

HYDE HEATH VILLAGE HALL

England & Wales · Charity number 1153885

Details

Status Registered

Legal form CIO

Registered 2013-09-20

Register [View on the Charity Commission register](#)

Contact

Address Hyde Heath Village Hall
128 City Road
London
EC1V 2NX

Phone 01494416299

Email secretary@hydeheathvillagehall.co.uk

Website <http://www.hydeheathvillagehall.co.uk>

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF HYDE HEATH ("AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: PROVISION AND OPERATION OF A VILLAGE HALL FOR THE BENEFIT OF THE LOCAL COMMUNITY

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** The General Public/mankind

Geography

- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£27,675	£15,570	-	-
2024-06-30	£26,807	£24,410	-	-
2023-06-30	£22,386	£29,632	-	-
2022-06-30	£20,955	£14,708	-	-
2021-06-30	£28,344	£18,599	-	-

Trustees

Name	Role	Appointed
JOHN GREGORY MONTAGU THORNTON	Chair	2013-09-16
Carole North		2022-10-20
Christopher John Sergeant		2023-09-21
Elizabeth Sarah Piper		2017-09-21
Erica Lesley Elson		2017-09-24
Kewal Himatlal Shah		2020-09-24
LINDA ANNE DRUMMOND		2013-09-16
MARGARET DUNN		2013-09-16

HYDE HEATH VILLAGE HALL

England & Wales - Charity number 1153885

Accounts

Hyde Heath Village Hall Management Committee

Charitable Incorporated Organisation No. 1153885

AGM
18th September 2025 @ 8pm

Agenda

- Apologies for absence
- Chairman's Address
- Approval of the Minutes for AGM held 17th October 2024
- Trustees During 2024-25
- Past
- Other Management Functions
- Objectives & responsibilities of the Committee
- Appointment of the Auditor
- Treasurers Report
- Report on Activities 2024 -25
- Works to Hall 2024-25
- Village Shop
- Website and on-line booking
- Hall users
- Hire Rates
- Licenses and Legal Documentation
- Proposed activities for 2025-26
- Proposed Works for 2025-26
- Fete 2026
- Trustees for 2025-26 – new nominations?
- AOB

Chairman: John Thornton, 42 Walnut Way, Hyde Heath Amersham, Bucks, HP6 5SD
Telephone: 01494 773242 Email: johngmthornton@gmail.com

Minutes of AGM

Apologies from the committee members absent: Chris Sargent

Attendees: Kewal Shah, Carole North, Margaret Dunn, Linda North, John Thornton, Libby Piper, Erica Elson

Chairman's Address:

Hyde Heath Village Hall is registered with the Charity Commissioners as a Charitable Incorporated Organisation (1153885) and constituted by a Deed of Trust dated 12 December 2013.

The village hall land is vested with the Official Custodian who is a member of the Charity Commission's staff and is appointed by the Charity Commissioners to hold land on behalf of charities.

The Official Custodian does not take part in managing the land, which is the responsibility of the charity. A management committee, set out below, administers the charity and the members are the Trustees of the CIO.

Trustees during 2024-2025

John Thornton	- Chairman
Libby Piper	- Secretary
Kewal Shah	- Treasurer
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – WI rep
Carol North	- Committee Member
Christopher Sargent	- Committee Member

All the above members gave their time and expertise voluntarily. The annual accounts are examined by Ian Hopkinson who carries this out on a voluntary basis and we are grateful to him for this. The Village Hall Committee depends upon the continuing help of local volunteers particularly for the larger events and maintenance work.

Trustee indemnity insurance is in place.

I would like to welcome everyone to the AGM

The purpose of the AGM is to recap the past year, outline proposals for the future, report on the accounts, to make sure the Hall is being managed in accordance with the trust, take nominations and seconds for the new trustees and agreement of the hall hire rates proposed for 2025/26.

I would like to acknowledge all the hard work that everyone on the committee, their families and other members of our community put in to ensure that the hall functions and that we keep the hall in such excellent condition – we receive very positive feedback from hirers.

Chairman: John Thornton, 42 Walnut Way, Hyde Heath Amersham, Bucks, HP6 5SD
Telephone: 01494 773242 Email: johngmthornton@gmail.com

Other management functions

Risk assessments are undertaken to ensure the hall is safe for public use and implementing any actions identified as being necessary.

The Fire officer undertakes regular Fire Safety Inspections with a log maintained.

Objectives and responsibilities of the Village Hall Committee

- Provide first class hall facilities at an affordable hire cost
- Maintain and improve the facilities
- Manage the finances and keep good records
- Raise funds for the maintenance and improvement of the hall
- To ensure that all the appropriate licences are in place for the hall to function
- Look for opportunities to increase the hires of the Hall – particularly securing more daytime users and regular hirers

Appointment of Auditor

Ian Hopkinson has been undertaking this role over the past year.

Treasurers Report See attached document. Accounts to 30th June 2025 were presented by the treasurer and approved.

Report on activities in 2024-25

In the last year our Hall hire receipts have fallen by 0.04% but overall total receipts up by 3.2% year on year.

We have a professional cleaner to ensure the Hall is maintained to a good standard.

Parking remains an issue.

May I thank Nikki Barton for doing such an excellent job as Booking Secretary and she is handing the role over to Carole North this year. The Website Manager role is being undertaken by Andy Piper.

Fund-raising activities.

- 200+Club – 2024/25 we saw a slightly higher membership. All surplus funds after prizes go to the Hall
- The Fete was better than previous years, Quiz Night and the Xmas carols all good.

Works during 2024/25

- Repair parts of the hall
- Repaid exterior brick work
- Removed metal roller shutters
- Hall partially repainted
- General remedial works & repairs

Village Shop

During 2024/25 we continue to maintain support for our shop tenants Sid and Avani.

Chairman: John Thornton, 42 Walnut Way, Hyde Heath Amersham, Bucks, HP6 5SD
Telephone: 01494 773242 Email: johngmthornton@gmail.com

Village Hall Hiring Rates

The hall's running costs and expenditure on simple maintenance are thereabouts covered by hire and rental income.

Our fund raising enables us to undertake major projects such as the regular redecoration and to maintain a surplus for larger projects in the future.

Clearly, we do also need to keep our hire rates competitive when compared to other local halls such as Ballinger and Little Missenden. Comparisons are monitored by Committee members.

Our current hire rates are:

Weekdays & Sundays	£14.00 per hour (one-off)
Saturdays	£14.00 per hour (one-off)
Whole Day	£180
Whole Day - Saturday	£220
Weekdays & Sundays	£10.00 per hour (regular)
Saturdays	£10.00 per hour (regular)

Given the current circumstances and our strong financial position, I am not proposing any change to the hire rates for the forthcoming year but will ask our Treasurer to review this going forward. This is the third consecutive year the hiring rates have not been increased.

Licences and Legal Documents

- Electrical certificate including diary of tests and inspections
- Premises licence issued by Chiltern District Council
- PRS now includes PPL (Phonographic Performance Ltd)
- ELTP Insurance
- Trustee Indemnity Insurance
- Fire equipment testing by Aylesbury Fire
- Accident book held by booking secretary
- Fire log with inspection reports
- Committee members and contacts
- Hall Hire Rates
- Booking Form
- New Lease with shop
- Trust Deed
- Risk assessment for hall
- Emergency plan in case of fire

Proposed Activities for 2025/26 year

- 200+ Club – new membership year starts November
The majority of members are contacted via email.

Other activities include the Christmas Carol concert and next year's Fete with a provisional date of the 9th May 2026 and another Quiz night 2026.

Works for 2025-26

- Hall Floor 2 corners near stage

Trustees proposed for 2025/26

John Thornton	- Chairman
Libby Piper	- Secretary
Kewal Shah	- Treasurer
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member – Line Dancing Rep
Margaret Dunn	- Committee Member – Shop & WI Rep
Carol North	- Booking Secretary
Christopher Sargeant	- Committee Member
Fire Officer	- Erica Elson
Parish Council Member – vacant	

Nominations for trustees named above to continue:

Proposed by John Thornton Seconded by **Libby Piper**

New Trustee: (none)

AOB The committee will try and recruit new and suitable trustee/volunteers.

