

COMMUNITY EMERGENCY FOODBANK

England & Wales · Charity number 1153907

Details

Other names	CEF
Status	Registered
Legal form	CIO
Registered	2013-09-23
Register	View on the Charity Commission register

Contact

Address	2 Church Street Bladon Woodstock OX20 1RS
Phone	01993811722
Email	jbenyon@hotmail.co.uk
Website	www.ceford.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE THE PREVENTION OR RELIEF OF POVERTY IN THE CITY OF OXFORD AND OUTLYING VILLAGES BY PROVIDING FOOD AID AND SERVICES TO INDIVIDUALS IN NEED/OR CHARITIES, OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY

Activities: FOOD BANK- OXFORDSHIRE

Classification

- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£77,938	£74,764	-	-
2024-04-05	£70,595	£36,681	-	-
2023-04-05	£82,308	£35,669	-	-
2022-04-05	£108,163	£126,379	-	-
2021-04-05	£136,480	£115,422	-	-

Trustees

Name	Role	Appointed
ELIZABETH JANE MARTINEAU	Chair	2022-09-01
Adrian Donald White		2021-08-20
CLARE HAYNS		2023-10-01
Claire Lewis		2016-09-01
Michael Crofton-Briggs		2024-02-05
Rebecca Ekins		2021-10-01

COMMUNITY EMERGENCY FOODBANK

England & Wales - Charity number 1153907

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Date 06	Month 04	Year 2024	Day 05	Month 04	Year 2025
From			To		

Section A Reference and administration details

Charity name Community Emergency Foodbank

Other names charity is known by CEF

Registered charity number (if any) 1153907

Charity's principal address

Rectory Farm House
 2 Church Street
 Bladon Woodstock
Postcode OX20 1RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Mr Adrian White			
3	Mrs Judi Banks			
5				
6	Ms Claire Lewis			
7	The Rev Clare Hayns	Secretary		
8	Mrs Rebecca Ekins			
10	Mrs Jane Martineau	Chair		CEF Trustees
11	Michael Crofton Briggs			CEF Trustees
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution adopted 23 September 2013
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are appointed or reappointed annually at the Annual General Meeting held in April but may begin or end their Trusteeship at other times as appropriate.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>The Trustees have a comprehensive risk register which is reviewed annually,</p> <p>A finance committee was formed in August 2022. It meets three or four times a year prior to each main Trustees' meeting, and reports back to the trustees. It considers issues around budgets, investments etc and brings recommendations to the Board for approval.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide emergency non-perishable food to people in Oxford who are struggling financially to put food on the table. All recipients of food parcels have to be referred electronically by statutory or non-statutory organisations working in the city of Oxford. In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The CEF goal is to alleviate hunger in Oxford City and adjacent villages, by seeking and collecting food and distributing it to those in need. We provide food collection points at St Francis Church, on Tuesdays and Fridays 12 noon – 2pm, Barton Community Church on Monday and Wednesday 12 noon and 2pm and Littlemore Baptist Church Thursday 10am to 11.30am. Arrange occasional home deliveries under very special circumstances jointly agreed with the referring agency.

Additional details of objectives and activities (Optional information) You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

What do we want to achieve?

To provide three days nutritionally balanced emergency food-aid for people in crisis identified and referred through an online referral link by frontline workers.

To work with statutory and non-statutory service providers e.g. GPs, Health Visitors, Social Workers, Probation Officers, Citizen's Advice, Clergy, Community Workers etc. – any professionals who are likely to come into contact with people in real need. Referrers are able to refer for a maximum of five visits (further referral needs may be negotiated on an individual basis).

To signpost service users to other agencies appropriate to their needs i.e. Citizens Advice, housing departments, social services, Age Concern, Sure Start, probation services, mental health services, Debt Advisers.

To provide a hot drink and snack and an opportunity to talk to a listening ear in a comfortable setting.

