

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST DUNSTAN, MONKS RISBOROUGH

England & Wales · Charity number 1153869

Details

Other names MONKS RISBOROUGH PCC

Status Registered

Legal form Previously excepted

Registered 2013-09-19

Register [View on the Charity Commission register](#)

Contact

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Church Lane
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Website www.stdunstanschurch.com

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work, including the visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. The provision of a children's club with a Christian ethos. Promotion of Christianity through the staging of events and meetings.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£122,310	£109,516	-	-
2023-12-31	£129,459	£124,475	-	-
2022-12-31	£115,429	£117,012	-	-
2021-12-31	£89,136	£66,243	-	-
2020-12-31	£94,019	£105,455	-	-

Trustees

Name	Role	Appointed
Rev Peter James Howard Godden	Chair	2021-07-13
ANGELINE VERE		2020-10-07
Ann Marie Burke		2022-05-18
Caroline Nicola Byrom		2026-03-22
Charles Robert Fairall		2022-05-18
Charlotte Rose Turnbull		2026-03-22
DEBBIE NORIE		2020-10-07
David Alexander Curry Dr		2023-03-05
Diane Christine Kerwood		2026-03-22
Dr Christopher Simon Geoffrey Trower FRCGP		2024-03-17
Dr PAUL WOODWARD-COURT		2020-10-07
Edward Arthur Kent		2024-03-17
JANE ROGERS		2013-09-08
Lucy Nott		2022-05-18
Sally Elizabeth Prendergast		2023-03-05
Simon Charles Gray		2025-03-23

Accounts

St Dunstan's
Monks Risborough



St Peter's
Owlswick

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF
ST DUNSTAN, MONKS RISBOROUGH**

Annual Report
of the Parochial Church Council
for the year ended 31st December 2024

Registered charity number: 1153849

**Annual Report for APCM 2025
to be received by the PCC and Independent Examiner**

Aim and purposes

The PCC has the responsibility to promote, both in the parish and throughout the Risborough Team, the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, and to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has responsibility for the maintenance of St Dunstan's

Church, the church hall and churchyard, and the Chapel of Ease of St Peter at Owlswick. It must also ensure that appropriate safeguarding and health and safety procedures are in place. The Team Vicar is commissioned to minister both within the parish, and throughout the Risborough Team.

Objectives and Activities

Throughout 2024, we offered worship, ran community groups, and held events which continued to strengthen the life of the church in the midst of the community that we serve.

The Eucharist is our central act of worship, with full use made of the seasonal range of liturgical material for Holy Communion from Common Worship (CW) produced by The Church of England. Services of Holy Communion and Evensong according to the Book of Common Prayer (BCP) also form a core part of the life of the worshipping community.

The pattern of services typically follows this pattern (all services are at St Dunstan's unless specified):

First Sunday of the month:	8am BCP Holy Communion 10am CW All-Age Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Second Sunday of the month:	9am BCP Holy Communion (St Peter's Owlswick) 10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Third & Fifth Sunday of the month:	10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Fourth Sunday of the month:	10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong (St Peter's Owlswick)

Additional services are held for the major feasts of the Church year.

Activities such as the Fellowship Group, Friendship Group, and the Lunch Club enable the church to provide a pastoral presence for the local community.

The PCC aims to donate ten percent of its income to charitable causes. The financial viability of this is discussed in the context of the PCC's finances towards the end of the year, and then a proposal is made and voted on regarding how much and to whom the PCC should donate.

Achievements and Performance

Attendance at both Sunday and midweek services was encouraging throughout the year. The month of October – commonly taken to be a good barometer for church attendance – saw an average of 78 adults and 8 children across the various Sunday services, with nine people on average attending the midweek Eucharist.

We welcomed both regular and occasional worshippers to services at our major festivals. In March, 132 people attended either the Easter Vigil or one of the Easter Day services at St Dunstan's, with 115 people receiving Holy Communion. At Christmas, 484 people attended worship across our five services on Christmas Eve and Christmas Day, with 95 people receiving Holy Communion. A particular highlight was the Village Carols service, which saw 205 people attend, most of whom are

not regular worshippers at St Dunstan's. A further 88 people attended Nine Lessons and Carols at St Dunstan's on the fourth Sunday of Advent, and St Peter's Chapel welcomed much of the Owlswick community for the carol service there earlier on the same day.

During the year seven children were baptized; we held three marriages; we held seven funerals in St Dunstan's Church (one of which was followed immediately by a burial in the churchyard) and our ministers conducted a further eleven at crematoria; there were a further twelve burial or interment-only services in the churchyard, and five memorial services were held in St Dunstan's (three of which followed services conducted by our ministers at a crematorium, and one of which included one of the interments referred to above).

Groups such as the 10 O'clock Club (Sunday School) and the Lunch Club continued their activities, bringing in both junior and senior members of the community. St Dunstan's church was successfully used as a venue for Bucks Art Week, as it has done for many years, and was the setting for a number of concerts which were well-received.

The season of Advent brought with it the Advent Craft Fair and the Chinnor Silver Band Concert, two events that bring a significant number of people into St Dunstan's who would not normally be there.

Financial Review

The church's total income this year was £122,310, whilst our total expenditure was £109,516 such that we recorded a net surplus for the year of £12,794. The income and expenditure for this year show, and for 2023 have been restated to show, only those fees due to the church and not those passed on to third parties (see note 1). Our income was lower than last year's by £2,168 and our expenditure lower by £9,978 when last year's figures are restated on this basis.

As in previous years, the largest single element of our income came from parishioners' donations, much of which was gift aided. Reflecting in part the 9% drop in electoral roll, our overall income from regular donations was nevertheless some 5% lower than last year's. Furthermore, this year we returned to the normal state of receiving gift aid on one year's donations such that the total gift aid received was over £12,000 less than in 2023. The net effect was for recurring income to be £15,800 lower than last year. We received two legacies, one restricted to repair and maintenance of St Peter's chapel and the other following discussion with the family of the donor has been designated to the church's work with young people. Together with a generous donation to the organ fund these contributed £10,000 in total, reducing the drop in voluntary income to less than £5,700.

This drop in income was offset by increases in funds raised through church activities, interest income and other cash receipts.

The church's various fund-raising activities again made a significant contribution to our income, raising £22,200 in total, over £2,000 more than last year, for which thanks go to all involved whether organising or participating in these events.

This year we again paid our full parish share contribution to the Diocese. The church gave 10% of its net free income which equated to £11,200 to 7 charities.

Repair and maintenance costs were some £6,000 less than last year, representing much of the fall in expenditure from last year to this. The long-anticipated repairs to St Peter's chapel were close to completion at the year end and their cost, around £9,000, will be met in 2025. The heating and

lighting costs were down for the year as we received a rebate for the incorrect charging of the climate change levy and full rate VAT which had been made for some of this year and last year.

It would be prudent not to expect to receive legacies or one-off donations in 2025 equivalent to those received in 2024. Together with the cost of the work at St Peter's, this raises the potential of a small deficit in 2025, which the PCC will be working to find ways to reverse.

Simon Merchant retired from the PCC during this year. Many thanks go to Simon for the help he gave both the former treasurer and me with the preparation of annual accounts and financial reviews.

Reserves Policy

The Reserves Policy is that the church should maintain sufficient net free reserves, that is neither restricted nor designated funds, to cover at least 3 months' expenditure on normal running costs as well as any forecast expenditure on committed capital projects.

At the end of 2024, free reserves stood at £38,769. Three months' normal running costs amount to around £28,000. The bulk of the cost of repairs to St Peter's chapel will be met from funds restricted to repair and maintenance of the chapel's fabric, with the balance coming from our designated fabric fund. Other essential repair and maintenance work foreseen in 2025, consisting of safety related work on trees in the churchyard and replacement of a church hall window, is estimated to cost less than £1,200. On that basis, I am happy to report that our reserves remain compliant with the Reserves Policy.

Organ Fund

Investigations continue into the best way forward with the organ at St Dunstan's. The costs of all options identified to date are estimated to exceed the level we could reasonably meet from reserves and from funds restricted or designated to the organ. A significant fund-raising campaign therefore looks likely.

David Curry

Plans for the Future

A glimpse of plans for 2025 include:

- A full review of the parish electoral roll (as required every six years), which ensures that all those who are part of the worshipping community are signed up to the roll.
- Encouraging more people to help minister to our young people, especially through the 10 O'Clock Club.
- Increasing discipleship opportunities for members of the congregation through study and fellowship groups.

- Strengthening relationships with Monks Risborough School through additional school services in the church, and welcoming the school choir to more services.

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England and operating under the Parochial Church Council Powers Measure. The PCC is a charity registered under the full title of THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST DUNSTAN, MONKS RISBOROUGH (No 1153869). Members of the PCC are the trustees of the charity. The PCC met for seven full meetings during the year.

The method and appointment of PCC members is set out in the Church Representation Rules. The Team Vicar, Assistant Curate and Churchwardens are ex officio members of the PCC.

Meetings are occasionally preceded by a Standing Committee meeting, with the Standing Committee having the power to transact the business of the PCC between PCC meetings, subject to any directions given by the PCC, and to undergo preparatory work on behalf of the PCC ahead of full Council meetings. The Standing Committee comprises the Team Vicar, Assistant Curate, Churchwardens, Treasurer, and PCC Secretary.

Composition

During 2024, the following served as members of the PCC:

Team Vicar:	Peter Godden (Chairman)
Assistant Curate:	Sally Prendergast
Churchwardens:	Sue Ingram (Vice-chairman) Paul Woodward-Court
Elected Members:	David Curry (Treasurer) Jane Curry (Deanery Synod representative) Charlie Fairall Ted Kent (Deanery Synod Representative) (from March APCM) Anne-Marie Longshaw Alison Maycock Simon Merchant (until March APCM) Debbie Norie Lucy Nott (PCC Secretary) Jane Rogers Christopher Trower (from March APCM) Angeline Vere

The number of parishioners on the church electoral roll for 2024 was 139 (compared with 149 in 2023).

The Incumbent and Churchwardens are also trustees of Hody's Charity: a small charity established by a previous incumbent of the parish, and which offers young people from the parish support with education.

Administrative Information

The parish of Monks Risborough with Owlswick centres around two places of worship: St. Dunstan's Church, in the village of Monks Risborough; and St. Peter's Chapel in the hamlet of Owlswick. The parish forms part of the Risborough Team Ministry, in the Buckingham area of the Diocese of Oxford, within the Church of England.

St. Dunstan's Church is situated on Mill Lane, Monks Risborough, HP27 9JF.

St. Peter's Chapel is situated at Owlswick, Princes Risborough, HP27 9RH.

The correspondence address for both is: The Rectory, Mill Lane, Monks Risborough, HP27 9JE.

The parish website is www.stdunstanschurch.com.

The PCC is registered charity number 1153869.

Parish Bankers

Barclays Bank, Aylesbury

Independent Examiner

Ann Preston

Vicar's Annual Report

2024 was a year when I became particularly aware of our role as a *parish* church. Much of what I do in my ministry, and that we as a church community offer, is in service of those who are not members of our congregation, but to those from throughout our parish, and in some cases beyond. This reflects what we are called to be: the Church of England is arranged into parishes, and ordered with statutes, that enable its local churches to serve the people beyond the walls of its buildings. Whether it is with our funeral ministry, the Lunch Club, or standing at the school gate to support

new parents on the first day of the academic year, we endeavour as best we can to share Christ's light and love throughout our local community.

At the heart of our common life of course is our worship of Jesus Christ, and one of the most important times of the year is the seasons of Lent and Easter. Easter fell very early in 2024, so Lent was quickly upon us. Our Lent groups were well-attended, and Holy Week was once again a profound journey for all who took part. Beyond Easter, Ascension Day was a particularly joyful occasion, with many who came to worship remarking on how uplifting and hopeful the liturgy was.

In contrast with 2022 and 2023, there were fewer national events – such as the previous year's Coronation – to provide focal points during the year, but our parish life continued to have its own high points, not least with our Patronal Festival in May. We were once again blessed with splendid weather and food, and a great time of fellowship.

As a church, we are called to journey together as a family – just as Jesus encourages His own mother and John to do, even as He hangs upon the cross. As with any family, we have celebrated joys and marked sorrows through the year. Amongst our many baptisms, a number of them were administered to children within our congregation, which is a source of thanksgiving and encouragement. We have also had the pleasure of seeing three couples all with strong connections to St Dunstan's get married here during the year, which have likewise been occasions for great rejoicing. But we have also commended into God's care many members of our congregation past and present; we both mourn their loss, and give thanks for all that they brought to our lives.

Turning to Advent and Christmas, we once again offered the service of Blue Christmas for those who might find the festive season painful for any reason, and it has become clear that this is a very important part of our ministry to offer at that time. The Village Carol Service felt particularly special this year: there was a genuine buzz and feeling of warmth before, during, and after the service. Especially memorable was the moment during the bidding prayer when, as I read the words 'God Himself, born among us and laid in a manger,' a small baby in the congregation gently cried out, bringing to mind delightfully for us the wonder of the incarnation.

As always, I would like to express my deep gratitude to everyone who gives of their time, effort, and gifts to ensure that we as a church continue to thrive. So thank you to: our clergy; those who served as churchwardens, financial officers, secretary, and on the PCC during the year; the events team and those who supported them; organists and choir members; 10 O'clock Club and Play Day leaders; Lunch Club and coffee rota volunteers; sidespeople and the sacristan & linen team; flower arrangers and cleaners; churchyard workers and the newsletter team; and many, many more of you who do tasks both regular and occasional, too numerous to mention. Thank you for all that you do to serve Christ and contribute to building His kingdom in this parish.

The Rev'd Peter Godden

Churchwarden Report including Fabric Report

Church Boiler

For a substantial part of the reporting period the church boiler frequently failed to ignite when the thermostat called for heat. Uniheat of Oxford attended on multiple occasions, but were unable to offer a definitive reason for the problem. Their suggested course of action was to replace parts thought likely to be the root cause. In pursuit of this aim the leads connecting the circuit board to

the pilot light igniter was replaced. When this proved ineffective the leads were separated and re-sheathed. This too failed to resolve the issue. The next suggestion was to start replacing circuit boards, but this approach was resisted and a second opinion sought. This resulted in the suggestion to replace the pilot light gas supply tube. The replacement tube appeared to be identical in all aspects to the one being removed, but thankfully, since this work was undertaken in October, the boiler has worked faultlessly.

One fact to emerge from this close look at the boiler is we can confirm that the boiler was installed on 5th October 2015, and should have at least 5 years more life left in it. It is also clear that Diocese are forbidding like for like replacement of church gas boilers that require replacement until an environmental assessment has either identified greener alternatives to burning hydrocarbons, or proved that such an approach is unavailable or unsuitable.

Roof Alarm

Despite there being indications 4 years ago that the current alarm was reaching the end of its life, it has continued to work satisfactorily. A recent annual inspection revealed that one component of the alarm needs to be replaced in the next few months. The PCC will be advised that there appears to be the following choice:

1. Pay £708 for a replacement part for an alarm that is clearly nearing the end of its life, and continuing with £960 p.a. ongoing charges.
2. Install a new alarm for £4194 with £724 p.a. ongoing charges which has the additional advantage that St Dunstan's and its users may benefit from a stable, unlimited 5G Wi-Fi service.

Storm damage

Storms this winter resulted in minor damage to one of the churchyard yew trees, and some flood water entering the church via the south door. Prompt intervention by a resident of the road by the church hall meant that only a limited quantity of water entered that church and no damage was caused. Sandbags have been acquired and placed beside the porch to facilitate intervention should there be another torrential downpour.

Fire

The annual fire risk assessment has been undertaken. Confirmation that evacuation through the main 3 portals (Chancel, South and North doors) can be achieved in an appropriate timeframe for the following typical attendance maxima, even when the majority of attendees are unfamiliar with the layout of the church: 170 (Weddings), 210 (Funerals), 300 (Major festivals such as Christmas).

There was a debate about performing a trial evacuation, but this was not undertaken as there would be little additional knowledge gained with a typical Eucharist attendance of 75, and some members of the congregation might find the exercise stressful.

Several items identified in the inspection remain outstanding.

Archdeacon's Visitation Inspection

Almost all points raised either needed no action, or have been addressed. A few items remain outstanding.

Quinquennial Inspection (QI)

The recommendations made in the QI have mostly been completed, or are about to be completed. See the Fabric Report below for details.

Fabric Report

There were a couple of occasions early in 2024 when small pieces of wood fell from the church ceiling in the nave. The church architect visited with his drone to videograph the offending areas and he informed us that whilst this might seem alarming there was no real cause for concern as it did not mean that the ceiling was structurally unsound. A hypothesised combination of heating, storms and age contributed to two wedges shrinking leading to them heading south to the nave floor. Our insurers, Ecclesiastical, were informed of the issue and advised us to follow the advice of our architect. Following a subsequent visit and conversation with the architect, two pews were removed from use until the work was completed. The timing was not great as this occurred just before Advent but we were fortunate to find a contractor who was able to do the necessary work in good time. His report stated that the ceiling was in good repair and that there were no areas of concern, so all the pews were back in use for the Silver Band Concert in mid-December and all the Christmas services.

There are some items of electrical work due to be completed, for which we are talking to a local electrician who we are hoping will be able to carry out the work soon. The next inspection is due in 2026.

The broken external light adjacent to the boiler room door which is supposed to illuminate the path leading up from Mill Lane has been replaced and we hope to get the electrician to connect that at the same time.

The annual PAT testing is due and a contractor has been identified so we hope to have this completed very soon.

The Diocese has offered all churches a free Energy Audit Check to help with moving towards net zero carbon. We took advantage of this and the audit was carried out in early November. The resulting report details a number of things we could do to reduce our carbon footprint whilst also saving on heating and lighting costs and these will be investigated throughout 2025. The audit was offered with the added benefit of up to £3000 from the Diocese towards any changes recommended in the report that we choose to adopt. However, as the report identified a spend of nearly £100k, we will need to plan carefully and choose wisely those alterations suggested. Under pew heating and low energy light bulbs were two of the changes that we will be considering, although we are already using suitable light bulbs in the church.

Reports from the Life of the Church and the Parish

Bell Ringers

We continued to serve our main purpose during the year and rang before almost every Sunday morning 10.00am service. This and our weekly practices were well supported by ringers from Stoke Mandeville, Great Kimble and especially Ellesborough, without whom it would be difficult to continue.

During the year we hosted one of the monthly Oxford Diocesan Guild Branch Practices and a visiting group from Oxford and its surroundings as well as several visitors who turned up at our practice sessions. We also had requests from parishioners to see over the bell tower, one with family from Australia and one from Sweden.

During the year appeals were made to the congregation for new ringers, both by the vicar and in the church magazine. Sadly, these only brought forward one volunteer, who turned out to have already been a ringer in his younger years. Unfortunately, he did nothing to reduce our average age which is now comfortably over 70.

Financially we have run at a loss for several years, due mainly to the almost total loss of our main source of income, weddings. This, of course, disappeared during Covid and now very few couples get married in church, something that has been noticed by groups from other parishes. Our once healthy bank balance has been reduced by the cost of rope replacements, guild subscriptions etc. to a point when we may soon replace our bank account with a cash box! Luckily, we have at least one spare new rope and a stock of ash should any bell stays get broken.

We continue to carry out three monthly safety inspections of the bells and apart from tightening a few bolts, no attention has been required.

Brian Highe

Bethany House Group

The Bethany Group continues to thrive. This year we recruited two new members, so we are up to full capacity. We have taken a year to study the whole of Luke's Gospel. "But not necessarily in the right order" to quote Eric Morecambe. In Lent we studied the last weeks of Jesus life up to and including the crucifixion narrative and in Advent went back to the first chapters. All other parts we fitted round these seasons. Our future plan is to look at parts of the Old Testament with which we are unfamiliar. We are most grateful to Su Viney for hosting our meetings and for her warm hospitality.

Rose Williams

Charity Commissions

All accounts and accompanying documents have been submitted as required within the requisite timeframe, and new PCC members have been duly registered.

Jane Curry

Church Music

The music at St Dunstan's is an important part of the life of the church, and our organists are at the forefront. We are fortunate that we have not one but five regular organist who cover the majority of services/events throughout the year. Their music sets the mood before and after services as well as leading the singing.

Their contribution to the life of the choir is invaluable, both at practice and services, even occasionally becoming honorary choir members.

A very big thank you to all our players and I hope they continue to help lead our worship. The choir has had, in many respects, a quieter year in 2024, but has consolidated their increasing confidence, even when their numbers were depleted. We have learnt new music for some of the major festivals as well as renewing acquaintance with old favourites. We sang at weddings and funerals when requested.

Easter and Christmas were for the most part covered by a good number of members at each service, though the Christmas period was very depleted at times due to illness mostly. The two services on Christmas Eve were a prime example. At the 6pm service we were down to seven and the midnight service was probably going to be 3. Our visiting organist, Tom Brockington, and his sister Charlotte, (both former members of the choir) sang with us, which was a great help. Though depleted in number the choir sang with commitment, which was very commendable.

As usual practice night is a lively affair, sometimes nearly over running into bell ringing practice. The warm ups and other vocal exercises sometimes finish in controlled chaos and laughter which can't be bad.

It only remains for me to thank everyone involved in the music at St Dunstan's for their work, commitment and expertise, which greatly enhances the life and worship of our church.

Margaret Pitman

Churches Together in Risborough

'Working together in unity to serve the community in God's love and for God's glory'

This group meets approximately every 3 months and comprises the Anglican, Baptist, Catholic, Elim and Methodist Churches in Princes Risborough plus Bledlow, Little Kimble, Lacey Green and Speen churches. Whilst each church pursues its own work within the community there are several areas where we can and do work together or provide background support for each other.

We began the year with the service for the Week of Prayer for Christian unity, at the Free Church, Little Kimble. The Lent and Easter events all took place, with an act of witness, in the Market Square, on Good Friday, and culminating in the Easter Sunrise service on Whiteleaf Cross. Thanks to Charlotte and David Steele for providing a selection of hot savouries and cakes, following the service, and St Dunstan's for the tea/coffee etc. It was much appreciated. Lighthouse took place at the end of July, on the Top School field. The week was very successful with approximately 400 children and helpers taking part. More volunteers are always welcome, particularly on the management of the site. CTR also work with the Wycombe Youth for Christ team who have a regular presence in the town, building relationships with the young people.

Another initiative is the giving of 'It's your move' booklets to all the school leavers from the local primary schools.

CTR had a presence at the Town Christmas Light Switch on, joining with the Ellesborough Band in leading carol singing in the middle of the High Street, which went down very well. Our joint Advent Service was held at St John's Lacey Green followed by refreshments.

CTR's website www.risboroughchurches.org.uk acts as shop window for our activities and provides a link to all the member churches as well as further afield. Any areas where you think CTR should have a presence please advise Peter or me.

It would be very helpful to have another regular from St Dunstan's on the Committee.

Margaret Pitman

Churchyard

Arboreal

Patrick Stileman undertook a periodic tree assessment on 28th November 2023 of the 32 main trees in the churchyard. Recommendations were made for remedial work to be undertaken with 3 levels of priority: within 1, 3, and 12 months. Stages 1 and 2 have been completed and Stage 3 will be completed by Complete Tree Services on Friday 7th February. Regulations concerning protecting nesting birds meant that there was a prolonged period when routine work was not allowed.

Landscape

We welcomed four new people onto the mowing team, three from outside of the congregation, all of whom have been delighted to play a part in helping to tend the churchyard. The whole team have worked very hard to maintain the churchyard, for which we are very grateful.

A section of the churchyard extension, at the churchyard's south end, is now being cut regularly, in readiness for receiving burials there; the intention is for the rest of that area to continue to be allowed to grow wild, as in previous years.

Shed

In mid-November the shed where our grounds maintenance equipment is stored was broken into by forcing the sliding front doors. Fortunately, nothing was stolen, and the damage was repairable.

The maintenance equipment has been taken off site for safe storage, and plans have been formulated to improve security within the shed before they are replaced for the growing season.

See also boundary security.

Boundary Security

In late April Peter, Sally, Sue and Paul spent an afternoon replacing perimeter fence posts that had become rotten. This was a maintenance task which restored areas of weakness where people might be tempted to climb over the otherwise poorly supported split hazel fence. At this juncture nothing was done to close a gap in the centre of the back fence that had become an unofficial passageway between the churchyard and the park in the area of corner of Dunsmore Avenue.

Following the shed break in, it was felt that the perpetrators may well have used this route to access the shed. To deter a recurrence, the unofficial passageway was closed off by inserting more fence posts and Heavy Duty 50mm Weld Mesh fencing to reinforce the existing split hazel.

Lighting

Several people had observed that navigating the churchyard after dark, especially when leaving the church after a function when their eyes had not become night adjusted, was difficult. This problem has been addressed by replacing the LED floodlight on the exterior of the north wall, and purchasing some solar powered battery-operated PIR mini flood lights that are deployed along all three main paths whenever there are evening functions that commence or finish after dark.

Churchwardens

Events

A lovely quote from a parishioner to start this report! *“An incredible year, not only providing entertainment and joy to the parish but also raising a great amount of funds for the church”*

2024 was another busy year with a variety of events, hopefully a little of something of interest for everyone. A sum in excess of £7,000 was raised overall. So many people support events at St Dunstan's, thank you all. However, special thanks must go to our small Events Team who always approach the planning and delivery of our calendar with dedication and humour.

Pop up Cinema

We show four films each year, two in the spring and two in the winter; when the early sunset provides the right light conditions for a 6pm start. Films chosen this year were: The Great Escaper, The Unlikely Pilgrimage of Harold Fry, Downton - A New Era and Gifted. Thanks to Charlie Fairall, Paul Woodward Court and Peter who assisted with the technical setup. Joining the mailing list to find out which films we show is straightforward via comms@stdunstanschurch.com . Feel free to let us know if you have a particular favourite you would like us to consider showing.

Patronal Festival BBQ

Jim from Orchard View Farm provided the fabulous barbeque, with pulled pork, sausages and a vegetarian option. So many salads and desserts were donated by members of the congregation that there was plenty for seconds, if not thirds for some! The weather was so glorious that people sat to chat and relax well into the afternoon.

Jazz Concert

A popular new addition to our calendar of events was to hear our very own Rev Peter Godden perform with his super talented friend Tim Boniface. In a packed church we were treated to a range of different jazz styles and even led on a journey using the familiar tune 'Oh When The Saints Come Marching In.' The musicians have a packed schedule but we can't wait to book them again, so if you missed it last year.....

Bucks Art Cream Teas

A favourite event for the team as we get to meet so many different people, many who travel to visit our church from quite far away. All are complimentary about the variety of home made cakes and scones which they tell us we serve at a very reasonable price - it means they come back time and time again.

