



SLOUGH FOODBANK

REGISTERED CHARITY NUMBER 1153813

Report of the Trustees

and

Financial Statements

for the year ended 31st December 2021

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for the Year Ended 31 December 2021

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SLOUGH FOODBANK

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have prepared their accounts on a receipts and payments basis.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of Slough Foodbank, is the prevention or relief of poverty in the United Kingdom but primarily in Slough and the surrounding area in particular but not exclusively by providing emergency food supplies to individuals in need, as motivated by the principles of the Christian Faith.

Significant activities

Slough Foodbank supplied food parcels containing three days supply of nutritionally balanced food to everyone referred to us who is in food poverty crisis for whatever reason.

Within the constraints of the COVID 19 government restrictions in operation during 2021, Slough Foodbank collected donated food and toiletries from the local community to enable those people referred to Slough Foodbank to receive a food parcel. During 2021, these food donations were supplemented with purchases of food and toiletries by Slough Foodbank.

Slough Foodbank maintained its network of referral agencies amongst the caring professionals in Slough, to ensure that those in food poverty crisis are referred to Slough Foodbank.

Steps to Providing Food Parcels to Referred Clients:

- Donations and purchases of Food and toiletries are delivered to the main Slough Foodbank warehouse, weighed and then sorted by category and best by date.
- Food parcels are packed in a second warehouse.
- Most Food parcels are delivered to distribution centres for collection by referred clients.
- Some food parcels are delivered direct to the homes of clients who are too incapacitated to attend a distribution centre.

Slough Foodbank ran a fuel bank operation during 2021. Assistance was given to clients with a pre-payment key who did not have sufficient gas or electricity to cook the food Slough Foodbank provided.

Grantmaking

Slough Foodbank currently does not make grants to third party good causes. Some surpluses of individual food categories were passed to other foodbanks or local charities that feed people, to avoid food waste.

SLOUGH FOODBANK

Report of the Trustees for the Year Ended 31 December 2021

OBJECTIVES AND ACTIVITIES

Volunteers

Volunteers remain critical to the operation of Slough Foodbank. The trustees are very grateful for the contribution made by our volunteers during 2021.

Throughout the year, volunteers were engaged in collecting food donations, warehousing, pe-packing food parcels, delivering food parcels, transporting food parcels to distribution centres and administering the referral system. Some of these volunteers were able to support Slough Foodbank because of the Government furlough scheme and returned to work as the COVID situation gradually eased. Although volunteer recruitment and training began as Covid restrictions eased in 2021, volunteer hours had not returned to pre COVID levels by the end of 2021. This resulted in higher overtime levels for paid staff and that Slough Foodbank has not been able to signpost other assistance to our clients during 2021.

SLOUGH FOODBANK

Report of the Trustees for the Year Ended 31 December 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Increased Referrals of People in Food Poverty

During 2021, 218 agencies in the Slough area referred clients to Slough Foodbank compared to 176 in 2020, including homeless charities and housing associations, job centres, probation services, local government agencies schools and other children's agencies, surgeries churches and other charities.

Slough Foodbank received 3,517 referrals in 2021 compared to 3,023 referrals during 2020.

Food Donation Levels Maintained

Slough Foodbank received 90.7 tonnes of food and toiletries donations during 2021 from local churches, schools, shops, businesses and private donations. This is a slight increase compared to 88.8 tonnes received in 2020.

Increased Distribution of Food Parcels

Slough Foodbank distributed 98.7 tonnes to support people experiencing food crisis. This is compared to 80.6 tonnes in 2020, a year on year increase of 22% year on year.

Slough Foodbank provided 7365 emergency food parcels during 2021 compared to 6530 in 2020. These food parcels helped feed a large number of people, 2657 of these were children.

The vast majority of this food was distributed through distribution centres across the greater Slough area. During 2021, Slough Foodbank operated five distribution centres one of which opened twice a week, the remainder opened once a week.

Food deliveries to homes had become significant in 2020. With the easing of restrictions in 2021 only 1036 home deliveries were required. This is down from 1280 the previous year. However, this is still much higher than pre Covid levels, placing a strain on volunteer resources.

Increased Food Purchases

Despite the widening gap between Food donations and Food Parcel distributions, operations continued through increased purchases of food and toiletries, and operating on lower stock levels. Food purchases costed £11.4k in 2021 compared to £7k in 2020, an increase of 62%.

