



# **WIRRAL MENCAP**

## **ANNUAL REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023**

**Company Number: 08668735**  
**Charity Number: 1153742**

## **WIRRAL MENCAP**

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## **WIRRAL MENCAP**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023**

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The trustees are pleased to present their annual report for the year ended 30<sup>th</sup> September 2023.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (effective 1<sup>st</sup> January 2019).

#### **OBJECTIVES AND ACTIVITIES**

Wirral Mencap is a registered charitable company working with and for people with a learning disability and their families. The organisation is based in Birkenhead but works across Wirral.

Wirral Mencap exists to advance equality for people with a learning disability and their families through campaigning, raising awareness, providing information and opportunities. It is our view that to achieve our aims we need to be person centred and work in partnership with other Charities/Organisations that support people with a learning disability.

During the financial year 2021-23, the charity's objectives and activities were guided by a 5-year Strategic Plan for 2020-2025 which was developed in consultation with members, beneficiaries and local professionals.

The aims for the period were:

1. To champion equality and promote independence so that people with a learning disability reach their full potential
2. To provide knowledge and build confidence to improve personal well-being, resilience and future planning
3. To connect people to their community and others to reduce social isolation and develop personal relationships.
4. To collaborate, inform and share best practice to raise awareness, increase knowledge and improve services

#### **ACHIEVEMENTS AND PERFORMANCE**

2023 has been a very important year for Wirral Mencap. It was our 60<sup>th</sup> anniversary. A real milestone. 60 years of supporting people with a learning disability in Wirral. A time to reflect on what has happened in those 60 years and also to plan ahead for our future.

The last 12 months, arguably the first fully functioning period since Covid, have seen many more people coming to our events, fundraisers, courses and accessing support through our Information Advice and Advocacy services. We have had to rise to the challenges this brings. We have done this through partnership working, upskilling and enabling our members, running full programmes of events, courses and workshops. Our partnerships have included various organisations within the health service and Wirral Council. Our Learning Advocates (LDAs) have been vital in these collaborations and have been influential in bringing about change, increasing knowledge and improving services. One of our LDAs, Neil, represented us at the Houses of Parliament at the launch of My Vote My Voice. Something that would not have happened 60 years ago.

The many and varied courses we have provided have been an opportunity for our members to learn new skills. We continue to run various workshops including free workshops on how to cope with the cost-of-living problems many of the people we work with encounter in their daily lives.

As 2023 was our 60th anniversary, we used it as an opportunity to consult with our members about membership and what it means to them. We were pleased that the feedback was positive and that 97% of people surveyed said being a member of Wirral Mencap was important to them.

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83% said Wirral Mencap membership was either great or OK as it is. We have been looking at how we organise our membership and the responses received will help us make some improvements for the future.

Our 60th anniversary celebrations began with our AGM in February 2023. Events were planned throughout the year, involving members, supporters and the wider community. An excellent opportunity to celebrate and raise our profile. Highlights included the 60 Day Challenge and a video of members, staff and volunteers talking about what Wirral Mencap means to them, which we put on YouTube.

2023 has seen our website completely re-designed. We have also embarked on a new project working with parents who have a learning disability. This will be developed going forward.

The year has been challenging at times, especially with staff changes and recruitment issues. This has been addressed by looking at how we provide our services and making adaptations. We have had a big change in our board of trustees. At our last AGM we had several long term and very experienced trustees retire, including our Chair. Therefore, the board has been going through a period of transition looking at new ways of working. We introduced subgroups which have worked well, and we have a new pattern of meetings. Our Awayday was a great opportunity to come together with staff and plan for the future. Going forward we will be looking at our governance and risk management and are close to appointing 2 new trustees in the next financial year.

Wirral Mencap continues to work to advance the health and wellbeing and education of people with a learning disability, their families and carers, by providing accessible services and facilities. We endeavor to advance human rights, citizenship and community development and promote equality and diversity.

**1.1. The Information, Advice & Advocacy Service (IA&A)** provides direct support to people with a learning disability and their families through 1:1 case work, information events and workshops as well as working strategically with the local authority and other organisations to improve services and promote inclusion.

From **1st October 2022 to September 30th 2023** the service supported 293 individuals/families through casework. 187 of these were new issues this year, the rest were ongoing from the previous year. 1251 individual actions were undertaken to support these families including providing support with meetings and forms, planning for the future, navigating and accessing local services, both statutory and voluntary, and providing information on, and support to access, a range of services such as housing, social care and planning for the future. We also received 81 requests for information regarding people who did not have a learning disability. These people were supported to access appropriate agencies for information and support.

Through a partnership with other local advice-giving organisations, officially known as Ask Us Wirral, 77 individuals/ families also accessed specialist welfare benefits advice. A further 47 families/ individuals were referred on to another service or organisation in this period.

We held 2 events. The Big Launch celebrated our Learning Disability Advocates and Trainers, and formalised and promoted these roles. Our second event covered Adult Social Care, the Care Act and rights and responsibilities therein. 60 people attended across both events.

Twelve workshops were delivered to a total of 68 people. Eight workshops delivered to people with a learning disability: How Parliament Works x 2, Advocates' Big Meet Up x 2, Voting and Simple Ways to Save on Bills x 3. Parents and carers accessed the ever-popular Wills & Trusts workshops x 2 and Preparing for Independent Living x 2.

