



St Matthew's Church
The Parish of Edgeley & Cheadle Heath
APCM
Sunday 16th May 2021

Minutes of Annual Parochial Council Meeting

	Opening prayers Following the Whole Parish Service the meeting started around 11:40 with a prayer by Rev David Brewster. He prayed that we remember that doing the business of the church is a part of loving you in all ways, so we pray for this meeting today that you will be in it all.															
	<u>Attendees:</u> Audrey Mannion, Ken Hazeldine, Rev Julie Johnson, Sylvia Parker, Mike Taylor, Lois Haslam, Grace Anderson, Clare Abercrombie, Shumzan Goodwin, Mark Goodwin, Mark W Rushton, Arthur Bullock, Karen Perry, Pam Robinson, Steph Haynes, Graham Mitchell, Jon Adams, Heather Adams, Jill Elston, Roy Williams, Rebecca Brewster, Rev David Brewster. Apologies: Andy and Corinne Ogden, others had to leave early or could not attend															
	Appointment of Tellers: Julie was appointed as Teller and given a form to use, but it wasn't necessary – use next year?! Proposed: David Brewster. Seconded: Jon Adams All in favour															
	Election of Church Wardens Graham stepped down this year after serving an extra year to his 6. Big thank you to him and to Mary for their hard work and all they do in the church – David said Graham is always willing and able and always with a smile. Graham and Mary have been fantastic in their work, and a HUGE vote of thanks was proposed by Rev David Brewster followed by a round of applause. Graham will continue to help out with the practical things around church and opening up, etc. A new Warden was needed so Mike Taylor put himself forward. <table><tr><td>Proposed churchwarden</td><td>Proposed by...</td><td>Seconded by.....</td></tr><tr><td>Mike Taylor</td><td>Di Bebb</td><td>Ken Hazeldine</td></tr><tr><td>Mary Mitchell</td><td>Audrey Mannion</td><td>Grace Anderson</td></tr></table> Vote: Mike Taylor - All in favour. Mary Mitchell – continues unopposed David Brewster swore in Mike Taylor and Mary Mitchell after the APCM concluded – last year it was attempted online but wasn't found suitable.	Proposed churchwarden	Proposed by...	Seconded by.....	Mike Taylor	Di Bebb	Ken Hazeldine	Mary Mitchell	Audrey Mannion	Grace Anderson						
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Mike Taylor	Di Bebb	Ken Hazeldine														
Mary Mitchell	Audrey Mannion	Grace Anderson														
	Election of Representatives for the PCC There are 4 places available on the PCC this year. Thanks to all those who come off this year. David asked if anyone wanted to go on and Shum Goodwin and June Edgar said they would. Ken Hazeldine and Karen Perry both volunteered to go back on again. <table><tr><td>Proposed PCC representative</td><td>Proposed by...</td><td>Seconded by.....</td></tr><tr><td>Shum Goodwin</td><td>Karen Perry</td><td>Mark Rushton</td></tr><tr><td>June Edgar</td><td>Mark Goodwin</td><td>Shum Goodwin</td></tr><tr><td>Karen Perry</td><td>Mark Rushton</td><td>Mark Goodwin</td></tr><tr><td>Ken Hazeldine</td><td>Mark Goodwin</td><td>Shum Goodwin</td></tr></table> Vote: All in favour Graham Mitchell was co-opted onto the PCC so he could share his valuable knowledge and wisdom.	Proposed PCC representative	Proposed by...	Seconded by.....	Shum Goodwin	Karen Perry	Mark Rushton	June Edgar	Mark Goodwin	Shum Goodwin	Karen Perry	Mark Rushton	Mark Goodwin	Ken Hazeldine	Mark Goodwin	Shum Goodwin
Proposed PCC representative	Proposed by...	Seconded by.....														
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June Edgar	Mark Goodwin	Shum Goodwin														
Karen Perry	Mark Rushton	Mark Goodwin														
Ken Hazeldine	Mark Goodwin	Shum Goodwin														
	Election of Deanery Synod Representatives Grace Anderson will continue to be our representative for St Matthew's Church at Deanery Synod meetings. David said we are now allowed 3 representatives and emphasised how he felt it was an exciting and a great thing to be involved in. Mark Rushton put himself forward. <table><tr><td>Proposed Deanery Synod representative</td><td>Proposed by...</td><td>Seconded by.....</td></tr><tr><td>Mark Rushton</td><td>Graham Mitchell</td><td>Steph Haynes</td></tr></table> Vote: All in favour	Proposed Deanery Synod representative	Proposed by...	Seconded by.....	Mark Rushton	Graham Mitchell	Steph Haynes									
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	Appointment of Welcomers/Sidespersons David thanked the current Welcomers for their important role in church (and smiles!) saying, “when we get back to normal please continue that ministry which is so essential for visitors to be greeted with smiles and welcome – he said he could even see your smiles even through the masks! Current Welcomers are: Claire Abercrombie, Lyndsey Blackburn, Arthur Bullock, Christine Dawson, Bom Ghalley, Indira Ghalley, Anne Littlewood, Sylvia Parker, Karen Perry, Mark Rushton, Mike Taylor, David Truman, Ruth Windsor. Anyone else wanting to join this ministry is very welcome.
	Report on changes in electoral roll since last APCM Julie Johnson has gathered and updated the Electoral Roll, a copy of which will be kept in the safe. Julie read her electoral role report: there are now 95 members on the Parish Electoral Roll down from 97 last year. Vi Wilson has sadly died. Roy Williams has come on. John and Val Hodgkinson have emigrated.
	Safeguarding Policy: statement for Safeguarding Children, Young People, and Vulnerable Adults. As required, the policy statement that we have signed up to from the diocese was read by David Brewster. The diocesan guidelines for safeguarding are on our website. The policy will need to be signed off by the next PCC meeting, and a poster will be put on the notice board. Karen Perry our Safeguarding Officer reports that there were no incidents in 2020. The following have been sent information to apply for DBS Certification: • Rebecca Brewster • Heather Williams
	Financial Review – year ending 31/12/2020 Sylvia Parker read out her report and said the financial statement has been posted at the back of church for people to read. The total receipts and payments for 2020 are detailed on the financial statement. Donations were received towards the cost of a Community Development Manager and also support from HMRC job retention scheme. We also received grants from Asda for community support; from Chester Diocesan Board of Finance, for help during Covid and from Stockport Council, to mount the memorial boards. A grant was received from Forever Manchester through the Community Hub Account. During the year we have continued to support the Children’s Society, Barnabas, Wellspring and the Dagher family in the Holy Land. We have again paid our Parish Share in full. At the end of the year there was £14,480 in our current accounts and £138,550 in savings accounts (Vernon Building Society and Central Board of Finance Deposit Fund). We have restricted £100,000 of this towards refurbishing the church building. There was £560 in the Community Hub Account. It is PCC policy to try and maintain a balance of unrestricted funds which equates to six months unrestricted payments. This is equivalent to £40,780 and we just have enough free reserves to meet this. Our payments are also down, but not by much, we are still paying parish share, standing charge on fuel, insurance etc., at the same rate as usual. I have needed to use the tax reclaim money which I usually keep towards the £12,000 parish share deficit we pay at the end of the year. This is in answer to the diocese request that we use any “rainy day” we have put aside. We have also received a substantial legacy of £73,000 This means that we have a healthy balance in all accounts of over £150,000. I think that by the end of the year some of this money should be restricted. After Sylvia read her brief report she asked for any questions – none. Finance Report Accepted Grace Anderson: proposed Mark Rushton: seconded All in agreement A vote of thanks to Sylvia, Mike and the finance team for their continued hard work and diligence. Special thanks to Sylvia who remained on as Treasurer even though she should have stepped down last year and now retires. She thanked Mike Taylor for doing lots of the work during the Pandemic while she was self-isolating. And a vote of thanks for Arthur Bullock who is taking over her role. – followed by a round of applause.

