

**THE WILTSHIRE BOBBY VAN TRUST**  
**(a Charitable Incorporated Organisation)**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**Charity Number:- 1153790**

**The Alanbrookes Group Ltd**  
**t/a J S Weeks & Co**  
**Accountants**  
**Devizes**

# **THE WILTSHIRE BOBBY VAN TRUST**

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**THE WILTSHIRE BOBBY VAN TRUST**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Charity Information**

<b>Organisation Type</b>	Charitable Incorporated Organisation	
<b>Patron</b>	HRH The Former Duchess of Cornwall	
<b>Vice Patrons</b>	The Marchioness of Lansdowne Mrs Annette Lynton Mason	
<b>Trustees</b>	Robert Hiscox DL – Chairman Lucinda Baker LVO Peter Begg (appointed 13 December 2021) Mark Cann Henry Colthurst (appointed 14 March 2022) Marion Deegan John Nokes Chief Constable Kier Pritchard Col. Robert Richardson-Aitken Emily Tulloch	
<b>Director</b>	Jennie Shaw	
<b>Operators</b>	Kathleen Williams Sally Raubenheimer Doug Batchelor Mick Leighfield Will Todd	Co-ordinator Co-ordinator Van operator Van operator Van operator
<b>Charity Number</b>	1153790	
<b>Charity Office</b>	Hazeland Mill Bremhill Calne Wiltshire, SN11 9LJ	
<b>Operation Office</b>	Devizes Police Station New Park Street Devizes Wiltshire, SN10 1DZ Tel:- 01225 256867    Email:- bobbyvan@wiltshire.police.uk	
<b>Accountants</b>	The Alanbrookes Group Ltd t/a J S Weeks & Co 10 Market Place Devizes Wiltshire, SN10 1HT	
<b>Bankers</b>	Lloyds Bank Plc 38 Market Place Devizes Wiltshire, SN10 1JD	

**THE WILTSHIRE BOBBY VAN TRUST**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

The Trustees present their report and the accounts for the year ended 31 March 2022.

**Reference and Administration Details**

The charity information and list of trustees who have served during the year are detailed on page 1.

**Structure, Governance and Management**

The appointment of trustees is governed by the Trust Deed of the charity. The Board of Trustees is authorised to fill vacancies arising through the resignation or death of an existing trustee or to strengthen the committee.

**Public Benefit**

The objects of the charity are to promote the protection of people and property, the prevention of criminal acts and the reduction of the fear of crime. The Trustees, in reviewing the Charity's aims and objectives and in planning activities, have considered the Charity Commission's guidance on public benefit. The Trustees are content with the degree and scope of public benefit the Charity provides. The Charity exercises no exclusion or discrimination although the elderly and vulnerable are prioritised.

**Objectives and Activities**

The Trust protects the most vulnerable people in Wiltshire and Swindon by providing physical security to the homes of the over 60s and 18+ with a registered disability who have become, or are at risk of becoming, victims of house crime or domestic abuse. We also provide advice on avoiding cyber-crime which has become a major threat, especially to elderly and vulnerable people.

The 'Bobby' operators carry out full home security and fire risk assessments before fitting the appropriate hardware for each client. This service and the equipment are provided free to all eligible clients. They secure approximately 1,500 homes each year thereby reducing the fear of crime, the incidence of crime or re-victimisation and allowing people to live with a feeling of safety in their own home.

The Stay Safe Online team of 7 volunteers advise and educate our clients on all aspects of online safety either at their own home or at group talks. The use of computers is often essential to our clients and they are very vulnerable to exploitation by theft and by deceit from unscrupulous fraudsters.

The Trustees, in reviewing the Charity's aim and objectives and in planning activities, have considered the Charity Commission's guidance on public benefit. The Trustees are content with the degree and scope of public benefit the Charity provides.

**Achievements and Performance**

The Bobby operators have visited 1,490 homes in the past financial year; 226 of these were in response to a crime being committed; 397 domestic abuse victims were visited an increase of 23% from the previous year and 787 homes were secured on pro-active visits to elderly and vulnerable people who didn't feel they had adequate security to feel safe, again an increase of 40% on the previous year.

In addition, Bobby Van operators attended 64 community events, giving talks on staying safe in the home and personal safety or having stands highlighting our service, to the Wiltshire/Swindon communities. In the previous financial year, they attended only 20 of these events/community engagements owing to covid restrictions.

The Stay Safe Online team have returned to visiting clients in a pair at home rather than 1:1 since the pandemic although they continue to do 1:1 visits in a public place as agreed by Wiltshire Police.