The theatre group offered their thanks for the cooperation of the present committee. The committee reciprocated thanking the theatre company for their business, and improvements to the hall this last year.

The committee thank John for another year as chairman. We all appreciate how he efficiently gets tasks done, and creates a good atmosphere for the committee and the village hall affairs in general.

Meeting closed at: 20:27pm

Hyde Heath Village Hall

Receipts and Payments Statement for the year ended 30th June 2025

Contents:

Page 1	Summary Statement
Page 2	Receipts summary
Page 3	Payments summary
Page 4	Notes to the Statements
Page 5 - 6	Independent Examiner's Report

Report to the Trustees
Receipts and Payments Statement for the year ended 30th June 2025

Summary of Receipts, Payments and Balances

	Notes	This Year 1 July 2024 to 30 June 25 £	Last Year 1 July 2023 to 30 June 24 £
Total Receipts (page 2)		27,675	26,807
Total Payments (page 3)		(15,570)	(24,410)
Excess of Receipts over Payments		<u>12,105</u>	<u>2,397</u>
Bank Balances and Deposits at previous year-end		116,171	113,774
Bank Balances and Deposits at year end (see below)		<u>128,276</u>	<u>116,171</u>

Assets and liabilities as at 30 June 2025

Composition of Bank Balances and Deposits

COIF Charities Deposit Fund		85,365	81,495
Scottish Widows Instant Access account		112	110
Lloyds Business Current account	1	36,919	29,486
Lloyds Hyde Heath 200 Club account	1	5,881	5,080
Closing balances at year-end		<u>128,276</u>	<u>116,171</u>

The notes on page 4 are an integral part of these statements

This report was approved by the trustees and signed on their behalf by:



Mr. J Thornton (chairman)

Date of approval: 18 September 2025

Report to the Trustees
Receipts and Payments Statement for the year ended 30th June 2025

Receipts Summary

	This Year 1 July 2024 to 30 June 25 £	Previous Year 1 July 2023 to 30 June 24 £
Hall and equipment hire	9,160	9,199
Hall hire deposit (repayable)	200	200
Rent received from Hyde Heath Village Shop	300	290
Fund raising		
Carol concert	295	428
Quiz night	750	1,075
200 Club prize draw	1,772	1,620
Centenary 2024	474	-
Summer Fete income	8,258	7,805
Interest from savings accounts	3,871	3,989
Miscellaneous Income		
Electricity contribution from the Village shop	1,800	1,800
Donations - sundry	795	401
Total Receipts	27,675	26,807

Report to the Trustees
Receipts and Payments Statement for the year ended 30th June 2025

Payments Summary

	This Year 1 July 2024 to 30 June 25 £	Previous Year 1 July 2023 to 30 June 24 £
Operating Costs		
Cleaning and laundry	3,101	3,307
Heating and lighting	1,428	8,298
Waste disposal	1,232	1,146
Repairs and renewals	1,171	1,026
Insurance	1,178	1,141
Water	404	332
Rates	-	46
PRS and PPL music licence	99	163
Vermin inspection and control	250	275
Hedge cutting and gardening	225	260
Fire Risk assessment: inspection & report	441	1,275
Annual membership – Community Impact Bucks	70	70
Website and domain costs	256	108
Printing, postage and stationery	8	270
Sundry equipment for hall	25	556
Legal fees	-	1,250
Fund-raising expenditure:		
Carol Concert	216	105
Centenary 2024	432	-
Summer Fete costs	3,312	2,933
Prize money for the 200 Club draw	887	1,105
200 Club lottery licence	20	-
Quiz night	120	73
Donations made:		
Florence Nightingale Hospice	-	323
South Bucks Hospice	295	-
RAF Benevolent Fund	-	350
Hall hire deposit repaid	400	-
Total Payments	15,570	24,410

Report to the Trustees

Receipts and Payments Statement for the year ended 30th June 2025

Notes to the statements

1 Bank Account reconciliation

Bank reconciliation: Lloyds Business (Current) Account

	£
Balance as per bank statement at 30 June 2025	<u>36,918.51</u>
Balance as per the books at 30 June 2025	<u>36,918.51</u>

Bank reconciliation: Lloyds Business (200 Club) Account

	£
Balance as per bank statement at 30 June 2025	<u>5,881.00</u>
Balance as per the books at 30 June 2025	<u>5,881.00</u>

2. Fixed Assets

The legal title to the land on which the Hall is built is vested in the Official Custodian who is a member of the Charity Commissions staff and is appointed by the Charity Commissioners to hold land. The official Custodian does not take part in managing the land which is the responsibility of the Trustees of the Charity.

No value is attributed in the accounts to the building, nor to its fixtures, fittings and contents.

3. The hall

The village hall provides an affordable space for various local organisations to provide communal activities that contribute to the wellbeing of the community.

4. Hyde Heath Village Shop (supporting the community)

One of the key community facilities in the village is the village shop which occupies part of the overall village hall building. The shop provides a valuable service to the village.

The Village Hall continues to support the shop by accepting reduced rents and contributions towards electricity costs.

The Village Hall and Hyde Heath Village shop continue to work together to ensure the continued existence of the shop without having a long term negative impact on the Village Hall funds.

5. Fund raising activities

The fund raising activities during the year were as follows:

The annual village fete in May was well attended and a successful fund raiser. The Christmas carol concert and the Quiz night were both also well attended.

The hall celebrated its centenary in 2024 with afternoon tea and nostalgic entertainment.

The Hyde Heath 200+ Club raises funds annually from individual subscriptions to the 200+ Club lottery. Cash prizes are paid out to the subscribers who are successful in the monthly draw.



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Hyde Heath Village Hall		
On accounts for the year ended	30 June 2025	Charity no (if any)	1153885
Set out on pages	1 to 4		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2025.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

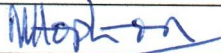
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 18 September 2025

Name: Ian Hopkinson

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address: 1 Westfield, Hyde Heath, Amersham, HP6 5RE

Hyde Heath Village Hall

Receipts and Payments Statement for the year ended 30th June 2025

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Linda Drummond Margaret Dunn Carol North Christopher Sargent

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- To ensure that all the appropriate licences are in place for the hall to function
- Look for opportunities to increase the hires of the Hall – particularly securing more daytime users and regular hirers

Appointment of Auditor

We thank Ian Hopkinson for his first year as our new auditor since Bill Newman stood down.

Treasurers Report See attached document

Report on activities in 2023-24

In the last year our Hall hire receipts have risen by £1011 but overall total receipts up by 12.3% year on year.

We have now engaged a professional cleaner to ensure the Hall is maintained to a good standard and is why the operating cost for cleaning and laundry has risen

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- 200+Club – 2023/24 we saw a reduced membership. All surplus funds after prizes go to the Hall
- The Fete was better than previous years, Quiz Night and the Xmas carols all good.

Works during 2023/24

- Purchased a new cooker & microwave
- Install heater to rear toilet
- No smoking sign external near bins
- General remedial works to some internal doors and Kitchen window
- General repairs to external gate and external gate and gutters cleared

Village Shop

During 2023/24 we continue to support the new shop tenants Sid and Avani.

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Village Hall Hiring Rates

The hall's running costs and expenditure on simple maintenance are thereabouts covered by hire and rental income.

Our fund raising enables us to undertake major projects such as the regular redecoration and to maintain a surplus for larger projects in the future.

Clearly, we do also need to keep our hire rates competitive when compared to other local halls such as Ballinger and Little Missenden. Comparisons are monitored by Committee members.

Our current hire rates are:

Weekdays & Sundays	£14.00 per hour (one-off)
Saturdays	£14.00 per hour (one-off)
Whole Day	£180
Whole Day - Saturday	£220
Weekdays & Sundays	£10.00 per hour (regular)
Saturdays	£10.00 per hour (regular)

This has been another extraordinary year regarding our finances. I refer you to the Treasurer's report for more information. Inflationary price rises are very likely. We will need to keep an eye on this as we barely break even on our monthly hirings.

Given the current circumstances and our strong financial position, I am not proposing any change to the hire rates for the forthcoming year but will ask our Treasurer to review this going forward. This is the third consecutive year the hiring rates have not been increased.

