

Date		To	Period end date		
	2021		31	03	2022

Prevalence and administration details

Friends of Halesworth Library

53765

Walsworth Library	
Bridge Street	
Walsworth, Suffolk	
Postcode	IP19 8AD

[illegible]

arity, if any, (for example, any custodian

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

New trustees are inducted in line with the guidance for such procedures as laid down by Suffolk Libraries Industrial and Provident Society Limited which manages Suffolk's public libraries service.

Since it was established in 2013, the Friends of Halesworth County Library (like similar groups at all libraries in Suffolk) has been a member of Suffolk Libraries IPS Ltd. which is a member of Co-operatives UK. Rules state that objects shall be carried out "for public benefit in a manner that is conducive to the spirit and ethos of Co-operation".

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- To advance the education of the general public in Halesworth, Suffolk and the surrounding area, in particular but not exclusively, by the provision of a lending library.
- To advance education and to provide facilities in the interests of social welfare for recreational leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Raising the profile of the Library through fundraising and by hosting educational and recreational events.
- Volunteer support of the Library helping to enable it to meet the needs of the community (see below for role of volunteers).
- The charity trustees have understood the guidance issued on public benefit and remain focused on what the charity was established to achieve as laid down in its objectives.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Contribution made by volunteers

This is an essential part of our functioning.

We have a large group (currently approximately 30) of volunteers from among the Friends of Halesworth Library. Collectively they contribute a great deal of time to the Library (approximately 220 hours a month) on a regular basis. The scope of the service has grown beyond the tasks which paid staff are able to accomplish, and volunteers can take on routine library and administrative tasks. For example, they shelve the returned books and sound items; they tidy the shelves and items for sale; they locate requested books and do general stock work; they unpack new books and process withdrawn stock; they care for the garden and planters; they plan and arrange regular and special events.

Their contributions allow staff to run and promote the library and its services and to form local partnerships in the community.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

PLANNED ACTIVITIES

Following the easing of pandemic restrictions, planning for events started in August 2021 and our programme of fundraising began in September when we held a bric-a-brac sale outside the library on one of the town's Heritage Open Days, specifically to raise funds for children's activities. We also ran a scaled down Christmas Fair in early December and a raffle at Christmas. These events were successful in raising funds and also importantly allowed us to interact with the Friends, customers and visitors to tell them about our work.

Immediately after our AGM in October, we hosted the first in what has become a monthly series of book talks by local authors, which were well attended. No charge was made to those attending. We also hosted a series of "Grave Talks: Matters of Life and Death" put on by the Blyth Valley Team Ministry.

Work began on a governance review, planned by our vice chair.

In a year when activity was still somewhat limited by lingering Covid restrictions one important activity was the final development and completion of our community garden in memory of Alison Hopkins. This included commissioning and financing artwork and signage.

Section E

Financial review

Brief statement of the charity's policy on reserves

We continue to retain reserves in a separate bank account for unexpected contingencies.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

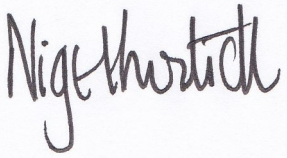
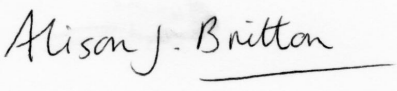
The charity's principal sources of funds

- ☐ Own fundraising, throughout the year
- ☐ Donations and bequests

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nigel George Frostick	Alison Jean Britton
Position (eg Secretary, Chair, etc)	Chair	Vice-Chair
Date	22 nd December 2022	

Friends of Halesworth County Library

Registered Charity Number 1153765

Summary of Account for the year 1/4/2021 to 31/3/2022

Payments

Petty cash £ 192.02
Glasses £ 107.16
Pens £ 224.99
Lego £ 149.16
Craft materials £ 206.80
Crafter's payments £ 519.00
Ali's garden electrical work £ 830.00
Ali's garden plaque £ 147.00
Ali's garden willow figures £ 300.00
Garden bench refurbishment £ 100.00
HSBC account charges £ 7.42
Miscellaneous £ 92.06

Total payments £ 2,877.51

Receipts

Donations £ 1,317.23
Crafter's share £ 313.82
Craft commission £ 111.13
Bags £ 52.00
Glasses £ 138.83
Pens £ 34.50
Maps £ 28.95
Donated items £ 100.72
Fundraising £ 792.10
Adverts £ 31.50
Poster display £ 115.00
HMRC Gift Aid £ 365.33
World of Books - books sold £ 27.24
Savings account interest £ 2.99

Total receipts £ 3,431.34

Plus opening balance £ 34,741.81

£ 38,173.15

Less payments £ 2,877.51

Closing balance £ 35,295.64