



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 Sept 2020 Period start date To 31 Aug 2021 Period end date

Charity name: Bodmin, Padstow & Wadebridge Methodist Circuit

Charity registration number: 1153871

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union, the advancement of:</p> <ul style="list-style-type: none"><li>- The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church</li><li>- Any charitable purpose for the time being of any Connexional, District, Circuit, Local or other organisation of the Methodist Church</li><li>- Any charitable purpose for the time being of any society or institution or ancillary to the Methodist Church</li><li>- Any purpose for the time being of any charity being a charity or subsidiary or ancillary to the Methodist Church</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Circuit produced a quarterly preaching plan to ensure regular acts of worship take place at each of the 11 Methodist Churches in its geographical area. These are open to all people, regardless of race, gender, sexual orientation or religion, without charge, and serves over 350 people every week this way.</p> <p>The Circuit exists to provide a living expression of the Christian faith in action, both in individuals lives and in community work, and providing a regional and national voice. This includes organised acts of learning, caring, worship and service. We do this from a base of 11 caring communities and supporting charities.</p>

		Each of our 11 churches has a variety of public services that it offers, including, providing rooms for community use, such as Mums and Tots groups, playgroups, youth groups and partnerships with other organisations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In defining the aims and objectives of the charity, we confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Covid crisis continued to keep our churches closed for most Sunday worship during the reporting year in-line with government guidance. Strict maintenance of government rules was maintained throughout the Circuit with coordination led by the Circuit office and church stewards.</p> <p>In the Autumn and winter, the Circuit was unsuccessful in being matched with a suitable minister to replace Rev Sally Long through both rounds of stationing. To mitigate that possibility, from Easter 2021 Lay Workers – Caroline Bailey, Myra Williams and Rod Harrison took on pastoral roles looking after Lanivet, Millpool, Innis, Rosenannon, Bodmin, Nanstallon and St Mawgan, to cover Superintendent's sabbatical and to prepare for covering the potential lack of a second minister</p> <p>To respond to the continued closure of Churches due to Covid, the Circuit continued to produce a weekly newsletter, plus a written sermon and written devotions which was mailed to over 100 homes every week, until Easter 2021. In addition, the circuit produced a one-hour worship service on YouTube every week, available from Friday lunchtime onwards. These followed the annual lectionary and together these projects were highly effective in keeping up morale and communication across the Circuit.</p> <p>The Tubestation café opened up again after the Easter holidays 2021 with a takeaway and eating-outside policy. It had an excellent level of revenue through visitors during the week, with the best ever revenue and profit in August, although regular giving for the mission work dropped by about 10%. Work on the building project slowed down considerably due to Covid crisis, the shortage of available contractors and the sudden refusal of our main supplier for the prefabricated prayer hut to respond to communication. Although we lost no money. We did lose a year's work in having to start again with another supplier and design.</p> <p>Work continued on preparing reports and documentation for planning permissions for Wadebridge Bible Chapel re-modelling/rebuild, and a planning application to build 10 executive houses on the field at</p>

		<p>St Columb was submitted in March 2021. There were a number of outstanding queries from the Cornwall Council planning dept as of August 31<sup>st</sup> 2021.</p> <p>From Late April onwards, to August 2021 the broader Circuit finances managed to be sustained despite cash offerings ceasing completely.</p> <p>Churches began to re-open from Easter onwards in various ways, monthly, bi-weekly or out-door services. St Mawgan however delayed the decision and ultimately in August 2021 took the decision to cease to meet and agreed to transfer all property and finances over to the Circuit. Nanstallon also began discussion as to whether they could continue to meet.</p> <p>The Superintendent took his required 7th year sabbatical from Easter Monday to July 7<sup>th</sup> timed to return before the end of Rev Sally Long's completion of her term with the Circuit, to ensure a smooth handover.</p> <p>Rev Sally Long completed her time with the Circuit with a well-attended farewell service on July 25<sup>th</sup> at the 'Hall for All' Lanivet.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Reserves Policy of the Circuit is to hold a sum equivalent to four months normal expenditure. This should be sufficient to meet any unforeseen major expenditure on manses or to cover the inability of a circuit church to pay their assessment.</p> <p>The circuit has a responsibility to hold sufficient reserves in order to pay the stipends of two ministers and meet our commitment to the District and Connexion.</p>
Amount of reserves held	Para 1.22	<b>£31,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Deed of Union (1932) and Methodist Church Act (1976)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Act of Parliament
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by local churches and existing trustees.  Ministers are automatically trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Induction / Training</b> <ul style="list-style-type: none"> <li>- Range of guidance provided by the Methodist Connexion</li> <li>- Leaflet 'The role of a Trustee in the Methodist Church'</li> </ul>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Structure</b> <ul style="list-style-type: none"> <li>- Part of the Cornwall District</li> <li>- Accountable to the Methodist Conference</li> </ul>
Relationship with any related parties	Para 1.51	<b>Related Parties</b> <ul style="list-style-type: none"> <li>- Other local Methodist Circuits and Churches Together Groups</li> </ul>
Other		<b>Risks</b> <ul style="list-style-type: none"> <li>- As considered by the Circuit Leadership Team</li> <li>- Take professional advice as appropriate</li> <li>- Implement Safeguarding Policy and ensure it is adopted by all churches within the circuit</li> </ul>

