



## **Trustees' Annual Report for the period**

**From**           **01/04/2020**  
**31/03/2021**

**Period start date**   **To**  
**Period end date**

**Charity name:**Highcroft Community Centre CIO

**Charity registration number:** 1153987

## **Objectives and Activities**

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | To provide the space and resources for a number of groups to provide a range of activities to promote the benefit of the inhabitants of Stockland Green and the surrounding area. This is to be carried out without distinction of sex, sexual orientation, race or politics, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to improve facilities and service provision in the interests of social welfare, community cohesion and improving conditions and life chances for local residents. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | There are a number of groups that currently use the centre who offer a range of activities for all ages and abilities. Some are physical activities such as exercise classes, and cricket and martial arts groups, which in the main, will contribute to the health and well-being of the participants, and others contribute to building social cohesion.  |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | As a range of groups use the centre, and the Centre welcomes and encourages residents from all backgrounds to join in the activities offered at the Centre, the Trustees feel that the centre's aims are met and that due regard has been given to the guidance issued by the Charity Commission on public benefit.   |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      | Highcroft Community Centre does not make grants so does not hold a policy on this  |
| Policy on social investment including program related investment | Para 1.38      | Highcroft is not in a position to explore social investment at this time so we do not hold a policy on this  |
| Contribution made by volunteers                                  | Para 1.38      | The Trustees of Highcroft Community Centre are the charity trustees and volunteers and are responsible for the management of the centre. Which can include litter picking, gardening and opening and closing the centre. Without the volunteers it is unlikely the centre would survive in its current form.   |
| Other  |                | <p>Highcroft Community Centre is an organisation that recognises and welcomes diversity and are committed to providing an environment that is free from any form of discrimination on any of the protected characteristics set out in the Equality Act 2010</p> <p>Although the centre has carried out adjustments to meet the needs of residents who are or become disabled, we are willing to make further adjustments if the need arises.</p> <p><b>The Centre is committed to safeguarding and promoting the welfare of users of the Centre and all groups and volunteers are expected to share this commitment.</b></p> |

## Achievements and Performance

|  | SORP reference |  |
|--|----------------|--|
|--|----------------|--|

|   |           |   |
|---|-----------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Highcroft Community Centre has been able to provide space and resources to groups to provide opportunities for many residents in Stockland Green which would not be available if not for the existence of the centre in the local area..</p> <p>The groups who use Highcroft Community Centre have had good attendance however the lockdown in March 2020 and subsequent lockdowns throughout 2020 and 2021 have impacted attendance and activities, as the centre was forced to close for various periods</p> <p>However activities include-</p> <ul style="list-style-type: none"> <li>- exercise classes for more mature persons and martial art classes for young people</li> <li>- Cricket this activity attracts people of all ages in the local area particularly those of south asian heritage.</li> </ul> <p>The team provides free coaching sessions for young people, not available locally and has ambitions to set up a girls team.</p> <p>All these activities contributes to the health and well-being of the participants and builds confidence and a chance to meet with like-minded people. These groups also enable people to meet and make new friends in a friendly open environment. All of this will help to make a difference in people's lives and the wider community.</p> <p>However there is still capacity during the week to attract more usage of the Centre and hence increase our income.</p> |
|---|-----------|---|

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

|                                     |           |   |
|-------------------------------------|-----------|---|
| Achievements against objectives set | Para 1.41 | <p><b>A</b>ll of the objectives have been met in that groups offer a range of activities for all residents of Stockland Green without distinction of sex, sexual orientation, race or politics, religious or other opinions. Other organisations have been involved with the Community Centre to improve facilities and service provision in the interests of social welfare, community cohesion and improving conditions and life chances for local residents.</p> |
| Performance of                      |           | <p>Room hire fees have been affected by the pandemic but there has been an increase on this since last year. No additional fund</p>   |

