at 31 August 2020	10	87,354		11,419	98,773	100,745
Funds carried forward at 31 August 2021		94,412		-2,672	91,740	98,773

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2021

**BALANCE SHEET**  
**AS AT 31 AUGUST 2021**

		2021		2020	
	Note	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	7		4,001		4,631
<b>CURRENT ASSETS</b>					
Petty cash		3		50	
Cash at bank		104,390		104,686	
Debtors	8	<u>1,318</u>		<u>947</u>	
		105,711		105,683	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	9	17,972		11,541	
		<u>17,972</u>		<u>11,541</u>	
<b>NET CURRENT ASSETS</b>			<u>87,739</u>		<u>94,142</u>
<b>NET ASSETS</b>			<u>91,740</u>		<u>98,773</u>
<b>FUNDS</b>					
Unrestricted	10		94,412		87,354
Unrestricted Designated	10				
Restricted	10		-2,672		11,419
<b>TOTAL CHARITY FUNDS</b>			<u>91,740</u>		<u>98,773</u>

For the year ending 31<sup>st</sup> August, 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on 12th May 2022 and signed on their behalf by:

Joe Smith  
Trustee  
Date

27/5/22

Signed



**Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2021**  
**NOTES TO THE ACCOUNTS**

**1.1 Basis of preparation**

The accounts have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Resources expended are charged in the accounts in the period in which they are incurred and include VAT which cannot be recovered.

**1.2 Tangible fixed assets and depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life at 10% of the residual net book value per annum, with 25% being applied to IT type equipment. Trustees have agreed that the policy moving forward is to pay for capital assets in the year of purchase if the value is less than £100 for a single item. The rate of depreciation for items of £100 or above will be at the rate previously set. Any items on the register at the end of the last financial year listed below an individual value the £100 threshold have been depreciated to £0 this financial year.

<b>2 Incoming Resources</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Parents Fees	11,574			11,574	10,004
Agency Funding			82,008	82,008	74,893
Investment Income	238			238	
Other	56			56	495
	<u>11,868</u>		<u>82,008</u>	<u>93,876</u>	<u>85,392</u>

  

<b>3 Costs of activities in furtherance of the Charity's objectives</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>3.1 Staff Costs</b>			80,223	80,223	74,929
<b>3.2 Equipment and resources</b>	2,447		203	2,650	2,292
	<u>2,447</u>		<u>80,426</u>	<u>82,873</u>	<u>77,221</u>

  

<b>3.1 Staff Costs</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Wages			75,538	75,538	67,464
Tax and NI			516	516	2,673
Pension			4,064	4,064	3,887
Courses			105	105	565
Other			0	0	340
There were 10 employees during the year					
			<u>80,223</u>	<u>80,223</u>	<u>74,929</u>

No employee earned more than £60,000

Pre-school has operated a pension scheme (NEST) since 1<sup>st</sup> May, 2017

	Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£	£
<b>3.2 Equipment and resources</b>					
General Expenses	2,447			2,447	2,067
IT				0	0
Musical Milly				0	225
EYPP Purchases			203	203	0
	<u>2,447</u>		<u>203</u>	<u>2,650</u>	<u>2,292</u>

	Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£	£
<b>4 Premises and support costs</b>					
Rent for rooms			5,265	5,265	4,940
Insurance			844	844	778
Phone and Broadband			736	736	540
Advertising	420			420	341
Maintenance and Renewals			1,073	1,073	1,380
Subscriptions	174			174	171
Administration	789			789	509
Other			7,755	7,755	0
Total	<u>1,383</u>		<u>15,673</u>	<u>17,056</u>	<u>8,659</u>

	Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£	£
<b>4a Refunds to parents</b>					
Refunds due to Covid-19				0	370
				<u>0</u>	<u>370</u>

	Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£	£
<b>5 Resources expended on managing and administering the charity</b>					
Legal fees				0	0
Independent examination	350			350	350
	<u>350</u>			<u>350</u>	<u>350</u>