Licences and Legal Documents

- Electrical certificate including diary of tests and inspections
- Premises licence issued by Chiltern District Council
- PRS now includes PPL (Phonographic Performance Ltd)
- ELTP Insurance
- Trustee Indemnity Insurance
- Fire equipment testing by Aylesbury Fire
- Accident book held by booking secretary
- Fire log with inspection reports
- Committee members and contacts - 2 missing on website. Christopher Sargeant and Carole North
- Hall Hire Rates
- Booking Form
- New Lease with shop
- Trust Deed
- Risk assessment for hall
- Emergency plan in case of fire
- Alcohol licences?

Proposed Activities for 2024/25 year

- 200+ Club – new membership year starts November
The majority of members are contacted via email.

Other activities include the Christmas Carol concert and next year's Fete. A provisional date is 10th May 2025. Quiz night 2025

Works for 2024-25

- Hall Floor 2 corners near stage. Structural engineer to look. Seek a grant
- Hall repaint. Get colour cards
- Clock repair

Trustees proposed for 2024/25

John Thornton	- Chairman
Libby Piper	- Secretary
Kewal Shah	- Treasurer
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – Shop & WI rep
Carol North	- Committee Member
Christopher Sargeant	- Committee Member
Fire Officer– vacant	
Parish Council Member – vacant	

Nominations for trustees named above to continue:

Proposed by John Thornton Seconded by Kewal Shah

New Trustee: (none)

AOB (none)

Meeting closed at 20:23hrs

Hyde Heath Village Hall

Receipts and Payments Statement for the year ended 30th June 2024

Contents:

Page 1	Summary Statement
Page 2	Receipts summary
Page 3	Payments summary
Page 4	Notes to the Statements
Page 5 - 6	Independent Examiner's Report

Report to the Trustees
Receipts and Payments Statement for the year ended 30th June 2024

Summary of Receipts, Payments and Balances

	Notes	This Year 1 July 2023 to 30 June 24 £	Last Year 1 July 2022 to 30 June 23 £
Total Receipts (page 2)		26,807	22,386
Total Payments (page 3)		(24,410)	(29,632)
Excess of Receipts over Payments		<u>2,397</u>	<u>(7,246)</u>
Bank Balances and Deposits at previous year-end		113,774	121,020
Bank Balances and Deposits at year end (see below)		<u>116,171</u>	<u>113,774</u>

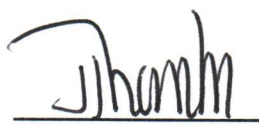
Assets and liabilities as at 30 June 2024

Composition of Bank Balances and Deposits

COIF Charities Deposit Fund		81,495	77,508
Scottish Widows Instant Access account		110	109
Lloyds Business Current account	1	29,486	31,597
Lloyds Hyde Heath 200 Club account	1	5,080	4,560
Closing balances at year-end		<u>116,171</u>	<u>113,774</u>

The notes on page 4 are an integral part of these statements

This report was approved by the trustees and signed on their behalf by:



Mr. J Thornton (chairman)

Date of approval: 17 October 2024

Report to the Trustees
Receipts and Payments Statement for the year ended 30th June 2024

Receipts Summary

	This Year 1 July 2023 to 30 June 24 £	Previous Year 1 July 2022 to 30 June 23 £
Hall and equipment hire	9,199	8,188
Hall hire deposit (repayable)	200	400
Rent received from Hyde Heath Village Shop	290	780
Fund raising		
Carol concert	428	-
Quiz night	1,075	-
200 Club prize draw	1,620	1,995
Summer Fete income	7,805	6,957
Interest from savings accounts	3,989	1,176
Miscellaneous Income		
Electricity contribution from the Village shop	1,800	2,000
Donation - Old Time Music Hall Society	-	850
Donations - sundry	120	40
Unknown receipt (potentially repayable)	281	-
Total Receipts	26,807	22,386

Report to the Trustees
Receipts and Payments Statement for the year ended 30th June 2024

Payments Summary

	This Year 1 July 2023 to 30 June 24 £	Previous Year 1 July 2022 to 30 June 23 £
Operating Costs		
Cleaning and laundry	3,307	2,534
Heating and lighting	8,298	4,610
Waste disposal	1,146	1,067
Repairs and renewals	1,026	15,264
Insurance	1,141	1,025
Water	332	295
Rates	46	109
PRS and PPL music licence	163	139
Vermin inspection and control	275	250
Hedge cutting and gardening	260	-
Fire alarm, lighting & extinguisher inspection & report	1,275	-
Annual membership – Community Impact Bucks	70	65
Website and domain costs	108	94
Printing, postage and stationery	270	306
Sundry equipment for hall	556	-
Legal fees	1,250	-
Christmas tree	-	61
Fund-raising expenditure:		
Carol Concert	105	
Summer Fete costs	2,933	2,392
Prize money for the 200 Club draw	1,105	1,120
Quiz night	73	
Donations made:		
Florence Nightingale Hospice	323	-
RAF Benevolent Fund	350	300
Total Payments	24,410	29,632

Report to the Trustees

Receipts and Payments Statement for the year ended 30th June 2024

Notes to the statements

1 Bank Account Reconciliation

Bank Reconciliation: Lloyds Business (Current) Account

	£
Balance as per bank statement at 30 June 2024	29,835.74
Less cheque no. 376 dated 03/06/24 cleared on 05/07/24	(350)
Balance as per the books at 30 June 2024	<u>29,485.74</u>

Bank Reconciliation: Lloyds Business (200 Club) Account

	£
Balance as per bank statement at 30 June 2024	5,085.00
Payment dated 30/06/24 cleared the bank on 01/07/24	(5)
Balance as per the books at 30 June 2024	<u>5,080.00</u>

2. Fixed Assets

The legal title to the land on which the Hall is built is vested in the Official Custodian who is a member of the Charity Commissions staff and is appointed by the Charity Commissioners to hold land. The official Custodian does not take part in managing the land which is the responsibility of the Trustees of the Charity.

No value is attributed in the accounts to the building, nor to its fixtures, fittings and contents.

3. The village hall provides an affordable space for various local organisations to provide communal activities that contribute to the wellbeing of the community.

4. Hyde Heath Village Shop (supporting the community)

One of the key community facilities in the village is the village shop which occupies part of the overall village hall building. The shop provides a valuable service to the village.

During the year there was a change of tenant as the shop had new owners. A new tenancy agreement had to be drawn up.

The trading conditions for the shop continue to be challenging and the Village Hall continues to support the shop by accepting reduced rents and contributions towards electricity costs.

The Village Hall and the village shop continue to work together to ensure the continued existence of the shop without having a long term negative impact on the Village Hall funds.

5. Fund raising activities

The fund raising activities during the year were as follows:

The annual village fete in May was well attended and a successful fund raiser. The Christmas carol concert and the Quiz night were both also well attended.

The Hyde Heath 200+ Club raises funds annually from individual subscriptions to the 200+ Club lottery. Cash prizes are paid out to the subscribers who are successful in the monthly draw.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hyde Heath Village Hall

**On accounts for the year
ended**

30 June 2024

**Charity no
(if any)**

1153885

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

17 October 2024

Name:

Ian Hopkinson

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

1 Westfield, Hyde Heath, Amersham, HP6 5RE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

Hyde Heath Village Hall

Receipts and Payments Statement for the year ended 30th June 2024

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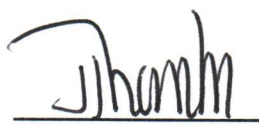
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This report was approved by the trustees and signed on their behalf by:



Mr. J Thornton (chairman)

Date of approval: 17 October 2024

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Report to the Trustees

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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hyde Heath Village Hall

**On accounts for the year
ended**

30 June 2024

**Charity no
(if any)**

1153885

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

17 October 2024

Name:

Ian Hopkinson

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

1 Westfield, Hyde Heath, Amersham, HP6 5RE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

HYDE HEATH VILLAGE HALL

England & Wales - Charity number 1153885

Accounts

Hyde Heath Village Hall Management Committee

Charitable Incorporated Organisation No. 1153885

AGM
21st September 2023 @ 8pm

Agenda

- Apologies for absence
- Chairman's Address
- Approval of the Minutes for AGM held 22nd September 2022
- Trustees During 2022-23
- Past
- Other Management Functions
- Objectives & responsibilities of the Committee
- Appointment of the Auditor
- Treasurers Report
- Report on Activities 2022-23
- Works to Hall 2022-23
- Village Shop
- Website and on-line booking
- Hall users
- Hire Rates
- Licenses and Legal Documentation
- Proposed activities for 2023-24
- Proposed Works for 2023-24
- Fete 2024
- Trustees for 2023-24 – new nominations?
- AOB

Chairman: John Thornton, 42 Walnut Way, Hyde Heath Amersham, Bucks, HP6 5SD
Telephone: 01494 773242 Email: johngmthornton@gmail.com

Minutes of AGM

Apologies from the committee members absent: Kewal Shah, Nikki Barton

Other Attendees:

Alan and Yvonne Hitchcock, Pam Ruff, Chris Sargeant, Andy and Rosie Chater

Chairman's Address:

Hyde Heath Village Hall is registered with the Charity Commissioners as a Charitable Incorporated Organisation (1153885) and constituted by a Deed of Trust dated 12 December 2013.