**Section D
Achievements and performance**

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual report for the Community Emergency Foodbank (CEF) 2024/25

I am pleased to report for the year 2023/2024 CEF:

- Has fed in excess of 2578 adults and 1271 children in need.
-
- Distributed over 70,000 items of food,
- Works with 35 committed volunteers as well as extra help in times of warehouse overload.
- A holiday scheme has helped families whose children receive free school meals, to manage during the school holidays.
-
- Has established a closer liaison with individuals within referral agencies to discuss and negotiate the food support needed for their clients in the longer term.
-
- Supported other organisations with food distribution and food donations.
-
- A 108 mile sponsored walk raised £7,215
-
- A new streamline electronic referral system was established in February 2025
-

Section E Financial review

Brief statement of the charity's policy on reserves

We hold £32,389 cash in the bank and £329,264 in investments, all of which are unrestricted funds. These funds are held to cover a 6-month operating expenditure due to lack of donations and a predicted expenditure of approximately £250,000.00 for the purchase of new premises, likely to be in the next 2-3 years.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Jane Martineau	
Full name(s)	ELIZABETH JANE MARTINEAU	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	22.12.25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Community Emergency Food Bank 183897

Receipts and payments accounts

CC16a

For the period from	Period start date 06/04/2024	Period end date 05/04/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	76,007	-	-	76,007	68,330
Gift Aid	1,931	-	-	1,931	2,015
Other	-	-	-	-	250
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	77,938	-	-	77,938	70,595
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	77,938	-	-	77,938	70,595
A3 Payments					
Fund raising costs-mailshots	823	-	-	823	235
Direct costs-food	12,545	-	-	12,545	10,931
Rent	5,969	-	-	5,969	2,790
Heat & Light	1,199	-	-	1,199	-
Telephone	300	-	-	300	300
Insurance	1,402	-	-	1,402	1,269
Motor & travel exps	3,847	-	-	3,847	2,663
Contractors	22,565	-	-	22,565	15,765
Repairs	693	-	-	693	669
Bank fees	-	-	-	-	-
Professional fees	3,750	-	-	3,751	408
Admin exps	1,278	-	-	1,278	1,651
Sub total	54,370	-	-	54,370	36,681
A4 Asset and investment purchases. (see table)					
Assets	5,394	-	-	5,394	-
Investments	15,000	-	-	15,000	40,000
Sub total	20,394	-	-	20,394	40,000
Total payments	74,764	-	-	74,764	76,681
Net of receipts/(payments)	3,175	-	-	3,175	6,087
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	29,214	-	-	29,214	35,301
Cash funds this year end	32,389	-	-	32,389	29,214

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		32,389	-	-
		-	-	-
		-	-	-
	Total cash funds	32,389	-	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Investments	-	-	# 329,264
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Car		-	162
	Computer		-	295
	Database		-	3,750
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Jane MacLellan</i>	E J MARTINEAU	22.12.25

Independent Examiner's Report to the Trustees of the Community Emergency Foodbank Charity

I report to the charity trustees on my examination of the accounts of the charity for the year ended 5th April 2025

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



KAMEI-IYA HARRISON

Member of ICAEW
Tearle and Carver Ltd
Chandos House
School Lane
Buckingham
MK18 1HD

December 2025

COMMUNITY EMERGENCY FOODBANK

England & Wales - Charity number 1153907

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Date 06	Month 04	Year 2023		Day 05	Month 04	Year 2024

Section A Reference and administration details

Charity name Community Emergency Foodbank

Other names charity is known by CEF

Registered charity number (if any) 1153907

Charity's principal address Rectory Farm House

2 Church Street

Bladon Woodstock

Postcode

OX20 1RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Mr Adrian White			
3	Mrs Judi Banks			
5	Mrs Sue Wingfield Digby	Chair	Retired September 2023	
6	Ms Claire Lewis			
7	The Rev Clare Hayns	Secretary		
8	Mrs Rebecca Ekins			
10	Mrs Jane Martineau	Chair	Appointed September 2023	CEF Trustees
11	Michael Crofton Briggs		Appointed July 2023	CEF Trustees
12				
13				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

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Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have a comprehensive risk register which is reviewed annually,

