THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTIAL PARISH OF ST JAMES THE GREAT, HAYDOCK

England & Wales · Charity number 1153937

Details

Other names	ST JAMES HAYDOCK PCC
Status	Registered
Legal form	Previously excepted
Registered	2013-09-24
Register	View on the Charity Commission register

Contact

Address	St. James the Great Haydock St. James Vicarage Church Road Haydock St. Helens WA11 0NJ
Phone	01942 727956
Email	sking0906@blueyonder.co.uk
Website	http://www.achurchnearyou.com/church/2849

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: The primary object is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent in promoting within the ecclestiastical parish the whole mission of the church - pastoral, evangelistic, social and ecunemical.

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Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- St Helens

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£110,813	£114,904	-	-
2023-12-31	£115,901	£125,090	-	-
2022-12-31	£99,816	£95,679	-	-
2021-12-31	£98,100	£113,845	-	-
2020-12-31	£83,013	£109,504	-	-

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Trustees

Name	Role	Appointed
BILL HAYDOCK		2013-09-19
BILL WISWELL		2013-09-19
Dorothy Smith		2013-09-19
IAN WYNN		2013-09-19
IRENE ELIZABETH JONES		2013-09-19
JACKIE CUTLER		2013-09-19
James Robb		2025-04-27
Janet Dawber		2020-10-15
Joseph Heavey		2025-04-27
Katherine Goodstadt		2020-10-15
NANCY HOLLOWAY		2013-09-19
PHIL PEPLOW		2013-09-19
Paul Hooton		2020-10-15
Rev James Michael Owen Vyse		2022-06-30
Rita Brogan		2017-03-29
SUE KING		2013-09-19

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTIAL PARISH OF ST JAMES THE GREAT, HA

England & Wales - Charity number 1153937

Accounts

The Parish Church of St James the Great Haydock

Registered Charity 1153937

Annual Report and Accounts for 2024



Background

The Parish Church of St James the Great is situated on Church Road, Haydock, in the Borough of St Helens. It is part of the Diocese of Liverpool within the Church of England.

The address for correspondence is:

The Vicarage
169 Church Road
Haydock
St Helens
Merseyside WA11 0NJ

Incumbent	Reverend Fr Michael Vyse	**from 30th June 2022**	**Chairman**
Assistant Priest	Reverend Fr Ian Wynne		
Churchwardens	Nancy Holloway	*Vice Chair and Safeguarding Officer*	
	Philip Peplow	*Health and Safety Co-ordinator*	
Treasurer	Susan King		
PCC Secretary	Dorothy Smith		
Gift Aid Secretary	Dorothy Smith		

Deanery Synod Representatives

Jacqueline Cutler
William Haydock
Geoffrey Lightfoot

Elected Members

Kathryn Goodstadt
Janet Dawber
Ann Black
~~Joan Nicholls~~
Irene Jones,
Jean White
Rita Brogan
Jenni Shaw
William Wiswell
Paul Hooton
Joan Nicholls
Jean White RIP *Electoral Roll Officer*

The Electoral Roll has a membership of 145 souls

Appointment of Officers and sub-committees

At the first meeting following the APCM the Parochial Church Council will appoint its officers, their sub-committees and representatives to other Parish Committees or outside bodies,

Quorum for Meetings

For a meeting to take valid decisions one third of members must be present and voting.

Bankers
Barclays Bank plc,
19 Church Street,
St. Helens,
Merseyside, WA10 1BG

Legal Advisor
The Bishop of Liverpool's Registry,
1 The Sanctuary,
London, SW1P 3JT

Independent Examiner
Mrs Gillian Oates,
32 Reddish Crescent,
Lymm,
Cheshire, WA13 9PT

Architect
Bill Schafer Dip Arch RIBA
Schafer Associates | Chartered Architects
56 Belvedere Road, Ashton-in-Makerfield,
Lancashire, WN4 8RU.

Day to day management control is exercised by the Incumbent, the Reverend Fr Michael Vyse, and the Churchwardens, Nancy Holloway and Gordon Turner, who can be contacted via the Vicarage, as above, telephone 01942 727956.

Structure, Governance and Management
The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission. The method of appointing Parochial Church Council members is set out in the Church Representation Rules. The elected members of the Council normally serve for a period of three years, the terms of office being staggered over a three-year cycle to ensure administrative continuity. All church members are encouraged to register on the Electoral Roll and to stand for election to the Council.

The Council operates two sub-committees: the Standing Committee and the Finance and Fabric Committee. The Standing Committee has power to transact the business of the Council between its meetings, subject to any directions given by the Council under the Church Representation Rules. Its members are the Incumbent, the Churchwardens, the Secretary and the Treasurer. The Vice-Chair would also be a member if that office were not held by one of the Wardens.

The Finance and Fabric Committee is charged with considering any matters referred to it by the Council whilst taking an overview of any and all issues related to the finances of the Council and the maintenance of all buildings and equipment for which it is responsible. It reports to, and makes recommendations to, the Standing Committee and the Council, as appropriate. Its members are the Incumbent, the Churchwardens, the Treasurer and four further members appointed by the Council, currently William Haydock, Philip Peplow, William Wiswell (Chair) + one vacancy.

Objectives and Activities
The primary object of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the_doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC has responsibilities relating to the Parish Church; the surrounding Churchyard; the Parish Room and Kitchen annexed to the Church; St. James' Parish Centre, Church Road, Haydock; and the Curate's House (currently let to tenants) at 27 Homestead Avenue, Haydock.

The PCC acknowledges that these responsibilities relate not only to day to day management and the maintenance of the fabric of these buildings but also to ensuring compliance with all relevant legislation and the duties of care thereby imposed. When planning its activities for the year the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion. The advancement of religion is of itself a charitable purpose recognized as being of public benefit within the meaning of the Charities Act 2006. The PCC affirms its understanding that all its responsibilities are exercised not simply within a gathered congregation but within the context of the community as a whole.

VICAR'S REPORT FOR THE YEAR 2024-25

We have a very strong body of Churchwardens and PCC, and, as a result, a very well-organised Church life, a healthy set of finances, a well-maintained building whose ongoing maintenance and development needs are known and proactively catered for. All this continues to be done by a hard-working and vigilant Churchwardens; the Fabric & Finance Committee and our Treasurer; and the Standing Committee, together with many volunteers – especially the Thursday group - working on the building. Worship is also maintained through the hard work and dedication of Fr Ian; Fr John; teams of servers; Matt, the music group, and choir; readers and intercessors; Sacristans, cleaners and flower-arrangers.

I have continued developing links with our Church School, including input in various Year groups' curriculum activities; invigilating the SATS exams; input as a School Governor; as well as countless everyday encounters with children, parents, staff and governors. The school had a positive outcome in last summer's SIAMS inspection, which assesses the Faith input in the school. Many conversations with parents have been struck up on the playground at the beginning or end of the school day. On many occasions, I am struck by the number of times I meet a S. James' parent [or grandparent] in an entirely different context, and often in connection with a long-standing relationship with S. James' Church.

We have had, for the second time, Stephen our Bishop with us, who, on 19th May, confirmed 9 children from the school plus one adult. Others confirmed in previous years took part in the service; and two of those confirmed that day have now become regular and committed members of our Serving Team; their families have also become regular worshippers here. This year, we are set to have Bishop Stephen back again, to confirm four children from S. James' school and two children who attend our Cubs, part of the 18th St Helens - St James' Haydock – Scouts group: our Scouts, like our S. James' School, is a key component in our overall Church life. One of the Confirmation candidates attends Grange Valley school, which I have also been visiting in the past couple of terms, leading one Year group for a lesson at a time.

Our relationship with Bishop Stephen is underpinned by our membership of the Transfiguration Chapter; the Chapter is concerned about the implications which the '*Fit For Mission*' plan would have on us at S. James': we would become part of a 'Large Single Parish' [LSP], which would assume S. James' existing strategic decision-making powers. We have started to engage with process of listening to the process; a vote will be taken in the Autumn as to whether or not to enter into a 2-year long "*As If*" phase of functioning "as if" we were part of that LSP.

Pilgrimages have continued to both Ladyewell and Walsingham, when we are able to give generously to the Shrine and its needs. Monthly Walsingham Cell meetings, together with the May devotion, summer Strawberries & Wine, and the pre-Christmas party, punctuate and sustain the Cell according to the motto, "pray hard and play hard". The Mothers' Union has continued to engage with outside speakers on a variety of topics.

The fortnightly Eucharists, which now alternate between Collier's Court Care Home [formerly Wagon & Horses] and Abbey Rose Court [formerly Lymewood] Care Home, were matched

at Christmas with carols enthusiastically sung by regular worshippers from S. James, including Fr Ian and myself, and led by Janet. It has also been a privilege for Fr Ian and myself to be called upon, by these two care homes and others, to administer prayers, laying-on of hands and anointing, especially for those nearing the end of their lives on earth. This important - if largely unseen – spiritual care draws on the ministry of Healing for which S. James is rightly renowned, due to the work of our Guild of S. Raphael. The Guild continues its annual celebration of its Patron Saint with the October Sunday Eucharist with Healing Ministries. Also not to be forgotten are those who worship with us at home, who receive Holy Communion [and in some cases also Anointing] on a roughly monthly basis.

We have sadly said goodbye to some faithful servants of St James': Jean White and Edna Clough, who, often regarded as inseparable in life, were called to glory within just a few of each other. We also, in June, carried out the burial of the cremated remains of our much-loved 10th Vicar, Fr Paul Nener. May they rest in peace. In this last year, a total of 33 funerals have taken place at St James' [compared to 16 in 2023-24]:

- 13 = Service in Church followed by committal elsewhere
- 3 being a Service in Church followed by Burial in new grave here
- 10 being a Service in Church followed by Burial in existing grave here
- 7 being a Service all at Crem

In addition, St James's clergy [Fr Ian, Fr John and I] have led:

- 15 x Burial, in our churchyard, of Cremated remains
- 1 x Burial from another church in a new grave here
- 3 x burial from another Church in an existing grave here

I generally attend funeral 'wakes', especially if invited to; a good amount of meaningful pastoral ministry is often done in that context.

Dot Beesley felt the need to stand down as Verger, after many years of devoted hard work: her rôle has been taken on by Rita Brogan: we are very grateful for the work done by both of them. We are also very grateful to Phil Peplow for his many years of dedicated service as Churchwarden, and for his continued work with safety and fire procedures. Nancy has been joined as Churchwarden by Gordon Turner: without both of them have been an enormous body of support.

I continue to walk around the streets of the parish when I can, as a visible sign of the Church's presence here, as well as talking to parents at the start or end of the school day: a Priest has been described as "a walking Sacrament".

As I write, we are soon to celebrate the Lord's Death and Passion, and glorious Resurrection from the dead: may we, being dead to sin, be alive to God, in Jesus his crucified and risen Son.

Fr Michael Vyse SSC
Vicar

St. James The Great Haydock
Annual Church Warden's Report April 2025

St James the Great Haydock Church Mission

"This mission statement and action plan came about after a meeting with two concerned parishioners, Father Michael, Area Dean. Nancy, and myself."

As part of the Church's Mission to provide a welcoming and inclusive environment in St. James Church to members of the congregation and parish at large, a meeting was held with the area Dean. The result of which is the basis of this reported.

Father Michael continues to increase the links between the parish church and St. James the Great Primary School by holding regular services in school for the school children and on special occasions services in church for the whole school community. Also, there are monthly services involving the attached scout group which brings back into church the children and parents who have moved on from primary education. Father Michael also spends a great deal of time outside the church informally meeting all the parents of the children who attend the school and scouts. This is in addition to his daily work within the parish visiting the sick, the nursing homes and house bound parishioners to administer the sacrament and bring the church to the whole parish of St. James.

Within the Church's Mission to provide such a welcoming and inclusive space for families with young children, we need to complement Fr. Micheal's work by providing a welcoming, friendly and safe space for the young children and their parents or guardians, which makes them feel included within the church and the congregation and can at the same time take part in the church's liturgy and Eucharist service on a Sunday.

The current position:

1) Parish room.
2) SW corner of the church a children's corner

Parish room.
Pros: it is a large area to enable large toys or table work to be conducted and noisy activities to take place. It has a speaker so that the church service and be heard and followed.
Cons: it is isolated from the main body of the church. You are unable to physically, visually and actively take part the church Eucharist when in the room.
Children's Corner
Pros: it is within the main body of the church and has toys, table and chairs suitable for young children. It has colourful displays, reading books and activity sheets. It is warm and well light with natural light.
Cons: it is limited in size. The messy church display board acts a barrier to the rest of the church. There can be noise issue when inappropriate toys or activities are undertaken. You are unable to interact with the rest of the church, the liturgy and see the priest and alter party during the Eucharist.

The way forward to improve the church's mission of inclusion.

1) Use the parish room for noisy activities i.e. playing with hard plastic toys.
2) Use the parish room when a child becomes unsettled, upset, starts acting out or is unable to be reasonably quiet.
3) Use the parish room as a safe quiet place to go to give the child and the parent a quiet place to recover and relieve the tensions that can arise when in front of other adults.

It is accepted noise is inevitable with young children, but it is also incumbent on the church to be aware that loud and excessive noise can spoil the act of worship to some in the congregation especial during the blessing of the Eucharist.

4) The children's corner needs to be more open therefore the physical barrier of the Messy Church display board needs to be removed and put somewhere else. This will enable the main body of the church to be visible and the adults and children can be aware of the church service and take part as and when they feel able. This will allow the children to become more involved and receive instruction and guidance as to what is happening during the service at the appropriate time. Both adults and children will be involved within the service rather than isolated behind a screen.
5) Increase the floor area as necessary, when and if numbers increase.
6) We have a quiet safe place for the children from which they can be involved with the service.
7) Ensure there a plenty of soft toys and quiet activities for the younger children.
8) Ensure all toys, games and activities are communal and are not the property of any individual – they belong to the congregation.
9) These areas to be under the direction of the Vicar and the Church Wardens.

Outcome: pews have been rearranged at the back of the church (south aisle), the screen removed, and two areas created for adults and children to be together "quietly" and still be part of the whole church and take part in the service. This to date has proved quite successful. Also, a rear pew at the back of the south nave has been removed so that there is a space for wheelchairs, mobility scooters and buggies.

Dry rot: The repairs have been completed. A big thank you to everyone involved in cleaning the church and tidying up once the works was completed. The cement panels which had to be chiselled from the walls have been replace with lime-based rendering which allows the brickwork to breath and not retain moister penetration from the outside. The wood has been treated with a special wood paint to match the rest of the woodwork.

Roof valley replacement: Both phases of the roof valley have been completed however there was found to be other issues with parts of the roof due to "age and weather",. which will hopefully be addressed at the same time

Water meters: We only have **ONE** and it is for the Parish Centre. It is under the floorboards as indicated by a sign on the wall. Access is via a little floor panel. All other water bills are based on the old rateable value.

Heating: Both furnaces are functioning, and the new timer is easy to adjust and set to suite the needs of the church. The church in winter can never reach more than 16 degrees especially when we have had severe frost at night and for several days at a time.
The parish room heater is now working after several repairs.

Vandalism to stain glass window: This was repaired by a local stained-glass company based in St. Helens.

Repairs, general maintenance and groundwork: It cannot be expressed how grateful the church of St. James is to everyone who helps with these matters, they have saved the church a great deal of money which can only be seen when you look at the financial statement produced by the treasurer. This is especially true of the graveyard.

Church Inventory: together with Fr Michael, Fr Ian Nancy and myself the church silver ware will be sorted into those for regular use and other items of infrequent use and then put in more appropriate secure storage. We will then take a full inventory of the church's artefacts and where they are to be kept.

Church Service Streaming: The YouTube channel now has 91 subscriptions and is watched live by over 10 parishioners and later has from 50 to 80 views each week.

Gordon Turner
Church Warden

Notes from Guild of St Raphael Prayer Group Meeting & AGM 25 February 2025

Pre-meeting thanks: *to everyone who supports the guild with donations, raffle prizes, or help with events; to those who helped with Pie & Peas; to those who helped make Edna Clough's funeral special and to Les Moorcroft for his practical and IT support.*

AGM - review of January to December 2024

- **January** - Good attendance at Pie & Peas.
- **February** - main concern was only a small amount of our money donated to church from previous years has been spent.
- No meeting in **March** because of the Chrism Mass at Manchester Cathedral. Oils were received into church at the Eucharist that evening.
- **April** - coach to Oswaldtwistle Mills. 44 Guild members and congregation were joined by people from other local churches. Whilst the day was enjoyable, we will not be returning there. A letter outlining our dissatisfaction with their arrangements for our visit was sent. The compensatory voucher they sent to us in response was returned to them. The first request for an individual Laying on of Hands for quite some time resulted in a well attended gathering of Guild members in the Lady Chapel after the 21 April 10.30am service. It was a moving service but future requests like this will be arranged for the front of the main altar steps to allow for enough room for everyone present to be joined by touching whilst Laying on of Hands is carried out. This is so that everyone can be a part of the service in a more meaningful way.
- In **May** agreement that people should stay on the Guild's prayer list for three months, unless specifically requested otherwise, or the person is long-term sick or housebound. Also agreed that whenever sufficient people are present at meetings, we should have a raffle, with money raised reserved separately and used towards subsidising any future outings, as coach hire has become very expensive. Carol O'Neil was thanked for volunteering to become Deputy.
- Alison Carson was our speaker at our **June** meeting, so items for discussion were carried forward. There was positive feedback from our prayer requests box at the summer fair. Stocks of sympathy cards were given to Fr Michael and Fr Ian to give to bereaved families, where appropriate.
- A coach trip to York was arranged for 27th **July**, the day of the Northern Provincial Service in the Cathedral there. This coach had to be cancelled as there was insufficient interest to make it viable. It was later discovered that the Chapter had a coach to the Northern Provincial Festival, which we had no prior knowledge of. It is unknown whether this had any impact on us being unable to fill our coach.
- In **August**, a review of membership was carried out and those who had not engaged for some time were contacted. The Guild offered to pay for a defibrillator. *Recently discovered that one has been acquired at no cost to the Guild.*
- In **September** a new Thank You card was produced, to be used as appropriate.
- **October** - The annual Parish Service for Healing More people attended and engaged than last year and a lot of positive comments were received after the service. Badges worn by Guild members helped to identify who could support anyone who wished for this. The format of two Laying on of Hands stations with one anointing station worked very well. Use of the Taize Chant to finish the service added to the atmosphere and the Guild then provided complimentary refreshments in the Parish Room. Arrangements for our organist to be able to access Laying on of Hands must be made for next time.
- Christmas themed refreshments were served at our meeting in **November**. There was also a quiz and raffle. On 28 November 2024 our coach, of 31 people, went to Lytham Hall to see the historic building decorated for Christmas and to have afternoon tea. The day was a great success and a letter of thanks has been sent to Lytham Hall. A raffle was held on the return journey, as has become out practise. Funds raised from this were included towards our annual donation to church funds. *(raffle money towards coach subsidy is only from our meetings).*
- There was no meeting in **December**. Christmas cards for those on the Guild's prayer list went well and positive feedback from recipients has been received once again.

In summary – It was a good year overall and we were able to make a donation to church funds of £950. This is slightly down on last year *(which was £1,100)*. It is heartening that there has been much more interest in the Guild this year and that the coach trips have become popular as they offer outreach opportunities.

Current Situation

Membership - fairly static. Dorothy Whitfield and Jean White died during 2024; Annie Cox and Edna Clough died at the start of 2025. Laying on of Hands volunteers are fewer, which can cause problems.

Finances - Over £3k donated since 2022. Only £665.67 has so far been spent. Anyone can request a purchase but Sue King and I need to know, to be able to keep track. 2024 accounts have been approved by Sue King and can be inspected on request.

Prayer List - The 3 month review system to remain in place. Several people have sent their thanks and appreciation for our prayers. Our list is to be compared with pew sheet list to ensure all Guild prayer requests are covered at our monthly Eucharists. From now on, sheet to be put on the table prior to the start of our meetings on which people can add the names of those they want us to particularly pray for that night.

Cards for those on the prayer list - Easter cards will be available from the our stand at the back of church from Sunday, 9 March.

Potential speakers – suggestions welcome

Publications - To be reviewed .

Potential coach trips: Several suggestions received. Difficult to find a suitable date but a day trip to Saltaire has been arranged for 10 May but this can only go ahead if we have sufficient numbers.

Diary Dates:

Tuesday, **25 March 2025** - Our next meeting, after the 7.30pm Eucharist.

Tuesday, **15 April 2025** Chrism Mass at Manchester Cathedral.

Saturday, **10 May 2025** - Day trip to Saltaire

Saturday, **21 June 2025** - Table top sale, whilst Cell breakfasts are going on.

Sunday, **26 October 2025**, Annual Parish Healing Service, during the 10.30 Eucharist.

Any Other Business

- Discussion needed on whether an afternoon Pie & Peas followed by Eucharist would be viable for next January.
- Need to continue raising the Guild's profile; who we are, what we do and that we pray for anything of concern, not only the sick, all of which can be done in confidence, if required.

Please let me have your comments/suggestions/feedback on any points raised above.

Thank you for your support

Elaine Wallwork

Branch Leader's Report 2024

January Church Service, followed by AGM and giving out of birthday cards and hotpot supper.

February Voluntary Community Champions unable to come due to illness. Discussed illness of absent members, took subscription fees and tea money. Checked on who had not received Prayer Diary. Made a list for upcoming Lent Lunches, gave out birthday cards

March no meeting

April Kayleigh Archbold from Victim Support cancelled last minute. She is the Operations Manager for Supported Housing and Domestic Abuse. Her talk would have fitted in with our MU project, 'Rise Up Against Domestic Abuse'. We discussed the piece in the Spring Issue of the 'Connected Magazine about this topic and I asked if members wanted to register for the Bronze Award. We also discussed the letters from Mary Sumner House and members were directed to our notice board where all the information is displayed.

May John Harrison stepped in for Michael Hardi from Leprosy Mission. He provided us with an update of the new hospital. He had personal experience of the place and told us many stories about children and adults affected by this disease. We found his talk both interesting yet harrowing at times Members were asked if they had managed to join MSH in Midday Prayers. We discussed 'Thy Kingdom Come', an MU initiative to introduce new people to Jesus. Also, I informed members that I had spoken to Jennifer Grayson from 'Safe to Speak' and that she would come and speak to us soon.

June Musical evening led by member Janet Dawber focussing on the words of several hymns and how the music can aid in a deeper understanding of the prayer within. The latest information was shared from MSH concerning our WW President Sheran, who is visiting Australia and New Zealand. Also a letter to all MU members from King Charles 111 thanking us for our support through prayer during his illness. Members referred to Notice Board for this and details of the 'Scargill Retreat' and the 'Rise Up' celebration Service. Discussion and lists made for arrangements for the upcoming 'Summer of Hope' Afternoon Tea' and our proposed meal out, both in August.

July Paul Hooten, a local Councillor came to talk to us about his work in the community. Members asked a wide range of questions and thoroughly enjoyed his talk and the information he gladly gave. We then finalised details for the Afternoon tea. Members were reminded to check the Notice Board for the latest from MSH. I also informed everyone about my visit to Olive Rigby, a previous Leader, who had given me some colourful fabric from MU members visiting St James from Zimbabwe. She also gave me a large piece of material printed with the MU logo and some of the same made up into a tablecloth and 4 aprons. These will be used on an information aboard in Church and for the Afternoon Tea

August No meeting but Wave of Prayer, fitted in on Sunday after our Eucharist.(the time when most people available). Meal out at The Kirkfield Hotel (really enjoyable) and Afternoon Tea and Bingo, our fundraising event for 'The Summer of Hope Appeal'. A fabulous £465. 12 raised. Well done everyone.