**6 Trustees**  
None of the trustees received any remuneration during the year.

**7 Fixed Assets**

	Furniture Fittings	Play Equipment	Office & Computer	Total 2021	Total 2020
	£	£	£	£	£
Valuation					
At 31st August 2020	2,974	546	1,111	4,631	4,684
Additions					710
Disposals					
Revaluation					
At 31st August 2021	<u>2,974</u>	<u>546</u>	<u>1,111</u>	<u>4,631</u>	<u>5,394</u>
Accumulated depreciation					
At 31st August 2021					
Provided during the year	(297)	(55)	(278)	(630)	(763)
Net book value	<u>2,677</u>	<u>491</u>	<u>833</u>	<u>4,001</u>	<u>4,631</u>
At 31st August 2021					

	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>8 Debtors</b>		
Debtors	1,318	947
	<u>1,318</u>	<u>947</u>

	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>9 Creditors</b>		
Creditors	17,622	11191
Creditors & Accruals fees owed to accountants for independent examination	350	350
	<u>17,972</u>	<u>11541</u>

**Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>10 Fund Balances at 31st August 2020</b>					
are represented by					
Tangible Fixed Assets	4,001			4,001	4,631
Current Assets	108,383		-2,672	105,711	105,683
Creditors falling due within one year	(17,972)			(17,972)	(11,541)
<b>Fund Values</b>	<u>94,412</u>	<u>0</u>	<u>-2,672</u>	<u>91,740</u>	<u>98,773</u>

	<b>Balance 31 August 2020 £</b>	<b>Movement in resources Incoming £</b>	<b>Outgoing £</b>	<b>Balance 31 August 2021 £</b>	<b>Balance 31 August 2020</b>
<b>Movements in Restricted Funds</b>					
Agency funding	11,419	82,008	96,099	-2,672	11,419
	<u>18,753</u>	<u>82,008</u>	<u>96,099</u>	<u>-2,672</u>	<u>11,419</u>

**FLECKNEY BAPTIST PRE-SCHOOL**

England & Wales - Charity number 1154011

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# Accounts

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**Fleckney Baptist Pre-School**  
(a company limited by guarantee)

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31st AUGUST 2020**

**Charity Number: 1154011  
Company Number: 8684510**

**Fleckney Baptist Pre-School  
Fleckney Baptist Church  
High Street  
Fleckney  
Leicester  
LE8 8AJ**

## Fleckney Baptist Pre-School Financial Statements for the Year Ending 31st August 2020

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**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2020**  
**TRUSTEES' REPORT**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Registered Address</b>	Fleckney Baptist Church High Street Fleckney Leicester LE8 8AJ
<b>Charity Registration Number</b>	1154011
<b>Company Registration Number</b>	8684510
<b>Trustees &amp; Management Committee</b>	Helen Bentley (retired 1 November 2020) Terence John Harris Ruth Maggs Susan Shipley Louise Deacon Edith Townsend (appointed on 6 January 2020) Rev Joseph Smith (appointed on 1 November 2020)
<b>Chair of Trustees</b>	Rev Joseph Smith
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ  Market Harborough Building Society Welland House, The Square, Market Harborough LE16 7PD
<b>Independent Examiner</b>	Finch Tax and Accountancy Services Limited 1 Finch Way Narborough Leicester LE19 2TP
<b>Solicitors</b>	Wellers Law Group LLP Dixon House, 72-75 Fenchurch Street, London EC3M 4BR

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2020**  
**TRUSTEES' REPORT**

**Annual Report for Year Ending August 2020**

The Trustees present their Annual Report and financial statements for year ended August 2020

**Charitable Object**

The Charity is governed by an Approved Governing Document, which states that the principal purpose of the charity is to advance the education (including spiritual development) of children below compulsory school age, particularly, but not limited to, children residing in Fleckney Leicestershire.

**Organisational Structure and Decision Making Progress**

The organisation is a charitable company limited by guarantee, incorporated on 10th September 2013 and registered as a charity on 30th September 2013. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.00.

At incorporation the assets of the former charitable entity under trust were transferred to this charity in full.

**Staff Team at July 2020**

Manager	Lisa Butler
Financial administrator	Laura Hardie
Staff	Rebecca Horseman
	Debbie Green
	Maggie Flude
	Kim Allen
	Louise Tomas
	Stephanie Jill Richardson
	Danielle Matchett

Volunteers	None
Students	None
Work experience student	None

The pre-school consists of a strong and dedicated workforce who are well qualified, skilled and experienced in what they do. We currently employ eight staff -two are qualified to level six, one level 5 SEND, three at level three, one at level two and one currently training at level 3 and a financial administrator. We ensure we work on a high staff ratio to give the children the support they need in their learning and development. We work in partnership with local schools and colleges but have had no students this year.