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#### Other highlights in this year include

- Workshop attendance increased from 40 last year to 68 this year, due to increased number of workshops offered.
  - Advocate interest and engagement in work with Wirral Council (WBC) has been good. Parent carers and people with a learning disability advocates have worked on Council Strategies including the All Age Disability Strategy, Co production Strategy for Health and Social Care and the Birkenhead Regeneration 2040 work has continued with accessible and interactive methods to gather views of our community. The Council are increasingly asking for this kind of input from our community.
  - WBC and CVF partners have discussed and agreed to work together to develop plans for making accessible / easy read information more widespread across council departments.
  - Our Make It Better advocate meetings have had new attendees from local day centres, widening our advocate reach and we have had speakers from the community and a local councillor seeking views on blue badge parking and accessible taxis, making sure our community voice is heard and acted upon.
  - Our input into the Support to Employment Strategy Board and Panel has had good results for some individual members as well as evidencing successful partnership working.
  - We were successful in our bid for Family Toolbox funding to develop work with and for parents with learning disabilities and additional needs. The project is well underway with parents engaging in interviews and wanting to get involved with partners.
- 1.1 Information, Advice & Advocacy Service

#### 1.2 Personal Development Services

Project	Overview	Achievements
Gateway Award (Commissioned Day Service)	A personal development programme with five modules: hobbies, lifestyle, fitness, volunteering and challenge. The award has three levels; Bronze (Year 1), Silver (Year 2), Gold (Year 3). Participants attend Wirral Mencap for one day per week to complete the modules. Participants pay for this service via a personal budget/ direct payment.	<ul style="list-style-type: none"> <li>• 28 people accessed the Gateway Award (day service model):               <ul style="list-style-type: none"> <li>- 11 people completed their bronze award</li> <li>- 10 people completed their silver award</li> <li>- 5 people achieved their gold Award</li> <li>- A new cohort of 6 people started the programme in August 2023.</li> </ul> </li> </ul> <p>Covid continues to have an impact on the level of award people are progressing through, For example 2 people completed Gold last year but were given an extra year due to shielding during the COVID-19 Pandemic. 2 more of our Gold group last year were on the Silver level, and are remaining on the programme to complete their Gold.</p> <p>Activities included, Taekwondo, drama, photography, boxing, gym sessions, artist study course, drumming, yoga, music sessions, cookery and various sports activities such as football, cricket and boccia.</p>

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		<p>Gateway members volunteered at The Open Golf in Hoylake this summer. 8 people in total attended a further 3 attended a specialised golf session at The Open.</p>
Summer Club	<p>Summer Club runs in the six weeks school holiday. During Summer Club, participants access a range of activities in the community. It is run by Gateway Award staff and participants pay for the serviced via a personal budget/direct payment</p>	<ul style="list-style-type: none"> <li>16 people accessed Summer Club including a one-off day trip.</li> <li>-Summer Club ran for 6 weeks during July and August</li> </ul> <p>Activities included, drama, museum visits, Boxing, Taekwondo, Golf, boccia, Music sessions, and a narrowboat trip.</p>
Open-access services	<p>Below are our services open to anyone with a learning disability for free. Some people take up our services and some people just come in for some guidance and signposting. For details of each programme see below.</p>	<ul style="list-style-type: none"> <li>58 PDPs were completed for new people assessed for Wirral Mencap personal development or social/activity services of which 40 signed up to new activities - Gateway, Crossbow, Lunch Club, courses.</li> </ul>
Gateway Award (Independent)	<p>A free version of the awards programme outlined above for people who do not have funding to access the 'Day Service' model. Participants complete the award independently with the support of family/ support staff and our part-time Personal Development Mentor.</p>	<ul style="list-style-type: none"> <li>There are currently 24 people signed up to the Independent Gateway Award.</li> <li>8 people are working towards their Bronze Award, 12 towards their Silver and 4 towards Gold.</li> <li>11 people completed their Bronze Award</li> <li>4 people completed their Silver Award</li> <li>9 people achieved their Gold Award</li> <li>Activities included walking, boccia, swimming, basketball, cycling, football, singing in a signing choir, photography, cooking, knitting, dancing.</li> <li>23 updated PDPs completed and 28 outcomes recorded for achievements.</li> <li>25 people made a short video clip for the AGM.</li> </ul>
Volunteering for All	<p>A service that supports people with a learning disability to find meaningful volunteering opportunities in their community, either independently, with their support staff/carers or with a volunteer buddy (see below).</p>	<ul style="list-style-type: none"> <li>4 people were supported into volunteering placements including at local cafes and church coffee mornings and working as admin support at Wirral Mencap.</li> </ul>

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Buddy Scheme	This programme matches people with a learning disability with trained volunteer buddies. The aims of the project are to reduce isolation and improve access to community opportunities.	<ul style="list-style-type: none"> <li>There were 4 active buddy pairs this year, all continuing to support people who were feeling lonely and isolated either on the phone or in person or helping members to access volunteering/activities. Although we still need volunteers to act as buddies, the need is not as great as it was as people are able to access social activities once again.</li> </ul>
Courses	Accessible personal development courses delivered to meet the identified learning needs of people with a learning disability and those who support them.	<p>Total number of course hours delivered: 286. That is a 26% increase on last year.</p> <p>Total number of individuals who have accessed a course: 153. That is an increase of 135% on last year.</p> <p>Courses are delivered by volunteers, external providers and Wirral Mencap staff.</p> <p>Courses delivered this financial year included:</p> <p>Include IT (11)  Crockpot Cookery (10)  Ukulele with Gerry from Kerry (8)  Christmas Arts and Crafts (6)  In Person Cookery – delivered 3 times (6)  Great Friendships Course – 6 weeks course delivered 3 times (8)  Tennis – 4 weeks (4)  Arts and Crafts – 7 weeks (10)  Boccia – 6 weeks (10)  Cycling – (6)  Badminton – 5 weeks (10)  Basic Life Support (9)  Drumming (7)  Easter Arts and Crafts (6)  Gardening (7)  King's Coronation Craft (5)  Photography (9)  Walking Football (14)</p> <p>We have established a quarterly timetable of the most popular courses. Great Friendships and Cookery for Independent Living will run once a quarter. Photography and Walking Football will likely be included in the quarterly programme for next year.</p> <p>Sports England funding meant we were able to provide a programme of courses focussing on increasing physical activity for people with learning disabilities.</p>