A finance committee was formed in August 2022. It meets three or four times a year prior to each main Trustees' meeting, and reports back to the trustees. It considers issues around budgets, investments etc and brings recommendations to the Board for approval.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main achievements of the charity during the year

Annual report for the Community Emergency Foodbank (CEF) 2023/24

I am pleased to report for the year 2023/2024 CEF:

- Has fed in excess of 2871 adults and 1349 children in need.
- Distributed over 70,000 items of food,
- Works with 35 committed volunteers as well as extra help in times of warehouse overload.
- A holiday scheme has helped families whose children receive free school meals, to manage during the school holidays.
- Has established a closer liaison with individuals within referral agencies to discuss and negotiate the food support needed for their clients in the longer term.
- Supported other organisations with food distribution and food donations.
- A 110 mile sponsored walk raised £5,067.00

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide emergency non-perishable food to people in Oxford who are struggling financially to put food on the table. All recipients of food parcels have to be referred electronically by statutory or non-statutory organisations working in the city of Oxford. In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The CEF goal is to alleviate hunger in Oxford City and adjacent villages, by seeking and collecting food and distributing it to those in need. We provide food collection points at St Francis Church, on Tuesdays and Fridays 12 noon – 2pm, Barton Community Church on Monday and Wednesday 12 noon and 2pm and Littlemore Baptist Church Thursday 10am to 11.30am. Arrange occasional home deliveries under very special circumstances jointly agreed with the referring agency.

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To signpost service users to other agencies appropriate to their needs i.e. Citizens Advice, housing departments, social services, Age Concern, Sure Start, probation services, mental health services, Debt Advisers.

To provide a hot drink and snack and an opportunity to talk to a listening ear in a comfortable setting.

**Section D
Achievements and
performance**

Section E Financial review

Brief statement of the charity's policy on reserves	We hold £29,214 cash in the bank and £317,157.00 in investments, all of which are unrestricted funds. These funds are held to cover a 6-month operating expenditure due to lack of donations and a predicted expenditure of approximately £250,000.00 for the purchase of new premises, likely to be in the next 2-3 years.
Details of any funds materially in deficit	

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>James MacNamee</i>	
Full name(s)	CHAIR	
Position (eg Secretary, Chair, etc)		
Date	27. 11. 2024	

Independent Examiner's Report to the Trustees of the Community Emergency Foodbank Charity

I report to the charity trustees on my examination of the accounts of the charity for the year ended 5th April 2024

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name

KAMELIYA HARRISON

Member of ICAEW

Tearle and Carver Ltd

Chandos House

School Lane

Buckingham

MK18 1HD

11/12/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Community Emergency Food Bank

1133907

Receipts and payments accounts

CC16a

For the period
from

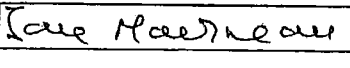
Period start date
06/04/2023

Period end date
05/04/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	68,330	-	-	68,330	80,426
Gift Aid	2,015	-	-	2,015	1,741
Other	250	-	-	250	141
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	70,595	-	-	70,595	82,308
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	70,595	-	-	70,595	82,308
A3 Payments					
Fund raising costs-mailshots	235	-	-	235	329
Direct costs-food	10,931	-	-	10,931	2,017
Rent	2,790	-	-	2,790	2,623
Telephone	300	-	-	300	300
Insurance	1,289	-	-	1,289	1,011
Motor & travel exps	2,663	-	-	2,663	3,805
Contractors	15,765	-	-	15,765	17,284
Repairs	669	-	-	669	6,332
Bank fees	-	-	-	-	480
Professional fees	408	-	-	408	-
Admin exps	1,651	-	-	1,651	1,489
Sub total	38,681	-	-	38,681	35,669
A4 Asset and investment purchases. (see table)					
Assets	-	-	-	-	-
Investments	40,000	-	-	40,000	35,000
Sub total	40,000	-	-	40,000	35,000
Total payments	78,681	-	-	78,681	70,669
Net of receipts/(payments)	6,087	-	-	6,087	11,639
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,301	-	-	35,301	23,662
Cash funds this year end	29,214	-	-	29,214	35,301

