



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Jan 2021 Period start date To 31 Dec 2021 Period end date

Charity name: King's Lynn Community Football

Charity registration number: 1153978

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of KLCF are: To advance the physical education and social development of children and young people of West Norfolk and surrounding areas, through the provision and management of facilities to enable their active involvement in the game of football and other activities to develop their skills, capacities and capabilities and to participate in society as mature and responsible individuals; The promotion of community participation in healthy sports and recreation, through the provision of facilities for the playing of sport and physical activity. In order to demonstrate that our aims are for the public benefit we have used the quality of life indicators set out by the West Norfolk Partnership. The West Norfolk Partnership (WNP) is a group of key public, private and voluntary sector organisations working together to improve services and the quality of life for people in West Norfolk. King's Lynn Community Football worked closely with the WNP on a variety of projects and initiatives. KLCF works in partnership a number of local organisations towards improving some of the identified quality of life indicators that help make West Norfolk a better place for everyone that lives and works here. • The seven key outcomes are: • The economy is thriving • Communities are prosperous • Communities are strong and active • People feel safe • People are healthy, • People live in decent homes, • The environment is clean and attractive.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	It is clear that out of the 7 key outcomes above King's Lynn Community Football contribute to four of these (highlighted in bold above). Below you can clearly see how the indicators above are being achieved/contributed towards in relation to our aims. Aim – To promote the physical education of children and young persons within West Norfolk and the surrounding areas, without reference to race, sex, creed, disability or social background. Public Benefit/indicator – People are healthy, Communities are strong and active. How we achieve this – We engage children in PE lessons, after school clubs and lunchtime activity through the Active Schools program; in addition we offer children and adults with a variety of mental and physical disabilities the opportunity to attend our Ability Counts club every Saturday morning. Aim – To provide and assist in the provision of recreational and leisure time activities for children, young people and such persons who have need by reason of their youth, age, disability, poverty or social and economic circumstances, in particularly but not exclusively the playing of football. Public Benefit/indicator – People feel safe, People are healthy, Communities are strong and active, Communities are prosperous. How we achieve this – For children aged 4-16 we deliver an Active Holiday Program during the school holidays, we also organise annual squad tours and trips in the UK and overseas. We organise and support walking football and social soccer sessions for the benefit of over 50s and intergenerational groups. Aim – To promote physical and mental well-being, moral character and social skills by the provision and assisting in the provision of facilities for playing football, other sports and recreational activities Public Benefit/indicator – People feel safe, People are healthy, Communities are prosperous, Communities are strong and active. How we achieve this – 14+ year olds living in 8 deprived wards of King's Lynn & West Norfolk have the opportunity to participate in a range of activities delivered at centres local to them and on multi-use games areas in the wards. We also deliver a Healthy Choices Healthy Player program which
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		encourages children and parents to make healthy choices and to become a healthier player. In addition, we deliver an Omnes Games package aimed at engaging students who may not partake in regular sport into trying new and different sports in a fun and safe environment. Both these projects are delivered and offered to primary schools across West Norfolk. 4. Aim – To advance and promote the education of children and young people and to provide opportunities for them to develop their full capacities and to enable them to grow to maturity as individuals and members. Public Benefit/indicator – Communities are prosperous, People are healthy. How we achieve this - To up skill individuals and give them the tools to become young leaders, coaches and better players we deliver a Coach Education Program to secondary schools across West Norfolk and the College of West Anglia. Gifted and talented individuals can attend the Elite Football Development Centres which gives players the chance to progress from soccer schools to professional clubs. In addition we encourage work placements within the scheme for students and aspiring coaches.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm they have had regard to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We began the year still restricted in what we could deliver due to COVID still being actively with us and Government guidelines. This also meant that Trustee meetings remained, at the time, online. Despite this KLCF managed to run a sound recruitment process for the school managers role and by February after shortlisting a top three, we were able to offer the role and this was accepted. The roadmap out of lockdown meant schools and football staggered their restart between March and June. It remained a challenging time, with restrictions still in place and, in some cases, reluctance from people and schools to start mixing. Coaches also had a staggered return with many remaining part-furloughed through first half of the year. Some good news to come out of 2021 was King's Lynn Community Football had been recognised as Norfolk County FA Grassroots Club of the Year. This recognised KLCF for its work during lockdown to continue engaging with its players and for its work with disability and walking football. By April we were able to host some holiday activities and after school activities within the school programme as well as elite football training. We were then able to sort out an evaluation process for the football squads and go into the 2021/22 season ready, with healthy numbers across most age groups. Training started in August with fixtures now back in full flow.
		September saw the ongoing discussion with Alive West Norfolk finalised and a transfer date for King's Lynn Community Football delivery programmes to come under the Alive West Norfolk was set for 1st October 2021. The move allowed for additional support and security and has been a positive move for the growth of the community and school programmes. We were able to start the 2021/22 season and academic year with a spring in our step with the football programme back in full flow including its games programme. The school programme followed, now able to offer its full complement of activities with most schools keen to restart.

