



## THE LADYBIRD BOAT TRUST

### Annual Report 2021/2022



*This Report covers the period of the Trust's operation from 1 April 2021 to 31 March 2022.*

The Name of the Trust is **"The Ladybird Boat Trust"**. Registered Number **1153894**.

Principal office is located at **64 Falcon Drive, Hartford, Huntingdon, Cambs, PE29 1LP, England**.

#### Trustees

Pat Cole, Chairman

Peter Clark , Treasurer and Crew Member.

Jenni Jones, Secretary and Crew Member.

Mick Mean, Boat Manager and Crew Member.

John Clarke, Lead Boatmaster and Crew Member

Richard Birch, Crew Member,

Tony Buckland, Crew Member.

The above are the seven voting Trustees.

#### Constitution

The Trust is a "Charitable Incorporated Organisation" registered on 23 September 2013 operating from Cambridgeshire, whose only voting members are its Trustees.

#### Charitable Objectives

"Providing recreational and leisure time activity, in particular trips on the "*Ladybird*" boat, in the interests of education and social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons."

#### Charitable Assets

The principal asset of the Trust is the wide beamed river boat the "*Ladybird*", together with associated items of equipment and plant used in connection with the operation of such vessel from time to time.



## **Associate Membership of the Trust**

All accredited members of the crew of the boat "*Ladybird*" (or other boats) are recognised as non-voting "Associate Members of the Trust".

## **Meetings of Trustees**

The Trustees normally hold 4 meetings a year, one of which is the Annual General Meeting, at which the Chairman (or Chairperson) is elected for the ensuing year.

## **Appointment of Trustees**

New, or additional, Trustees are appointed by the other remaining Trustees at a meeting of which proper notice has been given and on the agenda for which such appointments or vacancies are listed.

## **Methods of Operation**

The Trustees met on four occasions during the year of this Report to determine the policy issues of the Charity. Where such matters are of a specific "operational" nature, those Trustees who are crew members may determine those matters and report their decisions to the next full meeting of all Trustees. The Trust operates a series of Working Groups to consider particular operational subjects comprising members of crew who have a specific interest, experience or qualification in any of those subjects. Those Working Groups report to the Trustees who determine what actions shall be taken. There is no provision for any one Trustee to take decisions on policy matters and a "collective decision-making ethos" is adopted throughout. All Trustees acknowledge that they can be held to account for all decisions taken.

## **Finance**

- (i) The principal asset, the "*Ladybird*" boat was transferred to the ownership of the Trust by St John Ambulance by Deed of Transfer dated 13 December 2013. The Ladybird Boat Trust is responsible for all costs, liabilities and outgoings related to the operation and maintenance of this boat and its associated equipment. Built in 2007, the "*Ladybird*" is estimated to have a useful and operational life of twenty years. The Trust has therefore determined that an appropriate portion of its income shall, on an annual basis, be set aside, invested and maintained for the purposes of substantial refurbishment of the "*Ladybird*" or its replacement at the end of that period of time.
- (ii) Whilst retaining the overall policy of offering trips within its Charitable Objectives free of charge to its users, the Trust recognises and supports the policy of seeking income by way of donations, patronage or commercial generation from a wide variety of sources (both individual and corporate) in order to meet the annual running costs of its craft together with the proportion of income to be set aside in (i) above,
- (iii) The Trust operates a "Receipts and Payments" system of accounting, in accordance with the requirements of the Charity Commission.
- (iv) The financial activities of the Trust are scrutinised by External Examination, and the Examiner's Report is attached to this document.



- (v) Trustees and Associate Members receive no financial benefit or reward in kind. Payments are made to reimburse Trustees and others of expenses properly and necessarily incurred.

### **Details of Financial Activity and Investment**

As part of this Report, there is attached a Statement of Financial Activity prepared by the Treasurer to the Trust. The Trust can confirm that during the period of report it has, from time to time, reviewed its financial controls and made appropriate amendments wherever necessary.

### **Activities of the Trust during the Year under Report**

Following the highly successful transfer of the "*Ladybird*" boat from St John Ambulance in 2013, the Trust has benefitted from the generous support of not just Patrons and the crew, but many members of the public, other charities and local authorities.