Coach Trip to Southwark Cathedral

This was our first experiment into a cathedral trip post COVID, and whilst it wasn't as well attended as on previous occasions we had positive feedback and it will hopefully become a regular feature again. The focus was on the Threads Through Creation exhibition, a spectacular sequence of twelve huge textile panels retelling the creation story in the book of Genesis. Many attended the Eucharist service and there was time to enjoy the surrounding area for refreshments.

Chandos Ensemble Concert

We welcomed back The Ensemble for A September Serenade, a programme of beautiful music by Mozart, Marcello and Barber. A friendly group of talented musicians who love to play together and are very generous in performing for us for no fee.

Harvest Lunch

Building on positive comments last year we offered a ploughman's lunch in the church building again. People were able to sit at tables or in pews and enjoy a traditional harvest lunch with plenty of time to chat and socialise.

Advent Craft Fair

With an extended opening time until 3pm this time, the church was bustling with visitors. Lots of our stallholders return every year which is positive and every space was filled with crafts, plants, produce, gifts, raffle and refreshments.

Chinnor Silver Band Concert

The church always looks fabulous for this event which was a sell-out yet again. In candlelight the band performed a popular selection of Christmas music and the audience joined the singing of carols with gusto. There was even an impromptu rendition of 'We Three Kings' involving some of the audience! Mulled wine and mince pies added to the festive ambience.

Events team (Cathy Farquhar, Penny Hollings, Sue Ingram, Alison Maycock, Gwen Miles, Ann Myers, Johanna Powell, Rachel Ungi, Jo Wade, Anne White)

Fellowship

We have met monthly in the Church Hall on the second Thursday morning apart from in August when we had our Saturday Garden Party. We had three speakers. One was from a High Wycombe charity called Contact, which supervises visits for children whose parents are separated, to meet with the parent with whom they don't live. In July, Rev Peter kindly stepped in when Covid meant we had to change our plans, and he told us about his passion for The Beatles. In the autumn the founder of a local charity called My Cancer My Choices spoke about complementary therapies supporting cancer treatments.

In October we had a wonderful embroidery workshop from Rev Sally where we learned about gold work. For our DIY mornings, we brought along a favourite piece of music, and a book recommendation and in January we had our annual pop up café.

In December we were delighted to listen to our handbell team again, while sipping mulled wine. Our Christian Aid Souper Soup brunch is taking place in February.

Our finances are in the safe hands of our church treasurer who keeps a note of our transactions within the church account.

We are responsible for cleaning the church brass.

We are always looking for new folk to come along. You can find out about our next events in the Newsletter or the e-News or by contacting me. Why not give us a try? You will be assured of a warm welcome.

Rosemary Woodward-Court

Flowers

2023-2024 saw a return to a “normal” rota with a team of 24 arrangers and 3 new recruits, Sally Spurway, Isabel Taylor & Helen White. The St Dunstan Flower Arrangers continue to provide flowers for the porch, Wilberforce Chapel niche and the High Altar on a fortnightly basis with the flowers being mainly provided by the team. On average the members of the team feature on the rota three times a year with festivals & weddings as extras.

Some churches have abandoned the use of oasis on environmental grounds as it does not break down easily. We have reduced our usage to 25% of our pre covid usage with reuse of blocks and vases where appropriate. However, oasis does burn. *In Buckinghamshire, over 50% of the waste we produce is re-used, recycled or composted, but we still need to dispose of what is left. Waste that cannot be recycled is no longer sent to landfill, it now goes to Greatmoor Energy from Waste Facility, in the north of the county. It burns the waste to generate electricity, enough for 40,000 homes and will save local taxpayers at least £150million over the next 30 years. Non-recyclable waste is collected from homes across the County and at the nine household recycling centres.* <https://www.recycleforbuckinghamshire.co.uk/what-happens-to-your-waste/non-recyclable-waste/> For those interested this site runs great visits!

The yearly pattern starts with Mothering Sunday, followed by Easter. As part of Easter, we continue to ask for contributions towards the lilies in memory of loved ones. We also arrange spring flowers for the “Altar of Repose”. May saw the church decorated with displays chosen and designed by the arrangers for the Coronation celebrations. There were 20 arrangements covering different aspects of King Charles & Queen Camilla’s interests and patronages ranging from organic farming, to the Queen’s Reading Room – a mini-Flower Festival. This was followed by the Bucks Art Week, a wedding, Harvest Festival and Remembrance Sunday. As there were so many local events taking place on the weekend of the first Advent it was decided that the two-day Christmas Tree Festival would not take place.

Christmas is extremely busy and starts at the end of November, when the Christmas tree is installed with purple Advent decoration, and goes through to January which is a challenge for the watering and refresh team. The Christmas decorations are put up in three stages with flowers and a change of colour to the Advent tree being undertaken just before Christmas day. The packing away and storage of the “angels” is always rather a chore but about 10 of the team not succumbing to ‘flu and other viruses put away the decorations in January.

This year is already proving to be busy with Easter, two weddings, Bucks Art Week on the agenda. We are hoping to organise at least one workshop as they are very popular but squeezing it into the calendar is a challenge and discussing a possible wedding themed collaboration with the Events Team for the future.

Gwen Miles & Jenny Masterton Smith

Hody’s Charity

The capital continues to provide a good return for the charity, which is more than enough to cover grants for applications that come in. Two applications were received in 2024 from young people in the parish which is double the number received in the previous year. The trustees will look at how

to increase applications for 2025. Applications are welcomed from young people between the ages of 16 and 21 years who are either in full time education or apprenticeship.

Churchwardens

Lunch Club

The Lunch Club continues to meet on the first Friday of each month. We have nearly 30 members and on average 25 come each time for lunch and chat. The cost of the lunch remains at £5.00. We are able to cover the cost of the lunch, rent of the hall and any extra proceeds are donated back to the church. We are indebted to our drivers and helpers who make this enjoyable event happen.

Anne Baker

Monks Risborough School

For several years the very old swimming pool in the school grounds had remained out of use due to it being no longer compliant with health and safety legislation. The cost of rendering it fully compliant was found to be considerable, so, while the future of the pool was being assessed, classes walked with staff to the Princes Risborough Leisure Centre for their swimming lessons. This trial proved successful and was much more cost effective than updating and maintaining the old pool. The pool building was therefore removed and an inspirational new wildlife and outdoor learning space was created in its place.

In the academic sphere, the school obtained excellent results in the national Phonics tests taken in Key Stage 1 (Reception to Year 2). Good, improved results, above national averages, were obtained in the standardised tests for Key Stage 2 (Years 3 to 6).

Recruitment for a new position of Inclusion Assistant was successful. This role was created to support pupil wellbeing and mental health.

The school governing body added 4 to its number at the beginning of 2024: Janine James and Rui Pestana as parent governors; Angie Lench as a co-opted governor and Bev Webb as the local authority governor. Colin Platt, who had served as Chair of Governors for 5 years, stepped down at the end of the summer term. Jane Curry, Vice-Chair of Governors for the same period, was elected to the role of Chair and Angie took over as Vice-Chair. Ted Kent, who had served for 4 years as a Foundation Governor, also stepped down at that time, but at the end of 2024, no church member had yet been found to replace Ted.

During 2024, the school expanded its links with the community. By the end of the year there were more members of the community volunteering with reading help, working in the school library and accompanying staff and pupils on school trips. New links were arranged with Icknield Care Home, where monthly visits by a class of pupils have begun. Pupils sang on various occasions outside the school, including this year at the Methodist Church for the Evergreen Lunch Club.

The Rev. Peter Godden and the Rev. Sally Prendergast continued to lead worship at assemblies in the school on Tuesdays, this role being shared with the Rev. Vanessa Rae from the Baptist Church until Vanessa moved to a new position out of the area. School services were held in St. Dunstan's Church as usual to celebrate Easter, School Leavers, Harvest Thanksgiving and Christmas. In addition, this year the school choir sang at the regular Sunday family service celebrating Christingle.

Jane Curry

Newsletter

The editorial team has remained unchanged this year, so many thanks to John McKay, who continues to handle the production of the magazine, as well as managing the Website and the weekly on-line e-News and creating posters for church events. His contribution is really outstanding. We also thank Penny Hollings for organising the distribution, Janette Bacon for the advertising and Jane Curry for the proof-reading. All give their time and commitment to ensure the Newsletter continues to be a reliable and, we hope, entertaining magazine for the whole parish.

As well as keeping everyone in touch with all the St Dunstan's services and societies, we also like to provide general interest articles for the community. Susanne Carr continues to entertain us through the year with her art tickles, which are followed and appreciated by many readers, but in the autumn issue, we said farewell to another regular contributor, David Keysell, as he finally reached the end of his pilgrimage to Santiago del Compostela. It has been wonderful to accompany David on his journey and we hope that he may find another adventure to share with us soon.

We thank everyone who provided copy this year, but a special mention should go to Brian and Jackie Highe. Brian gave us entertaining pieces on bees and beekeeping, bell-ringing and gardening, while Jackie shared some of the creative pieces written by children at Monks Risborough school as part of her literacy project with year 6. Other highlights were an article on the history of our local railway line by Francis Gomme and a lively World of Work interview with our PCC secretary Lucy Nott.

Finally, we thank our printers South Bucks Business Products, who have again given us excellent service, and our stalwart team of distributors who ensure every house in the parish receives a copy. Each year as I write this report I am reminded of what a team effort it truly is and how lucky we are to live in a community where there are so many willing volunteers.

Morna Hinch

Open House Group

Open House is a Home group where we have discussions on a variety of issues to do with the Christian faith. The subjects for discussion come from members of the group and we try to tackle some of the more challenging aspects of living as a Christian in today's society. It is an opportunity to study areas of scripture and the nature of God in a safe environment.

The previous year (2023) had started with a study of the book of Joshua and this continued into 2024. It was based on a question of the violence of war in the Old Testament. After we had started a topic the incursion into Israel and the taking of hostages prompted the Gaza War. This brought home the grim realities of war. The nation of Israel as recorded in the book of Joshua, had to learn several lessons when things went wrong just as we do today.

A new topic began in the Summer about 'How did Christianity Spread. '

New members are welcome to join us for our monthly meetings.

Ted and Mary Kent

Organ

Last year we reported on investigations into the history and condition of the organ. The difficulties encountered in playing the instrument, and its limited capabilities, led clearly to the conclusion that we should look seriously at renovation or replacement.

This year we sought further expert advice, and have looked in some detail at the options. A discussion with the PCC in August helped to narrow down our investigation. The working group is now looking and listening to examples of the type of instrument that we may recommend, aiming to present findings to the PCC later this year.

Working group members (Jane Curry, Sarah Fairall, Peter Godden, Sue Ingram, David Keysell, Sue Merchant, John Precious and Simon Gray) welcome any observations and suggestions from church members, and can provide more details.

Simon Gray

Parish Prayers and Pastoral Care

Parish Prayers are held each month and provide the vital underpinning of prayer, not only for those who are in need but also of all aspects of Parish life. Facilitated by Jill Iredale, there are currently eight people, including the Vicar, who meet quietly each month in the Church Hall to bring before God, not only those in need or for whom we have been asked to pray, but also with thanks for events taken place, prayer for events still to come and also for each of the Groups that are run across the Parish. Again, it is important to stress that this time of prayer is confidential so that anyone who wishes to be prayed for can ask in the safety of knowing that their concerns and needs will not be discussed elsewhere. Lastly, it is hoped that people will not be shy in asking, for no-one need worry or suffer alone: there is help beyond Sunday Worship which may alleviate any worries or concerns and - very importantly that no-one ever feels that they are 'not good enough' for prayer.

Pastoral Care is a vital asset of all parishes and Monks Risborough is no exception. The care provided in this Parish is under the auspices of the Vicar, Peter Godden, led by Angeline Vere and with the assistance of Jill Iredale - all of whom are safeguarded. In addition there are a few members of the congregation who help with the discernment of those in need and information is given in The Newsletter for all who wish to have the care and attention which this service provides. Pastoral help is for all ages, and does not cover just illness, loneliness or bereavement, but also many of the difficulties that life can bring: a personal visit, telephone call or other help is always on offer. It is also important to include all those who may now no longer be able to come to church but still appreciate visits whether still in their homes or in Nursing Homes. Some may be suffering from dementia in their latter years and to this end Angeline has undertaken specific Dementia training in order to be of more effective help and understanding. Confidentiality is key to all of this and there are those for whom the Vicar will provide assistance and visiting - and with his complete discretion as a priest.

Angeline Vere and Jill Iredale

Planned giving and stewardship

The report covers the claim year April 2023 -2024

The total amount of tax claimed from HMRC amounted to £8940.19

This amount is made up from the 39 regular Gift Aid Donations £23004.00, Total Tax Reclaimed £5751.00

128 Blue Envelope Donors (3 of these donors are also regular gift Aid Donors) £6648.80, Total Tax Reclaim £1662.24.

There were 164 different donors during the year.

From the Gift Aid Small Donations Scheme (GASDS), this covers the donations which are usually cash donations during the services at St Dunstons' and St Peter & St Paul at Owlswick. This year we were able to claim a tax refund of £1506.87, which is included in the above total amount claimed of £8940.19.

In addition, we received £20.08 of interest from HMRC as the repayment was not made until September.

We still receive a number of donations in Blue Envelopes, which do not qualify for a reclaim as they are incorrectly completed or totally ineligible. These are usually from people attending weddings or funerals who would not be known to us. Our Tax Re-claim is probably reduced by about £50.00 per year because of this. Where I know or recognise the donor of an incorrectly completed blue envelope, I do complete these myself and include them in the claim.

Nick Tyler

Risborough Team

The Risborough Team, of which we are a part, has seen a great deal of change this year. In September, the parishes of Bledlow, Saunderton and Horsenden welcomed the Rev'd John Walton to minister amongst them. John joined from the Benefice of Long Crendon, and is still serving his curacy. I have therefore taken on the role of being John's training incumbent, albeit from afar, and so meet with John weekly, as well as offering other support and guidance throughout the week.

Then on Christmas Day, our Team Rector David Williams bade farewell to us all as he departed St Mary's Princes Risborough for a new role in Wales. He will be deeply missed throughout the Risborough area for his verve and dedication to ministry. It is hoped that a new Team Rector can be appointed during 2025.

Amidst these changes, the team continues to work together in various ways. Our weekly services of morning prayer, together with monthly meetings, keep the ministers united in prayer and fellowship. I continue to particularly enjoy contributing to the life of the team by leading Collective Worship at St John's Primary School in Lacey Green, and Speen Infant School, which is a real privilege. The knitted Bible figures which I take with me – a gift from a parishioner where I served my own curacy – continue to be very popular.

Rev'd Peter Godden

Safeguarding

The PCC has complied with the requirements imposed by the code under section 5A of the Safeguarding and Clergy Discipline Measure 2016.

Safer Recruitment

6 DBS applications were completed.

Safeguarding Training

1 person completed the Basic Safeguarding course.

1 person completed the Foundation course.

PSO undertook an online training session on the Safeguarding Hub on 2 July 2024 (see below)

Parish Safeguarding Dashboard

The Safeguarding Dashboard brings together and streamlines safeguarding policy and practice. It is intended to support parishes in understanding the Church of England safeguarding requirements, and to track progress in meeting these requirements.

The dashboard consists of questions about safeguarding practice in the parish and rates the answer to each as green (completed), amber (work to do) or red (urgent action required). As information is added to the dashboard, it generates an action plan detailing which areas of safeguarding are still to be progressed. The Dashboard was 94-100% complete over the time period.

Safeguarding Hub

On 2 July 2024 I undertook an online training session on the Safeguarding Hub.

The Hub is separate to the Safeguarding Parish Dashboard.

It is not compulsory to use The Hub, but it is particularly useful for churches employing many staff and volunteers. It is in three sections: Role Creator, People Manager and Recruitment Tracker.

We are not using The Hub because I keep my own records for volunteer training and APCS notifies me of DBSs that need renewing.

Angeline Vere

Sidespeople

We have a fantastic team of sides persons who do such a wonderful job of welcoming and assisting the congregation and helping the smooth running of all our services. It is so wonderful to hear from people visiting our church for the first time how welcoming our church is, so you should all be proud of the service you provide. Also, a big thank you to the team of people who prepare and read the intercessions at our Sunday services. I would also like to take this opportunity of welcoming Clive and Barbara Hobbs, Jill Iredale and Sally Merrison to our team. Thank you everyone for the support and help you all give me it is so much appreciated and certainly makes producing the rota so much easier.

Mick Quigley

St Peter's Owlswick

Since last year the new development on the site of the former Shoulder of Mutton Pub has been completed and most of the houses are sold, unfortunately the developers have not yet transferred ownership of the Green to Longwick cum Ilmer Parish Council, but we live in hope.

A quiz to help fund the repairs to the chapel was held in March and raised £808. Social evenings were held in the chapel during April, May and June, the subjects ranging from gardening and the environment from Bucksum Farm Shop, John Hampden by Dr Beth Rogers and local resident Philip Pope on his life in music and comedy.

In July we celebrated our patronal festival with drinks and nibbles after evensong and in August we celebrated the 100th birthday of a regular member of the congregation.

In September we celebrated Harvest Thanksgiving with a donation of goods to the Whitechapel Mission.

The long-awaited repairs to the chapel started in December, or at least the scaffolding appeared, unfortunately due to staff illness the builder was not able to complete the work, and due to the proximity of Christmas and the Carol Service the work was stopped and at the time of writing we await his return to finish the job.

The Carol Service had a very good attendance and it was lovely to have two younger readers join us, sherry and nibbles were supplied by local people and we all enjoyed an opportunity to chat after the service.

Thanks are due to everyone from St. Dunstan's who has supported the chapel throughout the year and particularly Stuart who plays the organ for Evensong.

Jane Rogers

Youth

The 10 o'clock club has around 10 children on the Sunday school register, ranging from ages 4 to 10, some occasionally, some more regularly. We continue to use the Roots resource, which works well with adaptation according to ages, as it gives flexibility. Thank you to volunteers for stepping in when I am away, but I need to find more leaders to share the role. Lighthouse songs are sung as part of our worship, and the children are becoming experts at the actions! Hopefully they will attend Lighthouse this summer.

The children, and some keen gardening members of our congregation, built a beautiful Easter Garden for all to admire, outside the porch, which I know had many lovely comments from parishioners. Thank you to all those who helped and supplied plants.

The children continue to help at the family service each month, when one of their families is able to attend church. We want to encourage more child participation in our services.

Lighthouse was a great success again this year, celebrating the Nativity story in July! Still smaller than previous years, but we had a good supply of volunteers, but talked about how we could encourage the teenagers to stay all week, as their help fluctuated. We are always looking for new supporters of Lighthouse, so if you can help in any way, during the week or beforehand behind the scenes, please get in touch.

Remembrance saw greater numbers of uniformed children attending from 2nd Monks Risborough Rainbows, Brownies and 1st Monks Risborough Guides, which was encouraging.

Our half term play days continue to be very popular and well attended, with lots of fun craft, games, singing and activities.

We ended the year with our Christmas party, making Advent mobiles from our Roots resource, and telling the Christmas story in fancy dress! Our Crib service was very well attended this year with many children in Nativity dress.

Debbie Norie

Financial Review

The church's total income this year was £122,310, whilst our total expenditure was £109,516 such that we recorded a net surplus for the year of £12,794. The income and expenditure for this year show, and for 2023 have been restated to show, only those fees due to the church and not those passed on to third parties (see note 1). Our income was lower than last year's by £2,168 and our expenditure lower by £9,978 when last year's figures are restated on this basis.

As in previous years, the largest single element of our income came from parishioners' donations, much of which was gift aided. Reflecting in part the 9% drop in electoral roll, our overall income from regular donations was nevertheless some 5% lower than last year's. Furthermore, this year we returned to the normal state of receiving gift aid on one year's donations such that the total gift aid received was over £12,000 less than in 2023. The net effect was for recurring income to be £15,800 lower than last year. We received two legacies, one restricted to repair and maintenance of St Peter's chapel and the other following discussion with the family of the donor has been designated to the church's work with young people. Together with a generous donation to the organ fund these contributed £10,000 in total, reducing the drop in voluntary income to less than £5,700.

This drop in income was offset by increases in funds raised through church activities, interest income and other cash receipts.

The church's various fund-raising activities again made a significant contribution to our income, raising £22,200 in total, over £2,000 more than last year, for which thanks go to all involved whether organising or participating in these events.

This year we again paid our full parish share contribution to the Diocese. The church gave 10% of its net free income which equated to £11,200 to 7 charities.

Repair and maintenance costs were some £6,000 less than last year, representing much of the fall in expenditure from last year to this. The long-anticipated repairs to St Peter's chapel were close to completion at the year end and their cost, around £9,000, will be met in 2025. The heating and lighting costs were down for the year as we received a rebate for the incorrect charging of the climate change levy and full rate VAT which had been made for some of this year and last year.

It would be prudent not to expect to receive legacies or one-off donations in 2025 equivalent to those received in 2024. Together with the cost of the work at St Peter's, this raises the potential of a small deficit in 2025, which the PCC will be working to find ways to reverse.

Simon Merchant retired from the PCC during this year. Many thanks go to Simon for the help he gave both the former treasurer and me with the preparation of annual accounts and financial reviews.

Reserves Policy

The Reserves Policy is that the church should maintain sufficient net free reserves, that is neither restricted nor designated funds, to cover at least 3 months' expenditure on normal running costs as well as any forecast expenditure on committed capital projects.

At the end of 2024, free reserves stood at £38,769. Three months' normal running costs amount to around £28,000. The bulk of the cost of repairs to St Peter's chapel will be met from funds restricted to repair and maintenance of the chapel's fabric, with the balance coming from our designated fabric fund. Other essential repair and maintenance work foreseen in 2025, consisting of safety related work on trees in the churchyard and replacement of a church hall window, is estimated to cost less than £1,200. On that basis, I am happy to report that our reserves remain compliant with the Reserves Policy.

Organ Fund

Investigations continue into the best way forward with the organ at St Dunstan's. The costs of all options identified to date are estimated to exceed the level we could reasonably meet from reserves and from funds restricted or designated to the organ. A significant fund-raising campaign therefore looks likely.

David Curry

March 2025

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2024

Receipts and Payments account

2023 (Restated) £		Notes	Unrestricted funds £	Restricted funds £	Designated funds £	Total £
	RECEIPTS					
	Receipts from generated funds:					
97,906	Voluntary income	2	80,898	10,340	1,000	92,238
20,136	Activities for generating funds	3	21,019	1,180	0	22,199
1,096	Investment income	4	584	0	1,336	1,920
<u>119,138</u>			<u>102,501</u>	<u>11,520</u>	<u>2,336</u>	<u>116,357</u>
5,340	Other cash receipts	5	3,812	2,141	0	5,953
<u>124,478</u>	Total receipts		<u>106,313</u>	<u>13,661</u>	<u>2,336</u>	<u>122,310</u>
	PAYMENTS					
	Payments for generating funds:					
455	Cost of generating voluntary income	6	294	0	0	294
5,281	Fundraising costs	7	5,338	795	0	6,133
	Investment management costs	8	0	0	0	0
<u>5,736</u>			<u>5,632</u>	<u>795</u>	<u>0</u>	<u>6,427</u>
99,573	Church activities	9	89,115	2,191	58	91,364
12,800	Charitable donations	10	11,200	0	0	11,200
67	Church management & administration	11	80	0	0	80
1,318	Other cash payments	12	0	445	0	445
<u>119,494</u>	Total payments		<u>106,027</u>	<u>3,431</u>	<u>58</u>	<u>109,516</u>
4,984	NET RECEIPTS / (PAYMENTS)		286	10,230	2,278	12,794
0	Transfers between funds		0	0	0	0
<u>4,984</u>	NET RECEIPTS / (PAYMENTS) after transfers		<u>286</u>	<u>10,230</u>	<u>2,278</u>	<u>12,794</u>
60,392	Cash balances at start of year		38,483	1,728	25,165	65,376
<u>65,376</u>	Cash balances at end of year		<u>38,769</u>	<u>11,958</u>	<u>27,443</u>	<u>78,170</u>

The notes on the following pages form part of these accounts.

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2024

Statement of Assets & Liabilities

2023 (Restated)		Unrestricted funds	Restricted funds	Designated funds	Total
£		£	£	£	£
	Monetary assets				
0	Cash				0
9,022	Bank current account	5,391	1,728	943	8,062
31,189	Bank Subscription account	33,378	10,230		43,608
3,651	CBF Deposit account			3,844	3,844
2,141	CBF Organ Fund			2,255	2,255
19,373	CBF Fabric Fund			20,401	20,401
65,376		38,769	11,958	27,443	78,170

Other monetary assets

Investments assets

Assets used for the charity's own use

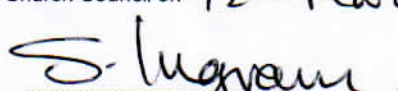
Liabilities

There were no contingent liabilities.

The notes on the following pages form part of these accounts.

These financial statements were approved by the Parochial Church Council on 12th March 2025


 Chairman


 Trustee

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2024
Notes to the financial statements

1 Accounting policies

The financial statements have been prepared in accordance with Section 42(3) of the Charities Act 1993 using the receipts and payments basis and in accordance with the Church Accounting Regulations 1997 to 2001.

The fees received by the church have been restated to show those fees due to the church and does not include those amounts passed on to third parties eg the Diocese. Accordingly the receipts and expenditure have been reduced by the same amount in 2023 and the 2024 accounts have been prepared on this basis.