|   |           |  |
|---|-----------|--|
| fundraising activities against objectives set | Para 1.41 | raising activities have occurred due to the uncertainty and a lack of opportunities during the pandemic                                |
| Investment performance against objectives     | Para 1.41 | Highcroft does not have a direct investment strategy , so are unable to submit evidence  |
| Other   |           | In spite of the lock down – the bar renters decided to come back and reopen the bar in spite of losses they incurred due to lock down. |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The Centre has managed to cover all costs over the year and manage to make a surplus. Any surpluses will be utilised to improve facilities at the Centre. There is a schedule of work and improvement required to keep the Centre as a welcoming place to attend and to maintain the safety of all who attend the Centre  |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Highcroft Community Centre has only one or two major sources of income and these are not always guaranteed. Income is generated through use of the space we offer or through grant applications. With uncertainty caused by the pandemic it is especially prudent to ensure that there are sufficient funds available to "tide" the Centre over if existing sources of income are lost hence having a policy for holding reserves |
| Amount of reserves held  | Para 1.22 | <b>£26,546.00</b>   |
| Reasons for holding zero reserves  | Para 1.22 | Highcroft Community centre does hold reserves-as above  |
| Details of fund materially in deficit  | Para 1.24 | There are no funds in deficit.  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | We have entered a partnering agreement with the Pioneer Group during the past year which provides assistance and advice .   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Room hire and grant applications.   |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Highcroft Community Centre does not have an investment policy as it rarely has a profit each year and any profit will be reinvested in the Centre rather than invested elsewhere. |
| A description of the principal risks facing the charity                         | Para 1.46 | Ageing volunteer base,<br>Lack of expertise in some areas.<br>Fund raising activities limited due to Covid 19<br>Partnership agreement failing or ending                          |
| Other   |           |   |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | CIO Highcroft Community Centre is governed by a constitution   |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | CIO  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are usually recommended by current trustees or advisors and are elected as per our constitution |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | All new trustees are provided with a copy of all our policies and procedures including Health and Safety, Safeguarding Children and young people, and safeguarding People at Risk, IT etc. Trustees attend a committee meeting prior to being accepted to the Committee |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Highcroft Community Centre is a traditional Committee set up with Chair, Treasurer and Secretary and Trustees all elected. We also have a partnering agreement with the Pioneer Group   |
| Relationship with any related parties   | Para 1.51 | Partnering arrangement with the Pioneer Group, to support the creation of a stable and viable community business, supporting the local community and contributing to the social, environmental and economic well-being of Stockland Green                               |
| Other   |           |   |

### Reference and Administrative details

|                             |                            |
|-----------------------------|----------------------------|
| Charity name                | Highcroft Community Centre |
| Other name the charity uses | N/A                        |
| Registered charity number   | 1153987                    |

|                             |   |
|-----------------------------|---|
| Charity's principal address | 485 Slade Road<br>Stockland Green<br>Birmingham<br>B23 7G |
|                             |   |

### Names of the charity trustees who manage the charity

|    | Trustee name          | Office (if any) | Dates acted if not for whole year |
|----|-----------------------|-----------------|-----------------------------------|
| 1  | Frank Wootton         | Chair           |                                   |
| 2  | Cheryl Dockery        | Secretary       |                                   |
| 3  | Mr F Harris           |                 |                                   |
| 4  | Mrs J Chapman         |                 |                                   |
| 5  | Mr P Williams         |                 |                                   |
| 6  | Ms P Gouldingay       |                 |                                   |
| 7  | Mr N Nash             |                 | Appointed 05/10/21                |
| 8  | Mrs Jane Pscuik-Smith |                 | Resigned Jan 2021                 |
| 9  | Mr P Perkins          |                 | Resigned 20/03/2021               |
| 10 | Mr R Vernalls         |                 | Appointed 05/10/21                |
| 11 | Mrs P Nash            |                 | Appointed 05/10/21                |
| 12 | Mrs R Vernalls        |                 | Appointed 05/10/21                |
| 13 | Ms k Thrupp           |                 | Appointed 05/10/21                |
| 14 |                       |                 |                                   |
| 15 |                       |                 |                                   |
| 16 |                       |                 |                                   |
| 17 |                       |                 |                                   |
| 18 |                       |                 |                                   |
| 19 |                       |                 |                                   |
| 20 |                       |                 |                                   |