September Branch Leader gave a talk about MU membership around the world focussing on those branches we prayed for in our Wave of Prayer. Orders asked for MU diaries and Christmas cards and gifts.

October Member Elaine Wallwork gave a fascinating talk on some interesting characters from our own area Really surprised us that we had so many noteworthy, local rogues and heroines in our small area. Gave members an update on our Christmas Meal. Checked if any 'Connected' and 'Prayer Diaries' were outstanding. Read 'September 'Reflection' from MSH and referred members to Notice Board for further details including Carol Service and Services at the Cathedral.

November Christmas Crafts with Janet Dawber. This year we made a Cracker from scratch including hat, sweet and snap! Great Fun. Also reminders about MU meal, Christmas Tombola Gifts and reading Board.

December No meeting but Last Christmas message from our outgoing WW President, Sheran placed on Board and cards and same message and Christmas cards from the Diocese taken out to our 5 Indoor Members. Christmas meal enjoyed with Choir members and clergy.

Cell of Our Lady of Walsingham

Our church is the only one in the Deanery with a full-time priest, Fr. Michael Vyse.
Fr. Michael is also the Cell Superior of Our Lady of Walsingham.
Our cell has once again shown its support to the Shrine, by going on parish pilgrimage, every year, donating money and praying the Rosary and the Angelus daily.
We are the largest cell in this country. We have 42 members and our last two members were Fr. John Taylor and Mr Martin Taylor.
The fund-raisers we have throughout the year which is very well supported,
We have Breakfasts with sale of goods, Strawberries and Wine evening, Cheese and Wine evening and very kind donations from members all this money goes to the Shine.
We are truly grateful for all money we make or receive. We also cater for Summer and Advent Fayre.
Mary, Mother of God plays an important part of our lives, she is always pointing to her son, because her primary role is to direct people towards Jesus.

This year we have paid £35.for church supplies for the month of August.
£40. For the red glass lamp that burns above the Memorial book in our church.
£40. For the lamp that burns in the Holy House in the Shrine for our church.
100 Easter Eggs for our primary school.
100 Selection boxes again for the school.
£100 to the Sisters of St. Margaret's Priory, Walsingham for the work they do.
£150 to send five youths to the Youth Pilgrimage at Walsingham.
£1.250 to help subsidy towards the coach that we go on pilgrimage and cover the drivers cost for his food and room.
Sadly one of our faithful members passed away in January of this year,(2025) Mrs Edna Clough.
May she rest in peace and rise in glory, her name will be added to the Chancery book at Walsingham which the cell pay £35.

This year our cell is 19years old and I am so pleased to say that in these years we have bought, paid and donate to church and the Shrine-a total of £37. 000. 00
All our meetings are open to members and non-members and are always made to feel welcome.

Society of Mary
This year are day pilgrimage to Ladywell will take place on 14th of June.
Members of the society receive the Ave magazine twice a a year.
The S.O.M whilst being one of the Catholic Societies of the Church of England has members in churches all over the world.
The Society wishes to encourage Christians to respect Mary, Mother of God.
Members shall keep a Rule of Life which includes such special devotions as the Angelus, the rosary, Marian anthems and the Litany of Our Lady.
They will pray for departed members of the society and offer the Holy Eucharist for them.

The Rosary
A couple of years ago a members were asked to say the rosary in the Chapel of Rest in the local undertakers Alan Jones. As one of our members from English Martyr's had passed away and his

daughter said it was something he wanted. (English Marty's do not have a rosary group) We went along and said the rosary and prayed for his departed soul for Mary's Intercession with God so that the deceased may have eternal rest with Him forever. This was very special privilege to be asked to do this and it will always be remembered by the members.

Our rosary group meet each Thursday at 6.30pm in either the Lady chapel or the St. Alban chapel. Everybody is welcome to come along and join in or just to sit quietly pray and meditate.

Dot Beesley
Cell Secretary

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2024
GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS	£	2,024	£	2,023
Voluntary Receipts				
Planned Giving	33,239		32,505	
Collections and other Giving	5,378		6,400	
Income Tax recovered	11,400	50,017	11,230	50,134
Other voluntary receipts				
Sundry donations	16,090		7,560	
Insurance				
Bequest		16,090		17,560
Activities for generating funds				
Magazines and bookstall	1,056		1,355	
Fund raising	11,443	12,499	9,127	10,482
Receipts from investments				
Interest received	850		512	
Homestead rent	8,376	9,226	6,421	6,934
Receipts from charitable activities				
Wedding and Funeral fees	11,752		13,295	
Contributions for PC and parish room	495	12,247	750	# 14,045
TOTAL RECEIPTS		**100,078**		**99,155**
PAYMENTS				
Donations to Other Charities				
Mission Giving		830		770
Charitable Activities				
Parish share	62,717		62,655	
Church Running Expenses	15,527		19,563	
Clergy expenses	66		550	
Upkeep of services	5,623		6,651	
Salaries & Support costs	2,065		2,500	
Homestead Ave Costs	588		644	
Vicarage costs	2,944		2,805	
Church maintenance	3,033		2,235	
Administration Costs	139		168	
		92,703		97,771
Cost of Generating Funds				
Ancillary trading costs		476		519
TOTAL PAYMENTS		**94,009**		**99,060**
Excess of receipts over payments		6,069		95
Transfer to Parish Centre Fund		495		750
Total Unrestricted Funds at 1 January 2024		11,165		24,913
Balance as at 31 December 2024		**16,739**		**24,258**
Less Parish Centre deficit		1,212		9,170
Less Churchyard deficit				3,923
Less MU deficit		317		
Total Unrestricted Funds at 31 December 2024		**15,210**		**11,165**

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2024

OTHER FUNDS

FLOWER FUND	£	£
Restricted	**2024**	**2023**
Voluntary Receipts		
Restricted Donations	100	614
Payments		
Various costs	194	62
Excess of receipts over payments	-94	552
Total Fund at 1 January 2024	1,011	459
Total Fund at 31 December 2024	**917**	**1,011**
PARISH CENTRE FUND		
Restricted		
Voluntary Receipts		
Donations and fundraising	163	**1,854**
Payments		
All running costs and building materials	1,870	11,774
Excess of payments over receipts	-1,707	9,920
Transfers		
Rent from general fund	-495	750
Total Fund at 1 January 2024	0	0
Total Fund at 31 December 2024	**1,212**	**9,170**
Write off from General Fund	**0**	**0**
CHURCHYARD FUND		
Restricted to expenditure maintaining the Churchyard		
Voluntary Receipts		
Restricted donations	1,160	717
Payments		
Running costs	1,060	4,640
Excess of receipts over payments	100	3,923
Total Fund at 1 January 2024	0	0
Total Fund at 31 December 2024	**100**	**3,923**
		0
FABRIC FUND		
Income	3,200	5,161
Payments	11,787	1,537
Excess of payments over receipts	8,587	3,624
Total Fund at 1 January 2024	53,636	50,012
Total Fund at 31 December 2024	**45,049**	**53,636**
GUILD OF ST RAPHAEL		
Total Fund at 31 December 2024	3,190	3,056
MOTHERS UNION		
Total Fund at 31 December 2024	-317	220
AGENCY FEES		
Agency Fees Collected	6,111	6,574
Reimbursements Paid	5,984	6,631
Excess of receipts over payments	127	57
Total Fund at 1 January 2024	1,215	1272
Total Fund at 31 December 2024	**1,342**	**1215**

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2024

STATEMENT OF ASSETS AND LIABILITIES

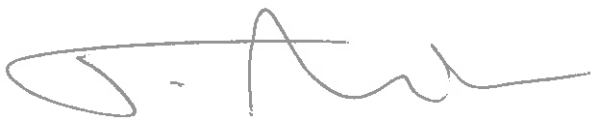
	Restricted Funds							TOTALS	
	General Fund	Agency DBF	C/yard Fund	Fabric Fund	Flower Fund	P Centre Fund	MU Guild	2024	2023
	£	£	£	£	£	£	£	£	£
Cash Funds									
Bank								20,022.89	17,619
Business								45,593.38	52,305
Note: Much of MU bank transactions are in the General Fund.							0	**65,616**	**69,924**
This does not represent total income and costs for the year.							3,190		
Total Cash	**15,210**	**1,342**	**100**	**45,049**	**917**	**0**	**3,190**	**65,807**	**70,303**
						Difference		-191	-379
							Immaterial G. Oates		
Other monetary assets									
Guild of St Raphael							see above		
Investment Assets									
Alice Watson Trust (Market Value) Valuation as at 31 December 2024								1,530	1,485
Assets retained for use of the church									
27 Homestead Ave (Purchase price on 4 Feb 2002)								54,000	54,000
Note that the Diocese holds the property in trust for the PCC									
Deeds held by Hill Dickinson LLP, Liverpool, L3 9SJ									
Agency									
DBF								1,342	1,215
								1,342	1,215

Notes

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Approved by the PCC on 23 MARCH 2025 and signed on their behalf:

PCC Chairman



Financial Review

Treasurer's Comments

2024 was a year of reasonable stability with overall income exceeding expenditure in the General Fund by £6,070. The fact that costs are kept to an absolute minimum has certainly helped to enable this to be a positive result.
It is worth noting that 67% of expenditure for the year is our contribution to Parish Share which totalled £62,717 out of a total expenditure of £94,009. Fortunately, this figure will be lower in 2025 as there has been an agreement by the Deanery to reduce the Parish Share by 13%.

The next major cost has been gas and electricity for the church and parish room which accounted for 10% of the total expenditure. Once again, there should be reduced costs in 2025 as a new contract has been agreed for gas which should bring about savings.

It is with grateful thanks to the congregation and supporters of St James that costs can be met. Income from planned giving, collections and income tax recovered amounted to £50,017 in 2024 compared to £50,134 in 2023. Sundry donations increased significantly from £7,560 in 2023 to £16,090 in 2024. Fund raising also increased from £9,127 in 2023 to £11,443 in 2024 which was partly due to the wreath sale income being put in the General Fund instead of Flower Fund.

The closing balance on the General Fund account stands at £15,527

The Churchyard Fund finished the year with a positive balance of £100 which is mainly due to the valued support of volunteers helping with the maintenance of the churchyard. It was agreed at the end of 2023 that the church could no longer afford to pay for the grass cutting in the churchyard. As a result, a number of volunteers assisted with the upkeep but there is no guarantee that this can continue into 2025. More assistance is needed urgently for the churchyard to be maintained to an acceptable level.

The Parish Centre Fund operated at a level whereby costs exceeded income. The deficit of £1,212 was met from the General Fund. This resource is certainly under-utilised but with the plan to have a childcare facility starting in 2025, this should bring about much needed income as well as providing a useful service for the local community.

On a positive note, the church was fortunate to benefit from a generous bequest of £3,000 in 2024 which was allocated specifically to the Fabric Fund. The balance on this Fund stands at £45,049 on 31 December 2024

With Fr Michael to guide us, St James has the benefit of willing helpers and volunteers to build on its solid foundations and enable this church to continue its valued work in the Parish.

Sue King

Treasurer

Independent Examiner's Report

Report to the Parochial Church Council (PCC) of St James the Great, Haydock on the accounts for the year ended 31st December 2024, as set out on pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act;
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: G.L Oates. Date: 22nd March 2024

IE's Name: Gillian Oates

Address: 32 Reddish Crescent, Lymm, Cheshire, WA13 9PT

REPORT OF PAROCHIAL CHURCH COUNCIL MEETINGS 2024-2025

05 JUNE 2024 1 Clergy 16 Members present 4 Apologies

Topics Discussed

- Discussion regarding Defibrilator whether to buy or rent.
- Dispensing of Guild Funds to Father Michael to spend as he wishes.
- Gordon Turner appointed Vice Chair of PCC.
- Detailed financial report from Treasurer.
- Work to be carried out in Churchyard over the coming months.
- Detailed report from Churchwarden.
- Update and review of Easter services.
- Updating on Fundraising and other events.
- Lengthy discussion on Worship and how this could be improved and also suggestions of how the two congregations could perhaps meet up sometime as we are beginning to lose touch with each other.
- Report from Bill Haydock regarding urgent work which needs to be done regarding rainwater leakage
- Dates of future meetings.

04 SEPTEMBER 2024 1 Clergy 17 Members present 3 Apologies

Topics Discussed

- Detailed Financial report from Treasurer.
- Detailed report from Churchwarden.
- Energy assessment (all churches need to have energy efficient lighting by 2025.
- Bill Haydock updated members about the issues surrounding dry rot.
- Safeguarding issues surrounding children serving at the Altar and any medical issues regarding the children serving.
- Discussion regarding Advent and Christmas services.
- Grave markers for garden of remembrance.
- Fund raising events.
- Retirement of Dot Beesley as Verger at the end of September. Rita Brogan agreed to take up the post,
- Issues regarding car park ad Graveyard maintenance. There is only about eighteen months to go before the Graveyard is full and we will need to extend which will incur costs.
- Discussion took place regarding the Hire Agreement for the Parish Centre due to the possibility of it being used for a Nursery subject to OFSED approval. This matter to be taken to Fabric and Finance for fine tuning and returning to PCC with any concerns.

13 NOVEMBER 2024 1 Clergy 14 Members 4 Apologies

Topics Discussed

- Matters arising - Garden of Remembrance markers (further discussion needed); Car Park (put a no parking sign to prevent blocking disabled parking space); Extending graveyard (need to have further discussion).
- Detailed financial report from the Treasurer

- Detailed report from Churchwarden.
- Report from Deanery Synod regarding Fit for Mission and whether Winwick Deanery wished to be part of this.
- Report on Safeguarding - possibility of it being taken out of the hands of the Church and made independent.
- Plans for Advent and Christmas.
- Update on Fundraising.
- Update on Nursery.
- Discussion took place about noise from children's corner during the service and how this could be resolved.
- Date of next meeting which will be to receive the accounts to year end 31st December 2024.

19 FEBRUARY 2025 1 Clergy 14 Members present 3 Apologies

Topics Discussed

- Tribute was paid to Jean White and Edna Clough who had died recently and were both stalwart members of our Church and served faithfully on the PCC for many years and will be sadly missed.
- Matters arising: Legacy from the estate of Joan Nicholls; Defibrilator;
- The treasurer presented the accounts for the year ended 31st December 2024 for approval. She went through every page and explained all the income and expenditure and invited any questions.
  It was proposed and seconded that the draft accounts be approved.
  Thanks were expressed to Sue for all her hard work and dedication as treasurer.
- Children's corner – more space has been created by removing some pews and this will also allow access for wheelchairs and prams.
- Discussion regarding Fit for Mission.
- More volunteers needed for cleaning in Church,
- Dates of future meetings. – Reports for inclusion in Annual report needed for 19th March . Short meeting to approve the Annual report 23rd March following 10.30 a.m. service.
- Annual Parish Church Meeting 27th April 2025.

Dorothy Smith PCC Secretary

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTIAL PARISH OF ST JAMES THE GREAT, HA

England & Wales - Charity number 1153937

Accounts

THE PARISH CHURCH

OF

ST JAMES THE GREAT HAYDOCK

REGISTERED CHARITY 1153937

TRUSTEES' ANNUAL REPORT

AND ACCOUNTS FOR 2023



Background

The Parish Church of St James the Great is situated on Church Road, Haydock, in the Borough of St Helens. It is part of the Diocese of Liverpool within the Church of England.

The address for correspondence is:

The Vicarage
169 Church Road
Haydock
St Helens
Merseyside WA11 0NJ

Incumbent	Reverend Fr Michael Vyse	**from 30th June 2022**	**Chairman**
Assistant Priest	Reverend Fr Ian Wynne		

PAROCHIAL CHURCH COUNCIL ELECTIONS AT ANNUAL MEETING 2023

CHURCHWARDENS

Nancy Holloway	Vice-Chair and Safeguarding Officer
Philip Peplow	Health and Safety Co-ordinator

DEANERY SYNOD REPRESENTATIVES

Jacqueline Cutler

Bill Haydock

Geoffrey Lightfoot

Bernadette Lightfoot

ELECTED MEMBERS OF PAROCHIAL CHURCH COUNCIL

Three Years until 2026

Susan King; Rita Brogan; William Wiswell; Paul Hooton

Two Years until 2025

Dorothy Smith; Kathryn Goodstadt; Janet Dawber; Ann Black

One Year until 2024

Irene Jones; Jean White; Jenni Shaw plus one vacancy.

Electoral Rolls Officer

Jean White

PCC Secretary	Dorothy Smith
Gift Aid Secretary	Dorothy Smith
Treasurer	Sue King

The Electoral Roll has a membership of 142 souls

Appointment of Officers and sub-committees

At the first meeting following the APCM the Parochial Church Council will appoint its officers, their sub-committees and representatives to other Parish Committees or outside bodies,

Quorum for Meetings

For a meeting to take valid decisions one third of members must be present and voting.

Bankers
Barclays Bank plc,
19 Church Street,
St. Helens,
Merseyside, WA10 1BG

Legal Advisor
The Bishop of Liverpool's Registry,
1 The Sanctuary,
London, SW1P 3JT

Independent Examiner
Mrs Gillian Oates,
32 Reddish Crescent,
Lymm,
Cheshire, WA13 9PT

Architect
Bill Schafer Dip Arch RIBA
Schafer Associates | Chartered Architects
56 Belvedere Road, Ashton-in-Makerfield,
Lancashire, WN4 8RU.

Day to day management control is exercised by the Incumbent, the Reverend Fr Michael Vyse, and the Churchwardens, Nancy Holloway and Philip Peplow, who can be contacted via the Vicarage, as above, telephone 01942 727956.

Structure, Governance and Management
The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission. The method of appointing Parochial Church Council members is set out in the Church Representation Rules. The elected members of the Council normally serve for a period of three years, the terms of office being staggered over a three-year cycle to ensure administrative continuity. All church members are encouraged to register on the Electoral Roll and to stand for election to the Council.

The Council operates two sub-committees: the Standing Committee and the Finance and Fabric Committee. The Standing Committee has power to transact the business of the Council between its meetings, subject to any directions given by the Council under the Church Representation Rules. Its members are the Incumbent, the Churchwardens, the Secretary and the Treasurer. The Vice-Chair would also be a member if that office were not held by one of the Wardens.

The Finance and Fabric Committee is charged with considering any matters referred to it by the Council whilst taking an overview of any and all issues related to the finances of the Council and the maintenance of all buildings and equipment for which it is responsible. It reports to, and makes recommendations to, the Standing Committee and the Council, as appropriate. Its members are the Incumbent, the Churchwardens, the Treasurer and four further members appointed by the Council, currently William Haydock, William Wiswell (Chair) + 2 vacancies.

Objectives and Activities
The primary object of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the_doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish

the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC has responsibilities relating to the Parish Church; the surrounding Churchyard; the Parish Room and Kitchen annexed to the Church; St. James' Parish Centre, Church Road, Haydock; and the Curate's House (currently let to tenants) at 27 Homestead Avenue, Haydock.

The PCC acknowledges that these responsibilities relate not only to day to day management and the maintenance of the fabric of these buildings but also to ensuring compliance with all relevant legislation and the duties of care thereby imposed. When planning its activities for the year the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion. The advancement of religion is of itself a charitable purpose recognized as being of public benefit within the meaning of the Charities Act 2006. The PCC affirms its understanding that all its responsibilities are exercised not simply within a gathered congregation but within the context of the community as a whole.

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VICAR'S REPORT FOR THE YEAR 2023 - 24

This has been my first full year as Vicar of St James the Great.

We have a very strong body of Churchwardens and PCC, and, as a result, a very well-organised Church life, a healthy set of finances, a well-maintained building whose ongoing maintenance and development needs are known and proactively catered for. All this continues to be done by a hard-working and vigilant Churchwardens, the Fabric & Finance Committee, and the Standing Committee, together with many volunteers working on the building. Worship is also maintained through the hard work and dedication of Fr Ian, Fr John, teams of servers, music group and choir, readers, and intercessors, Sacristans, cleaners and flower-arrangers.

I have continued developing links with our school, including input in various Year groups' curriculum activities. We were able to welcome Stephen, the then-new Bishop of Beverley, on 11th June, to confirm 4 children from the school plus one teenager, who is now a regular member of our Serving Team. At least one of the children is keen to return in May, to support this year's Confirmation candidates: nine children and one adult are set to be confirmed on Sunday 19th May this year, the great feast of Pentecost. We pray that that day will be a great outpouring of the Holy Spirit on those candidates as well as on the parish as a whole.

Some of the younger school children, in Key Stage One [Year Reception – 2] are also set to be baptised here, and have already taken part in our Christmas and Easter services, including a well-attended Christmas Eve Crib service, built on the success of 2022's one, and an Easter Eucharist at which children lit a candle at the Easter Garden, before having activities in the Parish Room. Messy church has continued to be well-supported by children, parents and a team of committed activities leaders at St James'. Meanwhile 10 infants were baptised here between April 2023 and February 2024; in addition, 4 school-children were baptised and confirmed in the same service, in which one school-child [who had already been baptised] was confirmed with them.

I have noticed an interconnection between those children who attend our St James' school, who also attend our Scouts/ Cubs/ Beavers and who are interested in deepening their faith: as a result, I visit them most Thursday evenings [when I have to juggle my time a bit between them and Rosary/Mass]. I also found that Family Eucharists I held in the first months of my ministry here were not bringing the families in, whereas the ones supported by the Scouts etc were: I have therefore increased the number of occasions when the Scouts join us [with presentation of Scouts/Cubs'/Beavers'/Young Leaders' flags] on a Sunday morning at 10.30am, so as to have such services about 6 times a year. These extras occasions [which already included Harvest, Remembrance, and Mothering Sunday] have extended to include, also, a Scouts-focussed Eucharist in mid-July, timed to coincide with the start of the Scouts' summer break, and during which items of Scouting equipment are presented, described and blessed. It is clear to me that the Scouts are proud of their status as not merely the 18th St Helens group, but as the St James' Haydock group, and that they deeply treasure their connection with St James' Church just as much as we cherish our connection with them. For instance, whereas we shall soon lose some of our regular school Communicant children as they move to High School, we shall nevertheless retain some of them through their membership of, and active participation in, the Scouts.

We have sadly said goodbye to some faithful servants of St James': our much-loved 10th Vicar, Fr Paul Nener; Susan Shaw, a member of our choir; and Fr Alan Heaton, who often came here to worship. May they rest in peace.

In this last year, a total of 16 funerals have taken place at St James':

- 9 being a service in Church followed by committal elsewhere
- 1 being a Service in Church followed by Burial in new grave here
- 6 being a Service in Church followed by Burial in existing grave here

In addition, St James's clergy [Fr Ian, Fr John and I] have led 4 funerals being a Service all at Crem; and, in our churchyard, we have had 15 Burial of Cremated remains, and 2 burials from another Church in an existing grave.

Continuing St James' very long-held Anglican Catholic tradition, I have, in the past year, attended my first festival at the Pilgrimage at Ladyewell: it has a lovely 'home-spun' feel, and a very uplifting, not to say scorchingly hot, day was enjoyed by many people from St James'. In the summer, we enjoyed very high numbers at our annual parish pilgrimage to Walsingham, when we are able to give generously to the Shrine and its needs.