2023 (Restated)		Unrestricted Funds	Restricted Funds	Designated Funds	Total
2 Voluntary Income					
	Recurring income:				
50,194	Tax - efficient planned giving (excl. tax)	47,563			47,563
5,724	Collections of loose cash at services	6,072			6,072
10,325	Other planned giving (bankers order and payroll)	9,027			9,027
30,485	Tax recovered	18,236			18,236
96,728		80,898	-	-	80,898
	Non-recurring income:				
-	Legacies	-	5,000	1,000	6,000
1,093	Special appeals (Owswick Building Fund)		1,277	-	1,277
-	Stewardship Campaign Donations with G/A	-			-
-	Other Stewardship Campaign Donations	-			-
50	Other Grants Received	-	50	-	50
-	Insurance Claim	-			-
-	Donations to Fabric Fund		-		-
-	Fabric Grants		-		-
35	Donations to General & Organ Fund		4,013		4,013
97,906		80,898	10,340	1,000	92,238
3 Church events including fundraising					
1,151	Summer Fete/Advent Fayre	1,398			1,398
3,779	Concerts/Film Nights/Parish Outings	6,635			6,635
6,085	Fees retained by PCC	5,555			5,555
2,642	Church magazine/Bookstall	1,319	795		2,114
3,572	Bucks Arts Week	4,263			4,263
462	Church Coffee/Coffee Mornings/Cream Teas	443			443
-	Carol Singing	-			-
927	Parish Bar-B-Q/Harvest Lunch	1,210			1,210
1,138	Special Collections		165		165
181	Action Aid		220		220
199	Church Notelets/Church Booklets	196			196
-	Flower/Christmas Tree Festival	-			-
20,136		21,019	1,180	-	22,199

St Dunstan's Church, Monks Risborough Parochial Church Council

Accounts for the year ended 31 December 2024

Notes to the financial statements

2023 (Restated)		Unrestricted Funds	Restricted Funds	Designated Funds	Total
4 Investment income					
781	CBF deposit accounts			1,336	1,336
315	Bank interest	584			584
1,096		584	-	1,336	1,920
5 Other cash receipts					
1,500	Council Grants		1,500		1,500
-	Deanery Grant for Mission	-			-
56	Sundry Income	120			120
2,154	Church Hall funds received	2,665			2,665
385	Donations for Flowers	-	641		641
957	Refunded VAT	868			868
288	Fellowship Group	159			159
5,340		3,812	2,141	-	5,953
6 Cost of generating voluntary income					
455	Gift Aid envelopes	294			294
7 Fundraising costs					
210	Summer Fete/Advent Fayre	199			199
3,354	Church magazine	2,316	795		3,111
56	Church Coffee/Cream Teas	114			114
942	Concerts/Film Nights/Parish Outings	2,261			2,261
629	Parish Bar-b-q/Harvest Lunch	448			448
-	Flower/Christmas Tree Festival	-			-
90	Church Notelets/Church Booklets	-			-
5,281		5,338	795	-	6,133
8 Investment management costs					
-	Investment advice				-
9 Church activities					
59,931	Parish Share	59,597			59,597
-	Church running costs:				-
10,395	Heating/Lighting/Water/Cleaning	7,070			7,070
2,047	Church Hall expenses	1,649			1,649
9,836	Repairs	3,669	-		3,669
6,707	Insurance	6,926			6,926
1,065	Flowers	623	641		1,264
504	Organ Maintenance	396			396
2,376	Existing Churchyard & Grounds	2,572	1,550		4,122
-	Church Equipment	114			114
1,131	Clergy Expenses	1,404			1,404
3,074	Cost of Services	3,586			3,586
1,446	10 O'clock Club/Young People's Ministry	671		58	729
320	Deanery fees	320			320
219	Fellowship Group	90			90
-	New Churchyard	-			-
-	Use of Deanery Grant	-			-
522	Sundry Parish Expenses	428			428
99,572		89,115	2,191	58	91,364

St Dunstan's Church, Monks Risborough Parochial Church Council

Accounts for the year ended 31 December 2024

Notes to the financial statements

2023 (Restated)		Unrestricted Funds	Restricted Funds	Designated Funds	Total
10 Charitable donations					
12,800		11,200			11,200
<u>12,800</u>		<u>11,200</u>	<u>-</u>	<u>-</u>	<u>11,200</u>
11 Church management and administration					
-	Computer costs				-
67	Printing & stationery	80			80
<u>67</u>		<u>80</u>	<u>-</u>	<u>-</u>	<u>80</u>
12 Other payments					
1,318	Special Payments		445		445
-	Extraordinary payments				-
<u>1,318</u>		<u>-</u>	<u>445</u>	<u>-</u>	<u>445</u>
13 Fund movements					
		Receipts		Payments	At 31/12/24
		£		£	£
8,074	General Funds	106,313		106,027	286
- 3,871	Restricted funds	13,661		3,431	10,230
781	Designated Fund	2,336		58	2,278
<u>4,984</u>	Total fund movements	<u>122,310</u>		<u>109,516</u>	<u>12,794</u>

Independent examiners report to the trustees of St Dunstan's Church, Monks Risborough

I report to the Trustees on my examination of the accounts of St Dunstan's, Monks Risborough (St Dunstan's) for the year ended 31 December 2024 set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The church's trustees, the PCC, are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of St Dunstan's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in, any material respect:

- accounting records were not kept in respect of St Dunstan's as required by section 130 of the Act;
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed: Ann Preston
Professional qualification FCA

Date: 13th March 2025

Accounts

St Dunstan's
Monks Risborough



St Peter's
Owlswick

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF
ST DUNSTAN, MONKS RISBOROUGH**

Annual Report & Accounts
of the Parochial Church Council
for the year ended 31st December 2023

INCLUDING

Receipts and Payment Account
Statement of Assets and Liabilities
Notes to the Financial Statements
Independent Examiner's Report

Registered charity number: 1153849

Annual Report for the Year Ended 2023

Aim and purposes

The PCC has the responsibility to promote, both in the parish and throughout the Risborough Team, the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, and to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has responsibility for the maintenance of St Dunstan's Church, the church hall and churchyard, and the Chapel of Ease of St Peter at Owlswick. It must also ensure that appropriate safeguarding and health and safety procedures are in place. The Team Vicar is commissioned to minister both within the parish, and throughout the Risborough Team.

Objectives and Activities

Throughout 2023, we offered worship and hosted community groups and events, which continued to rebuild and strengthen in the wake of the coronavirus pandemic.

The Eucharist is our central act of worship, with full use made of the seasonal range of liturgical material for Holy Communion from Common Worship (CW) produced by The Church of England. Services of Holy Communion and Evensong according to the Book of Common Prayer (BCP) also form a core part of the life of the worshipping community.

The pattern of services typically follows this pattern (all services are at St Dunstan's unless specified):

First Sunday of the month:	8am BCP Holy Communion 10am CW All-Age Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Second Sunday of the month:	9am BCP Holy Communion (St Peter's Owlswick) 10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Third & Fifth Sunday of the month:	10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Fourth Sunday of the month:	10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong (St Peter's Owlswick)

Additional services are held for the major feasts of the Church year.

Activities such as the Fellowship Group, Friendship Group, and the Lunch Club enable the church to provide a pastoral presence for the local community.

The PCC aims to donate ten percent of its income to charitable causes. The Standing Committee discusses the financial viability of this in the context of its finances towards the end of the year, and makes a recommendation to the PCC, which then votes on a proposal.

Achievements and Performance

Attendance at both Sunday and midweek services was fairly steady throughout the year. We welcomed plenty of worshippers – both regular and occasional – to services at Easter and Christmas: 127 people attended either the Easter Vigil or one of the Easter Day services across St Dunstan's and St Peter's, with 104 people receiving Holy Communion; 484 people attended worship across our five services on Christmas Eve and Christmas Day, with 102 people receiving Holy Communion. A further 105 people attended carol services at St Dunstan's and St Peter's on the third Sunday of Advent. During the year four children were baptized; we held three marriages; we held eight funerals in St Dunstan's Church and our ministers conducted a further four at crematoria; there were a further seven interment-only services in the churchyard, and three memorial services held in St Dunstan's (all of which followed services conducted by our ministers at a crematorium).

Groups such as the 10 O'clock Club (Sunday School) and the Lunch Club continued their activities, bringing in people of all ages. St Dunstan's church was successfully used as a venue for Bucks Art Week, as it has done for many years.

The season of Advent brought with it the Advent Craft Fair and the Chinnor Silver Band Concert, two events that bring a significant number of people into St Dunstan's who would not normally be there.

The Rev'd Sally Prendergast was formally licensed as an Assistant Curate (known as our Associate Priest) of our parish on 9th May by the Bishop of Buckingham; the parish has benefitted greatly from her ministry in innumerable ways, from the new things she has introduced such as Quiet Days, through to the continuity and stability she provided during the Vicar's period of paternity leave.

Financial Review

This year saw our income increase by over £14,000 compared to last year. Our expenditure increased by around £7,000, largely as a consequence of spending on the bell tower £5,000 of restricted money from a legacy received last year. We are therefore pleased to report a surplus for the year of nearly £5,000.

As in previous years, the largest single element of our income came from parishioner's donations, much of which was gift aided. Use of the Parish Giving Scheme for regular donations continued to grow, with 22 people using the scheme and over 40% of our gift aided donations now being made this way. We are now able to collect one off donations through the scheme, which we hope will facilitate donations from visitors as well as from more regular worshippers at St Dunstan's. Despite this increased use of the Parish Giving Scheme, our overall income from regular donations was down approximately 9%, but this decrease was balanced by an increase of £7,000 in other planned giving.

The church's fund-raising activities made a significant contribution to our income, for which thanks go to all involved whether organising or participating in these events.

Again this year we paid our full parish share contribution to the Diocese and gave in total £12,800, that is 10% of our income, to 8 mostly local charities. We replaced the bell tower sound boards at a cost of around £5,000 and undertook further maintenance on the church's heating system. Our utility costs were significantly higher than the previous year's. However, thanks to the foresight of our previous treasurer, long term fixed price contracts protected us from the worst effects of the increases in energy prices which have caused problems for so many people and organisations around the world.

For a combination of factors, in part related to recovery from the pandemic, we received gift aid tax payments in 2023 relating to two tax years. In 2024 we are likely to receive gift aid payments that will be around £15,000 less than those received in 2023. Shortly after the start of 2024 we received a legacy of £5,000. The 2023 restricted funds expenditure on the new bell tower sound boards should not recur. We do not plan any major repair and maintenance projects other than longstanding repairs to St Peter's chapel, Owlswick. Excluding that project, unforeseen costly maintenance work and any new initiatives requiring significant expenditure, we can therefore reasonably hope to be close to break-even in 2024.

In closing we would like to express our enormous gratitude to Anne White, our previous treasurer, not only for her decade of tireless service, but also for preparing the 2022 accounts for the 2023 APCM, and for the excellent training, encouragement and support she has given the new treasurer as he has taken over the role.

Reserves Policy

The Reserves Policy is that the church should maintain sufficient free, that is neither restricted nor designated, funds to cover at least 3 months expenditure on normal running costs as well as any forecast expenditure on committed capital projects.

At the end of 2023, free reserves stood at £38,482. Three months normal running costs amount to around £30,000. We anticipate carrying out this year the longstanding repairs to St Peter's chapel Owlswick, which are now estimated to cost around £16,500. We have some designated and restricted funds which can be applied to this work. Other essential repair and maintenance work consists of safety related work on trees in the churchyard at a cost of around £3,000, some minor remedial work to the church's ceiling, to which designated fabric funds can be applied, and replacement of a church hall window estimated at £500. On that basis, we are pleased to report that our reserves look to be compliant with the Reserves Policy.

The organ at St Dunstan's is in need of significant repair. We are in the process of determining the best way forward, but the cost looks likely to exceed a level we could reasonably meet from reserves such that we face the prospect of a significant fund-raising campaign.

Plans for the Future

A glimpse of plans for 2024 include:

- Continuing to offer new opportunities for prayer and discipleship, such as Quiet Days.
- Considering how we can build up our ministry to families and young people.
- Undertaking building works on St Peter's Chapel Owlswick
- Establishing a serving team, to enhance worship in the sanctuary.

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England and operating under the Parochial Church Council Powers Measure. The PCC is a charity registered under the full title of THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST DUNSTAN, MONKS RISBOROUGH (No 1153869). Members of the PCC are the trustees of the charity. The PCC met 5 times during the year.

The method and appointment of PCC members is set out in the Church Representation Rules. The Team Vicar, Assistant Curate and Churchwardens are ex officio members of the PCC.

Meetings are frequently preceded by a Standing Committee meeting, with the Standing Committee having the power to transact the business of the PCC between PCC meetings, subject to any directions given by the PCC, and to undergo preparatory work on behalf of the PCC ahead of full Council meetings. The Standing Committee comprises the Team Vicar, Assistant Curate, Churchwardens, Treasurer, and PCC Secretary.

Composition

During 2023, the following served as members of the PCC:

Team Vicar:	Peter Godden (Chairman)
Assistant Curate:	Sally Prendergast
Churchwardens:	Sue Ingram (as Churchwarden from March APCM) (Secretary until March APCM; Vice-Chairman from March APCM) Mick White (until March APCM) Paul Woodward-Court (Vice-chairman until March APCM)
Elected Members:	David Curry (Treasurer) Jane Curry (Deanery Synod representative) Charlie Fairall Anne-Marie Longshaw Alison Maycock (from March APCM) Simon Merchant Debbie Norie Lucy Nott (Secretary from March APCM) Margaret Pitman (Deanery Synod representative until March APCM) Jane Rogers (Deanery Synod representative until March APCM; remained on PCC thereafter) Angeline Vere Anne White (until March APCM)

The number of parishioners on the church electoral roll for 2023 was 149 (compared with 138 in 2022).

The Incumbent and Churchwardens are also trustees of Hody's Charity: a small charity established by a previous incumbent of the parish, and which offers young people from the parish support with education.

Administrative Information

The parish of Monks Risborough with Owlswick centres around two places of worship: St. Dunstan's Church, in the village of Monks Risborough; and St. Peter's Chapel in the hamlet of Owlswick. The parish forms part of the Risborough Team Ministry, in the Buckingham area of the Diocese of Oxford, within the Church of England.

St. Dunstan's Church is situated on Mill Lane, Monks Risborough, HP27 9JF.

St. Peter's Chapel is situated at Owlswick, Princes Risborough, HP27 9RH.

The correspondence address for both is: The Rectory, Mill Lane, Monks Risborough, HP27 9JE.

The parish website is www.stdunstanschurch.com.

The PCC is registered charity number 1153869.

Parish Bankers

Barclays Bank, Aylesbury

Independent Examiner

Ann Tomkins

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2023

Receipts and Payments account

2022		Notes	Unrestricted funds	Restricted funds	Designated funds	Total
£			£	£	£	£
	RECEIPTS					
	Receipts from generated funds:					
89,687	Voluntary income	2	96,528	1,378	0	97,906
19,558	Activities for generating funds	3	23,028	2,089		25,117
336	Investment income	4	315	0	781	1,096
<u>109,581</u>			<u>119,871</u>	<u>3,467</u>	<u>781</u>	<u>124,119</u>
5,848	Other cash receipts	5	3,455	1,885	0	5,340
<u>115,429</u>	Total receipts		<u>123,326</u>	<u>5,352</u>	<u>781</u>	<u>129,459</u>
	PAYMENTS					
	Payments for generating funds:					
0	Cost of generating voluntary income	6	455	0	0	455
5,190	Fundraising costs	7	4,511	770	0	5,281
	Investment management costs	8	0	0	0	
<u>5,190</u>			<u>4,966</u>	<u>770</u>	<u>0</u>	<u>5,736</u>
99,810	Church activities	9	97,419	7,135	0	104,554
11,842	Charitable donations	10	12,800	0	0	12,800
170	Church management & administration	11	67	0	0	67
	Other cash payments	12	0	1,318	0	1,318
<u>117,012</u>	Total payments		<u>115,252</u>	<u>9,223</u>	<u>0</u>	<u>124,475</u>
(1,583)	NET RECEIPTS / (PAYMENTS)		8,074	(3,871)	781	4,984
0	Transfers between funds		(1,000)	600	400	0
<u>(1,583)</u>	NET RECEIPTS / (PAYMENTS) after transfer:		<u>7,074</u>	<u>(3,271)</u>	<u>1,181</u>	<u>4,984</u>
61,975	Cash balances at start of year		31,408	5,000	23,984	60,392
<u>60,392</u>	Cash balances at end of year		<u>38,482</u>	<u>1,729</u>	<u>25,165</u>	<u>65,376</u>

The notes on the following pages form part of these accounts.

**St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2023**

Statement of Assets & Liabilities

2022		Unrestricted funds	Restricted funds	Designated funds	Total
£		£	£	£	£
	Monetary assets				
0	Cash				0
11,210	Bank current account	7,292	1,729		9,022
24,798	Bank Subscription account	31,189			31,189
3,538	CBF Deposit account			3,651	3,651
2,075	CBF Organ Fund			2,141	2,141
18,771	CBF Fabric Fund			19,373	19,373
<u>60,392</u>		<u>38,482</u>	<u>1,729</u>	<u>25,165</u>	<u>65,376</u>

Other monetary assets

Investments assets

Assets used for the charity's own use

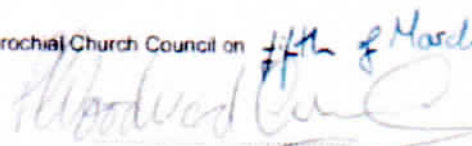
Liabilities

There were no contingent liabilities

The notes on the following pages form part of these accounts

These financial statements were approved by the Parochial Church Council on 14th of March, 2024


Chairman


Trustee

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2023
Notes to the financial statements

2022 1 Accounting policies

The financial statements have been prepared in accordance with Section 42(3) of the Charities Act 1993 using the receipts and payments basis and in accordance with the Church Accounting Regulations 1997 to 2001

2 Voluntary Income

Recurring income:

		Unrestricted Funds	Restricted Funds	Designated Funds	Total
54,076	Tax - efficient planned giving (excl. tax)	50,194			50,194
7,641	Collections of loose cash at services	5,724			5,724
3,322	Other planned giving (bankers order and payroll)	10,125	200		10,325
15,412	Tax recovered	30,485			30,485
80,451		96,528	200	-	96,728

Non-recurring income:

5,000	Legacies	-	-	-	-
600	Special appeals (Owlswick Building Fund)		1,093	-	1,093
1,450	Stewardship Campaign Donations with G/A	-			-
40	Other Stewardship Campaign Donations	-			-
2,146	Other Grants Received	-	50	-	50
-	Insurance Claim	-			-
-	Donations to Fabric Fund		-		-
-	Fabric Grants		-		-
-	Donations to General & Organ Fund		35		35
89,687		96,528	1,378	-	97,906

3

-	Summer Fete/Advent Fayre	1,151			1,151
2,204	Concerts/Film Nights	3,779			3,779
6,598	Fees - weddings, funerals etc	11,066			11,066
2,856	Church magazine/Bookstall	1,872	770		2,642
2,773	Bucks Arts Week	3,572			3,572
859	Church Coffee/Coffee Mornings/Cream Teas	462			462
-	Carol Singing	-			-
900	Parish Bar-B-Q/Harvest Lunch	927			927
447	Special Collections		1,138		1,138
185	Action Aid		181		181
269	Church Notelets/Church Booklets	199			199
2,467	Flower/Christmas Tree Festival	-			-
19,558		23,028	2,089	-	25,117

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2023
Notes to the financial statements

2022

4 Investment income

	CBF deposit accounts		781	781
336	Bank interest	315		315
336		315	-	1,096

5 Other cash receipts

1,500	Council Grants		1,500	1,500
-	Deanery Grant for Mission	-		-
1,495	Sundry Income	56		56
755	Church Hall funds received	2,155		2,155
347	Donations for Flowers	-	385	385
928	Refunded VAT	957		957
823	Fellowship Group	288		288
5,848		3,455	1,885	5,340

6 Cost of generating voluntary income

	Gift Aid envelopes	455		455
--	--------------------	-----	--	-----

7 Fundraising costs

-	Summer Fete/Advent Fayre	210		210
3,336	Church magazine	2,584	770	3,354
33	Church Coffee/Cream Teas	56		56
404	Concerts/Film Nights	941		941
659	Parish Bar-b-q/Harvest Lunch	629		629
758	Flower/Christmas Tree Festival	-		-
	Church Notelets/Church Booklets	90		90
5,190		4,511	770	5,281

8 Investment management costs

	Investment advice			-
--	-------------------	--	--	---

9 Church activities

63,414	Parish Share	59,931		59,931
-	Church running costs:			-
4,621	Heating/Lighting/Water/Cleaning	10,395		10,395
1,701	Church Hall expenses	2,047		2,047
9,673	Repairs	4,636	5,200	9,836
6,130	Insurance	6,707		6,707
757	Flowers	680	385	1,065
372	Organ Maintenance	504		504
3,452	Existing Churchyard & Grounds	826	1,550	2,376
63	Church Equipment	-		-
893	Clergy Expenses	1,131		1,131
3,875	Cost of Services	3,074		3,074
1,095	10 O'clock Club/Young People's Ministry	1,446		1,446
2,474	Fees paid	5,301		5,301
143	Fellowship Group	219		219
-	New Churchyard	-		-
-	Use of Deanery Grant	-		-
1,147	Sundry Parish Expenses	522		522
99,810		97,419	7,135	104,554

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2023
Notes to the financial statements

2022

10 Charitable donations

11,842	12,800			12,800
<u>11,842</u>	<u>12,800</u>	<u>-</u>	<u>-</u>	<u>12,800</u>

11 Church management and administration

-	Computer costs			-
170	Printing & stationery	67		67
<u>170</u>		<u>67</u>	<u>-</u>	<u>67</u>

12 Other payments

	Special Payments		1,318	1,318
	Extraordinary payments			-
<u>-</u>		<u>-</u>	<u>1,318</u>	<u>1,318</u>

13 Fund movements

		Receipts	Payments	At 31/12/23
		£	£	£
- 7,495	General Funds	123,326	115,252	8,074
5,000.00	Restricted funds	5,352	9,223 -	3,871
912	Designated Fund	781	-	781
<u>(1,583)</u>	Total fund movements	<u>129,459</u>	<u>124,475</u>	<u>4,984</u>

Independent examiners report to the trustees of St Dunstan's Church, Monks Risborough

I report to the Trustees on my examination of the accounts of St Dunstan's, Monks Risborough (St Dunstan's) for the year ended 31 December 2022 set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The church's trustees, the PCC, are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of St Dunstan's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in, any material respect:

- accounting records were not kept in respect of St Dunstan's as required by section 130 of the Act;
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Ann Tomkins

Professional qualification FCA

Date: 5th March 2024

Accounts

Diocese of Oxford & Deanery of Aylesbury
PARISH OF MONKS RISBOROUGH: ST. DUNSTAN'S CHURCH AND ST. PETER'S CHAPEL
ANNUAL MEETINGS SUNDAY 5th MARCH 2023

3.45pm Annual Vestry Meeting

(open to all those on the Church Electoral Roll and those who reside in the Parish of Monks Risborough)

- Opening Prayers
- Minutes of last meeting
- Election of two Churchwardens

4.00pm (approx.)

Annual Parochial Church Meeting: (Only those on the Church Electoral Roll may vote)

Agenda

1. Apologies
2. Minutes of 2022 APCM (copy attached)
3. Matters Arising
4. Notification of Any Other Business
5. PCC Annual Report (copy attached)
6. Fabric Report (copy attached)
7. Church Electoral Roll Report (copy attached)
8. Other reports (as copies attached)
9. Election of two members to the Parochial Church Council
10. Election of three Deanery Synod Representatives
11. Appointment of Independent Examiner of Accounts
12. Other matters of Church and Parochial interest as notified at 4 above
13. Closing Prayers

A very short inaugural meeting of the new PCC for 2023/2024 will take place after the APCM

To propose and second officers and co-opt additional members as necessary:

- Vice-Chairman; Treasurer; Secretary; appointment of the Standing Committee

Next PCC meeting

**MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS OF ST DUNSTAN'S CHURCH ,
MONKS RISBOROUGH HELD IN THE CHURCH AT 7.00 PM ON WEDNESDAY 18th MAY 2022**

Introduction: Vestry/Parishioners Meeting

The Annual Vestry Meeting opened at 7.00pm with a prayer and a reading from John 13 v34-35. The Reverend Peter Godden was in the chair. The minutes of the meeting in 2021 were approved – proposed by Paul Woodward-Court, seconded by Jane Curry - and duly signed.

Paul Woodward-Court and Mick White were both prepared to serve again as Churchwardens and they were both thanked for their dedication and service. There being no other nominations, they were duly elected to serve for the coming year.

The meeting concluded at 7.12pm

Annual Parochial Church Meeting

The APCM began at 7.13pm. All reports, previous minutes etc. had been collected into a documentation pack which had been available prior to the meeting – copies were also available at the meeting.

1. Present and Apologies for absence

The Reverend Peter Godden took the chair with Sue Ingram as secretary for the meeting. There were 24 parishioners present and apologies were received from Charlie Fairall, Jane Rogers, Avril Neighbour, Janet East, Jo Wade and David Curry.

2.Minutes of 2021 APCM

Minutes of the 2021 APCM had been circulated with the Agenda papers. These were agreed to be a true record and were duly signed by the chairman. (Proposed by Margaret Pitman, seconded by Anne White and passed unanimously)

3. Matters Arising

PWC pointed out that the minutes stated that Ann Tomkins was to take on the role of the Charity Commission Officer and also the Independent Examiner of Accounts. It was subsequently decided later during the year that Simon Merchant would act as Charity Commission Officer leaving Ann to fulfil the role of Independent Examiner.

4. Notification of Other Business

- 1) Jill Iredale – Quieter toys
- 2) Rosemary Woodward-Court – Pewsheets,
- 3) - Church opening.

5. PCC Annual Report

There were no questions. The Chair expressed his thanks to all who had served the church so well during the vacancy before his arrival and said how much he was looking forward to completing his first full year in Monks Risborough in a few weeks' time. He said it was a joy to be here, worshipping with us all.

The Chair thanked both Anne White, the Treasurer, and Simon Merchant who had worked so hard in the preparation of the accounts, and also Ann Tomkins as our independent examiner of accounts. There were no further questions about finance/reserves issues.

The Chair reported that the treasurer had indicated her intention of stepping down from her post by the end of 2022. He emphasised the importance of the role of Treasurer and urged all present to pray for a new treasurer to be found as soon as possible in order to benefit from shadowing Anne for the next 6 months if needed.

6. Fabric Report

The fabric report had previously been circulated and there were no questions. The Chair thanked Mick White (for his report) and Paul Woodward-Court for their work on all the church buildings.

MW pointed out that the items mentioned in his report were now mostly completed.

7. Electoral Roll

The Chair delivered the report from the Electoral Roll Officer, Charlie Fairall reporting that there are currently 138 parishioners on the Parish Electoral Roll. This revision takes into account 23 removed from the roll (including 2 sadly deceased), along with 1 who has been added. There were no questions on this report.

8. Other reports

There were no questions on the other reports previously circulated.

Ted Kent delivered the Open House Report verbally which is added as part of Appendix 2.

The Chair expressed his delight that despite Covid, 2021 had been a wonderful year with much activity. PWC offered those at the meeting the use of his Zoom account for church meetings if needed.

9. Election of two members to the PCC

Two members had completed their terms of office, namely Anne White and Libby Keane. The former had agreed to serve again. Since the last APCM Mick Quigley, Judi Precious, Johanna Powell and Susanne Dodds had all resigned which meant that there were eight vacant positions (there were 2 further vacancies unfilled during 2021) on the PCC. Nominations had been received for Anne White, Charlie Fairall, Lucy Nott and Ann-Marie Longshaw. The latter was not on the electoral roll so it was proposed that the PCC might co-opt her at the short PCC meeting to be held at the close of this APCM. The other three nominees were duly elected, all three elections being passed unanimously.