Corporate trustees - names of the directors at the date the report was approved-  
**N/A**

[illegible]

Name of trustees holding title to property belonging to the charity- **N/A**

[illegible]

## Funds held as custodian trustees on behalf of others

|   |     |
|---|-----|
| Description of the assets held in this capacity   | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name |
|-----------------|------|
|                 |      |
|                 |      |
|                 |      |
|                 |      |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

### Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Cheryl Dockery

Position (eg Secretary, Chair, etc)

Secretary

Date

26<sup>th</sup> January 2022

**Charity Registration Number: 1153987**

**Highcroft  
Community Centre CIO**

**Unaudited  
Financial Statements  
for the year ended  
31 March 2021**

## HIGHCROFT COMMUNITY CENTRE CIO

The trustees present their report along with the financial statements of the charity for the year ended 31st March 2021. The Trustees have adopted the Provisions of the Charities Statement of Recommended Practice (Financial Reporting Standard 102) –“Accounting and Reporting by Charities” effective from 1<sup>st</sup> January 2015 in preparing the annual report and financial statements of the charity.

### **Principal Activity**

The provision of Community Centre facilities.

### **Management Committee**

The management committee members who served during the year and subsequently were as follows:

|                   |                       |
|-------------------|-----------------------|
| Mr F Wootton      | Chair                 |
| Ms C Dockery      | Secretary             |
| Mr F Harris       |                       |
| Ms J Chapman      |                       |
| Mr A P Williams   |                       |
| Ms P Gouldingay   |                       |
| Mrs J Psuik-Smith | Resigned January 2021 |
| Mr P Perkins      | Resigned 20/03/21     |
| Mr R Nash         | Appointed 05/10/21    |
| Mr R Vernalls     | Appointed 05/10/21    |
| Ms P Dance        | Appointed 05/10/21    |
| Ms K Thrupp       | Appointed 05/10/21    |

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## HIGHCROFT COMMUNITY CENTRE CIO

### Organisation information

**TRUSTEES**

Mr F Wootton (Chair)  
Mr F Harris  
Ms J Chapman  
Mr A P Williams  
Ms P Gouldingay  
Mr R Nash  
Mr R Vernall  
Ms P Dance  
Ms K Thrupp

**SECRETARY**

Ms C Dockery

**REGISTERED OFFICE**

Slade Road  
Erdington  
Birmingham  
West Midlands  
B23 7AU

**CHARITY REG NUMBER**

1153987 (England and Wales)

**BANKERS**

Lloyds TSB Plc  
207 High Street  
Erdington  
Birmingham  
B23 6SZ

**INDEPENDENT EXAMINER**

Adrian McKeown  
LMH Accountants Ltd T/A Trevor Jones & Co  
582 – 586 Kingsbury Road  
Erdington  
Birmingham  
B24 9ND

REPORT TO THE MANAGEMENT COMMITTEE

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 and comply with the trust deed and applicable law.

Structure, Governance and Management

The charity was established by deed dated 16<sup>th</sup> September 2013, under charity number 1153987, and operates for public benefit. The principal office is Slade Road, Erdington, Birmingham, West Midlands, B23 7AU.

The trustees held office throughout the year and to date. The power of appointing new or additional trustees rests with the continuing trustees.

The charity has no staff of its own. All decisions regarding the charity are taken by the trustees alone.

Periodically, the trustees identify and review major risks. Where practical and/or appropriate, decisions are taken to reduce or remove them.

The trustees are supported by a local organisation, which has significant experience in developing community services and managing facilities.

