

Basford, Bestwood & Bulwell Foodbank

Registered Charity Number 1153963

Trustees Report

April 2020 to March 2021

Basford, Bestwood & Bulwell Foodbank (working name Bestwood & Bulwell Foodbank) is an unincorporated association governed by a constitution adopted on 19th March 2013.

Our charitable purpose is the prevention or relief of poverty which we do through the distribution of food and essential items to people in crisis within the City and County of Nottingham.

We are part of the Trussell Trust network of foodbanks and our principle place of operations is St. Philip's Church, Knights Close, Top Valley, Nottingham. NG5 9AJ.

In accordance with the constitution, Trustees are appointed or reappointed annually at the Annual General Meeting which is held in November.

The Trustees for the period covered by this report were Ms. Adele Brooksbank, Mr. John Gregory (Greg) Cowley BEM (Chair), Rev. Christine Little & Mr. Peter Newbold.

All trustees gave their time voluntarily and received no remuneration or other benefits.

The Trustees have had regard to the guidance issued by The Charities Commission on public benefit and are satisfied that the charities operation continues to satisfy those criteria.

Report on Activities

This year's report is set against the challenging operating difficulties brought about by the Covid-19 pandemic.

Panic buying at the beginning of lockdown led to some shortages in supermarkets which in turn led to an increase in the number of referrals.

As staff from our referring partners moved to working from home, the predominantly paper based referral system did stall a little at the outset of lockdown and it became necessary to move to a telephone and email referral system.

Our foodbank stayed open for collections for as long as we could and resisted moving to a delivery model for a lot longer than many other foodbanks but we did eventually have to move to delivery and were fortunate to be helped by a number of new volunteers whilst they were on furlough.

Demand dropped in June, possibly as other food projects came online and at the same time we were swamped with donations which meant it became necessary to take over the whole Church to house all the food and also to

maintain social distancing for the volunteers. We are very grateful to the congregation of St. Phillips for their understanding and support with this step.

During this year we saw an increase in the level of financial contributions to the foodbank. We were able to secure a number of grants from the Trussel Trust but we also saw a significant increase in donations from private individuals donating through the Virgin Giving service.

To keep volunteers safe, volunteer teams were put into bubbles and our risk assessment was being reviewed weekly.

Throughout the whole period, we only had to close for one session which is a testament to the dedication and resilience of our volunteers.

As the pandemic continued longer than initially anticipated, demand began to increase to the extent that by the end of November 2020 it became necessary for us to open an extra session each week. We operate this session out of St. Mary's Church in Bulwell.

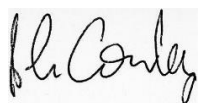
This year we have provided food parcels of ten meals each to 3984 people.

In previous years we have attempted to help clients address the underlying issues which cause them to seek help from our charity. To that end we have hosted advisors from Nottingham City Homes and Bestwood Advice Centre who have been able to discuss housing and benefit needs with our clients. This year, due to the pandemic restrictions, advice agency staff continuing to work from home, increased donations limiting the available space, and the need to maintain social distancing for the safety of our clients, staff and volunteers, we were unable to host these sessions but will resume these sessions once it is possible and safe to do so.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



John Gregory Cowley
Chair of Trustees
5th December 2021

Bestwood & Bulwell Food Bank

Accounts to 31 March 2021

**GENERAL FUND
INCOME**

Donations
 Donations via Virgin Giving
 TESCO donation based on food collection
 Gift Aid

**Year to 31 Mar
2021**

32070
 17878 49948
 676
 216

GENERAL FUND TOTAL INCOME**50840****EXPENDITURE**

Payments to Trussell Trust
 Health & Safety
Employee costs
 Salary & Pension
 Agency fees
 Insurance
 Heat & Light
 Telephone
 Post & Stationary
 Warehouse costs
 Legal Costs
 Equipment purchased

0
 381

 14520
 96 14616
 343
 1000

 344
 11
 35
 7145

GENERAL FUND TOTAL EXPENDITURE**23875****Excess of income over expenditure****26965****Year to 31 Mar
2020**

7630
 2144 9774
 4737
 96

14607

360
 0

15267
 288 15555
 343
 1000

 101

 35

17394**-2787****RESTRICTED FUNDS**

Computer Equipment

Income
Expenditure
Excess of expenditure over income

0
 642
 -642

0
 0
 0

REPRESENTED BY

	As at 31 Mar 2021	As at 31 Mar 2020
Cash at bank	50068	23745
	50068	23745
General Fund as 1 April 2020	20470	23257
Add surplus on General fund	26965	-2787
GENERAL FUND AT 31 Mar 2020	47435	20470
Restricted Funds as 1 April 2020	3275	3275
Less deficiency on Restricted funds	-642	0
RESTRICTED FUND AT 31 Mar 2020	2633	3275
TOTAL ALL FUNDS	50068	23745

Notes to Accounts

Not all of our activities are cash based, we had the following transaction in the period.

	Kilograms	£ Value
Food held in store at 1 April 2020	11718	19686
Food donated to Foodbank during the year	44852	75351
Food given out by Foodbank during the year	38047	63919
Food held in store at 31 March 2021	18523	31119

Food is valued at an average price of £1.68 per Kg as recommended by Trussel Trust.

Warehouse space has been provided to the Foodbank for no charge by Tomlinson Construction and Nottingham City Homes. It is estimated that the open commercial rent for the space provided would be £2080 and £3340 respectively.

Policy on Reserves

It is the policy of Bestwood & Bulwell Foodbank to hold in General Reserve a sum of not less than than 50% of the general expenditure of the current financial year. We believe this represents a prudent approach to the management of general expenditure and provides a sufficiently robust safeguard to cover likely liabilities should there be any indicators of a significant decline in income.

As at 31 March 2021 Bestwood & Bulwell Foodbank held in General Reserve £47435 a figure in excess of the minimum requirement of this policy of £11938

Independent Examiners report to the Trustees of the Bestwood and Bulwell Food Bank

I report on the Financial Statements for the year ended 31st March 2021

Respective Responsibilities of the Trustees and the Examiner

As members of the Trust, you are responsible for the preparation of the Financial Statements. You have requested that an independent examination is carried out. It is my responsibility to issue this report on those Financial Statements.

Basis of this report

I have examined the accounts kept by the Trustees and agreed those to the Financial Statements and the bank account statements. I have traced all items of expenditure back to supporting documentation. I have agreed the calculation of the value of food donations and other gifts. I have reconciled the bank account at the end of the accounting period. I have received your assurances that the grants received during the period are not restricted.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records
 - To prepare Financial Statements

have not been met; or

- 2) which in my opinion. Attention should be drawn in order to enable a proper understanding of the accounts to be reached

M P Powditch ACA
11 Gerrard Close
Arnold
Nottingham
NG5 9

26th September 2021