10. Appointment of Independent Examiner of Accounts

Ann Tomkins was thanked for her input during 2021 as the Independent Examiner of Accounts. She has agreed to serve again for 2022 which was approved unanimously – proposed by Margaret Hunnibell and seconded by Cathy Farquhar.

11. Other business

Jill Iredale requested that quieter toys be found for the children's corner in church. The Chair told the meeting that his wife Caroline had already audited the toys and removed the noisier items; he agreed that we could invest in some quieter toys.

Rosemary Woodward-Court asked that the Pewsheets be reinstated; the e-news is excellent but doesn't reach those who are not computer savvy.

She also felt that it was time to reopen the church during the week; she pointed out that a locked door is not welcoming and that we are not sharing with the community the sense of sanctuary that we once did pre-Covid.

The chair reported that the PCC has discussed reopening the church on many occasions and pointed out that we would need to start a rota of openers/closers. He felt that due to a couple of events in his ministerial experience where there had been difficulties involving visitors and their leaving the building, the church doors should be preferably opened, and certainly closed, by two people rather than the previous sole person, for safety reasons. He said he would be delighted to see St Dunstan's open again and would ensure that this was discussed via email with the PCC at the earliest opportunity, together with the topic of the distribution of communion.

The secretary volunteered to restart the Pewsheets and Mick White suggested it should be based on the e-news.

Jane Curry queried that we had only filled 3 of the 8 PCC vacancies. The Chair pointed out that in order to elect more, an APCM would need to be convened, and also that we could co-opt one further person during a PCC meeting.

12. Closing Prayers

The meeting closed at 7.45pm with a prayer.

PWC proposed thanks to the Chair and the secretary for organising the meeting.

2022 Report and Accounts for the Parochial Church Council of St. Dunstan's, Monks Risborough and St. Peter's, Owlswick

Aim and purposes

The PCC has the responsibility to promote, both in the parish and throughout the Risborough Team, the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, and to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has responsibility for the maintenance of St Dunstan's Church, the church hall and churchyard, and the Chapel of Ease of St Peter at Owlswick. It must also ensure that appropriate safeguarding and health and safety procedures are in place. The Team Vicar is commissioned to minister both within the parish, and throughout the Risborough Team.

Objectives and Activities

Throughout 2022, we sought to continue to offer worship and, where possible, community groups and events, in the context of the ongoing challenges posed by the coronavirus pandemic.

The Eucharist is our central act of worship, with full use made of the seasonal range of liturgical material for Holy Communion from Common Worship (CW) produced by The Church of England. Services of Holy Communion and Evensong according to the Book of Common Prayer (BCP) also form a core part of the life of the worshipping community.

The pattern of services typically follows this pattern (all services are at St Dunstan's unless specified):

First Sunday of the month:	8am BCP Holy Communion
	10am CW All-Age Holy Communion
	3pm (Winter) / 6pm (Summer) BCP Evensong
Second Sunday of the month:	9.30am BCP Holy Communion (St Peter's Owlswick)
	10am CW Holy Communion
	3pm (Winter) / 6pm (Summer) BCP Evensong
Third & Fifth Sunday of the month:	10am CW Holy Communion
	3pm (Winter) / 6pm (Summer) BCP Evensong
Fourth Sunday of the month:	10am CW Holy Communion
	3pm (Winter) / 6pm (Summer) BCP Evensong (St Peter's Owlswick)

Additional services are held for the major feasts of the Church year.

Activities such as the Fellowship Group, Friendship Group, and the Lunch Club, enable the church to provide a pastoral presence for the local community.

The PCC aims to donate ten percent of its income to charitable causes. The Standing Committee discusses the financial viability of this in the context of its finances towards the end of the year, and makes a recommendation to the PCC, which then votes on a proposal.

Achievements and Performance

Attendance at 'normal' Sunday services has started to recover following the Covid-19 pandemic, and particularly since Lent and Easter when more typical levels of congregation singing were reintroduced to services. Attendance at Easter and Christmas services was likewise encouraging: 135 people attended either the Easter Vigil or the Easter Day services, with 121 people receiving Holy Communion; 375 people attended

worship across our five services on Christmas Eve and Christmas Day, with 117 people receiving Holy Communion. During the year ten children were baptized; we held one marriage and one service of thanksgiving for marriage; we held six funerals in St Dunstan's Church and our ministers conducted a further four at crematoria; there were a further five interment-only services in the churchyard, two memorial services held in St Dunstan's, and one funeral which, for practical reasons, the Vicar conducted in St Mary's Princes Risborough.

Groups such as the 10 O'clock Club (Sunday School) and the Lunch Club continued their activities, bringing in both young and old. St Dunstan's church was successfully used as a venue for Bucks Art Week, as it has done for many years.

A second Christmas Tree Festival, held on the weekend of the First Sunday of Advent, was a tremendous success, seeing many community groups take part, healthy numbers of local people visit, and funds raised for the church.

The Rev'd Sally Prendergast joined the church in October 2022 as a Curate-on-Placement, as part of her ministerial development following her curacy at St Mar's Wendover.

Financial Review

Owing to the PCC's prudent management of its financial resources during last year, at the start of 2022 our reserves were in a much stronger position than had been the case during the pandemic. Indeed, our opening reserves were £62,000. As usual, the largest share of our income came from parishioners' donations (mostly gift-aided). It is pleasing to record that there was greater use of the Parish Giving Scheme for regular donations ensuring that the repayment of gift aid tax in respect of these contributions was, and is, received each month. The continuing support of our parishioners is greatly appreciated. 18 people are now using the Parish Giving Scheme for their regular giving. The opening up of society, following the removal of Covid restrictions, has enabled us to undertake more fund-raising activities. As a result the net proceeds from these activities approximately doubled over the previous year. We are most grateful to all those who helped to organize, or participated in these activities. Fortified by our greater financial strength we were able to pay our full parish share contribution to the Diocese, as well as give £10,500 to selected charities (mostly small and local), helping to place St Dunstan's at the heart of our community. In addition we undertook several necessary minor maintenance tasks, e.g. repairs to the church boiler (£2,500), replacement of the church hall boiler (£2,900), and essential tree surgery (£2,200). We ended the year with a close to break-even financial result, closing the year with reserves of £60,000.

Anne White and Simon Merchant
February 2023

Reserves Policy

The purpose of the Reserves Policy is to maintain sufficient funds to cover at least 3 months of everyday running costs as well as forecast expenditure on planned fabric projects. At the end of 2022, Reserves stood at £60,000. A substantial amount of this will be required for essential repair and maintenance work to be carried out on the fabric of St Dunstan's, where the main projects envisaged are the longstanding repairs to St Peter's Owlswick (£13,000) and, at St. Dunstan's, replacement of a church hall window as outlined in the Quinquennial report (estimated at £500), important repairs to the organ (cost unknown at this stage), and completion of the replacement of the bell tower soundboards (£5,000-£6,000). After allowing for the planned expenditure on fabric projects, we are pleased to report that the remaining reserves are considered to be sufficient to meet every day running costs.

Anne White and Simon Merchant

February 2023

Plans for the Future

It is hoped that the church can build on the re-establishment of its community life that it saw in the coming year.

A glimpse of plans for 2023 include:

- Worship and celebrations to mark the King's coronation.
- Continuing to recommence events held pre-pandemic, such as community film nights and concerts.
- Increasing our ministry to young families, with the continuation of the new half-term play days and restarting our toddler group.
- Undertaking building works on St Peter's Chapel Owlswick
- Establishing a serving team, to enhance worship in the sanctuary.

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England and operating under the Parochial Church Council Powers Measure. The PCC is a charity registered under the full title of THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST DUNSTAN, MONKS RISBOROUGH (No 1153869). Members of the PCC are the trustees of the charity. The PCC met 5 times during the year.

The method and appointment of PCC members is set out in the Church Representation Rules. The Team Vicar and Churchwardens are ex officio members of the PCC.

Meetings are frequently preceded by a Standing Committee meeting, with the Standing Committee having the power to transact the business of the PCC between PCC meetings, subject to any directions given by the PCC, and to undergo preparatory work on behalf of the PCC ahead of full Council meetings. The Standing Committee comprises the Team Vicar, Churchwardens, Treasurer, and PCC Secretary.

Composition

During the year, the following served as members of the PCC:

Team Vicar: Peter Godden (Chairman)

Churchwardens: Mick White
Paul Woodward-Court (Vice-chairman)

Elected Members: David Curry (Treasurer from 1st January; co-opted)
Jane Curry (representative on the Deanery Synod)
Tim Goode (representative on Deanery synod) (until September 2022)
Sue Ingram (Secretary)
Anne-Marie Longshaw (co-opted in May 2022)
Lucy Nott (from May 2022)
Simon Merchant
Debbie Norie
Margaret Pitman (representative on Deanery Synod)
Jane Rogers (representative on Deanery Synod)

Angeline Vere
Anne White (Treasurer to 31st December 2022)

The number of parishioners on the church electoral roll for 2022 was 138 (155 - 2021).

The Incumbent and Churchwardens are also trustees of Hody's Charity: a small charity established by a previous incumbent of the parish, and which offers young people from the parish support with education.

Administrative Information

The parish of Monks Risborough with Owlswick centres around two places of worship: St. Dunstan's Church, in the village of Monks Risborough; and St. Peter's Chapel in the hamlet of Owlswick. The parish forms part of the Risborough Team Ministry, in the Buckingham area of the Diocese of Oxford, within the Church of England.

St. Dunstan's Church is situated on Mill Lane, Monks Risborough, HP27 9JF.

St. Peter's Chapel is situated at Owlswick, Princes Risborough, HP27 9RH.

The correspondence address for both is: The Rectory, Mill Lane, Monks Risborough, HP27 9JE.

The parish website is www.stdunstanschurch.com.

The PCC is registered charity number 1153869.

Parish Bankers

Barclays Bank, Aylesbury

Independent Examiner

Ann Tomkins



5th March 2023

Vicar's Annual Report

2022 was my first full calendar year here in Monks Risborough, which mean that, by July, I had completed a full year's cycle in the life of a church. This is always a great milestone to reach in a parish – you feel as if you have really become part of the life of a worshipping community when you have done everything once! In the early part of the year, we began to slowly relax the restrictions on our worship brought in due to the coronavirus pandemic, most notably in reintroducing most of the familiar sung elements into our principal services. During this period we held a particularly poignant service for the World Day of Prayer on 4th March, where utmost in our minds was the dismay at the conflict unfolding in Ukraine.

April saw us mark Holy Week, the most precious week in the Christian year. It was very special to see so many of us participate in such sacred worship, as we marked with solemnity the death of our Lord, and then with great joy and delight His resurrection from the dead.

In May, we were blessed by lovely weather as we marked our patronal feast of St Dunstan with our traditional feast out in the grounds – the sun shone, the food was wonderful, and we welcomed plenty of people who are not part of our weekly congregation. The celebrations continued into June, with the Platinum Jubilee weekend. We held a special service of choral evensong in St Dunstan's on the first day of the bank holiday weekend, which was a tremendously joyful occasion, and which again saw many people come to St Dunstan's who would not usually do so.

In September, we joined with the nation, the commonwealth, and much of the world in mourning the death of our late Queen Elizabeth II. The church was available for people to come and remember her late majesty, and we held a service of commemoration on the eve of her funeral.

The autumn saw special occasions such as Harvest in October, and Armistice Day and Remembrance Sunday in November. It was particularly good to see so many people gather at the War Memorial on Mill Lane on both Friday 11th and Sunday 13th November.

We were also blessed to have our Curate on Placement, the Rev'd Sally Prendergast, come to minister among us. Sally quickly became part of the community, and has been a real blessing to our spiritual life. As autumn gave way to winter, we had a particularly special Advent and Christmas. We welcomed many people back to St Dunstan's who had not been there for some time. Midnight Mass was a particular highlight, with wonderful music to lift the worship of what was a notably young congregation, with a dozen people in their twenties and thirties among those who gathered.

In all of this, I wish to thank and pay tribute to all those who give their time, expertise, and energy to ensure that the body of Christ can continue to thrive in this place. A church is, after all, the people – and so it can only flourish thanks to those who are a part of its life. So my thanks to absolutely everyone who contributes in any way: my fellow clergy; our churchwardens, treasurer, and PCC secretary; everyone on the PCC and events team; organists and choir members; 10 O'clock Club leaders and Lunch Club volunteers; sidespeople and the sacristan & linen team; flower arrangers and cleaners; churchyard workers and the newsletter team; and many, many more of you too numerous to mention: thank you for making our community what it is.

The Rev'd Peter Godden

Risborough Team

The Risborough Team, of which our parish is a part, has continued to be a place where God's grace and love abide. Having a united group of Anglican parishes in the Risborough area – Princes Risborough, Bledlow, Lacey Green, and ourselves – means that the clergy of the Team support one another in faith and ministry. For me, this particularly comes in the form of leading Collective Worship at St John's Primary School in Lacey Green, and Speen Infant School, which is a real privilege. The pupils are genuinely enthusiastic about exploring the faith, and the particularly like the knitted Bible figures that I often take along.

In journeying alongside one another, the clergy of the team pray together every Wednesday, in a different church around the team, and meet up on a monthly basis to share news and encourage one another. Being part of a Team is a real blessing, and I thank the Team Rector David Williams, and all the clergy of the team, for their fellowship and support over the past year.

The Rev'd Peter Godden

APCM Annual Youth Report St Dunstons Church 2022

The 10 O'clock club has around 6 children on the Sunday school register, ranging from ages 4 to 15, some occasionally, some more regularly. There are younger children in the church, so this number will hopefully grow. We continue to use Mary Kents resource book, which works well with a little adaptation according to ages. Lighthouse songs are sung as part of our worship, and the children are becoming experts at the actions!

The children built a beautiful Easter Garden for all to admire, outside the porch, which I know had many lovely comments from parishioners. Thankyou to all those who helped and supplied plants.

The children continue to lead the prayers at the family service each month, when one of the their families are able to attend church.

Lighthouse went ahead this year, smaller than previous years on purpose, because of covid and the lack of volunteers. It was a huge success and brilliant to be back! We noticed the increase in SEN children, so will be focusing next year on how better to support those that need extra help.

Harvest festival and Remembrance saw greater numbers of uniformed children attending from 2nd Monks Risborough Rainbows, Brownies and 1st Monks Risborough Guides, which was encouraging.

We ended the year with our Christmas party, making bead candycanes, and telling the Christmas story in fancy dress!

Debbie Norie

PCC Youth Team Leader

Bell Ringing Report 2022

With no Covid restrictions this year we have continued to ring for Sunday morning services and to practice on Thursday evenings. It has been a royal year with ringing for the Duke of Edinburgh's funeral, the Queen's Platinum Jubilee and her funeral. We also rang for Remembrance Sunday with the bells half muffled as they were for the royal funerals. Unusually we rang for a wedding during the Queen's mourning period with the bells still half muffled as demanded by protocol.

For most of the year we were short of two of our six ringers due to illness and help from both Ellesborough and Great Kimble towers have enabled all six bells to be rung on most Sundays.

Bell maintenance has carried on as normal and one broken rope was replaced with a new spare. Luckily we have had no maintenance costs during the year as wedding income has almost dried up. Our bank account show a balance of £285 after paying 2023 guild subscriptions.

Brian Highe

Bethany House Group

Bethany House Group had occasional meetings at the beginning of last year due to covid. However we managed to study Mark 10 under the title of a Walk with Jesus when we related stages in our lives to the people Jesus met on His way to Jerusalem. We shared Communion in Holy Week and then met monthly until the summer break. In September we were back meeting fortnightly at Su Viney's which is our usual and favourite venue where we have a warm welcome. Since September we have been studying Images of Christ eg The Good Shepherd, The Vine, The Cornerstone etc which will take us to the beginning of Lent this year. The group is at full capacity having 10 members from St Dunstan's and the Methodist church.

Rose Williams

Churchyard 2022 Report

Thanks to the mowing team once again. The grass has continued to be cut to a higher setting and some areas as 'wild' to encourage a greater range of plants and thereby wildlife. The PCC were asked to view this voluntary work subsequent to one of our PCC meetings in order to obtain feedback.

Following the tree inspection in 2021 work was carried out on many trees in the early part of 2022.

Pruning work was carried out by volunteers in the meadow area. Two meadow cuts were done during the year & the subsequent hay left in the area under the willow.

Autumn leaf clearing has been kept 'on site' for a number of years now & has proved successful.

The shed has kept secure for our equipment.

We now have one green bin for filling & being emptied. Encouraging plants to be put on the main compost if they are needing to be disposed of.

Compost has been used to level up the churchyard to help easier, safer mowing and public visiting.

There is now a maintenance list, timetable to give a guide to the work being carried out in the churchyard.

Finally, a reminder of the PCC September 2020, Synopsis of the Diocese of Oxford Churchyard Regulations 2016, in relation to The Churchyard St Dunstan's Church. Displayed in the churchyard.

Mick White.

Churches Together in Risborough 2022

'Working together in unity to serve the community in God's love and for God's glory'

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This group meets approximately every 3 months and comprises the Anglican, Baptist, Catholic, Elim and Methodist Churches in Princes Risborough plus Little Kimble, Lacey Green and Speen churches

Whilst each church pursues its own work within the community there are several areas where we can and do work together or provide background support for each other.

This year things started to look more normal, in that we began doing things face to face on a regular basis, beginning with a service here for the Week of Prayer for Christian unity. The lent and Easter events all took place, with study groups, an act of witness, finishing in the Market Square, on Good Friday, and the Easter Sunrise service on Whiteleaf Cross.

Lighthouse was able to take place, albeit with a smaller number than usual, @ 250 clients per day plus helpers (up to 100), but it was agreed that it was a successful week. Like all things costs have gone up dramatically, so 2023 may need to be run differently. This year Wycombe Youth for Christ has been involved, as well as working in the town on a regular basis. There is a Drop in available with the help of local volunteers.

CTR had a presence at the Town Festival and the Christmas Light Switch on, giving out booklets, providing craft for the youngsters, as well as interacting with the public. As usual 'It's your Move' booklets were given out to primary schoolleavers.

An Advent Service was held at the Baptist Church, and a couple of study groups took place

Throughout the year all the CTR member churches have been involved with projects to help the Ukrainian refugees, ranging from, help with language lessons, clothing, food, accommodation. In the summer there were @ 170+ living in the area.

Also this winter, CTR has been helping with the 'warm space campaign'.

As was said last year, despite all the continuing challenges, CTR still provided a presence within the town and surrounds, and hopes to continue to do so in the still challenging times to come.

CTR's website www.risboroughchurches.org.uk acts as shop window for our activities and provides a link to all the member churches as well as further afield.

Any areas where you think CTR should have a presence please advise Peter or me, Thank you.

It would be very helpful to have another from St Dunstan's on the Committee.

Margaret Pitman.

Deanery Synod 2022

Four members of the PCC are eligible to sit on the Deanery Synod, which meets 3 times a year. The Deanery Synod provides the PCC with an important link between the parish and the wider structures of the church. We are down to 3 representatives following the resignation of Tim Goode.

All meetings bar 1 were face to face this year. The one Zoom meeting was to elect a new Lay Chair.

This year's presentations included Aylesbury Town Centre Chaplaincy a brief history and what the current situation is;

Reflections on peace in Ukraine – from Lady Lidington, who has a family member that is Ukrainian;

The Generous Giving Advisor gave a talk on the economic situation within our churches at local level;

'Spacemakers' – a contemplative scheme for young people in schools and another scheme 'You shape Life' for young adults.

St Andrew's Bookshop

Analysis of Parish Share Payments.

These were usually followed by discussion and Q&A sessions. There is more information available on these topics. Contact me for details if interested.

Updates were given on the local issues, new developments in Aylesbury, the rural scene, vacancies and environmental issues plus the financial position of the Deanery and Parish Share situation.

Margaret Pitman
January 2023

Friendship Group

We continue to meet on the 3rd Wednesday each month. Numbers have gone down slightly this year as Marilyn Taylor moved away and in the summer we sadly said 'goodbye' to Doris Lawrence a long standing member of our group.

We have welcomed Peter several times and laterally Sally which means we have got to know them both better. Other meetings have included the ever popular Beetle Drives, Quick Fire Quizzes, Arm Chair Aerobics and also making Christmas decorations for our tree for the Advent festival.

In the summer we enjoyed an outing to Bradmoor Farm for a cream tea - this was very nice!

All together, we have had quite a good year but really need some new members so that we could do even more interesting things and invite people to speak to us.

Avril

St. Peter's Chapel, Owlswick

Since last year there has been no noticeable change to the building, however the quinquennial report has highlighted a number of defects that need to be rectified, some of these items can be put right by volunteers, but a number of them will need to be restored by professionals, in particular, the need of a new cill for the window behind the altar, slipped roof tiles, repointing, and of course the ongoing problem in the crack in the south wall and the replacement of the tin arch.

During the celebrations for Queen Elizabeth's Platinum Jubilee the residents of the village gathered on the Green and the results from the celebrations was a donation of £600 towards the repair of the chapel.

The main change in services has been a change of time for the service of Holy Communion on the second Sunday in the Month to 9am, it is hoped that the earlier time will prove to be more convenient than the previous time of 11.30am.

It was good to be able sing again and we are grateful to Stuart for playing the keyboard and Margaret for her support with the hymns.

In addition to the regular services, we celebrated Harvest Thanksgiving with a donation of goods to the Whitechapel Mission, there were donated by the people of the village. The Carol Service took place inside the chapel for the first time since 2019, although we had managed to celebrate during the pandemic, our Carol Services had of necessity taken place outside on the Green and it was good to return to the chapel with our traditional seven lessons and carols, followed by sherry, mince pies and a chat.

We are grateful to the many people who support this little chapel over the year, the flower arrangers, the readers, the musicians and of course Peter and his support team

Jane Rogers

During the course of 2022 school life returned more or less to normal. Governors' meetings still mostly take place by Zoom, which enables earlier starts and finishes and leads to greater participation, but for pupils, school activities now take place again in person and sports clubs have resumed.

The school has inevitably been affected by the economic downturn and inflation. Probably the most significant issue to have arisen was the huge hike in energy costs, which meant that budget expectations had to be recalculated. The school had sufficient reserves to cope with the immediate effects of this, unlike many schools throughout the country, but a major disappointment is that the school's overall strategic plan for the future, which includes expansion in several areas, will need to be reassessed and/or postponed. Expected forthcoming government budget cuts are likely further to dent school finances generally, albeit in our case starting from a better position than many.

The school revised its previous programme for educational trips as the rise in the cost of living meant that it would be more difficult for many parents to pay for them. It was therefore decided to ensure that no trips, apart from the residential one, cost more than £20. It was also decided that there would be fewer 'Friends' events and that when asking for donations this would be without specifying any particular amount.

Due to problems with last year's after school club providers, coupled with diminishing numbers of pupils taking up the service, the school terminated that contract. Since then the children who still wish for after school care have been accompanied every day after the end of the school day by staff walking to the facility provided at Princes Risborough Primary School. It is hoped that in the near to medium future Monks will once again be able to provide such a service at our own premises.

Whole school worship in the school hall resumed, with the following pattern emerging:

Monday - led by head teacher or Rev. Vanessa Rye, who has included a series of worships delving into the Lord's Prayer.

Tuesday - led by Rev. Peter Godden – usually with a focus on a Bible story linked to the school value of the month, but also ensuring that pupils learn about all the major Christian festivals.

Wednesday – separate worship for each Key Stage (either first 3 years in the school or the last 4 years).

Thursday - Key Stage celebrating international or national events

Friday – worship based on celebrating achievements, including good behaviour in accordance with school values.

The school celebrated Harvest at St Dunstan's, the first time since Covid that the school attended the church with all parents able to attend. Food was donated to One Can charity to support our local community food bank.

A Remembrance Service took place at the school on 11th November; in addition, the head teacher and the members of the school council attended the service at the War Memorial and laid a wreath.

Mrs. Hirst restarted her Choir for Key Stage 2 children and her "glee club" for Key Stage 1 children, both taking place after school. The Key Stage 2 choir sang at the Princes Risborough Christmas Lights Switch-On event.

At the end of 2022, the school nativity show was staged twice in the school hall before parents and friends of the school. At the end of the term, Year 3 dressed up and participated in a retelling of the Christmas story in St. Dunstan's. Carols were sung, interspersed throughout the performance, accompanied by Sarah Fairall on the organ and clavinova.

Jane Curry,
Foundation Governor and V-C of Governors,
6th February 2023

OUR CURRENT LIST OF SIDESPERSONS

Susanne Carr, Margaret Pitman, Janet Griffin, Jane Rogers, Pat Argue, Margaret Butler, Jackie Highe, David Kemp, Michael Quigley, Mary Quigley, Morna Hinch, Rosemary Woodward-Court, Jo Wade, Angeline Vere, Anne White, Anne Baker, Avril Neighbour, Lucy Nott, John Collinswood, David Powell.

Once again we have been fortunate to have had a wonderful team who have helped the smooth running of Services at St Dunstan's. Our team have many duties to perform during a service, but the one I, and I am sure people attending services appreciate is the warm welcome on entering the church.

I would like to take this opportunity to thank everyone for all that you do and your marvellous support, it is so much appreciated.

Mick Quigley.

St Dunstan's Music Report 2022

The year began with restrictions for singing at services still in place, but gradually throughout the year they have all but been removed. Also, the limits on the number of choir members allowed at any one time has been waived.

All this has made the musical contribution to our services more or less 'back to normal'.

With Peter in his first full year as incumbent we have experienced some different services. Firstly, at Easter when we had a service on the Saturday evening when the choir produced bells, pots and pans with clappers, anything to make a joyous noise, to herald Christ's resurrection, as well as singing 'Of the glorious body telling' a first for us, sung immediately after Communion of Maundy Thursday.

Other special services included Evensong for the late Queen's Platinum Jubilee celebrations, as well as Evensong before her funeral, two very contrasting occasions. Most of the choir were able to attend which added depth to the sung responses as well as the hymns and psalms.

We have managed a number of anthems as well as hymns during the morning Eucharist this year, some we have sung before and others new to some choir members.

At the beginning of the year, we had only one tenor, David but in the summer and autumn, we have been joined by another tenor, Chris and a bass Frank, which has added greatly to the depth of sound. The sopranos and altos have remained the same in number, bringing our regular number of singers to 13, with occasional extras from our organists when necessary.

