

St Andrews Pre-School Ltd

Charity No. 1153833

Company No. 08513062

Trustees' Report and Unaudited Accounts

31 August 2022

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St Andrews Pre-School Ltd

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 August 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 08513062

Charity No. 1153833

Registered Office

St Andrews Hall
St Andrews Road
Felixstowe
Suffolk
IP11 7EB

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

A. Bone	
J. Canham	
T. Day	(Resigned 6 October 2022)
J. Franklin	(Resigned 6 October 2022)
E. Morley	(Resigned 21 November 2021)
M. Smith	
E. Tardy	(Resigned 21 October 2021)
R. Tweed	
B. Wybrow	(Resigned 21 October 2021)

Directors of Corporate Trustees

Accountants

Account-Wryte Ltd
5 Schneider Close
Felixstowe
Suffolk
IP11 3SS

OBJECTIVES AND ACTIVITIES

Trustees Annual Report

The objects are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by involving parents, by offering appropriate play and care facilities under the guidance of the Early Years Foundations Stage regardless of culture, race, religion, means or ability.

St Andrews Pre School is a friendly, parent-managed preschool providing a varied, interesting and informative Early Learning Years education and child care for children between the ages of two and five years from Felixstowe. By working with our local funders, Suffolk County Council, we seek to ensure that families are not excluded from the opportunity to attend St Andrews Pre School if they face financial or other barriers to attending.

The preschool employed an average of 10 staff during the year to provide seasonal care from 08:40 to 11:40 hrs and 12:30 to 15:30 hrs Monday to Friday.

We welcome all children within the age range regardless of personal circumstances, gender, faith, cultural background and lingual ability.

We encourage parents to become involved in the running of the preschool.

PUBLIC BENEFIT

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The committee runs a thriving calendar of fundraising events some of which are annual events, for example, the Christmas Lunch and Concert, Obstacle Course, Lunches, Cake sale and Annual Outing; many of which are for the benefit of the children and their families to have fun. This year the fundraising generated £2,147 (2020 £1,666) which enabled the preschool to replenish resources.

A significant contribution is made by the committee members (Trustees) who provide management and fundraising service to the preschool. All the trustees give their time voluntarily and receive no remuneration or benefits.

ACHIEVEMENTS AND PERFORMANCE

St Andrews Pre School has continued to centre on early years education through free flow play and investigation. This approach ensures that all children attending our preschool have access to activities in all of the following areas; music, craft, cookery, reading, IT, physical and imaginative play.

We provide morning and afternoon sessions from 08:40 to 11:40 hrs and 12:30 to 15:30 hrs with the opportunity for children to stay for lunch. We have continued our focus on ensuring ongoing training for staff.

We held various lunches and cake sales in the Autumn term and Spring term.

We held various Christmas related activities.

We received money from Easy Fundraising in the year.

Due to restrictions relating to Covid-19 fundraising activities were not possible from late March 2020 onwards.

FINANCIAL REVIEW

Trustees Annual Report

The Charity hold reserves in excess of three months of operating expenditure. This target of three months' reserves has been chosen because of the time that it can take for us to receive our Early Years Funding and also that numbers fluctuate at different times of the year. At the year-end the Charity held reserves of £28,290 (2020: £48,392).

During the year the Charity created a deficit of £20,102 (2020, surplus £9,480). The deficit was mainly derived by renovation of rented property , to improve the welfare of the children.

The principal source of funds for the Charity is income linked to childcare places offered by the preschool. We receive 15 hours and 30 hours Early Years Funding for 3 and 4-year-olds, and 2-year-old Funding.

The preschool does not have an investment policy. All funds are held in cash using only mainstream banks.

The trustees have assessed the significant risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to these risks.

STRUCTURE, GOVERNANCE AND MANAGEMENT

St Andrews Pre-School Limited is a registered charity and a company limited by guarantee. The organisation is therefore governed by its Memorandum and Articles of Association. The Charity was incorporated on 01 May 2013.

On 1 September 2013, the assets, liabilities and activities of the unincorporated Charity (registered number: 1002783) were transferred into St Andrews Pre-School Limited, a new incorporated charity of the same name (charity number: 1153833, Company number: 08513062) which commenced operation on 1 September 2013. The unincorporated Charity ceased to operate on that date.

Trustees are appointed in accordance with the Constitution and elected by members at the Annual General Meeting.

The preschool is managed by a committee, the members of which are the 'Charity Trustees' and directors of the preschool, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities which includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of 3 officers, the Chair, Treasurer and Secretary together with parents' representatives and meets approximately every six weeks.