Objectives and Future Plans

The Object as stated in the charity deed is to promote the benefit of the inhabitants of Stockland Green and the surrounding area without distinction of sex, sexual orientation, race or politics, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to improve facilities and service provision in the interests of social welfare, community cohesion, and improving life conditions and life changes for local residents.

Accordingly, the trustees have discretion over the use of the charity’s funds. The trustees deploy an income and Expenditure accounting system, reconciled with the bank balance before each committee meeting. There are financial protocols in place which stipulate that expenditure over £500 must have the authority of the board of trustees.

The trustees consider that the trust’s achievements and performance meet the public benefit requirements and the activities and performance are satisfactory.

Financial Review

The charity’s resources increased by £26,546 in the year.

The unrestricted funds at 31<sup>st</sup> March 2021 and 31<sup>st</sup> March 2020 were held as follows:

|                                  | 2021 (£) | 2020 (£) |
|----------------------------------|----------|----------|
| As at 1 April                    | 14,424   | 6,952    |
| Surplus for the year to 31 March | 26,546   | 7,472    |
| As at 31 March                   | 40,970   | 14,424   |

During the year a continued higher level of investment was made in the Community centre, which was required to generate more income over the longer term, making the facility more sustainable.

### Accounting and Reporting Responsibilities

The trustees are required under the Charities Act 2011 and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102), to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable them to ascertain the financial position of the charity, and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 28.1.22 and signed on their behalf by:

**Mr F Wootton**  
(Chairman)

F A Wootton

**Ms C Dockery**  
(Secretary)

C Dockery 28.01.2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HIGHCROFT COMMUNITY CENTRE CIO

I report to the Trustees on my examination of the financial statements of Highcroft Community Centre CIO (the Charity) for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the Trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination: or
4. The financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

LMH Accountants Ltd T/A Trevor Jones & Co  
Old Bank Chambers  
582-586 Kingsbury Road  
Erdington  
Birmingham  
B24 9ND

Dated .....

## HIGHCROFT COMMUNITY CENTRE CIO

### Statement of Financial Activities (Incorporating Income and Expenditure Account) for the Year Ended 31 March 2021

|  | Note | 2021     | 2020     |
|--|------|----------|----------|
| Income                                       | 2    | 56,564   | 55,061   |
| Cost of Income                               |      | -        | -        |
| Net Income                                   |      | 56,564   | 55,061   |
| Administration Expenses                      | 3    | (30,018) | (47,589) |
| Other Operating Income                       |      | -        | -        |
| Operating Surplus/(Deficit)                  |      | 26,546   | 7,472    |
| Interest Received from Bank Accounts         |      | -        | -        |
| Surplus/(Deficit) on Ordinary Activities     |      | 26,546   | 7,472    |
| Surplus/(Deficit) of Income over Expenditure |      | 26,546   | 7,472    |

All of the above results are derived from continuing activities. All gains and losses in the year are included in the above. All income and expenditure in both the current and the prior year related to unrestricted funds.

The notes on pages 9 to 11 form part of these Financial Statements.

# HIGHCROFT COMMUNITY CENTRE CIO

## Balance Sheet as at 31 March 2021

|  | Note | 2021           | 2020           |
|--|------|----------------|----------------|
|  |      | £              | £              |
| <b>FIXED ASSETS</b>                            |      |                |                |
| Tangible assets                                | 4    | 2,148          | 3,007          |
| <b>CURRENT ASSETS</b>                          |      |                |                |
| Bank Accounts and Cash in Hand                 |      | 38,728         | 9,304          |
| Debtors and Prepayments                        | 5    | <u>4,086</u>   | <u>4,262</u>   |
|  |      | 42,814         | 13,566         |
| <b>CURRENT LIABILITIES</b>                     |      |                |                |
| Creditors: Amounts Falling Due within One Year | 6    | <u>(3,992)</u> | <u>(2,149)</u> |
| <b>Total Assets less Current Liabilities</b>   |      | 38,822         | 14,424         |
| <b>Total Net Assets</b>                        |      | <u>40,970</u>  | <u>14,424</u>  |
| <b>REPRESENTED BY ACCUMULATED FUNDS</b>        |      |                |                |
| Unrestricted Funds                             | 7    | <u>40,970</u>  | <u>14,424</u>  |
|  |      | <u>40,970</u>  | <u>14,424</u>  |