The pinnacle for the choir this year was the Service of Nine lessons and Carols, when we had 14 voices and we sang 5 anthems, the most we have learnt and sung since before the pandemic. The singing was some of the best we have produced since lockdown. The number of singers varied over the other Christmas services, but their contribution to the music over the period was very well received.

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Choir practices are still often lively affairs with 'discussion' sometimes nearly taking over, but the members work hard and are gaining confidence as time passes, especially with the addition of the extra men.

The choir couldn't sound as they do without the contribution made by our organists who play at practice as well as at our services. As previously reported, we are extremely fortunate to have up to six organists who are willing to play. They not only play before but also after the services, setting the scene for the devotions and finishing with wonderful voluntaries as people leave.

Their help with the choir as well makes learning and practising a lot easier, often with useful tips on technique etc which I find very helpful. Thanks to Sue Ingram for arranging the organist's rota.

It only remains for me to thank the choir and our organists for making the music at St Dunstan's such an integral part of our worship.

Margaret Pitman

OPEN HOUSE REPORT for 2022

We started the year still meeting remotely by Zoom but as restrictions were removed we met first in the church hall and then in people's houses. This has made it much easier to share and discuss various topics to do with the bible and the Christian faith.

Over the year we looked at Hebrew poetry especially in the Psalms and the need to see the 'Big Picture.' We did a tour of the Old Testament in 60minutes. In the autumn we studied the book of James and discovered many useful thoughts about how we should live as individuals and as a church.

Open House continues in the tradition of openness with a freedom to ask questions about difficult concepts. Many of these questions are developed further in later meetings.

It is a friendly group and all are welcome to our monthly meeting.

Ted and Mary Kent

St Dunstan PCC Report – report for 2022

The Flower Team

2022-2023 saw a return to “normal” and the church opened up for services. The team of 20 St Dunstan Flower Arrangers provided flowers for the porch, Wilberforce Chapel niche and the High Altar on a fortnightly basis with the flowers mainly provided by the team.

So the cycle for the Flower Team set off with Mothering Sunday, followed by Easter and more challenges. As part of Easter, besides the arrangement of lilies and spring flowers we were asked to arrange flowers for an “Altar of Repose”; which we had to research. May saw the Queen’s Platinum Jubilee celebrated with a theme based on floral bunting and jam jar arrangements on the windowsills. This was followed by the Bucks Art Week, a wedding, the celebration of the life of a General, a number of christenings, Harvest Festival and Remembrance Sunday. The Christmas Tree Festival, following the success of 202, was booked for the first weekend of advent.

This year the theme for the Christmas Tree Festival was “Advent” and there were 44 Christmas Trees, with a number of new entrants. The imagination and workmanship put into the creation of the trees was outstanding and there are photographs on the church website, taken by John McKay. The Events Committee and many of the congregation gave their support over the two days in the organisation. We raised £2000 and more than 500 people attended. However, this year with the restrictions of receding, the competition from the surrounding villages, and locally, proved that the beginning of Advent weekend has become very popular with at least 8 other events within 5 miles!

Christmas is extremely busy and does seem to start at the end of November and go through to January which is a challenge for the watering and refresh team. It was good that we still had a number of the team not succumbing to ‘flu and other viruses available to pack up and put away the decorations in January.

This February the advert in the church Newsletter for volunteers to join the team attracted two and possibly three new recruits so we organised a workshop in the church to give them some idea of what is involved. The result; they have signed up for the rota. This year is already proving to be busy with Easter, a wedding, and the Coronation on the agenda. We are hoping to organise at least one workshop as they are very popular but squeezing it into the calendar is a challenge.

Gwen Miles & Jenny Masterton Smith
12/02/2023

Gift Aid Secretary Report 2021-2022

The report covers the claim year April 2021 -2022

The total amount of tax claimed from HMRC amounted to £14968.91

Blue Envelope Scheme and Pledges total Donations Received £16558.79 which is an increase of in the region of £7,000 on last year

Regular Standing Orders, total Donations £35,272 which is down by about £2,500 from last year.

From the Gift Aid Small Donations Scheme (GASDS), this covers the donations which are usually cash donations during the services at St Dunstons’ and St Peter & St Paul at Owlswick. This year we were able to claim a tax refund of £2011.21, which is included in the above total amount claimed of £14,968.91

We still receive a number of donations in Blue Envelopes, which do not qualify for a reclaim as they are incorrectly completed or totally ineligible. These are usually from people attending weddings or funerals who would not be known to us. Our Tax Re-claim is probably reduced by about £30 to £40 each year because of this. Where I know or recognise the donor of an incorrectly completed blue envelope, I do complete these myself and include them in the claim.

Nick Tyler

Newsletter

The editorial team has remained unchanged this year, so many thanks to John McKay for the production, June Timms for managing the advertising, Penny Hollings for the distribution and Jane Curry for the proof-reading. All have given

a lot of time, skill and commitment to ensuring the Newsletter continues to be a reliable and, we hope, entertaining magazine not only for the St Dunstan's congregation, but for the whole parish.

Looking through the issues of the magazine since the last report, it's wonderful to see the gradual opening up of the community and of church life reflected in their pages - fewer references to restrictions and more space needed to advertise events! For the first time since 2019, the latest issue advertises the welcome return of the "Pop Up" Cinema and the return of Monks Monkeys.

As well as keeping everyone in touch with all the St Dunstan's services and societies, we also like to provide more general interest articles for the community and are especially grateful to Susanne Carr who continues to provide a terrific service to us all with her entertaining art tickles. We also thank David Keysell for his series on his Pilgrimage to Santiago de Compostela, which has been so interesting and informative. He will be giving us some more articles in future issues, which will pick out some highlights from the final stages of his journey across Spain. In our Christmas issue, we had a fascinating World of Work interview with Caroline Godden and, in the latest issue, two articles focusing on our local environment and church history, from Francis Gomme and Rev Arthur Taylor respectively. There are always too many contributors to mention individually in this report, but every entry is important and much appreciated.

We have lost a few advertisers this year, which possibly reflects how difficult it is for small businesses at present, but on the plus side, we had a very good response to our gift aid envelopes, which we hope means that people are finding the magazine interesting and helpful.

We thank our printers South Bucks Business Products, who have again given us excellent service, and our stalwart team of distributors who ensure every house in the parish receives a copy. We are now looking forward to the summer months, when we have a number of exciting events coming up which will be fun to highlight. Make sure you keep in touch!

Morna Hinch

APCM Report for Safeguarding

Safeguarding Policy

The Safeguarding Policy for the parish was reviewed and accepted at the PCC meeting on 13 February 2023. It can be seen on the website and on church notice boards. A list of local and national crisis and help lines is included.

Safer Recruitment

8 DBS applications have been processed and approved in the last year.

Safeguarding Training

8 people have completed the Basic Safeguarding course.

9 people have completed the Foundation course.

Parish Safeguarding Dashboards

We joined the Safeguarding Dashboard project in summer 2021. The dashboard brings together and streamlines safeguarding policy and practice. It is intended to support parishes in understanding the Church of England safeguarding requirements, and to track progress in meeting these requirements. The dashboard consists of questions about safeguarding practice in the parish and rates the answer to each as green (completed), amber (work to do) or red (urgent action required). As information is added to the dashboard, it generates an action plan detailing which areas of safeguarding are still to be progressed.

The parish dashboard is complete at the time of writing this report.

Angeline Vere

Parish Safeguarding Officer

APCM Report for Pastoral Care Group and Prayer Group - 5 March 2023

We continue to keep in touch with parishioners who are housebound, unwell, or going through a particularly difficult time. This includes home and hospital visits.

If anyone knows of somebody needing support (e.g. bereavement, sickness, accident) please inform one of us. We can then offer support.

We have a good nucleus of people who come regularly to the monthly Parish Prayers held on Fridays. A Prayer Request Box has been put in the church and the requests (which can be anonymous) are read out at the Thursday morning service. This has proved to be very worthwhile.

We have had several meetings with the Pastoral Care Co-ordinator from St Mary's to see if we can work together on some aspects of pastoral care. Angeline produced a Risk Assessment and Role Description for pastoral visitors which has been shared with St Mary's. Angeline has also advised on the requirements for DBS checks and safeguarding training for pastoral visitors.

Angeline Vere
Jill Iredale

Annual Fabric Report for the APCM.

Owlswick and Monks Risborough, Quinquennial Inspection Reports were received at the end of May, and we have begun to work our way through implementing the recommendations.

Since the last annual report, planning permission to extend the church hall lapsed. The feeling of the PCC is that it is better to let it lapse, rather than rush into initiating the work, as the requirements for the hall will have changed, and need to be re-examined.

At various times the central heating systems in both the church and the church hall have proved problematic. The core issue with both boilers is water pressure loss. The reason for the pressure loss in the church boiler is easy to identify – an obvious leak in the gland of a cast iron pipe, close to where it joins the boiler in the boiler room. Heating engineers have been asked to attend and rectify any issues in both boilers.

The hot water system in the church hall has been investigated, and the lack of flow is due to the input to the boiler becoming blocked. I.e. it isn't being caused by scale build up inside the boiler itself, or in the outlet. As discussed, the most appropriate remedy appears to be a free-standing boiler, which looks similar to the existing boiler, save for it not being fixed to the wall. The advantages are that installation can be undertaken without fear of contravening Part P regulations, and its eventual replacement will be equally simple.

Minor fabric issues such as converting the lighting in the boiler room, and the corridor and toilet in the church hall from compact fluorescent to LED has been completed, as well as installing a shelf in the hall toilet to enable cleaning equipment and materials to be kept off the floor. All the locks for the main entrances to the church and the hall work well, and a register of keyholders is maintained. A shelf in the cupboard under where the kettles are plugged in in the hall failed due to overloading. Surprisingly little crockery was broken, and the shelf has been reinstalled and some reinforcement added.

Members of the bell-ringing team are doing regular safety checks on the bells in the tower, most recently on Friday 4th February, and all is well.

Our 160-year-old church organ is showing its age. Various mechanical functions no longer work properly, or are unreliable. We are arranging an open meeting with the Diocesan Organ Advisor in June to get expert advice and to help us understand our options - more details will be provided nearer the time.

The church alarm has received its annual maintenance visit, and has been remarkably trouble free over the last 12 months. We were looking for an opportunity to replace the existing alarm with a much more modern type, but that depends on having a fast, stable Internet connection to the church, and that has so far

proved elusive. For this reason, Ace Defence have converted the existing system from battery to mains operation at no cost. As the previous system needed to have 6 Saft 3.6V Lithium Thionyl Chloride D batteries replaced every year at £25 each, this should produce savings, even if the alarm is approaching the end of its life.

The alarm system we were looking to adopt is made by a company called Ajax. Ajax has made remarkable progress since its inception in 2011 with 40 employees, and has become the largest manufacturer of security systems in Europe with 1,250,000 users – a testimony to the effectiveness of their products. One unfortunate issue is their headquarters is in Kyiv. Perhaps another reason to hold off purchasing an Ajax system until it is clear that Ukraine is undoubtedly winning the war with Russia.

We are delighted to report that the sound boards have now been replaced, and the new ones look to be capable of lasting for decades.

The coming year should see the focus shift to ensuring St Peter's Owlswick has overdue maintenance

Events Team Report 2022

It is great to be able to report on a year of "getting back to normality" for events at St Dunstan's in 2022.

We were blessed with warm weather for the Gourmet Village Barbecue, to celebrate our Patronal Festival. The hot food was cooked by Jim of Orchard View Farm, who is always keen to support us. Salads and puddings donated by parishioners were amazing and everyone had the opportunity for seconds, if not thirds!

To celebrate our late Queen's Platinum Jubilee in June we served prosecco after a special evensong service and a good number of people stayed after the Sunday service for a "bring your own lunch" gathering.

At Bucks Art Week in July, we returned to what we do best and our home-made cream teas and cakes were served over two weekends. It is great to have the time and opportunity to chat to people visiting our church for the first time, as well as those who return every year.

In September we hosted local band Banjovi Revival, who entertained with well known gospel songs and spirituals.

Following the success of the drinks and canapes style harvest celebration last year, we decided that it is more sociable to gather together in church for this event. This year's finger buffet gave more people the opportunity to stay and chat after the service and we hope we can build on this format in the future.

Advent saw the church bursting with purple creativity. Our second Christmas Tree Festival had contributions from 44 community groups, charities, shops and businesses based on the theme of Advent but often reflecting the shop/charity they came from. Highlights included a balloon Christmas tree on the pulpit by Days to Remember and origami trees made by the Ian Rennie Bookshop. We had interest from so many stall holders that we were needed to make use of the hall as well as the main church space. With refreshments, recitals from our talented group of organists, stalls and tree exhibits, we welcomed in excess of 500 visitors and made a massive £2,000 profit.

In December, despite the freezing conditions we were thrilled to welcome back Chinnor Silver Band for a concert by candlelight. A packed church, with stunning decorations, the opportunity to listen to popular pieces and to join in with singing carols, it was just perfect.

So many people contribute to the success of our events and we have so much talent, creativity and generosity within our congregation. Thank you all.

2023 looks to be even busier. If there is an event you would like to see at St Dunstan's be it fund raising or social, please let us know. Our small Events Team meets every few months and we would be thrilled to have some new people join us. We are lively and like to laugh!

Cathy Farquhar

(Events Team: Cathy Farquhar, Penny Hollings, Sue Ingram, Gwen Miles, Ann Myers, Johanna Powell, Rachel Ungi, Jo Wade)

Hody's Charity

The Trustees were glad to finally be given authorisation to act as signatories to the charity's account, which had proved to be a frustratingly protracted process. Two applications (received in late 2021 and early 2022) were granted in full.

The Rev'd Peter Godden

St. DUNSTAN'S PARISH CHURCH, MONKS RISBOROUGH

ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2022

CONTENTS

Receipts and Payment Account
Statement of Assets and Liabilities
Notes to the Financial Statements
Independent Examiner's Report

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2022

Receipts and Payments account

2021		Notes	Unrestricted funds	Restricted funds	Designated funds	Total
£			£	£	£	£
	RECEIPTS					
	Receipts from generated funds:					
73,002	Voluntary income	2	84,087	5,000	600	89,687
12,733	Activities for generating funds	3	19,558			19,558
9	Investment income	4	24	0	312	336
<u>85,744</u>			<u>103,669</u>	<u>5,000</u>	<u>912</u>	<u>109,581</u>
3,392	Other cash receipts	5	5,848			5,848
<u>89,136</u>	Total receipts		<u>109,517</u>	<u>5,000</u>	<u>912</u>	<u>115,429</u>
	PAYMENTS					
	Payments for generating funds:					
198	Cost of generating voluntary income	6	0			0
3,436	Fundraising costs	7	5,190			5,190
<u>3,634</u>	Investment management costs	8	<u>5,190</u>	<u>0</u>	<u>0</u>	<u>5,190</u>
52,308	Church activities	9	99,810			99,810
10,188	Charitable donations	10	11,842			11,842
113	Church management & administration	11	170			170
	Other cash payments	12				0
<u>66,243</u>	Total payments		<u>117,012</u>	<u>0</u>	<u>0</u>	<u>117,012</u>
22,893	NET RECEIPTS / (PAYMENTS)		(7,495)	5,000	912	(1,583)
0	Transfers between funds					0
<u>22,893</u>	NET RECEIPTS / (PAYMENTS) after transfers		<u>(7,495)</u>	<u>5,000</u>	<u>912</u>	<u>(1,583)</u>
39,082	Cash balances at start of year		38,903	0	23,072	61,975
<u>61,975</u>	Cash balances at end of year		<u>31,408</u>	<u>5,000</u>	<u>23,984</u>	<u>60,392</u>

The notes on the following pages form part of these accounts.

**St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2022**

Statement of Assets & Liabilities

2021		Unrestricted funds	Restricted funds	Designated funds	Total
£		£	£	£	£
	Monetary assets				
	Cash				0
10,932	Bank current account	6,210	5,000		11,210
27,971	Bank Subscription account	24,798			24,798
3,492	CBF Deposit account			3,538	3,538
2,048	CBF Organ Fund			2,075	2,075
17,532	CBF Fabric Fund			18,771	18,771
<u>61,975</u>		<u>31,008</u>	<u>5,000</u>	<u>24,384</u>	<u>60,392</u>

Other monetary assets

Investments assets

Assets used for the charity's own use

Liabilities

There were no contingent liabilities.

The notes on the following pages form part of these accounts.

These financial statements were approved by the Parochial Church Council on *13th February 2023*


Chairman


Trustee

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2022
Notes to the financial statements

2021 1 Accounting policies

The financial statements have been prepared in accordance with Section 42(3) of the Charities Act 1993 using the receipts and payments basis and in accordance with the Church Accounting Regulations 1997 to 2001

2 Voluntary Income

		Unrestricted Funds	Restricted Funds	Designated Funds	Total
Recurring income:					
47,386	Tax - efficient planned giving (excl. tax)	54,076			54,076
5,842	Collections of loose cash at services	7,641			7,641
480	Other planned giving (bankers order and payroll)	3,322			3,322
1,425	Tax recovered	15,412			15,412
55,133		80,451		-	80,451
Non-recurring income:					
1,000	Legacies		5,000		5,000
	Special appeals (Owlswick Building Fund)			600	600
11,149	Stewardship Campaign Donations with G/A	1,450			1,450
5,720	Other Stewardship Campaign Donations	40			40
	Other Grants Received	2,146			2,146
	Insurance Claim				-
	Donations to Fabric Fund				-
	Fabric Grants				-
	Donations to General & Organ Fund				-
73,002		84,087	5,000	600	89,687
3					
	Summer Fete/Advent Fayre				-
	Concerts/Film Nights	2,204			2,204
4,758	Fees - weddings, funerals etc	6,598			6,598
746	Church magazine/Bookstall	2,856			2,856
2,394	Bucks Arts Week	2,773			2,773
654	Church Coffee/Coffee Mornings/Cream Teas	859			859
	Carol Singing				-
96	Parish Bar-B-Q/Harvest Lunch	900			900
1,102	Special Collections	447			447
339	Action Aid	185			185
78	Church Notelets/Church Booklets	269			269
2,566	Flower/Christmas Tree Festival	2,467			2,467
12,733		19,558	-	-	19,558

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2022
Notes to the financial statements

2021

4 Investment income

	CBF deposit accounts				-
9	Bank interest	24		312	336
9		24	-	312	336

5 Other cash receipts

1,574	Council Grants	1,500			1,500
	Deanery Grant for Mission				-
1,194	Sundry Income	1,495			1,495
342	Church Hall funds received	755			755
282	Donations for Flowers	347			347
	Refunded VAT	928			928
	Fellowship Group	823			823
3,392		5,848	-		5,848

6 Cost of generating voluntary income

	Gift Aid envelopes				-
--	--------------------	--	--	--	---

7 Fundraising costs

755	Summer Fete/Advent Fayre				-
2,680	Church magazine	3,336			3,336
	Church Coffee/Cream Teas	33			33
	Concerts/Film Nights	404			404
	Parish Bar-b-q/Harvest Lunch	659			659
-	Flower/Christmas Tree Festival	758			758
3,435		5,190	-		5,190

8 Investment management costs

	Investment advice				-
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9 Church activities

30,995	Parish Share	63,414			63,414
	Church running costs:				-
4,863	Heating/Lighting/Water/Cleaning	4,621			4,621
1,353	Church Hall expenses	1,701			1,701
2,095	Repairs	9,673			9,673
6,330	Insurance	6,130			6,130
	Flowers	757			757
360	Organ Maintenance	372			372
1,321	Existing Churchyard & Grounds	3,452			3,452
329	Church Equipment	63			63
618	Clergy Expenses	893			893
1,078	Cost of Services	3,875			3,875
	10 O'clock Club/Young People's Ministry	1,095			1,095
2,066	Fees paid	2,474			2,474
	Fellowship Group	143			143
	New Churchyard				-
	Use of Deanery Grant				-
754	Sundry Parish Expenses	1,147			1,147
52,162		99,810	-	-	99,810

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2022
Notes to the financial statements

2021

10 Charitable donations

10,252	11,842			11,842
<u>10,252</u>	<u>11,842</u>	<u>-</u>	<u>-</u>	<u>11,842</u>

11 Church management and administration

145	Computer costs			-
113	Printing & stationery	170		170
<u>258</u>		<u>170</u>	<u>-</u>	<u>170</u>

12 Other payments

	Special Payments			-
	Extraordinary payments			-
<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>

13 Fund movements

		Receipts £	Payments £	At 31/12/22 £
22,824	General Funds	109,517	117,012	(7,495)
	Restricted fund: maintenance of bell tower and bells	5,000		5,000
7	Designated Fund	912		912
<u>22,831</u>	Total fund movements	<u>115,429</u>	<u>117,012</u>	<u>(1,583)</u>

Independent Examiner's Report to the Parochial Church Council of St Dunstan's Church Monks Risborough

I report on the accounts of the church for the year ended 31 December 2022 which are set out on pages 1 to 5

Respective responsibilities of the PCC and examiner

The church's trustees, the PCC, are responsible for the preparation of the accounts. The PCC consider that an audit is not required under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to

- examine the accounts under section 43(3) (a) of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of an independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the church's trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Dated.....

Registered Charity Number: 1153849

Independent examiners report to the trustees of St Dunstan's Church, Monks Risborough

I report to the Trustees on my examination of the accounts of St Dunstan's, Monks Risborough (St Dunstan's) for the year ended 31 December 2022 set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The church's trustees, the PCC, are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of St Dunstan's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in, any material respect:

- accounting records were not kept in respect of St Dunstan's as required by section 130 of the Act;
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name ANN TOMKINS

Professional qualification FCA

WENDOVER

Date

25 FEBRUARY 2023

Accounts

Diocese of Oxford & Deanery of Aylesbury

PARISH OF MONKS RISBOROUGH: ST. DUNSTAN'S CHURCH AND ST. PETER'S CHAPEL

ANNUAL MEETINGS WEDNESDAY 18th MAY 2022

7.00pm Annual Vestry Meeting

(open to all those on the Church Electoral Roll and those who reside in the Parish of Monks Risborough)

- Opening Prayers
- Minutes of last meeting
- Election of two Churchwardens

7.10pm (approx.)

Annual Parochial Church Meeting: (Only those on the Church Electoral Roll may vote)

Agenda

1. Apologies
2. Minutes of 2021 APCM (copy attached)
3. Matters Arising
4. Notification of Any Other Business
5. PCC Annual Report (copy attached)
6. Fabric Report (copy attached)
7. Church Electoral Roll Report (copy attached)
8. Other reports (as copies attached)
9. Election of seven members to the Parochial Church Council
10. Appointment of Independent Examiner of Accounts
11. Other matters of Church and Parochial interest as notified at 4 above
12. Closing Prayers

A very short inaugural meeting of the new PCC for 2022/2023 will take place after the APCM

To propose and second officers and co-opt additional members as necessary:

- Vice-Chairman; Treasurer; Secretary; appointment of the Standing Committee

Next PCC meeting

MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS OF ST DUNSTAN'S CHURCH , MONKS RISBOROUGH HELD VIRTUALLY VIA ZOOM AT 7.30 PM ON WEDNESDAY 14th APRIL 2021

Introduction: vestry Meeting

The Annual Vestry Meeting opened at 7.30pm with prayers. The Reverend David Williams was in the chair. The minutes of the meeting in 2020 were approved and duly signed.

Rev. David Williams told the meeting that Margaret Hunnibell was stepping down as Churchwarden and she was thanked for all she had done during her time in office; she faithfully served our Churches and remained calm during what has been an extremely difficult time. Thanks were also extended to Johanna Powell who served as churchwarden until October 2020, when she stepped down for a well deserved rest. Paul Woodward-Court was prepared to serve again as Churchwarden and Mick White(proposed by Angeline Vere and seconded by Cathy Farquhar) had agreed to serve in place of Mrs Hunnibell. There being no other nominations, they were duly elected to serve for the coming year.

The meeting ended at 7.41pm

Annual Parochial Church Meeting

The APCM began at 7.42pm. All reports, previous minutes etc. had been collected into a documentation pack which had been available via email prior to the meeting.

1. Present and Apologies for absence

The Reverend David Williams took the chair with Sue Ingram as secretary for the meeting. There were 31 parishioners present and apologies were received from five.(See Appendix 1)

2.Minutes of 2019 APCM

Minutes of the 2020 APCM had been circulated with the Agenda papers. These were agreed to be a true record and were duly signed by the chairman.

3. Matters Arising

None

4. Notification of Other Business

It was agreed that AOB would be discussed under item 12. There was one item from Debbie Norie who could not be present and an update from David Williams about the new incumbent.

5. PCC Annual Report

The Annual report had not previously been approved by the PCC so it was approved by all PCC members present. Proposed by Paul woodward-Court and seconded by Margaret Pitman.

6. Fabric Report

The fabric report had previously been circulated and there were no questions. Paul Woodward-Court gave an update on the planned new shed in the new churchyard which is taking longer than expected to due to a delay in obtaining the Faculty.

7. Electoral Roll

There were no questions on this report from the electoral roll officer Susanne Dodds.

8. Other reports

There were no questions on the other reports previously circulated. Ted Kent apologised for the late delivery of the Open House Report which is added in Appendix 2.

9. Election of two members to the PCC

Four members had completed their terms of office, namely Jill Iredale, Jos Baxter, Janet Griffin and Sue Ingram. The latter has agreed to serve again as secretary (proposed by June Timms and seconded by Morna Hinch) and was duly elected. Mick Quigley and Simon Merchant had both agreed to serve (proposed by Johanna Powell and Sue Ingram, and seconded by Angeline Vere and Vicky Brown respectively). All three elections were passed unanimously.

10. Election of Sidespersons

Those listed on the agenda were duly re-elected; Pat Argue, Anne Baker, Christine Ballard, Margaret Butler, Susanne Carr, Avril Clark, Susanne Dodds, Janet Griffin, Jackie Highe, Morna Hinch, Sue Ingram, David Kemp, David Manthorpe, Jackie Manthorpe, Philip Masterton-Smith, Avril Neighbour, Margaret Pitman, David Powell, Mary Quigley, Mick Quigley, Pam Rye, June Timms, Jo Wade and Rosemary Woodward-Court.

Although new sidespeople are always welcome, it was thought that due to the uncertainty of the current covid situation there was no need to actively look for additional help yet.

Margaret Pitman pointed out that there are only three lay intercessors and we may need to recruit more.

11. Appointment of Independent Examiner of Accounts

David Powell was thanked for his many years of service as the Independent Examiner of Accounts. Paul Woodward-Court explained that Ann Tomkins has agreed to take over from Christopher Gee as the Charity Commission Officer and also as the Independent Examiner of Accounts (proposed by Paul Woodward-Court and seconded by Susanne Carr).