Large increase in Fuel bank assistance to Slough Foodbank clients

Using the Charis Grants fuel voucher system, the fuel bank funded emergency power for 305 homes in 2021, more than 5 times the number of homes in 2020, amounting to £12,710 during 2021. This assistance was restricted to Slough Foodbank food referrals.

Christmas Bazaar

Clients were invited to a socially distanced event to select Christmas treat food and items of warm clothing.

SLOUGH FOODBANK

Report of the Trustees for the Year Ended 31 December 2021

FINANCIAL REVIEW

Financial position

Income fell from the exceptional 2020 level

Income fell by a third compared to the previous year (2020) but was still well above pre Covid levels. The trustees of Slough Foodbank here express our thanks to all our donors, large and small, both regular and occasional, who through their generosity allow the charity to operate.

In 2021, 60% of the income came from two large grants received in the first three months. One grant was from Mars Wrigley, the other from Slough Council for Voluntary Service a local charity registered as Slough CVS. £22.6k was received as other Corporate donations.

Online giving, mainly through the CAF platform, was half that of 2020 but at £51k in 2021 was still well up on pre Covid levels. Online giving accounted for 31% of income in 2021.

A COVID grant of £2k was received via Slough Borough Council, as part of the government support of charities during COVID and £2.5k was received from a neighbouring parish council.

Corporate donations routed through the Trussell Trust, were £5k dropped compared to 2020 £22k, returning to the levels of earlier years.

Restricted Funds

Only £30k of the income received in 2021 was restricted, however some restricted funds (£29.4k) carried through from the previous year.

At the end of 2021, £8.6k resides in a COVID fund and £14k resides in the Food fund which is used for food purchases.

Expenditure increased slightly overall compared to that of the previous year

The modest increase in expenditure is despite a saving of £21k because in 2020, the Slough Foodbank purchases a van. When comparing to 2020 expenditure excluding the van purchase; expenditure rose by 30%. This was attributable by three main factors:-

- Salary costs rose by 30% compared to 2020, as overtime levels remained high, and staff were awarded bonuses at the end of 2021 for their extraordinary commitment during the Covid crisis.
- Payments to Charis Grants to enable the Fuel banks operation rose by 70%.
- The cost of food purchases rose by over 60% compared to 2020.

Significant Surplus for 2021

Despite the fall in income, Slough Foodbank achieved a surplus of £62.5k in 2021, well down on the exceptional position of 2020, but still a much higher surplus than pre COVID years.

Investment policy and objectives

The objective in the depositing of funds was to maximise coverage of the FCSC guarantee by spreading funds across current and savings accounts of different banking groups. Within that policy, some funds were deposited in a 95 day notice deposit account at Redwood to earn interest.

SLOUGH FOODBANK

Report of the Trustees for the Year Ended 31 December 2021

FINANCIAL REVIEW

Reserves policy

The reserves provide Slough Foodbank with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future. It is our policy to hold unrestricted cash reserves equivalent to at least twelve months operational costs or a minimum of £80,000.

In addition to those reserves, £100k cash resides in a designated warehouse contingency fund. This allows the trustees to mitigate the risk of being given notice if the current landlords circumstances change.

Since the level of unrestricted reserves in mid 2021 were well ahead of the minimum level, the trustees agreed that Slough Foodbank would not compete with local charities for further grants during the remainder of 2021. The level of actual reserves is reviewed at each Trustees meeting.

Going concern

Response to COVID 19 emergency

Restrictions due to COVID began to ease by the end of 2021, but most operational changes made necessary by COVID have become embedded in the operation either because they allow more efficient use of volunteer hours in distribution centres, or because expectations have changed as is the case with deliveries to homes.

Outlook

Slough Foodbank is emerging from the Covid Emergency only to face a cost of living crisis fuelled by high inflation in fuel and food. The generous level of donations given to Slough Foodbank during 2020 and 2021 should help the Foodbank to provide assistance to all those referred to the foodbank even as those referrals increase due inflation pressures, if food donations continue at least at current levels, if volunteer levels can be increased and if governmental action eases the cost of living pressures.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and constitutes a CIO- Foundation, registered 16th September 2013 and amended on 16th May 2016.