**THE WILTSHIRE BOBBY VAN TRUST**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

**Financial Reserves Policy**

The Trust's reserves policy is one of maintaining a capital reserve to meet and respond to the needs of the community which it serves. As a result it must be prepared to vary its method of operation to meet new challenges with the emphasis often for immediate response and action knowing that funds are already available to support such intervention. Reserves must also be held to include purchase of capital equipment as well as employment of additional staff which may also carry liabilities for future pensions. In addition, reserves are being held to meet extra demands and needs of the cyber crime team whose future strategy is currently being set.

**Investment Policy and Performance**

The trustees have the power to invest in such assets as they see fit. All investment opportunities are chosen with due regard to the level or risk and ethical considerations.

The current aim is preservation of capital with an overall return balanced between capital growth and income. The Finance Committee consisting of Robert Hiscox, Mark Cann and Henry Colthurst has appointed Evelyn Partners to manage the investments and the portfolio is discussed at each meeting of the Trustees. The Trustees are satisfied with the performance.

**Risk Management**

The Trustees have assessed the risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that proper systems and controls are in place to mitigate exposure to foreseeable risks.

**Plans for Future Periods**

The evolution of the charities relationship with Wiltshire Police (WP) has led both parties to consider the current structure and whether it is as effective and efficient as originally intended. Is it currently fit for purpose? The conclusion of all concerned is for a new structure to be established in 2023 which effectively separates the charity from WP and will involve the staff TUPEing(sic) across as well as other significant administrative and operational changes under the terms of a formal consortium agreement with WP. This restructuring moves the WBVT to being a much greater Operational organisation and taking on greater direct responsibility more than being a significant facilitator and fundraiser as has been the case to date. The Trustees have considered the implications in detail and acknowledge the increased risk to the charity but are of the firm view that this will enable it to serve its beneficiaries better and more extensively. They consider the situation is not ideal but necessary due to the significant cultural differences of WBVT and WP and the often prohibitive and unintended risk restrictions enforced on WP which impact on WBVT. Part of this consideration has been a detailed cost analysis and the Trustees have allocated a maximum sum of £200,000 as a contingency fund for the transfer of staff and operational responsibility from WP in the main to absorb extra running costs and an additional £100,000 as a 'hard deck' contingency to cover potential pension and redundancy liabilities as an employer. This will significantly reduce the charities general reserves which is something the Trustees will address in the year ahead, nonetheless the charity already holds such reserves for just such a purpose. In the medium term the trustees are confident this will increase the charities Output making it significantly more effective and responsive to the needs of its beneficiaries.

**THE WILTSHIRE BOBBY VAN TRUST**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

**Approval**

This report was approved by the trustees on 24 January 2023 and signed on their behalf by:



.....  
Robert Hiscox  
Chairman of Trustees

# THE WILTSHIRE BOBBY VAN TRUST

## **Report of the Independent Examiner To The Trustees of The Wiltshire Bobby Van Trust**

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 6 to 14.

### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether any particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Mrs B A Moss FCA  
The Alanbrookes Group Ltd t/a J S Weeks & Co  
10 Market Place  
Devizes  
Wiltshire, SN10 1HT

24 January 2023

**THE WILTSHIRE BOBBY VAN TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
<b>Incoming Resources</b>					
<b>Incoming Resources from Generated Funds:-</b>					
<i>Voluntary Income:</i>					
Donations and Gifts	2	99,529	21,000	120,529	190,052
<i>Activities for Generating Funds:</i>					
Fundraising Events		89,862	-	89,862	37,170
Investment Income	3	19,844	-	19,844	21,201
<b>Total Incoming Resources</b>		<u>209,235</u>	<u>21,000</u>	<u>230,235</u>	<u>248,423</u>
<b>Resources Expended:-</b>					
<i>Costs of Generating Funds:</i>					
Investment Management Costs	4	2,374	-	2,374	1,518
Charitable Activities	4	<u>258,565</u>	<u>9,500</u>	<u>268,065</u>	<u>240,366</u>
<b>Total Charitable Expenditure</b>		<u>260,939</u>	<u>9,500</u>	<u>270,439</u>	<u>241,884</u>
Governance Costs	4	<u>17,721</u>	<u>-</u>	<u>17,721</u>	<u>15,694</u>
<b>Total Resources Expended</b>		<u>278,660</u>	<u>9,500</u>	<u>288,160</u>	<u>257,578</u>
<b>Net (Outgoing) Resources before Other Recognised Gains and Losses</b>					(9,155)
Other Recognised Gains and (Losses)	5	<u>34,788</u>	<u>-</u>	<u>34,788</u>	<u>175,481</u>
<b>Net Movement in Funds</b>		<u>(34,637)</u>	<u>11,500</u>	<u>(23,137)</u>	<u>166,326</u>
<b>Reconciliation of Funds</b>					
Total Funds Brought Forward		<u>865,093</u>	<u>-</u>	<u>865,093</u>	<u>698,767</u>
<b>Total Funds Carried Forward</b>		<u>830,456</u>	<u>11,500</u>	<u>841,956</u>	<u>865,093</u>