The village hall land is vested with the Official Custodian who is a member of the Charity Commission's staff and is appointed by the Charity Commissioners to hold land on behalf of charities.

The Official Custodian does not take part in managing the land, which is the responsibility of the charity. A management committee, set out below, administers the charity and the members are the Trustees of the CIO.

Trustees during 2022-2023

John Thornton	- Chairman
Libby Piper	- Secretary
Kewal Shah	- Treasurer
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – Shop & WI rep
Carole North	- Committee Member

All the above members gave their time and expertise voluntarily. The annual accounts are examined by Bill Newman who carries this out on a voluntary basis and we are grateful to him for this. The Village Hall Committee depends upon the continuing help of local volunteers particularly for the larger events and maintenance work.

Trustee indemnity insurance is in place.

I would like to welcome everyone to the AGM

The purpose of the AGM is to recap the past year, outline proposals for the future, report on the accounts, to make sure the Hall is being managed in accordance with the trust, take nominations and seconds for the new trustees and agreement of the hall hire rates proposed for 2023/24.

I would like to acknowledge all the hard work that everyone on the committee, their families and other members of our community put in to ensure that the hall functions and that we keep the hall in such excellent condition – we receive very positive feedback from hirers.

Other management functions

Chairman: John Thornton, 42 Walnut Way, Hyde Heath Amersham, Bucks, HP6 5SD
Telephone: 01494 773242 **Email:** johngmthornton@gmail.com

Risk assessments are undertaken to ensure the hall is safe for public use and implementing any actions identified as being necessary.

The Fire officer undertakes regular Fire Safety Inspections with a log maintained.

Objectives and responsibilities of the Village Hall Committee

- Provide first class hall facilities at an affordable hire cost
- Maintain and improve the facilities
- Manage the finances and keep good records
- Raise funds for the maintenance and improvement of the hall
- To ensure that all the appropriate licences are in place for the hall to function
- Look for opportunities to increase the hires of the Hall – particularly securing more daytime users and regular hirers

Appointment of Auditor

As previously mentioned, we thank Bill Newman for undertaking this role over the past years but sadly Bill is standing down. We need to seek and appoint a new auditor for 23/24

Treasurers Report See attached document

Report on activities in 2022-23

In the last year our Hall hire receipts have risen by 54% but overall total receipts up by 6.8% year on year.

We have now engaged a professional cleaner to ensure the Hall is maintained to a good standard and is why the operating cost for cleaning and laundry has risen

Parking remains an issue.

May I thank Nikki Barton for doing such an excellent job as Booking Secretary and Website Manager.

Fund-raising activities.

- 200+Club – 2022/23 we saw a reduced membership. All surplus funds after prizes go to the Hall
- The Fete was better than previous years but did not run Quiz Night and the Xmas carols.

Works during 2022/23

- Work on the replacing the Stage curtains was completed. Thanks to Erica & Carole
- We had to carry out remedial works to the trees on the road side of the hall due to the unsafe nature and damage to traffic and people in general
- General repairs including fire door, stage door, fire sign, steps and heaters

Village Shop

Chairman: John Thornton, 42 Walnut Way, Hyde Heath Amersham, Bucks, HP6 5SD
Telephone: 01494 773242 Email: johngmthornton@gmail.com

During 2022/23 we endeavoured to support the shop as they found difficult trading conditions, compounded by rising staff costs due to minimum wage becoming difficult to bear on the cash flow. Sadly, it was decided to close the shop under its current structure and Sid and Avani came forward with a plan to rescue and continue the Village shop albeit under new ownership. A new lease has been drawn up with the aim of supporting the new owners in their undertaking.

Village Hall Hiring Rates

The hall's running costs and expenditure on simple maintenance are thereabouts covered by hire and rental income.

Our fund raising enables us to undertake major projects such as the regular redecoration and to maintain a surplus for larger projects in the future.

Clearly, we do also need to keep our hire rates competitive when compared to other local halls such as Ballinger and Little Missenden. Comparisons are monitored by Committee members.

Our current hire rates are:

Weekdays & Sundays	£14.00 per hour (one-off)
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This has been another extraordinary year regarding our finances. I refer you to the Treasurer's report for more information. Inflationary price rises are very likely. We will need to keep an eye on this as we barely break even on our monthly hirings.

Given the current circumstances and our strong financial position, I am not proposing any change to the hire rates for the forthcoming year but will ask our Treasurer to review this going forward. This is the third consecutive year the hiring rates have not been increased.

Licences and Legal Documents

- Electrical certificate including diary of tests and inspections
- Premises licence issued by Chiltern District Council
- PRS now includes PPL (Phonographic Performance Ltd)
- ELTP Insurance
- Trustee Indemnity Insurance
- Fire equipment testing by Chubb
- Accident book held by booking secretary
- Fire log with inspection reports
- Committee members and contacts
- Hall Hire Rates
- Booking Form
- New Lease with shop
- Trust Deed
- Risk assessment for hall
- Emergency plan in case of fire

Chairman: John Thornton, 42 Walnut Way, Hyde Heath Amersham, Bucks, HP6 5SD
Telephone: 01494 773242 Email: johngmthornton@gmail.com

Proposed Activities for 2023/24 year

- 200+ Club – new membership year starts November
The majority of members are contacted via email.

Other activities include the Christmas Carol concert and next year's Fete. A provisional date is 11th May 2024.

Works for 2023-24

- Front fence to be painted
- Large Oak to be checked

Trustees proposed for 2023/24

John Thornton	- Chairman
Libby Piper	- Secretary
Kewal Shah	- Treasurer
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – Shop & WI rep
Carole North	- Committee Member
Fire Officer– vacant	
Parish Council Member – vacant	

Nominations for trustees named above to continue:

Proposed by John Thornton Seconded by Margaret Dunn

New Trustee: Chris Sargeant

Proposed by Libby Piper Seconded by Erica Elson

AOB

Thanks were expressed to Chris Sargeant, Ruth Coulton and Margaret Dunn for their many faithful years of service to the village shop.

Erica Elson expressed concern that if the hall hire rates were raised, she would have to take the HHTC somewhere more affordable to rehearse.

John stood in for Kewal to note the major expenses on the year end accounts. This was for repairs and renewals:

Floor cleaning £2,320

Tree work £4,150

Curtains £5,453.98

He pointed out that quotes are always obtained and voted on for works to the hall.

Erica noted that the hall contributed £500 towards the new stage lighting.