12. Other business

David Williams told the meeting that after a highly successful advertising campaign and interview process, the Revd Peter Godden has been appointed and he will be Licensed on 13th July at 7.30pm.

David thanked all the clergy and LLMs, namely Steve and Rose Williams, Rob Brown, Mary and Ted Kent, Nick Moloney, Michael Hunt, Avril Clark and Jan Henderson who have all helped with ministry over the past year.

Thanks were also extended to Sheila Lane who has stepped down from her role as Server/Sacristan after many years, and to Susanne Carr who has been laundering the linen for the past 18 years. Both roles will need to be filled at some point soon.

David also thanked the following people who have contributed to the successful running of St Dunstan's and St Peter's: the secretary Sue Ingram, the treasurer Anne White, John McKay who manages the website, Jane Rogers for her commitment to St Peter's, Jane Curry for her commitment to Monks Risborough School, the volunteer organists, the flower team, Morna Hinch for her commitment to the Newsletter and Debbie Norie for encouraging the children back to church.

Johanna Powell thanked David Williams for stepping in to look after St Dunstan's and St Peter's.

David Williams commented that after covid, many churches will find that they will need to 'start again' in many ways, as during lockdown congregations may have become disconnected.

On behalf of Debbie Norie, Sue Ingram asked if St Dunstan's could be considered as a venue for one of the Lighthouse age groups during Lighthouse week 26-30th July. It was agreed that this will be discussed at the next PCC meeting.

Sue Ingram apologised for the error regarding the published time of tonight's meeting as some members had joined the meeting at 8pm not 7.30pm.

The meeting closed at 8.21pm with the saying of the Grace.

2019 Report and Accounts for the Parochial Church Council of
St. Dunstan's, Monks Risborough and St. Peter's, Owlswick

Aim and purposes

The PCC has the responsibility to promote, both in the parish and throughout the Risborough Team, the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, and to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has responsibility for the maintenance of St Dunstan's Church, the church hall and churchyard, and the Chapel of Ease of St Peter at Owlswick. It must also ensure that appropriate safeguarding and health and safety procedures are in place. The Team Vicar is commissioned to minister both within the parish, and throughout the Risborough Team.

Objectives and Activities

Throughout 2021, we sought to continue to offer worship and, where possible, community groups and events, in the context of the ongoing challenges posed by the coronavirus pandemic.

The Eucharist is our central act of worship, with full use made of the seasonal range of liturgical material for Holy Communion from Common Worship (CW) produced by The Church of England. Services of Holy Communion and Evensong according to the Book of Common Prayer (BCP) also form a core part of the life of the worshipping community.

The pattern of services typically follows this pattern (all services are at St Dunstan's unless specified):

First Sunday of the month:	8am BCP Holy Communion 10am CW All-Age Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Second Sunday of the month:	10am CW Holy Communion 11.30am BCP Holy Communion (St Peter's Owlswick) 3pm (Winter) / 6pm (Summer) BCP Evensong
Third & Fifth Sunday of the month:	10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong
Fourth Sunday of the month:	10am CW Holy Communion 3pm (Winter) / 6pm (Summer) BCP Evensong (St Peter's Owlswick)

Additional services are held for the major feasts of the Church year.

Activities such as the Fellowship Group, Friendship Group, and the Lunch Club, enable the church to provide a pastoral presence for the local community.

The PCC aims to donate ten percent of its income to charitable causes. The Standing Committee discusses the financial viability of this in the context of its finances towards the end of the year, and makes a recommendation to the PCC, which then votes on a proposal.

In conjunction with the Bishop and the Patron, the PCC sought to appoint a new incumbent, as the position was vacant.

Achievements and Performance

Attendance at 'normal' Sunday services fluctuated significantly due to restrictions surrounding the pandemic. However, in the second half of the year, as Sunday services settled into a regular rhythm, attendance was frequently between 40 and 60. Numbers were similarly affected at Easter and Christmas: the number of attendees for Easter Day was 60, and the number of communicants 45; the number of attendees on Christmas Eve and Christmas Day was 176, and the number of communicants 69. During the year there were 6 Baptisms, 2 marriages and 1 service of thanksgiving for marriage, 8 funerals, and 2 further interments-only.

Groups such as the 10 O'clock Club (Sunday School) and the Lunch Club recommenced their activities, bringing in both young and old. St Dunstan's church was successfully used as a venue for Bucks Art Week, as it has done for many years.

A stewardship campaign, which included a letter sent to every home in the parish, resulted in a generous response from the local community, meaning that the church is now once again in a healthy financial position.

The church successfully appointed a new incumbent, the Rev'd Peter Godden, following interviews in February. Peter was licensed and installed as the new Team Vicar on 13th July.

The Christmas Tree Festival, held on the last weekend of November, was a tremendous success, seeing many community groups take part, healthy numbers of local people visit, and funds raised for the church. It was particularly good to see a new event do so well.

Financial Review

Following on from the challenge posed by restrictions during 2020, at the start of the year we could see that, unless there was a dramatic reduction in expenses, we would have zero balance before the year end.

Thankfully at the end of 2021 our reserves were restored to £62,000. This was achieved through a reduction in Parish Share contributions, generous donations received following a stewardship campaign and prudent housekeeping to reduce costs.

Expenditure for 2021 reduced by more than a third but we were still able to give £9000 to selected charities. We are very thankful to our regular committed donors who have

maintained or even increased their giving throughout the year. Twelve people now use the Parish Giving Scheme for regular donations ensuring that the gift aid from their contributions is received into our account each month, helping to maintain a positive balance to cash flow.

Looking forward, we hope that a slow return to 'normal' will enable St Dunstan's income to increase through fund raising events. We expect to be able to pay Parish Share in full for 2022 and that outstanding essential maintenance will be carried out throughout the year.

Reserves Policy

At the end of 2020 the church reserves were £40,000.

With covid restrictions limiting regular church services and with no possibility of fundraising events, there were grave concerns for 2021. The Diocese of Oxford agreed to a reduction in Parish Share contributions from £68,000 to £31,000 for that year. This reduction, along with generous giving by the parish through the stewardship campaign meant that our reserves were able to be restored.

At the end of 2021 reserves stood at £62,000. A substantial amount of this, £20,000, has been set aside for essential maintenance and repair work to the fabric of St Dunstan's, namely the bell tower, replacement of the alarm system, tree surgery and the quinquennial inspection. But we are pleased to report that this would leave £42,000, considered as substantial reserves to cover 3 months of everyday running costs.

Plans for the Future

It is hoped that the church can continue to recover from the very challenging period it has experienced from late-2019 to mid-2021.

A glimpse of plans for 2022 include:

- Worship and celebrations to mark the Queen's Platinum Jubilee
- Recommencing the hosting of concerts
- A Family Day in the May half-term, providing activities for local young people
- Establishing a serving team, to enhance worship in the sanctuary
- Another Christmas Tree Festival

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England and operating under the Parochial Church Council Powers Measure. The PCC is a charity registered under the full title of THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST DUNSTAN, MONKS RISBOROUGH (No 1153869). Members of the PCC are the trustees of the charity. The PCC met 8 times during the year.

The method and appointment of PCC members is set out in the Church Representation Rules. The Team Vicar and Churchwardens are ex officio members of the PCC.

Meetings are frequently preceded by a Standing Committee meeting, with the Standing Committee having the power to transact the business of the PCC between PCC meetings, subject to any directions given by the PCC, and to undergo preparatory work on behalf of the PCC ahead of full Council meetings. The Standing Committee comprises the Team Vicar, Churchwardens, Treasurer, and PCC Secretary.

Composition

During the year, the following served as members of the PCC:

Team Vicar: Peter Godden (Chairman) from July 2021

Churchwardens: Margaret Hunnibell (until April 2021)
Mick White (from April 2021)
Paul Woodward-Court (Vice-chairman)

Elected Members: Jane Curry (representative on the Deanery Synod)
Tim Goode (representative on Deanery synod)
Sue Ingram (Secretary)
Libby Keane (until October 2021)
Simon Merchant (from April 2021)
Debbie Norie
Margaret Pitman (representative on Deanery Synod)
Johanna Powell (until October 2021)
Judi Precious (until October 2021)
Mick Quigley – from April 2021
Jane Rogers (representative on Deanery Synod)
Angeline Vere
Anne White (Treasurer)
Susanne Dodds (until December 2021)

The number of parishioners on the church electoral roll for 2021 was 155 (161 - 2020).

The Incumbent and Churchwardens are also trustees of Hody's Charity: a small charity established by a previous incumbent of the parish, and which offers young people from the parish support with education.

Administrative Information

The parish of Monks Risborough with Owlswick centres around two places of worship: St. Dunstan's Church, in the village of Monks Risborough; and St. Peter's Chapel in the hamlet of Owlswick. The parish forms part of the Risborough Team Ministry, in the Buckingham area of the Diocese of Oxford, within the Church of England.

St. Dunstan's Church is situated on Mill Lane, Monks Risborough, HP27 9JF.

St. Peter's Chapel is situated at Owlswick, Princes Risborough, HP27 9RH.

The correspondence address for both is: The Rectory, Mill Lane, Monks Risborough, HP27 9JE.

The parish website is www.stdunstanschurch.com.

The PCC is registered charity number 1153869.

Parish Bankers

Barclays Bank, Aylesbury

Independent Examiner

Ann Tomkins

Charity Commission Officer

Simon Merchant

Vicar's Annual Report

It was a huge joy to arrive in the parish in June 2021, and to begin ministering amongst you a few weeks later. As I have said before, the welcome that we received was wonderful, and Caroline, William, and I, are all delighted to be a part of this community.

The vacancy in this parish has of course been a very hard one – both due to how it came about, and the ensuing challenges of the coronavirus pandemic. I want to pay tribute to everyone who worked so hard during that period in service of the church: not least Johanna Powell, Margaret Hunnibell, Paul Woodward-Court, and Mick White, who served as churchwardens during that period; Anne White our treasurer; Rob Brown, Janet Henderson, Mary Kent, Ted Kent, Rose Williams, and Steve Williams, who led many acts of worship; all the members of the PCC; and many, many others among you who gave time and energy to serving this congregation and community. Thank you to all of you, on behalf of us all.

In my first Sunday sermon following my arrival amongst you, we considered our calling to emulate Christ in how we engage with one another: with gentleness, respect, compassion, and understanding. This was a particularly important challenge, as that very week the government had lifted many of the restrictions on our way of life across the nation, and we had to begin the task of discerning how best to live and worship as community with vastly differing perspectives on how we should move forward.

I am immensely grateful for the gentleness and patience shown by so many as we navigated this difficult path together: it is a testament to the working of the Holy Spirit among us that this has been the case.

In the months that followed my arrival, we enjoyed some very special occasions together, not least a joyful Harvest festival both at St Dunstan's and St Peter's, and the commemorations of Armistice Day and Remembrance Sunday in November, which many people attended both in church and at the War Memorial on Mill Lane.

Towards the end of the year, we faced renewed challenges from the coronavirus in the shape of the omicron variant. Our Christmas preparations had been carefully thought out, and included recorded versions of our principal services, which were made available online, and a booking system that enabled us to maintain a safe capacity at our services. Whilst a lot of people ended up staying away from the services as concerns around the variant intensified, our Christmas services were very precious times, as we celebrated the birth of our Saviour.

I look forward to a first full calendar year with you all, and particularly our first Holy Week and Easter together. There will still, no doubt, be challenging times ahead both locally, nationally, and internationally; through it all, may we keep our eyes fixed on Christ, and our hearts open to the movement and guidance of the Holy Spirit.

This report was Approved by the PCC via email between 23/4/22 and 27/4/22 and signed on their behalf by the Reverend Peter Godden.


.....

29th April 2022

(PCC chairman)

Fabric Report 2021

Alarm security: We have had some issues to deal with and quotes were obtained for St Dunstan's to find the best way forward for next year.

Bins: moved further away from the church hall, as recommended for safety in our last Quinquennial Report.

Boilers: these were serviced and St Dunstan's has a monitor in the church to change the heating when necessary. The Hall boiler has been unreliable though and quotes have been obtained for a replacement as early as possible in 2022.

Church doors: Key holders updated.

Churchyard: The mowing team continued to put in many hours, using a higher grass cut and leaving some areas as 'wild' to encourage a greater range of flowers & thereby wildlife. With Covid restrictions this has been an aspect of our church that was still open throughout 2021.

Electrics: A full electrical testing of St Dunstan's church and church hall, and St Peter's has been carried out. Some remedial work is needed for 2022. PAT testing has been completed.

Fire Extinguishers: All serviced.

Gutter clearance: Completed.

Lightning conductor: Serviced.

Organ tuning: Completed.

Shed: after necessary legal permissions were granted, a shed was erected in part of the meadow area.

Soundboards: quotes have been obtained for the work noted as important, following the last Quinquennial inspection. We plan to replace them in 2022.

Trees: a full inspection was carried out and follow up work is planned for 2022.

Mick White

Bell Ringing Report 2021

At the end of my last report, we had just rung for the Christmas Carol Service and lowered the bells for the last time in that year and, as it turned out, for some time into the next. When restrictions began to relax, we calculated that, with a little bending of the rules, we could ring three out of six bells and thereby at least ring Sunday morning bells. This meant that with a strict rota we spread the ringing out between our six ringers and kept everyone's hand in. Ringing on three bells is a little disheartening but, believe it or not, there are a few three bell methods. Wearing a mask and ringing bells is quite difficult and unpleasant but we obeyed the rules until the rule of six came and we leapt on that as *carte blanche* to drop the masks and ring as a band once again. Of course, there were few weddings but we were delighted to ring for the licensing of our new priest. We rang the bells half muffled for Remembrance Day and, much to my relief, were not asked to toll eleven times at 11.00am for the first

time in many years. As in previous years, the congregation does not supply us with new ringers and so we rely heavily on support from Great Kimble and, especially, Ellesborough for help.

Our bank accounts hold £397.25, a little more than last year due to there having been a few weddings. Recently, of course, wedding income has dried up completely.

Brian Highe

Bethany Group

This Bible Study group consists of 11 interdenominational members but, like many groups, has been unable to meet regularly through lockdown. We met up in August to make plans and agreed to meet monthly from September to December, studying a book called "God's Comfort", which seemed particularly appropriate. After a break we met in February and began a Walk With Jesus, (Mark 10) which follows Jesus on His last journey to Jerusalem and His Crucifixion. We observe His meeting with different people and relate it to our own lives. During Lent we meet fortnightly, sharing Communion together in Holy Week.

Rose Williams

Events Team Report 2021

The Covid 19 pandemic had a massive impact on events at St Dunstan's; we were unable to plan and host the wide variety of functions that we both enjoy and have a reputation for. Keeping people safe became our overriding focus, with entertainment, socialising and much needed fund raising taking a back seat.

As things began to open up, we were thrilled to busy ourselves over the weekends of Bucks Art Week. With a huge marquee erected outside the church hall we offered our infamous cream teas and home-made cakes. It was lovely to chat to new visitors and old and brought home just how much we had all missed social interactions during the long months of lockdown.

In October we made the decision not to offer a sit down Harvest Lunch; instead members of the Events Team prepared plates of canapes and nibbles which were handed around after our morning worship. This proved very popular and enabled our uniformed youngsters to mingle and chat with the large congregation attending that Sunday.

The highlight of the year was our Christmas Tree Festival held in late November. The objective was to provide an event that was seasonal, free, fun, and festive and to get people back into church. There were 41 trees, with only one being real and another being a balloon! The church groups were all represented with local shops and businesses adding their contributions. Sally from Sally's Sewing Box provided

the show stopper using the font as a base with “favours” for the children. The Princes Trust made a Scandi tree out of donated floor boards and decorated it with delightful advent themed plaques they had made; there was a huge demand for these trees and the centre went on to sell them in the town market. There was a strong element of recycling overall and the Guides bottle Christmas tree attracted a lot of attention. In addition to the trees, we had six stalls including a raffle and ever popular plants. Refreshments were served and visitors were able to listen to a range of talented organists. Attendance over the 2 days was around 600 and a profit in excess of £2,200 made. Gwen Miles is already at the planning stage for a repeat in 2022, so watch this space!

(Events Team: Cathy Farquhar, Penny Hollings, Sue Ingram, Gwen Miles, Ann Myers, Rachel Ungi, Jo Wade)

Friendship Group

The Friendship Group started back in September and we have had a very good time since, our numbers have increased and it has done everyone such a lot of good. We had a wonderful talk by Edwin and Pam about winter plants, a lovely Carol Service a Beetle Drive and great fun doing Armchair Aerobics. All these gatherings enjoyed a nice cup of tea and plenty of laughter and chat! At Christmas time some of our member dressed a pretty tree for the festival. Our aim at the Friendship Group is to help people get to know one another not only at church but also in the community.

Avril Clark

Monks Monkeys

Sadly there have been no meetings of Monks Monkeys during 2021 due to Covid restrictions but we are hopeful of a restart some time in 2022.

Anne White

Zoom Eucharists

For Christmas Day 2020, when it appeared there might not be enough room for those who wished to attend St Dunstan's under Covid restrictions, Ted and I offered Zoom services alongside those happening in the church building.

Following on from this, with the support of the churchwardens, we provided Eucharists by Zoom on Sunday mornings during the first three months of the 2021 lockdown, with opportunity for conversation in random breakout groups afterwards. This was well-attended and ended when we were able to return to our building on Palm Sunday.

Ted worked hard to find hymn music which would sound good when conveyed by the technology and, as we gained in confidence, we included Rob and St Dunstan's usual clergy supporters as preachers.

We also held coffee mornings by Zoom which gave further opportunities for conversation and attracted a small group of people.

Ted and Mary Kent

Fellowship Report

From September 2021 we cautiously began meeting again in the church hall as before but in the mornings instead of the evenings. Omicron caused a hiccup in January, but we gradually resumed . There is no membership of this group. If you are interested in the topic from one of our speakers or in one of our non- speaker sessions , you simply turn up on the second Thursday of the month at 10.00. With £2. The group is for men and women of all ages. Details of what is happening will be in the Newsletter, on the website, the e-news and in What's On magazine.

The pandemic has led to some changes for us. Along with the morning /evening swap we no longer have a printed programme; we are putting our annual outing on hold to see how our numbers settle down, and the time of our summer party will be at 3.15pm this year.

I am pleased we have continued our annual donations to St Dunstan's and to a charity. This year it was to Lighthouse.

In addition to some coffee mornings we enjoyed a Christmas craft session, listening to our lovely handbell ringers at the AGM, learning about two paintings with our 'art historian in residence' and discovering facts about the history of Haddenham from its museum chairperson. Coming up we are looking forward to a 'Getting to know each other' morning with Rev Peter and a talk from the Hearing Dogs' Charity. There will also be in house meetings including a quiz and a Book Club morning.

I extend my thanks to Sue McKay for watching over our finances, and to Pam Scott who printed the programmes and organised the refreshment and brass-cleaning rotas. She is stepping down after twelve years, so many thanks to her.

There has been a good response to offering to be on the rotas.

If you would like to join in any of these activities just turn up or get in touch for more details. You will be assured of a warm welcome. Pop by sometime!

Rosemary 01844 344417

Flower Report

2021 continued to keep us on our toes as we gradually returned to "normal" after Easter and the church opened up for services. The team of 22 St Dunstan Flower Arrangers provided flowers for the porch, Wilberforce Chapel niche and two ledges of the chancel arch on a fortnightly basis using vases for arrangements.

In early summer 2021 the Flower Teams rota took on a more "normal" routine with Bucks Art Week, weddings, christenings, Harvest, Remembrance Sunday and a new innovation the Christmas Tree Festival the first weekend of advent.

The Christmas Tree Festival has been on our "to do" list for a number of years and in August, when we broached the idea with the Rev'd Peter Godden, he was very enthusiastic. We booked a date for

the first weekend of Advent, with the Events Committee giving their support. It was a success with 40+ decorated Christmas trees, 6 craft stalls, organ music and a very large turnout of the local population. Over the one and a half days we were able to contribute over £2,000 to the church funds from generous donations. We have booked the event again for 2022 and already have local shops and clubs asking for a space.

This spring we organised a Spring Flowers Workshop in the church and had 25 people attend with a request for one at Christmas on a Saturday. We always hope that the workshops will encourage more volunteers for the Flower team and of course for a morning of enjoyment and fun. Easter is our next and most important festival and we shall be out in force from 8.00 am on Saturday 16th April.

Gwen Miles & Jenny Masterton Smith

Monks Risborough C of E Primary School

Covid-19

Considerable challenges continued throughout 2021 due to the Covid-19 pandemic, with the school needing constantly to make revised risk assessments and adjustments. For the first two months of 2021, approximately one quarter of the school's pupils were being taught physically in school, being classed either as vulnerable (free school meals, pupil premium, educational health & care plans, etc.) or were the children of a key worker. There was a much higher uptake among the children of key workers than during the first lockdown in the first half of 2020. It was also an even more challenging time for the staff as during this second lockdown period they were providing full curriculum lessons both to those attending in person and to those attending online classes. From 8th March, all primary school children were once again required to attend school, unless having to self-isolate. Once again, further risk assessments had to be made and further carried out to school arrangements to ensure maximum Covid-19 safety. Inevitably, for the remainder of the year, there were frequent disruptions due to staff and pupils needing to self-isolate.

New School Vision.

During the course of 2021, governors held a number of discussions, culminating in the school's adoption of a new vision: Our Vision - Monks Risborough Church of England Primary School - a school family where everyone thrives in every way.

Jesus said, 'I came that they may have life and have it abundantly.' John 10:10

At the heart of our school is family where all are welcome. We celebrate being part of God's family where everybody respects others, the world around them and also themselves. Guided by our Christian values, it is our ambition to motivate and inspire everyone to be lifelong, resilient and enthusiastic learners. We aspire to equip everyone to meet the challenges of an ever-changing world, and to reach out to the wider community.

We live our vision through:

- Putting the child and their family at the centre of all the decisions we make;
- Creating a warm, positive and loving environment in which to learn and work;

- Having our Christian values permeate a rich and varied curriculum that celebrates diversity, resulting in excellent outcomes for all;
- Providing an inclusive education, developing resilience and independence;
- Making the safety and physical and mental well-being of all pupils, families and staff as important as our achievement in learning;
- Playing an active role in our local and wider community.

Following this, the governing body continued to work on developing medium and long term objectives based on this vision.

Governing Body

In 2021 the School Governing Body recently reduced its constitutional numbers from 16 to 14, removing one parent governor role and one co-opted governor role. All governor appointments are for 4 years. The quota for foundation governors remains at 3, who currently are Rev. Peter Godden (appointed in September 2021), Ted Kent (appointed in July 2020) and Jane Curry (re-appointed in April 2021).

Other new governors include Jackie Highe, which means we have an additional active church member on the board and one well versed in literature and music. Other governors appointed or elected in 2021 were Paul Summerscales, a pilot; Vicki Woodley, a dance and PE teacher from the Upper School; Iain Watters, a finance executive. The current mix of skills and experience in the school governing body promises well for future governance.

Assistant Headteachers

In May 2021, current teachers Mr Mullen and Miss Gehnich were appointed as Assistant Head Teachers, with Mr Mullen becoming Assistant Head for Inclusion and Miss Gehnich becoming Assistant Head for Teaching and Learning.

Goodbyes and Bible Presentations to Year 6

On 21st July, on a beautiful, sunny afternoon in the school field, the Year 6 children said their goodbyes to the school, watched by their parents and carers. All the children read out their favourite memories of their times at Monks Risborough. The children were almost entirely extremely positive about their experiences, mixed with touching regrets about leaving and some delightful humour. Annotated and colourful Good News Bibles were presented by our new vicar, Rev. Peter Godden, as his first official act for the school, along with Rev. Vanessa Rye of the Princes Risborough Baptist Church, who had been among the clergy leading school assemblies since Rev. James Tompkins' departure.

New Footpath Round the Playing Field

The school was successful in obtaining all the requisite permissions and some funding towards the relocation of the public footpath running between the school playing field to the north east and the school buildings and playground to the south west. During periods of lockdown and school holidays, the fences, path and hedge between the two school sites were removed. Then new, much more secure fencing was constructed around the playing field and a replacement gate and public footpath were placed round the outside of the school fencing. Completion of this project has allowed easier, safer access to the playing field from the school and consequent fuller use of the field.

Peter's engagement with the school

Peter has been going into the school since September to lead worship on Tuesday lunchtimes. He has enjoyed doing this very much, and the assemblies seem to have been well received by the pupils. He led the Harvest Celebration in October which was a very joyful occasion. He has also done some sessions in classrooms. At the top end of the school, he helped to lead an R.E. class in October for Year 6, on the subject of saints, looking at St Dunstan in particular. And at the other end of the school, he has done a couple of story-times followed by prayers for Reception, using his knitted Bible figures, which have proved to be very popular! The year concluded with a long-awaited and welcome return of pupils and staff being physically present for services in St. Dunstan's after a gap of two years. Continuing pandemic precautions meant that it wasn't quite the same as 'usual'; Peter led one service for the whole school, but without parents, and then a second one just with Year 3 (who did the nativity) and their parents.

Ofsted Inspection

As more than 3 years had passed since the school's last Ofsted inspection, another inspection was due. During the lockdown, a backlog of schools due for inspection built up, but Monks Risborough was a high priority for inspection because of the pre-pandemic issues arising from the previous head teacher's long term illness. The Ofsted inspection duly took place in mid-December, with the usual very short notice, but the head teacher, staff and governors had all worked very hard in the knowledge that an inspection was imminent and were consequently well prepared. Although it was a nerve-wracking time, all went smoothly. [The welcome official confirmation of the school's Good result was received in January 2022.]

Jane Curry, Foundation Governor and Vice-Chair of Governors

Newsletter

This year saw the first change in the editorial team for a long time, when Mick White stepped up into the role Churchwarden and retired from his role as our proof reader. We are very grateful to Mick for his work over the last nine years and now welcome Jane Curry as the new proof reader. The rest of the team remains unchanged, with John McKay continuing to handle the production of the magazine with skill and creativity, while June Timms manages the advertising and Penny Hollings the distribution, both with great reliability and efficiency.

Through last summer, as we continued to deal with the Covid situation, many events did not take place and society meetings were limited, so our issues remained at 28 pages. At the end of June, however, we welcomed Peter, Caroline and William into the parish and the August/September issue of the Newsletter was greatly enlivened with pictures of his Service of Licensing and Installation.

By the autumn, church and community life had started to open up again and there was enough copy for us to regularly fill 32 pages. We peaked in this last issue with 40 pages, with Easter Services to be included, the Electoral Roll revision, the Annual meetings in May and exciting summer events to be advertised. The first gift aid collection for the magazine since April 2019 will accompany the forthcoming June/July issue.