	Appointment of Independent Examiner <i>Sylvia Parker proposed and David Brewster seconded:</i> That John Freeman be appointed independent examiner again for the current financial year. <i>Unanimously agreed.</i> Thanks to John Freeman (auditor and advisor) for his continued support of our treasury team and agreeing once again to do it (free) for another year.
	Any other matters of parochial or general church interest • A well done to everyone from David for staying together and helping each other during this hard time. • David brought up the subject of children in church – going forward, how should we re-engage and draw back in those families that haven't been able to attend during Covid? • David said we need to start the work of reflection on what we have been through and what comes next for us as a church and parish – can we re-imagine a new church life as we begin to open up again. How we should minister and what our mission should be. Questions he thought we should all be thinking about: Who/what do we want to be? Who/what do we think God is calling us to be? What have we found to be important or not important How do we see things now? What needs to change? What have we missed these last 14 months? What didn't we appreciate properly? He thought we will probably have very different answers to these questions than what we would have said 14 months ago. We will do it as a PCC but we all need to it as it involves us all. Think about everything to do with Church life – nothing is out of bounds. It might sound and seem scary but because we love each other we will do it together, looking out for one another. Shum Goodwin proposed (seconded by Mark Goodwin) a big thank you to Rev. David Brewster for all that has been done to keep us going through this very difficult year with Coronavirus and the problems it has given us all and that we all support and love him - All those present were unanimous in their thanks. Julie Johnson pointed out that it is a measure of how much we do love and support David that there were no complaints about him or his ministry to us. David was as usual self-deprecating to this praise (another reason he is so fondly thought of in this Parish).
	The meeting closed around 12:15 with a wonderful prayer given by Grace Anderson