Meeting closed at 8.30pm

Hyde Heath Village Hall

Receipts and Payments Statement for the year ended 30th June 2023

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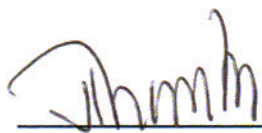
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Total Payments (page 3)	(29,632)	(14,708)
Excess of Receipts over Payments	<u>(7,246)</u>	<u>6,247</u>
Bank Balances and Deposits at previous year-end	121,020	114,773
Bank Balances and Deposits at year end (see below)	<u>113,774</u>	<u>121,020</u>

Composition of Bank Balances and Deposits

COIF Charities Deposit Fund	77,508	21,351
Scottish Widows Instant Access account	109	13,915
Scottish Widows 7 day notice account (closed 20/02/23)	-	534
Lloyds Business Current account	31,597	81,534
Lloyds Hyde Heath 200 Club account	4,560	3,685
Closing balances at year-end	<u>113,774</u>	<u>121,020</u>

The notes on page 4 are an integral part of these statements

This report was approved by the trustees on 21/09/2023 and signed on their behalf by:



Mr. J Thornton (chairman)

Report to Trustees
Receipts and Payments Statement for the year ended 30th June 2023

Receipts Summary

	This Year 1 July 2022 to 30 June 23 £	Previous Year 1 July 2021 to 30 June 22 £
Hall and equipment hire	8,188	5,326
Hall hire deposit (repayable)	400	-
Rent received from Hyde Heath Village Shop	780	1,550
Fund raising		
200 Club prize draw	1,995	2,910
Summer Fete income	6,957	6,194
Interest from savings accounts	1,176	54
Miscellaneous Income		
Electricity contribution from the Village shop	2,000	2,025
Business Continuity Grants	-	2,897
Donation - Old Time Music Hall Society	850	-
Donation - sundry	40	-
Total Receipts	22,386	20,955

Report to Trustees**Receipts and Payments Statement for the year ended 30th June 2023****Payments Summary**

	This Year 1 July 2022 to 30 June 23 £	Previous Year 1 July 2021 to 30 June 22 £
Operating Costs		
Cleaning and laundry	2,534	1,253
Heating and lighting	4,610	5,096
Waste disposal	1,067	967
Repairs and renewals	15,264	1,870
Insurance	1,025	955
Water	295	264
Rates	109	60
PRS and PPL music licence	139	132
Vermin inspection and control	250	225
Hedge cutting and gardening	-	230
Annual membership – Community Impact Bucks	65	65
Website and domain costs	94	94
Printing, postage and stationery	306	-
Christmas tree	61	-
Fund-raising expenditure:		
Summer Fete costs	2,392	1,717
Prize money for the 200 Club draw	1,120	1,530
Donations made:		
RAF Benevolent Fund	300	250
Total Payments	29,632	14,708

Report to Trustees

Receipts and Payments Statement for the year ended 30th June 2023

Notes to the statements

1 Fixed Assets

The legal title to the land on which the Hall is built is vested in the Official Custodian who is a member of the Charity Commissions staff and is appointed by the Charity Commissioners to hold land. The official Custodian does not take part in managing the land which is the responsibility of the Trustees of the Charity.

No value is attributed in the accounts to the building, nor to its fixtures, fittings and contents.

2. Hyde Heath Village Shop (supporting the community)

Hyde Heath Village Hall exists for the benefit of the residents of Hyde Heath and the surrounding area. One of the key community facilities in the village is the village shop which occupies part of the overall village hall building. The shop provides a valuable service to the village.

The Village Hall continues to support the shop by accepting reduced rents and contributions towards electricity costs.

The Village Hall and Hyde Heath Village shop continue to work together to ensure the continued existence of the shop without having a long term negative impact on the Village Hall funds.

3. Fund raising activity

The fund raising activities during the year were as follows:

The annual village fete was held in May, which was well attended and a successful fund raiser.

The Hyde Heath 200+ Club. Funds are raised annually from individual subscriptions to the 200+ club lottery. Cash prizes are paid out to the subscribers who are successful in the monthly draw.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Hyde Heath Village Hall

On accounts for the year
ended

30 June 2023

Charity no
(if any)

1153885

Set out on pages

1 - 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 09 / 2023

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

William A Newman

Date:

08 / 09 / 2023

Name:

William A Newman

Relevant professional
qualification(s) or body
(if any):

Address:

3 Harvest Bank, Hyde Heath

Amersham

HP6 5RD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HYDE HEATH VILLAGE HALL

England & Wales - Charity number 1153885

Accounts

Chairman's Address:

I would like to welcome everyone to the AGM.

Hyde Heath Village Hall is registered with the Charity Commissioners as a Charitable Incorporated Organisation (1153885) and constituted by a Deed of Trust dated 12 December 2013.

The village hall land is vested with the Official Custodian who is a member of the Charity Commission's staff and is appointed by the Charity Commissioners to hold land on behalf of charities.

The Official Custodian does not take part in managing the land, which is the responsibility of the charity. A management committee, set out below, administers the charity and the members are the Trustees of the CIO.

Trustees during 2021-2022

Keith Jones	- Chairman
Libby Piper	- Secretary
Kewal Shah	- Treasurer
John Thornton	- Vice Chairman
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – Shop & WI rep
Petra Gratton	- Committee Member and Fire Officer (resigned during the year)

All the above members gave their time and expertise voluntarily. Members of the committee have gone down over the last few years and have not been replaced and we have recently carried out a campaign with limited success.

Trustee indemnity insurance is in place.

The purpose of the AGM is to recap the past year, outline proposals for the future, report on the accounts, to make sure the Hall is being managed in accordance with the trust, take nominations and seconds for the new trustees and agreement of the hall hire rates proposed for 2022/23.

I would like to acknowledge all the hard work that everyone on the committee, their families and other members of our community put in to ensure that the hall functions and that we keep the hall in such excellent condition – we receive very positive feedback from hirers.

Other management functions

Risk assessments are undertaken to ensure the hall is safe for public use and implementing any actions identified as being necessary.

The Fire officer undertakes regular Fire Safety Inspections with a log maintained.

Objectives and responsibilities of the Village Hall Committee

- Provide first class hall facilities at an affordable hire cost
- Maintain and improve the facilities
- Manage the finances and keep good records
- Raise funds for the maintenance and improvement of the hall
- To ensure that all the appropriate licences are in place for the hall to function
- Look for opportunities to increase the hires of the Hall – particularly securing more daytime users and regular hirers

Appointment of Auditor

Bill Newman has undertaken this role over many years, on a voluntary basis and we remain grateful to him for his work.

Treasurers Report See attached document

Report on activities in 2021-22

Fund-raising activities was confined to the 200 Club and The Fete.

- 200+Club – 2020/21 was another good year for memberships. Numbers were similar to last year. All surplus funds after prizes go to the Hall
- The Fete was very popular, almost to the point where we were unable to cope with the volume of cars. My thanks to Sheena and The Plough for taking charge and to all on the sub-committee.

Works during 2021/22

- The major item was having the hall floor sanded and revarnished.
- Various maintenance work was carried out, such as the gutters and hedges.

Hall Users

I think our Hall offers users considerable attractions:

- Facilities - it is well fitted out, clean and decorated but still has the character and atmosphere of a traditional village hall
- Convenience/Location
- Ease of booking and ability to check availability.
- Hire costs are easily understood and competitive

Parking remains an issue.

Regular bookings of the village hall have settled down and in addition to our regular yoga classes, dancing classes, sewing group and the Women's Institute, we have welcomed a children's martial art group who have been using the hall for the past couple of months. In addition to this we will also be welcoming a baby sing and sign group due to start in the coming week.

The Theatre company have returned having already done one production this year and will be starting their rehearsals for their next project. For the first time since the Covid pandemic we will see the Old Time Music Hall return and will be looking forward to their show at the beginning of December.

Hyde Heath Infant School and the pre-school continue to use the hall for their end of term assemblies.

Currently there are enquiries from other interested parties who may wish to hire the hall on a regular basis and I am liaising with them hoping to add them to our regular hirers.

We continue to have a number of children's birthday parties, averaging out about 3 per month.

Nikki Barton

Booking Secretary

May I thank Nikki Barton for doing such an excellent job as Booking Secretary and Website Manager.

Village Hall Hiring Rates

The hall's running costs and expenditure on simple maintenance are thereabouts covered by hire and rental income.

Our fund raising enables us to undertake major projects such as the regular redecoration and work to the floor.

Clearly, we do also need to keep our hire rates competitive when compared to other local halls such as Ballinger and Little Missenden. Comparisons are monitored by Committee members.

Our current hire rates are:

Weekdays & Sundays	£14.00 per hour (one-off)
Saturdays	£14.00 per hour (one-off)
Whole Day	£180
Whole Day - Saturday	£220
Weekdays & Sundays	£10.00 per hour (regular)
Saturdays	£10.00 per hour (regular)

Given the current circumstances I am not proposing any change to the hire rates for the forthcoming year but in the light of the increase in inflation will ask our Treasurer to review this going forward.