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Health Club	Health club one-hour weekly session and addresses a range of health issues.	<ul style="list-style-type: none"> <li>Health Club – average of between 7 and 12 people attend. Health club has been running successfully in person at The Bloom Building every week.</li> <li>-Health Club attendees gave feedback on VR Headsets. Headsets to be used for people who feel nervous about going to health appointments.</li> <li>- Feedback on Learning Disability noticeboards at Arrowe Park Hospital (APH) promoting new Health Passport</li> <li>- Health Club attendees volunteered at 3 Learning Disability Awareness events at APH in support of the Trust's Patient Experience Strategy.</li> <li>- Health Care professionals provided specialist sessions on anxiety, Movement and Mindfulness and Cognitive Stimulation Therapy</li> </ul>
Social Clubs/ Drop in	<ul style="list-style-type: none"> <li>Crossbow Social Club (at Liberty Centre Birkenhead).</li> <li>Monday Lunch Club (Bloom Building, 3 Abbey CI, Birkenhead).</li> <li>Walk and Talk</li> </ul>	<ul style="list-style-type: none"> <li>Crossbow Club continues to be supported by a smaller but committed team of volunteers. We recruited a part time Social Club Lead responsible for Crossbow Club activities and volunteers.</li> <li>Numbers have grown and are close to the limit of the venue's capacity. There are on average around 30 people with learning disabilities attending on a weekly basis.</li> <li>A weekly timetable of activities is available and includes Bingo, Karaoke and Film nights.</li> <li>Sports England funding meant Crossbow Club members were offered taster sessions of more physically active sessions. They proved very popular and included Taekwondo, Boccia, drumming and chair fitness.</li> <li>The Lunch Club at Bloom Building has an average of 20 people attend each week. Between 2 and 4 people who are unable to attend in person were joining on Zoom.</li> <li>5 people attend Walk and Talk regularly in Birkenhead Park. The group is led by a volunteer who is buddy to someone with a learning disability. They both were the lead walkers at this year's Seaside Walk event.</li> </ul>



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	<ul style="list-style-type: none"><li>• Big Day out</li></ul>	<ul style="list-style-type: none"><li>• 9 people met and planned their Big Day out. They decided to go to Chester Zoo again as they had not managed to get round the whole zoo last time.</li></ul>
One to one Support	Literacy support	<ul style="list-style-type: none"><li>• One of our volunteers Lesley, has been running bespoke 1:1 literacy sessions. The sessions involve an initial assessment and Lesley then provides sessions each week to provide support with reading and writing. Over the year she has provided 85 hours of one to one support. She has worked with 5 people in total and is currently providing weekly sessions for 2.</li></ul>

#### **1.3 Other schemes of work**

##### **Relationships and Sexuality**

Specific funding for Relationships and Sexuality work ended during the previous financial year. Demand for free training remained high but is financially unsustainable. We recognise that the need is still high and decided to continue to offer a free version of the Relationships and Sexuality course - Great Friendships – for people with learning disabilities. We offered this course on a quarterly basis funded from unrestricted income.

##### **Oliver McGowan Mandatory Learning Disability and Autism Training**

Working in partnership with Be Well Training, we have been involved in the pilot and delivery of Oliver McGowan Mandatory Learning Disability and Autism Training for health professionals. We have supported people with a learning disability through the Train the Trainer and roll out of sessions for the Tier 1 and Tier 2 Oliver McGowan Learning Disability and Autism Mandatory Training programme. We recruited 5 Learning Disability Trainers (LDTs), employed and paid by Wirral Mencap, who are fully trained and can be called upon to deliver the training across the Northwest. It is anticipated that over the next financial year demand for their services will increase.

##### **Parents with Learning Disabilities**

Over the last three years Wirral Mencap has provided Information, Advice and Advocacy support to 21 parents with learning disabilities. Those were all referred from Children's Services at the point where court proceedings were either imminent or underway. Wirral Mencap has been keen to develop a more proactive and preventive approach to supporting parents with learning disabilities. We received a grant from the Family Toolbox alliance to explore with experts by experience what that approach and support would look like. The overall aim is to identify a good practice model for supporting parents with learning disabilities informed by lived experiences of not just parenting but accessing appropriate support. Over a 9 month period, the IA&A team carried out in-depth interviews with over 20 parents with learning disabilities or other types of neurodivergences. The report of the findings and recommendations will be presented in March 2024 when the project is due for completion.

#### **1.4 Strategic/ partnership work**

Our fourth Strategic Objective is:

To collaborate, inform and share best practice to raise awareness, increase knowledge and improve services.

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We have continued to work towards this strategic aim through building relationships with external organisations, seeking/ responding to opportunities to collaborate and work with them, and people with lived experience, to improve their services and accessibility for people with learning disabilities.

1.4.1 influencing and self-advocacy.

An important part of this work is valuing the contribution made by people with lived experience. With the increased demand for Learning Disability Advisors to engage with the Oliver McGowan Mandatory Learning Disability and Autism training we recruited 5 people with lived experience to a paid Learning Disability Trainer role. The Information, Advice & Advocacy Service has extended the LDT role and trained and employed LDTs to co design and deliver IAA workshops, as experts by experience. Workshops coproduced and delivered with LDTs so far are Simple Ways to Save on Bills and Moving to Independent Living.

A further 51 people with lived experience, including parents and carers, continue to contribute to our strategic/ partnership work in a voluntary capacity. Their role is mainly self-advocacy and we have formalised the role of Learning Disability Advocates (LDAs).

The Make It Better (MIB) group come together once a quarter for advocacy training and to discuss what issues they would like to work on. They have been involved in a wide range of campaigns, consultations and coproduction work, many participating and engaging heavily and some joining intermittently to have their say on issues of particular concern to them.

Some of the ongoing activities include:

**Treat Me Well Campaign:** national campaign to improve health outcomes. Advocate representation on the board; promotion of Health passports to increase awareness.

**Patient Experience Strategy:** across 2 local hospitals advocates have been involved in the PES. Surveys carried out. Walk about exercise to inform the strategy. Virtual reality test exercises to create information accessible for people with additional needs. Way finding exercises to improve signage etc. Feedback on orientation videos for surgery patients. Virtual reality testing of dental surgery.

**Reimagining Birkenhead:** continuing input into the 20-year local development plan to regenerate the local area. Advocates have taken part in an accessible event, looking at what needs to be built into the infrastructure to make it accessible for all. The key message was that the needs of the learning disability community are included from the outset, not as an add on or 'afterthought'.