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		29,214	-	-
		-	-	-
		-	-	-
	Total cash funds	29,214	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Investments	-	-	# 317,157
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Car	-	-	2,589
	Computer	-	-	190
	Fridge	-	-	176
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		JAVE MARTINEAU	27.11.24	

COMMUNITY EMERGENCY FOODBANK

England & Wales - Charity number 1153907

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Trustees' Annual Report for the period

From	Period start date			To	Period end date		
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5	Mrs Sue Wingfield Digby	Chair		
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7	The Rev Clare Hayns	Secretary		
8	Mrs Rebecca Ekins			
10	Mrs Jane Martineau			
11	Mrs Elaine Parsons		Retired August 2022	
12	Mr Tom Benyon		Retired August 2022	
13				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Health Visitors, Social Workers, Probation Officers, Citizen’s Advice, Clergy, Community Workers etc. – any professionals who are likely to come into contact with people in real need. Referrers are able to refer for a maximum of five visits (further referral needs may be negotiated on an individual basis).

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To provide a hot drink and snack and an opportunity to talk to a listening ear in a comfortable setting.

**Section D
Achievements and performance**

Summary of the main achievements of the charity during the year

Annual report for the Community Emergency Foodbank (CEF) 2022/23

I am pleased to report for the year 2022/2023 CEF:

- Has fed in excess of 2758 adults and 1625 children in need.
- Distributed over 70,000 items of food,
- Works with 35 committed volunteers as well as extra help in times of warehouse overload.
- A holiday scheme has helped families whose children receive free school meals, to manage during the school holidays.
- Has established a closer liaison with individuals within referral agencies to discuss and negotiate the food support needed for their clients in the longer term.
- Supported other organisations with food distribution and food donations.
- A 140 mile sponsored walk raised over £5,000.00

Section E Financial review

Brief statement of the charity's policy on reserves	We hold £35,301 cash in the bank and £259,348.00. in investments, all of which are unrestricted funds. These funds are held to cover a 6-month operating expenditure due to lack of donations and any unforeseen expense that may occur.
Details of any funds materially in deficit	

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Susan Wingfield Digby</i>	
Full name(s)	Susan Wingfield Digby	
Position (eg Secretary, Chair, etc)	Chair	
Date	11/08/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Community Emergency Food Bank

1153907

Receipts and payments accounts

CC16a

For the period
from

Period start date
06/04/2022

Period end date
05/04/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	80,426	-	-	80,426	102,284
Gift Aid	1,741	-	-	1,741	5,879
Other	141	-	-	141	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	82,308	-	-	82,308	108,163
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	82,308	-	-	82,308	108,163
A3 Payments					
Fund raising costs-mailshots	329	-	-	329	653
Direct costs-food	2,017	-	-	2,017	946
Rent	2,623	-	-	2,623	2,853
Telephone	300	-	-	300	125
Insurance	1,011	-	-	1,011	995
Motor & travel exps	3,805	-	-	3,805	2,284
Contractors	17,284	-	-	17,284	14,237
Repairs	6,332	-	-	6,332	1,183
Bank fees	480	-	-	480	875
Admin exps	1,489	-	-	1,489	1,460
Sub total	35,669	-	-	35,669	25,611
A4 Asset and investment purchases. (see table)					
Assets					
Investments	35,000	-	-	35,000	100,000
Sub total	35,000	-	-	35,000	100,768
Total payments	70,669	-	-	70,669	126,379
Net of receipts/(payments)	11,639	-	-	11,639	- 18,216
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,662	-	-	23,662	41,878
Cash funds this year end	35,301	-	-	35,301	23,662

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		35,301	-	-
		-	-	-
		-	-	-
	Total cash funds	35,301	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid	2,015	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	259,348
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Car		-	3,236
	Computer		-	415
	Fridge		-	376
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Susan Wingfield Digby	Susan Wingfield Digby		28/09/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Community Emergency Food Bank

**On accounts for the year
ended**

05/04/23

**Charity no
(if any)**

1153907

Set out on pages

1-1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05 / 04/ 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Sharon Webb

Date: 24/09/2023

Name: Sharon Webb

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address: 279 Thorney Leys

Witney

Oxon OX28 5PH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the majority of the page's width and height. It is intended for the user to provide details as requested in the text to its left.