We always try to include general interest articles in addition to the calendar of church and community events and this is only possible because we have interesting contributors on hand, who are prepared to give their time and expertise to writing for us. In particular, we thank Susanne Carr

and Jackie Highe who have continued to entertain us with their contributions, and David Keysell, who has given us such a lively and informative account of his Pilgrimage to Santiago de Compostela over four issues. We have a link now with the Chiltern Society, who give us regular updates on the work they are doing in our parish while we support them by highlighting their events in the area; and we always keep at least one page, to hear about what is going on at Monks Risborough school.

Finally, we thank our printers South Bucks Business Products, who give us such prompt and reliable service, and our advertisers and distributors. The magazine is definitely the joint effort of many people!

Morna Hinch

Gift Aid Secretary Report

This report covers the claim year April 2020 -2021.

The total amount of tax claimed from HMRC amounted to £12,445.90

Blue Envelope Scheme total Donations Received £9111.00

52 Regular Standing Orders, total Donations £37809.00

From the Gift Aid Small Donations Scheme (GASDS), this covers the donations which are usually cash donations during the services at St Dunstons' and St Peter & St Paul at Owlswick. This year we were only able to claim a tax refund of £715.90, which is included in the above total amount claimed of £12445.90.

We still receive a number of donations in Blue Envelopes, which do not qualify for a reclaim as they are incorrectly completed or totally ineligible. These are usually from people attending weddings or funerals who would not be known to us. Our Tax Re-claim is probably reduced by about £30 to £40 each year because of this. Where I know or recognise the donor of an incorrectly completed blue envelope, I do complete these myself and include them in the claim.

The Covid pandemic continues to affect most charities but I was quite surprised by the final amount I have been able to claim although substantially down from 2019/20.

I am afraid I was late submitting the claim last year due to personal circumstances, however the delay in the refund has been further delayed by HMRC who asked me to re-submit all documentation prior to me departing for the USA. This has been done and as far as I am aware there are no further queries outstanding, so I hope we should receive the refund within the next few weeks.

I am well under way with preparing the submission for 2021-2022 so I hope that the monies will come through in reasonable time this year. Although, I have been waiting for over twenty months for HMRC to sort out my business VAT following the death of my business partner, so I am not too sure what issues HMRC are facing at the present time.

Nick Tyler

Churches Together in Risborough

'Working together in unity to serve the community in God's love and for God's glory'

This group meets approximately every 3 months and comprises the Anglican, Baptist, Catholic, Elim and Methodist Churches in Princes Risborough plus Little Kimble, Lacey Green and Speen churches.

Whilst each church pursues its own work within the community there are several areas where we can and do work together or provide background support for each other.

2021 started, still in the middle of the pandemic with lockdown, with meetings via 'Zoom'.

The first joint event, the Service for the Week of prayer for Christian Unity in January was also conducted via "Zoom".

Other events via Zoom were the Lent Study Groups, which worked well. There was an 'Easter Trail' with all the churches providing an Easter Garden or display, in place of the Good Friday Walk and Sunrise Service on Easter day. It proved popular.

Although Lighthouse didn't happen for the second year, another way of reaching out to young people was made. Wycombe Youth for Christ in conjunction with CTR has established a presence in the town forging relationships with the youngsters after school.

It's your move 'booklets were distributed to primary school leavers.

As things moved forward, a face to face or Zoom advent study course was run across the churches.

The year culminated with an Advent Service held at St Mary's with a good turnout in the congregation despite there being a fall of snow, followed a week later with a nativity display in the High Street, at the 'Christmas Light Switch On'

Despite all the continuing challenges last year, CTR still provided a presence within the town and surrounds, and hopes to continue to do so in the still challenging times to come.

CTR's website www.risboroughchurches.org.uk acts as shop window for our activities and provides a link to all the member churches as well as further afield.

Any areas where you think CTR should have a presence please advise myself. Thank you.

It would be very helpful to have another from St Dunstan's on the Committee.

Margaret Pitman.

APCM Report for Safeguarding

Safeguarding Policy

The Safeguarding Policy for the parish was reviewed and accepted at the PCC meeting in February 2022. It can be seen on the website and on church notice boards. A list of local and national crisis and help lines is included.

Safer Recruitment

Safer Recruitment and People Management Guidance came into force on 1 January 2022.

13 DBS applications have been processed and approved in the last year. The DBS clearances were previously valid for five years - this has now been reduced to three years.

Safeguarding Training

4 people have completed the Basic Safeguarding course

4 people have completed the Foundation course

Safeguarding Officer has completed Introduction to the Role of the Parish Safeguarding Officer

Parish Safeguarding Dashboards

We joined the Safeguarding Dashboard project in summer 2021. The dashboard brings together and streamlines safeguarding policy and practice. It is intended to support parishes in understanding the Church of England safeguarding requirements, and to track progress in meeting these requirements. The dashboard consists of questions about safeguarding practice in the parish and rates the answer to each as green (completed), amber (work to do) or red (urgent action required). As information is added to the dashboard, it generates an action plan detailing which areas of safeguarding are still to be progressed. The parish dashboard has one area to complete.

Angeline Vere

Parish Safeguarding Officer

St. DUNSTAN'S PARISH CHURCH, MONKS RISBOROUGH

ANNUAL REPORT & ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2021

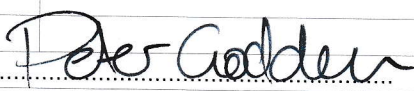
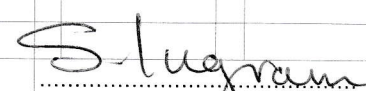
CONTENTS

Receipts and Payment Account
Statement of Assets and Liabilities
Notes to the Financial Statements
Independent Examiner's Report

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2021

	A	B	C	D	E	F	G	H	I	K
1										
2										
3										
4										
5	Receipts and Payments account									
6										
7										
8	2020				Notes	Unrestricted funds		Designated funds		Total
9	£			RECEIPTS		£		£		£
10				Receipts from generated funds:						
11	£	82,042		Voluntary income	2	73,002				73,002
12	£	7,635		Activities for generating funds	3	12,733				12,733
13	£	80		Investment income	4	2		7		9
14	£	89,757				85,737		7		85,744
15										
16	£	4,262		Other cash receipts	5	3,392				3,392
17										
18	£	94,019		Total receipts		89,129		7		89,136
19										
20				PAYMENTS						
21				Payments for generating funds:						
22	£	-		Cost of generating voluntary income	6	198				198
23	£	909		Fundraising costs	7	3,436				3,436
24				Investment management costs	8					
25	£	909				3,634		-		3,634
26										
27	£	92,891		Church activities	9	52,308				52,308
28										
29	£	10,856		Charitable donations	10	10,188				10,188
30										
31	£	79		Church management & administration	11	113				113
32										
33	£	720		Other cash payments	12					-
34										
35	£	105,455		Total payments		66,243		-		66,243
36										
37	-£	11,436		NET RECEIPTS / (PAYMENTS)		22,886		7		22,893
38										
39	£	-		Transfers between funds	-	12,500		12,500		-
40						360		- 360		
41	-£	11,436		NET RECEIPTS / (PAYMENTS) after transfers		10,746		12,147		22,893
42										
43	£	50,518		Cash balances at start of year		28,157		10,925		39,082
44										
45	£	39,082		Cash balances at end of year		38,903		23,072		61,975
46										
47										
48	The notes on the following pages form part of these accounts.									
49										
50					Page 1					
51										

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2021

	A	B	C	D	E	F	G	H	I	K
52										
53										
54				Statement of Assets & Liabilities						
55										
56										
57	2020					Unrestricted funds		Designated funds		Total
58					£			£		£
59	£			Monetary assets						
60										
61				Cash						-
62	8,477			Bank current account		10,932				10,932
63	19,680			Bank Subscription account		27,971				27,971
64	3,490			CBF Deposit account				3,492		3,492
65	2,407			CBF Organ Fund				2,048		2,048
66	5,028			CBF Fabric Fund				17,532		17,532
67	39,082					38,903		23,072		61,975
68										
69				Other monetary assets						
70										
71										
72										
73				Investments assets						
74										
75	-									
76										
77										
78				Assets used for the charity's own use						
79										
80										
81										
82										
83				Liabilities						
84										
85										
86										
87				There were no contingent liabilities.						
88										
89				The notes on the following pages form part of these accounts.						
90										
91				These financial statements were approved by the Parochial Church Council on				22 nd March 2022		
92										
93										
94				Chairman				Trustee		
95										
96										
97										
98										
99										

Accounts for the year ended 31 December 2021

Notes to the financial statements

[illegible]

St Dunstan's Church, Monks Risborough Parochial Church Council

Accounts for the year ended 31 December 2021

Prior year	Notes to the financial statements			
2020	4 Investment income			
	CBF deposit accounts			-
80	Bank interest	2	7	9
80		2	7	9
	5 Other cash receipts			
1,700	Council Grants	1,574		1,574
	Deanery Grant for Mission			-
770	Sundry Income	1,194		1,194
654	Church Hall funds received	342		342
115	Donations for Flowers	282		282
1,023	Refunded VAT			
	Church Outings			-
4,262		3,392	-	3,392
	6 Cost of generating voluntary income			
	Gift Aid envelopes	198		198
	7 Fundraising costs			
	Summer Fete/Advent Fayre/Tree Festival	755		755
797	Church magazine	2,680		2,680
	Church Coffee/Cream Teas			-
112	Concerts/Film Nights			-
	Parish Bar-b-q/Harvest Lunch			-
-	Flowers			-
909		3,435	-	3,435
	8 Investment management costs			
	Investment advice			-
	9 Church activities			
68,100	Parish Share	30,995		30,995
	Church running costs:			-
4,834	Heating/Lighting/Water/Cleaning	4,863		4,863
1,768	Church Hall expenses	1,353		1,353
2,132	Repairs	2,095		2,095
6,329	Insurance	6,330		6,330
922	Flowers			-
360	Organ Maintenance	360		360
1,259	Existing Churchyard & Grounds	1,321		1,321
256	Church Equipment	329		329
616	Clergy Expenses	618		618
3,597	Cost of Services	1,078		1,078
8	10 O'clock Club			-
1,800	Fees paid	2,066		2,066
	Church Outings			-
	New Churchyard			-
	Use of Deanery Grant			-
910	Sundry Parish Expenses	754		754
92,891		52,162	-	52,162
		Page 4		

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2021

Prior year 2,020	Notes to the financial statements			
	10 Charitable donations			
10,856		10,252		10,252
10,856		10,252	-	10,252
	11 Church management and administration			
	Computer costs	145		145
79	Printing & stationery	113		113
79		258	-	258
	12 Other payments			
720	Special Payments			-
	Extraordinary payments			-
720		-	-	-
	13 Fund movements			
		Receipts	Payments	At 31/12/21
		£	£	£
11,705	General Funds	89,129	66,305	22,824
- 269	Designated Fund	7		7
(11,436)	Total fund movements	89,136	66,305	22,831

**Independent Examiner's Report to the Parochial Church Council of
St Dunstan's Church Monks Risborough**

I report on the accounts of the church for the year ended 31 December 2021 which are set out on pages 1 to 5

Respective responsibilities of the PCC and examiner

The church's trustees, the PCC, are responsible for the preparation of the accounts. The PCC consider that an audit is not required under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of an independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as the church's trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

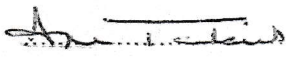
Independent examiner's statement

In connection with my examination, no matter has come to my attention, (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Signed  Dated 3 MAY 2022

Name ANN TOMKINS .. Relevant professional qualifications FCA

Registered Charity Number: 1153849

Accounts

Diocese of Oxford & Deanery of Aylesbury
PARISH OF MONKS RISBOROUGH: ST. DUNSTAN'S CHURCH AND ST. PETER'S CHAPEL

ANNUAL MEETINGS WEDNESDAY 14th APRIL 2021

8.00pm Annual Vestry Meeting

(open to all those on the Church Electoral Roll and those who reside in the Parish of Monks Risborough)

- o Opening Prayers
- o Minutes of last meeting
- o Election of two Churchwardens

8.10pm (approx.)

Annual Parochial Church Meeting: (Only those on the Church Electoral Roll may vote)

Agenda

1. Apologies
2. Minutes of 2020 APCM (copy attached)
3. Matters Arising
4. Notification of Any Other Business – Approving of Annual Report
5. PCC Annual Report (copy attached)
6. Fabric Report (copy attached)
7. Church Electoral Roll Report (copy attached)
8. Other reports (as copies attached)
9. Election of two members to the Parochial Church Council
10. Appointment of Sidespersons – names listed below
11. Appointment of Independent Examiner of Accounts
12. Other matters of Church and Parochial interest as notified at 4 above
13. Closing Prayers

Sidespersons; Pat Argue, Anne Baker, Christine Ballard, Margaret Butler, Susanne Carr, Avril Clark, Susanne Dodds, Janet Griffin, Jackie Highe, Morna Hinch, Sue Ingram, David Kemp, David Manthorpe, Jackie Manthorpe, Philip Masterton-Smith, Avril Neighbour, Margaret Pitman, David Powell, Mary Quigley, Mick Quigley, Pam Rye, June Timms, Jo Wade and Rosemary Woodward-Court.

A very short inaugural meeting of the new PCC for 2021/2022 will take place after the APCM

To propose and second officers and co-opt additional members as necessary:

- Vice-Chairman; Treasurer; Secretary; appointment of the Standing Committee

Next PCC meeting

MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS OF ST DUNSTAN'S CHURCH , MONKS RISBOROUGH HELD VIRTUALLY VIA ZOOM AT 7.00 PM ON WEDNESDAY 7th OCTOBER 2020

Introduction: vestry Meeting

The Annual Vestry Meeting opened at 7.05pm with prayers. The Reverend David Williams was in the chair. Approval of the meeting in 2019 was proposed by Margaret Hunnibell and seconded by Jane Curry and duly signed.

Rev. David Williams told the meeting that Johanna Powell was stepping down as Churchwarden and she was thanked for all she had done during her time in office. Margaret Hunnibell was prepared to serve again as Churchwarden and Paul Woodward-Court (proposed by Susanne Dodds and seconded by Morna Hinch) had agreed to serve in place of Mrs Powell. There being no other nominations, they were duly elected to serve for the coming year.

The meeting ended at 7.13pm

Annual Parochial Church Meeting

The APCM began at 7.14pm. All reports, previous minutes etc. had been collected into a documentation pack which had been available via email prior to the meeting.

1. Present and Apologies for absence

The Reverend David Williams took the chair with Sue Ingram as secretary for the meeting. There were 28 parishioners present and apologies were received from six. (See Appendix 1)

2.Minutes of 2019 APCM

Minutes of the 2019 APCM had been circulated with the Agenda papers. These were agreed to be a true record and were duly signed by the chairman.

3. Matters Arising

None

4. Notification of Other Business

It was agreed that the vacancy would be discussed under item 12.

There was a last minute issue with the accounts. Ann Tomkins advised that it was a simple typographical error and that it could be corrected, re-printed and re-signed. David Powell agreed to re-sign the accounts.

5. PCC Annual Report

The Annual report had not previously been approved by the PCC so it was approved by all PCC members present. Proposed by Margaret Pitman and seconded by Anne White.

6. Fabric Report

The fabric report was missing from the meeting pack so Anne White detailed verbally the projects that had been undertaken during the previous year and agreed to produce a written version for addition to the pack post meeting.(See Appendix 2)

7. Electoral Roll

There were no questions on this report from the electoral roll officer Susanne Dodds.

8. Other reports

There were no questions on the other reports previously circulated.

9. Election of two members to the PCC

With the stepping down of Charlie Fairall and Libby Keane (whose term of office had ended) there were two vacancies to be filled. Angeline Vere – who is also our safeguarding officer – and Debbie Norie both agreed to stand and were duly elected. They were proposed by Vicky Brown and Rosemary Woodward-Court respectively and seconded by Susanne Carr and Angeline Vere respectively. Libby Keane agreed to be co-opted back onto the PCC for another year. (Agreed via text during the meeting)

10. Election of Sidespersons

Those listed on the agenda were duly re-elected; Pat Argue, Anne Baker, Christine Ballard, Margaret Butler, Susanne Carr, Avril Clark, Susanne Dodds, Janet Griffin, Jackie Highe, Morna Hinch, Sue Ingram, David Kemp, David Manthorpe, Jackie Manthorpe, Philip Masterton-Smith, Margaret Pitman, David Powell, Mary Quigley, Mick Quigley, Pam Rye, June Timms, Jo Wade, Avril Neighbour and Rosemary Woodward-Court.

Avril Neighbour had been omitted from the list and so was duly added, and Paul Woodward-Court was removed from the list as he now had other new duties as churchwarden.

11. Appointment of Independent Examiner of Accounts

David Powell was re-elected to the role of Independent Examiner of Accounts, proposed by Anne White and seconded by Paul Woodward-Court.

12. Other business

David Williams said that this was the first APCM to be held without James Tomkins in the chair, as he had sadly left the church. David was pleased to welcome Ann Tomkins to the meeting. He also said how blessed we were to have the services of Rob Brown, to whom huge thanks are due for all the help he has supplied with the taking of services, with worship and with pastoral issues within the parish. Rob will now be stepping back a little from the taking of Sunday services but will still be helping at St Dunstan's in other ways.

David also thanked Ted and Mary Kent for their help over the last year.

David pointed out how the vacancy has shown how people have come to the fore to help in the running of both St Peter's and St Dunstan's.

David highlighted the remaining process regarding the vacancy. He will be attending a Deanery meeting on 15th October, after which a Section 12 PCC meeting will be held prior to the signing off of the Parish Profile, and the issuing of an advert for a new incumbent.

It was agreed that a draft copy of the profile will be made available to anyone in the parish wishing to see it. Contact details can be given to the Secretary, Sue Ingram so she can forward via email. A copy will also be added to the church website via John McKay. Due to coronavirus we are unable to leave a hard copy in church.

There was some concern expressed by attendees that not all parishioners have had an input into the profile but it was pointed out that all possible avenues had been travelled in order to ensure that as many groups and as much of the community as possible had been approached for their views.

Thanks were also expressed for the team of volunteers who tend the churchyard. It is a massive job keeping the grounds around the church clean, tidy and well maintained.

Thanks must also go to David Williams for looking after us all during what has been a traumatic time.

David talked about a message of hope and prayer going forward, and that St Dunstan's is full of wonderful gifts and people that together make for a healthy church.

Margaret Hunnibell reported that she had today attended the 100th birthday of a parishioner – Ivan Stewart – and had taken flowers from all at St Dunstan's.

The meeting closed at 8.10pm with the saying of the Grace.

2020 Report and Accounts for the Parochial Church Council of St. Dunstan's, Monks Risborough and St. Peter's, Owlswick

Background:

St. Dunstan's Church is situated in the village of Monks Risborough and St. Peter's Chapel in the village of Owlswick. These places of worship are part of the Risborough Team Ministry in the Diocese of Oxford within the Church of England. Their full addresses are: St. Dunstan's Church, Mill Lane, Monks Risborough, HP27 9JE and St. Peter's Chapel, Owlswick, Princes Risborough, HP27 9RH. The correspondence address for both is: St Mary's Parish Office, Church Lane, Princes Risborough, Bucks., HP27 9AW. St Dunstan's and St Peter's are currently in a vacancy following the resignation of James Tomkins in November 2019.

Aim and purposes:

Monks Risborough PCC has a responsibility of working in partnership with the Team Vicar in promoting within the Risborough Team of churches, the whole mission of the church, with all its evangelistic, pastoral, social, and ecumenical opportunities. It has responsibility for the maintenance of St Dunstan's Church, the church hall and churchyard, and the Chapel of Ease of St Peter at Owlswick, together with ensuring that appropriate safeguarding and health and safety procedures are in place. The parish has adopted a strap line of 'Open to God, Open for everyone' to promote its inclusiveness and meet the needs of the many different people within the parish.

Highlights and lowlights of 2020 and Aspirations for 2021:

This report covers a shorter than usual period – caused by the 2019 APCM being delayed by the thing that has dominated all our lives for the last 12 months: Covid-19.

On 23rd March 2020 the Prime Minister ordered us all to “stay at home” and since then St Dunstan's has been subjected to various lockdowns and restricted services with limited access. Little did we suspect that Evensong on 15th March would be the last service except for funerals until 16th August – although a taped off corridor between the south and north doors was made available for a couple of hours twice a week for those who were happy to attend to sit on a chair under the watchful eye of 'Covid Marshals'! St Dunstan's reopened for something approaching normal services on 16th August. The 37-page risk assessment concluded that to comply with Social Distancing and a panoply of other regulations, access would be restricted to 33 marked places where individuals, couples or 'those in a bubble' could sit together. Sanitising stations were set up around the church, a one-way circuit was implemented, services devised that minimised movement, with singing and handshaking banned.

On 5th November we entered the second lockdown when churches could remain open for individual prayer and reflection but could not hold communal services 'led from the front'. St Dunstan's took advantage of having a good sound system to open every Sunday for people to listen to a selection of recorded hymns, prayers and music chosen to promote meditation and reflection, and to enter and leave as they felt moved.

On 6th December we were once again allowed to hold communal worship, although singing remained too risky and the Government decided that speaking to anyone after the service and whilst still indoors counted as 'socialising' and was strictly forbidden! Churches were allowed to remain open after Christmas, but the rapid rise in the infection rate, known as 'Spike 2', forced us to close the church once again to every type of service other than funerals. Having peaked on 10th January, the infection rate remained high and unpredictable for many more weeks.

Mary and Ted Kent kindly set up streamed communion services from their home every Sunday morning. Finally, at the beginning of March we felt it safe to reopen St Dunstan's. On 14th March we reopened for individual prayer, which 9 people attended. On 21st March we streamed Mary and Ted's service into St Dunstan's, just to see if it could be achieved. Palm Sunday sees a return to the socially distanced style of service we were having in the late summer and autumn of 2020, with space for 33 individuals, couples or 'bubbles'.

Children's ministry has been difficult to maintain virtually as most children have been schooling on-line for a large chunk of 2020 and further use of screens for interaction with church activities has not been popular.

Pastorally as a church we continue to be a congregation that seeks to support others who are going through a difficult patch by regular visiting, or more lately, telephone contact. This has been doubly important during the last year as so many of our parishioners have been confined to barracks, and whilst this has been the safest thing to do, it has also been extremely lonely for many. During the year we have lost some dear friends who have passed away as well as others who have moved to pastures new in other parts of the country. This constant ebb and flow reminds us the church is always changing in its make-up.

The biggest news of 2021 is the wait for a new incumbent is coming to an end. Our carefully crafted parish profile attracted a number of enquires for the post of vicar, and we interviewed the 3 most promising candidates. A closely fought contest resulted in the wonderful news that Revd Peter Godden will join us in July, together with his wife Caroline. They have not only a change of location to look forward to, but the arrival of their firstborn.

Deciding when it has been safe to open St Dunstan's has not been the only challenge. St Dunstan's has been extremely fortunate to be a relatively wealthy church with well maintained fabric and what we believed to be healthy reserves. Diocesan advice is to hold approximately 3 months of reserves. Because many people have generously kept up with regular giving, we managed to meet all our commitments in 2020 by using these reserves. Every expense was rigorously reviewed and reduced, deferred, or eliminated where possible; but many costs can not be avoided. Every income stream such as holding concerts, and the Arts Week have all had to be cancelled since the middle of January 2020. By the end of 2020 it became apparent that we could only eke out our reserves so far. With our reserves depleted we calculated that we would be bankrupt by the middle of the year if we did nothing. The only viable option left to us

was to defer our charitable giving, which normally amounts to nearly £10k per annum, and reduce our monthly parish share from £5.5k to £2k with effect from March. This is something no parish wants to do, but it was the only way we could manage a predicted £40k excess of expenditure over income.

At the time of writing we have good grounds for optimism. More than 29 million people have received at least one dose of vaccine. Despite schools reopening, the rolling infection rate for the Risboroughs is 37.7 per 100k per week, having been 842.7 at the start of the year. We hope and pray we have had our last closure and over the course of 2021 we can gradually return to having St Dunstan's open with no restrictions on attendance.

The Churchwardens

Reserves Policy

Our reserves account, held in bank current accounts and three Church of England Deposit Funds, at the start of the year 2020 was £25,000. This amount was sufficient to cover three months of essential church expenses i.e. parish share, insurance and utilities. In a normal year our income would allow for all planned expenditure to be made as well as holding £25,000 as a reserve fund throughout the year.

Restrictions to church opening due to covid-19 resulted in a substantial reduction in income for 2020. During the year £10,000 of these reserve funds had to be transferred to our current account in order to make payment of our essential church expenses.

At the end of the year our reserves now stand at £15,000, the bare minimum necessary for meeting regular payments for three months.

It is hoped to restore our reserve to £25,000 during 2021 by prudent housekeeping and limited capital expenditure.

Anne White (treasurer)

During the year, the following served as members of the PCC:

Team Vicar: David Williams (Chairman)

Churchwardens: Johanna Powell (Vice-chairman) until October 2020
Margaret Hunnibell
Paul Woodward-Court(Vice-chairman) from October 2020

Elected Members: Jane Curry, representative on the Deanery Synod
Margaret Pitman, representative on Deanery Synod
Jane Rogers, representative on Deanery Synod
Tim Goode, representative on Deanery Synod
Susanne Dodds
Judi Precious
Anne White (Treasurer)

Libby Keane
Sue Ingram(Secretary)
Jill Iredale
Jocelyn Baxter
Janet Griffin
Debbie Norie(from Oct 2020)
Angeline Vere(from Oct 2020)
Johanna Powell

Proceedings:

The full PCC met seven(including the short meeting after APCM) times during the year, six of those were virtually conducted using Zoom. The PCC delegates work to the events and stewardship teams (and from January 2021 to Pastoral Care, Youth, Fabric, Giving, Monks Risborough School and Communication teams) to assist in the fulfilling of its role. These teams report back to the PCC with their recommendations which are discussed as necessary. The number of parishioners on the church electoral roll for 2020 was 161 (161 - 2019). The average attendance on a normal Sunday up until Lockdown 1 was 74 adults (94 - 2019) and 5 young people (9 - 2019). The number of attendees/Communicants on Christmas Day was 14 (120 - 2019), with attendees standing at 14 (639 - 2019). There was 1 Baptism (12 - 2019), 1 weddings/marriage blessings (5 - 2019), and 9 funerals or interments during the year (8 - 2019).

During the limited opening from August 16th there were 33 places available which were nearly always fully booked, sometimes sadly, we had to turn people away.