**Direct Payments Working Group:** some of our advocates have continued to work on the Council's Direct Payments Review. They have seen the first outcome from this long running and complex piece of work this year. The Direct Payments Review report went to the Social Care Committee where recommendations to increase PA pay rates to improve recruitment and retention from April 2023 was approved. Further work has been agreed to look at establishing a full direct payment service including Info & Advice services, a PA register, and payroll support.

1.4.2 influencing and community partners.

The team engage with several local organisations and service providers through attending and working with a variety of forums, networks and collaborations. Some meet as regularly as once a week, others once a quarter.

The overall aim is to ensure that a learning disability perspective is included in discussions and decision making, that Wirral Mencap is well placed to take up opportunities for collaboration and influencing and that people with lived experience are included in that process too, from an early stage.

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For example, as part of the work on health inequalities, we were asked by One Wirral CIC to take part in a consultation exercise looking at Health Literacy. We brought together a group of LDAs and made the consultation exercise more accessible for the people we support. The information obtained was more meaningful to the project as a result and at the same time we demonstrated good practice in involving people with lived experience.

	Forums/ collaborations	What is their purpose	Our role
1	All Age Disability Partnership Board	To work systematically to improve policy and procedure within Social Care, Health and across all ages and disabilities. To eradicate gaps and make services seamless and fit for purpose	To highlight all gaps and systemic issues that affect the LD community and to work with the partnership to effect improvements
2	Annual Health Checks Working Group	Improving the uptake and quality of annual health checks for people with a learning disability.	To ensure the people we support are represented and included in this work
3	BRIDGE Forum	Multi Agency Networking and Information group	Maintain connections across all sectors
4	Community Mental Health Transformation - Wirral Alliance	Developing a VCFSE Mental Health Alliance - to form a voluntary sector alliance that could work alongside the local authority and NHS	To ensure inclusion of the LD perspective on mental health service delivery. To promote accessible mental health support
5	Community of Practice	To network and cascade information through the Third Sector	Networking and information sharing.
6	Core 20 plus 5 Action Group	Core 20 Plus 5 is a national approach for addressing health inequalities published by NHS England/Improvement. Wirral Integrated Care System identified people with learning disabilities as a population group experiencing poorer than average health access, experience and/or outcomes in Wirral.	To ensure inclusion of the LD perspective in discussions on health service delivery. To promote accessible health support

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7	CVFSE Forum	Third sector community response forum. To support meaningful working together opportunities and to prevent duplication or unhelpful competition.	Highlight needs of LD community. Information on up-to-date support available. Form relationships to co deliver support
8	Direct Payments Working Group	To increase the uptake of Direct Payments on Wirral.	To improve information on Direct Payments. To make the process accessible. To improve the culture within social care and personal finance unit to make more user friendly
9	Koala/ Family Toolbox	Networking/ info sharing for 3rd Sector organisations working with families and children under 25	Networking / maintaining a presence in organisations working with families, children and young people
10	Parent Carer Participation Wirral	Parent Carer Forum/ voice for SEND on Wirral. To provide challenge to local authority where necessary on SEND for 0-25.	To support aims and to ensure we have regular links with parent carers of those still in education. To promote our service and to work in partnership on key issues eg transition policies
11	Patient Experience Strategy PROMISE groups	Following consultation 5 workstreams exist to progress improvements for patients of the local hospital. To develop the criteria for "what good looks like" and evaluate performance.	To ensure representation of LD views across 5 workstreams. To ensure LDAs get opportunities to engage in the improvement process.
12	Residential providers forum	Forum for provider discussion and for local authority to cascade information to providers	Build connections with providers - find out what their challenges are - identify opportunities to work together
13	RMS Network Partners I&A Forum	Networking/ info sharing for regional and national Mencap groups	To collaborate and share ideas and resources. Maintaining up to date information in I&A

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14	Support to Employment Strategy Group and Panel	To bring together people in Wirral working within the lifelong learning and supported employment arena to improve opportunities by maximising opportunities, support and preventing duplication.	To ensure that the people we support are represented and opportunities meet their needs.
15	Supported Living Providers Forum	Forum for provider discussion and for local authority to cascade information to providers	Build connections with providers - find out what their challenges are - identify opportunities to work together

#### **1.5 Volunteers**

It was another tough year for volunteering. The Volunteer Co-ordinator and Club Leader recruited to give impetus to our volunteer programme resigned from Wirral after 6 months. It was decided that we would recruit for a part time role for the Social Club Lead. That has meant that there was no one in the team with specific responsibilities for volunteer recruitment, training and management.

Despite this we continued to be supported by long standing active volunteers at Crossbow Club, Walk and Talk, one to one literacy sessions and in the Wirral Mencap office. We recruited one new volunteer for Lunch Club and two new office volunteers specifically for the IA&A service.

In addition, we benefit from the time and expertise of our Learning Disability Advocates who volunteer on our IA&A Steering Group and have been involved in a range of consultation opportunities through the Make it Better and Treat Me Well Groups. Similarly, some from the Members' Committee have supported our recruitment and our community fundraising efforts.

#### **1.6 Fundraising**

The aims of the fundraising strategy for the financial year October 2022 to September 2023 were to generate income to meet the projected deficit, diversify income streams and raise the profile of Wirral Mencap in the area.

The full time Fundraiser who started in April 2022 resigned at the start of the new financial year in October 2022. The stop start disruption to our community fundraising activity has been a huge challenge in building back momentum in generating unrestricted income.

Once again it proved difficult to recruit and we only recruited a part time replacement Fundraiser in January 2023. They then resigned in August 2023, so we ended the financial year having had 8 months of a 3 day week Fundraiser.

To coincide with our 60<sup>th</sup> Anniversary Celebrations we launched a 60 Day Challenge appeal at the Annual General Meeting (AGM) in February. The Challenge proved really popular and many people, including people we support, completed a variety of fun and difficult challenges to raise funds for Wirral Mencap – sixty-minute silence, walking a mile a day for 60 days and a sponsored head shave. One Wirral Mencap supporter completed 60 challenges before their 60<sup>th</sup> birthday and raised £1,220. A total of £12,824.71 was raised from events and challenges in 2022-23.

The Comedy Night had a reprieve in the form of a Legends Night involving supporters who had performed at our previous Comedy Nights. The night raised £5,500 proving it's still the best income generator of our current fundraising events.