Licences and Legal Documents

- Electrical certificate including diary of tests and inspections
- Premises licence issued by Chiltern District Council

- PRS now includes PPL (Phonographic Performance Ltd)
- ELTP Insurance
- Trustee Indemnity Insurance
- Fire equipment testing by Chubb
- Accident book held by booking secretary
- Fire log with inspection reports
- Committee members and contacts
- Hall Hire Rates
- Booking Form
- Lease with shop
- Trust Deed
- Risk assessment for hall
- Emergency plan in case of fire

Proposed Activities for 2021/22 year

- 200+ Club – new membership year starts November

Other activities include the Christmas Carol concert and next year's Fete. The planned date is 13th May 2022.

Trustees proposed for 2022/23

After several years I am standing down from the committee.

John Thornton has kindly agreed to take over from me.

Libby Piper	- Secretary
Kewal Shah	- Treasurer
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – Shop & WI rep
Parish Council Member – vacant	

Nominations for trustees named above to continue:

Proposed by Keith Jones Seconded by John Thornton

New Trustee:

Meeting closed at 8pm

Report to Trustees

Receipts and Payments Statement for the year ended 30th June 2022

Contents:

Page 1	Summary Statement
Page 2	Receipts
Page 3	Payments
Page 4	Notes to the Statements
Page 5 - 6	Independent Examiner's Report

Summary of Receipts, Payments and Balances

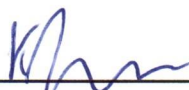
	Notes	This Year 1 July 2021 to 30 June 22 £	Last Year 1 July 2020 to 30 June 21 £
Total Receipts (page 2)		20,955	28,344
Total Payments (page 3)		(14,708)	(18,599)
Excess of Receipts over Payments		<u>6,247</u>	<u>9,744</u>
Bank Balances and Deposits at previous year-end		114,773	104,654
Bank balance re Hyde Heath 200 Club at 1 July 20			375
Bank Balances and Deposits at year end (see below)		<u>121,020</u>	<u>114,773</u>

Composition of Bank Balances and Deposits

COIF Charities Deposit Fund		21,351	21,312
Scottish Widows Instant Access account		13,915	13,901
Scottish Widows 7 day notice account		534	534
Lloyds Business (Current) account	1	81,534	76,721
Lloyds Hyde Heath 200 Club		3,685	2,305
Closing Balances at year-end		<u>121,020</u>	<u>114,773</u>

The notes on page 4 are an integral part of these statements

This report was approved by the trustees on 22 September 2022 and signed on their behalf by:



Mr. K Jones (chairman)

Report to Trustees**Receipts and Payments Statement for the year ended 30th June 2022****Receipts Summary**

	Notes	This Year 1 July 2021 to 30 June 22 £	Previous Year 1 July 2020 to 30 June 21 £
Hall and equipment hire		5,326	2,338
Rent received from Hyde Heath Village Shop		1,550	1,200
Fund raising			
200 Club prize draw		2,910	3,120
Summer Fete income		6,194	
Interest from savings accounts		54	23
Miscellaneous Income			
Electricity contribution from the Village shop		2,025	2,400
Business Continuity Grants	2	2,897	19,099
Rates refund		-	164
Total Receipts		20,955	28,344

Report to Trustees**Receipts and Payments Statement for the year ended 30th June 2022****Payments Summary**

	Notes	This Year 1 July 2021 to 30 June 22 £	Previous Year 1 July 2020 to 30 June 21 £
Operating Costs			
Cleaning and laundry		1,253	687
Heating and lighting		5,096	3,605
Waste disposal		967	942
Repairs and renewals		1,870	9,475
Insurance		955	932
Water		264	-
Rates		60	-
PRS and PPL music licence		132	244
Vermin inspection and control		225	175
Hedge cutting and gardening		230	155
Annual membership – Community Impact Bucks		65	90
Website and domain costs		94	74
Contribution towards speeding control sign		-	750
Fund-raising expenditure:			
Summer Fete costs		1,717	-
Prize money for the 200 Club draw		1,530	1,460
Donations made:			
RAF Benevolent Fund		250	-
Miscellaneous expenditure		-	11
Total Payments		14,708	18,599

Report to Trustees

Receipts and Payments Statement for the year ended 30th June 2022

Notes to the Statements

1 Bank Account Reconciliation

Bank Reconciliation: Lloyds Business (Current) Account

£

Balance as per bank statement at 30 June 2022	81,783.98
Less cheque no. 374 dated 25/6/22 not yet cleared	(250)
Balance as per the books at 30 June 2022	<u>81,533.98</u>

2 Business Continuity Grants

These grants were received from the local council in response to the Covid-19 crises.

3 Fixed Assets

The legal title to the land on which the Hall is built is vested in the Official Custodian who is a member of the Charity Commissions staff and is appointed by the Charity Commissioners to hold land. The official Custodian does not take part in managing the land which is the responsibility of the Trustees of the Charity.

No value is attributed in these accounts to the building, nor to its fixtures, fittings and contents.

4 Hyde Heath Village Shop (supporting the community)

Hyde Heath Village Hall exists for the benefit of the residents of Hyde Heath and the surrounding area. One of the key community facilities in the village is the village shop which occupies part of the overall village hall building. The shop provides a valuable service and has been particularly useful to the community during the pandemic.

The Village Hall continues to support the shop by accepting reduced rents and contributions towards electricity costs.

The Village Hall and Hyde Heath Village shop continue to work together to ensure the continued existence of the shop without having a long term negative impact on the Village Hall funds.

5 Fund raising activity

In May 2022 the village was able to host a very successful fete after an absence of 2 years. Other fund raising activities have been curtailed due to the impact of Covid-19.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Hyde Heath Village Hall

**On accounts for the year
ended**

30 June 2022

**Charity no
(if any)**

115385

Set out on pages

1 to 4

4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

W. Newman

Date:

22 September 2022

Name:

William Newman

**Relevant professional
qualification(s) or body
(if any):**

ACIS

Address:

3 Harvest Bank, Hyde Heath, Amersham, Bucks HP6 5RD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HYDE HEATH VILLAGE HALL

England & Wales - Charity number 1153885

Accounts

Hyde Heath Village Hall Management Committee

Charitable Incorporated Organisation No. 1153885

AGM
20th October 2021 @ 8pm
Agenda

- Apologies for absence
- Chairman's Address
- Approval of the Minutes for AGM held 24th September 2020
- Trustees During 2020-21
- Past
- Other Management Functions
- Objectives & responsibilities of the Committee
- Appointment of the Auditor
- Treasurers Report
- Report on Activities 2020-21
- Works to Hall 2020-21
- Village Shop
- Website and on line booking
- Hall users
- Hire Rates
- Licences and Legal Documentation
- Proposed activities for 2021-22
- Proposed Works for 2021-22
- Fete
- Trustees for 2021-22 – new nominations?
- AOB

Chairman: Keith Jones, 7 The Green, Hyde Heath Amersham, Bucks, HP6 5RP
Telephone: 01494 773139 Email: kjones8@btinternet.com

Minutes of AGM

Apologies from committee members absent: Erica Elson

Other Attendees:

Alan and Yvonne Hitchcock, Pauline Richards, David and Ruth Coulton, Sheena Dooner, Chris Herring

Chairman's Address:

Hyde Heath Village Hall is registered with the Charity Commissioners as a Charitable Incorporated Organisation (1153885) and constituted by a Deed of Trust dated 12 December 2013.

The village hall land is vested with the Official Custodian who is a member of the Charity Commission's staff and is appointed by the Charity Commissioners to hold land on behalf of charities.

The Official Custodian does not take part in managing the land, which is the responsibility of the charity. A management committee, set out below, administers the charity and the members are the Trustees of the CIO.

Trustees during 2020-2021

Keith Jones	- Chairman
Libby Piper	- Secretary
Kewal Shah	- Treasurer
John Thornton	- Vice Chairman
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – Shop & WI rep
Petra Gratton	- Committee Member and Fire Officer

All the above members gave their time and expertise voluntarily. The annual accounts are examined by Bill Newman who carries this out on a voluntary basis and we are grateful to him for this. The Village Hall Committee depends upon the continuing help of local volunteers particularly for the larger events and maintenance work.