Related parties

Relationship with the Trussell Trust

Slough Foodbank is part of the foodbank network of the Trussell Trust.

A formal review of the charity's processes is undertaken annually by representatives of the Trussell Trust.

The Trussell Trust provides software systems for stock management, client referral, and volunteer rotas. Slough Foodbank policies exist for Safeguarding, Data management, Health and Safety based on Trussell Trust models. Other policies at Slough Foodbank include Staff Remuneration, Finance and Risk Management.

SLOUGH FOODBANK

Report of the Trustees

for the Year Ended 31 December 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees are responsible for the overseeing of the risks faced by the foodbank. Risks are identified, assessed and controls established throughout the year via a risk register. The most significant risk is potential change to current no rent lease arrangements on warehousing space. Part of the reserves is used as a contingency for funding commercial rated warehousing if notice were given by the current landlord.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1153813

Principal address

411 Montrose Avenue
Slough
Berkshire
SL1 4TJ

Trustees

O Ogunniyi
C C Taylor
T W Batt
A Searle
S Bradley (appointed 4.10.21)
R Ford (appointed 4.10.21)

Trustees of Slough Foodbank are required to have an affiliation with a church. Slough Foodbank has a trustee induction programme, which includes an overview of the constitution, finances and identifying potential conflicts of interest.

Independent Examiner

Two Rivers Accountancy
38 Eton Wick Road
Eton Wick
Windsor
Berkshire
SL4 6JL

Approved by order of the board of trustees on 5th Sept. 2022 and signed on its behalf by:



T W Batt - Trustee

Independent Examiner's Report to the Trustees of
SLOUGH FOODBANK

Independent examiner's report to the trustees of SLOUGH FOODBANK

I report to the charity trustees on my examination of the accounts of SLOUGH FOODBANK (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Delia Allott F.C.C.A
Two Rivers Accountancy
38 Eton Wick Road
Eton Wick
Windsor
Berkshire
SL4 6JL

Date: 28/10/22

SLOUGH FOODBANK

Statement of Financial Activities for the Year Ended 31 December 2021

	Notes	Unrestricted fund £	Restricted funds £	31.12.21 Total funds £	31.12.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		132,811	30,000	162,811	244,870
Investment income	2	<u>812</u>	<u>-</u>	<u>812</u>	<u>191</u>
Total		133,623	30,000	163,623	245,061
 EXPENDITURE ON					
Charitable activities					
Charitable		<u>64,707</u>	<u>36,356</u>	<u>101,063</u>	<u>99,318</u>
NET INCOME/(EXPENDITURE)		68,916	(6,356)	62,560	145,743
Transfers between funds	5	<u>425</u>	<u>(425)</u>	<u>-</u>	<u>-</u>
Net movement in funds		69,341	(6,781)	62,560	145,743
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>159,635</u>	<u>29,427</u>	<u>189,062</u>	<u>43,319</u>
TOTAL FUNDS CARRIED FORWARD		<u>228,976</u>	<u>22,646</u>	<u>251,622</u>	<u>189,062</u>

The notes form part of these financial statements

SLOUGH FOODBANK

Balance Sheet
31 December 2021

	Notes	Unrestricted fund £	Restricted funds £	31.12.21 Total funds £	31.12.20 Total funds £
CURRENT ASSETS					
Cash at bank and in hand		228,976	22,646	251,622	189,062
NET CURRENT ASSETS		<u>228,976</u>	<u>22,646</u>	<u>251,622</u>	<u>189,062</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>228,976</u>	<u>22,646</u>	<u>251,622</u>	<u>189,062</u>
NET ASSETS		<u>228,976</u>	<u>22,646</u>	<u>251,622</u>	<u>189,062</u>
FUNDS	5				
Unrestricted funds				228,976	159,635
Restricted funds				<u>22,646</u>	<u>29,427</u>
TOTAL FUNDS				<u>251,622</u>	<u>189,062</u>

The financial statements were approved by the Board of Trustees and authorised for issue on
5th Sept 2022 and were signed on its behalf by:



T W Batt - Trustee



C C Taylor - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity, have been prepared on a receipts and payments basis.

The accounts comply with the appropriate legal requirements in that the gross recorded income from all sources did not exceed £250,000 and that the charity is not a company incorporated under the Companies Acts.