The fortnightly Eucharist at Collier's Court Care Home [formerly Wagon & Horses] has been matched with a fortnightly one at Abbey Rose Court [formerly Lymewood] Care Home, where I was previously visiting residents on a one-by-one Home Communion basis. This provides an increased opportunity for fellowship, corporate worship, and singing. My Home Communion visiting extends to around 7 regular individual homes, together with both, and Members of the Guild of St Raphael have accompanied me on some of these services, which has been an important sign of St James' involvement in this Ministry.

I continue to walk around the streets of the parish when I can, as a visible sign of the Church's presence here, as well as talking to parents at the start or end of the school day: a Priest has been described as "a walking Sacrament".

As I write, we are celebrating the Lord's Resurrection from the dead: may we, being dead to sin, be alive to God, in Jesus his risen Son.

Fr Michael Vyse SSC
Vicar

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REPORT FROM ELECTORAL ROLL

There are a total of 142 people on the Electoral Roll:
76 Live in the Parish
66 Live outside of the Parish boundaries

To be on the Electoral Roll for the Parish a person needs to be sixteen or over and have been Baptised and Confirmed; attend Church regularly and signed an Electoral Roll form. Only persons whose names are on the Electoral Roll of the Parish are entitled to vote at the Annual Parish Church Meeting.

The Electoral Roll is revised every six years.

Mrs Jean White
Electoral Rolls Officer

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Guild of St Raphael Prayer Group – Annual Report for 2023

The **January 2023** Pie & Peas 2023 was the first for which members had been asked to consider making a donation towards food costs. Roughly half those attending did so. In subsequent discussions it was felt that all attendees, members or not, should be asked to buy a ticket – *and this happened for January 2024's pie & peas.*

February 2023 meeting was our first AGM and, therefore, included a retrospective summary of events since Edna Clough had stepped back from leading the group, which included the background to our split from the Guild of Health & St Raphael, national organisation, and the circumstances around the removal from St James' by them, of the carved statue of St Raphael and the sliver chalice set.

In **March 2023** – Tony Ormrod was officially enrolled as a member and welcomed to the Group. The meeting was held, but no notes were issued, due to a minority view that comprehensive notes meant there was no need to attend meetings. Having realised that not sending out notes deprived the housebound members of their link with the Guild, notes covering March and April were issued after the **April** meeting, encompassing issues discussed at both meetings. Succinct notes have been issued after each meeting since.

The **May 2023** meeting was very well attended. It was announced at this meeting that the Chapter had requested we hold a prayer/study day at St James, focussing on the Healing Ministry and the date was set for September 2023. A Laying on of Hands rota was issued following this meeting. Steps were taken to obtain a replacement statue of St Raphael. *(on-going)*. A lighter banner was sought and bought, intended for use in the walking day, but its quality was disappointing so was not used.

In **June 2023** we received approval of our request, placed in March, to have a dedicated notice board. This was sourced and installed at no cost to the Guild. *There has been a lot of positive feedback about the notice board and it has helped with communication and with raising our group's profile.*

There was no meeting in **July 2023** as the date clashed with the Patronal Festival. From **August 2023** The Laying on of Hands prayer was made available to everyone attending our Eucharists. A leaflet explaining Healing, Laying on of Hands and Anointing was produced and published, with stocks being placed in the stand in the porch. *The purpose of this is to dispel myths and encourage attendance, particularly at the Annual Parish Eucharist for Healing in October, and it seems to have been well received.*

9th September 2023 was the requested Chapter day. It was disappointing that the only Chapter Church to attend was Southport but it was good to see St James congregation well represented and that non-Guild members attended along with one person from Blessed English Martyrs. There had been a good deal of confusion about what was expected of us for this event so it is difficult to determine whether what transpired met expectations. On **16 September** there was a successful coach trip to Skipton

October 2023 included our Annual Parish Service for Healing. It was much better supported, than the 2022 service, by Guild members and by members of the congregation. We welcomed Rev Alison Carson as our visiting speaker, who also served in offering Laying on of Hands with two of our Group members. A last minute request that there should be two Laying on of Hands stations resulted in two more Group members taking up position at the very last minute, without a clergy member. Steps need to be taken in future to ensure that this does not arise again as three people per station are needed. Refreshments after the service consisted of cakes, not the bring and share buffet it used to be, which worked well.

November 2023's meeting was a Christmas themed social with raffle. Proceeds contributed towards the annual donation, which for 2023, amounted to £1,000. As per our tradition, this money is to be used for a purchase of something which the church needs but, so far, only a small amount of the accumulated past years' donations has been used. There was no meeting in **December**.

Issues which arose during 2023:

Laying on of Hands: There are fewer people wishing to offer Laying on of Hands, which is disappointing and can cause problems at times. The Laying on of hands rota has been discontinued as it did not work.

Prayer List –The suggestion that people should be added to our prayer list for three months, unless we know they are long term sick or housebound, has been adopted. The system of issuing monthly prayer cards is to continue.

Christmas Cards & Easter Cards – uptake and feedback is positive.

Membership – At the time of writing, there are still roughly a third of listed members still to renew their subscriptions for 2024. *A request has been made that those who have not renewed their subscriptions let me know if it is because they do not wish to continue their membership.*

Thanks have been offered to those who have helped with, or supported the Group over the past year and for donations of raffle prizes and donations towards running costs.

A request has been made for someone to volunteer to be deputy Co-ordinator of the Group.

Elaine Wallwork, Co-ordinator, Guild of St Raphael Prayer Group

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The Rosary Group.

The Rosary is a scripture- based prayer.
The purpose of the rosary is to help keep in memory certain principal events or mysteries in history.

The group meet every Thursday at 6.30pm in the St. Alban Chapel, and different members will read out one of the Five Mysteries, Joyful, Luminous, Sorrowful and Glorious.
Saying the Rosary allows us to encounter Mary and to enter the mysteries of Jesus Christ. From his Incarnation, to the Cross, to the Resurrection.

There are copies of the Rosary available if anyone would like one, you can either come along and join us or sit quietly at home and say it there.

Yours in prayer

Dot Beesley.

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The Cell of Our Lady of Walsingham

Sadly, last year we lost three members of our cell who passed away. Joan Nicholls, Roy Martin and Susan Shaw.
They were all devoted members of the cell and had a deep devotion to Our Lady.
The cell paid for their names to be shown in the Chancel book which is held in the St. Edward chapel in the Shrine.

The Cell is not a church charity it is The Shrine charity.
We pay the money we have raised to the work and support the Shrine.
We have bought and paid out money to Church for different things.

As our annual pilgrimage is in August we pay for our church supplies which is £35.
We also donate to the Shrine, Church and School, each year the following money.

£40 For the Lamp to burn in the Holy House for our church and congregation.
100 Easter eggs for our church school.
100 Selection boxes for our church school.
£100 to the Children's Pilgrimage.

£100 to the Family's Weekend.
£100 to the Sisters of St. Margaret's Priory.
£150 to the Youth Pilgrimage. To help towards five children to go on pilgrimage.
£1.000 to help subsidy the pilgrimage coach. To help keep price down.

This year up to date we have paid out:
£100 towards Transfiguration expenses.
£300 towards the Barn Chapel in Walsingham.

Our fund raising and donations are greatly appreciated
When on pilgrimage all prayer requests are said at Our lady's feet in the Holy House.
May Our Lady of Walsingham pray for us all.

Yours in prayer Dot Beesley.
Cell Secretary.

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Society of Mary North West Ward.

Fr. David Sutton and Fr. David Craven are teaming up to get the North West Ward back up and running. They have a big task ahead of them with people moving ,dying and leaving a lot of paperwork has been lost or mislaid.
It was lovely to be back in Ladywell last year after a few years of not going. The sun shone us and a lovely time was had especially meeting up with old and new friends.
This was Fr. Michael's first time at Ladywell and he had this years date in his diary before we left.

Yours in prayer
Dot Beesley

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Mothers Union

This is a snapshot of what members have been made aware of from visiting speakers and discussions and events organised at the St James the Great Branch, Haydock.

January Branch leader unwell and unable to attend.

February Janet from the NHS came to inform us about how to check for abnormalities in our breasts and therefore detect problems early.

March Members were thanked for making an honour guard for Joan Nichols whose body was brought into church to lie in repose until the following day She was a valued member of our MU, always ready to welcome people and make them feel at home.

May Speaker Reverand Canon Anne Edwards, Chaplain of Wigan Infirmary. Anne spoke to us about her work which she finds rewarding with its variety which can include bedside visits to chat or pray or help staff with their mental health care when dealing with workload and harrowing events.

June Jackie Cutler was inducted as a new MU member during the service and welcomed into our branch. General information was given about replies received from recipients of donations from Lent Lunches. Volunteers were requested for the Afternoon Hot pot and Bingo.

July Lynn and Debie. from Voluntary Community Health, "Community Health Champions",(Halton and St Helens Hospitals) came to talk to us about Blood Pressure and Weight Management.

August No meeting but thanks to those available for the Wave of Prayer in our St Alban's Chapel as well as those who joined us from home to pray for our four countries chosen especially by our Liverpool Diocese.

September Jean Jameson came to talk about the country Turkey. This was one of the countries which received a donation from us from the Lent Lunches, due to the earthquakes

October Presentation by Sylvia, on what the MU have achieved and how we as a group can become more aware of what could be asked of us and how we can help. The topic was Modern Slavery.

November Janet Dawber took us through some of the Christmas Crafts she had prepared for us and joined by some members of the congregation,

Lent Lunches 2023

Each year on Fridays in the season of Lent we serve a lunch with a choice of homemade soups, roll and butter, scones cakes and tea/coffee. This food is made and served by a small, dedicated team from our church. Money raised goes to a variety of charities as part of our Outreach Mission. All items are donated mainly by members of the Haydock MU. Being a fundraising event, MU members, their families and friends, together with congregation members and people from the local community all pay for their lunches.

Sylvia Turner

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REPORT OF PAROCHIAL CHURCH COUNCIL MEETINGS 2023-2024

01 MARCH 2023 **14 members present** **3 Apologies**

Topics Discussed

- Detailed financial update by Treasurer in which it was stressed that we need to be more vigilant about saving money. The accounts for the year ended 31st December 2022 were presented for approval and explained in detail. **The accounts for the year ended 31st December 2022 were approved**
- Detailed update of all building and repair work which is in process of being completed or already completed given by Church warden.
- Agreement that donations in memory of a dear friend Joan Nicholls would go towards the Parish Centre.
- Proposed having a wild flower space in the Churchyard to keep graveyard costs down.
- Nancy Holloway provided an update on Safeguarding.
- It was stated that we need to get up to date with DBS checks.
- Arrangements were given for Ash Wednesday, Lent, Holy Week and Easter.
- Arrangements were given for the Sundays during Lent and leading up to Easter Day.
- Future dates for events during the year were also provided.
- Review of the Christmas events.
- Report on Messy Church.

- Permission was given to digitalise records and updating burial records.

14 JUNE 2023 **16 Members present** **1 Apology**

Topics Discussed

- Treasurer circulated a detailed account of our finances and explained them in detail.
- Agreed to go ahead with extractor fan in disabled toilet.
- We have paid the Parish Share in full which is good considering all our other expenses,
- Church insurance covering Church and Parish Centre was discussed and options for the best deal were discussed
- It was agreed to put up a notice board in the Parish rooms for information regarding the Guild of St Raphael.
- It was agreed to put up notice boards outside Church to announce times of services and other events.
- It was agreed to move the Clergy chairs from behind the High Altar to the diagonal step.
- It was agreed to go back to having a book carried by the server.
- Review of Holy Week.
- It was stated that we would be having an Ordinand on placement during two weeks in the summer.
- Reminder of upcoming events.
- Discussion about use of car park.
- Phil Peplow gave a warden's report on building works.
- Dates of future meetings.

06 SEPTEMBER 2023 **14 Members present** **3 Apologies**

Topics Discussed

- The treasurer circulated an up to date account of our finances and discussed in detail our financial state.
- Warden's report – Phil gave an up to date account of all buildings and repair work which is being carried out. It was agreed to go ahead with a Faculty for double glazing for South Sanctuary window.
- Report on Safeguarding and DBS checks was given.
- Nancy reported on the basic awareness course on Safeguarding.
- Review of fund raising events.
- Dates of future fund raising events.
- The way we carry out the act of worship of the Peace was discussed and it was agreed that we revert to the practice of shaking hands.
- Dates of future meetings was discussed.

08 NOVEMBER 2023 **13 Members present** **4 Apologies**

Topics Discussed

- The Treasurer circulated an up to date account of our financial position and discussed the figures in detail. Our monthly figure for the Parish share is £5,500 and it was suggested an article is put in the magazine showing our financial outgoings and income and how much it costs to keep our church open.
- It was agreed that the hiring fee for Parish Centre be raised to £20 per hour and £75 per day.
- A report was given on Safeguarding, Safer recruitment policy and basic awareness course.
- Review of advent and Christmas services was given.
- Discussion took place on feasibility of defibrillators.
- Report was given on leakages in the Parish Centre kitchen and rear Sanctuary wall and these will be looked at by experts.
- Review of Future events.
- surround of future meetings was discussed.

07 FEBRUARY 2024 **12 Members present** **5 Apologies**

Topics Discussed

- Matters arising regarding use of car park and defibrillators were discussed and Father Michael said he would look into both issues and report back.
- The treasurer presented the annual accounts ending 31st December 2023 and explained the figures on each page and asked for any questions regarding the accounts. She explained the amounts in each fund and also that we need to be very vigilant when spending money and that we do not spend unless it is extremely essential. ***It was proposed and seconded that the accounts be approved. ALL IN FAVOUR***
- Phil Peplow reported on building works and repairs which are being carried out or have been completed and answered any questions.
- Discussion on the graveyard took place and it was agreed that the Fabric and Finance look into the issues surrounding the graveyard,
- Nancy Holloway reported on DBS and Safeguarding.
- Update on fund raising and future events.
- Arrangements for Lent and Easter were discussed
- Discussion regarding the Internet services presented by Virgin and BT and it was agreed that we go with the Virgin Internet.
- Future dates were discussed
- Date for approval of annual report will take place on Sunday 7th April 2024 and date for Annual Meeting will be held on Sunday 28th April 2024

The Parochial Church Council meetings during the year have been both interesting and productive for the life and worship of our Church and Parish. We have had a lot of challenges with regard to our financial stability but thanks to a lot of dedicated people we have had a lot of fund raising events to help towards this and hopefully the year to come will bring a brighter outcome.

Thanks also to everyone who has given me support this year,

Dorothy Smith PCC Secretary

Financial Review
Treasurer's Comments

2023 has been a challenging year with increased energy costs having a major impact on church finances.

Total receipts for the General Fund were £99,155 compared to £91,330 in 2022. The main reason for the increase was due to sundry donations increasing by £7,549 so thanks must go to all those generous benefactors who have contributed to this.

Total payments for the General Fund were £99,060 compared to £87,212 in 2022.

The major item of regular expenditure in 2023 was Parish Share which amounted to £62,655, an increase of £4,624 on the previous year. The reality of this figure is that we need to generate £172 income every day just to cover this one cost. On top of this we have the usual utility bills such as gas, electric and water, which as everyone knows can impact massively on cash resources.

The church does have cash resources in the bank but these are restricted to vital works necessary on the fabric of the church. It is now essential that we find ways of increasing the day to day income whilst at the same time, reducing expenditure wherever possible.

Whether it is regular giving or occasional donations, we need to encourage the use of Parish Giving Scheme (PGS) and gift aid envelopes in order that full advantage can be made of the Gift Aid scheme and the recovery of tax for the benefit of the church. The church was able to benefit from tax reclaims of £11,230 in 2023 which was up from £8,802 in 2022.

The positive news for the General Fund is that income in 2023 just about covered expenditure – by £95 ! However, we need to ensure that the position is improved during 2024 so that we can meet our Reserves Policy which is currently not the case.

The Churchyard Fund continued to operate with costs exceeding income which was mainly due to the grass cutting costs. The deficit of £3,923 was met from the General Fund. Additional voluntary help in the churchyard would help to reduce these costs

The Parish Centre Fund also operated at a level whereby costs exceeded income. The deficit of £9,170 was met from the General Fund. The main item of expenditure was the cost of new lighting and rewiring. This resource is certainly under- utilised and much needed income could be generated from renting out the space to other organisations.

On a positive note, the church was fortunate to benefit from 2 generous bequests in 2023 which were allocated specifically to the Fabric Fund.

The balance on this Fund stands at £53,636 on 31 December 2023

Reserves Policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) of £15,000 as a contingency against unexpected expenditure.

Sue King Treasurer

Churchwarden's Summary

PGP's DRAFT Notes for Vale Decorators, 26th. May 2023

WARDEN'S UPDATE

Phil gave the following update on what has been happening with the Church's maintenance.

1. **Church Maintenance**

2. ***Choir Vestry and South side Sanctuary window - Issues***

Status: Following the request to provide an upto date assessment from Design Lights on the costs for carrying out of the remedials works to the choir vestry windows and the South Side Sanctuary window, we now have the revised quotation from Design Light, summarised below:

	Contractor	Items	Remedial works	Quote	Costs + VAT	Costs incl. VAT
Choir-1	Design Lights	Choir vestry windows	Remove & re-fit glass panes on compl'n	02.11.2022 Rev'd	1560.00	1872.00
	"	"	Repair & restore glass panes	"	2355.00	2826.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	*315.00

(Initial proposal) Sanct.-1	Design Lights	Sanctuary window	** Remove & re-fit leaded glass panes	02.11.2022 Rev'd	2965.00	3558.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	315.00

Option for Sanctuary window

Sanct.-2 (Option)	Design Lights	Scaffolding	Fit Double glazed units (DGU)	02.11.2022 Rev'd	920.00	1104.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	315.00

Key: details for revised scope & costs	
Costs: Vale Decorators	
Costs: St. James	
*Costs: Vale Dec's & St. James	50/50
£630.00 Scaffolding costs are for use on both Choir & Sanctuary windows	

** costs to be evaluated

Noting Two options for Sanctuary window

a) *Reinstate the leaded glass panes by Design Lights OR*
b) *Fit double glazed windows with internal leading.*

	Vale Dec's for the two options £		of Costs for St. James £
	All windows Leaded Glass panes	Choir leaded glass panes & Sanctuary DGU only	
Choir 1.	1872.00	1872.00	2826.00
Choir 1	*157.50	*157.50	157.50
Sanct. 1	**3558.00		
Sanct. 1	315.00		
Sanct. 2		1104.00	
Sanct. 2		315.00	
Total costs	5902.50	3448.50	2983.50

PGP's DRAFT Notes for PCC Meeting @ 7:15pm on 14th. June 2023

WARDEN'S UPDATE ***(Notes for tonight's meeting in Blue Italics)***

The following update on what has been happening with the Church's maintenance.

2. Church Maintenance

1.1 Land valley between North Nave & lady Chapel

The following Roofing companies have quoted for the remedial works to the land valley:

- **Fulwood Roofing Services, Rainford**

  Following Paul Armstrong of Fulwood Roofing Services (FRS) attendance on site on the 30th. November 2022 and subsequent quotation of £16303 + VAT (£19563.6 incl. VAT) for their proposed scope of work that did not provide sufficient details of exactly what remedial works they intended to carry out, Fulwood Roofing have issued a revised plan of their scope of work, copy attached.

- **Heritage Conservation Restoration Ltd**

  To supply and fit terne SS gutter & reform timber substrate

  Budget costs £18724.00 + VAT (£22468.0 incl. VAT)

  Gary Rawlings(GR) to attend a site meeting on 30th. January 2023 for a review of the issues with the land valley.

  Status: GR intended to contact BS for guidance on the required remedials works, but hasn't upto to PGP contacting BS on the 31st. May 2023, since then I contacted GR again who had forgotten about contacting BS and GR said that he would do.

2. Choir Vestry and South side Sanctuary window - Issues

Status: Following the request to provide an upto date assessment from Design Lights on the costs for carrying out of the remedials works to the choir vestry windows and the South Side Sanctuary window, we now have the revised quotation from Design Light, summarised below:

	Contractor	Items	Remedial works	Quote	Costs + VAT	Costs incl. VAT
Choir-1	Design Lights	Choir vestry windows	Remove & re-fit glass panes on compl'n	02.11.2022 Rev'd	1560.00	1872.00
	"	"	Repair & restore glass panes	"	2355.00	2826.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	*315.00

(Initial proposal) Sanct.-1	Design Lights	Sanctuary window	** Remove & re-fit leaded glass panes	02.11.2022 Rev'd	2965.00	3558.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	315.00

Option for Sanctuary window

Sanct.-2 (Option)	Design Lights	Scaffolding	Fit Double glazed units (DGU)	02.11.2022 Rev'd	920.00	1104.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	315.00

Key: details for revised scope & costs

Costs: Vale Decorators

Costs: St. James

*Costs: Vale Dec's & St. James — 50/50

£630.00 Scaffolding costs are for use on both Choir & Sanctuary windows

** costs to be evaluated

Court Fees:
For making a claim from
£3,000.01 to £5,000 are £205.
And for making a claim from
£5,000.01 to £10,000 Court Fees are £455.

Windows	Initial Summary of Costs to Vale Dec's for the two options £		Initial Summary of Costs for St. James £
	All windows Leaded Glass panes	Choir leaded glass panes & Sanctuary DGU only	
Choir 1.	1872.00	1872.00	2826.00
Choir 1	*157.50	*157.50	157.50
Sanct. 1	**3558.00		
Sanct. 1	315.00		
Sanct. 2		1104.00	
Sanct. 2		315.00	
Total costs	**5902.50**	**3448.50**	**2983.50**

Noting Two options for Sanctuary window

c) Reinstate the leaded glass panes by Design Lights OR

d) Fit double glazed windows with internal leading.

Summary of costs (incl. VAT) to date and for the intended remedials works:

Installation Costs for Vale fitting a new window was: £2482.00.

Vale's latest offer of a settlement figure is £2095.78

Status: PGP has compiled the required doc pack c/w statement of truth, dated 18th. May 2023 for submitting to the Small Claims court and during the processing of our details and the subject of dispute it was noted in the guidance narrative that the Court of justice have put in a recommendation in such a way that they strongly advise the plaintiff to initially use the available free mediation service for the possibility of settling the dispute out of court,

which the courts prefer, if they do not then the court may not award any compensation if due any to the plaintiff.

PGP then emailed VD to ask if they would consider the mediation service, which in response VD confirmed that they will and also adding that they would like to discuss their offer to us and following a telephone conversation with VD on Friday 26th. May 2023, VD offered to pay for the remedial works as detailed.

During the telephone conversation PGP did say to VD that the church have discussed both options for the remedial works to the Sanctuary window, either like for like leaded glass panes or using double glazed units, which is not only a cheaper option but also more user friendly in reducing heat loss through the window. Adding that the final decision will be made by the PCC.
PGP did say to VD that the existing rebate in the window will require checking to ensure a DGU can be installed, which has now been checked by Design Lights who have confirmed that the existing rebate will be sufficient for a DGU with a 12mm spacer which will allow the original leaded glass panes to be encapsulated within the DGUs leaving a 4mm gap on either side.

PGP has asked BS for his opinion of which option to use who has confirmed that providing the original leaded glass panes are encapsulated within the DGUs this will be the best option, considering previous issues with leakage in the leaded glass panes and the added benefit of retaining heat within the building.
The only obstacle now is getting the required faculty.
PGP has completed the required registration for the online system for a faculty and now awaits approval for use, which should be straight forward.