COMMUNITY EMERGENCY FOODBANK

England & Wales - Charity number 1153907

Accounts



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Date 06	Month 04	Year 2021		Day 05	Month 04	Year 2022

Section A Reference and administration details

Charity name	Community Emergency Foodbank
Other names charity is known by	CEF
Registered charity number (if any)	1153907
Charity's principal address	Rectory Farm House
	2 Church Street
	Bladon Woodstock
	Postcode OX20 1RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Mrs Elaine Parsons			
3	Adrian White			
5	Mr Tom Benyon			
6	Mrs Sue Wingfield Digby	Chair		
7	Mrs Claire Lewis			
8	Mr Andrew Bevan	Secretary		
10	Rebecca Ekins			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 23 September 2013
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in April but may begin or end their Trusteeship at other times as appropriate.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>The Trustees have a comprehensive risk register which is reviewed annually,</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide emergency non-perishable food to people in Oxford who are struggling financially to put food on the table. All recipients of food parcels have to be referred by statutory or non-statutory organisations working in the city of Oxford. In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The CEF goal is to alleviate hunger in Oxford City by seeking and collecting food and distributing it to those in need. During COVID lockdown we closed our CEF café service and provided a delivery service to all those who had been electronically referred to us by the various referral agencies in the city. This was provided by volunteers, working in pairs to deliver food parcels door to door. This service continued until 1st August 2021 when we returned to our CEF café

collection points at St Francis Church, Barton Community Church and Littlemore Baptist Church. We have continued to use our electronic referral link

What do we want to achieve?

To provide three days nutritionally balanced emergency food-aid for people in crisis identified and referred through an online referral link by frontline workers.

To work with statutory and non-statutory service providers e.g. GPs, Health Visitors, Social Workers, Probation Officers, Citizen's Advice, Clergy, Community Workers etc. – any professionals who are likely to come into contact with people in real need. Referrers are able to refer for a maximum of five visits (further referral needs may be negotiated on an individual basis).

To signpost service users to other agencies appropriate to their needs i.e. Citizens Advice, housing departments, social services, Age Concern, Sure Start, probation services, mental health services.

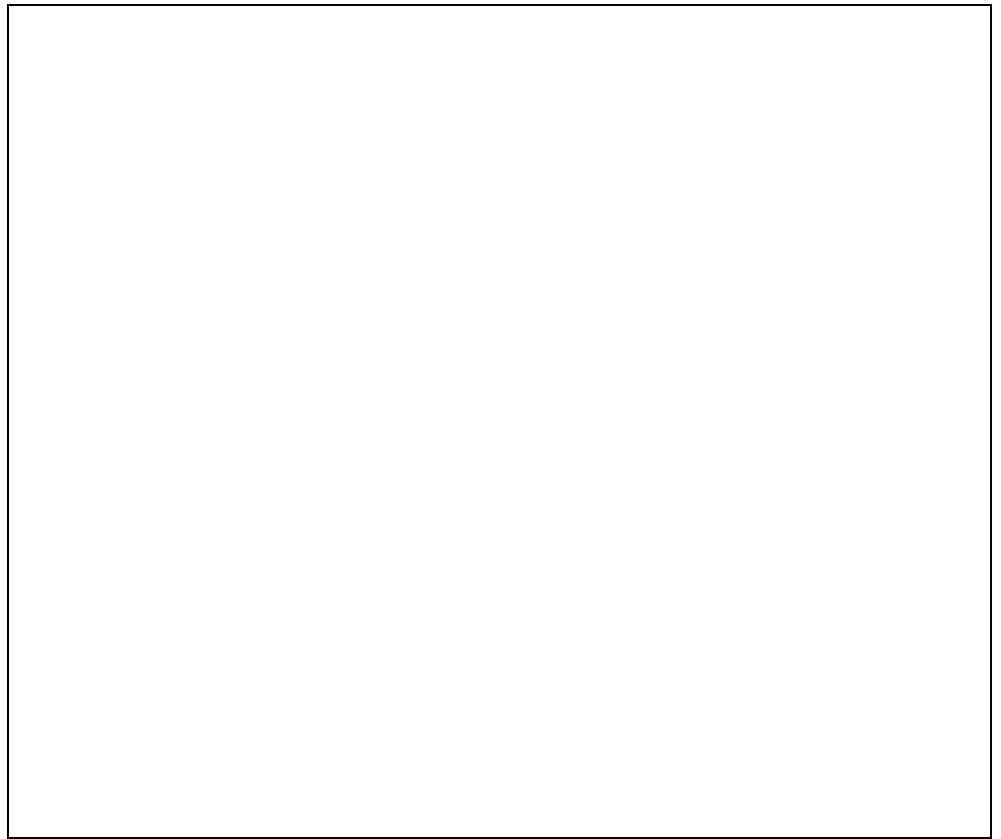
To provide a hot drink and snack and an opportunity to talk to a listening ear in a comfortable setting.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual report for the Community Emergency Food-bank (CEF)
2021/22