We have developed strong links with other professionals and outside agencies, e.g. health visitors, outreach workers, Area Special Needs Co-ordinator, speech and language therapists, the local Family Wellbeing centre and Foundation Stage Teachers from the local primary school. This year we received inclusion funding to give a child one to one support, this enabled us to help them with social and emotional development as well as language development and the ability to contribute to group activities. We have supported two other children who were under a speech and language therapist.

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2020**  
**TRUSTEES' REPORT**

This year has provided us with many challenges, not least of all the Coronavirus pandemic. Throughout the pandemic we remained open to all children of critical workers and any vulnerable children if required to do so. As we still received government funding for all children who were eligible staff were paid in full with none being furloughed. As June 1<sup>st</sup> approached and with all educational settings opening we opened our doors to all children receiving government funding and children of critical workers and vulnerable children. Much planning was given to providing an environment that was as safe as possible for children and staff. The pandemic has had a knock on effect for many of our usual activities and processes and what we were able to put in place to support our children. Children had to adapt to a new routines and procedures but all of them coped very well.

We have regular staff meetings to discuss development plans, identifying any staffing needs, report concerns and identify Special Educational Needs. During the initial lockdown we continued with meetings over zoom. We also have regular curriculum planning meetings where we plan activities and experiences for children's learning based on the Early Years Foundation stage taking into account individual children's interests and preferred learning styles. We ensure that all children are catered for by recognising them as unique individuals. We build strong partnerships with parents and others involved in the children's care and learning and we look carefully at our environment to ensure it is inclusive and enabling.

Each child is allocated a key person to enable the children to form strong attachments to the adults in the setting. Each child is then able to be regularly observed and monitored with a record of their learning and achievements made which is called a learning journey. This consists of photographs of the child engaged in learning and play, pieces of their work and observations made by their key person and other staff members. Parents and carers are encouraged to add their thoughts and comments to the learning journey as is the child in order to ensure a holistic approach. These pieces of information and observations are collated and used to track the child's progress and a written report is shared with each parent twice a year. We hold parents' meetings in February of each year which provides us with the opportunity for us to discuss a child's progress with parents/carers as well as sharing ideas of how we can support their child as we approach transition to school.

The manager completes an analysis twice a year to ensure that all areas of the curriculum are covered and that desired outcomes are being achieved by the children as a whole. Areas needing development are identified and prioritised at the next curriculum planning meeting. It enables us also to see if there are particular groups of children who are not progressing as well as others. Due to the pandemic progress summaries in the summer term were not completed and therefore data could not be collected to complete a cohort analysis. However, a brief summary of each child's general development, friendship groups and other information was passed on to the school to help with transition.

We aim to ensure our children become strong independent learners, to know how to be safe and healthy, and to enjoy achieving self-set goals and objectives and feel good about themselves. We foster an environment of love and kindness giving thought to how others feel and think and all adults are aware that they are role models to the children. We encourage them to make a positive contribution to the world in which we live. For the last couple of years Christmas celebrations have included activities with church groups. Children made mince pies and shared them with the older folk who attend a coffee morning at the church which was well received. We have also sang songs and encourage participation from coffee morning groups on several occasions.

We have a wide range of resources and activities all of which foster children's curiosity and growing understanding of the world around them. We are very keen for children to engage in heuristic play and we resource the setting with lots of natural resources, e.g. logs, wooden building blocks, string and scissors, in order to encourage children to think for themselves and engage in sustained shared thinking with an adult. Outdoor play is one of our passions and we take the children out whatever the weather; they are able to run, jump, climb and express themselves without hindrance. We resource the outdoors with lots of natural resources as well as including step ladders, tyres, crates, sand and water. We encourage children to take safe risks by helping them to make obstacle courses of the resources, and we sometimes use the natural area in the field at the back of the playground for tree climbing and den making. We have a gardening area and encourage the children to wallow in experiences they are unable to be involved in when indoors. We also have treasure baskets, sensory equipment and ICT equipment.