Additional costs
Design Lights have said that they will have to use outside scaffolding to install DGUs, costs to be advised.
Status with VD: They are aware of above but still waiting for cost for scaffolding and PCC approval of which option for Sanctuary and faculty issue.

4. *Electrical Inspection for five year report*

a) 3 Phase isolator for PC and Church
PGP has email Electrical Site Works at Total Energies to proceed with installation at a cost of £320 + VAT (£384.00 incl. VAT)
Status: Works planned for Wednesday 21st. June 2023, starting at 9:00am until approx. 10:30am for both locations

MM to be informed when isolator installed to then complete remedial works in church

b) Neil Jenkins (Jenkins Electrical) has submitted a quote for the remedial works of C2s in PC, costs not straight forward as a new consumer unit required for new Fire controls in PC that will resolve some of the C2s the remaining C2s cost at

5. ***Fire risk assessment of PC***

- *The FRA Part 1 draft status completed, requires review by F&F committee.*
- *Part 2 Further guidance approx. 80% draft status completed.*
- Management of Fire Safety plan
- *Record the significant findings and action taken (part of FRA)*
- *Emergency plans for safe evacuation of people from the PC*
- *Inform, instruct, co-operate and co-ordinate with other users and public*
- *Fire safety training (Fire Marshalls) and other users*
- *constantly monitor what you are doing to implement the fire risk (Responsible person)*
- *Testing of preventive controls (BGCPs, EMG, FEs, Escape routes,*

PGP's DRAFT Notes for PCC Meeting @ 7:15pm on 6th. September 2023

WARDEN'S UPDATE *(Notes for tonight's PCC meeting in Blue Italics)*

The following update on what has been happening with the Church's maintenance.

3. **Church Maintenance**

1.1 Land valley between North Nave & lady Chapel

The following Roofing companies have quoted for the remedial works to the land valley:

- **Fulwood Roofing Services, Rainford**
  Not considered at this stage to be a viable option

- **Heritage Conservation Restoration Ltd**
  Recap: To supply and fit terne SS gutter & reform timber substrate
  Budget costs £18724.00 + VAT (£22468.0 incl. VAT)
  Status: Remains the same as reported on previous meeting with GR haviing forgotten about contacting BS and GR said that he would do.
  PGP proposed that we remove Heritage from the list of potential sub-contractors for this remedial works, however leave them on our list of roofers for any other works on the church buildings.

  Back in 2022:
- ***J Hempstock Ltd***

  SS liner in the land valley

  Costs: £50,891.40 incl. VAT

Status: Although the architect BS said that he would get in touch with the contractor to discuss their quotation BS has confirmed that the contractor has not offered any other alternative solution.

- **Paul Little:**
  WH submitted his proposal for using Paul Little at around £1820 for the complete renewal of the trough gutter section as discussed upto the outlet hopper on the east side.

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2. ***Choir Vestry and South side Sanctuary window - Issues***

Recap: PGP gave a summary of the current status:
Having compiled the required doc pack c/w statement of truth, dated 18th. May 2023 for submitting to the Small Claims court, Vale Decorators (VD) agreed to initially use the available free mediation service for the possibility of settling the dispute out of court.
And then following a telephone conversation with VD on Friday 26th. May 2023, VD offered to pay for the remedial works as detailed and in response PGP did say to VD that the church had considered using double glazed units (DGUs), which is not only a cheaper option but also more user friendly in reducing heat loss through the window. Adding that the final decision will be made by the PCC after consultation with our Architect Bill Schafer (BS).
With the existing rebate in the window suitable for installing DGUs it was agreed to proceed with this option, providing that we ensure that the original leaded glass panes are encapsulated within the DGUs as required by BS, as this will be the best option, considering previous issues with leakage in the leaded glass panes and the added benefit of retaining heat within the building.
Status: now that the church have successfully completed the required registration for the online system for a faculty, PGP informed the meeting that after learning how to work through the various stage of the application, we now need to provide and submit the following records with the formal application process:

- PCC prepared 'Statement of significance and a statement of needs'
- Supporting photograph(s) of the sanctuary window

Recap: Design Lights, Bolton who have been approved by the PCC to carry out the required remedial works on the Sanctuary window informed us that they will have to use scaffolding outside the window/flat roof to install the DGUs, costs to be advised.
Status: Design Lights have now confirmed that the costs for the scaffolding will be no more than £750.00 + VAT (£900.00 incl. VAT).

Revised 30th. August 2023

	Contractor	Items	Remedial works	Quote	Costs + VAT	Costs incl. VAT
Choir-1	Design Lights	Choir vestry windows	Remove & re-fit glass panes on compl'n	02.11.2022 Rev'd	1560.00	1872.00
	"	"	Repair & restore glass panes	"	2355.00	2826.00
	Design Lights	Scaffolding N/A	N/A			

Choir Vestry windows

Total costs for the removal of the damaged leaded glass panes and the damaged 'H' section leaded frames and the installation of the new replacement leaded glass panes and 'H' section leaded frames in the choir vestry windows is £1872.00 incl. VAT that will be paid for by Vale Decorators.

Total costs to the church for the new leaded glass panes installed back into the choir vestry windows at a cost of £2355.00 + VAT (£2826.00 incl.

Option for Sanctuary window

	Contractor	Items	Remedial works	Quote	Costs + VAT	Costs incl. VAT
Sanct.-2 (Option)	Design Lights	Scaffolding	Fit Double glazed units (DGU)	02.11.2022 Rev'd	920.00	1104.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	750.00	900.00

The costs for the remedial works on the sanctuary window are as follows:
DGUs supplied & fitted @ £920.00 + VAT (£1104.00 incl. VAT)
Scaffolding for outside window @ £750.00 + VAT (£900.00 incl. VAT)
Total costs of £1670.00 + VAT (£2004.00 incl. VAT) that will be paid for by Vale Decorators.

Note!
There are no costs to the church for the required remedials works detailed above

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3. Dry rot in North East side of Sanctuary

Dry rot (mould growth) found in timber facia boards on NE corner of sanctuary that has now been cleared away as a temporary measure to stop the fungal mould from becoming airborne and spreading further in the sanctuary.
The Cost for this works carried out by Robinsons Preservation Ltd was £328.00 + Vat. (£393.60)

Status: Following guidance from our Architect Bill Schafer (BS) Robinsons Preservation Ltd have carried out further holding works that has confirmed that the rot is extending further into the building, specifically in the backs of these timber facia boards on the Chancel walls that will need to be chased out

PGP has emailed Neil at Robinsons Preservation Ltd (RPL)
Please proceed with your investigations to determine the extent of the dry rot, the required remedial works to remove the existing dry rot, any preventive measures that you can put in place to stop the spread from going any further and the subsequent costs

Latest status:
Robinsons Preservation Ltd have submitted a report that identifies the dry rot (hyphae strands) hyphae grows from spores/germs and spreads through filamentous branches.

This is behind the timber facia boards and on the walls.

Remedial works involves the irrigation of the walls using Brunsol concentrate fungicidal wall solution.

Further investigation will be carried out by Robinsons Preservation Ltd to determine the extent of the dry rot in the sand/cement render on the walls and the window frame.
Total costs for the £664.00 + VAT (£796.80 incl. VAT)

4. Electrical Inspection for five year report

b) 3 Phase isolator for PC and Church
PGP informed the meeting that the new 3 Phase isolator for the PC and Church have been installed on the 21st. June 2023 by Electrical Site Works at a cost of £320 + VAT (£384.00 incl. VAT)

MM informed about both isolators being installed so they then complete the remedial works in church & PC

c) Neil Jenkins (Jenkins Electrical) has submitted a quote for the remedial works of C2s in PC, costs not straight forward as a new consumer unit required for new Fire controls in PC that will resolve some of the C2s the remaining C2s cost at

5. Fire Precautions in PC

The upgrading of the fire precautions in the PC has now been completed by Jenkins Electrical, with the new fire precautions including:
CFP Series Fire alarm control panel covering a 3 zone system, that includes the boiler house.
4 x Smoke detectors in the two main rooms, the passageway along the toilets and the boiler house
1 x Heat detector in the kitchen
5 x Sounder beacons in passageway, main room, fire alarm room & boiler house.
1 additional BGCP, now 5off
EMGs in two main rooms, passageway, toilets, kitchen, boiler house
New fuse board for fire panel & ancillaries

Total costs for the equipment £4626.00 incl. VAT

5. Fire risk assessment of PC

- The draft 1 of the FRA Part completed to HM Government publication 'fire safety risk assessment – small and medium places of assembly
  review by the F&RS that it was too detailed
  The following actions are required

-
- Management of Fire Safety plan
- Record the significant findings and action taken (part of FRA)
- Emergency plans for safe evacuation of people from the PC
- Inform, instruct, co-operate and co-ordinate with other users and public
- Fire safety training (Fire Marshalls) and other users
- constantly monitor what you are doing to implement the fire risk (Responsible person)
- Testing of preventive controls (BGCPs, EMG, FEs, Escape routes,

PGP's DRAFT Notes for PCC Meeting @ 7:15pm on 8th. November 2023

WARDEN'S UPDATE ***(Notes for tonight's PCC meeting in Blue Italics)***

*(All other notes are for clarification as to how we are at the current situation)

The following update on what has been happening with the Church's maintenance.

4. **Church Maintenance**

1.1 Land valley between North Nave & lady Chapel

The following Roofing companies have quoted for the remedial works to the land valley:

- **Paul Little:**

  WH submitted his proposal for using Paul Little at around £1820 for the complete renewal of the trough gutter section as discussed upto the outlet hopper on the east side.

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2. ***Choir Vestry and South side Sanctuary window - Issues***

Recap for : Design Lights, Bolton who have been approved by the PCC to carry out the required remedial works on the Sanctuary window informed us that they will have to use scaffolding outside the window/flat roof to install the DGUs, costs to be advised.
Status: Design Lights have now confirmed that the costs for the scaffolding will be no more than £750.00 + VAT (£900.00 incl. VAT).

Revised 30th. August 2023

	Contractor	Items	Remedial works	Quote	Costs + VAT	Costs incl. VAT
Choir-1	Design Lights	Choir vestry windows	Remove & re-fit glass panes on compl'n	02.11.2022 Rev'd	1560.00	1872.00
	"	"	Repair & restore glass panes	"	2355.00	2826.00
	Design Lights	Scaffolding N/A	N/A			

Choir Vestry windows

Total costs for the removal of the damaged leaded glass panes and the damaged 'H' section leaded frames and the installation of the new replacement leaded glass panes and 'H' section leaded frames in the choir vestry windows is £1872.00 incl. VAT that will be paid for by Vale Decorators.

Total costs to the church for the new leaded glass panes installed back into the choir vestry windows at a cost of £2355.00 + VAT (£2826.00 incl.

Option for Sanctuary window

	Contractor	Items	Remedial works	Quote	Costs + VAT	Costs incl. VAT
Sanct.-2 (Option)	Design Lights	Scaffolding	Fit Double glazed units (DGU)	02.11.2022 Rev'd	920.00	1104.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	750.00	900.00

The costs for the remedial works on the sanctuary window are as follows:
DGUs supplied & fitted @ £920.00 + VAT (£1104.00 incl. VAT)
Scaffolding for outside window @ £750.00 + VAT (£900.00 incl. VAT)
Total costs of £1670.00 + VAT (£2004.00 incl. VAT) that will be paid for by Vale Decorators.
Note!
There are no costs to the church for the required remedials works detailed above

Status: DAC through CL have emailed PP regarding their required clarification on the type of encapsulation process to be used by Design Lights on the DGUs for the Sanctuary window details are: Design Lights propose: 'the existing leaded lights will be removed from the apertures, they will likely need to be reduced in size slightly and have new perimeter lead applied. Each panel is then encapsulated into a double glazed unit using 4mm glass on the outer skins. A carpenter will need to adjust the frames to accommodate the thicker units and new bead will be required. This retains the existing leaded lights'.

DAC have suggested 'As the existing window is not stained glass, have you considered installing a double glazed unit with the lead pattern duplicated internally? Emmanuel Fazakerly are in the process of replacing two windows in this way.

Design Lights's response 'We don't do stick on leading so if that is the preferred option it would have to be carried out elsewhere'.

*I have **emailed CL back with a request for their requirements/intentions***

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3. Dry rot in North East side of Sanctuary

Initially dry rot (mould growth) found in timber facia boards on NW corner of sanctuary that was visibly cleared away as a temporary measure to stop the fungal mould from becoming airborne and spreading further in the sanctuary.

The Cost for this works carried out by Robinsons Preservation Ltd was £328.00 + Vat. (£393.60)

Status: *PGP came to church on the morning of Tuesday 7th. Nov. 2023 and spoke to Mark at Robinsons Preservation Ltd (RPL), who explained that the* spores/germs have spread into the bricks further towards the centre of the east gable wall that they were currently investigating along with the west sanctuary timber window, which did not appear to have been affected, no signs of dry rot.
Their initial concerns by the on-site workers is that they have not investigated behind the cement rendered raised panels to determine the extent of the spores within the east gable wall. And are waiting for Neil Robinson (NR) to come to site that afternoon to review the current situation.
Unfortunately NR could not attend as planned due to other commitments, however PGP managed to speak with NR who at that point had not discussed the situation with his advisors.
NR then contacted PGP later on this afternoon to say that he had discussed the situation with his advisors and they collectively agreed that more time was needed to evaluate the situation before proceeding with any further actions and it was probably better to leave the wall as it is for thee time being until they reconvene as planned later next week with BS in attendance as they are not happy with the level of dampness in the east gable wall and said that the spores/germs go searching for moisture and the main source of that is the timber panels.

NR added that he will put together a report and estimated costs for a temporary closing off of the area and at this moment he is thinking that it may be wiser to leave the area as it is until next spring, by then we should know if the spores/germs are still spreading or not.

4. **Electrical Inspection for five year report**

d) Review of outstanding C2s & C3s from Electrical installation condition reports for PC and Church with Mike Murphy (MM) in both church and PC
MM informed about both isolators being installed so they then complete the remedial works in church & PC

e) Neil Jenkins (Jenkins Electrical) has submitted a quote for the remedial works of C2s in PC, costs not straight forward as a new consumer unit required for new Fire controls in PC that will resolve some of the C2s the remaining C2s cost at

f) Review of electrical supply issues in church

5. ***Gas fired appliances – Annual service***
Completed by Electrical & Combustion on 7th. November 2023, with all appliances found to be satisfactory, with the only exception being:
Actions: *the two Broag Remeha quinta 115 heaters for the church boiler, now require the A kits for the combustion chambers replacing due to normal deterioration at a cost of £361.01 + VAT (£433.21).*

FYI: the B kits for the same combustion chambers were replaced approx. 2 years ago, both being general maintenance for the boiler.

5. Fire Precautions in PC

The upgrading of the fire precautions in the PC has now been completed by Jenkins Electrical, with the new fire precautions including:
CFP Series Fire alarm control panel covering a 3 zone system, that includes the boiler house.
4 x Smoke detectors in the two main rooms, the passageway along the toilets and the boiler house
1 x Heat detector in the kitchen
5 x Sounder beacons in passageway, main room, fire alarm room & boiler house.
1 additional BGCP, now 5off
EMGs in two main rooms, passageway, toilets, kitchen, boiler house
New fuse board for fire panel & ancillaries

Total costs for the equipment £4626.00 incl. VAT

5. Fire risk assessment of PC

- The draft 1 of the FRA Part completed to HM Government publication 'fire safety risk assessment – small and medium places of assembly
  The following actions are required:
- *Management of Fire Safety plan*
- *Record the significant findings and action taken (part of FRA)*
- *Emergency plans for safe evacuation of people from the PC*
- *constantly monitor what you are doing to implement the fire risk (Responsible person)*
- *Testing of preventive controls (BGCPs, EMG, FEs, Escape routes,*

Items not yet started

- Inform, instruct, co-operate and co-ordinate with other users and public
- Fire safety training (Fire Marshalls) and other users

Phil Peplow Churchwarden

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2023
GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS	£	2023	£	2022
Voluntary Receipts				
Planned Giving	32,505		31,771	
Collections and other Giving	6,400		5,398	
Income Tax recovered	11,230	50,134	8,802	45,971
Other voluntary receipts				
Sundry donations	17,560		10,011	
Insurance			2,834	
Bequest		17,560		12,845
Activities for generating funds				
Magazines and bookstall	1,355		1,033	
Fund raising	5,127	10,482	11,341	12,375
Receipts from investments				
Interest received	512		87	
Homestead rent	6,421	6,934	6,468	6,555
Receipts from charitable activities				
Wedding and Funeral fees	13,295		12,499	
Contributions for PC and parish room	750	14,045	1,085	13,584
TOTAL RECEIPTS		99,155		91,330
PAYMENTS				
Donations to Other Charities				
Mission Giving		770		800
Charitable Activities				
Parish share	62,655		58,031	
Church Running Expenses	19,563		12,205	
Clergy expenses	550		107	
Upkeep of services	6,651		4,548	
Salaries & Support costs	2,500		3,188	
Homestead Ave Costs	644		580	
Vicarage costs	2,805		903	
Church maintenance	2,235		6,365	
Administration Costs	168			
		97,771		85,926
Cost of Generating Funds				
Ancillary trading costs		519		486
TOTAL PAYMENTS		99,060		87,212
Excess of receipts over payments		95		4,117
Transfer to Parish Centre Fund		750		1,085
Total Unrestricted Funds at 1 January 2023		24,913		25,632
Total Unrestricted Funds at 31 December 2023		24,258		28,664
Less Parish Centre deficit		9,170		1,288
Less Churchyard deficit		3,923		2,463
Balance as at 31 December 2023		11,165		24,913

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2023

OTHER FUNDS

FLOWER FUND

Restricted	2023 £	2022 £
Voluntary Receipts		
Restricted Donations	614	155
Payments		
Various costs	62	82
Excess of receipts over payments	552	73
Total Fund at 1 January 2023	459	386
Total Fund at 31 December 2023	1,011	459

PARISH CENTRE FUND

Restricted		
Voluntary Receipts		
Donations and fundraising	1,854	20
Payments		
All running costs and building materials	11,774	2,393
Excess of payments over receipts	-9,920	-2,373
Transfers		
Rent from general fund	-750	1,085
Total Fund at 1 January 2023	0	0
Total Fund at 31 December 2023	9,170	1,288
Write off from General Fund	0	0

CHURCHYARD FUND

Restricted to expenditure maintaining the Churchyard		
Voluntary Receipts		
Restricted donations	717	829
Payments		
Running costs	4,640	3,292
Excess of payments over receipts	-3,923	-2,463
Total Fund at 1 January 2023	0	0
Total Fund at 31 December 2023	-3,923	-2,463
Write off from General Fund	0	0

FABRIC FUND

Income	5,161	7,000
Payments	1,537	2,700
Excess of receipts over payments	3,624	4,300
Total Fund at 1 January 2023	50,012	45,712
Total Fund at 31 December 2023	53,636	50,012

GUILD OF ST RAPHAEL

Total Fund at 31 December 2023	1056	1,210

MOTHERS UNION

Total Fund at 31 December 2023	220	628

AGENCY FEES

Agency Fees Collected	6,574	5,294
Reimbursements Paid	6,631	5,052
Excess of payments over receipts	(57)	242
Total Fund at 1 January 2023	1,272	1030
Total Fund at 31 December 2023	1,215	1272

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2023

STATEMENT OF ASSETS AND LIABILITIES

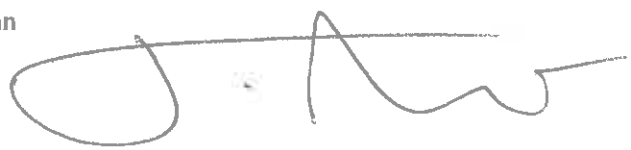
	Restricted Funds							TOTALS	
	General Fund	Agency DBF	C/yard Fund	Fabric Fund	Flower Fund	P Centre Fund	MU Guild	2023	2022
	£	£	£	£	£	£	£	£	£
Cash Funds									
Bank								17,619.00	28,451
Business								52,305.00	50,664
							220	69,924	79,115
							3.056		
Total Cash	11,165	1,215	0	53,636	1,011	0	3,276	70,303	79,494
						Difference		-379	-379
Other monetary assets									
Guild of St Raphael and Women's Guild							see above		
Walsingham Cell									
Investment Assets									
Alice Watson Trust (Market Value)								1,485	1,625
Assets retained for use of the church									
27 Homestead Ave (Purchase price on 4 Feb 2002)								54,000	54,000
Note that the Diocese holds the property in trust for the PCC									
Deeds held by Hill Dickinson LLP, Liverpool, L3 9SJ									
Agency									
DBF								1,215	1,272
								1,215	1,272

Notes

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Approved by the PCC on 7 FEB 2024 and signed on their behalf:

PCC Chairman



Independent Examiner's Report

Report to the Parochial Church Council (PCC) of St James the Great Haydock on the accounts for the year ended 31st December 2023 as set out on pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in, any material respect, the requirements:

* to keep accounting records in accordance with section 130 of the Charities Act;

* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2) to which, in my opinion, should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:

Date: G. L. Oates. 31/3/2024.

IE's Name and address GILLIAN OATES.
32 REDDISH CRESCENT, LYMM, WA13 9PT

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTIAL PARISH OF ST JAMES THE GREAT, HA

England & Wales - Charity number 1153937

Accounts

THE PARISH CHURCH

OF

ST JAMES THE GREAT HAYDOCK

REGISTERED CHARITY 1153937

TRUSTEES' ANNUAL REPORT

AND ACCOUNTS FOR 2022

Background

The Parish Church of St James the Great is situated on Church Road, Haydock, in the Borough of St Helens. It is part of the Diocese of Liverpool within the Church of England.

The address for correspondence is:

The Vicarage
169 Church Road
Haydock
St Helens
Merseyside WA11 0NJ

Incumbent	Reverend Fr Michael Vyse	**from 30th June 2022**	**Chairman**
Assistant Priest	Reverend Fr Ian Wynne		
Churchwardens	Nancy Holloway	*Vice Chair and Safeguarding Officer*	
	Philip Peplow	*Health and Safety Co-ordinator*	
Treasurer	Susan King		
PCC Secretary	Dorothy Smith		
Gift Aid Secretary	Dorothy Smith		

Deanery Synod Representatives

Jacqueline Cutler
William Haydock
Geoffrey Lightfoot

Elected Members

Kathryn Goodstadt
Janet Dawber
Ann Black
Joan Nicholls
Irene Jones,
Jean White
Rita Brogan
Jenni Shaw
William Wiswell
Paul Hooton
Joan Nicholls
Jean White — *Electoral Roll Officer*

The Electoral Roll has a membership of 145 souls

Appointment of Officers and sub-committees

At the first meeting following the APCM the Parochial Church Council will appoint its officers, their sub-committees and representatives to other Parish Committees or outside bodies,

Quorum for Meetings

For a meeting to take valid decisions one third of members must be present and voting.

Bankers
Barclays Bank plc,
19 Church Street,
St. Helens,
Merseyside, WA10 1BG

Legal Advisor
The Bishop of Liverpool's Registry,
1 The Sanctuary,
London, SW1P 3JT

Independent Examiner
Mrs Gillian Oates,
32 Reddish Crescent,
Lymm,
Cheshire, WA13 9PT

Architect
Bill Schafer Dip Arch RIBA
Schafer Associates | Chartered Architects
56 Belvedere Road, Ashton-in-Makerfield,
Lancashire, WN4 8RU.

