

Registered Charity No: 1153906

**BARNESLEY FOOD BANK PARTNERSHIP**  
**REPORT AND ACCOUNTS**  
**YEAR ENDED 30 SEPTEMBER 2024**

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**BARNSELY FOOD BANK PARTNERSHIP**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**YEAR ENDED 30 SEPTEMBER 2024**

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**Full Name:** **BARNSELY FOOD BANK PARTNERSHIP**

**Registered Charity  
Number:** 1153906

**Contact Address:** Christopher Joseph Denton  
8 Gildhurst Court  
Birdwell  
Barnsley  
South Yorkshire  
S70 5ST

**Trustees:** M Corney  
C J Denton  
I Guest  
Rev M A Neal  
A Toy  
Rev P J Maries (Appointed Dec 23)  
C Harrison

**Chair:** Rev M A Neal (Acting Chair)

**Treasurer:** I Guest

**Bankers:** Unity Trust Bank plc  
Four Brindleyplace  
Birmingham  
B1 2JB

**Independent Examiner:** Steph Tolson  
Community Accountant  
BCVS Services Limited  
23 Queens Road  
Barnsley  
S71 1AN

## **BARNSELEY FOOD BANK PARTNERSHIP**

### **TRUSTEES' REPORT**

**YEAR ENDED 30 SEPTEMBER 2024**

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The Trustees present their report and accounts for the period 01 October 2023 to 30 September 2024.

#### **Structure, governance and management**

Barnsley Food Bank Partnership is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted September 2013.

The members of the CIO are the charity trustees. Membership of the CIO cannot be transferred to anyone else. The members of the CIO have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

The charity trustees may create associate or other classes of non-voting membership and may determine the rights and obligations of such members.

The affairs of the charity are managed by the trustees, who may exercise all the powers of the charity.

The trustees who served during the year are listed on page 3 of this report.

#### **Appointment of Trustees**

In accordance with the terms of the constitution, there must be at least three charity trustees. If the number falls below this minimum, the remaining trustees can act only to call a meeting of the trustees or appoint a new trustee. There is no maximum number of charity trustees that may be appointed to the CIO. Trustees can only be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Each new trustee is given a copy of the constitution and the latest trustee's annual report and accounts, on or before appointment.

#### **Charitable aims and objectives**

The objects of the charity are:

To relieve persons in Barnsley, United Kingdom and elsewhere in the world who are in conditions of need, hardship or distress (beneficiaries) in such a way as the Trustees from time to time think fit.

#### **Related parties**

The trustees consider that there are no related parties to the charity.

## **BARNSLEY FOOD BANK PARTNERSHIP**

### **TRUSTEES' REPORT continued**

**YEAR ENDED 30 SEPTEMBER 2024**

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#### **Activities undertaken for the public benefit & achievements during the period**

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

The Barnsley Foodbank Partnership was established to provide parcels of food to people in the borough of Barnsley who are in crisis. This was to be achieved by establishing intentional partnerships with community organisations to both collect donations and distribute food. Food has been donated through supermarket collections and also by many community and faith organisations wanting to support the project. The food collected is gathered, sorted, stored and packed for re-distribution in a central hub and then delivered to a number of community hubs where it can be collected by those who are referred to us.

The main hub for the Foodbank is still located with FareShare Yorkshire in Aldham House Industrial Estate. The facilities have enabled the project to maintain its volunteer sessions and to accommodate the staff employed in the project. Stock is sorted into type and date to ensure that the items with the shortest date are used first. Our aim is to maintain a stock level of between 3 and 6 months at any one time. We are grateful to FareShare Yorkshire for the continued support they give to the project and their willingness to share these excellent facilities. It is of some concern to the trustees that during this year there has been a significant increase in the amount of food that we are having to purchase in order to meet demand. Despite the enormous generosity of the Barnsley community we are now having to spend time sourcing quantities of stock at an affordable price which also impacts on our level of service. Trustees continue to monitor this development although anticipate it is likely to continue as recent financial decisions of the national government impact on households in the area.