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Support from members continued with £1,155 paid in membership subscriptions. We received a total of £5,656 in gifts and donations, many from members with their membership renewals. Thank you to everyone who added a donation to their membership payment.

We were grateful for in memoriam donations of £3,833 this year.

Applications to Trusts and Foundations were key to ensuring the continuation of projects and services. Applications totalling £285,085 were submitted. We were awarded £139,250 (48.8% success rate).

Weekly attendance at the Network 4 Business meetings continues to be beneficial. The Network Group supported several fundraising activities – the Legends Comedy Night in particular – and individuals from the group took on their own 60 Day Challenges.

Additional support from businesses included raffle prize donations, in kind donations, charity rates for services and support and corporate sponsorship for the Wirral Mencap Seaside Walk.

#### **FINANCIAL REVIEW**

Total income in the year was £389,804 (2022: £311,926) of which £288,762 (2022: £150,720), related to funding for projects upon which restrictions are placed.

Total expenditure in the year was £335,325 (2022: £338,023), creating a surplus for the year of £54,479 (2021: deficit £26,097).

At 30<sup>th</sup> September 2023 the charitable company's reserves stood at £256,370 (2022: £201,891) of which £135,506 (2022: £49,511) represent restricted funds.

#### **Risk Management**

The committee examines the major risks that the charitable company faces each year and has developed and continues to develop systems to monitor and control these risks to mitigate any impact that they may have on the charity both now and in the future.

The main risk to the organisation is financial. Staff changes has meant generating unrestricted income through community fundraising continues to be challenging. It will take time to grow the supporter base and to build up community activity to previous levels.

Longer term, more developmental funding opportunities have been difficult to identify. Trust and Foundation funding applications made for £145,835 were unsuccessful.

Given the level of risk, the stop, start disruption of staffing changes and difficulties recruiting to the fundraising role a review of our approach to income generation is underway.

#### **Reserves Policy**

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves; at a level which will allow the charity to cover redundancy costs and continue its activities for six to twelve months should no further funding be received.

At the end of the financial year the unrestricted funds totalled £115,266 (2022: £152,380) net of fixed assets. The charitable company's policy reserves require £22,830 for redundancy provision, £18,810 lease commitment and running costs between £66,279 to £132,558, totalling £107,919 to £174,198.

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#### **PLANS FOR FUTURE**

We will continue to work to advance the health and wellbeing and education of people with a learning disability, their families and carers.

In the next 12 months we are looking forward to developing and expanding the services we provide including

- an additional day service offer similar to the existing Gateway Award Programme.
- recruitment of additional Learning Disability Trainers to expand the role out of Oliver McGowan training.
- more focused Health Awareness sessions to replace weekly Health Club
- a new evening social club for younger adults with learning disabilities
- resumption of Relationships and Sexuality work
- improving volunteering opportunities and management for people with learning disabilities
- providing Information Advice and Advocacy support for autistic adults and families of autistic children
- continued development of appropriate support model for parents with learning disabilities

We have reviewed our approach to fundraising and have decided to split the Sole Fundraiser role to allow great focus on two different aspects of fundraising. We will recruit a full time Fundraiser to develop community fundraising activity and look to employ someone on a part time basis to focus on trusts and foundations fundraising.

We intend during the next financial year to explore co-occupancy opportunities in a new development about to start near our current offices.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a charitable company limited by guarantee, incorporated on 29<sup>th</sup> August 2013 (Company number 08668735) and registered as a charity on 9<sup>th</sup> September 2013 (Charity number 1153742).

The Governing Instruments under which the charitable company operates comprise the Memorandum and Articles of Association dated 1<sup>st</sup> October 2009 and revised by special resolution on 18<sup>th</sup> February 2016 developed by the Royal Mencap society.

##### **Members' Liability**

The company is limited by guarantee and has no share capital. Every member of the Association undertakes to contribute the assets of the Society, in the event of it being wound up while he or she is a member or within one year of ceasing to be a member for debts and liabilities of the Society contracted before he or she ceases to be a member such amount as may be required not exceeding £1.

The board of Trustees, who are also the Directors, are appointed by the members in accordance with procedures set out in the Memorandum and Articles.

Trustees are appointed by the membership at the annual general meeting. The board may from time to time co-opt a person (who may or may not be a member) to the board either to fill a vacancy or as an addition member of the board. Co-opted members must not form more than one-third of the board in number, and the total number must not exceed twelve.

The trustees develop the strategy for the organisation and oversee its management. They ensure that decisions are taken in the best interests of the beneficiaries.

## WIRRAL MENCAP

### TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023

The day-to-day decision-making is delegated to the Chief Executive with any significant decisions being taken to the Committee at board meetings. The board of Trustees meet 12 times a year to make key decisions regarding the organisations present and future activity, and to offer guidance and support to the staff team

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Name** Wirral Mencap

**Company Number** 08668735

**Charity Number** 1153742

**Registered Office** 42-44 Market Street  
Birkenhead  
Merseyside  
England  
CH41 5BT

**Trustees** The trustees, who are also the company directors, that served during the year were as follows:

T Beck	
K Blair	(Appointed 23 <sup>rd</sup> February 2023)
J Evans	(Resigned 23 <sup>rd</sup> February 2023)
S Neville	(Resigned 23 <sup>rd</sup> February 2023)
C Newton	
G Seller	(Resigned 23 <sup>rd</sup> February 2023)
A Troxler	(Resigned 23 <sup>rd</sup> February 2023)

**Company Secretary** S Nicholson

**Independent Examiner** Paula Sanchez, ACCA  
LCVS  
151 Dale Street  
Liverpool  
L2 2AH

**Bankers** Lloyds Plc  
P.O. Box  
BX1 1LT

**Signed on behalf of the Board of Trustees**

  
.....  
**C Newton - Trustee**

**Date:** ..... 14/2/24



## WIRRAL MENCAP

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

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Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (effective 1<sup>st</sup> January 2019).

By the Order of the board,



.....  
C Newton - Trustee

42-44 Market Street  
Birkenhead  
Merseyside  
Englan  
CH41 5BT

Date:.....14/2/24.....