These financial statements were approved by the management committee on 28.1.22  
and were signed on its behalf by:

**Mr F Wootton**  
(Chairman)

FA Wootton

**Ms C Dockery**  
(Secretary)

C Dockery

28/01/2022

The notes on pages 9 to 12 form part of these Financial Statements.

## HIGHCROFT COMMUNITY CENTRE CIO

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 1 PRINCIPAL ACCOUNTING POLICIES

##### **Basis of preparation**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities SORP (FRS 102). The Trust is a public benefit entity, as defined in FRS 102, and applies the relevant paragraphs prefixed 'PBE' in FRS 102. These financial statements have been prepared under the historic cost convention.

##### **Cash flow exemption**

A Statement of Cash Flows has not been produced as the charity is within the small charity thresholds.

##### **Income**

All income is recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of income can be measured with sufficient reliability.

##### **Expenditure**

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay the expenditure. All costs have been directly attributed to one of the functional categories of expenditure in the Statements. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

##### **Tangible Fixed Assets**

Tangible fixed assets are initially measured at cost and subsequently measured as at cost or valuation, net of depreciation.

Depreciation is recognized so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Fixtures and fittings – Straight line 25%

##### **Funds**

Unrestricted Funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

## HIGHCROFT COMMUNITY CENTRE CIO

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### Significant management judgments and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected. There are no specific management judgments in applying the accounting policies of the charity that have a significant effect on the amounts recognised in the financial statements.

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### Going concern and the impact of the COVID-19 outbreak

The main income stream, room hire, ceased following the enforced lockdown in late March 2020. There was a limited, phased reopening of facilities from 4<sup>th</sup> July to 4<sup>th</sup> November before a second closure followed on 5<sup>th</sup> November 2020. These closures have had a detrimental effect on the finances of the centre. However, successful grant applications totaling over £25 thousand pounds have been received since March 2020 which should ensure the short to medium term financial viability of the charity.

The trustees are of a view that there are sufficient reserves to secure the immediate future of the charity for the next 18 to 24 months and on that basis the charity is a going concern.

#### Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Financial assets measured at fair value comprise cash and cash equivalents.

| 2. Income                | 2021 (£)      | 2020 (£)      |
|--------------------------|---------------|---------------|
| Room Hire                | 4,014         | 33,168        |
| Deferred Income released | -             | -             |
| Other Income             | 52,550        | 21,893        |
| <b>As at 31 March</b>    | <b>56,564</b> | <b>55,061</b> |