During this year the Trustees took the decision to separate the Foodbank from the oversight of FareShare. This has enabled us to separate our organisations while still having use of the space and facilities in the warehouse. Staff previously employed on our behalf by FareShare Yorkshire were TUPEd from 1<sup>st</sup> April which involved a full review of their job descriptions and terms of employment. The Foodbank Manager and Development and Communications Administrator were transferred on full time contracts. The Warehouse Technician at their request remained on 32.5hours. Subsequently, they gave notice of their intention to leave due to moving out of the area and the trustees agreed to appoint a Full Time Warehouse Technician who began work on 23<sup>rd</sup> September 2024.

This transition and these 3 appointments have made it possible to meet the increasing demand for the Foodbank and we continue to be mostly funded through local donations and a number of small grants.

The first (distribution) spokes were opened in October 2013 at Wombwell Salvation Army and Hope House Church. A spoke is a place where support can be offered through informal conversation and signposting and many people referred have returned not because they need another food parcel but because they value that level of support in their community. At the beginning of October 2023 spokes were located at:

- **Barnsley Hope House Church**
- **Barnsley St George's Church**
- **Goldthorpe Salvation Army**
- **Darfield Wesley Methodist Church**
- **Elim Church Worsbrough**
- **Penistone St Andrews Church**
- **Royston Salvation Army**
- **Wombwell Foodbank Hub**
- **Grimethorpe Community Farm**
- **Great Houghton Welfare Hall**

## **BARNSELEY FOOD BANK PARTNERSHIP**

### **TRUSTEES' REPORT continued**

**YEAR ENDED 30 SEPTEMBER 2024**

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- **The Methodist Church in Hoyland and Birdwell**
- **St Mary's Church Wombwell**
- **Staincross Methodist Church**
- **Roundhouse Lifelong Learning Centre**

With the Foodbank Manager, the Trustees continue to review the needs of communities across Barnsley to identify whether there is a need and opportunity for new spokes. Each spoke is staffed each week by volunteers, and we are grateful to them for the continued support especially during this year when we have seen demand for our services continue to increase.

**It should be noted that since the beginning of the project we have now collected and distributed more than £1m of food and in total the project has provided food for 65,411 people.**

#### Summary of Activity in Year 11 (October 2023 to September 2024)

Maintained 13 Spokes, opening 15 sessions per week. (15 in previous year)

Recruited and trained additional Referral Agencies (total at end Sept 2024 =143).

Collected 88,299Kg of food (94,019Kg in 2022/23) – equivalent to approximately £209,269.

Distributed 87,277Kg of food (89,774Kg in 2022/23) – equivalent to approximately £206,847.

Referrals Received – 5,001 (4,930 in 2022/23).

People Fed – 10,022 (10,539 in 2022/23).

#### **Plans for the Future**

The Foodbank Partnership has continued to grow through the year providing food and support for people in the community of Barnsley. The project is still benefitting from funding through Barnsley Metropolitan Council, and we continue to explore ways in which we can secure sustainable funding from alternative sources. The Trustees are seeking funding to employ a Fundraising Officer who will work with the trustees to secure sustainable funding for the future but through grants and donations. If funding cannot be secured, the Trustees will be unable to guarantee the current level of provision in the borough. However, subject to funding being available, the project will continue to establish new partnerships in order to set up spokes in other areas of the borough. Areas for these spokes will be identified from local statistics of deprivation and also the number of referrals being received. A priority in this coming year will be to foster links with the spoke volunteers that ensure all clients can be signposted to receive the support they need in a time of crisis. During this year, we have received funding through the Trussell Trust to partner with DIAL and Citizens Advice to provide advice to clients visiting our spokes. This development has been well received by the spokes and by our clients and evidence shows that this work is having a positive impact.