Day to day management control is exercised by the Incumbent, the Reverend Fr Michael Vyse, and the Churchwardens, Nancy Holloway and Philip Peplow, who can be contacted via the Vicarage, as above, telephone 01942 727956.

Structure, Governance and Management
The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission. The method of appointing Parochial Church Council members is set out in the Church Representation Rules. The elected members of the Council normally serve for a period of three years, the terms of office being staggered over a three-year cycle to ensure administrative continuity. All church members are encouraged to register on the Electoral Roll and to stand for election to the Council.

The Council operates two sub-committees: the Standing Committee and the Finance and Fabric Committee. The Standing Committee has power to transact the business of the Council between its meetings, subject to any directions given by the Council under the Church Representation Rules. Its members are the Incumbent, the Churchwardens, the Secretary and the Treasurer. The Vice-Chair would also be a member if that office were not held by one of the Wardens.

The Finance and Fabric Committee is charged with considering any matters referred to it by the Council whilst taking an overview of any and all issues related to the finances of the Council and the maintenance of all buildings and equipment for which it is responsible. It reports to, and makes recommendations to, the Standing Committee and the Council, as appropriate. Its members are the Incumbent, the Churchwardens, the Treasurer and four further members appointed by the Council, currently William Haydock, William Wiswell (Chair) + 2 vacancies.

Objectives and Activities
The primary object of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the_doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC has responsibilities relating to the Parish Church; the surrounding Churchyard; the Parish Room and Kitchen annexed to the Church; St. James' Parish Centre, Church Road, Haydock; and the Curate's House (currently let to tenants) at 27 Homestead Avenue, Haydock.

The PCC acknowledges that these responsibilities relate not only to day to day management and the maintenance of the fabric of these buildings but also to ensuring compliance with all

relevant legislation and the duties of care thereby imposed. When planning its activities for the year the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion. The advancement of religion is of itself a charitable purpose recognized as being of public benefit within the meaning of the Charities Act 2006. The PCC affirms its understanding that all its responsibilities are exercised not simply within a gathered congregation but within the context of the community as a whole.

VICAR'S REPORT FOR THE YEAR 2022-23

Firstly, a huge thank you to all those who have taken part in the processes of my appointment as Vicar, of my moving in to the Vicarage, and of settling in to the task of my new Ministry here among you. The welcome and support has been tremendous.

I inherited a very strong body of Churchwardens and PCC, and, as a result, a very well-organised Church life, a healthy set of finances, a well-maintained building whose ongoing maintenance and development needs are known and proactively catered for. I have also been lucky to inherit an excellent relationship with our own St. James' School. I have also inherited a strong worship ministry, which has been ably led by Fr Ian, and assisted by string teams of servers, music group and choir, readers, intercessors, etc.

When I arrived, I was conscious of needing to implement what was included in the Parish Profile.

There was a pressing need to develop links with our school: as a result, I have maintained our weekly celebration of the Holy Eucharist. In March 2022 the Bishop Philip North, in his capacity as acting Bishop of Beverley, confirmed 6 children here [some of these being baptised at the same time]: there is now [March 2023] a body of children, mainly in Year 4, and also a few adults, who have expressed an interest in being confirmed when the Stephen, the new Bishop of Beverley, comes to us on 11th June.

Meanwhile 20 Baptisms of infants have taken place here between April 2022 and March 2023.

Meeting the childrens' parents has been very important: I have had many good conversations with a number of parents and children as they walk through our churchyard *en route* to school – just at the same time of day that we are opening St James' church building for Daily prayer. In Spring Term 2023 I have taken a lead in RE in most of the Year groups. These connections have been strengthened through our Scouts/ Cubs/ Beavers, many of whom attend St James' school: we have continued to welcome them at Harvest, Remembrance, and Mothering Sunday. Events such as the Christmas Lights switch-on [performed by St James' school children] and our Christmas Fayre have also helped. I have also led assembly at Grange Valley school, which was a very positive experience.

Our ministry among children has also been reinforced by having Messy Church: we started in October, with a committed and highly effective Messy Church team; numbers grew to the extent that the felt the need to move from the Parish Room to the Parish Centre. The Christmas Eve Crib service was well-attended. We were particularly keen to make a connection between the Messy Church session held on 12th March and the 10.30am Mothering Sunday Eucharist celebrated the following Sunday: items made at Messy Church were presented at the Mothering Sunday service.

At the other end of our life on this earth, there have also been 29 funeral services, burials or burials of cremated remains; a small number of these have been Requiem Masses and have been very well-attended.

I have endeavoured to keep our worship in line with our Anglican Catholic tradition, and to continue on the firm foundations set by my predecessors. In August I led our Walsingham Cell on its annual Pilgrimage to Walsingham; and in November I attended the Consecration of Stephen Race, the new Bishop of Beverley. As we have moved out of Lockdown provisions, we have seen the reinstatement of Processions, and the receiving of Holy Communion at the Altar rail. Sunday Evening Prayer, using the BCP, has also returned during Lent 2023: this is usually said, but also, in certain occasions, sung. The Parish Profile expressed the expectation that the new Vicar would develop the provision of weekday services, and so there is, since last August, a celebration of the Holy Eucharist daily, except Mondays.

My Home Communion visiting extends to around 7 regular individual homes, together with both Abbey Rose [formerly Lymewood] Care Home, and a fortnightly Eucharist at Collier's Court Care Home. Members of the Guild of St Raphael have accompanied me on some of these services, which has been an important sign of St James' involvement in this Ministry. I also try to walk around the streets of the parish when I can, as a visible sign of the Church's presence here; a Priest has been described as "a walking Sacrament".

As I write, we are in preparations for our Holy Week celebration: may we, at St James', walking in thr way of the Cross, find it none other than the way of life and peace.

Fr Michael Vyse SSC
Vicar

REPORT FROM ELECTORAL ROLLS OFFICER

There are a total of 145 people on the Electoral Roll:
79 Live in the Parish
66 Live outside of the Parish boundaries

To be on the Electoral Roll for the Parish a person needs to be sixteen or over and have been Baptised and Confirmed; attend Church regularly and signed an Electoral Roll form. Only persons whose names are on the Electoral Roll of the Parish are entitled to vote at the Annual Parish Church Meeting.

The Electoral Roll is revised every six years.

Mrs Jean White
Electoral Rolls Officer

Annual Report for 2023 - Guild of St Raphael Prayer Group

The first ever AGM of the Guild of St Raphael Prayer Group was held on 28 February 2023. The time span reviewed covered more than would be the norm, as events during lockdown fundamentally changed the group. There were no meetings from February 2019 until September 2021 due to Covid.

In July 2021 Edna Clough officially stood back from leading the Branch. She remains Leader Emeritus and her long service to St James' Branch of the Guild of St Raphael was marked with gifts and cards. As I had been assisting Edna with some administrative tasks from 2014, I took over co-ordinating the Group. It was, effectively, a completely new start as there was minimal information handed over and the Group's financial float had previously been incorporated into the church's bank account.

During lockdown The Guild of Health & St Raphael changed their membership criteria to monthly subscription, on-line only. This led to a unanimous decision by those present at our first meeting after Covid restrictions were relaxed, **28 September 2021**, to break away from the national organisation and operate as an independent Prayer Group.

Becoming independent meant that a new logo, operating literature, cards, etc, had to be produced. Les Moorcroft offered to produce these as his contribution to the Guild and is happy to continue doing this.

Also during lockdown we discovered that the Guild's chalice set had been permanently placed at St Marylebone, London and the unique wooden statue of St Raphael now has a permanent home at Holy Rood House, Centre for Health & Pastoral Care, in Thirsk, North Yorkshire.

On **24 October 2021** we held the annual Parish Healing Service, which was relatively well attended, despite it being so soon after Covid restrictions were relaxed. Only limited refreshments were offered due to it being considered that an open buffet was not appropriate at that time.

Many challenges faced the group in 2022. The year started with a well-attended and successful Pie & Peas event on **25 January.** The **February 2022** meeting was covered by Geoff Lightfoot.

On **29 March 2022** we trialled an afternoon Eucharist and social event aimed at those who would come to Guild services but are reluctant to come out at night and those who have limited mobility or are semi-housebound, as well as being open to the community. Whether another afternoon Guild Eucharist and meeting should be arranged is open for discussion.

Meetings were held in **April** and **May** but the meeting set for **28 June, 2022** was cancelled because of Fr Rodney & Fr Robin's 39th Anniversary of ordination service – for which we provided the buffet, because it was a Guild night. Two days later, 30 June, was Fr Michael's induction service, followed 3 days later, by his first service. The meeting planned for **26 July 2022** was cancelled, due to illness.

The Prayer Group had a stand at the Church Open day on **25 June 2022** with a display explaining who and what we are, with an invitation to join or find out more. A box to receive prayer requests was also available, as were free take away cards. The linked display of historical information and photographs was well received and resulted in a lot of positive feedback.

Low numbers attended the meeting on **30 August 2022**. At the meeting on **27 September 2022** Fr Michael asked for volunteers to accompany him on visits to Collier's Croft. Eight members added their names to the volunteer list.

There was a disappointing attendance, from members and the general congregation, at the Annual Parish Healing Service held on **30 October 2022**, which has always been well attended in the past. It has always been our practice that Guild members approach and offer support to encourage anyone in the congregation they see who is hesitating about going forward for Laying on of Hands. This did not take place, on this occasion, due to so few members being present. The service itself was different from previous Parish Healing Services and discussions about the differences have been held. There were also fewer monetary donations and offers of food/drink to support the post-service buffet and so there would have been a financial loss, had there not been a small float available, left over from the previous buffet. Consideration is being given to whether we want to continue to have an Annual Parish Healing Service in its current format and structure. If so, should we continue to have these services on a Sunday, given that people from other churches are more likely to join us if this service is held on an alternative day.

The meeting planned for **25 October 2022** was cancelled and replaced by 'The Way' course.

Members had requested that we continue as many of Edna's 'traditions' re the Guild as possible, including running coach trips. The first of these was on **26 November 2022,** to Chester Christmas Market. Whilst the coach company had let us down in some ways, the trip was generally enjoyed by most people. As those on the trip were mainly people from the congregation, St Marks, English Martyrs, and the wider community, it was a positive outreach opportunity.

Seasonal refreshments were offered after the meeting on **29 November 2022.** There was no meeting in December, as per our tradition.

The Pie & Peas social event on **31 January 2023** was successful. For the first time ever, this year, all members, whether they had paid their subs for 2023 or not, were asked to consider making a contribution towards costs, given the high price of food & drink. This met with mixed response. During the evening it was announced that the Guild of St Raphael Prayer Group has donated £700 to be used towards a purchase for the church, as has been the Guild's tradition. Fr Michael is thinking about what this money should be spent on.

General Issues:

Membership – It would appear that membership has reduced over the past few years. However, after becoming independent, subscriptions to the Group became voluntary (as we no longer have to contribute a membership fee to the national organisation). This being so, it is difficult to know whether those whose subs are outstanding have opted out of the voluntary payment or whether they no longer wish to be in the Group.

Laying on of Hands – A return to the previous practice of producing a chart of names of those willing to carry out Laying on of Hands, against dates required, is planned. A draft list will be circulated. We have now returned to the practise of having two members Laying on Hands in company with a member of clergy, at each station. Ideally, anointing is done at a separate station, when possible.

List of those who have asked for our prayers and those who are sick : Work is continuing to up-date this.

Christmas and Easter cards. We continue to provide these cards, free of charge, for those on our Prayer List. They now have a message included and a sticker to show they are from the Guild. It is heartening to know that these cards are appreciated, as is proven by responses from recipients.

Notice Board – It was agreed that the Prayer Group needs to have a more prominent profile. A request will be made that we are allowed to have a dedicated notice board. This could help with clarifying who and what we are, as a Group, and what our aims and objectives are. It will also help with dispelling misconceptions about Laying On of Hands and Anointing and help to alleviate doubt and hesitation from non-members.

Another coach trip is planned for 20 April 2023.

A provisional date for the Annual Parish Healing Service is **22 October 2023**.

I remain thankful for all the support I have received and for all those who continue to support the Guild of St Raphael Prayer Group.

Elaine Wallwork
Co-ordinator, Guild of St Raphael Prayer Group
1 March 2023

The Rosary Group.

The Rosary group of St. James meets every Thursday evening for the Holy Hour. We have the rosary then a Taize chant plays softly while FRS Michael and Ian prepare for the Eucharist.

The Rosary is devotion in honor of the Virgin Mary.

It is a scripture based prayer. When we say the rosary we ask Mary to pray for us and seek to grow closer to her Son Jesus by contemplating his life, death and Resurrection.

Copies of the rosary are available to anyone who would like a copy.

Dot Beesley.

St. James Church A.G.M. 2023.

The Cell of the Holy House of Our Lady of Walsingham,

St. James the Great & St. Edmund Arrowsmith.

The Cell, of O.L.O.W started on 15th October 2006. We have 47 paid up members and we are the largest group in the country.

We meet on the third Tuesday of the month starting with the Eucharist, and then we go into the parish for a meeting, planning or fund raising event, we are open to members and non members and everyone is welcome.

In 2022 we welcomed our new Cell Superior FR. Michael Vyse. Our Thanks to Fr. Ian Wynne who once again guided us through another Interregum.

We support the Shrine by donating money and going on yearly pilgrimage, this year there are 41 pilgrims going to Walsingham in August for the Assumption, we have people coming from North Wales, Northern Ireland; clergy from Spain have joined us in the past plus pilgrims from our church and local surrounding areas. This year we have three new people coming who have never been before so that is wonderful.

Walsingham is a place of prayer, with a unique religious atmosphere. Pilgrimage to Walsingham is an opportunity to strengthen and renew the spiritual benefits of their pilgrimage.

We have had another good year financially with fund raising and very kind donations from members and non members.

We donate to any project at the Shrine and this fulfills our promise to support the work and witness of the Shrine. We pay our yearly subscriptions and we receive twice a year The Walsingham Review magazine.

Each year we pay £150 for five children to go on the youth pilgrimage, called "The Godparent Scheme" we pay £40 for the lamp that burns in the Holy House for St. James church, £100 for the Families weekend, £100 to the Sisters of St Margaret's priory at Walsingham. When a member dies we pay £30 for their name to be put in the Chancery book which is held in St. Edwards's chapel and their names are read out each year. We pay £1.000 towards subsidizing the cost of the coach to take us on pilgrimage to help keep the cost down for pilgrims. We support our church school by buying Easter Eggs and Christmas selection Boxes.

Members of the cell are encouraged to say the Angelus daily, to meet to offer Mass for the Shrine. To honor Mary, the Mother of Jesus, to promote devotion to our Lady. To seek holiness of life through prayer, the scriptures and the Sacraments.

Dot Beesley. Cell Secretary.

Churchwarden's Summary incl. costs for 2022

1. Maintenance records

1.1 Church & PC - Leaking Roofs

a) South Aisle Lower Level Roof and over the resurrection doors
Remain watertight and hopefully the rest of the roof, following the remedial works carried out by Fulwood Roofing, they also carried out at the same time local repairs to the church's porch roof, free of charge.
Total costs: £2250 + VAT (£2700.00 incl. VAT).
b) the roof over the North Nave of the Lady Chapel in-close proximity to where the defunct boiler house chimney was located, is possibly where the rain is leaking through into the Lady Chapel.
c) There are also numerous slates that were missing or have come loose on the PC roof in and around the boiler house chimney.

Just for our consideration for future costings
It was worth noting that if the roof, apart from the two areas already repaired (over the children's corner and more recently over the Resurrection doors) the costs could amount to around £21,420.00 as per the quotation from DR Roofing who have now withdrawn their offer due to heavy workloads. And
A summary of the difficulties in obtaining roofing contractors (June 2022)
It was thought at the time to try out roofing (repairs) sub-contractors on the St Helens Council Trader Register,

Out of the 8off listed roofing companies:

- 2off never bothered responding back.
- 1off has now retired who voluntarily recommended DR Roofing
- 3off were too busy to show any kind of interest
- 1off (DR Roofing) responded and attended site to review the land valley and the LL roof on South Aisle who only provided a quotation for the S Aisle as he said that the Land Valley between the N Nave Roof and the Lady Chapel was too big a job for him.
  Status: having submitted a quotation for the S Aisle and being questioned on what investigations he had carried out DR then withdrew his availability due to a heavy workload
- And finally 1off responded but never provided any meaningful attempt to turn up for a site meeting

1.2 Land valley between North Nave & lady Chapel

The following Roofing companies indicated their interest in quoting for the remedial works to the land valley:

a) J Hempstock Ltd
SS liner in the land valley
Costs: £50,891.40 incl. VAT
Status: Although the architect BS said that he would get in touch with the contractor to discuss their quotation BS has confirmed that the contractor has not offered any other alternative solution.

b) SEC Roofing

May 16, 2022, from Kieran McCabe, SEC
Strip back 6 course of slate all along the lady chapel
New OSB boards on the deck and upstand
Layer of underlay on the deck
Layer of mineral
Ubiflex flashing going into wall
New box gutter built at the end of lady chapel
Fix any broken slates around the areas
Iko 15 year guarantee
Sub-Total costs: £6800
additional 12% will be an extra £104
Total: £6904 (No VAT to be added)
Status: Cannot get any response from SEC to acknowledge that they are still willing to carry out this work.

c) Paul Little

Has been asked to review the issues & quote for this work

d) Fulwood Roofing Services, Rainford

Provisional site visit planned for 29th. November 2022 for review of the land valley, adding that they are proposing to use a system called Sharmans Plygene gutter liner for the land valley, which provides a reasonable amount of flexibility within the gutter by using a hot air heat gun to manipulate the gutter liner to the contour of the land valley.
Status: Paul Armstrong of Fulwood Roofing Services (FRS) attended site today the 30th. November 2022 and assessed the current situation with the existing condition of the land valley and voiced his concerns that due to the three roofs joining together as they do now there is no easy fix solution and he will have to revert back to their technical department for their advice on how the remedial works will have to be carried out.
What PA did say is that if the land valley has to be stripped right back to the structural timber frames of the church then that becomes a big job and they would only carry this out after winter and during a few days of dry weather as once the land valley is left bare then the church would be exposed to the elements with no way of protecting it from the rain and subsequent water damage. The costs for that approach could be very costly.
The alternative is that if the current timber sheeting (plywood decking, OSB material) is in a reasonably good condition then leave it there and build the new land valley on top of that with additional levelling out materials to provide a more effective drainage system for the rainwater to escape into the drainage system.
15th. Dec. 2022: Fulwood provided a quotation of Costs: £ 16303 + VAT (£19563.6 incl. VAT), however there was a lack of clear understanding of exactly what the scope of work would be.
(Since then we have asked for a clearer scope of works)

e) Heritage Conservation Restoration Ltd

To supply and fit terne SS gutter & reform timber substrate
Initial budget (no site visit) costs £18724.00 + VAT (£22468.0 incl. VAT)

Status: Gary Rawlings attended a site meeting on 30th. January 2023 for a review of the issues with the land valley and basically said that it is not an easy fix and he will discuss the options with BS

PGP has contacted BS to discuss the collaboration with Heritage in putting together options of the remedial works.

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2. Wood Pit Cross damage

Wood Pit Cross damage

PGP informed the meeting that Sally Jones, Senior Claims Handler at Ecclesiastical Insurance intervened and increased their settlement offer to £2834.00 that is net of the £250.00 policy excess (£3084.00)

The total costs for the remedial works paid to Duggan and Parr was £3270.00 + VAT (£3924.00)

Duggan and Parr refunded £50.00 back to us for the costs for the intended drilled holes in the roof to reduce the wind drag, that was not carried out following BS request not to proceed.

We have had to pay out £840.00 incl. VAT for the Items 5 & 6 in the quotation that were considered by EIG as a betterment/preventive works that are not covered in our insurance policy.

Status: Our Standing Committee accepted the latest settlement figure and we have now received the outstanding payment from EIG.

Total costs to church: £840 incl. VAT

3._Choir Vestry and South side Sanctuary windows

Currently reviewing option of small claims court after no progress with discussions with contractor who carried out reworks to windows.

Choir Vestry and South side Sanctuary window - Issues

Status: Following the request to provide an up to date assessment from Design Lights on the costs for carrying out of the remedial works to the choir vestry windows and the South Side Sanctuary window, we now have the revised quotation from Design Light, summarised below:

	Contractor	Items	Remedial works	Quote	Costs + VAT	Costs incl. VAT
Choir-1	Design Lights	Choir vestry windows	Remove & re-fit glass panes on compl'n	02.11.2022 Rev'd	1560.00	1872.00
	"	"	Repair & restore glass panes	"	2355.00	2826.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	*315.00
(Initial proposal) Sanct.-1	Design Lights	Sanctuary window	** Remove & re-fit leaded glass panes	02.11.2022 Rev'd	2965.00	3558.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	315.00

Option for Sanctuary window

Sanct.-2 (Option)	Design Lights	Scaffolding	Fit Double glazed units (DGU)	02.11.2022 Rev'd	920.00	1104.00
	Design Lights	Scaffolding	Supply and erect scaffolding	02.11.2022 Rev'd	262.50	315.00

Key: details for revised scope & costs	
Costs: Vale Decorators	
Costs: St. James	
***Costs: Vale Dec's & St. James**	**50/50**
£630.00 Scaffolding costs are for use on both Choir & Sanctuary windows	

** costs to be evaluated

Court Fees:
For making a claim from £3,000.01 to £5,000 are £205.
And for making a claim from £5,000.01 to £10,000 Court Fees are £455.

	Initial Summary of Costs to Vale Dec's for the two options £		Summary of Costs for St. James £
	All windows Leaded Glass panes	Choir leaded glass panes & Sanctuary DGU only	
Choir 1.	1872.00	1872.00	2826.00
Choir 1	***157.50**	***157.50**	157.50
Sanct. 1	**3558.00		
Sanct. 1	315.00		
Sanct. 2		1104.00	
Sanct. 2		315.00	
Total costs	**5902.50**	**3448.50**	**2983.50**

Noting Two options for Sanctuary window

a) Reinstate the leaded glass panes by Design Lights OR
b) Fit double glazed windows with internal leading.

Summary of costs (incl. VAT) to date and for the intended remedials works:
Installation Costs for Vale fitting a new window was: **£2482.00.**
Vale's latest offer of a settlement figure is £2095.78

PGP informed the meeting that he has carried out an inspection of the sanctuary window and there does not appear to be a rebate within the window frame for the existing leaded glass panes.
PGP will contact Design lights to ask them if they will double check for the type of rebate within the window for accommodating double gazed units.
Status: Design Lights intend to visit church this coming Sunday morning after the 10:30am Eucharist to evaluate the rebate in the window.

4. Quinquennial Inspection

Archdeacons Visitation

PGP informed the meeting that following a recent discussion with our Architect Bill Schafer (BS) BS confirmed that the list of issues identified in Section F Summary of the QQI report, page 40 were the priority items for remedial actions.
A status report was issued at the Archdeacons Visitation at Wigan Parish church on the 7th. June 2022 detailing the following:

- Inspection of the Electrical Installations in church and the PC by Barlows (UK) Ltd on the 25th. May 2022, with a NICEIC Electrical Installation Condition report to be issued shortly.
- Land valleys
  *On-going attempts to find a suitable roofing contractor for not only a quotation but also to carry out the req'd remedial works to the identified roof issues.
- S Aisle roof
  *Not able to find a suitable roofing contractor, when majority too busy to attend site visit to investigate root cause.
- Leaking radiators in church and PC

Waiting for reputable industrial plumber, who we have previously used, to attend site visit.