## Reference and Administrative details

Charity name	Bodmin, Padstow & Wadebridge Methodist Circuit
Other name the charity uses	
Registered charity number	1153871
Charity's principal address	Bruallen Bodieve Road Wadebridge Cornwall TR27 6EA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev J Alistair Sharp	Superintendent Presbyter		Methodist Conference
2	Rev Sally Long	Presbyter		
3	Others as registered with the Charity Commission			All other trustees appointed by the Circuit Meeting or are Representatives from Church Councils
4				
5				
6				
7				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Trustees for Methodist Church Purposes		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev Alistair Sharp	
Position (eg Secretary, Chair, etc)	Chair	
Date	25 March 2022	

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>BODMIN, PADSTOW &amp; WADEBRIDGE</b>	Circuit
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**FOR THE YEAR ENDED  
31 AUGUST 2021**

CORNWALL	District	Circuit no	12/08
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**Registered Charity - Charity Registration number**

1153871
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If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev ALISTAIR SHARP
Rev SALLY LONG

Circuit Stewards:

ANDREW JENKINS
BARBARA HOUGH
PETER SEARS

Treasurer:

PETER HOSEGOOD
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SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	<b>RECEIPTS</b>					
a2	Assessment/Share	100,855			<b>100,855</b>	114,714
a3	Capital receipts					206,057
a4	Bank and CFB interest and Investment income	26	424	747	<b>1,197</b>	2,557
a5	Grants	60,701			<b>60,701</b>	11,726
a6	Other receipts	10,901			<b>10,901</b>	10,505
a7	<b>TOTAL RECEIPTS</b>	<b>172,483</b>	<b>424</b>	<b>747</b>	<b>173,654 (a8)</b>	<b>345,559</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
b1	<b>PAYMENTS</b>					
b2	Stipends, salaries, NIC, Pension and travel costs	82,517			<b>82,517</b>	79,748
b3	Manse Costs	23,324			<b>23,324</b>	9,954
b4	Administration etc	19,026	392	327	<b>19,745</b>	17,277
b5	District Assessment	28,176	4,405		<b>32,581</b>	31,442
b6	Grants & donations	4,638	48,812	10,000	<b>63,450</b>	7,640
b7		10,575			<b>10,575</b>	
b8	Other payments	1,082			<b>1,082</b>	8,967
b9	<b>TOTAL PAYMENTS</b>	<b>169,338</b>	<b>53,609</b>	<b>10,327</b>	<b>233,274 (b9)</b>	<b>155,028</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>3,145 (a7-b9)</b>	<b>(53,185)</b>	<b>(9,580)</b>	<b>(59,620)</b>	<b>190,531</b>
c2	Total funds brought forward from last year	72,120	138,093	221,751	431,964 (c6)	241,433
c3	<b>Sub total</b>	<b>75,265 (c1+c2)</b>	<b>84,908</b>	<b>212,171</b>	<b>372,344</b>	<b>431,964</b>
c4	Transfers and adjustments					
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>75,265 (c3+c4)</b>	<b>84,908</b>	<b>212,171</b>	<b>372,344 (c8)</b>	<b>431,964 (c6)</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> <b>(these amounts should not be included in total receipts/payments above)</b>					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

## SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	173,654 (a8)	233,274 (b9)	(59,620)	(c7)	431,964 (c6)	372,344 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	173,654	233,274	(59,620)		431,964 (x)	372,344 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CIRCUIT - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	40,395	24,276
f3 Bank Deposit Account	15,164	15,166
f4 Central Finance Board	16,560	35,822
f5 Trustees for Methodist Church Purposes	359,845	297,080
f6 Other funds		
f7 SUB TOTAL	431,964 (c6)	372,344 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	431,964 (x)	372,344 (y)

## SECTION G

## OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)	946,338	1,011,063
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....  Date 16 Sept 2021

Name and address of treasurer Peter Hosegood

17 William Wood House, Corte Spry, Truro. TR1 2GE

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the Circuit meeting held on 16 Sept 2021

Signature of the Chair of the meeting ..... 

Name of the Chair of the meeting - Rev Alistair Sharp.. Date 16 Sept 2021

## Independent Examiner's Report to the Trustees of the

### **BODMIN, PADSTOW & WADEBRIDGE CIRCUIT**

Charity Number - 1153871

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bodmin, Padstow & Wadebridge Circuit for the year ended 31 August 2021 set out on pages 1 to 5 As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have ~~have not~~\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... AMANDA VICKERY

Relevant professional qualification of independent examiner ..... BA ACCOUNTANCY STUDIES

Name of firm (where appropriate) ..... VICKERY ACCOUNTING SERVICES

Address ..... PATO OWRIK, ALEN PARK,

ST. KEW HIGHWAY, BODMIN, CORNWALL Post Code PL30 3AR

Date ..... 18/07/21

\* delete or circle as appropriate

Sep-21