The project will continue to recruit referral partners especially concentrating on local agencies relating to the existing spoke host organisations. This year we have completed 11 years providing food parcels for people in Barnsley who find themselves in crisis. At the beginning of the year we held an event to mark 10 years of the project and the continued positive support we are able to offer to the community.

## **BARNSELEY FOOD BANK PARTNERSHIP**

### **TRUSTEES' REPORT continued**

**YEAR ENDED 30 SEPTEMBER 2024**

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The project relies on the commitment of many volunteers who give regularly of their time to make sure that food is checked and stored correctly and then packed for distribution as well as to our partners in the spoke organisations. We are grateful for this level of commitment and to the many people across the borough who, by donating food regularly, alongside our Tesco collections make it possible for us to meet the increasing demand. We are also grateful to the referral agencies with whom we partner to help meet the needs of many people in the borough who come to them in times of crisis.

#### **The Charity's policy on reserves**

The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future. The reserves policy was reviewed in November 2022. It was agreed that the General Reserve should be maintained at a level to cover at least 6 months' running costs (estimate £58,000). This will protect the charity in the event of a shortfall in core funding, to allow time to seek other funds. At the year-end the General Reserve stands at £135,636 (2023:£128,235).

In addition to the General Reserve, the trustees have established the following designated funds:

- Provision for redundancy, notice payments and other closure costs (£13,000).
- Provision for the replacement of stock in the event of loss of food stocks to vermin (8000 kilo at £2.37 per kilo = £18,960).
- Contingency fund, for unforeseen events/expenditure (£10,000).

#### **Trustees responsibilities for the financial statements**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

#### **Financial Position**

The financial statements are set out in pages 9 to 12.

The Receipts and Payments Account shows a surplus for the year of £28,952 (2023: deficit of £29,090). The total funds of the charity at the year-end stand at £215,409 (2023: £186,457). The General Reserve of the charity, represented by unrestricted funds, stands at £135,636 at the year-end (2023: £128,235).

The trustees declare that they have approved the report above.  
Signed on behalf of the charity's trustees:

Signed: I Guest

Date: 3/3/25

**I Guest, Treasurer**

**BARNSELEY FOOD BANK PARTNERSHIP**

**INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 30 SEPTEMBER 2024**

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I report on the accounts of the charity, which are set out on pages 9 to 12.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date:

3/3/25

Steph Tolson

Community Accountant

BCVS Services Limited, 23 Queens Road, Barnsley, S71 1AN



# BARNSELY FOOD BANK PARTNERSHIP

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 30 SEPTEMBER 2024

	Unrestricted Funds Note £	Designated Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Receipts</b>					
Donations & fundraising	57,319	-	-	57,319	90,628
Grants	5,790	-	105,173	110,963	37,079
BMBC Service Contract	60,000	-	-	60,000	33,333
<b>Total receipts</b>	<b>123,109</b>	<b>-</b>	<b>105,173</b>	<b>228,282</b>	<b>161,040</b>
<b>Payments</b>					
Staff costs	66,926	-	-	66,926	82,220
Fareshare management fee	3,600	-	-	3,600	7,200
Warehousing costs	14,500	-	-	14,500	18,710
Insurance	272	-	-	272	252
Food purchases	20,490	-	30,000	50,490	34,727
Events	1,377	-	-	1,377	-
Office moving costs	1,196	-	-	1,196	-
Toiletries	-	-	-	-	2,735
Food vouchers, clothing /activity packs	-	-	-	-	1,203
Promotional material	-	-	151	151	917
Debt Advice	-	-	51,461	51,461	34,738
Room Hire	-	-	2,010	2,010	750
Office & admin expenses	656	-	-	656	305
Volunteer expenses	2,730	-	-	2,730	3,230
Equipment	71	-	-	71	167
Vehicle running costs	3,049	-	-	3,049	2,384
Accountancy fee	650	-	-	650	500
Miscellaneous & other expenses	191	-	-	191	92
<b>Total payments</b>	<b>115,708</b>	<b>-</b>	<b>83,622</b>	<b>199,330</b>	<b>190,130</b>
<b>Surplus/(Deficit)</b>	<b>7,401</b>	<b>-</b>	<b>21,551</b>	<b>28,952</b>	<b>(29,090)</b>
Transfers between funds	-	-	-	-	-
Total funds brought forward	128,235	41,960	16,262	186,457	215,547
<b>Total funds carried forward</b>	<b>3 135,636</b>	<b>41,960</b>	<b>37,813</b>	<b>215,409</b>	<b>186,457</b>