None of these trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding-up.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees Annual Report

The trustees, who are also the directors of St Andrews Pre-School Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

Michelle Smith

M. Smith

Trustee

24 May 2023

Independent Examiners Report

Independent Examiner's Report to the trustees of St Andrews Pre-School Ltd

I report to the charity trustees on my examination of the financial statements of St Andrews Pre-School Ltd for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Dawn Johnson
FMAAT
Account-Wryte Ltd
5 Schneider Close
Felixstowe
Suffolk
IP11 3SS
24 May 2023

Statement of Financial Activities

for the year ended 31 August 2022

		Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
	Notes			
Income and endowments from:				
Donations and legacies	4	743	743	16
Charitable activities	5	150,980	150,980	125,014
Other trading activities	6	-	-	15
Investments	7	6	6	34
Other	8	3,049	3,049	11,983
Total		154,778	154,778	137,062
Expenditure on:				
Raising funds	9	1,565	1,565	2,587
Charitable activities	10	11,073	11,073	8,297
Other	11	143,724	143,724	146,280
Total		156,362	156,362	157,164
Net gains on investments		-	-	-
Net expenditure		(1,584)	(1,584)	(20,102)
Transfers between funds		-	-	-
Net expenditure before other gains/(losses)		(1,584)	(1,584)	(20,102)
Other gains and losses				
Net movement in funds		(1,584)	(1,584)	(20,102)
Reconciliation of funds:				
Total funds brought forward		28,290	28,290	48,392
Total funds carried forward		26,706	26,706	28,290

St Andrews Pre-School Ltd

Summary Income and Expenditure
Account

for the year ended 31 August 2022

	2022 £	2021 £
Income	154,772	137,028
Interest and investment income	6	34
Gross income for the year	<u>154,778</u>	<u>137,062</u>
Expenditure	156,273	157,099
Interest payable	89	65
Total expenditure for the year	<u>156,362</u>	<u>157,164</u>
Net expenditure before tax for the year	<u>(1,584)</u>	<u>(20,102)</u>
Net expenditure for the year	<u><u>(1,584)</u></u>	<u><u>(20,102)</u></u>

Balance Sheet

at 31 August 2022

Company No. 08513062	Notes	2022 £	2021 £
Current assets			
Debtors	14	1,650	637
Cash at bank and in hand		51,791	54,233
		<u>53,441</u>	<u>54,870</u>
Creditors: Amount falling due within one year	15	(26,735)	(26,580)
Net current assets		<u>26,706</u>	<u>28,290</u>
Total assets less current liabilities		<u>26,706</u>	<u>28,290</u>
Net assets excluding pension asset or liability		<u>26,706</u>	<u>28,290</u>
Total net assets		<u><u>26,706</u></u>	<u><u>28,290</u></u>
The funds of the charity			
Restricted funds	16		
Unrestricted funds	16		
General funds		26,706	28,290
		<u>26,706</u>	<u>28,290</u>
Reserves	16		
Total funds		<u><u>26,706</u></u>	<u><u>28,290</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 August 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 24 May 2023

And signed on its behalf by:

Michelle Smith

M. Smith
Trustee
24 May 2023

St Andrews Pre-School Ltd

Statement of Cash flows

for the year ended 31 August 2022

	2022 £	2021 £
Cash flows from operating activities		
Net expenditure per Statement of Financial Activities	(1,584)	(20,102)
Adjustments for:		
Dividends, interest and rents from investments	(3,055)	(12,017)
(Increase)/Decrease in trade and other receivables	(1,013)	2,833
(Decrease)/Increase in trade and other payables	(2,477)	3,462
Net cash used in operating activities	<u>(8,129)</u>	<u>(25,824)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	3,055	12,017
Net cash from investing activities	<u>3,055</u>	<u>12,017</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net decrease in cash and cash equivalents	(5,074)	(13,807)
Cash and cash equivalents at the beginning of the year	53,817	72,467
Cash and cash equivalents at the end of the year	<u>48,743</u>	<u>58,660</u>
Components of cash and cash equivalents		
Cash and bank balances	51,791	54,233
Bank overdrafts	(362)	(416)
	<u>51,429</u>	<u>53,817</u>

Notes to the Accounts

for the year ended 31 August 2022

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
---------------------------------	--

Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
------------------------	--

Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Notes to the Accounts

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

Notes to the Accounts

3 Statement of Financial Activities - prior year

	Unrestricted funds 2021 £	Total funds 2021 £
Income and endowments from:		
Donations and legacies	16	16
Charitable activities	125,014	125,014
Other trading activities	15	15
Investments	34	34
Other	11,983	11,983
Total	<u>137,062</u>	<u>137,062</u>
Expenditure on:		
Raising funds	2,587	2,587
Charitable activities	8,297	8,297
Other	146,280	146,280
Total	<u>157,164</u>	<u>157,164</u>
Net income	<u>(20,102)</u>	<u>(20,102)</u>
Net income before other gains/(losses)	(20,102)	(20,102)
Other gains and losses:		
Net movement in funds	<u>(20,102)</u>	<u>(20,102)</u>
Reconciliation of funds:		
Total funds brought forward	48,392	48,392
Total funds carried forward	<u><u>28,290</u></u>	<u><u>28,290</u></u>

4 Income from donations and legacies

	Unrestricted £	Total 2022 £	Total 2021 £
	<u>743</u>	<u>743</u>	<u>16</u>
	<u><u>743</u></u>	<u><u>743</u></u>	<u><u>16</u></u>
Donated goods, facilities and services received			
		Total 2022 £	Total 2021 £
Donations received 1		-	15
		<u>-</u>	<u>15</u>

Notes to the Accounts

5 Income from charitable activities

Unrestricted	Total 2022	Total 2021
£	£	£
149,980	149,980	122,867
1,000	1,000	2,147
<u>150,980</u>	<u>150,980</u>	<u>125,014</u>

6 Income from other trading activities

Total 2022	Total 2021
£	£
-	15
<u>-</u>	<u>15</u>

7 Income from investments

Unrestricted	Total 2022	Total 2021
£	£	£
6	6	34
<u>6</u>	<u>6</u>	<u>34</u>

8 Other income

Unrestricted	Total 2022	Total 2021
£	£	£
3,049	3,049	11,983
<u>3,049</u>	<u>3,049</u>	<u>11,983</u>

9 Expenditure on raising funds

Unrestricted	Total 2022	Total 2021
£	£	£
<i>Fundraising trading costs</i>		
1,565	1,565	2,587
<u>1,565</u>	<u>1,565</u>	<u>2,587</u>

Notes to the Accounts

10 Expenditure on charitable activities

	Unrestricted	Total 2022	Total 2021
	£	£	£
<i>Expenditure on charitable activities</i>			
	10,008	10,008	6,837
<i>Governance costs</i>			
	1,065	1,065	1,460
	<u>11,073</u>	<u>11,073</u>	<u>8,297</u>

11 Other expenditure

	Unrestricted	Total 2022	Total 2021
	£	£	£
	128	128	194
Bank loan and overdraft interest payable	89	89	65
Employee costs	123,094	123,094	114,781
Premises costs	13,305	13,305	22,236
General administrative costs	4,010	4,010	6,512
Legal and professional costs	3,098	3,098	2,492
	<u>143,724</u>	<u>143,724</u>	<u>146,280</u>

12 Trustee remuneration and expenses

	2022 Number	2021 Number
Number of trustees paid expenses	-	1

13 Staff costs

	2022	2021
Salaries and wages	119,859	111,939
Social security costs	1,255	51
Pension costs	1,843	1,630
	<u>122,957</u>	<u>113,620</u>

No employee received emoluments in excess of £60,000.

14 Debtors

	2022 £	2021 £
Prepayments and accrued income	1,650	637
	<u>1,650</u>	<u>637</u>

Notes to the Accounts

15 Creditors:

amounts falling due within one year

	2022	2021
	£	£
Bank loans and overdrafts	362	416
Trade creditors	1,291	453
Other taxes and social security	26	2,724
Other creditors	58	675
Accruals	24,998	22,312
	<u>26,735</u>	<u>26,580</u>

16 Movement in funds

	At 1 September 2021	Incoming resources (including other gains/losses) £	Resources expended £	At 31 August 2022 £
Restricted funds:				
Unrestricted funds:				
General funds	28,290	154,778	(156,362)	26,706
Total funds	<u>28,290</u>	<u>154,778</u>	<u>(156,362)</u>	<u>26,706</u>

17 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	26,706	26,706
	<u>26,706</u>	<u>26,706</u>

18 Reconciliation of net debt

	At 1 September 2021 £	Cash flows £	At 31 August 2022 £
Cash and cash equivalents	54,233	(2,442)	51,791
	<u>54,233</u>	<u>(2,442)</u>	<u>51,791</u>
Net debt	<u>54,233</u>	<u>(2,442)</u>	<u>51,791</u>

Notes to the Accounts

19 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2022	2022	2021	2021
	Land and	Other	Land and	Other
	buildings		buildings	
	£	£	£	£
Operating leases with expiry date:				