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2020**  
**TRUSTEES' REPORT**

We genuinely foster open and honest relationships with parents, encouraging and supporting them in their role as parents and providing a place of safety for them to express any concerns or anxieties they may have. We are able to assist where there is financial hardship by sometimes writing off invoices and often offering substantial discounts. We also discount fees when there is more than one child from a family attending.

**Achievements and Performance**

We achieve a consistently good Ofsted grade and have been praised for strong leadership and management as well as offering a broad and balanced curriculum. We have bought in services to strengthen areas such as Expressive arts and Design such as music and dance sessions but again the pandemic has prevented us from enjoying this the whole year through. Training for essentials such as Paediatric First Aid and safeguarding have continued. One member of staff has also taken part in 'SEND Review' training through the local authority but again this was cut short due to Covid-19.

This year we have invited parents and carers along to a special pre-school church service where children performed Christmas songs to the family congregation. We celebrate Christmas every year with a party and provide a small gift for each child, usually a book which we hope encourages parents to read with their child at home. Due to Covid-19 restrictions we were not able to hold our usual 'Leavers' service in July, however, each child leaving to go to school was given a booklet to help them move on to the next stage of their education. The children were also filmed singing our 'Leavers' Song' which we put on our closed Facebook page for parents to view.

Due to Covid-19 restrictions we were not able to carry out any of our usual transition to school activities. What we were able to do however was to show the children the virtual tours local schools had put on their websites and share photos of the school and staff members. This gave us opportunities to talk to the children about going to school as well as the children being able to familiarise themselves a little with classrooms and teaching staff.

Before the pandemic we also made good use of local amenities, taking the children regularly to the local library and visiting the local environment looking at our surroundings, visiting the local park and duck pond and taking note of the doctors' surgery, dentist, local shops and generally educating children in their knowledge and understanding of the world.

A website is available at [www.fleckneybaptistpreschool.org](http://www.fleckneybaptistpreschool.org). This provides an overview of the setting and parents can view photos of activities and experiences that children are likely to enjoy during their time with us. The pre-school's prospectus, registration forms and policies and procedures can also be accessed via the website as well as general information. We also have a Facebook page which is only open to parents/carers, staff and trustees. This is used as a notice board to relay information to parents and their families.

We have a very strong and cohesive staff team, led by manager Lisa Butler. All staff are given regular supervision and encouraged in their professional development. This year staff have received new or updated in service training in the following areas:-  
Safeguarding  
Paediatric first aid  
SEND Review training

The manager is in receipt of updates from the Local Authority's (LA) Early Years Team which she regularly forwards on to pre-school trustees. These provide information on training courses, local and national initiatives, updates on government guidelines for Covid-19 and ofsted. We are also supported by a LA Improvement Advisor who regularly contacts us to provide information and advice where needed.

We have achieved financial sustainability by maintaining a good reputation locally which consistently sees parents enrolling their children with us. Most of our children are eligible to receive FEEE (Free Early Education Entitlement) which enables parents to register their children at good quality settings for fifteen hours a week. Often our children attend for more than their allocated fifteen hours and they are then invoiced for the extra hours or many are now eligible to claim up to 30 hours under the new government initiative. The introduction of the thirty hours free entitlement does not appear to have had a negative impact on the setting in terms of finances or the number of children on roll as of yet. The Early Years Pupil Premium (EYPP) provides us with extra funding to narrow the attainment gap between young children from low income families and their peers. We had no children on EYPP for the year 2019/2020.

**Fleckney Baptist Pre-School Accounts for the year ended 31st August 2020**  
**TRUSTEES' REPORT**

This year we have had up to 39 children on roll, 21 of which have moved onto mainstream school, September 2020. Several more children have booked in to start with us in September.

**Plans for the future**

Plans for the future include developing our outdoor learning environment by making the wild area into a more useable space that can be accessed throughout the year. With the reserves that we have built up we will now be in a financial position to employ a landscape gardener to plan and carry out work to provide a wonderful area for the children to explore and learn in. This is a natural resource that will have long term use once established. This work has been delayed yet again as a housing development brings uncertainty as to what land is available but we hope to be able to proceed with these plans in the near future.

**New Appointments**

We have one new member of staff who provides cover when other staff members have been ill or on training. She has also provided 1:1 support for a child receiving inclusion funding.

**Financial Activities and Affairs**

The statement of financial activities shown on page 7 confirms the total income for the period of £85,392 with expenditure of £87,363. This shows a net shortfall of £1,971.