The notes on pages 8 to 14 form an integral part of the accounts



**THE WILTSHIRE BOBBY VAN TRUST**

**BALANCE SHEET**

**AS AT 31 MARCH 2022**

	Notes	2022 £	2021 £
<b>Fixed Assets</b>			
Investments	8	784,630	833,092
<b>Current Assets</b>			
Stock		31,207	31,089
Debtors and Prepayments	9	1,675	3,037
Cash at Bank and in Hand		78,564	39,107
		<u>111,446</u>	<u>73,233</u>
<b>Creditors: Amounts Falling Due Within One Year</b>	10	<u>(54,120)</u>	<u>(41,232)</u>
<b>Net Current Assets</b>		<u>57,326</u>	<u>32,001</u>
<b>Net Assets</b>		<u><u>841,956</u></u>	<u><u>865,093</u></u>
<b>Represented by:-</b>			
<b>Unrestricted Income Funds:-</b>			
General Fund		192,103	264,984
Designated Revaluation Fund		338,353	300,109
Designated Contingency Reserve		300,000	300,000
		<u>830,456</u>	<u>865,093</u>
<b>Restricted Income Funds</b>		<u>11,500</u>	<u>-</u>
<b>Total Funds</b>	11	<u><u>841,956</u></u>	<u><u>865,093</u></u>

The accounts were approved by the Trustees on 24 January 2023 and signed on their behalf by:



.....  
Robert Hiscox  
Chairman of Trustees

The notes on pages 8 to 14 form an integral part of the accounts

**THE WILTSHIRE BOBBY VAN TRUST**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

**1.1. Basis of Accounting**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective from 1 January 2019) and the Financial Reporting Standard 102 (FRS102) Section 1A and the Charities Act 2011.

**1.2. Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

**1.3. Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Investment income is included when receivable.

**1.4. Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

**1.5. Fixed Assets**

Investments held as fixed assets are revalued at the balance sheet date with any gain or loss being taken to the Statement of Financial Activities.

**THE WILTSHIRE BOBBY VAN TRUST**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

**2. Donations and Gifts**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Personal	24,897	21,999
Trusts	61,740	153,800
Business and Sponsorship	9,724	6,929
Clubs and Societies	587	1,220
Parish Councils	2,295	810
County, Town and District Councils	15,020	-
Gift Aid Tax Refunds	3,186	2,554
Fire and Rescue	3,080	2,740
	<u>120,529</u>	<u>190,052</u>

**3. Investment Income**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Interest receivable	6,892	7,570
Dividends receivable	12,952	13,631
	<u>19,844</u>	<u>21,201</u>

**THE WILTSHIRE BOBBY VAN TRUST**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

**4. Total Resources Expended**

	<b>Charitable Activities £</b>	<b>Governance £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>Costs Directly Allocated To Activities</b>				
Security Hardware:-				
Opening Stock	31,089	-	31,089	33,704
Purchases in the Year	25,044	-	25,044	25,033
Closing Stock	(31,207)	-	(31,207)	(31,089)
	<u>24,926</u>	<u>-</u>	<u>24,926</u>	<u>27,648</u>
Hollie Guard Voucher Purchases	7,000	-	7,000	-
Salaries and Pensions (Including Employer's National Insurance)	145,848	-	145,848	145,450
Van Leasing and Expenses	27,291	-	27,291	27,038
<b>Support Costs Allocated to Activities</b>				
Sundry Expenses	811	-	811	1,190
Publicity, Promotions and Event Costs	21,140	-	21,140	4,712
Charitable Donations	600	-	600	-
Accountancy	-	1,764	1,764	1,740
Insurance	771	-	771	570
Consultancy Fees and Expenses	37,233	15,957	53,190	46,512
Computer Consumables	2,445	-	2,445	1,200
Investment Management Fees	2,374	-	2,374	1,518
	<u>270,439</u>	<u>17,721</u>	<u>288,160</u>	<u>257,578</u>