Pension commitments

	2022	2021
	£	£
The pension cost charge to the company amounted to:	<u>1,843</u>	<u>1,630</u>

20 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Detailed Statement of Financial
Activities

for the year ended 31 August 2022

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income and endowments from:			
Donations and legacies	743	743	16
	<u>743</u>	<u>743</u>	<u>16</u>
Charitable activities	149,980	149,980	122,867
	<u>1,000</u>	<u>1,000</u>	<u>2,147</u>
	<u>150,980</u>	<u>150,980</u>	<u>125,014</u>
Other trading activities	-	-	15
	<u>-</u>	<u>-</u>	<u>15</u>
Investments	6	6	34
	<u>6</u>	<u>6</u>	<u>34</u>
Other	3,049	3,049	11,983
	<u>3,049</u>	<u>3,049</u>	<u>11,983</u>
Total income and endowments	154,778	154,778	137,062
Expenditure on:			
Costs of other trading activities	1,565	1,565	2,587
	<u>1,565</u>	<u>1,565</u>	<u>2,587</u>
Total of expenditure on raising funds	1,565	1,565	2,587
Charitable activities	10,008	10,008	6,837
	<u>10,008</u>	<u>10,008</u>	<u>6,837</u>
Governance costs	1,065	1,065	1,460
	<u>1,065</u>	<u>1,065</u>	<u>1,460</u>
Total of expenditure on charitable activities	11,073	11,073	8,297
Other expenditure	128	128	194
Bank loan and overdraft interest payable	89	89	65
	<u>217</u>	<u>217</u>	<u>259</u>

Detailed Statement of Financial
Activities

Employee costs			
Salaries/wages	119,859	119,859	111,939
Employer's NIC	1,255	1,255	51
Pension costs	1,843	1,843	1,630
Staff training	137	137	710
Staff welfare	-	-	451
	<u>123,094</u>	<u>123,094</u>	<u>114,781</u>
Premises costs			
Rent	6,811	6,811	5,612
Premises insurances	1,101	1,101	1,091
Premises repairs and maintenance	5,393	5,393	15,533
	<u>13,305</u>	<u>13,305</u>	<u>22,236</u>
General administrative costs, including depreciation and amortisation			
Bank charges	324	324	266
Software, IT support and related costs	751	751	328
Stationery and printing	398	398	-
Subscriptions	1,204	1,204	681
Sundry expenses	38	38	3,990
Telephone, fax and broadband	1,295	1,295	1,247
	<u>4,010</u>	<u>4,010</u>	<u>6,512</u>
Legal and professional costs			
Audit/Independent examination fees	3,098	3,098	-
Accountancy and bookkeeping	-	-	2,492
	<u>3,098</u>	<u>3,098</u>	<u>2,492</u>
Total of expenditure of other costs	<u>143,724</u>	<u>143,724</u>	<u>146,280</u>
Total expenditure	156,362	156,362	157,164
Net gains on investments	-	-	-
	<u>(1,584)</u>	<u>(1,584)</u>	<u>(20,102)</u>
Net expenditure			
Net expenditure before other gains/(losses)	<u>(1,584)</u>	<u>(1,584)</u>	<u>(20,102)</u>
Other Gains	-	-	-
	<u>(1,584)</u>	<u>(1,584)</u>	<u>(20,102)</u>
Net movement in funds			
Reconciliation of funds:			
Total funds brought forward	28,290	28,290	48,392
Total funds carried forward	<u>26,706</u>	<u>26,706</u>	<u>28,290</u>



Issuer Account-Wryte Ltd

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Parties involved with this document

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Tue, 30th May 2023 10:03:36 BST	Ms Michelle Smith - Signer (11b4b75c7822d7b5c3424b4da89450f3)

Audit history log

Date	Action
Tue, 30th May 2023 10:03:38 BST	Ms Michelle Smith viewed the envelope. (92.40.219.84)
Tue, 30th May 2023 10:03:36 BST	The envelope has been signed by all parties. (92.40.219.84)
Tue, 30th May 2023 10:03:36 BST	Ms Michelle Smith signed the envelope. (92.40.219.84)
Tue, 30th May 2023 9:59:25 BST	Ms Michelle Smith viewed the envelope. (92.40.219.86)
Thu, 25th May 2023 9:24:40 BST	Document emailed to party email (13.41.202.8)
Thu, 25th May 2023 9:24:32 BST	Sent the envelope to Ms Michelle Smith for signing. (13.40.138.118)
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