		Through Alive West Norfolk, the programmes have been able to recruit several additional activity leaders to support holiday clubs and weekend parties. There was some turnover of evening coaches within the elite programme as people's jobs and circumstances changed but the programmes finished 2021 in a positive place and looking to continue making improvements going into 2022. With the takeover of Kings Lynn Community Football deliver programmes by Alive West Norfolk, it has led to a change of focus for the charity and Trustees. The role of football development now falls within the new structure. Therefore, the Trustees are looking to amend the aims of the charity to reflect this with a focus on ensuring that KLCF can continue to support the development of physical education & social development of children & young people, in West Norfolk & the surrounding areas. The committee will continue to support the football development plans that Alive West Norfolk work towards, as well as considering opportunities for future fundraising, to ensure the sustainability of local, grassroots sport and it's wider development.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	King's Lynn Community Football has been heavily affected by the global pandemic and saw a considerably reduction in income with all programmes being curtailed for many months of the year. The stop, start nature of the year also impacted KLCF's ability to maintain income from the delivery of its programmes. The Trustees' reserves policy together with support from grant funding from sporting bodies have helped King's Lynn Community Football survive and the transfer of the delivery programmes to Alive West Norfolk, have left KLCF in a sound financial position to deliver the change of focus the Trustees are committed to.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have approved a reserves policy of holding a balance of £21,500. These reserves are needed in the event of unexpected costs. The Trustees have agreed to monitor the reserve levels at the regular Trustees meetings and at least quarterly.
Amount of reserves held	Para 1.22	£21,500
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	Notwithstanding mitigating actions taken by the Trustees, King's Lynn Community Football finished the 2021 financial year with a deficit of £16.7k. Expected expenditure has been reduced with the transfer of delivery programmes leaving KLCF in a good financial position to serve the community in the coming year.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	King's Lynn Community Football has transferred the programme delivery to Alive West Norfolk allowing the Trustees to concentrate on supporting the development of sport and wellbeing within the local and wider West Norfolk community.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
	Para 1.46	

Investment policy and objectives including any social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By resolution at a properly convened meeting of the charity Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	King's Lynn Community Football
Other name the charity uses	KLCF
Registered charity number	1153978
Charity's principal address	Alive Lynnsport Greenpark Avenue King's Lynn PE30 2NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Dickson			
2	Jonathan Soames-Waring			
3	John Crofts			
4	Norman Cesar	Secretary	To 08/7/2021	
5	Richard Dickson	Treasurer		
6	Scott Leadley	Chairperson		
7	Mark Beeby			
8	Stephen Parish			
9	Lewis Hemeter			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountants	Clenshaw Minns	King's Lynn Innovation Centre, Innovation Way, King's Lynn PE30 5BY

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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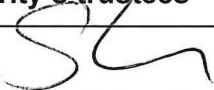
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SCOTT LEADLEY	DAN BUHLEMAN
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	9/8/22	

Organisation registration number 1153978

King's Lynn Community Football
Unaudited financial statements
for the year ended 31 December 2021

Clenshaw Minns Limited
Chartered Accountants
Kings Lynn

King’s Lynn Community Football

Organisation information

Chair	Mr S Leadley
Trustees	Mr N Cesar Mr J Crofts Mr J Dickson Mr R Dickson Mr L Hemeter Mr S Leadley Mr J Soames-Waring Mr S Parish Mr M Beeby

Organisation registration no. 1153978

Registered office	Alive Leisure Alive Lynnsport Greenpark Avenue Kings Lynn Norfolk PE30 2NB
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Accountants	Clenshaw Minns Limited Chartered Accountants King’s Lynn Innovation Centre Innovation Way King’s Lynn PE30 5BY
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Bankers	Lloyds Bank Plc Blackheath London
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King’s Lynn Community Football

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King's Lynn Community Football

Independent examiners' report to the trustees of King's Lynn Community Football

We report on the accounts of King's Lynn Community Football for the year ended 31 December 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Gavin Minns FCA
Clenshaw Minns Limited
Chartered Accountants**