I am pleased to report for the year 2021/2022 CEF:

- Has fed in excess of 3,700 people in need.
- Distributed over 50,000 items of food,
- Works with 35 committed volunteers as well as extra help in times of warehouse overload and lockdown.
- A holiday scheme has helped families whose children receive free school meals, to manage during the school holidays.
- Has established a closer liaison with individuals within referral agencies to discuss and negotiate the food support needed for their clients in the longer term.
- Supported other organisations with food distribution and food donations.
- A 150 mile sponsored walk raised over £6178.00

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold £23,662.00 cash in the bank and £229.233 in investments, all of which are unrestricted funds. These funds are held to cover a 6-month operating expenditure due to lack of donations and any unforeseen expense that may occur.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Susan Wingfield Digby</i>	
Full name(s)	Susan Wingfield Digby	
Position (eg Secretary, Chair, etc)	Chair	
Date	05/10/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Community Emergency Foodbank	1153907
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CC16a

Receipts and payments accounts

For the period from	Period start date 06/04/2021	To	Period end date 05/04/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	102,284	-	-	102,284	135,741
Gift Aid	5,879	-	-	5,879	739
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	108,163	-	-	108,163	136,480
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	108,163	-	-	108,163	136,480
A3 Payments					
Fund raising costs-mailshots	653	-	-	653	1,490
Direct costs-food	946	-	-	946	6,666
Rent	2,853	-	-	2,853	4,184
Telephone	125	-	-	125	113
Insurance	995	-	-	995	980
Motor & travel exps	2,284	-	-	2,284	3,353
Contractors	14,237	-	-	14,237	13,111
Repairs	1,183	-	-	1,183	653
Bank fees	875	-	-	875	1,432
Admin exps	1,460	-	-	1,460	2,335
Sub total	25,611	-	-	25,611	34,317
A4 Asset and investment purchases. (see table)					
	768	-	-	768	11,105
Assets	-	-	-	-	-
Investments	100,000	-	-	100,000	70,000
Sub total	100,768	-	-	100,768	81,105
Total payments	126,379	-	-	126,379	115,422
Net of receipts/(payments)	- 18,216	-	-	- 18,216	21,058
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,878	-	-	41,878	20,820
Cash funds this year end	23,662	-	-	23,662	41,878

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		23,662	-	-
		-	-	-
		-	-	-
	Total cash funds	23,662	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid	1,741	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	229,233
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Car		-	5,825
	Computer		-	640
	Fridge		-	568
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Community Emergency Foodbank