The net assets of the pre-school totalled £98,773 at the period end.

The trustees are confident that sufficient funds are available and costs are well managed. The school raises funds from parental contributions and Government funding. The funding is in place and managed on a term by term basis supported by an agreement with Government early year funding.

**Reserves**

We are reliant on government funding and we monitor our finances on a term by term basis. The pre-school trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

It is the policy of the pre-school that funds which have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the pre-school's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

**Trustees' Responsibilities**

The trustees (who are also directors of Fleckney Baptist Pre-School Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:-

.....select suitable accounting policies and then apply them consistently;

.....observe the methods and principles in the Charities SORP;

.....make judgements and estimates that are reasonable and prudent;

.....state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

.....prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD OF TRUSTEES

REV JOSEPH SMITH



Date 6/5/2021

**Fleckney Baptist Church Pre-School Financial Statements**  
**for the year ended 31st August, 2020**

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF FLECKNEY BAPTIST PRE-SCHOOL**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- 1) accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- 2) the accounts do not accord with such records; or
- 3) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Rhoda Cooper FCCA

Address: For Finch Tax and Accountancy Services Limited, 1 Finch Way, Narborough, LE19 2TP

Signed *Rhoda Cooper*

Dated 23 March 2021

Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2020  
**STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account)**

FOR THE PERIOD ENDED 31 AUGUST 2020

		Unrestricted funds		Restricted funds	Total Funds 2020	Total Funds 2019
		General £	Designated £	£	£	£
	Note					
<b>Incoming Resources</b>						
Parents Fees	2	10,004			10,004	8,204
Agency Funding	2			74,893	74,893	89,551
Other Income	2	495			495	992
<b>Total incoming resources</b>		<b>10,499</b>	<b>0</b>	<b>74,893</b>	<b>85,392</b>	<b>98,747</b>
<b>Resources expended</b>						
<b>Charitable expenditure</b>						
Costs of activities (including income and expenditure account) in furtherance of the charity's objectives						
	3	2,632		74,589	77,221	78,003
Premises and Support Costs	4	1,021		7,638	8,659	8,819
Refunds due to Covid-19	4a	370			370	
<b>Resources expended on managing and administering the charity</b>						
Trustees	5	350			350	350
Depreciation & Revaluation	6					
	7	763			763	1,017
<b>Total resources expended</b>	10	<b>5,136</b>		<b>82,227</b>	<b>87,363</b>	<b>88,189</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>5,363</b>		<b>-7,334</b>	<b>-1,971</b>	<b>10,558</b>
Funds brought forward at 31 August 2019	10	81,992		18,753	100,745	90,187
Funds carried forward at 31 August 2020		87,355		11,419	98,773	100,745

**BALANCE SHEET  
AS AT 31 AUGUST 2020**

		2020		2019	
	Note	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	7		4,631		4,684
<b>CURRENT ASSETS</b>					
Petty cash		50		1	
Cash at bank		104,686		110,440	
Debtors	8	947		919	
		<u>105,683</u>		<u>111,360</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	9	11,541		15,299	
		<u>11,541</u>		<u>15,299</u>	
<b>NET CURRENT ASSETS</b>			<u>94,142</u>		<u>96,061</u>
<b>NET ASSETS</b>			<u>98,773</u>		<u>100,745</u>
<b>FUNDS</b>					
Unrestricted	10		87,354		81,992
Unrestricted Designated	10				
Restricted	10		11,419		18,753
<b>TOTAL CHARITY FUNDS</b>			<u>98,773</u>		<u>100,745</u>

For the year ending 31<sup>st</sup> August, 2020, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on 25th March 2021 and signed on their behalf by:

Joe Smith  
Trustee  
Date 6/5/2021

Signed 

**Fleckney Baptist Church Pre-School Financial Statements for the year ended 31st August 2020**  
**NOTES TO THE ACCOUNTS**

**1.1 Basis of preparation**

The accounts have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Resources expended are charged in the accounts in the period in which they are incurred and include VAT which cannot be recovered.