**King's Lynn Innovation Centre
Innovation Way
King's Lynn
PE30 5BY**

King's Lynn Community Football

Profit and loss account
for the year ended 31 December 2021

	2021		2020
	£	£	£
	Unrestricted	Restricted	Total
	funds	funds	funds
Turnover	103,953	-	124,596
Administrative expenses	(120,725)	(-)	(136,447)
Loss on ordinary			
activities before taxation	(16,772)	(-)	(11,851)
Tax on profit on ordinary activities	-	-	-
Loss for the year	(16,772)	(-)	(11,851)
Retained profit brought forward	67,446	-	79,297
Transfer of funds	(-)	-	(-)
Retained profit carried forward	50,674	-	67,446

King's Lynn Community Football

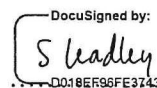
Balance sheet

as at 31 December 2021

	2021		2020	
	£	£	£	£
Fixed Assets				
Unrestricted		1,449		955
Restricted		547		643
		<u>1,996</u>		<u>1,598</u>
Current assets				
Cash at bank and in hand	47,670		64,298	
Debtors and prepayments	2,536		6,219	
	<u>50,206</u>		<u>70,517</u>	
Creditors: amounts falling due within one year				
	<u>(1,528)</u>		<u>(4,669)</u>	
Net current assets		48,678		65,848
Total assets less current liabilities		<u>50,674</u>		<u>67,446</u>
Net assets		<u><u>50,674</u></u>		<u><u>67,446</u></u>
Income funds				
Unrestricted funds		50,674		67,446
Restricted funds		-		-
Total Cash funds		<u><u>50,674</u></u>		<u><u>67,446</u></u>

CLIENT APPROVAL

We approve the accounts for the year ended 31 December 2021 and the Balance Sheet as at 31 December 2021 and confirm that we have made available all relevant records for their preparation.

DocuSigned by:

0018EF98FE3743C.....

Mr S Leadley on behalf of Kings Lynn Community Football

King's Lynn Community Football
Detailed trading profit and loss account
and expenses schedule
for the year ended 31 December 2021

	2021		2020
	£	£	£
	Unrestricted	Restricted	Total
	funds	funds	funds
Turnover			
Coaching fees-Advanced squad	24,468	-	33,655
Coaching income (including schools)	28,584	-	25,184
Miscellaneous coaching	1,660	-	-
FF Grant	282	-	-
TIF/ACT	1,219	-	-
Ability counts (net)	2,295	-	1,944
Tours(net)	(3,312)	-	-
Holiday Club (net)	20,214	-	1,050
Walking Football(net)	3,081	-	1,142
Social Soccer (net)	(-)	-	(127)
Elite Kit(net)	(4,084)	-	(77)
Sponsorship	2,300	-	2,300
CDC (net)	-	-	-
Extended Trials	-	-	-
Bank interest	11	-	498
Covid emergency fund	-	-	8,652
Council grant income	13,374	-	11,334
Furlough income	12,916	-	37,635
Donations	-	-	719
100 Club	933	-	-
Miscellaneous Elite income	12	-	687
	<u>103,953</u>	<u>-</u>	<u>124,596</u>
Administrative expenses	(120,725)	(-)	(136,447)
	<u></u>	<u></u>	<u></u>
Operating profit/(loss)	(16,772)	(-)	(11,851)
	<u></u>	<u></u>	<u></u>

King's Lynn Community Football

Detailed trading profit and loss account
and expenses schedule
for the year ended 31 December 2021

	2021		2020
	£	£	£
	Unrestricted	Restricted	Total
	funds	funds	funds
Administrative expenses			
Wages	77,192	-	96,631
Employers pension cost	1,509	-	1,844
Coaching costs	16,474	-	10,113
Covid Emergency fund	-	-	7,318
Elite expenses	7,284	-	6,337
Pitch hire	12,198	-	8,913
Clothing	-	-	11
Motor and travelling	3	-	36
Telephone	690	-	448
Computer costs	198	-	-
Insurance	1,080	-	1,479
Subscriptions	577	-	434
Refreshments	-	-	-
Training costs	245	-	-
Printing, postage and stationery	231	-	298
Professional fees	940	-	300
Bank charges	138	-	139
Accountancy	1,301	-	1,714
General expenses	304	-	163
Bad debts written off	9	-	(13)
Gifts	-	-	-
Donations	-	-	-
Depreciation	352	-	282
	<u>(120,725)</u>	<u>(-)</u>	<u>(136,447)</u>