## HIGHCROFT COMMUNITY CENTRE CIO

### Notes to the Financial Statements for the Year Ended 31 March 2021

|  |                 |  |
|--|-----------------|--|
| <b>3. Independent examiner</b>                         | <b>2021 (£)</b> | <b>2020 (£)</b>                              |
| Independent examiner's remuneration                    | 1,800           | 1,800  |
| <b>4. Tangible fixed assets</b>                        |                 |  |
|  |                 | <b>Fixtures<br/>&amp;<br/>Fittings<br/>£</b> |
| <b>Cost</b>  |                 |  |
| At 1 April 2020  |                 | 3,437  |
| Additions  |                 | 0  |
| At 31 March 2021                                       |                 | <u>3,437</u>                                 |
| <b>Depreciation</b>                                    |                 |  |
| At 1 April 2020  |                 | 430  |
| Depreciation charge for the year                       |                 | 859  |
| At 31 March 2021                                       |                 | <u>1,289</u>                                 |
| <b>Carrying amount</b>                                 |                 |  |
| At 1 April 2020  |                 | 3,007  |
| At 31 March 2021                                       |                 | 2,148  |
| <b>5. Debtors: Amounts falling due with one year</b>   | <b>2021 (£)</b> | <b>2020 (£)</b>                              |
| Trade debtors  | 4,086           | 4,262  |
|  | <u>4,086</u>    | <u>4,262</u>                                 |
| <b>6. Creditors: Amounts falling due with one year</b> | <b>2021 (£)</b> | <b>2020 (£)</b>                              |
| Accruals: Independent Examination and Accountancy      | 1,800           | 1,800  |
| Other Creditors  | 2,192           | 349  |
|  | <u>3,992</u>    | <u>2,149</u>                                 |
| <b>7. Unrestricted funds</b>                           | <b>2021 (£)</b> | <b>2020 (£)</b>                              |
| As at 1 April  | 14,424          | 6,952  |
| Surplus for the year to 31 March                       | 26,546          | 7,472  |
| Movement in Deferred Income                            | -               | -  |
| <b>As at 31 March</b>                                  | <u>40,970</u>   | <u>14,424</u>                                |

## **HIGHCROFT COMMUNITY CENTRE CIO**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **8. Staff and associated party transactions**

There were no staff employed by the charity in the year ended 31<sup>st</sup> March 2021 (2020: nil). None of the trustees received any remuneration nor have they been reimbursed for any expenses during this period or the prior period. There were no further related party transactions noted in the year ended 31<sup>st</sup> March 2021 or the prior year.

# HIGHCROFT COMMUNITY CENTRE CIO

## Statement of Financial Activities (Incorporating Income and Expenditure Account) for the Year Ended 31 March 2021

|   | 2021   |                      | 2020   |                     |
|---|--------|----------------------|--------|---------------------|
|   | £      | £                    | £      | £                   |
| <b>INCOME</b>                           |        |                      |        |                     |
| Grants                                  | 52,550 |                      | 19,793 |                     |
| Room hire                               | 4,014  |                      | 33,168 |                     |
| Donation                                | -      |                      | 2,100  |                     |
| <b>TOTAL INCOME</b>                     |        | <u>56,564</u>        |        | <u>55,061</u>       |
| <b>EXPENDITURE</b>                      |        |                      |        |                     |
| <b>Project/Grant Expenditure</b>        |        | -                    |        | 5,060               |
| <b>Administration Expenses</b>          |        |                      |        |                     |
| General & Stationery                    | -      |                      | 524    |                     |
|   |        | -                    |        | 524                 |
| <b>Premises Costs</b>                   |        |                      |        |                     |
| Maintenance & Other Premises Costs      | 4,387  |                      | 4,578  |                     |
| Rates                                   | -      |                      | 1,474  |                     |
| Utilities                               | 10,443 |                      | 12,297 |                     |
| Insurance                               | 1,622  |                      | 1,411  |                     |
| Cleaning                                | 1,744  |                      | 349    |                     |
| Security & Caretaking                   | 7,544  |                      | 17,728 |                     |
| Depreciation                            | 859    |                      | 430    |                     |
|   |        | <u>26,599</u>        |        | <u>38,267</u>       |
| <b>General Administration Expenses</b>  |        |                      |        |                     |
| Telephone & Internet                    | 1,069  |                      | 1,434  |                     |
| Sundry Costs                            | 150    |                      | -      |                     |
|   |        | <u>1,219</u>         |        | <u>1,434</u>        |
| <b>Legal &amp; Professional Costs</b>   |        |                      |        |                     |
| Independent Examination and Accountancy | 2,200  |                      | 2,304  |                     |
|   |        | <u>2,200</u>         |        | <u>2,304</u>        |
| <b>TOTAL EXPENDITURE</b>                |        | <u>(30,018)</u>      |        | <u>(47,589)</u>     |
| <b>NET SURPLUS FOR THE YEAR</b>         |        | <u><u>26,546</u></u> |        | <u><u>7,472</u></u> |