Receipt & Payment Accounts

		2020		2019	
Receipts		£	£	£	£
Incoming Resources from Donors					
	Gift Aid Giving	39,384		37,058	
	Planned Giving	4,646		6,983	
	Collections and other giving	4,160		3,559	
	Restricted Collections for charity	1,680		2,214	
	Income Tax recovered	10,779		10,114	
			60,649		59,928
Voluntary Income from other sources					
Grants R*	Community Development Manager	14,835		27,180	
Grant R*	HMRC job retention (2 salaries)	9,401			
	Asda (for community support)	300			
	CDBF (for help during Covid)	2,000			
	Fund Raising Events	906		3,815	
			27,442		30,995
Income from Investments					
	Interest	498		1,007	
			498		1,007
Income from charitable and ancillary trading					
	Fees	1,826		2,030	
	Church Booking Fees	1,000		3,615	
	Church House Booking	2,157		542	
	Printing	19		71	
	Cellnex	7,875		7,875	
	EIG	130			
			13,007		14,133
Other Income					
	Legacy	73,817		500	
	Sundry Receipts	115		117	
			73,932		617
Buildings					
	Reclaimed VAT (roof)			2,782	
Grant R*	SMBC (to mount memorial boards)	300			
			300		2,782
<u>Total Receipts</u>			<u>175,828</u>		<u>109,462</u>

Payments

		£	£	£	£
Grants					
	Charitable Giving	1,667		2,292	
			1,667		2,292
Activities directly related to the work of the church					
	Parish Share	54,744		53,408	
	Ministry Expenses	3,883		4,720	
	Church Running Costs	9,588		8,250	
	Utilities	5,106		5,174	
	Church House Running Costs	1,539		1,391	
	Cost of Services	446		990	
Grant R* part	Salaries incl. NI & Pension	27,143		29,359	
	Support costs & mission	1,052		566	
D*	Children's church	195			
			103,696		103,858
Church Management & Administration					
	Fund Raising Expenses			197	
	Administration	1,538		1,193	
	Printing Costs	1,650		1,760	
			3,188		3,150
Other					
	Flowers	25		140	
	Sundry Payments	135		81	
			160		221
Buildings					
Grant R*	Roofing Project			648	
D*	Church Refurbishment	11,300		600	
R*	Church House			75,011	
			11,300		76,259
<u>Total Payments</u>			<u>120,011</u>		<u>185,780</u>

R*= Restricted Funds

D*= Designated Funds

Independent Examiner's Report to the members/trustees of the Parish of Edgeley & Cheadle Heath, Parochial Church Council

I report on the accounts for the year ended 31st December 2020 which are set out on the attached sheets.

Respective Responsibilities of the PCC and the Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to:-

Examine the accounts under section 145 of the 2011 act

Follow the procedures laid down in the General Directions given by the Charity Commissioner's section 145(5)(b) of the 2011 act; and

State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general directions given by the Charities Commission. That examination includes a review of the accounting methods kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. Which give me reasonable cause to believe that in any material the requirements
 - to keep accounting records in accordance with s130 of the 2011 Act.
 - or to prepare accounts which accord with these accounting methods have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.J.C. Freeman

Stable Court

20a Leigh Way

Weaverham