Trustee indemnity insurance is in place.

I would like to welcome everyone to the AGM

The purpose of the AGM is to recap the past year, outline proposals for the future, report on the accounts, to make sure the Hall is being managed in accordance with the trust, take nominations and seconds for the new trustees and agreement of the hall hire rates proposed for 2021/22.

I would like to acknowledge all the hard work that everyone on the committee, their families and other members of our community put in to ensure that the hall functions and that we keep the hall in such excellent condition – we receive very positive feedback from hirers.

Other management functions

Risk assessments are undertaken to ensure the hall is safe for public use and implementing any actions identified as being necessary.

The Fire officer undertakes regular Fire Safety Inspections with a log maintained.

Objectives and responsibilities of the Village Hall Committee

- Provide first class hall facilities at an affordable hire cost
- Maintain and improve the facilities
- Manage the finances and keep good records
- Raise funds for the maintenance and improvement of the hall
- To ensure that all the appropriate licences are in place for the hall to function
- Look for opportunities to increase the hires of the Hall – particularly securing more daytime users and regular hirers

Appointment of Auditor

As previously mentioned, we thank Bill Newman for undertaking this role.

Treasurers Report See attached document

Report on activities in 2020-21

The Hall reopened on the 14th September 2020 only to have close again under further Government restrictions imposed later in the year. We reopened in May 2021. We continued to have in place a range of measures advised by local bodies to ensure we were Covid compliant.

These included the following:

- the issuing of special terms and conditions of usage to users together with our risk assessment
- installation of a hand sanitiser station at the entrance
- the marking out of a one-way system inside the hall
- signage such as mandatory wearing of face masks, social distancing, hygiene, etc
- tape to increase awareness of social distancing at the main pinch point from the lobby into the main hall

In September 2020 there remained significant restrictions in place from the government that meant that whilst the village hall was open for use it was restricted to certain groups that could fulfil government criteria.

This meant that the hall was only being used on a Monday and Tuesday for Yoga classes and dance classes. But as we headed into November 2020 full restrictions were back in place and the hall was once again vacant as the country went through another period of lockdown.

Restrictions continued throughout the first quarter of 2021. At the back end of April 2021 the rules for children's activities changed and a child's dance group was allowed to begin meeting again.

This was soon followed by the Monday and Tuesday dance and yoga classes in May 2021. These classes have since been joined by the WI, a sewing group, Hyde Heath Village School and the Hyde Heath Theatre Company, all of which are past users of the hall that have now returned to continue their bookings. We have also had an additional regular booking on a Wednesday of children's dance classes. Unfortunately, partly due to the pandemic and some other factors (for instance lack of user interest), we now no longer are host to the pilates group, the orchestral group and the baby sensory group.

By the summer of 2021 we began to receive bookings again for private use. These numbers remain small but are increasing. By the end of September 2021 we have had 3 private bookings as well as the bookings made by our 9 regular users. Local elections took place in the hall in May as did a by-election in June.

Chairman: Keith Jones, 7 The Green, Hyde Heath Amersham, Bucks, HP6 5RP
Telephone: 01494 773139 Email: kjones8@btinternet.com

Parking remains an issue.

May I thank Nikki Barton for doing such an excellent job as Booking Secretary and Website Manager.

Fund-raising activities were curtailed.

- 200+Club – 2020/21 was another good year for memberships. Numbers were similar to last year. All surplus funds after prizes go to the Hall
- The Fete was cancelled as was the Quiz Night and the Xmas carols.

Works during 2020/21

- Work on the new lighting was completed.
- We installed WiFi. With the huge uptake in Wi-Fi usage during the lockdown period we had requests from users who wanted to continue classes both face to face and online and felt it had become an expected feature when booking a hall.

Village Shop

The shop was very supportive to us installing Wi-Fi and extended their existing connection. We had to purchase our own router. The shop very generously funded this cost. We now pay a monthly rental to the shop to cover our usage.

Village Hall Hiring Rates

The hall's running costs and expenditure on simple maintenance are thereabouts covered by hire and rental income.

Our fund raising enables us to undertake major projects such as the regular redecoration and work to the floor.

Clearly, we do also need to keep our hire rates competitive when compared to other local halls such as Ballinger and Little Missenden. Comparisons are monitored by Committee members.

Our current hire rates are:

Weekdays & Sundays	£14.00 per hour (one-off)
Saturdays	£14.00 per hour (one-off)
Whole Day	£180
Whole Day - Saturday	£220
Weekdays & Sundays	£10.00 per hour (regular)
Saturdays	£10.00 per hour (regular)

This has been another extraordinary year regarding our finances. I refer you to the Treasurer's report for more information. Inflationary price rises are very likely. We will need to keep an eye on this as we barely break even on our monthly hirings.

Given the current circumstances and our strong financial position, I am not proposing any change to the hire rates for the forthcoming year but will ask our Treasurer to review this going forward. This is the third consecutive year the hiring rates have not been increased.

Licences and Legal Documents

Chairman: Keith Jones, 7 The Green, Hyde Heath Amersham, Bucks, HP6 5RP
Telephone: 01494 773139 Email: kjones8@btinternet.com

- Electrical certificate including diary of tests and inspections
- Premises licence issued by Chiltern District Council
- PRS now includes PPL (Phonographic Performance Ltd)
- ELTP Insurance
- Trustee Indemnity Insurance
- Fire equipment testing by Chubb
- Accident book held by booking secretary
- Fire log with inspection reports
- Committee members and contacts
- Hall Hire Rates
- Booking Form
- Lease with shop
- Trust Deed
- Risk assessment for hall
- Emergency plan in case of fire

Proposed Activities for 2021/22 year

- 200+ Club – new membership year starts November
The majority of members are contacted via email.

Other activities include the Christmas Carol concert and next year's Fete. A provisional date is 14th May 2022.

Works for 2021-22

- Front fence to be painted

Trustees proposed for 2021/22

Keith Jones	- Chairman
Libby Piper	- Secretary
John Thornton	- Vice Chairman
Kewal Shah	- Treasurer
Nikki Barton	- Booking Secretary, Website Manager
Erica Elson	- Theatre Group
Linda Drummond	- Committee Member
Margaret Dunn	- Committee Member – Shop & WI rep
Petra Gratton	- Committee Member and Fire Officer
Cub's representative – vacant	
Parish Council Member – vacant	

Nominations for trustees named above to continue:

Proposed by Keith Jones Seconded by John Thornton

New Trustee: (none)

AOB

David Coulton strongly objected to Village Hall funds being donated towards the new speeding sign on Weedon Hill.

Meeting closed at 8.40pm

Chairman: Keith Jones, 7 The Green, Hyde Heath Amersham, Bucks, HP6 5RP
Telephone: 01494 773139 Email: kjones8@btinternet.com

Report to Trustees**Receipts and Payments Statement for the year ended 30th June 2021****Contents:**

Page 1	Summary Statement
Page 2	Receipts
Page 3	Payments
Page 4 - 5	Notes to the Statements
Page 6 - 7	Independent Examiner's Report

Summary of Receipts, Payments and Balances

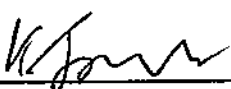
	This Year 1 July 2020 to 30 June 21 £	Last Year 1 July 2019 to 30 June 20 £
Total Receipts (page 2)	28,344	28,942
Total Payments (page 3)	(18,599)	(15,760)
Excess of Receipts over Payments	9,744	13,182
Bank Balances and Deposits at previous year-end	104,654	91,472
Bank balance re Hyde Heath 200 Club at 1 July 20	375	
Bank Balances and Deposits at year end (see below)	114,773	104,654

Composition of Bank Balances and Deposits

COIF Charities Deposit Fund	21,312	21,304
Scottish Widows Instant Access account	13,901	13,887
Scottish Widows 7 day notice account	534	533
Lloyds Business (Current) account - note 1	76,721	68,929
Lloyds Hyde Heath 200 Club	2,305	0
Closing Balances at year-end	114,773	104,654

The Notes on page 4 are an integral part of these Statements

This report was approved by the trustees and signed on their behalf by:


 Mr. K Jones (chairman)