**BARNSELEY FOOD BANK PARTNERSHIP****STATEMENT OF ASSETS & LIABILITIES****AS @ 30 SEPTEMBER 2024**

	<b>2024</b> £	<b>2023</b> £
<b>Monetary Assets:</b>		
Unity Trust Bank	215,409	186,457
Petty Cash	-	-
<b>Total monetary assets</b>	<b>215,409</b>	<b>186,457</b>
 <b>Fixed Assets held for the charity's own use:</b>		
Van (cost price)	10,140	10,140
Pump Truck (cost price)	1,115	1,115
	<b>11,255</b>	<b>11,255</b>
 <b>Other Assets:</b>		
Prepayment of Rent (Warehousing)	7,250	7,000
Debtors - BMBC payments due	-	10,000
	<b>7,250</b>	<b>17,000</b>
 <b>Liabilities:</b>		
Accountancy/ Independent Examination Fee	750	650
	<b>750</b>	<b>650</b>

The trustees declare that they have approved the accounts above.  
Signed on behalf of the charity's trustees:

I Guest

**I Guest, Treasurer**

Date: 3/3/25

**BARNSELEY FOOD BANK PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 30 SEPTEMBER 2024**

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**1. Accounting policies**

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

Designated funds are established as the trustees see fit, to set aside unrestricted funds for future projects or commitments.

**2. Trustee payments, benefits and expenses**

There were no payments, remuneration or expenses made to trustees during this accounting period, or in the previous accounting period.

**BARNSELEY FOOD BANK PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS continued**  
**YEAR ENDED 30 SEPTEMBER 2024**

**3. Fund Analysis**

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
<b>Unrestricted funds</b>					
General Fund	128,235	123,109	(115,708)	-	135,636
	<b>128,235</b>	<b>123,109</b>	<b>(115,708)</b>	<b>-</b>	<b>135,636</b>
<b>Designated funds</b>					
Provision for Closure Costs	13,000	-	-	-	13,000
Provision for Loss of Stock	18,960	-	-	-	18,960
Contingency Fund	10,000	-	-	-	10,000
	<b>41,960</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41,960</b>
<b>Restricted funds</b>					
BMBC 2022-23	-	10,000	(10,000)	-	-
BMBC 2023-24	-	20,000	(20,000)	-	-
The Trussell Trust 2024	-	75,173	(37,360)	-	37,813
The Trussell Trust 2022	16,262	-	(16,262)	-	-
	<b>16,262</b>	<b>105,173</b>	<b>(83,622)</b>	<b>-</b>	<b>37,813</b>
<b>Total Funds</b>	<b>186,457</b>	<b>228,282</b>	<b>(199,330)</b>	<b>-</b>	<b>215,409</b>

**4. Designated Funds**

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes/needs. The trustees have designated funds to support the charity's operational needs, future commitments and statutory obligations. Designated operational and strategic funds at the year-end include:

- Provision for redundancy and other closure costs (£13,000).
- Provision for the loss of food stocks to vermin (£18,960).
- Contingency fund, for unforeseen events/expenditure (£10,000).

**5. Restricted Funds**

- BMBC funding – grants from Barnsley Metropolitan Borough Council for additional food and supplementary items such as toiletries.
- The Trussell Trust funding – Financial Inclusion grants for a debt advice project, working in partnership with Dial Barnsley and Citizens Advice Barnsley.