**On accounts for the year
ended**

05/04/2022

**Charity no
(if any)**

1153907

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: S Webb

Date: 24/11/2022

Name: Sharon Webb

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address: 279 Thorney Leys

Witney

Oxon OX28 5PH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

COMMUNITY EMERGENCY FOODBANK

England & Wales - Charity number 1153907

Accounts



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Date	Month	Year		Day	Month	Year
	06	04	2020		05	04	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Rectory Farm House	
2 Church Street	
Bladon Woodstock	
Postcode	OX20 1RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Mrs Elaine Parsons			
3	Mrs Lucinda Lewis-Crosby			
5	Mr Tom Benyon			
6	Mrs Susan Wingfield Digby	Chair		
7	Miss Claire Lewis			
8	Mr Andrew Bevan	Secretary		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution adopted 23 September 2013
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are appointed or reappointed annually at the Annual General Meeting held in April.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have a comprehensive risk register which is reviewed annually.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide emergency non-perishable food to people in Oxford who are struggling financially to put food on the table. All recipients of food parcels have to be referred by statutory or non-statutory organisations working in the city of Oxford.

The CEF goal is to alleviate hunger in Oxford City by seeking and collecting food which is then distributed from St Francis Church, Hollow Way, Littlemore Baptist Church, Church Lane and Barton Community Church, Barton Neighbourhood Centre. During lockdown the distribution was only from St Francis Church.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. Despite our Welfare System in this country, many thousands of people

still go hungry through debt, sickness, sudden job loss, addiction, marriage breakdown or simply delays in benefit.
 We serve those referred to us by GPs, Health Visitors, the CAB, Clergy, Community workers and Police etc. – any professionals who are likely to come into contact with people in real need.
 On 1st April 2020 we had to change our food collection service as it was no longer safe due to the COVID 19 pandemic. We closed our CEF cafés and provided a delivery service to all those who had been electronically referred to us by the various referral agencies in the city. This was provided by volunteers, working in pairs to deliver food parcels door to door. This service continued until 1st August 2021 when we returned to our CEF café service at St Francis Church, Barton Community Church and Littlemore Baptist Church. We have continued to use our electronic referral link.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

What do we want to achieve?

To provide three days nutritionally balanced emergency food-aid for people in crisis, identified and referred by frontline statutory and non-statutory service providers e.g. GPs, Health Visitors, Social Workers, Probation Officers, Advice Centres, Clergy, Community Workers etc. – any professionals who are likely to come into contact with people in real need. Referrals can be made to families for a maximum of 5 food parcels in one year (the number of parcels received can be extended by negotiation with the referring agencies).

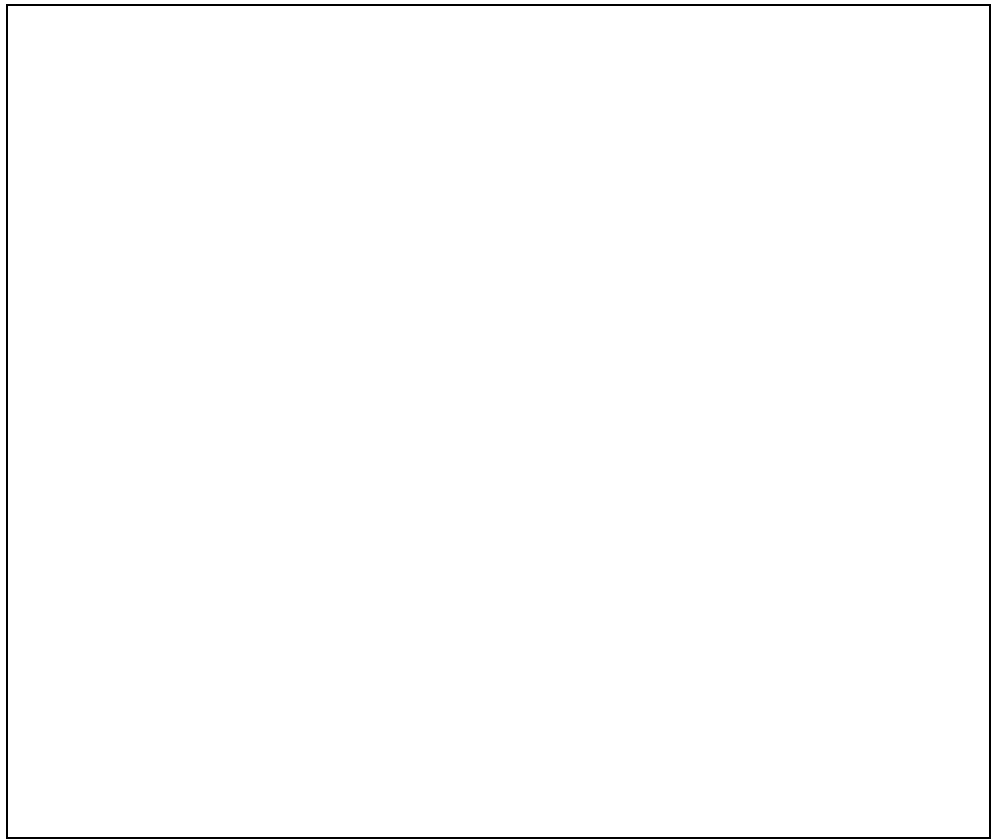
To signpost service users to other agencies appropriate to their needs e.g. advice centres, housing departments, social services, Age Concern, Sure Start, probation services.