Income

All income is recognised in the Statement of Financial Activities once the charity has received the funds.

Expenditure

Expenditure is accounted for on a payments basis and has been classified under headings that aggregate all cost related to the category.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further details are included in the Trustees' report.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions are charged to the statement of Financial Activities when they have been paid into the scheme.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

2. INVESTMENT INCOME

	31.12.21	31.12.20
	£	£
Deposit account interest	<u>812</u>	<u>191</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	159,588	85,282	244,870
Investment income	<u>191</u>	<u>-</u>	<u>191</u>
Total	159,779	85,282	245,061
 EXPENDITURE ON			
Charitable activities			
Charitable			
	<u>44,206</u>	<u>55,112</u>	<u>99,318</u>
NET INCOME	115,573	30,170	145,743
Transfers between funds	<u>743</u>	<u>(743)</u>	<u>-</u>
Net movement in funds	116,316	29,427	145,743
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>43,319</u>	<u>-</u>	<u>43,319</u>
TOTAL FUNDS CARRIED FORWARD	<u>159,635</u>	<u>29,427</u>	<u>189,062</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

5. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	159,635	68,916	425	228,976
Restricted funds				
General running expenses	-	17	(17)	-
Covid	9,750	(1,131)	-	8,619
Food	13,427	600	-	14,027
Part time staff	6,250	(5,842)	(408)	-
	<u>29,427</u>	<u>(6,356)</u>	<u>(425)</u>	<u>22,646</u>
TOTAL FUNDS	<u>189,062</u>	<u>62,560</u>	<u>-</u>	<u>251,622</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	133,623	(64,707)	68,916
Restricted funds			
General running expenses	18,000	(17,983)	17
Covid	-	(1,131)	(1,131)
Food	12,000	(11,400)	600
Part time staff	-	(5,842)	(5,842)
	<u>30,000</u>	<u>(36,356)</u>	<u>(6,356)</u>
TOTAL FUNDS	<u>163,623</u>	<u>(101,063)</u>	<u>62,560</u>

SLOUGH FOODBANK

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

5. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	43,319	115,573	743	159,635
Restricted funds				
General running expenses	-	141	(141)	-
Covid	-	9,750	-	9,750
Food	-	13,427	-	13,427
Part time staff	-	6,250	-	6,250
PC Project	-	564	(564)	-
Van project	-	38	(38)	-
	-	30,170	(743)	29,427
TOTAL FUNDS	<u>43,319</u>	<u>145,743</u>		<u>189,062</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	159,779	(44,206)	115,573
Restricted funds			
General running expenses	13,750	(13,609)	141
Covid	9,750	-	9,750
Food	20,224	(6,797)	13,427
Fuel	2,000	(2,000)	-
Part time staff	15,195	(8,945)	6,250
PC Project	2,970	(2,406)	564
Van project	21,393	(21,355)	38
	<u>85,282</u>	<u>(55,112)</u>	<u>30,170</u>
TOTAL FUNDS	<u>245,061</u>	<u>(99,318)</u>	<u>145,743</u>

SLOUGH FOODBANK

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

5. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	43,319	184,489	1,168	228,976
Restricted funds				
General running expenses	-	158	(158)	-
Covid	-	8,619	-	8,619
Food	-	14,027	-	14,027
Part time staff	-	408	(408)	-
PC Project	-	564	(564)	-
Van project	-	38	(38)	-
	-	<u>23,814</u>	<u>(1,168)</u>	<u>22,646</u>
TOTAL FUNDS	<u>43,319</u>	<u>208,303</u>	<u>-</u>	<u>251,622</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	293,402	(108,913)	184,489
Restricted funds			
General running expenses	31,750	(31,592)	158
Covid	9,750	(1,131)	8,619
Food	32,224	(18,197)	14,027
Fuel	2,000	(2,000)	-
Part time staff	15,195	(14,787)	408
PC Project	2,970	(2,406)	564
Van project	<u>21,393</u>	<u>(21,355)</u>	<u>38</u>
	<u>115,282</u>	<u>(91,468)</u>	<u>23,814</u>
TOTAL FUNDS	<u>408,684</u>	<u>(200,381)</u>	<u>208,303</u>

6. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.