Many other activities are led by individuals who report as required to the PCC. These include:

Finance - Anne White
Gift Aid - Nick Tyler
Church Music - Margaret Pitman/Sue Ingram
Bell Tower Captain - Brian Highe
Church Fabric -Jane Rogers
Electoral Roll and GDPR Officer - Susanne Dodds
Sidespersons' rota - Susanne Dodds
Fellowship - Rosemary Woodward-Court
Friendship Group - Avril Clarke
Charity Commission - Christopher Gee
Lunch Club (for seniors) - Anne Baker
House groups - Rose Williams, Jill Iredale
Open House group - Ted and Mary Kent
Parish Newsletter - Morna Hinch
Church Website --John Mckay
Flowers - Gwen Miles
10 o'clock Club - Cathy Farquhar

Monks Monkeys – Anne White
Events Team – Johanna Powell
Monks Risborough School – Jane Curry
Coffee Rota – Janet Griffin
Churches Together in Risborough – Margaret Pitman

ELECTORAL ROLL REPORT 2019

Following the recent revision in March 2021, there are currently 155 parishioners on the Monks Risborough Parish Electoral Roll. 90 are resident within the parish. Eight names were removed since the last revision and two added.

A record of the changes in church membership since 2007 is as follows:-

New Roll	2007	112	2014	182
Revisions	2008	106	2015	190
	2009	123	2016	184
	2010	126	2017	184
	2011	129	2018	183
	2012	127	2019	161
	2013	169	2020	161

The new roll has been compiled in accordance with the Synod Government Measure 1969 and a copy is displayed in the porch of St Dunstan's church

Susanne Dodds 23rd March 2021

This report was Approved by the PCC on _____ and signed on their behalf by the Reverend David Williams.

.....
(PCC chairman)

Finance report

The start of January 2020 showed healthy balances to St Dunstan's accounts but long church closures due to covid 19 restrictions changed the picture dramatically. Income took a dramatic fall during the year. Cash collections during the few services that were able to take place were halved. No social or fundraising events took place resulting in a fall to our total income for the year, from £140,000 in 2019 to £94,000 this year.

We reduced expenditure by trimming utility costs and holding back on repairs and maintenance.

We were able to pay our Parish Share in full, £68,000, which was based on 2019 income figures. The Parish Share is used to pay mission and ministry in the Diocese. Our payment was only possible by withdrawing £10,000 from our reserves.

At the end of 2020 we had £15,000 in our reserve accounts and £24,000 in current account. Without an increase in income and decrease in expenditure for 2021 our financial position will become critical. The PCC is looking at ways to address this.

Anne White
Church treasurer.

Fellowship Group

We managed to fit in our AGM and Communion Service taken by Rose just before everything closed down in March. I am hopeful that most of the events planned for 2020-21 will be able to be rescheduled. We managed a couple of walks in the autumn. Each year we give a £50 donation to a charity, and this year we thought we would give it to the Florence Nightingale Hospice. Perhaps our next meeting will be the Garden Party in July. Looking forward to seeing everyone when we can.

THE BETHANY HOUSE GROUP

2020 was to be a momentous year but little did The Bethany House Group realise just how traumatic it was to be. This report is therefore, of necessity, very short. The year began with '*Talking about Timothy*' for 3 sessions led by Jill Iredale. Ash Wednesday Holy Communion, led by Rose Williams, is always very special, and then we began the York Lent Course 'Superstar' which was due to run across 5 weeks. However after just 2 meetings, the first national Covid 19 Lockdown began and so that ended all official meetings for the rest of the year. Rose kindly invited some of the Group to meet socially outside in her garden in the summer, when lockdown ended, which was much appreciated by those who were able to attend. Huge thanks also to Rose who kept in touch with 'funnies' and a cheery message every Wednesday across the year and thank you to all those who replied. They also brought happy messages of encouragement and

prayer support when times got difficult for some of the Group. It is impossible to know when we can all meet up again but there is no doubt that we shall, because this House Group has been going for some 15 years, so thank you to Su Viney for providing her home for our venue for all that time.

Jill Iredale

for The Bethany House Group

Lunch Club

The last Lunch Club was held at the beginning of March 2020. Our Mayor kindly attended and presented balloons to two 90-year-olds! Since then it has not been possible to hold lunches, but we have kept in touch with our members throughout the pandemic and they have kept in touch with each other! Any outstanding monies were handed over to The Treasurer during the summer as it looked likely that we would sadly not be resuming the Lunches all that soon.

Anne Baker

Bell Ringing

The year started normally with practice on Thursday evening and ringing for Sunday morning services. As usual, we were short of ringers and relying on help from Ellesborough in order to keep all six bells going. In March ringing stopped as services were cancelled and we also had to cancel the AGM of our local branch of the Bellringers' Guild, which we were due to host. Our first booking to ring for a wedding in April was also cancelled.

In June I tolled the tenor bell as a sign of respect for the funeral cortege of Ron Pearce who had been Tower Captain some years before we came to the Risboroughs. August 15th saw the 75th anniversary of VE Day and I tolled the tenor 75 times.

In August services resumed under strict Covid rules and we carried out a risk analysis and decided that we could ring three of our six bells and still keep 2m apart. There were 5 ringers willing to have a go and so we set up a rolling rota for Sunday morning ringing. There are very few methods available for three bells but did manage to try a couple of them.

On Remembrance Sunday I once again tolled the tenor, this time it was 11 times at 11:00 with the added tension for me being that there were worshippers in church who could count. Stopping at the correct moment is sometimes difficult but it went well.

Then came the new Covid variant towards the end of the year and we decided to accept diocesan advice and ceased all ringing just before Christmas with a last ringing down of the bells before the carol service.

Our bank account holds £350.07, less than in previous years due to the cost of rope repairs in 2019, reduce number of wedding income in 2019 and none in 2020. The bells have been inspected sporadically through the year and are in good condition.

Brian Highe

Churches Together in Risborough 2020

'Working together in unity to serve the community in God's love and for God's glory'

This group meets approximately every 3 months and comprises the Anglican, Baptist, Catholic, Elim and Methodist Churches in Princes Risborough plus Little Kimble, Lacey Green and Speen churches. Whilst each church pursues its own work within the community there are several areas where we can and do work together or provide background support for each other.

2020 started normally with a meeting in January when the year's activities were discussed.

The only events that actually took place 'live' were the Service for Christian Unity, (January), and the Women's World Day of Prayer (March 6th). Then came Lockdown 1.

None of the other regular events, Christian Aid Service, Easter Celebrations, Lighthouse, and Advent events took place live.

The use of Zoom and IT became the 'norm', being used for Committee Meetings, Lent courses, Lighthouse events, (centrally organised) and online services in some form, from nearly all churches.

CTR has been very involved with the Food Banks, based at Elim and St Mary's, receiving and distributing food parcels to an increasing number of families. 'It's your move' booklets were distributed to primary school leavers.

Despite all the challenges last year, CTR still provided a presence within the town and surrounds, and hopes to continue to do so in the still challenging times to come.

CTR's website www.risboroughchurches.org.uk acts as shop window for our activities and provides a link to all the member churches as well as further afield. Any areas where you think CTR should have a presence please advise myself. Thank you.

It would be very helpful to have another from St Dunstan's on the Committee.

Margaret Pitman.

Deanery Synod 2020

Four members of the PCC are eligible to sit on the Deanery Synod, which meets 3 times a year. The Deanery Synod provides the PCC with an important link between the parish and the wider structures of the church.

The first Meeting last year (March 11 just before lock down), was held, and then the only other meeting was the November Meeting, which was postponed until January this year.

Talks: Climate change by Maranda St John Nicolle, in which she encouraged churches to have an 'energy audit' to look into improving the carbon footprint and reducing energy costs.

The work of the Aylesbury Town Centre Chaplaincy, by Catherine Turnbull-Ross.
Gary Oldham updated us on work at the General Synod

The new Triennium began with the election of the Lay Chair - David Lillycrop was re-elected. This was followed by the Standing and Pastoral Committees.

Finance – the Deanery achieved 93.8% of its share total, the reduction mainly due to loss of income from renting halls and lack of fundraising. The Treasurer advised parishes to look at the Diocesan Development Fund in 2021 for possible grants, as the deanery will find it very difficult this year. She thanked Parish Treasurers for all their hard work in very difficult conditions.

Margaret Pitman

St. Peter's, Owlswick

Due to the Covid restrictions which came into force in March 2020 the only religious celebration in Owlswick after this time was Carols on the Green, this took place without the usual refreshments, but thanks to the Rev. Michael Hunt; we were able to hold a short, open air service which was attended by 30 people.

Speaker Evenings had to be cancelled due to the Covid pandemic although we did manage an open-air social gathering on the Green in July with everyone bringing their own refreshments and in September, we were able to contribute to the collection of goods for the White Chapel Mission.

We look forward with hope to a time when we are once again able to meet without restrictions.

St. Peter's Fabric

The cracking in the south west wall was investigated in July by Lawfull Associates Consulting Structural Engineers. The recommendation is to install a rod with pressure plates in the end wall and carry out crack repairs. A quotation received from JG Restorations estimated the cost, inclusive of scaffolding, to be £13,173.30. The return of the decorated metal band, currently being stored in St. Dunstan's, cannot take place until this work is completed.

St. Dunstan's Fabric

In December Paul Woodward-Court asked me to be the support team leader on Fabric, up until this time my only knowledge of this subject was gathered at St. Peter's. The members of the team are David Curry and Mick White, with serious input from Paul.

Churchyard and grounds: The churchyard continue to be well maintained thanks to the many helpers who have mown grass, pruned and cleared leaves throughout the year. The churchyard meadow extension continues to thrive with increasing varieties of wild flowers and wildlife in evidence. Our hedgerows both here and elsewhere in the churchyard are growing well and make a great natural border to St Dunstan's. The self-mulching mowers continue to keep our compost heap to a manageable size. – Mick White

Storage Shed Planning permission has been obtained by Jane Curry to place a storage shed in the churchyard meadow extension to house the mowers and gardening equipment. This project is ongoing.

Jane Rogers

MONKS RISBOROUGH C OF E PRIMARY SCHOOL

Head Teacher Appointment

The year began with the school being run by two interim co-head teachers, Mrs. Annette Szymaniak, a former head teacher, working for 3 days a week on a supply contract along with deputy head, Amy Robinson. This arrangement was set up to cover the period during which a permanent head teacher was being sought. The Head Teacher Appointment Panel was helped throughout the process by Marion Standing, the diocesan education adviser. There were 10 applications for the post; of these, 4 were shortlisted for interview. Interviews took place on 27th February, following which, Amy Robinson was appointed to commence as the head teacher in September. Mrs Annette Szyaniak continued to work for 3 days a week until the end of the academic year in a supportive capacity. It was later decided that, rather than appoint a new deputy head, Annette Szymaniak, would continue to provide support with reduced hours from September.

The School During Lockdown

The School continued throughout the period of lockdown to make on site education available for the children of key workers and children classed as vulnerable. Some children of key workers and a few vulnerable children made use of this facility. Staff made contact with the parents of vulnerable children not taking up the offers of places and online education was provided for all pupils not attending school.

Extension of School Opening

Considerable challenges continued throughout the year due to the Covid-19 pandemic, with the school needing constantly to make revised risk assessments and adjustments.

In addition to the classes provided continuously since the beginning of lockdown for key workers' children and children with special needs whose parents wished them to attend, the school opened up in early June for Years 6, 1 and Reception as planned. There was a high take-up for Year 6, with almost all pupils attending, but fewer children returned in the younger groups.

Year 6 Bibles

Due to the constraints on church funds this year, we arranged for Bibles to be purchased by the school, with the cost being covered by a trust fund previously set up for educational purposes. The St. Andrew's Bookshop in Great Missenden generously agreed to provide comprehensively annotated Bibles, similar to those given to last year's Year 6 children, at the same cost as they had been provided for the church last year. In addition, Churches Together has bought useful Christian booklets, called "It's Your Move", helping children to make the transition to secondary school. The Bibles were presented to the school leavers by our Area Dean, the Rev. David Williams, at a special service.

School Worship

The school has been able to benefit from worship sessions via video link being provided by Rev. Mary Kent, a semi-retired Church of England ordained priest; our new foundation governor, Ted Kent, who is also a Church of England licenced lay minister; and Rev. Vanessa Rae, the Princes Risborough Baptist Church minister.

Autumn Return to School

All year groups returned to school in September to start the new academic session, but with many of the usual activities curtailed or cancelled.

Considerable challenges continued, with the school needing constantly to make revised risk assessments and adjustments due to the Covid-19 pandemic.

In spite of all the difficulties, the school was able to mark all the important calendar occasions during the autumn term. Each year produced a video to celebrate Harvest Thanksgiving, which can be seen on the school's website, <https://www.mrisborough.bucks.sch.uk/harvest-festival-october-2020/>

For Remembrance Day, the children made poppy wreaths. Year 2 and upwards wrote prayers on their poppies, while Year 1 went with the head teacher to the Monks Risborough War Memorial.

Advent

The staff and pupils all enthusiastically prepared for Christmas during Advent. For Christingle all the children made their own Christingles in school. Years 5 and 6 were invited to participate in the Advent Calendar aired by Red Kite Radio. Instead of the normal carol singing round the village, school Christmas cards were delivered this year to local residents and a Christmas Jumper Day was held when the children were encouraged to wear Christmas jumpers in support of Save the Children, for which they raised £181.

Staff and children all enjoyed a Christmas lunch in their bubbles and, courtesy of the Friends of Monks Risborough, had great fun watching a recorded panto – “Cinderella Live!” Continuing in their bubbles, the Robins (Reception Year), Wrens (Year 1) and Red Kites (Year 2) performed a nativity play entitled ‘What a Bundle of Joy!’ This was recorded on DVD and distributed to parents instead of the usual live performance before an audience.

The calendar year concluded with Year 3, the Kestrels, featuring in a virtual worship session which was seen by all the school. The Kestrels retold the nativity story while all the other classes prepared and sang a Christmas carol.

Foundation Governor Position

Ted Kent was appointed a Foundation Governor, joining Alex Rees and Jane Curry, which then brought us back briefly to our full complement of foundation governors, although Alex' term expired in September. Alex agreed to continue for a short while as a co-opted governor, but it is hoped by the school

leadership that the new incumbent at St. Dunstan's will take an active interest in the school and will fill the vacant Foundation Governor position.

Jane Curry

Newsletter

The editorial team has remained unchanged for another year so once again we thank John McKay for his creative skills in the production of the magazine, June Timms for managing the advertising, Mick White for his careful proof-reading and Penny Hollings for organising the efficient team of distributors.

This difficult year of lockdown has given some of the team extra challenges. In particular, the shifting news and information concerning church services, the opening and closing of the building and, more recently, the vacancy have had to be circulated by email, phone calls and on the website. As webmaster, John has been kept busy managing the site and keeping it updated every week which is much appreciated by all of us who use it.

In March 2020, we had just completed the April/May issue and were about to go to press, when the first lockdown was announced. We put it on the website, but had to cancel the print issue and it was not until the end of November that we started to discuss with the churchwardens the possibility of resuming publication. We decided to go ahead starting with the Christmas Flyer and then, with the production of the February/March issue, we were back in business! An essential part of the decision was ensuring that we could successfully distribute the copies, not only throughout the parish but to all on the Electoral Roll, who live outside of the parish and who would previously have picked up their copies from the church. Penny did an excellent job in organising this, finding extra people to plug delivery gaps, and walking and cycling a few extra miles herself! Angeline de Vere was a great help in compiling the distribution list. June made contact with all the advertisers to let them know that we would be producing an issue in January and to check if they still wanted to be included. We made no charge for this first issue but normal charges will now resume. There have been no gift aid collections for the magazine since April 2019.

At the time of writing, we are finalising the April/May issue and are already thinking of the summer one. The first two issues have been reduced to 28 pages, as most of our societies, local organisations and events are still not taking place, but we have had entries from the school as well as interesting articles from our regular contributors and some new ones. Special thanks go to Susanne Carr and Jackie Highe who can always be relied on for entertaining and informative copy.

Finally, we give thanks to our printers, South Bucks Business Products Ltd, who give us such a prompt and professional service. We are very pleased to be back in production and hope there will be no further suspensions.

Morna Hinch

Flowers

2020 has been a very challenging year and soon after the end of Lent the usual routine of flowers was put on hold. However, where possible and when the church was open the team of 22 St Dunstan Flower Arrangers provided flowers for the porch, Wilberforce Chapel niche and two ledges of the chancel arch on a weekly basis.

Easter and Harvest were minimal, with services limited and numbers restricted. With the prospect of a more “normal” Christmas the team ensured the church was decorated with candles, greenery, a splendid Christmas tree, the angels and an arch over the south door. All this was achieved in one morning accompanied by Christmas organ music and a finale of mince pies and mulled wine.

Weddings, christenings, Bucks Art Week and many other events and celebrations scheduled for 2020 were cancelled so the year has been very quiet. 2021 has begun quietly but we look forward to a return of a “new normal” and the opportunity to ensure St Dunstons is enhanced with flowers by the team.

Gwen Miles & Jenny Masterton Smith

St Dunstan's Music

The choir began 2020 well, following the busy and challenging period at the end of 2019. They continued to provide music for all the regular services until March when everything stopped.

Contact was maintained by emails etc, which was very beneficial. No live sung music was possible even when services began again, but it was possible to play the organ, before and after the services, which was very welcome. Thanks to all the organists who participated.

We did manage to sing at the celebration of Rob's 50th anniversary, with 5 choir members. It was quite moving if rather strange.

We were also asked to provide a group to sing in St Mary's for a Remembrance Day recording to be broadcast on the Council's website, which we managed successfully.

Thanks to all who took part in those events.

Although we weren't able to sing as a group again, Jackie sang at the opening of the Carol service which took place on Christmas Eve, with the Choir of King's College following her lead! Thank you very much.

Once again thank you to all who helped throughout such challenging times, and I look forward to seeing you all in the not, too distant future when we can all sing and play to the glory of God.

Margaret Pitman

Friendship Group

We only had two meetings last year but both were well attended. After Christmas we each brought a favourite card and told the group why it was special. And the other meeting was a Beetle Drive, I think! It is so long ago! Since March last year we have

not been able to meet of course, but really hope to get together soon, gosh! how chins will wag then! Perhaps we will be able to welcome some new members for a cup of tea and chat I do hope so.

Avril Clark

Gift Aid Secretary Report

The report covers the claim year April 2019 -2020

The total amount of tax recovered from HMRC amounted to £14492.16

On the submission form this year there were 241 different names and addresses to input, this figure is down from the previous year by 23.

195 donations were made via the Blue Envelope Scheme total Donations Received £9249.79

61 Regular Standing Orders, total Donations £34019.30.

From the Gift Aid Small Donations Scheme (GASDS), this covers the donations which are usually cash donations during the services at St Dunstons' and St Peter & St Paul at Owlswick. This year we were again able to claim a tax refund of £2228.18, which is included in the above total amount claimed of £14492.16. This year we were able to claim the Maximum from donations made at St. Dunstan's but not from St. Peter & St Paul at Owlswick

Our total claim this year was 13% higher than the previous year despite the fact that the number of people giving fell by about 10%.

We still receive a number of donations in Blue Envelopes, which do not qualify for a reclaim as they are incorrectly completed or totally ineligible. These are usually from people attending weddings or funerals who would not be known to us. Our Tax Reclaim is probably reduced by about £30 to £40 each year because of this. Where I know or recognise the donor of an incorrectly completed blue envelope, I do complete these myself and include them in the claim.

As for the current Tax year, I am predicting being able to make a tax claim for in the region of £9,600. Despite a fall of 11 in the number of people making regular donations by standing order, the actual sum being donated is still probably going to be about £34,000. It looks as though the donations made through the Blue Envelopes will be about half and there will be nothing to claim through the GASDS scheme.

St. DUNSTAN'S PARISH CHURCH, MONKS RISBOROUGH

**ANNUAL REPORT & ACCOUNTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED
31st DECEMBER 2020**

CONTENTS

Receipts and Payment Account
Statement of Assets and Liabilities
Notes to the Financial Statements
Independent Examiner's Report

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2020

Receipts and Payments account					
2019		Notes	Unrestricted funds	Designated funds	Total
£			£	£	£
RECEIPTS					
Receipts from generated funds:					
£ 97,592	Voluntary income	2	81,842	200	82,042
£ 27,745	Activities for generating funds	3	7,635		7,635
£ 372	Investment income	4	11	69	80
125,709			89,488	269	89,757
14,490	Other cash receipts	5	4,262		4,262
140,199	Total receipts		93,750	269	94,019
PAYMENTS					
Payments for generating funds:					
276	Cost of generating voluntary income	6			-
7,222	Fundraising costs	7	909		909
	Investment management costs	8			
7,498			909	-	909
102,503	Church activities	9	92,891		92,891
12,048	Charitable donations	10	10,856		10,856
397	Church management & administration	11	79		79
57,937	Other cash payments	12	720		720
180,383	Total payments		105,455	-	105,455
- 40,184	NET RECEIPTS / (PAYMENTS)		11,705	269	11,436
-	Transfers between funds		10,000	- 10,000	-
			200	- 200	
- 40,184	NET RECEIPTS / (PAYMENTS) after transfer		1,505	- 9,931	11,436
90,702	Cash balances at start of year		29,662	20,856	50,518
50,518	Cash balances at end of year		28,157	10,925	39,082
The notes on the following pages form part of these accounts.					
Page 1					

St Dunstan's Church Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2020

Statement of Assets & Liabilities				
2019		Unrestricted funds	Designated funds	Total
£		£	£	£
	Monetary assets			
	Cash			-
9,337	Bank current a/c less o/s cheques	8,477		8,477
20,324	Bank Subscription account	19,680		19,680
3,475	CBF Deposit account		3,490	3,490
2,397	CBF Organ Fund		2,407	2,407
14,985	CBF Fabric Fund		5,028	5,028
50,518		28,157.00	10,925	39,082
	Other monetary assets			
	Investments assets			
	Assets used for the charity's own use			
	Liabilities			
	There were no contingent liabilities.			
	The notes on the following pages form part of these accounts.			
	These financial statements were approved by the Parochial Church Council on			
				
	Chairman		Trustee	

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2020

Notes to the financial statements

Prior year			
1 Accounting policies			
2019	The financial statements have been prepared in accordance with the Church Accounting Regs 2006 using the receipts and payments basis Accounting Regulations 1997 to 2001		
	Unrestricted Funds	Designated Funds	Total
2 Voluntary Income			
Recurring income:			
48,800	Tax - efficient planned giving (excl. tax)	45,699	45,699
10,381	Collections of loose cash at services	4,346	4,346
5,406	Other planned giving (bankers order and payroll)	75	75
15,420	Tax recovered	15,893	15,893
80,007		66,013	66,013
Non-recurring income:			
5,000	Legacies	5,000	5,000
844	Special appeals (Owlswick Building Fund)		-
	Stewardship Campaign Donations with G/A	3,318	3,318
	Other Stewardship Campaign Donations	7,511	7,511
125	Other Grants Received		-
	Insurance Claim		-
4,006	Donations to Fabric Fund		-
7,500	Fabric Grants		-
110.00	Donations to General & Organ Fund	200	200
97,592		81,842	82,042
3			
904	Summer Fete/Advent Fayre		-
7,926	Concerts/Film Nights	911	911
7,101	Fees - weddings, funerals etc	5,023	5,023
3,745	Church magazine/Bookstall	1,334	1,334
3,019	Bucks Arts Week		-
1,046	Church Coffee/Coffee Mornings/Cream Teas	45	45
100	Carol Singing		-
1,080	Parish Bar-B-Q/Harvest Lunch		-
2,241	Special Collections	126	126
256	Action Aid	70	70
327	Church Notelets/Church Booklets	125	125
	Flower Festival		-
27,745		7,635	7,635
Page 3			

St Dunstan's Church, Monks Risborough Parochial Church Council
Accounts for the year ended 31 December 2020

Prior year	Notes to the financial statements			
2019	4 Investment income			
	CBF deposit accounts			-
372	Bank interest	11	69	80
372		11	69	80
	5 Other cash receipts			
1,500	Council Grants	1,700		1,700
	Deanery Grant for Mission			-
700	Sundry Income	770		770
2,812	Church Hall funds received	654		654
713	Donations for Flowers	115		115
7,615	Refunded VAT	1,023		1,023
1,150	Church Outings			-
14,490		4,262	-	4,262
	6 Cost of generating voluntary income			
276	Gift Aid envelopes			-
	7 Fundraising costs			
100	Summer Fete/Advent Fayre			-
3,616	Church magazine	797		797
76.00	Church Coffee/Cream Teas			-
2,680	Concerts/Film Nights	112		112
750	Parish Bar-b-q/Harvest Lunch			-
	Flower Festival			-
7,222		909	-	909
	8 Investment management costs			
	Investment advice			-
	9 Church activities			
66,018	Parish Share	68,100		68,100
	Church running costs:			-
4,793	Heating/Lighting/Water/Cleaning	4,834		4,834
1,109	Church Hall expenses	1,768		1,768
2,467	Repairs	2,132		2,132
5,558	Insurance	6,329		6,329
1,018	Flowers	922		922
1,602	Organ Maintenance	360		360
1,554	Existing Churchyard & Grounds	1,259		1,259
268.00	Church Equipment	256		256
1,314	Clergy Expenses	616		616
8,524	Cost of Services	3,597		3,597
	10 O'clock Club	8		8
4,403	Fees paid	1,800		1,800
798	Church Outings			-
	New Churchyard			-
	Use of Deanery Grant			-
3,077	Sundry Parish Expenses	910		910
102,503		92,891	-	92,891
	Page 4			

Prior year		Notes to the financial statements			
2,019					
12,048	10 Charitable donations	10,856			10,856
					-
12,048		10,856	-		10,856
	11 Church management and administration				
	Computer costs				-
397	Printing & stationery	79			79
397		79	-		79
	12 Other payments				
57,937	Special Payments	720			720
	Extraordinary payments				-
57,937		720	-		720
	13 Fund movements				
		Receipts	Payments		At 31/12/2020
		£	£		£
1,547	General Funds	93,750	105,455	-	11,705
- 41,731	Designated Fund	269	-		269
(40,184)	Total fund movements	94,019	105,455		(11,436)

Page 5

**Independent Examiner's Report to the Parochial Church Council of
St Dunstan's Church Monks Risborough**

I report on the accounts of the church for the year ended 31 December 2020 which are set out on pages 1 to 5

Respective responsibilities of the PCC and examiner

The church's trustees, the PCC, are responsible for the preparation of the accounts. The PCC consider that an audit is not required under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of an independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the church's trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Signed David J. Powell Date 6th MARCH 2021

Name DAVID JOHN POWELL

Relevant professional qualification(s) or body (if any)

Registered Charity Number: 1153849