To provide a hot drink and snack and an opportunity to talk to a listening ear in a comfortable setting.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual report for the Community Emergency Food-bank (CEF)
2020/21

I am pleased to report for the year 2020/2021 CEF:

- Has fed in excess of 4,580 people, of whom 1406 were children. The numbers of people receiving food parcels has increased since the previous year, mainly due to COVID 19.
- Distributed over 70,000 items of food,
- Worked with 35 committed volunteers as well as extra help in times of warehouse overload.
- Established a system of food deliveries to individual households from April 2020 to July 2021 due to COVID 19 restrictions.
- Established an electronic referral system to replace a paper referral system.
- Has established a closer liaison with individuals within referral agencies to discuss and negotiate the food support needed for their clients in the longer term.
- Supported other organisations with food distribution and food donations.
- A 150 mile sponsored walk raised over £5,000.00

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold £41,878.00 cash in the bank and £165,074.00 in investments, all of which are unrestricted funds. These funds are held to cover future operating expenditure due to lack of donations and any unforeseen expense that may occur.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Susan Wingfield Digby</i>	
Full name(s)	Susan Wingfield Digby	
Position (eg Secretary, Chair, etc)	Chair	
Date	20/01/22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Community Emergency Foodbank

1153907

Receipts and payments accounts

CC16a

For the period
from

06/04/2020

To

05/04/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	135,741	-	-	135,741	39,579
Gift Aid	739	-	-	739	862
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	136,480	-	-	136,480	40,440
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	136,480	-	-	136,480	40,440
A3 Payments					
Fund raising costs-mailshots	1,490	-	-	1,490	1,759
Direct costs-food	6,666	-	-	6,666	953
Rent	4,184	-	-	4,184	1,995
Telephone	113	-	-	113	178
Insurance	980	-	-	980	1,193
Motor & travel exps	3,353	-	-	3,353	4,713
Contractors	13,111	-	-	13,111	13,085
Repairs	653	-	-	653	1,236
Bank fees	1,432	-	-	1,432	593
Admin exps	2,336	-	-	2,336	1,081
Sub total	34,317	-	-	34,317	26,785
A4 Asset and investment purchases. (see table)					
Assets	11,105	-	-	11,105	-
Investments	70,000	-	-	70,000	5,000
Sub total	81,105	-	-	81,105	5,000
Total payments	115,422	-	-	115,422	31,785
Net of receipts/(payments)	21,058	-	-	21,058	8,655
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,820	-	-	20,820	12,165
Cash funds this year end	41,878	-	-	41,878	20,820

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	41,878	-	-
		-	-	-
		-	-	-
	Total cash funds	41,878	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid	5,879	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	165,000
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Car	8,413	-	-
	Computer	865	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Susan Wingfield Digby		20/01/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Community Emergency Foodbank

**On accounts for the year
ended**

05/04/21

**Charity no
(if any)**

1153907

Set out on pages

1

1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Sharon Webb

Date: 25/01/2022

Name:

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address:

279 Thorney Leys

Witney Oxon

OX28 5PH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.