Since 2013 the Charity has been able to maintain significant and satisfactory income in excess of expenditure brought about by stringent expenditure controls and good management. It was essential that, notwithstanding the satisfactory financial position, the Trust maintained its standards and levels of operation for the benefit of those for whom it was created. The Trust is satisfied that this has been done, as has been evidenced by the many acknowledgments of thanks and appreciation received throughout the year from its users of all ages and levels of disadvantage.

The "*Ladybird*" is regularly inspected by the Maritime and Coastguard Agency and has been given a wholly satisfactory clearance in terms of both the structural and technical integrity of the boat and its equipment and the recruitment, operation and training of its crew. Technical maintenance continues to be undertaken by those crew members who have the experience and expertise to do so.

The "*Ladybird*" service is as popular as ever and can expect to continue to be in high demand. The Trust has continued with its policy of the recruitment of additional crew and the training of additional Boat Masters as required. Following the lifting of Covid restrictions, Ladybird was able to re-commence trips in July 2021 and carried a total of 328 passengers on 29 trips. In the 2020/21 winter training season the Trust recruited 9 additional crew, while 7 crew members left.

### **Changes since 1st April 2021**

Over the operating year 2021/22 there has been an active recruitment drive and promotion of "*Ladybird*". Trips are now at pre-Covid levels, and we are in a sound financial position. More Crew will be recruited and trained in the autumn.

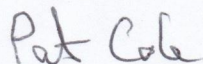
### **Serious Incidents**



The Charity can confirm that during the year in question there have been no serious incidents that need to be reported to the Charity Commission.

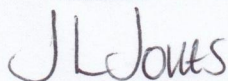
### **Policy on Payment of Staff**

The Charity employs no staff, and therefore has not adopted such a policy. Volunteers (including Trustees) are reimbursed expenses properly incurred in the execution of the Charity's functions.



Pat Cole, Chairman of the Trustees

11 July 2022



Jenni Jones, Secretary to the Trust

11 July 2022





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**THE LADYBIRD BOAT TRUST**

No (if any)  
1153894

## Receipts and payments accounts

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For the period from	Period start date 01/04/2021	To	Period end date 01/04/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Private Donations	3,856	-	-	3,856	-
Grants	906	-	-	906	875
Fundraising	82	-	-	82	44
Interest	1	-	-	1	30
Patrons Donations	3,536	-	-	3,536	4,926
Gift Aid	1,199	-	-	1,199	1,262
		-	-	-	-
		-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,580</b>	<b>-</b>	<b>-</b>	<b>9,580</b>	<b>7,137</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,580</b>	<b>-</b>	<b>-</b>	<b>9,580</b>	<b>7,137</b>
<b>A3 Payments</b>					
Mooring and River Fees	3,301	-	-	3,301	3,073
Insurance	3,024	-	-	3,024	2,502
MCA Costs	1,848	-	-	1,848	2,031
Servicing	4,332	-	-	4,332	1,261
Fuel / Electricity	575	-	-	575	50
General Upkeep	275	-	-	275	408
Uniforms / Equipment	-	-	-	-	87
Training	1,515	-	-	1,515	255
Miscellaneous	66	-	-	66	370
<b>Sub total</b>	<b>14,936</b>	<b>-</b>	<b>-</b>	<b>14,936</b>	<b>9,527</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,936</b>	<b>-</b>	<b>-</b>	<b>14,936</b>	<b>9,527</b>
<b>Net of receipts/(payments)</b>	<b>- 5,356</b>	<b>-</b>	<b>-</b>	<b>- 5,356</b>	<b>- 2,390</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 5,356</b>	<b>-</b>	<b>-</b>	<b>- 5,356</b>	<b>- 2,390</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	3,616	-	-
	Barclays Deposit Account	14,350	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,966</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

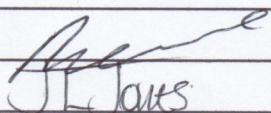

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Reserve Fund	Medium Term	-	50,000
	Reserve Fund	Long Term	-	90,972
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PETER CLARK	11/7/22
	JENNIFER JONES	11/7/22





Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Ladybird Boat Trust

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1153894

Set out on pages

One

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*Stephen Greenall*

Date:

9<sup>th</sup> May 2022

Name:

STEPHEN GREENALL

Relevant professional  
qualification(s) or body  
(if any):

Address:

6 Snowy Way, Hartford

Huntingdon

Cambs PE29 1LQ