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WIRRAL MENCAP

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### Respective responsibilities of trustees and examiner

I report on the accounts of the charitable company for the year ended 30<sup>th</sup> September 2023, which are set out on pages 18 to 30.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

### Independent examiner's statement

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: **Paula Sanchez**

Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 29<sup>th</sup> February 2024

**WIRRAL MENCAP****STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023**

	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
<b>Income and endowments from:</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and legacies	3a	10,925	-	10,925	66,585
Charitable activities	3b	69,640	288,762	358,402	235,232
Other trading activities	3c	18,900	-	18,900	9,978
Investments	3d	1,577	-	1,577	131
<b>Total income</b>		<b>101,042</b>	<b>288,762</b>	<b>389,804</b>	<b>311,926</b>
<b>Expenditure on:</b>					
Raising funds		18,123	-	18,123	17,457
Charitable activities	4	114,435	202,767	317,202	320,566
<b>Total expenditure</b>		<b>132,558</b>	<b>202,767</b>	<b>335,325</b>	<b>338,023</b>
<b>Net (expenditure)/income, net movement in funds</b>		<b>(31,516)</b>	<b>85,995</b>	<b>54,479</b>	<b>(26,097)</b>
Total funds brought forward	9,10	152,380	49,511	201,891	227,988
<b>Total funds carried forward</b>	<b>8-10</b>	<b>120,864</b>	<b>135,506</b>	<b>256,370</b>	<b>201,891</b>

The notes on pages 20 to 30 form part of these accounts.

All the above amounts relate to continuing activities of the charitable company.

**WIRRAL MENCAP**  
**BALANCE SHEET AS AT 30<sup>TH</sup> SEPTEMBER 2023**

Company Number: 08668735

	Notes	30 <sup>th</sup> September 2023	30 <sup>th</sup> September 2022
		£	£
<b>Fixed assets</b>			
Tangible fixed assets	5	5,598	7,464
<b>Current assets</b>			
Debtors	6	1,903	3,221
Cash at bank and in hand		253,842	193,155
		255,745	196,376
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	7	(4,973)	(1,949)
<b>Net current assets</b>		250,772	194,427
<b>Total assets less current liabilities</b>		<b>256,370</b>	<b>201,891</b>
<b>Funds:</b>			
Unrestricted funds	8, 9	120,864	152,380
Restricted funds	8, 10	135,506	49,511
		<b>256,370</b>	<b>201,891</b>

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

For the period covered by these accounts the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees, who are the directors of the company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Signed on behalf of the Board of Trustees on .....14/2/24.....

  
 C Newton - Trustee

## **WIRRAL MENCAP**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023**

---

#### **1. Limited Liability**

The charity is a company limited by guarantee. Each member's liability is limited to £1.

#### **2. Accounting Policies**

##### **Basis of accounting**

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) effective 1<sup>st</sup> January 2019.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The charitable company has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

##### **Going Concern**

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate reserves to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

##### **Funds Accounting**

Unrestricted funds are the charity's free reserves available for the trustees to distribute in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

##### **Income recognition**

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accrual's basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from other trading activities relates to fundraising events and is recognised when the amount is certain.

Income from investment relates to bank interest received and is recognised when the amount is certain.

##### **Expenditure recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

## **WIRRAL MENCAP**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023**

---

All expenditure is accounted for on an accrual basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on raising funds relates to costs incurred in fundraising events including a fundraiser salary and other costs.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

#### **Fixed Assets**

Capital expenditure of £500 and above is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Leasehold Improvements	25% per annum straight line basis
Motor Vehicle	25% per annum reducing balance basis
Fixtures & Fittings	25% per annum reducing balance basis

#### **Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

#### **Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

## WIRRAL MENCAP

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023

---

#### Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

#### Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3. Income and endowments from

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
a. Donations and legacies				
Donations	10,925	-	10,925	66,585
	=====	=====	=====	=====

Income from donations and legacies for 2022 related wholly to unrestricted funds.

# WIRRAL MENCAP

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<b>b. Charitable activities</b>				
Baily Thomas Charitable Fund	-	10,000	10,000	-
Club activities income	59,815	-	59,815	67,328
Contract income	6,030	-	6,030	1,713
Family Toolbox Alliance	-	15,000	15,000	-
Garfield Weston Foundation	-	20,000	20,000	-
Hemby Charitable Trust	-	2,500	2,500	-
Kickstart and Access to Work	1,066	-	1,066	14,216
Member's Subs	1,155	-	1,155	1,155
National Lottery Community Fund	-	-	-	9,903
National Lottery Community Fund (Advice and Advocacy)	-	98,874	98,874	97,346
Postcode Neighbourhood Fund	-	25,000	25,000	-
Room hire	15	-	15	-
Royal Mencap Society	-	-	-	4,227
Steve Morgan Foundation	-	8,667	8,667	26,667
Steve Morgan Foundation (DCMS)	-	14,471	14,471	11,577
Tesco Bags for Help	-	-	-	1,000
Training income	1,559	-	1,559	100
Wirral Borough Council	-	94,250	94,250	-
	<b>69,640</b>	<b>288,762</b>	<b>358,402</b>	<b>235,232</b>

Income from charitable activities in 2022 comprised £84,512 unrestricted funds and restated £150,720 related to restricted funds.

<b>c. Other trading activities</b>	£	£	£	£
Fundraising events income	18,900	-	18,900	9,978

Income from other trading activities for 2022 related wholly to unrestricted funds.

<b>d. Investments</b>	£	£	£	£
Bank interest	1,577	-	1,577	131

Income from investments for 2022 related wholly to unrestricted funds.