**1.2 Tangible fixed assets and depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life at 10% of the residual net book value per annum, with 25% being applied to IT type equipment. Trustees agreed last year that the policy moving forward is to pay for capital assets in the year of purchase if the value is less than £100 for a single item. The rate of depreciation for items of £100 or above will be at the rate previously set. Any items on the register at the end of the last financial year listed below an individual value the £100 threshold have been depreciated to £0 this financial year.

<b>2 Incoming Resources</b>	<b>Unrestricted funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Parents Fees	10,004			10,004	8,204
Agency Funding			74,893	74,893	89,551
Other	495			495	992
	<u>10,499</u>		<u>74,893</u>	<u>85,392</u>	<u>98,747</u>
<b>3 Costs of activities in furtherance of the Charity's objectives</b>	<b>Unrestricted funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
3.1 <b>Staff Costs</b>	340		74,589	74,929	72,767
3.2 <b>Equipment and resources</b>	2,292			2,292	5,236
	<u>2,632</u>		<u>74,589</u>	<u>77,221</u>	<u>78,003</u>
<b>3.1 Staff Costs</b>	<b>Unrestricted funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Wages			67,464	67,464	65,801
Tax and NI			2,673	2,673	2,659
Pension			3,887	3,887	3,285
Courses			565	565	1,022
Other	340			340	
There were 9 employees during the year					
	<u>340</u>		<u>74,589</u>	<u>74,929</u>	<u>72,767</u>
No employee earned more than £60,000					

Pre-school has operated a pension scheme (NEST) since 1<sup>st</sup> May, 2017

<b>3.2 Equipment and resources</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General Expenses	2,067			2,067	3,881
IT				0	558
Musical Milly	225			225	331
Other				0	466
	<u>2,292</u>			<u>2,292</u>	<u>5,236</u>

<b>4 Premises and support costs</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Rent for rooms			4,940	4,940	4,745
Insurance			778	778	759
Phone and Broadband			540	540	352
Advertising	341			341	208
Maintenance and Renewals			1,380	1,380	1,973
Subscriptions	171			171	2
Administration	509			509	780
Other					0
Total	<u>1,021</u>		<u>7,638</u>	<u>8,659</u>	<u>8,819</u>

<b>4a Refunds to parents</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Refunds due to Covid-19	370			370	0
	<u>370</u>			<u>370</u>	<u>0</u>

<b>5 Resources expended on managing and administering the charity</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Legal fees				0	0
Independent examination	350			350	350
	<u>350</u>			<u>350</u>	<u>350</u>

**6 Trustees**  
None of the trustees received any remuneration during the year.

**7 Fixed Assets**

	<b>Furniture Fittings</b>	<b>Play Equipment</b>	<b>Office &amp; Computer</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Valuation					
At 31st August 2019	3,305	607	772	4,684	5,700
Additions			710	710	0
Disposals					
Revaluation					(382)
At 31st August 2020	<u>3,305</u>	<u>607</u>	<u>1,482</u>	<u>5,394</u>	<u>5,318</u>
Accumulated depreciation					
At 31st August 2020					
Provided during the year	(331)	(61)	(371)	(763)	(634)
Net book value	<u>2,974</u>	<u>546</u>	<u>1,111</u>	<u>4,631</u>	<u>4,684</u>
At 31st August 2020					

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>8 Debtors</b>		
Debtors	947	919
	<u>947</u>	<u>919</u>

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>9 Creditors</b>		
Creditors	11,191	14,949
Creditors & Accruals fees owed to accountants for independent examination	350	350
	<u>11,541</u>	<u>15,299</u>

**Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>10 Fund Balances at 31st August 2020</b>					
are represented by					
Tangible Fixed Assets	4,631			4,631	4,683
Current Assets	94,264		11,419	105,683	111,360
Creditors falling due within one year	(11,541)			(11,541)	(15,299)
<b>Fund Values</b>	<u>87,354</u>	<u>0</u>	<u>11,419</u>	<u>98,773</u>	<u>100,744</u>

	<b>Balance 31 August 2019 £</b>	<b>Movement in resources Incoming £</b>	<b>Outgoing £</b>	<b>Balance 31 August 2020 £</b>	<b>Balance 31 August 2019</b>
<b>Movements in Restricted Funds</b>					
Agency funding	18,753	74,893	82,227	11,419	18,753
	<u>18,753</u>	<u>74,893</u>	<u>82,227</u>	<u>11,419</u>	<u>18,753</u>