

**Basford, Bestwood & Bulwell Foodbank**

**Registered Charity Number 1153963**

**Trustees Report**

**April 2022 to March 2023**

Basford, Bestwood & Bulwell Foodbank (working name Bestwood & Bulwell Foodbank) is an unincorporated association governed by a constitution adopted on 19<sup>th</sup> March 2013.

Our charitable purpose is the prevention or relief of poverty which we do through the distribution of food and essential items to people in crisis within the City and County of Nottingham.

We are part of the Trussell Trust network of foodbanks and our principal place of operations is St. Philip's Church, Knights Close, Top Valley, Nottingham. NG5 9AJ.

In accordance with the constitution, Trustees are appointed or reappointed annually at the Annual General Meeting.

The Trustees for the period covered by this report were Ms. Adele Brooksbank, Mr. John Gregory (Greg) Cowley BEM (Chair), Rev. Christine Little & Mr. Peter Newbold.

All trustees gave their time voluntarily and received no remuneration or other benefits.

The Trustees have had regard to the guidance issued by The Charities Commission on public benefit and are satisfied that the charities operation continues to satisfy those criteria.

## **Report on Activities**

This has been another challenging year as the cost of living crisis has really started to take hold.

Throughout the period we have retained a strong core of volunteers without whom it would simply not be possible to operate at the level needed to keep pace with the demand we have seen.

We have always attempted to help clients address the underlying issues which cause them to seek help from our charity and to that end we were able to secure grant funding which has allowed us to formalise our work with Bestwood Advice Centre and base an Advice Worker at our Bestwood base two afternoons per week. This facility has been used extensively and in the first full year of operation has successfully assisted clients to secure additional benefits totalling £240,766.

We have also received some funding from Nottingham City Council through the Household Support Fund which has allowed us to top up some of our food stocks.

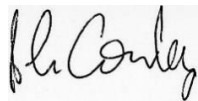
Regrettably, demand for our service continues to grow, to the extent that we have opened a second distribution centre which operates one day a week out of St. Mary's Church in Bulwell. In total this year we have provided food parcels of ten meals each to 5,162 people. This is 1,444 more than last year, an increase of 39% which required an additional 6,231 kilograms of food.

The cost of living crisis has not only increased the demand for our services, it has also impacted donations received. The level of donations has not returned to pre-pandemic levels and we have had to use monies received via the household support fund to shore up a number of staples.

## **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'John Gregory Cowley', is written over a light grey rectangular background.

John Gregory Cowley  
Chair of Trustees  
18<sup>th</sup> November 2023

**Bestwood & Bulwell Food Bank**

Accounts to 31 March 2023

**GENERAL FUND  
INCOME**

Donations 94117

Donations via Virgin Giving/CAF 7132 101249

TESCO donation based on food collection 3742

Gift Aid 622

**GENERAL FUND TOTAL INCOME****EXPENDITURE**

Payments to Trussell Trust 0

Food Purchases 54075

Health & Safety 0

**Employee costs**

Salary & Pension 20365

Agency fees 0 20365

Volunteer Support 76

Insurance 518

Contribution towards centre running costs 2500

Telephone 510

Post & Stationary 560

Warehouse costs 429

Legal Costs 35

Energy Support via Bestwood Advice Centre 0

Equipment purchased 0

**GENERAL FUND TOTAL EXPENDITURE****Excess of income over expenditure****Year to 31 Mar  
2023**

94117

7132 101249

3742

622

**105613****79068****26545****Year to 31 Mar  
2022**

22908

9709 32617

3403

510

**36530****32145****4385****RESTRICTED FUNDS**

Computer Equipment/Debt Support

**Income** 17098

**Expenditure** 0

Debt Support via Bestwood Advice Centre 17406

**Deficit of income over expenditure** -308

17098

0

17406

-308

14834

0

4159

10675

**REPRESENTED BY**

	As at 31 Mar 2023	As at 31 Mar 2022
<b>Cash at bank</b>	91365	65128
	<b>91365</b>	<b>65128</b>
General Fund as 1 April 2022	51820	47435
Add surplus on General fund	26545	4385
<b>GENERAL FUND AT 31 Mar 2023</b>	<b>78365</b>	<b>51820</b>
Restricted Funds as 1 April 2022	13308	2633
Deficit on Restricted fund	-308	10675
<b>RESTRICTED FUND AT 31 Mar 2023</b>	<b>13000</b>	<b>13308</b>
<b>TOTAL ALL FUNDS</b>	<b>91365</b>	<b>65128</b>

**Notes to Accounts**

Not all of our activities are cash based, we had the following transaction in the period.

	Kilograms	£ Value
Food held in store at 1 April 2022	13717	23045
Food donated or purchased by Foodbank during the year	48125	80850
Food given out by Foodbank during the year	38624	64888
Food held in store at 31 March 2023	21218	35646

Food is valued at an average price of £1.68 per Kg.

Food purchased and food held in store includes food paid for but not physically delivered to the foodbank at 31 March 2023.

**Policy on Reserves**

It is the policy of Bestwood & Bulwell Foodbank to hold in General Reserve a sum of not less than 50% of the general expenditure of the current financial year.

As at 31 March 2021 Bestwood & Bulwell Foodbank held in General Reserve £51820 a figure in excess of the minimum requirement of this policy of £16072

# **Independent Examiners report to the Trustees of the Bestwood and Bulwell Food Bank**

I report on the Financial Statements for the year ended 31<sup>st</sup> March 2023

## **Respective Responsibilities of the Trustees and the Examiner**

As members of the Trust, you are responsible for the preparation of the Financial Statements. You have requested that an independent examination is carried out. It is my responsibility to issue this report on those Financial Statements.

## **Basis of this report**

I have examined the accounts kept by the Trustees and agreed those to the Financial Statements and the bank account statements. I have traced all items of expenditure back to supporting documentation. I have agreed the calculation of the value of food donations and other gifts. I have reconciled the bank account at the end of the accounting period. I have received your assurances that the grants received during the period are not restricted.

## **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records
  - To prepare Financial Statements

have not been met; or

- 2) which in my opinion. Attention should be drawn in order to enable a proper understanding of the accounts to be reached



M P Powditch ACA  
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NG5 9QL

17<sup>th</sup> September 2023