### 4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2023 £	Total 2022 £
Relief of people with learning disabilities, to provide help and support and provide facilities for recreation and leisure time	190,426	126,776	317,202	320,566



# WIRRAL MENCAP

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023

### a. Analysed as follows:

	2023	2022
	£	£
<i>Direct charitable expenditure:</i>		
Staff salary costs	135,275	145,586
Pension	2,177	2,112
Minibus expenses	3,912	3,511
Building running costs	18,245	24,554
Activities and events costs	22,783	26,696
Equipment	392	2,604
Training	2,088	2,890
Travel expenses	1,032	365
Volunteer expenses	300	323
Recruitment and DBS fees	2,389	10,034
Depreciation	1,833	2,444
	<b>190,426</b>	<b>221,119</b>

	2023	2022
	£	£
<i>Support &amp; Governance costs:</i>		
Staff salary costs	103,062	74,570
Pension	2,134	883
Office costs	5,861	10,090
Consumables	3,156	1,918
Insurance	2,236	801
Marketing	4,085	3,700
Registrations and subscriptions	3,992	4,297
Bank and credit card charges	199	587
Loss on disposal of fixed assets	-	214
Payroll fees	818	1,283
Accountancy fees	1,200	1,060
Depreciation	33	44
	<b>126,776</b>	<b>99,447</b>

**Total expenditure on charitable activities** **317,202** **320,566**

£202,767 (2022: £188,195) of the above expenditure relates to restricted funding.

### b. Staff Costs

	2023	2022
	£	£
Gross wages and salaries	241,345	223,016
Social security costs	12,899	11,424
Pension	4,311	3,407
	<b>258,555</b>	<b>237,847</b>

Total staff costs of £258,555 includes £15,907 (2022: £18,821) related to staff costs related to fundraising activities.

**WIRRAL MENCAP****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023****c. Particulars of employees:**

Average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	<b>2023</b>	<b>2022</b>
Charitable activities	<b>10</b>	<b>10</b>
	<b>=====</b>	<b>=====</b>

No employee received emoluments of more than £60,000 during the year.

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out-of-pocket expenses were reimbursed to trustees in the year (2022: £nil).

**5. Tangible fixed assets**

	<b>Leasehold Improvements</b>	<b>Motor Vehicle</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
<b>Cost:</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance at 1 <sup>st</sup> October 2022	13,800	39,052	7,256	60,108
Additions	-	-	-	-
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>
Balance at 30 <sup>th</sup> September 2023	<b>13,800</b>	<b>39,052</b>	<b>7,256</b>	<b>60,108</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>
<b>Depreciation:</b>				
Balance at 1 <sup>st</sup> October 2022	13,800	33,840	5,004	52,644
Charge for the year	-	1,303	563	1,866
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>
Balance at 30 <sup>th</sup> September 2023	<b>13,800</b>	<b>35,143</b>	<b>5,567</b>	<b>54,510</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>
<b>Net Book Value:</b>				
Balance at 30 <sup>th</sup> September 2023	-	3,909	1,689	5,598
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>
Balance at 30 <sup>th</sup> September 2022	-	5,212	2,252	7,464
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>

**6. Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Debtors	938	1,349
Prepayments	965	1,872
	<b>=====</b>	<b>=====</b>
	<b>1,903</b>	<b>3,221</b>
	<b>=====</b>	<b>=====</b>

**7. Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Accruals	4,973	1,949
	<b>=====</b>	<b>=====</b>

**WIRRAL MENCAP****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023****8. Analysis of net assets between funds**

<b>2023</b>	<b>Tangible Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted Funds</b>			
General Fund	99	120,765	120,864
	-----	-----	-----
<b>Restricted Funds</b>			
Baily Thomas Charitable Fund	-	8,783	8,783
Department of Transport	3,910	-	3,910
Family Toolbox Alliance	-	14,895	14,895
Garfield Weston Foundation	-	6,638	6,638
Henry Smith Charity	1,589	-	1,589
National Lottery Community Fund	-	1,806	1,806
National Lottery Community Fund (Advice and Advocacy)	-	775	775
Postcode Neighbourhood Fund	-	25,000	25,000
Price Parry for Crossbow	-	2,052	2,052
Royal Mencap Society	-	3,444	3,444
Screwfix Foundation	-	5,000	5,000
St James Place Charitable Fund	-	2,320	2,320
Tesco Bags for Help	-	269	269
Wirral Borough Council	-	59,025	59,025
	-----	-----	-----
	<b>5,499</b>	<b>130,007</b>	<b>135,506</b>
	-----	-----	-----
<b>Totals</b>	<b>5,598</b>	<b>250,772</b>	<b>256,370</b>
	=====	=====	=====

# WIRRAL MENCAP

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023

2022	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
<b>Unrestricted Funds</b>			
General Fund	133	152,247	152,380
	-----	-----	-----
<b>Restricted Funds</b>			
Department of Transport	5,213	-	5,213
Henry Smith Charity	2,118	-	2,118
Mencap for treat me well	-	824	824
National Lottery Community Fund	-	9,903	9,903
National Lottery Community Fund (Advice and Advocacy)	-	7,174	7,174
Price Parry for Crossbow	-	5,000	5,000
Royal Mencap Society	-	3,967	3,967
Screwfix Foundation	-	5,000	5,000
St James Place Charitable Fund	-	2,500	2,500
Steve Morgan Foundation	-	5,019	5,019
Steve Morgan Foundation (DCMS)	-	1,793	1,793
Tesco Bags for Help	-	1,000	1,000
	-----	-----	-----
	7,331	42,180	49,511
	-----	-----	-----
<b>Totals</b>	<b>7,464</b>	<b>194,427</b>	<b>201,891</b>
	=====	=====	=====

### 9. Unrestricted Funds

2023	Reserves at Beginning of year	Movements in the Year		Reserves at End of Year
		Income	Expenditure	
	£	£	£	£
General Fund	152,380	101,042	(132,558)	120,864
	=====	=====	=====	=====

2022	Reserves at Beginning of year	Movements in the Year		Reserves at End of Year
		Income	Expenditure	
	£	£	£	£
General Fund	141,002	161,206	(149,828)	152,380
	=====	=====	=====	=====

**General Fund** is used to finance the charitable company's general activities as outlined in the Trustees' Report.

**Crossbow Club** – is a social club for adults with a learning disability. It runs on Wednesday evenings from a community venue in Birkenhead. It is a relaxed, informal club and gives people from across Wirral the opportunity to meet with friends on a regular basis.

## WIRRAL MENCAP

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023

The club is run entirely by volunteers and has been operating for more than 50 years regularly attracting more than 70 attendees.

