



Trustees' Annual Report for the period From

01/09/2022 To 31/08/2023

Charity name: Leek & District Foodbank

Charity registration number: 1153990

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p> <p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>To relieve persons in Leek and the surrounding areas that are in conditions of need, in such ways as the Trustees from time to time think fit</p> <p>Leek & District Foodbank operates under the guidance and procedures of the Trussell Trust. It complies with the requirements of good practice operated by this organisation .</p> <p>The main activity of the charity is to provide food and other essential items to people in crisis, in Leek and District</p> <p>The Foodbank has been operating in its usual pattern this past year.</p> <p>All Trustee Meetings were held at the Foodbank, following a bi monthly cycle.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>The Trustees are aware of the guidance issued on public benefit.</p>

Additional information (optional)

OU ma | choose to include further statements where relevant about

<p>Policy on grant making</p>	<p>The Foodbank has made no grants and at this time has no investments</p> <p>Leek & District Foodbank was entirely governed and run by volunteers until May 2022 when it employed a part-time Project Manager.</p>
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Contribution made by volunteers	<p>There were 35 active volunteers working with the project. We are most grateful to them for their commitment to making a difference to those people in our community who find themselves in crisis.</p>
Other	<p>In addition to our volunteers, we are also grateful to those organisations and individual who so generously donate food and other items that enable us to meet the needs of our clients. We are similarly grateful to local supermarkets who allow us to collect on their premises and to the referral agencies who work with us to enable hungry people are fed .</p> <p>We are thankful to Churches Together in Leek & District for their continued support and interest in this roiect p . .</p>

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>During the period covered by this report Leek & District Foodbank provided food to 3233 people comprising 2011 Adults and 1222 Children a significant increase of more than 50% on the number from last year.</p> <p>In this time, we received 44,783 Kg of food with a Trussell Trust nominal value of £78,370. (Based on £1 .75 per Kg).</p> <p>We distributed 43,352 Kg with a value of £75,866.</p> <p>We purchased 7,742 Kg to maintain our ability to distribute food to those in need</p> <p>This is a large increase on the previous year due to the worsening economic conditions with high inflation and interest rates.</p> <p>The stock at the year-end was considered, by the Trustees, to be adequate for our ongoing needs.</p> <p>In an area with a population of about 20,000 the requirements for the Foodbank are significant.</p> <p>In addition to food, we also distribute essentials items like nappies and toiletries to those in need.</p> <p>We maintained a delivery system to reach some clients in the outlying areas who were unable to travel to the Foodbank.</p>
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	<p>The increased support we have received from local companies and regular donors has left us with a large bank balance. The Trustees discussed ways in which they could make best use of these increased funds.</p> <p>With the rising cost of energy, the Trustees agreed to increase the donation we make to the Gateway Church to help cover the increases. The Trustees have been able to have a representative in the hospitality area from CAB to help among other things to signpost Foodbank Clients towards "Help through Hardship" a joint CAB & Trussell Trust helpline. Also, with the help of volunteers from a local bank we can help clients with other financial advice.</p> <p>The Trustees in discussion with our Project Manager decided we would update all our policies to align with those produced by Trussell Trust.</p>
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Financial Review

Review of the charity's financial position at the end of the period	The charity held a balance of £143,370 at the end of the period.
Amount of reserves held	The charity should maintain a minimum of six months running costs on reserve to cover any identified risks.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	None

Additional information (optional)

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The charity's principal sources of funds (including any fundraising)	The charities main source of income is from individual donations and supporters. We have been fortunate to receive substantial donations from local businesses and legacies.
Investment policy and objectives including any social investment policy adopted	The Foodbank has no investments
A description of the principal risks facing the charity	Trustees have reviewed the risks to the organisation at present and these risks are considered to be minimal. Although a formal reserves policy has not yet been

	the current level of reserves of the charity cover any risks identified.

Structure, Governance and Management

Description of charity's trusts	
Type of governing document	Constitution
How is the charity constituted?	CIO
Trustee selection methods including details of any constitutional provisions e.g election to post or name of any person or body entitled to appoint one or more trustees	Trustee appointment is by invitation of current Frustees

Additional information (optional)

OU ma | choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	All Trustees are expected to undertake training on the operation of the Foodbank and the policies and procedures of the Foodbank
The charity's organisational structure and any wider network with which the charity works	The administration of the charity from day to day is carried out by the Project Manager who reports to and is directed by the Trustees. Leek and District Foodbank operates as a Trussell Trust Foodbank.

Reference and Administrative details

Charity name	Leek & District Foodbank
Registered charity number	11 53990
Charity's principal address	Rear of Gateway Church 34 West Street, Leek, ST13 8AA Staffordshire

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Baughan	Chair		
2	Lynne Ball	Petty Cash Officer		
3	Leanne Wallis			
4	Peter Davies			
5	Colin Cooper			
6	Peter Green		From January 2023	
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Ex Officio Officers

Rob Wallis – Treasurer

Carol Baughan – Minutes Secretary

Declarations

The trustees declare that they have approved the trustees' report above. Signed
on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Philip Baughan	Lynne Jeanette Ball
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	28/06/2024	

PERIOD ENDING 31ST AUGUST 20

	RESTRICTED FUNDS	UNRESTRICTED FUNDS
Balance brought forward	329.41	128809.24
<u>Receipts</u>		
Grants	6530.00	0.00
Donations	188.82	55972.03
Interest received		485.09
From 05505668		6530.00
Total Receipts	6718.82	62987.12
<u>Payments</u>		
Trussel Trust	0.00	0.00
To Business Account	0.00	6530.00
From Business Account	0.00	1530.00
Purchase of equipment	0.00	2062.39
Food, nappies etc	158.96	15485.18
Rent	0.00	8750.00
Post, stationery, phone	0.00	1819.82
Insurance	0.00	262.60
Travel	0.00	621.19
Phone Broadband	0.00	433.51
Salary / Payroll Expensis	0.00	13612.50
Sundry purchases	0.00	4207.78
Total Payments	158.96	55314.97
Balance carried forward	6889.27	136481.39
<u>Represented by</u>		
Cash at Bank	8829.62	78,750.98
Petty Cash	-82.7	158.04
Cash At Business Bank	55639.03	75.69
Total	64385.95	78984.71

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TOTAL FUNDS	PREVIOUS YEAR
129138.65	106615.22
6530.00	0.00
56160.85	49125.89
485.09	164.31
6530.00	0.00
69705.94	49290.20
0.00	0.00
6530.00	0.00
1530.00	0.00
2062.39	3401.95
15644.14	11536.66
8750.00	5800.00
1819.82	997.04
262.60	286.96
621.19	321.96
433.51	889.02
13612.50	2686.55
4207.78	846.63
55473.93	26766.77
143370.66	129138.65
87580.60	78750.98
75.34	158.04
55714.72	50229.63
143370.66	129138.65

Independent Examiners Report provided in wrong format.

Am trying to get a copy in an acceptable format.