**5. Other Recognised Gains and (Losses)**

	<b>2022 £</b>	<b>2021 £</b>
Gains/(Losses) on Revaluation of Investments	32,375	175,481
Gains/(Losses) on Disposal of Investments	2,413	-
	<u>34,788</u>	<u>175,481</u>

**THE WILTSHIRE BOBBY VAN TRUST**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

6. The Wiltshire Police Authority met the following costs on behalf of the trust:

Insurance  
Uniforms  
Co-ordinators Travel Expenses  
Staff Training, Supervision and Support  
Office Accommodation  
Heating and Lighting  
Telephone  
Printing, Postage and Stationery  
Office Equipment Repairs and Renewals  
Vehicle Running Costs

7. **Staff Costs and Numbers**

All staff are employees of Wiltshire Police, they are line managed by Wiltshire Police and adhere to Police procedures and policies.

Staff costs were as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries and Pensions (including employer's national insurance)	145,848	145,450
	<u>          </u>	<u>          </u>

The average number of employees during the year was five (2021 – five).

**THE WILTSHIRE BOBBY VAN TRUST**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

**8. Fixed Asset Investments**

	<b>Listed Investments £</b>	
<b>Cost or Valuation</b>		
As at 1 April 2021	833,092	
Additions at cost	-	
Disposal at valuation	(80,837)	
Gains on revaluation	32,375	
	<u>784,630</u>	
As at 31 March 2022		
<b>Historical cost:</b>		
As at 31 March 2022	<u>446,277</u>	
As at 31 March 2021	<u>532,983</u>	
<b>Carrying amount as at 31 March</b>	<b>2022 £</b>	<b>2021 £</b>
Smith & Williamson investment portfolio	<u>784,630</u>	<u>833,092</u>

**9. Debtors and Prepayments**

	<b>2022 £</b>	<b>2021 £</b>
Trade Debtors	1,360	2,226
Prepayments	315	811
	<u>1,675</u>	<u>3,037</u>

**10. Creditors: Amounts Falling Due Within One Year**

	<b>2022 £</b>	<b>2021 £</b>
Trade Creditors	43,687	39,316
Accruals and Deferred Income	10,433	1,916
	<u>54,120</u>	<u>41,232</u>

**THE WILTSHIRE BOBBY VAN TRUST**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

**11. Movement in Funds**

	Balance at 1 April 2021 £	Incoming Resources £	Resources Expended £	Other Gains & Losses £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted Funds:-</b>						
General Fund	264,984	209,235	(278,660)	2,413	(5,869)	192,103
<i>Designated funds:</i>						
Revaluation Reserve	300,109	-	-	32,375	5,869	338,353
Contingency Reserve	300,000	-	-	-	-	300,000
<b>Restricted Funds:-</b>						
Hollie Guard Fund	-	16,000	(7,000)	-	-	9,000
Domestic Abuse in Swindon Fund	-	5,000	(2,500)	-	-	2,500
<b>Total Funds</b>	<u>865,093</u>	<u>230,235</u>	<u>(288,160)</u>	<u>34,788</u>	<u>-</u>	<u>841,956</u>

**Purpose of Designated Funds**

Revaluation Reserve Fund

The revaluation reserve fund represents the amount by which the fair value of investments exceed their historical cost, being unrealised gains.

Contingency Reserve Fund

The trustees have designated sufficient funds in the contingency reserve to cover redundancy and other costs in the event that the charity has to be discontinued through lack of funding.

**Purpose of Restricted Funds**

Hollie Guard Fund

This restricted income fund comprises money donated specifically towards the costs of providing Hollie Guard, a personal safety app, for which voucher codes are purchased and given to individuals allowing them to download and access the app.

Domestic Abuse Services in Swindon Fund

This restricted income fund comprises money donated specifically towards the costs of the domestic abuse services provided in Swindon.

**THE WILTSHIRE BOBBY VAN TRUST**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

.....Continued

**12. Analysis of Net Assets between Funds**

	<b>General Fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Investments	146,277	638,353	-	784,630
Current Assets	96,446	-	15,000	111,446
Current Liabilities	(50,620)	-	(3,500)	(54,120)
	<u>192,103</u>	<u>638,353</u>	<u>11,500</u>	<u>841,956</u>

**13. Trustee Remuneration and Related Party Transactions**

None of the trustees received any remuneration or reimbursement of expenses during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.