**Gateway Award** – is a multi-activity awards programme for people with a learning disability. Similar to the Duke of Edinburgh Award scheme, it offers bronze, silver and gold levels. The Gateway Award empowers people to experience new things, gain confidence, increase independence, meet new people, have fun and get fit. The award can be accessed as part of a weekly group programme, or independently.

#### 10. Restricted funds

2023	Reserves at Beginning of year £	<u>Movements in the Year</u>		Reserves at End of Year £
		Income £	Expenditure £	
Baily Thomas Charitable Fund	-	10,000	(1,217)	8,783
Department of Transport	5,213	-	(1,303)	3,910
Family Toolbox Alliance	-	15,000	(105)	14,895
Garfield Weston Foundation	-	20,000	(13,362)	6,638
Hemby Charitable Trust	-	2,500	(2,500)	-
Henry Smith Charity	2,118	-	(529)	1,589
Mencap for Treat me Well	824	-	(824)	-
National Lottery Community Fund	9,903	-	(8,097)	1,806
National Lottery Community Fund (Advice and Advocacy)	7,174	98,874	(105,273)	775
Postcode Neighbourhood Fund	-	25,000	(-)	25,000
Price Parry for Crossbow	5,000	-	(2,948)	2,052
Royal Mencap Society	3,967	-	(523)	3,444
Screwfix Foundation	5,000	-	(-)	5,000
St James Place Charitable Fund	2,500	-	(180)	2,320
Steve Morgan Foundation	5,019	8,667	(13,686)	-
Steve Morgan Foundation (DCMS)	1,793	14,471	(16,264)	-
Tesco Bags for Help	1,000	-	(731)	269
Wirral Borough Council	-	94,250	(35,225)	59,025
	<b>49,511</b>	<b>288,762</b>	<b>(202,767)</b>	<b>135,506</b>
	=====	=====	=====	=====

**WIRRAL MENCAP****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023**

2022	Reserves at Beginning of year £	Movements in the Year		Reserves at End of Year £
		Income £	Expenditure £	
Department of Transport	6,950	-	(1,737)	5,213
ESF Community Grant	1,210	-	(1,210)	-
Henry Smith Charity	2,825	-	(707)	2,118
LCVS Skelton Charitable Trust	1,000	-	(1,000)	-
Mencap for Treat me Well	1,900	-	(1,076)	824
National Lottery Community Fund	-	9,903	(-)	9,903
National Lottery Community Fund (Advice and Advocacy)	25,779	97,346	(115,951)	7,174
NHS Wirral CCG	19,636	-	(19,636)	-
P H Holt Foundation	3,000	-	(3,000)	-
Price Parry for Crossbow	5,000	-	(-)	5,000
Royal Mencap Society	2,000	4,227	(2,260)	3,967
Screwfix Foundation	5,000	-	(-)	5,000
St James Place Charitable Fund	2,500	-	(-)	2,500
Steve Morgan Foundation	5,186	26,667	(26,834)	5,019
Steve Morgan Foundation (DCMS)	-	11,577	(9,784)	1,793
Tesco Bags for Help	-	1,000	(-)	1,000
WBC for Ventilation	5,000	-	(5,000)	-
	<b>86,986</b>	<b>150,720</b>	<b>(188,195)</b>	<b>49,511</b>
	=====	=====	=====	=====

**Description of Funds**

These are monies given to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

**Baily Thomas Charitable Fund** – Contribution towards Gateway award.

**Department of Transport** – For the purchase of a new minibus, to be used in the delivery of Wirral Mencap Services as well as lending to third party organisations at the discretion of the Trustees and subject to licensing and insurance conditions.

**ESF Community Grant** – To support Volunteering for All project.

**Family Toolbox Alliance** – Contribution towards family support group.

**Garfield Weston Foundation** – Contribution towards general running costs.

**Hemby Charitable Trust** – Contribution towards Gateway award.

**Henry Smith Charity** – Contribution towards activities, personal development and running costs.

**LCVS Skelton Charitable Trust** – Contribution towards life skills courses for people with learning disabilities

**Mencap for Treat me Well** – Funding for treat me well group activity and support in 2021.

**National Lottery Community Fund** – Contribution towards salary costs of the information and advice manager.

**National Lottery Community Fund (Advice and Advocacy)** – To support adults with learning difficulties by providing provision of information, support, and advocacy services.

## WIRRAL MENCAP

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2023

**NHS Wirral CCG** – Funding to deliver relationships and sexuality education for people with a learning disability and professionals.

**P H Holt Foundation** – Contribution towards running costs

**Postcode Neighbourhood Fund** – Contribution towards general running costs.

**Price Parry for crossbow** – To pay for the cost of running Crossbow in a new venue and with a new member of staff.

**Royal Mencap Society** – To deliver 'Let's get digital' programme of digital skills training for people with a learning disability.

**Screwfix Foundation** – To part fund the installation of a Changing Places toilet

**St James Place Charitable Fund** – Contribution towards gateway holiday treats

**Steve Morgan Foundation** – Contribution towards CEO salary

**Steve Morgan Foundation- DCMS** – Community match funding from DCMS for Covid recovery plan.

**Tesco Bags for Help** – Contribution towards running costs.

**WBC for Ventilation** – To pay for the cost of installing ventilation units in the office for improved Covid safety.

**Wirral Borough Council** – Contribution towards cost of living support.

#### 11. Operating Lease Commitments

Financial commitments under non-cancellable operating leases relating to the lease of 42-44 Market Street and Sharp Rental. New agreement was signed October 2022. Plus, two photocopiers over five years. This will result in the following payments falling due at 30<sup>th</sup> September 2023.

		2023	2022
Premises		£	£
	Within one year	10,000	-
		-----	-----
		10,000	-
Photocopiers			
	Within one year	2,653	1,084
	Due 1 to 2 years	1,841	1,084
	Due 2- 5 years	4,316	271
		-----	-----
	Total	18,810	2,439
		=====	=====

#### 12. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2022: none).

#### 13. Guarantees

As at 30<sup>th</sup> September 2023, 235 members had given a guarantee of £1 each in the event of the company winding-up, total: £235 (2022: 246 members £246).