- Choir Vestry and South side Sanctuary windows
  Currently reviewing option of small claims court after no progress with discussions with contractor who carried out reworks to windows.

Meeting with the DAC Building Advisor

PGP informed the meeting that following a site meeting with the DAC Building Advisor Tom Beesley (TB) TB has issued a report summarising the status of remedial works.

PP suggested that we use a sub-committee to just review the QQI and the on-going remedials actions and then report these back to the F&F committee.

5. Parish Centre

One of the toilet cisterns in the ladies' toilet has broken and requires replacing with a new cistern/unit at a cost of £316.80
Lee Dubois investigated fault to toilet leak & found cistern faulty, so require replacement.

Costs to supply & replace would be £264.00 + V.A.T (£316.80)
1st visit cost £45.00 + V.A.T (£54.00)

PC Fire risk assessment by the local Fire Brigade
Checks required on:
Fire alarm
BGCPs
Emergency Lighting
Means of giving a warning in an emergency evacuation
Signage: BGCPs; FEs; Emergency evacuation assembly point

Drainage maintenance service
Steve Caunce Ltd

Annual costs for September 2022 onwards £246.08 + VAT, just for the gulley taking the waste from the PR kitchen

6. Graveyard maintenance

a) Grass cutting, equipment & repairs:

Following Nigel Hughes's (NH) request that the grass cutting of the graveyard using the two tier grass cutting system that was used in 2021 & 2020 could not be carried out any longer by NH's team as this system was both hazardous and at most of the time extremely hard work when cutting the high level grass.
The only alternative solution was by carrying out standard cuts at all times throughout the grass growing periods in the year, which unfortunately was also more costly, with the costs for 2022 grass cutting amounted to £4480.00, that's £1440.00 more than using the two tier grass cutting system in 2021 at a cost of £3040.00, resulting in an extra £1440.00 for 2022.
There were additional costs in 2022 of £42.15 for strimmer new head & consumables.

There was one standard cut in the month of March & one in July and two standard cuts in the months of April, May, June, August, September & October
Total costs for 2022: **£4522.15**

Phil Peplow Churchwarden

REPORT OF PAROCHIAL CHURCH COUNCIL MEETINGS 2022

12th JANUARY 2022 12 Members present and 4 apologies

Topics discussed:

- Website and CCTV.
- Fundraising.
- Foundation Governors.
- Interregnum planning
- Financial Update by Treasurer
- Magazine.
- Lay Ministry.
- Dates of future meetings.

16th FEBRUARY 2022 14 Members present and 2 apologies

Topics discussed:

- Graveyard
- CCTV
- Magazine – circulation of designs to be decided on for front cover.
- Financial statement for receipts and payments up to December 2021 presented by the Treasurer
- Interregnum Planning.
- Fund raising – afternoon tea (02.04.22) and summer fayre (25.06.22).
  Update from wardens.
  Live screening of services.
  Report of quinquennial inspection to be forwarded to members of the Council.
  Dates of future meetings. It was agreed that there would only be four meetings of the Council per year in future.

As well as the Parochial Church Council meetings there have also been five meetings held by the Parish Standing Committee.

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING HELD AT ST JAMES THE GREAT, HAYDOCK ON WEDNESDAY 6TH APRIL 2022

MEMBERS PRESENT:
N.Holloway (Chair); P.Peplow; S.King; P.Hooton; B.Wiswell; I.Jones; K.Goodstadt; B.Haydock; E.George; J.White; R.Brogan; D.Smith (Secretary).

APOLOGIES FOR ABSENCE:
J.Dawber; G.Lightfoot; J.Nicholls; J.Cutler.

MINUTES OF THE LAST MEETING
It was proposed by Paul Hooton and seconded by Bill Haydock that the minutes of the APCM held on 18th April 2021 having been circulated and read be accepted as a correct record. ALL IN FAVOUR.

EX-OFFICIO MEMBERS:
Incumbent; Churchwardens: Philip Peplow and Nancy Holloway; Deanery Synod Reps: B.Haydock; J.Cutler; G.Lightfoot.

ELECTED MEMBERS OF THE PAROCHIAL CHURCH COUNCIL
It was reported that Eddie George had stated his wish to retire from the PCC and therefore this left one vacancy:
The following were elected to serve on the PCC for the coming years:
Three Years until 2025
Dorothy Smith; Kathryn Goodstadt; Jant Dawber; Ann Black
Two Years until 2024
Joan Nicholls; Irene Jones; Jean White; Jenni Shaw
One Year until 2023
Rita Brogan; Bill Wisell; Paul Hooton; Sue King
MATTERS ARISING FROM THE MINUTES
There were no matters arising.
REPORTS AS PRESENTED
Financial Report and review was presented by the Treasurer – accepted and thanks given to the Treasurer for all her hard work.
Secretary's report of PCC meetings for the past year. Accepted.
Deanery Synod report of meetings for the past year Accepted
Electoral Roll – total 144.

Contributions from other groups including Guild of St Raphael; Walsingham Cell; Society of Mary; Rosary group; Women's Guild, Monday domino club and refreshments team were suspended due to Pandemic. These groups will resume when it is deemed safe to do so.
Churchwardens Report
Philip Peplow had produced a report on all works which had been carried out on the Church and Parish Centre over the past year.

ELECTIONS

Parish Treasurer

It was proposed by Jean White and seconded by Rita Brogan that SUE KING be elected to serve as Parish Treasurer for 2022/2023. ALL IN FAVOUR

Parish Secretary

It was proposed by Irene Jones and seconded by Jean White that DOROTHY SMITH be elected to serve as Parish Secretary for 2022/2023 ALL IN FAVOUR.

INDEPENDENT EXAMINER

Mrs Gillian Oates be re-appointed Independent Examiner for 2022/2023. Mrs Oates has accepted the appointment and in lieu of payment has requested that a donation be made to the local food bank.

DATES OF FUTURE MEETINGS:

Wednesday 8th June 2022 at 7.15 p.m.

Wednesday 7th September 2022 at 7.15 p.m

There being no further business the Chairman thanked everyone for their attendance and the meeting closed with the Grace.

MINUTES OF THE ANNUAL VESTRY MEETING HELD AT ST JAMES THE GREAT HAYDOCK ON WEDNESDAY 06TH APRIL 2022

MEMBERS PRESENT:

N.Holloway (Chair); P.Peplow; S.King; P.Hooton; B.Wiswell; I.Jones; K.Goodstadt; B.Haydock; E.George; J.White; R.Brogan; D.Smith (Secretary)

APOLOGIES FOR ABSENCE:

J.Dawber; G.Lightfoot; J.Nicholls; J.Cutler

The opening Prayers were led by Nancy Holloway.

MINUTES OF THE LAST MEETING

It was proposed by Paul Hooton and seconded by Bill Haydock that the minutes of the Annual Vestry meeting held on 18th April 2021 having been circulated and read be accepted as a correct record. ALL IN FAVOUR.

VESTRY MEETING

ELECTION OF TWO CHURCHWARDENS FOR 2022/2023

There were two nominations for the posts.

PHILIP PEPLOW Proposed by Irene Jones and seconded by Bill Haydock.
ALL IN FAVOUR

NANCY HOLLOWAY Proposed by Bill Wiswell and seconded by Jean White
ALL IN FAVOUR

There being no further nominations the above two people were duly elected to serve as churchwardens for 2022/2023.

This concluded the Vestry Meeting.

08TH JUNE 2022_ 14 Members present 2 Apologies

Topics Discussed:

- Detailed Financial Update by Treasurer.
- Giving History January to May 2022.
- Arrangements for Licensing of Father Michael on 30th June 2022.
- Warden's Update giving detailed account of work done to date.
- Information for requirements of PCC regarding Safeguarding and DBS.
- Update on Magazine.
- Arrangements for fundraising events.
- Date of Next meeting.

07th September 2022 1 Clergy and 17 Members present No apologies

Topics Discussed:

- Detailed Financial Update by treasurer.
- Giving History January to August 2022.
- Suggestions on how to save the Church money.
- Fund raising suggestions.
- Warden's Update giving detailed account of work done to date.
- Update on safeguarding.
- Information for DBS checks.
- Arrangements and dates for future events.
- Information regarding Messy Church.
- Arrangements for services leading up to and at Christmas.
- Information regarding Transfiguration Fellowship.
- Information regarding service sheets.
- Reintroduction of Holy Water Stoops.

30th November 2022 1 Clergy and 13 Members present 4 Apologies.

Topics Discussed:

- Suggestions for saving money.
- Detailed Financial Update by the Treasurer.
- Giving History January – October /November 2022.
- Suggestions for fund raising.
- Arrangements for Nine lessons and carols and Crib service.
- Warden's Update giving detailed account of work done to date.
- Safeguarding issues – approval of Diocesan Safeguarding Policy.
- Bernie Lightfoot to be the new DBS Co-ordinator.
- Nancy Holloway outlined the role of safeguarding.
- Arrangements for future events.

1st February 2023 **1 Clergy and 13 Members with 3 Apologies**

Prior to the PCC meeting a meeting was held with the Scout leaders regarding use of the Parish Centre and other issues.

Topics Discussed:

- Saving money and the need to be more vigilant in use of lighting and heating.
- The treasurer submitted the financial statement for receipts and payments for the year ended 31st December 2022 for approval. The accounts were approved and thanks were expressed to Sue for her hard work and dedication in her work as treasurer.
- Warden's report giving detailed account of work done to date.
- Update on safeguarding.
- DBS checks.
- Arrangements for Lent, Holy Week and Easter.
- Arrangements for other events.
- Review of Christmas events.
- Review of Messy Church.
- Confirmation.
- Date of next Meeting.

In July we welcomed Father Michael Vyse to the Parish as our new Vicar. Sadly we also had to say goodbye to Joan Nicholls (RIP Joan) who was a very valuable member of Church life and her presence on the Parochial Church Council was invaluable.

The Parochial Church Council meetings during the year have been very interesting and productive for the life of the Church and its people. We have also had a lot of fund-raising events to help with our Church finances.

Hopefully we can look forward to another year of new and interesting events.

Dorothy Smith PCC Secretary

Financial Review

Treasurer's Comments

We started the year 2022 in interregnum with a concentrated effort on increasing income and reducing costs. However, the reduced Parish share, which had been so important in 2021, was brought to an end and the Parish Share reverted back to the full monthly amount at £5,169.24 from January 2022.

However, the concerted efforts of all meant that the church was able to meet its obligations. Although there was a 7% decrease in planned giving from £34,226 in 2021 to £31,771 in 2022, plate collections increased 55% from £3,491 to £5,398.

There was a decrease in income tax recovered of £2,119 between 2021 and 2022 but this was simply as a result of a timing issue and monies are still due from the diocese for gift aid tax repayments.

In view of the fact that Covid restrictions were almost at an end, the ability to resume full operations in terms of fund raising, meant a generous increase from £5,728 in 2021 to £11,341 in 2022

Total receipts for the General Fund in 2022 were £91,330 compared to £90,138 in 2021.

The major payment in 2022 was £58,031 for Parish Share compared to the 2021 figure of £30,338.

Total payments from the General Fund in 2022 were £87,212 compared to the 2021 figure of £66,485

The balance of £24,913 in the General Fund at the end of 2022 shows only a 3% decrease on the 2021 figure of £25,632. However, costs will increase in 2023 with the gas and electricity energy costs causing problems for everyone including the church.

The Churchyard Fund continued to operate with costs exceeding income which was mainly due to the grass cutting costs. The deficit of £2,463 was met from the General Fund. Additional voluntary help in the churchyard would help to reduce these costs

The Parish Centre Fund also operated at a level whereby costs exceeded income. The deficit of £1,288 was met from the General Fund. This resource is certainly under utilised and much needed income could be generated from renting out the space to other organisations.

On a positive note, the church was fortunate to benefit from 2 generous bequests in 2022 which were allocated specifically to the Fabric Fund.

The balance on this Fund stands at £50,012 on 31 December 2022

Now that we have Fr Michael to guide and lead us into 2023, the intention is to build on our solid foundations and see growth in the years to come

Sue King Treasurer

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2022
GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS	£	2,022	£	2,021
Voluntary Receipts				
Planned Giving	31,771		34,226	
Collections and other Giving	5,398		3,491	
Income Tax recovered	8,802	45,971	10,921	48,638
Other voluntary receipts				
Sundry donations	10,011		16,251	
Insurance	2,834			
Bequest		12,845		16,251
Activities for generating funds				
Magazines and bookstall	1,033		1,115	
Fund raising	11,341	12,375	5,728	6,843
Receipts from investments				
Interest received	87		52	
Homestead rent	6,468	6,555	6,336	6,388
Receipts from charitable activities				
Wedding and Funeral fees	12,499		11,718	
Contributions for PC and parish room	1,085	13,584	300	12,018
TOTAL RECEIPTS		**91,330**		**90,138**
PAYMENTS				
Donations to Other Charities				
Mission Giving		800		1,012
Charitable Activities				
Parish share	58,031		30,338	
Church Running Expenses	12,205		15,063	
Clergy expenses	107			
Upkeep of services	4,548		3,562	
Salaries & Support costs	3,188		4,073	
Homestead Ave Costs	580		655	
Vicarage costs	903		2,322	
Church maintenance & parish room	6,365		5,371	
Churchyard costs	-	85,926	3,390	64,775
Cost of Generating Funds				
Ancillary trading costs		486		698
TOTAL PAYMENTS		**87,212**		**66,485**
Excess of receipts over payments		4,117		23,653
Transfer to Parish Centre Fund		1,085		300
Transfer to Guild of St Raphael		-		2,210
		3,032		21,143
Total Unrestricted Funds at 1 January 2022		25,632		1,606
Total Unrestricted Funds at 31 December 2022		**28,664**		**22,749**
Less Parish Centre deficit		1,288		1,242
Less Churchyard deficit		2,463		3,312
Add Back Sequestration				7,437
		24,913		**25,632**

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2022

OTHER FUNDS RESTRICTED

	2022	2021
FLOWER FUND	£	£
Voluntary Receipts		
Restricted Donations	155	30
Payments		
Various costs	82	79
Excess of receipts over payments	73	49
Total Fund at 1 January 2022	386	435
Total Fund at 31 December 2022	459	386
PARISH CENTRE FUND		
Voluntary Receipts		
Donations and fundraising	20	50
Payments		
All running costs and building materials	2,393	9,149
Excess of payments over receipts	2,373	9,099
Transfers		
Rent from general fund	-1,085	300
Total Fund at 1 January 2022	0	7,557
Total Fund at 31 December 2022	1,288	1,242
Write off from General Fund	0	0
CHURCHYARD FUND		
Voluntary Receipts		
Restricted donations	829	1,173
Payments		
Running costs	3,292	
Excess of payments over receipts	2,463	
Total Fund at 1 January 2022	0	4,485
Total Fund at 31 December 2022	-2,463	3,312
Write off from General Fund	0	0
FABRIC FUND		
Income	7,000	0
Payments	2,700	32,600
Excess of receipts over payments	4,300	32,600
Total Fund at 1 January 2022	45,712	78,312
Total Fund at 31 December 2022	50,012	45,712
GUILD OF ST RAPHAEL		
Total Fund at 31 December 2022	2,210	2,210
MOTHERS UNION		
Income	482	147
Total Fund at 1 January 2022	147	0
Total Fund at 31 December 2022	629	147
AGENCY FEES		
Agency Fees Collected	5,294	6,562
Reimbursements Paid	5,052	5,532
Excess of receipts over payments	242	1,030
Total Fund at 1 January 2022	1,030	-
Total Fund at 31 December 2022	1,272	1030

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2022

STATEMENT OF ASSETS AND LIABILITIES

	Restricted Funds							TOTALS	
	General Fund	Agency DBF	C/yard Fund	Fabric Fund	Flower Fund	P Centre Fund	MU Guild	2022	2021
	£	£	£	£	£	£	£	£	£
Cash Funds									
Bank								28,451.00	28,816
Business								50,664.00	46,299
							628	79,115	75,115
							[illegible]		
Agency/Seq									
Total Cash	24,913	1,272	0	50,012	459	0	2,838	79,494	75,117
						Difference		-379	-2
Other monetary assets									
Guild of St Raphael and Women's Guild							see above		
Investment Assets									
Alice Watson Trust (Market Value)									1,625
Assets retained for use of the church									
27 Homestead Ave (Purchase price on 4 Feb 2002)								54,000	54,000
Note that the Diocese holds the property in trust for the PCC									
Deeds held by Hill Dickinson LLP, Liverpool, L3 9SJ									
Agency									
DBF								1,272	1,030
								1,272	1,030

Notes

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Approved by the PCC on 1/2/23 and signed on their behalf:

PCC Chairman



Independent Examiner's Report

Report to the Parochial Church Council (PCC) of St James the Great, Haydock on the accounts for the year ended 31st December 2022, as set out on pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act;
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: G.L. Oates. Date: 21st March 2023

IE's Name: Gillian Oates

Address: 32 Reddish Crescent, Lymm, Cheshire, WA13 9PT

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTIAL PARISH OF ST JAMES THE GREAT, HA

England & Wales - Charity number 1153937

Accounts

The Parish Church

of

St. James the Great Haydock

Registered Charity 1153937

Trustees' Annual Report

and Accounts for 2021

Background

The Parish Church of St. James the Great is situated on Church Road, Haydock, in the Borough of St. Helens It is part of the Diocese of Liverpool within the Church of England.

The address for correspondence is:

The Vicarage,
169 Church Road,
Haydock,
St. Helens,
Merseyside, WA11 0NJ.

PCC members who have served from 1st January 2021 until 15th October 2021 are:

Incumbent	The Reverend Fr Andrew Welsby	**Chairman** retired 31st July 2021
Assistant Priest (SSM)	The Reverend Fr Ian Wynne	
Churchwardens	Nancy Holloway	*Vice-Chair & Safeguarding Officer*
	Philip Peplow	*Health & Safety Co-ordinator*
Treasurer	Susan King	*co-oted*
PCC & Gift Aid Sec	Dorothy Smith	*co-opted*

Deanery Synod Representatives *until 2023*

Jacqueline Cutler
Wiliam Haydock
Geoffrey Lightfoot

Elected members

Rita Brogan	
Edward George	
William Haydock	
Jean White	*Electoral Roll Officer*
William Wiswell	
Janet Dawber	
Joan Nicholls	
Irene Jones	
Paul Hooton	
Katherine Goodstadt	
Geoffrey Lightfoot	
Jackie Cutler	
Jenni Shaw	

The new Electoral Roll (effective 24th April 2021) has a membership of 144 souls. Church Representation Rules provide that where the Electoral Roll is between 101 - 200 people, the PCC shall consist of:

Ex Officio Members

The Incumbant
Assistant Clergy licenced to the Parish
Readers licenced to the Parish (this does not apply to Readers Emeriti)
Churchwardens
Deanery Synod Representatives

Plus

12 Representatives elected from the congregation

Plus

Up to **2** co-opted members

The Annual Parochial Meeting on 24th April 2019 approved a motion requiring all elected representatives to resign immediately before the APCM to be held in 2020;
at which there will be 12 places available to be filled. The subsequent PCC will then have to power to co-opt 2 further representatives. The total maximum size of the PCC will therefore be **21** members.

Following the delayed APCM 2020 which was held on Thursday 15th October, the Parochial Church Council is now constituted as follows:

Incumbent	The Reverend Fr Andrew Welsby	**Chairman** retired 31/7/21
Assistant Priest (SSM)	The Reverend Fr Ian Wynne	

Churchwardens	Nancy Holloway	*Vice-Chair & Safeguarding Officer*
	Philip Peplow	*Health & Safety Co-ordinator*
PCC & Gift Aid Sec	Dorothy Smith	*co-opted*
Electoral Roll	Jean White	*co-opted*

Deanery Synod Representatives *until 2023*

Jacqueline Cutler
William Haydock
Geoffrey Lightfoot

Elected members	Susan King (*Treasurer)*	William Wiswell
	Rita Brogan	Paul Hooton
	Edward George	Katherine Goodstadt
	Irene Jones	*Janet Dawber*
	Joan Nicholls	Jenni Shaw

Bankers
Barclays Bank plc,
19 Church Street,
St. Helens,
Merseyside, WA10 1BG

Legal Advisor
The Bishop of Liverpool's Registry,
1 The Sanctuary,
London, SW1P 3JT

Independent Examiner
Mrs Gillian Oates,
32 Reddish Crescent,
Lymm,
Cheshire, WA13 9PT

Architect
Bill Schafer Dip Arch RIBA
Schafer Associates | Chartered Architects
56 Belvedere Road, Ashton-in-Makerfield,
Lancashire, WN4 8RU.

Day to day management control is exercised by the Incumbent, the Reverend Fr Andrew Welsby, and the Churchwardens, Nancy Holloway and Philip Peplow, who can be contacted via the Vicarage, as above, telephone 01942 727956.

Structure, Governance and Management
The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission. The method of appointing Parochial Church Council members is set out in the Church Representation Rules. The elected members of the Council normally serve for a period of three years, the terms of office being staggered over a three-year cycle to ensure administrative continuity. All church members are encouraged to register on the Electoral Roll and to stand for election to the Council. ***Please see the note above regarding the future structure of the PCC.***

The Council operates two sub-committees: the Standing Committee and the Finance and Fabric Committee. The Standing Committee has power to transact the business of the Council between its meetings, subject to any directions given by the Council under the Church Representation Rules. Its members are the Incumbent, the Churchwardens, the Secretary and the Treasurer. The Vice-Chair would also be a member if that office were not held by one of the Wardens.

The Finance and Fabric Committee is charged with considering any matters referred to it by the Council whilst taking an overview of any and all issues related to the finances of the Council and the maintenance of all buildings and equipment for which it responsible. It reports to, and makes recommendations to, the Standing Committee and the Council, as appropriate. Its members are the Incumbent, the Churchwardens, the Treasurer and four further members appointed by the Council, currently William Haydock, William Wiswell (Chair) + 2 vacancies.

Objectives and Activities
The primary object of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC has responsibilities relating to the Parish Church; the surrounding Churchyard; the Parish Room and Kitchen annexed to the Church; St. James' Parish Centre, Church Road, Haydock; and the Curate's House (currently let to tenants) at 27 Homestead Avenue, Haydock.

The PCC acknowledges that these responsibilities relate not only to day to day management and the maintenance of the fabric of these buildings but also to ensuring compliance with all relevant legislation and the duties of care thereby imposed. When planning its activities for the year the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion. The advancement of religion is of itself a charitable purpose recognized as being of public benefit within the meaning of the Charities Act 2006. The PCC affirms its understanding that all its responsibilities are exercised not simply within a gathered congregation but within the context of the community as a whole.

REPORT OF PAROCHIAL CHURCH COUNCIL MEETINGS 2021 -2022

05TH MAY 2021 **1 Clergy and 14 members present with one apology.**

Topics discussed:

Composition of Parochial Church Council – ex-officio members are Clergy: Churchwardens; Deanery Synod representatives (3)

- Elected members of PCC (12) Four to serve for three years; four for two years and four for one year.
- Interregnum Planning.
- Election of two deputy churchwardens for the Interregnum.
- Preparation of Parish Profile.
- Magazine.
- Vicarage.
- Parish Office.
- Parish Centre.
- Schools.
- Services and worship during the Interregnum
- Financial Update from the Treasurer.
- Update from the Wardens.
- Dates of future meetings.