Date: 20/10/21

Report to Trustees
Receipts and Payments Statement for the year ended 30th June 2021

Receipts Summary

	Notes	This Year 1 July 2020 to 30 June 21 £	Previous Year 1 July 2019 to 30 June 20 £
Hall and equipment hire		2,338	9,349
Rent received from Hyde Heath Village Shop		1,200	2,800
Fund raising	8		
200 Club prize draw		3,120	1,365
Quiz Night		-	1,505
Carol Concert		-	356
Summer Fete 2020		-	-
Defibrillator		-	-
Donation from Old Time Music Hall Society		-	1,000
Interest from Bank Accounts		23	127
Miscellaneous Income			
Contribution from Hyde Heath Village shop towards electricity		2,400	2,400
Business Continuity Grants	2	19,099	10,000
Sales of Hyde Heath Village book		-	40
Rates refund		164	-
Total Receipts		28,344	28,942

Report to Trustees
Receipts and Payments Statement for the year ended 30th June 2021

Payments Summary

	Notes	This Year 1 July 2020 to 30 June 21 £	Previous Year 1 July 2019 to 30 June 20 £
Operating Costs			
Cleaning and laundry		687	2,051
Heating and lighting		3,605	5,903
Waste disposal		942	839
Repairs and renewals		9,475	3,112
Insurance		932	927
Water		-	233
Rates		-	164
Chubb Fire		-	267
PRS and PPL Music Licence		244	278
Vermin inspection and control		175	225
Hedge cutting and gardening		155	90
Fire Risk assessment: inspection & report		-	-
Annual membership – Community Impact Bucks		90	30
Web Computer Program / Domain		74	74
Printing, postage, stationery and telephone costs		-	-
Sundry equipment for hall		-	-
Contribution towards speeding control	3	750	-
Fund-raising expenditure:			
Carol Concert		-	61
Summer Fete 2019		-	-
Summer Fete 2020		-	50
Quiz night		-	703
Prize money for the 200 Club draw	4	1,460	-
Donations made:			
Florence Nightingale Hospice		-	-
RAF Benevolent Fund		-	300
Hyde Heath Pre-School		-	150
Royal British Legion		-	-
Rennie Grove Hospice		-	300
Hyde Heath Infant School		-	-
Miscellaneous expenditure		11	4
Total Payments		18,599	15,760

Report to Trustees
Receipts and Payments Statement for the year ended 30th June 2021

Notes to the Statements

1 Bank Account Reconciliation

Bank Reconciliation: Lloyds Business (Current) Account

	£
Balance as per the books at 30 June 2021	<u>76,721</u>
Balance as per bank statement at 30 th June 2021	<u>76,721</u>

2 Business Continuity Grants

These grants were received from the local council in response to the Covid-19 crises.

3 Speeding control (supporting the community)

A contribution was made towards the cost of a road-side display showing a vehicle's speed.

4 Prize money for the 200 Club draw

£90 of the prize money was reimbursed after 30 June 2020 making the total prize money paid out £1,550. The total funds raised by the 200 Club draw was £1,570.

5 Fixed Assets

The legal title to the land on which the Hall is built is vested in the Official Custodian who is a member of the Charity Commissions staff and is appointed by the Charity Commissioners to hold land. The official Custodian does not take part in managing the land which is the responsibility of the Trustees of the Charity.

No value is attributed in these accounts to the building, nor to its fixtures, fittings and contents.

6 Defibrillator Fund (supporting the community)

A major initiative during the year to 30th June 2016 was the provision of a Defibrillator for the benefit of all the residents of Hyde Heath. The purchase and running costs of the defibrillator has been funded as follows:

	£
Brought forward at 1st July 2020	147
Donations	-
Running costs	
Electricity	60
Insurance	18
Carried forward at 30th June 2021	<u>68</u>

The amounts relating to the defibrillator are managed within the Lloyds Bank current account.

Report to Trustees

Receipts and Payments Statement for the year ended 30th June 2021

Notes to the Statements

7 Hyde Heath Village Shop (supporting the community)

Hyde Heath Village Hall exists for the benefit of the residents of Hyde Heath and the surrounding area. One of the key community facilities in the village is the village shop which occupies part of the overall village hall building. The shop provides a valuable service and has been particularly useful to the community during the pandemic.

The Village Hall continues to support the shop by accepting reduced rent and contributions towards the electricity costs.

The Village Hall and Hyde Heath Village shop continue to work together to ensure the continued existence of the shop without having a long term negative impact on the Village Hall funds.

8 Fund raising activity

During the year the regular fund raising activities have been curtailed due to the Covid-19 restrictions.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Hyde Heath Village Hall

On accounts for the year
ended

30 June 2021

Charity no
(if any)

115385

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

13 October 2021

Name:

William Newman

Relevant professional
qualification(s) or body
(if any):

ACIS

Address:

3 Harvest Bank, Hyde Heath, Amersham, Bucks HP6 5RD

Report to Trustees**Receipts and Payments Statement for the year ended 30th June 2021****Contents:**

Page 1	Summary Statement
Page 2	Receipts
Page 3	Payments
Page 4 - 5	Notes to the Statements
Page 6 - 7	Independent Examiner's Report

Summary of Receipts, Payments and Balances

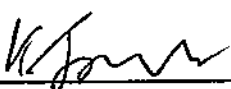
	This Year 1 July 2020 to 30 June 21 £	Last Year 1 July 2019 to 30 June 20 £
Total Receipts (page 2)	28,344	28,942
Total Payments (page 3)	(18,599)	(15,760)
Excess of Receipts over Payments	9,744	13,182
Bank Balances and Deposits at previous year-end	104,654	91,472
Bank balance re Hyde Heath 200 Club at 1 July 20	375	
Bank Balances and Deposits at year end (see below)	<u>114,773</u>	<u>104,654</u>

Composition of Bank Balances and Deposits

COIF Charities Deposit Fund	21,312	21,304
Scottish Widows Instant Access account	13,901	13,887
Scottish Widows 7 day notice account	534	533
Lloyds Business (Current) account - note 1	76,721	68,929
Lloyds Hyde Heath 200 Club	2,305	0
Closing Balances at year-end	<u>114,773</u>	<u>104,654</u>

The Notes on page 4 are an integral part of these Statements

This report was approved by the trustees and signed on their behalf by:


Mr. K Jones (chairman)

Date: 20/10/21

Report to Trustees
Receipts and Payments Statement for the year ended 30th June 2021

Receipts Summary

	Notes	This Year 1 July 2020 to 30 June 21 £	Previous Year 1 July 2019 to 30 June 20 £
Hall and equipment hire		2,338	9,349
Rent received from Hyde Heath Village Shop		1,200	2,800
Fund raising	8		
200 Club prize draw		3,120	1,365
Quiz Night		-	1,505
Carol Concert		-	356
Summer Fete 2020		-	-
Defibrillator		-	-
Donation from Old Time Music Hall Society		-	1,000
Interest from Bank Accounts		23	127
Miscellaneous Income			
Contribution from Hyde Heath Village shop towards electricity		2,400	2,400
Business Continuity Grants	2	19,099	10,000
Sales of Hyde Heath Village book		-	40
Rates refund		164	-
Total Receipts		28,344	28,942

Report to Trustees
Receipts and Payments Statement for the year ended 30th June 2021

Payments Summary

	Notes	This Year 1 July 2020 to 30 June 21 £	Previous Year 1 July 2019 to 30 June 20 £
Operating Costs			
Cleaning and laundry		687	2,051
Heating and lighting		3,605	5,903
Waste disposal		942	839
Repairs and renewals		9,475	3,112
Insurance		932	927
Water		-	233
Rates		-	164
Chubb Fire		-	267
PRS and PPL Music Licence		244	278
Vermin inspection and control		175	225
Hedge cutting and gardening		155	90
Fire Risk assessment: inspection & report		-	-
Annual membership – Community Impact Bucks		90	30
Web Computer Program / Domain		74	74
Printing, postage, stationery and telephone costs		-	-
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Date:

13 October 2021

Name:

William Newman

Relevant professional
qualification(s) or body
(if any):

ACIS

Address:

3 Harvest Bank, Hyde Heath, Amersham, Bucks HP6 5RD