09TH JUNE 2021 **1 Clergy and 11 members with 5 apologies**

Topics discussed:

- Appointment of Lay Vice Chair – Nancy Holloway appointed.
- Gift Aid Secretary – need to find someone to take over the role from next year!!
- Memorial Plaque for Arthur Lowe and Tom Holmes.
- Tree Planting service.

- Interregnum planning – nothing to change in the way of Parish Policy or worship.
- Financial Update from Treasurer.
- Update from Wardens
- Dates of future meetings.

07th JULY 2021 **1 Clergy and 14 members with three apologies.**

Topics discussed:

- St James' Day 25th July 2021 – Sung Eucharist; Picnic Lunch and farewell to Father Andrew.
- Standing Committee comprises Incumbent; churchwardens; Parish Secretary; Parish Treasurer and two appointed representatives.
- Interregnum Planning – list of people responsible for various tasks.
- Graveyard
- Financial update from the Treasurer.
- Update from Wardens.
- Date of next meeting.

08th SEPTEMBER 2021 **16 members present with one apology**

Topics Discussed

- Guild of St Raphael.
- Tree Planting.
- School Eucharist.
- Interregnum planning
- Financial update from Treasurer.
- Update from War
- Graves
- Vicarage
- Future fundraising events.
- Date of next meeting.

13th OCTOBER 2021 **13 members present with four apologies**

Topics discussed:

- Interregnum Planning.
- Financial update from Treasurer.
- Update from Wardens.
- Report from Standing committee.
- CCTV cameras – discussion.
- Fundraising events.
- Appointment of Foundation governors.
- Appointment of Fire Marshall – Bill Haydock.
- Date of next meeting.

24th NOVEMBER 2021 Pre-Section 11 Meeting comprising Archdeacon; Area Dean; rep for Bishop of Beverley; Deanery Lay chair: appointments secretary; and 16 members present with 1 apology.

Topics discussed:

- Meeting to assemble people who are required to set in motion procedure for appointment of new Priest.
- Archdeacon and Area Dean said they were available at any time to help with the procedure.
- Information for procedure was distributed to members.
- Practical issues to be followed.

- Appointment process outlined.
- Decision on whether necessary to hold a Section 12 meeting.
- The Clergy and members of the Section 11 Meeting then left'

PCC Meeting following Section 11 meeting.
Topics discussed:

- Guild of St Raphael.
- Website/Facebook.
- Graveyard.
- Vicarage.
- CCTV.
- Fundraising'
- Financial update from Treasurer
- Update from Wardens.
- Church Organist – Matthew Hall to continue until new Incumbent arrives.
- Lay Ministry.
- Magazine.
- Vote regarding amendment to Parish Profile and to confirm the Bishop's declaration not to accept Women's Ordination.
- Date of next meetings.

16th DECEMBER 2021 15 members present and 1 apology
This meeting was purely to elect the two Parish representatives to the panel to elect the new Incumbent. Following a vote Geoff Lightfoot and Kathryn Goodstadt were elected as the Parish Representatives.

12th JANUARY 2022 12 Members present and 4 apologies
Topics discussed:

- Website and CCTV.
- Fundraising.
- Foundation Governors.
- Interregnum planning
- Financial Update by Treasurer
- Magazine.
- Lay Ministry.
- Dates of future meetings.

16th FEBRUARY 2022 14 Members present and 2 apologies
Topics discussed:

- Graveyard
- CCTV
- Magazine – circulation of designs to be decided on for front cover.
- Financial statement for receipts and payments up to December 2021 presented by the Treasurer
- Interregnum Planning.
- Fund raising – afternoon tea (02.04.22) and summer fayre (25.06.22).

- Update from wardens.
- Live screening of services.
- Report of quinquennial inspection to be forwarded to members of the Council.
- Dates of future meetings. It was agreed that there would only be four meetings of the Council per year in future.

As well as the Parochial Church Council meetings there have also been five meetings held by the Parish Standing Committee.
All the meetings which have taken place during the year have been interesting and in some cases thought provoking especially during the Pandemic and the retirement of Father Andrew.
Dorothy Smith
PCC Secretary

Electoral Roll
The Electoral Roll at 31.12.21 stands at: **144**

Previous roll: 142
Names removed: 0
Names added: 2
Number on new roll: **144**

Of the 144 names on the Roll, 82 (56%) are non-resident in the Parish, however the great majority of these are resident in the immediate area and very few travel more than a few miles to St James.

Jean White
Electoral Roll Officer

The Annual Report normally includes contributions from the various groups and activities which form part of the rich tapestry of our worshipping, spiritual and social life at St James. We would usually have contributions from:

The Guild of Health & St Raphael
Cell of Our Lady of Walsingham, Saint James the Great and Saint Edmund Arrowsmith
Society of Mary
Rosary Group
The Women's Guild
Monday Domino Club
Refreshments Team

(apologies if I have missed anyone out)
Sadly, of course, this is not to be, as 2021 saw almost all of these activities suspended as we complied with Government regulations and restrictions. Most groups and associations gradually resumed their activities as and when they deemed it safe to do so..

Deanery Synod Report

It is more than appropriate to begin this resume with a mention of the tragic passing of our Area Dean Stephen earlier this year. Fr Stephen was a great friend of St. James' and I for one was looking forward to his expertise and insight in helping us choose a new vicar for our Parish. St Peters where the funeral was held was packed for a very moving service conducted by Bishop Geoff Pearson, the former Bishop of Lancaster. May Fr Stephen rest in peace and I am sure that the thoughts of all at St. James' are with his family at this sad time.

As to other matters. Discussions are still ongoing in relation to the Deanery's response to proposed changes to the Parish Share.

During the course of the year the Synod was asked to consider green issues and our response to climate change although I guess that with the situation in Ukraine other pressing issues will come more to the fore. Rev Chris Stafford outlined preliminary plans for a Science /Faith event later this year and has got several offers of host churches / halls. Dates etc to be confirmed. The Christmas Journey was again a success and Rev Chris said that 15 schools had taken part. He then outlined other components of his ministry across the Diocese and beyond. He stressed the professional development of staff, as well as the Crazy Science programme and dealing with the apparent conflict between faith and science. The more schools involved means more people knowing about Jesus.

This coming year the Synod will be discussing the idea of 'Single Larger Parishes'. We need to be clear that St.James' is a parish in its own right and it is our intention for that to remain so.

The Archdeacon's Visitation service has been scheduled for Tuesday 28th June to be held at St Peter's, N-le-W, 7.30pm.

Geoff Lightfoot
Deanery Synod Representative

Church Wardens 'Report

1. **Graveyard maintenance**

a) Grass cutting, equipment & repairs:
It was agreed to continue with a two tier grass cutting system in 2021 that requires a high level cut and a standard cut for one month (the beginning of the grass cutting season) and then miss a cutting of the grass the next month, followed by a two tier grass cutting the month after, which resulted in
a total of 8off cuts (2off cuts in the months of April, June, August and one at mid-Oct. & one mid-Nov.) (with No cuts in May, July, Sept, & Dec.) @ total costs of £3040.00
A new Mountfield SP45 Petrol Lawnmower, 2nd hand engine Rover & four new trolley wheels were purchased @ £444.93.
Total costs for 2021: **£3484.93**

b) H&S

Harrisons Stonemasons have installed the base slab for one head stone on one grave, which was wider than the normal sized bases, that has been positioned in such a way that it has partially encroached onto the adjacent tarmac footpath that has created a slip & trip hazard and requires remedial actions.

2. Maintenance records

a) Parish Centre

Prior to the redecoration of the PC an asbestos survey was carried out that found asbestos containing materials (ACMs) in the floor tile adhesive in the bottom corner room, (which were loose) and more seriously quite a number of ACMs within the boiler room, that cost **£3918.58** incl. VAT to either remove or encapsulate the ACMs by AA Woods, Rainford.
The redecorating of the PC was carried out and completed by Donald Gleave at a total cost of **£6,717.06** (no VAT).
It was stated that now the Parish Centre has been decorated it can now be rented out and requires a point of contact for the booking of the Parish Centre, which is designated as a Polling station for May local elections.
The floor area that was cleared of ACMs was fitted with linoleum and a new emergency exit door complete with a new emergency push bar fixture was installed at a total cost for both at **£484.00**.

The PC is now open for hiring with the Scouts, Zumba & Karate classes now using the building.

b) Parish Room Kitchen

Duggan and Parr have completed remedial works including installation of new hardwood timber window c/with two opening lights and a redesigned set of three lintels that were approved by
St Helens Planning department.
Lime rendering was applied to the full gable end wall and then painted with Keim Mineral paint system and the final installation of louvre to lancet window in PR gable wall was completed in 2022 at a total cost of **£12411.90**

c) Hoover cupboard/store room

The required remedial works to the dry rot and deteriorated roofing including additional materials than planned for, plastering and making good internal part of room was carried out and satisfactorily completed as per Father Andrew's request to proceed with scope of works identified in the Robinson Preservation quote dated 15th April 2021. Total costs amounted to £7,398.40 (incl. VAT).

d) New church doors - Preservation treatment

The main access door – main double oak doors at front of church ; PR entrance hardwood door; Church warden's oak vestry door – for the applying of the Tikkurila Urethane alkyd lacquer containing a UV protective agent at a cost of **£290.33** (£240 for labour and purchase of three litre tins @ cost of £50.33).

3. Redecoration of church building

Choir Vestry and South side Sanctuary window

Vale decorators have submitted an offer to repay back to the church **£2,095.78 inc VAT**. Breakdown-
*£1536.48 (£768.24 x 2, one for choir vestry glass repairs and one for south side sanctuary window glass repairs and £210 for contingency for glass repairs) = £1746.48 plus VAT.
*outstanding retention fee owing to Vale Decorators.
The Architect has been asked to review the condition of the sanctuary window and report back his findings before considering the latest offer.
Status: The dispute between the church and the contractor Vale Decorators over the sub-standard workmanship of the installation of both sets of windows by Vale Decorators sub-contractors has still not been satisfactorily resolved, with the church still pursuing a claim for the windows to be installed and rainproofed as they were designed to be.

4. Quinquennial Inspection (QQI)

Following the issuing of the following church records to the Architect Bill Schafer (BS), the initial process of carrying out the QQ inspection commenced.

- Previous quinquennial report from 2016
- Asbestos survey reports and associated records for church building including boiler houses.
- Electrical inspection reports from 2017
- Latest inspection records for church lightning conductors incl latest repairs 2020 and 2021.

Status: BS has completed the QQI with the report issued in March 2022

5. CCTV camera & streaming of services

A group training session was carried out on the 17th. November 2021 to review the actual operating of the CCTV equipment against the operating instructions issued by Piranha Audio and although there were minor discrepancies between the two the group agreed to proceed with the use of the CCTV equipment but ONLY within the church building and not under any circumstances outside the church.

Philip Peplow
Churchwarden

Financial Review & Treasurer's Comments

The closing words from the 2020 Accounts were as follows: 'As we start 2021, careful monitoring of expenses will continue and it is hoped that with the grace of God, we can begin to see increased levels of church worship and attendance. It will be a transition year with small steps being made to resume some sense of normality. Income will need to be increased further in order to manage the regular payments, including Parish Share which will revert back to the monthly payment of £5,169.24'. The reality is that we did see increased levels of church worship and attendance which brought some sense of normality back to St James the Great, Haydock. However, the announcement that Fr Andrew was to leave the parish part way through the year meant that we were once again in interregnum and reliant on extra support from many people to ensure continuity of services and direction.

Income from direct giving through the Parish Giving Scheme, Standing Orders, yellow and pink envelopes increased from £32,348 to £34,226. Receipts from donations also Increased from £16,145 to £16,251.
The fact that fund raising could be resumed after the lockdown of 2020 contributed to a significant increase of 72% with income of £5,728 achieved in 2021 compared to £3,328 in 2020. Let us hope that this can continue through 2022 to replenish church funds and provide welcome social events for our community.

Total receipts for the General Fund in 2021 were £90,681 compared to £97,343 in 2020. However, it needs to be noted that the figure for 2020 included £23,637 from bequests which was diverted to the Fabric Fund.

In order to ensure that the church could manage its cash flow as carefully as possible, only essential costs were approved during the year. The church was fortunate to benefit from a reduced Parish Share for most of 2021 which resulted in payments of £30,338 in total compared to £43,015 in 2020. Total payments from the General Fund in 2021 were £66,348 - a reduction of 12% on the previous year figure of £75,553.

The balance of £18,875 in the General Fund at the end of 2021 shows a marked increase on the 2020 figure of £1,606 but this will soon be reduced as we move back to the full parish share of £5,159.24 from January 2022 and the increased costs of gas and electricity. The aim is to continue fundraising to build up reserves and get back to pre- covid levels so that we can maintain a balance of £10,000 in unrestricted funds as a contingency against unexpected expenditure.

Sue King
Treasurer

REPORT(written by Chairperson)

Father Andrew announced that he was taking early retirement and that he would be leaving the parish at the end of July 2021. Father Andrew was with us for three years. Covid had a big impact on his time with us. He coped with closure of the church and then introduced the online service, followed by streaming. Matthew Price helped to establish these facilities. Father Andrew remained in post until he could see that normal service was resuming. For this we owe our gratitude. Streaming the main Sunday service has now become a fixture and is much appreciated by the congregation who are in care homes, housebound or unwell. They were able to feel part of the church and no longer isolated.
The church therefore entered another interregnum. We were better prepared this time. The profile documents were quickly update. Job descriptions etc were adjusted so that the process to find a replacement was soon in place, though it was still likely to be a year before the induction on a new priest.

After the very sad loss of Father Denis, our clergy team was depleted. He has been greatly missed.
However, once Sunday service times were agreed, all services continued. The burden falling on Father Ian and his loyal band of servers. No services were dropped, a minor miracle. MThe funerals continued as before thanks to Dot Beesley.

This part of the interregnum was not without it's challenges. Change is never painless. Christmas was celebrated well with a return to the traditional Carol services.

Father Ian has continued to work with the school. William Wiswell took over the challenging task of Chair of Governors.

The church has continued to support the local food bank and baby care basic.
The schoolchildren were again given Christmas gifts. Both initiatives depend on the kindness and goodwill of the congregation.

Baptism were resumed and many families were delighted that at last their children could be received into the family of St James.

2021 has been a busy year and has had its ups and downs. No more wiping down the pews after each service, thankfully. Registering everyone by name, as they attended ,helped to put names to faces. People continued to assist wherever they could. Several members of the congregation made efforts to visit the housebound and deliver magazines. Many were very grateful for this care.
As always there is an army of people who have kept the church going. A lot of their work goes unsung until it is not done. The church continued to look as beautiful as always. The services presented with care and respect. Thank you to everyone of you.

Father Andrew has moved to Stoke on Trent and should be enjoying his retirement. He had a celebration on after his last service and was given made gifts and good wishes for the future.

Father Ian, assisted by Father Norman, worked hard to keep the new normal services going. Without the leadership of Father Ian we would have found our tasks much harder. He deserves more than just a vote of thanks. His wife is very generous to let us share so much of his time. His seat in Heaven is guaranteed!

Phil and I appreciate everyone's prayers and support.

Thank you again to everyone for keeping St James Church alive, a place of support for others and a place of prayer.

Nancy Holloway
Church Warden (PCC Chair)

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2021
GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS	£	2,021	£	2,020
Voluntary Receipts				
Planned Giving	34,226		32,348	
Collections and other Giving	3,491		3,338	
Income Tax recovered	10,921	48,638	7,204	42,890
Other voluntary receipts				
Sundry donations	16,251		16,145	
Insurance			118	
Bequest		16,251	23,637	39,900
Activities for generating funds				
Magazines and bookstall	1,115		1,139	
Fund raising	5,728	6,843	3,328	4,467
Receipts from investments				
Interest received	52		117	
Homestead rent	6,336	6,388	1,164	1,281
Receipts from charitable activities				
Wedding and Funeral fees	11,718		7,880	
Contributions for PC and parish room	300	12,018	925	8,805
TOTAL RECEIPTS		**90,138**		**97,343**
PAYMENTS				
Donations to Other Charities				
Mission Giving		1,012		453
Charitable Activities				
Parish share	30,338		43,015	
Church Running Expenses	15,063		12,174	
Clergy expenses	-		573	
Upkeep of services	3,562		2,936	
Salaries & Support costs	4,073		1,750	
Homestead Ave Costs	655		4,224	
Vicarage costs	2,322		2,636	
Church maintenance & parish room	5,371		7,028	
Funeral and wedding costs	-		190	
Churchyard costs	3,390	64,775		74,526
Cost of Generating Funds				
Ancillary trading costs		698		574
TOTAL PAYMENTS		**66,485**		**75,553**
Excess of receipts over payments		23,653		21,790
Transfer to Parish Centre Fund		300		925
Transfer to Fabric Fund				23,637
Transfer to Guild of St Raphael		2,210		-
		21,143		2,772
Total Unrestricted Funds at 1 January 2021		1,606		4,378
Total Unrestricted Funds at 31 December 2021		**22,749**		**1,606**
Less Parish Centre deficit		1,242		
Less Churchyard deficit		3,312		
		18,195		

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2021

OTHER FUNDS

FLOWER FUND

Restricted		2021 £		2020 £
Voluntary Receipts				
Restricted Donations		30		53
Payments				
Various costs		79		358
Excess of receipts over payments		-49		-305
Total Fund at 1 January 2021		435		740
Total Fund at 31 December 2021		386		435

PARISH CENTRE FUND

Restricted				
Voluntary Receipts				
Donations and fundraising	50		1,475	
Gift aided donations	0	50	100	1,575
Payments				
All running costs and building materials		9,149		2,456
Excess of payments over receipts		9,099		881
Transfers				
Rent from general fund		-300		-925
Total Fund at 1 January 2021		7,557		7,513
Total Fund at 31 December 2021		-1,242		7,557
Write off from General Fund		0		

CHURCHYARD FUND

Restricted to expenditure maintaining the Churchyard				
Voluntary Receipts				
Restricted donations		1,173		751
Payments				
Running costs				
Excess of receipts over payments		1,173		751
Total Fund at 1 January 2021		4,485		5,236
Total Fund at 31 December 2021		3,312		4,485
Write off from General Fund		0		

FABRIC FUND

Total Fund at 1 January 2021		78,312		103,637
Payments		32,600		25,325
Total Fund at 31 December 2021		45,712		78,312

GUILD OF ST RAPHAEL

Total Fund at 31 December 2021		2,210		

MOTHERS UNION

Total Fund at 31 December 2021		147		

AGENCY FEES

Agency Fees Collected		6,562		6,928
Reimbursements Paid		5,532		5,812
Balance		1,030		1,116

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2021

STATEMENT OF ASSETS AND LIABILITIES

	Restricted Funds							TOTALS	
	General Fund	Agency DBF	C/yard Fund	Fabric Fund	Flower Fund	P Centre Fund	MU Guild	2021	2020
	£	£	£	£	£	£	£	£	£
Cash Funds									
Bank	18,195							28,816.00	20,598
Business				45,712				46,299.00	70,264
							147	75,115	90,862
							2,210		
Agency/Seq	7,437	1,030							
Total Cash	25,632	1,030	0	45,712	386	0	2,357	75,117	90,862
						Difference		-2	0
Other monetary assets									
Guild of St Raphael and Women's Guild							see above		
Walsingham Cell									
Investment Assets									
Alice Watson Trust (Market Value)								1,625	
Assets retained for use of the church									
27 Homestead Ave (Purchase price on 4 Feb 2002)								54,000	
Note that the Diocese holds the property in trust for the PCC									
Deeds held by Hill Dickinson LLP, Liverpool, L3 9SJ									
Agency									
Sequestration Account								1,030	2,223
DBF									5,214
								1,030	7,437

Notes

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Approved by the PCC on 12 JANUARY 21 and signed on their behalf:

PCC Chairman

Nancy Holloway

Sting

TREASURER

Independent Examiner's Report

Report to the Parochial Church Council (PCC) of ST JAMES THE GREAT HAYDOCK on the accounts for the year ended 31st December 2021, as set out on pages _____ to _____ of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act;
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: G.L. Oates. Date: 2 APRIL 2022

IE's Name: MRS GILLIAN OATES

address: 32 REDDISH CRESCENT, LYMM, WA13 9PT

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTIAL PARISH OF ST JAMES THE GREAT, HA

England & Wales - Charity number 1153937

Accounts

The Parish Church
of
Saint James the Great
Haydock

TRUSTEES ANNUAL REPORT
&
FINANCIAL STATEMENT
OF THE
PAROCHIAL CHURCH COUNCIL

for the
Year ended 31st December 2020

Background

The Parish Church of St. James the Great is situated on Church Road, Haydock, in the Borough of St. Helens It is part of the Diocese of Liverpool within the Church of England.

The address for correspondence is:

The Vicarage,
169 Church Road,
Haydock,
St. Helens,
Merseyside, WA11 0NJ.

PCC members who have served from 1st January 2020 until 15th October 2020 are:

Incumbent	The Reverend Fr Andrew Welsby	**Chairman**
Assistant Priest (SSM)	The Reverend Fr Ian Wynne	
Churchwardens	Nancy Holloway	*Vice-Chair & Safeguarding Officer*
	Philip Peplow	*Health & Safety Co-ordinator*
Treasurer	Susan King	*co-opted*
PCC & Gift Aid Sec	Dorothy Smith	*co-opted*

Deanery Synod Representatives *until 2020*

Jacqueline Cutler
Nancy Holloway
Geoffrey Lightfoot

Elected members

Nancy Armson
Rita Brogan
Edward George
Maureen Goodman
William Haydock
Irene Jones
Ann Black
Hazel Groom-Hollis
Edna Clough
Joan Nicholls
Geraldine Peplow
Patricia Twiss
Jean White *Electoral Roll Officer*
William Wiswell

The new Electoral Roll (effective 24th April 2019) has a membership of 142 souls. Church Representation Rules provide that where the Electoral Roll is between 101 – 200 people, the PCC shall consist of:

Ex officio members

The Incumbent
Assistant Clergy licenced to the Parish
Readers licenced to the Parish *(this does not apply to Readers Emeriti)*
Churchwardens
Deanery Synod representatives

PLUS

12 representatives elected from the congregation

PLUS

up to 2 co-opted members

The Annual Parochial Meeting on 24th April 2019 approved a motion requiring all elected representatives to resign immediately before the APCM to be held in 2020; at which there will be 12 places available to be filled. The subsequent PCC will then have to power to co-opt 2 further representatives. The total maximum size of the PCC will therefore be 21 members.

Following the delayed APCM 2020 which was held on Thursday 15th October, the Parochial Church Council is now constituted as follows:

Incumbent	The Reverend Fr Andrew Welsby	**Chairman**
Assistant Priest (SSM)	The Reverend Fr Ian Wynne	
Churchwardens	Nancy Holloway	*Vice-Chair & Safeguarding Officer*
	Philip Peplow	*Health & Safety Co-ordinator*
PCC & Gift Aid Sec	Dorothy Smith	*co-opted*
Electoral Roll	Jean White	*co-opted*

Deanery Synod Representatives *until 2023*

Jacqueline Cutler
William Haydock
Geoffrey Lightfoot

Elected members	Susan King (*Treasurer)*	William Wiswell
	Rita Brogan	Paul Hooton
	Edward George	Katherine Goodstadt
	Irene Jones	*4x vacancies*
	Joan Nicholls	

The next APCM will determine the length of service of the elected representatives.

Day to day management control is exercised by the Incumbent, the Reverend Fr Andrew Welsby, and the Churchwardens, Nancy Holloway and Philip Peplow, who can be contacted via the Vicarage, as above, telephone 01942 727956.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission. The method of appointing Parochial Church Council members is set out in the Church Representation Rules. The elected members of the Council normally serve for a period of three years, the terms of office being staggered over a three-year cycle to ensure administrative continuity. All church members are encouraged to register on the Electoral Roll and to stand for election to the Council. ***Please see the note above regarding the future structure of the PCC.***

Bankers
Barclays Bank plc,
19 Church Street,
St. Helens,
Merseyside, WA10 1BG

Legal Advisor
The Bishop of Liverpool's Registry,
1 The Sanctuary,
London, SW1P 3JT

Independent Examiner
Mrs Gillian Oates,
32 Reddish Crescent,
Lymm,
Cheshire, WA13 9PT

Architect
Bill Schafer Dip Arch RIBA
Schafer Associates | Chartered Architects
56 Belvedere Road, Ashton-in-Makerfield,
Lancashire, WN4 8RU

The Council operates two sub-committees: the Standing Committee and the Finance and Fabric Committee. The Standing Committee has power to transact the business of the Council between its meetings, subject to any directions given by the Council under the Church Representation Rules. Its members are the Incumbent, the Churchwardens, the Secretary and the Treasurer. The Vice-Chair would also be a member if that office were not held by one of the Wardens.

The Finance and Fabric Committee is charged with considering any matters referred to it by the Council whilst taking an overview of any and all issues related to the finances of the Council and the maintenance of all buildings and equipment for which it responsible. It reports to, and makes recommendations to, the Standing Committee and the Council, as appropriate. Its members are the Incumbent, the Churchwardens, the Treasurer and four further members appointed by the Council, currently William Haydock, William Wiswell (Chair) + 2 vacancies.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC has responsibilities relating to the Parish Church; the surrounding Churchyard; the Parish Room and Kitchen annexed to the Church; St. James' Parish Centre, Church Road, Haydock; and the Curate's House (currently let to tenants) at 27 Homestead Avenue, Haydock.

The PCC acknowledges that these responsibilities relate not only to day to day management and the maintenance of the fabric of these buildings but also to ensuring compliance with all relevant legislation and the duties of care thereby imposed. When planning its activities for the year the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion. The advancement of religion is of itself a charitable purpose recognized as being of public benefit within the meaning of the Charities Act 2006. The PCC affirms its understanding that all its responsibilities are exercised not simply within a gathered congregation but within the context of the community as a whole.

REPORT OF PAROCHIAL CHURCH COUNCIL MEETINGS 2020

In this exceptional year, the PCC was only able to meet twice, on the 19th February 2020, and again on 15th October 2020, following the delayed APCM. The planned meeting for 25th November was unable to be held.

Several informal meetings of the Fabric and Finance committee were held *ad hoc.* during the course of the year and in the light of the financial implication of the pandemic and suspensions of Public Worship an early decision was made to stop all unnecessary revenue expenditure. It was decided however to press ahead with planned expenditure on the Fabric of the building(s) which were funded from Restricted Funds dedicated to Fabric. The new carpet was fitted during the November lockdown and a new Audio-Visual PA system installed in January 2021. Decoration of the Parish Centre was also begun early in 2021, and whilst this is almost complete, has had to be delayed due to the discovery of small amounts of asbestos in certain areas of the building.

The PCC looks forward to meeting regularly again in 2021 as the vaccination rollout progresses and lockdown is gradually eased.

Dorothy Smith
PCC Secretary

Electoral Roll

The Electoral Roll at 31.12.20 stands at: **147** *(correction)*

Previous roll: 147
Names removed: 5
Names added: 2
Number on new roll: **144**

Of the 144 names on the Roll, 82 (56%) are non-resident in the Parish, however the great majority of these are resident in the immediate area and very few travel more than a few miles to St James.

The Roll has shrunk slightly in size this year, as 5 members died and only 2 were added. Since the revision of 2018/19 it can be seen to reflect more accurately the make-up of the actual Sunday and weekday congregations.

Jean White
Electoral Roll Officer

The Annual Report normally includes contributions from the various groups and activities which form part of the rich tapestry of our worshipping, spiritual and social life at St James. We would usually have contributions from:

The Guild of Health & St Raphael
Cell of Our Lady of Walsingham, Saint James the Great and Saint Edmund Arrowsmith
Society of Mary
Rosary Group
The Women's Guild
Monday Domino Club
Refreshments Team

(apologies if I have missed anyone out)

Sadly, of course, this is not to be, as 2020 saw almost all of these activities suspended as we complied with Government regulations and restrictions. However, I am happy to report that these groups and associations are very much alive and well, albeit in some different ways, and that we are all looking forward to the resumption of our usual round of activities once conditions permit. In the meantime, we encourage everyone to pray for the work of these groups as we work out how we can resume safely.

Fr Andrew

Deanery Synod Report

As the Deanery Synod has not met in person, in addition to what was reported at the last APCM, I would like to add a word of caution in relation to the re-organisation of parishes within the Deanery. I think if we are to preserve our tradition, we need to be aware of what is going on throughout the church. I don't mean this in the sense of preserving our tradition 'in aspic' but perhaps as a church we should focus on Catholic evangelism as a means of outreach to a community which is searching for a deeper spiritual dimension to their religious life. Perhaps holding a 'Mission' would be a good way forward? I would hope that as a deanery we will not go the way of Wigan where parishes have all but been abolished!

Geoff Lightfoot
Deanery Synod Representative

Church Wardens' Report

After a brief relaxation of the numerous intermittent periods of lockdown at the end of 2019 it became clearly obvious that in 2020 the pandemic was not going away and the subsequent lockdowns in one manner or another were here to stay resulting a curtailing of expenditure at church with only the essential maintenance being carried out.

Slow but meaningful progress was made in the preparations for the replacement and relocation of the window in the PR kitchen gable wall with the decision being made at the end of the year to proceed with the purchase & installation of an electric water to replace the existing gas fired water heater that if left in place in such a close proximity to the re-designed new replacement window with opening lights then it would not comply with Building Regulations. Whereas with an electric water heater this would not compromise the building regulations regardless of the close location to the window. With the selection of the electric water heater this would then enable us to move towards a date for completing the final stages of the restoration of the outside of the church buildings, that started in 2018.

The final retention payment due around January in 2020 to Vale Decorators for the redecoration of the church has still not been sanctioned by the PCC due to the on-going issues that have still not been satisfactorily resolved over the new windows in the choir vestry and the new window in the south facing wall of the sanctuary that were installed in 2018 by the Vale Decorators joinery sub-contractor. Towards the end of the year discussions have started again between the church, Architect and Vale Decorators in trying to find a way forward in resolving the issues.

The agreed repair works to the issues with the church land valley and the two roofs on either side and the Parish Centre roofs has been re-scheduled to start in early 2021. This hopefully will be followed by the redecorating of the Parish Centre in readiness for the anticipated relaxation of the lockdowns so the Parish Centre can be re-opened for accommodating the Scouts, for those who wish to hire the PC rooms and eventually for the local community. And for raising much needed funds towards the costs for both managing the Parish Centre and Church.

The expected maintenance of the graveyard was planned and went ahead as usual but with far less cuttings of the grassed areas than previous years due to a reduced budget that still provided pleasant surroundings for all who visited the graveyard.

In closing it has to be said that looking from the outside towards the church the pandemic & subsequent lockdowns do not appear to have really affected the appearances of the church, the surrounding graveyard and outer church buildings which is due to the dedication and hard work of all the church volunteers and the team of clergy in maintaining the tradition of St James the Great, Haydock. We are truly grateful.

Philip Peplow
Churchwarden

Financial Review & Treasurer's Comments

2020 - What a year to review with this being my 23rd year to report on since becoming Treasurer of St James the Great Haydock. The closing of our church in March with limited access to worship and togetherness has meant a difficult year both spiritually and financially. However, as we are now beginning to see progression with the rollout of the vaccine, the church should see brighter days in 2021.

In order to ensure that the church could manage its cash flow as carefully as possible, only essential costs were approved during the year and we were fortunate to benefit from a reduced Parish Share from July to December 2020.

As we would expect from our generous supporters, donations and giving through the various schemes continued throughout the year to maintain the income of the church. Direct giving, through the Parish Giving Scheme, Standing Orders, yellow and pink envelopes actually increased by 2% from £31,659 to £32,348 which is a marvellous achievement. However, collections were down 49% from £6,486 to £3,338 as the church was unable to stay open for most of the year and attendance numbers fell. On a more positive note, donations increased by a nominal 1% from £15,993 to £16,145.

Total receipts for the General Fund in 2020 were £97,343 although £23,637 of this figure came from generous bequests which were transferred to the Fabric Fund to use for works in the church - one particular visible sign being the beautiful new carpet which was fitted throughout the church just before Christmas.

Income for the General Fund has been adversely affected during the year as a result of the lockdown with reduced rent received for the Parish Centre, limited fund raising activities and a 35% reduction in fees. Hopefully, 2021 will see some level of increased activity in all of these areas.

The major item of regular expenditure in 2020 was Parish Share which amounted to £43,015, a decrease of £23,253 on the previous year due to an agreed credit provided by the Diocese in light of the difficulties being experienced by the church. As would be expected, church expenses were reduced in all areas with only essential costs and expenses being approved.

Total payments were £75,553, a reduction of 45% on the previous year figure of £136,241. It should be noted that costs for Homestead Avenue increased in 2020 from £2,364 to £4,224 as the property required much needed repairs and renewals in readiness for the new tenancy agreement which commenced in November 2020.

The balance of £1,606 in the General Fund at the end of 2020 shows a decrease on the 2019 figure of £4,378

The church does have cash resources in the bank but these are restricted to vital works necessary on the fabric of the church. It has been agreed that a new audio system be installed as this will greatly improve the quality of the online presentation of church services which have proved so valuable during recent months. Reaching out to the housebound through online services has meant a lifeline for many - both young and old. This new system will be more effective and less time consuming for those directly involved.

Reserves Policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) of £10,000 which equates approximately to 6 weeks normal running costs, as a contingency against unexpected expenditure. At the end of 2020, there was only £1,606 of unrestricted funds available which means the reserves are not being met.

As we start 2021, careful monitoring of expenses will continue and it is hoped that with the grace of God, we can begin to see increased levels of church worship and attendance. It will be a transition year with small steps being made to resume some sense of normality. Income will need to be increased further in order to manage the regular payments, including Parish Share which will revert back to the monthly payment of £5,169.24.

Let us hope that in the not-too-distant future, we can once again meet up with a cup of coffee on a Sunday morning in the Parish Room and watch the 250 Club draw being made. These two acts of fundraising bring vital funds into the church so if you are not yet signed up for the 250 club, speak to Nancy, and you could win the top prize of £50 for a £1 contribution. You can enjoy a cup of coffee or tea at a subsidised price and maybe even a complimentary slice of cake if someone is having a birthday. All proceeds from the 'Sunday Coffee' sales go directly to church funds so let us hope that it will not be too long before this service can resume.

Sue King
Treasurer

VICAR'S REPORT

I write today, almost a year after the start of the first lockdown of 2020, as we are approaching the end of the third, and it is almost impossible to know how to evaluate the year that has passed. It is still too soon to know what lasting effects the pandemic and all its horrors are going to have on our society, our community, our mental health, our children, and our Church.

We began the crisis in Lent 2020, and in many ways, it feels that despite the passing of a liturgical year, we haven't yet left that Lent with all its privations and sombreness. Yet, this Lent will end, with Resurrection, and it is to the new life of Resurrection that we must look as we step cautiously into an uncertain future. With this in mind, I would like to make some observations about the past year and express some hopes as well as fears for the future.

What is the Church for?

You may or may not be aware that there is a great deal of speculation and comment about the future of the Church of England in many parts of the media. As many have noted, the pandemic has simply provided the catalyst to accelerate the 'slow-motion' collapse of the parish-based C of E due to the ageing of congregations (the 'demographic timebomb') and many are forecasting its imminent (within 5 years) demise. This may or may not turn out to be the case – I think that it is still too early to call. One thing however is certain, that change **IS** coming: has already begun – in our own diocese and across the C of E. The number of stipendiary clergy is being cut drastically by all sorts of means, and there is going to be much greater reliance in the future on lay leadership in parishes. Such clergy who remain in stipendiary positions will be expected to be 'managerial' rather than 'pastoral'.

But, what is the church for here at St James, in Haydock? I don't think that the generations of people who have worshipped here would have expected their priests to be managers (although they have every right to expect them to be competent and diligent!) I think that people come to St James to touch the hem of the Divine, to experience something of the glory of God, and to praise and Worship to the God who made us. And because we believe in God who is the Word made Flesh, from that experience of the Divine follows a very practical and concrete concern for the material condition of our neighbours.

So, I hope that *this* church is here to focus on the Divine (*the vertical axis*) and that from this, there follows a very real engagement with our community and its needs (*the horizontal axis*). During the pandemic and the subsequent lockdowns, it has been my intention firstly to continue to offer whatever worship we have been permitted to offer, and I am incredibly grateful to Matthew Price, Fr Norman, Fr Ian and everyone else who has worked so creatively and hard to ensure that we have been able to offer online worship (alongside in person worship when allowed) almost from the very beginning of the crisis. I know that this has been a lifeline for many, including some who have not been able to come to church for a number of years. It is for this reason that we decided to go ahead with upgrading the PA system with Audio Visual and broadcasting capability. I regard this as a commitment to the future of this Parish. As with the new carpet and the decorating of the Parish Centre, we could have decided to hold onto the money and wait to see how things turned out, but it was (I think) Bishop Philip North who wrote at the beginning of the lockdown, *"There are some churches who are going to go to sleep, and some of them will not wake up"*. I firmly believe that **this Parish** has a future, and we demonstrate our commitment to our community by investing in the Church.

Alongside the improvements to the Fabric, we have not neglected the community. We have continued to collect for the foodbank in St Helens, and I am grateful to those who have kept that work going. I am also grateful to everyone who gave so generously to provide a Christmas gift for every child in our School.

One of the lessons that I hope the pandemic has taught us is that we can do things differently. People have demonstrated an enormous amount of flexibility and creativity: in our Worship (think about the wonderful online Carol Service) and I hope that as we emerge from the crisis, we can use the lessons we have learned from it to seek new ways to engage more meaningfully with the people of the Parish.

Losses and Gains

This year, along with the War years, will be remembered as a year of losses, and it will be right and fitting in due course to mark these losses with some Act of Remembrance. Although we have not lost many members of the congregation to Covid19, there have been other losses: **Eileen Lee, Geoffrey Bamber, Norman Mills, Florence Mulvanny, James Lyon** and of course, **Fr Denis Hall** being amongst those who we have said a sad goodbye to. I am sure though, that our community will be scarred with the losses brought upon us by coronavirus and we will need to be sensitive in the coming months to those seeking some comfort from the Church as we re-open fully.

Although I have not conducted a Baptism since the start of 2020, we were at least able to celebrate the Confirmation of Loraine McHale in October when Bishop Glyn came. It was the most unusual Confirmation Service I have ever known, but a beautiful occasion, nevertheless.

Looking to the future...

I ended my last Annual Report with these words:

Whilst our hope and trust are always in the Lord, there seems very little that we can be certain of when it comes to the future of the Church. We will not be immune from the looming financial crisis which will face all of us in the years ahead, and that may mean that 'the Church' (in all its manifestations) is going to have to adapt and change a great deal within the foreseeable future.

The greatest crisis that faces us is of course, **money**. Our Treasurer, Sue King, has commented on that above. One thing that I am fairly confident of is that the wider church is moving to a more 'congregational' model: those parishes which cannot afford to cover the complete cost of a stipendiary priest will simply not get one – if they are lucky, they will get to 'share' a priest. It is a more 'deanery' centred model of clergy allocation and flies in the face of everything that the traditional Parish System has meant for centuries. It will not be the Church into which I was ordained, or which most of us know and love, but this is the direction in which we are travelling. The one crumb of comfort that I can offer is that, by virtue of our status as a parish under Alternative Episcopal Oversight, whatever your personal views about that, it will be more difficult to be subsumed by the deanery. In many ways, it makes me angry that we look to playing politics with this issue; but rest assured that it is only because of a great deal of playing politics by others that we find ourselves in this position.

The other great challenge we face is related, and that is **Mission**. Already I have buried far too many of the congregation who are not being replaced by younger people. It's really very simple: unless we can attract and retain younger people, then we have a very time-limited future. How many of the existing congregation will be actively worshipping in church in 2 years' time? In 5 years? In 10 years? We began the first meeting of the PCC in 2020 (before the lockdown) by looking at a Mission Action Plan, and while this was well

received, things have naturally stalled as we have been forced to focus on survival. As we emerge from this extended Lenten isolation, it is vital that we ALL re-commit to engaging positively with our community – and everyone has a part to play.

This has been, I think, the hardest 'Vicar's Report' I have ever had to write: the challenges facing us (and almost every parish) are immense. I hope that you will receive this in the spirit in which written: as encouragement rather than obituary. But the wind of change is already blowing hard through the Church and it will require all the faithfulness, creativity, flexibility, and persistence that we can muster. There is a view that the Church of England has existed in a perpetual state of existential crisis and has been written off many times in the past. And yet, it is God's Church not ours. A week or two ago, I made the throwaway remark in a sermon that the response to the remark *"God would never let the Church of England die"* is, *"Well, he let His Son die, didn't He?"*

Whatever future God has in store for St James', or for the Anglican Communion come to that, we must always remember that it is ultimately the Resurrection – and before we get to Easter Day, we have to go through Good Friday.

Finally...
I am always especially grateful for the work of Churchwardens, who are the unsung heroes of the Church of England, and I must record my thanks to Nancy and Phil for their unflagging support and help, even on the darkest of days (one of those being when I was soaked and stranded at Broad Green Railway Station at 6pm when Phil came to my rescue!). I must also thank my colleagues, Fr Ian, Fr Norman, and Fr Denis now so sadly missed. I know that without their encouragement and support I would have floundered helplessly at times and I am deeply grateful to them.

Above all - many, if not most, of us will eventually look back at 2020/21 as the hardest year of our life for all sorts of reasons – I certainly will. But, throughout the isolation of extended lockdowns, and especially when **even** I wasn't allowed to go into the Church, I was and will remain forever grateful for the support of your prayers and practical encouragement. Thank-you.

God Bless you all and be with you in whatever lies ahead of us.

Fr. Andrew

The Parish Church
of
Saint James the Great
Haydock

Accounts for the year ended
31st December 2020

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2020

GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

	2020		2019	
RECEIPTS	£	£	£	£
Voluntary Receipts				
Planned Giving	32,348		31,659	
Collections and other Giving	3,338		6,486	
Income Tax recovered	7,204	42,890	11,699	49,844
Other voluntary receipts				
Sundry donations	16,145		15,993	
Insurance	118		-	
Bequest	23,637	39,900	80,000	95,993
Activities for generating funds				
Magazines and bookstall	1,139		1,874	
Fund raising	3,328	4,467	9,162	11,037
Receipts from investments				
Interest received	117		116	
Homestead rent	1,164	1,281	4,300	4,416
Receipts from charitable activities				
Wedding and Funeral fees	7,880		12,086	
Contributions for PC and parish room	925	8,805	3,900	15,986
TOTAL RECEIPTS		**97,343**		**177,276**
PAYMENTS				
Donations to Other Charities				
Mission Giving		453		1,360
Charitable Activities				
Parish share	43,015		66,268	
Church Running Expenses	12,174		16,461	
Clergy expenses	573		2,372	
Upkeep of services	2,936		6,272	
Salaries & Support costs	1,750		3,000	
Homestead Ave Costs	4,224		2,364	
Vicarage costs	2,636		2,777	
Church maintenance & parish room	7,028		29,374	
Funeral and wedding costs	190			
Churchyard costs			4,492	
		74,526		133,379
Cost of Generating Funds				
Ancillary trading costs		574		1,501
TOTAL PAYMENTS		**75,553**		**136,241**
Excess of receipts over payments		21,790		41,036
Transfer to Parish Centre Fund		925		3,630
Transfer to Fabric Fund		23,637		80,000
		2,772		42,594
Total Unrestricted Funds at 1 January 2020		4,378		46,972
Total Unrestricted Funds at 31 December 2020		**1,606**		**4,378**

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2020

OTHER FUNDS

FLOWER FUND

Restricted	**2020**	**2019**
	£	**£**
Voluntary Receipts		
Restricted Donations	53	442
Payments		
Various costs	358	923
Excess of receipts over payments	-305	481
Total Fund at 1 January 2020	**740**	1,221
Total Fund at 31 December 2020	**435**	**740**

PARISH CENTRE FUND

Restricted

	2020		**2019**	
Voluntary Receipts	**£**	**£**	**£**	**£**
Donations and fundraising	1,475		150	
Gift aided donations	100	1,575	292	442
Payments				
All running costs and building materials		2,456		2,865
Excess of payments over receipts		881		2,422
Transfers				
From general fund		-925		3,630
Total Fund at 1 January 2020		7,513		6,305
Total Fund at 31 December 2020		**7,557**		**7,513**

CHURCHYARD FUND

Restricted to expenditure maintaining the Churchyard	**2020**	**2019**
	£	**£**
Voluntary Receipts		
Restricted donations	751	1,566
Payments		
Running costs		0
Excess of receipts over payments	751	1,566
Total Fund at 1 January 2020	5,236	6,801
Total Fund at 31 December 2020	4,485	5,236
Agency Fees		
Agency Fees Collected	6,928	8,604
Reimbursements Paid	5,812	(8,700)
Balance	1,116	96
Fabric Fund	103,637	80000
Less Expenditure	25,325	
	78,312	

Parochial Church Council of St. James the Great, Haydock
Financial Statement for the year ended 31st December 2020

STATEMENT OF ASSETS AND LIABILITIES

	Restricted Fabric Fund	Agency DBF	C/yard Fund	General Fund	Flower Fund	P Centre Fund	TOTALS 2020	2019
	£		£	£	£	£	£	£
Cash Funds								
Bank							20,598	18,509
Business							70,264	75,204
Notes							**90,862**	**93,713**
Total Cash	**78,312**	**7,437**	**4,485**	1,606	435	7,557	90,862	93,716
						Difference	0	-3
Other monetary assets								
Guild of St Raphael and Women's Guild Walsingham Cell								1,799
Investment Assets								
Alice Watson Trust (Market Value)								1,641
Assets retained for use of the church								
27 Homestead Ave (Purchase price on 4 Feb 2002)							54,000	54,000
Note that the Diocese holds the property in trust for the PCC								
Deeds held by Hill Dickinson LLP, Liverpool, L3 9SJ								
Liabilities								
Sequestration Account							2,223	2,223
DBF							5,214	4,098
							7,437	6,321

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Approved by the PCC on and signed on their behalf:

Fr Andrew Welsby
PCC Chairman

Mrs. Sue King
PCC Treasurer

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	St James the Great , Haydock		
On accounts for the year ended	31 December 2020	**Charity no (if any)**	1153937
Set out on pages	12 – 15		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	G.L Oates.	**Date:**	15/4/21.
Name:	Mrs Gillian Oates		
Relevant professional qualification(s) or body (if any):	CIMA		
Address:	32 Reddish Crescent Lymm, Cheshire WA13 9PT		